MARINA COMMITTEE MEETING AGENDA

Wednesday July 16th, 2025 at 4:00 P.M.

Sister Bay Liberty Grove Fire Station – 2258 Mill Road, Large Meeting Room

To access the meeting electronically via Zoom, click below:
https://zoom.us/j/3597569647?pwd=D1ZJwd6S8ft4i6qu1NpIkia2sdJwab.1&omn=91871029746
Meeting ID: 359 756 9647
Password: 10733
To connect by telephone, please dial
1-305-224-1968 - Meeting ID 359 756 9647#

Deviations from the agenda order shown may occur.

1	Brigid White – Trustee & Chairperson		2	Chad Kodanko – Trustee	
3	Patrice Champeau – Trustee		4	Pat Duffy - Resident	
5	Kevin Grant – Citizen			*Marina Manager – David Lienau*	
	Julie Schmelzer – Village Administrator			*Asst. Marina Manager- Sam Jordan*	

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – June 18th, 2025
4. Comments and Correspondence
5. Discussion/Action Items:
   a. Boathouse Project/PILOT
   b. Water Levels & Dock Changes
   c. Parking Lot Update
   d. Robomower Update
   e. Pump Upgrade
   f. Marina Building Architectural Services
   g. Marina Winterization & Fall Dredging
   h. Boardwalk Project Timeline/Permitting
   i. Delayed Departure Fees
   j. Review of Financials
   k. 2026 Budget Review
6. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
7. Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above can be directed to Village Administrator, Julie Schmelzer. Email julie.schmelzer@sisterbaywi.gov. It is possible that members of, and possibly a quorum of members, of other governmental bodies of the municipality may attend the meeting to gather information; no action will be taken by any governmental body other than the governmental body specifically referred to in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. Monday – Thursday, 8 a.m. to 12:00 p.m. on Friday).

The Village of Sister Bay is an Equal Opportunity Provider.

MARINA COMMITTEE MEETING MINUTES
Wednesday June 18th, 2025
(Approval Pending)

Agenda Item No. 1. The June 18th, 2025 meeting of the Marina Committee was called to order by White at 4:00 P.M.

Present: Brigid White, Pat Duffy, Kevin Grant, Patrice Champeau

Staff: Marina Manager - Dave Lienau, Assistant Manager - Sam Jordan, Village Administrator - Julie Schmelzer

Others: Merih Bayerli, Marley Inksetter, Nick Dokolas, John Blossom

Agenda Item No. 2. Approval of the Agenda

A motion was made by Grant, seconded by Duffy that the Agenda for the June 18th, 2025 meeting of the Marina Committee be approved as presented. Motion carried – All ayes.

Agenda Item No. 3. Approval of the Minutes

A motion was made by Duffy seconded by Grant that the minutes of the May 14th, 2025 meeting of the Marina Committee be amended and approved by the committee. Motion carried – All ayes.

Agenda Item No. 4. Comments, correspondence, and concerns from the public

No correspondence was received for this meeting. White asked if anyone would like to make a public comment, and no one responded.

Agenda Item No. 5. Discussion/Action Items

a) Boathouse Project

Schmelzer summarized the status of the boathouse project, noting that the development agreement is currently being assessed by the village's legal counsel. Schmelzer highlighted some specific clauses in the operational agreement including that the waterfront museum will be open to the public no later than June 1st of 2027, and that the second floor of the boathouse is to be open to the public and not exclusively used by a single party. The Historical Society will also be responsible for its own utility costs, which will be metered separately. The committee discussed the specific uses of the second story, with Grant hoping that the marina will retain some claim to use the space and that it will not be an exclusive space for members of the Marina Club. Blossom and White clarified that the Historical Society's Marina Club would just want to use it as a meeting room. Schmelzer followed, listing further responsibilities that the historical society will have regarding maintenance of the boathouse building, staffing of the museum, and regulation of the museum's hours. The committee addressed the annual $6,000 "payment in lieu of taxes" that the marina will be absolved of paying now that the boathouse his being leased by the Historical Society. Blossom voiced assent to removing $6,000 from the Historical Society's yearly bill given that the boathouse project is allowing the marina to stop paying that amount from its annual budget. Grant and Duffy voiced hesitation to the idea of crediting the $6,000 to the historical society's bill, given that the marina would be able to cover that cost if it were a rental operation. Schmelzer highlighted multiple options that she is looking into to help cover the lease fee to the boathouse through grants and reimbursement funds.

The committee came to consensus that Schmelzer will draft an operational agreement, have the village attorney review it, and bring it back to committee for approval.

b) Water Levels & Dock Changes

Lienau summarized the status of the dock-lowering and modification projects with Pier & Waterfront Solutions to accommodate the lowering water levels in the marina. This includes repairing and fabricating ramps and steps for B-Dock and J-Dock as well as lowering all the fixed piers on A-Dock. Lienau foresees that marina staff will potentially need to cancel some reservations in the coming weeks if the piers are not lowered on A-Dock by then. Lienau added that the marina staff will first warn boaters of challenging water levels and dock heights and try to move them around to more adequate docks before cancelling any reservations. Lienau voiced confidence that the marina's projects are a priority for Pier and Waterfront Solutions to complete amongst their many county-wide projects.

c) Construction Projects

Lienau summarized current and completed construction projects throughout the marina. Lienau noted that the refabrication of the three older A-Dock piers will be pushed off to the fall given that the contractors did not have enough time to complete it this season.

d) Parking Update – Long Term Parking Lot

Lienau reminded the committee of the recent changes to the marina parking, including the removal of the long-term marina parking lot and the stenciling of over fifty permit required spaces in the short-term lot across the street from the marina. Lienau noted that since these changes have been made, marina staff have discovered how the parking lots have previously been used. Staff are finding that short-term rentals and hotels are directing their visitors to use the marina short-term lot as a place to hold their trailer during the duration of their stay at the hotel. Lienau noted that use of the parking lot and launch passes for just parking and not for boat launch parking specifically, would be frowned upon by the DNR given that they helped fund the marina's launch operation. Lienau also added that individuals have been using the seasonal launch pass as a season-long parking permit, without respecting the 48-hour time limit of the lot. Jordan added that marina management is currently working with spectrum to add a camera in the short-term marina parking lot to help regulate parking better.

e) Robomow Test Trial

Lienau noted that the automatic lawnmower being trialed by the marina is leaving at the end of the month, but both the marina staff and the public have been impressed with its performance.

f) Pump-Out Update

Lienau summarized the current state of the pump-out service throughout the marina, noting that the system works on A, B and C-Dock but the port at D-Dock still does not have a strong enough vacuum to properly service boats. Lienau clarified that the lack of vacuum at the end of D-Dock is likely due to the large amount of head height and distance away from the pump. Crane Engineering is currently looking into ways to fix this, which may include installing a booster pump to the current pump. In the meantime, marina staff are using the end of A-Dock to have vessels tie-up to and receive pump-outs there. Duffy inquired if the pump-out service will ever become available at J-Dock, to which Lienau responded that this will likely be done when the cement boardwalk project begins.

g) Review of Financials

Lienau noted that the marina has around $985,000 in unencumbered dollars in the marina fund. Lienau summarized changes in the CIP to cover the boardwalk project that was pushed to 2026. Jordan also added that management is looking into changing the schedule of fees in 2026 to ensure that the marina is not losing money on sales tax for store sales items such as launch passes.

h) Current State of Marina

Lienau noted that reservations continue to be made, with some cancellations due to June weather. The most recent budget report approximates the marina revenue at about $787,000, but Lienau noted the actual year-to-date number is $805,000, which is ahead of current projections.

i) New Building Update

Lienau noted that marina management has met with a new architect and then summarized the next steps towards designing the new building. Lienau estimates that the drawings will likely be completed and hopefully approved in the fall so that ground can be broken as soon as late fall of 2025. Lienau assured the committee that the marina has funds in the budget to start this process in the fall if a contractor is ready to do so.

Agenda Item No. 6. Matters to be placed on a future agenda or referred to a committee, official, or employee

It was the consensus of the committee that that following items be included on a future marina committee meeting agenda:

- *Boathouse Operating Agreement to Julie Schmelzer, Village Administrator*
- *2026 Marina Budget at next Marina Committee Meeting*

The next meeting of the Marina Committee is scheduled for July 16th, 2025 at 4:00 P.M. at the Sister Bay Fire Station & via zoom.

Adjournment: *A motion was made by Duffy, seconded by Grant to adjourn the June 18th, 2025 meeting of the Marina Committee at 6:15 P.M. Motion carried – All ayes.*

Respectfully submitted,

Samuel Jordan
Assistant Marina Manager

8 July 2025

Mr. David W. Lienau
Sister Bay Marina
10733 Bay Shore Drive
Sister Bay, WI

Proposal for Architectural Services
Sister Bay Marina
10733 Bay Shore Drive
Sister Bay, WI

Dear Dave:

Thanks for the opportunity to submit our proposal for the Sister Bay Marina building. We look forward to working with you.

PROGRAM

The project is either new construction or remodeling of the existing marina building. Budget is $1.2 million (building only – parking/site to remain as is. Program elements include:

- Spaces for marina staff including manager's private office, assistant manager, plus 3 to 5 "helping hands." View of marina and bay from this area is critical. Screen for marina cameras plus IT closet. Break room with mivrowave, sink, refrigerator, and a table for 4. Hoteling station with 2 computers/2 phones, adjacent to lobby.
- Lobby connecting staff area, boater restrooms boater experience areas. Merchandise sales.
- Restrooms, two sets. One set for boaters (one family size – with shower?), possibly off lobby or outdoor access, limited access via code or card reader. Another set for community restrooms, outdoor access, always open.
- Boater experience area. Lounge with kitchenette, coffee, bottled water, concessions etc.
- Lines to dock must remain in existing locations. Utility/equipment room with workbench, may be accessible from outside. Golf cart parking.

PROJECT APPROACH

Mechanical/electrical/plumbing design, structural design, civil design, and other disciplines as necessary will be by others with their work and fees described in their own separate proposals.

<u>MDT's work will be by phase as follows.</u>

Schematic Design Phase:

- Develop/confirm program.
- Diagrammatic test fits for both new construction and remodeling of the existing building.
- Generate plans and construction scope based on preferred approach.

- Code research and initial contact, where necessary, with reviewing bodies.
- Establish project schedule.
- Generation/refinement of design plans and elevations/3D characteristics (perspective images).
- Owner/Architect/Engineers meetings throughout the phase.
- All parties sign-off at phase end.

Zoning/Entitlements

- Submit documents to the Marina Board, the Village Plan Commission, and the Village Board for review.
- Revise designs incorporating feedback from authorities having jurisdiction.
- Attend hearings related to entitlement approvals.

Design Development Phase:

- Refine the approved Schematic Design via plans, interior elevations and details, equipment layouts, and outline specifications defining materials, systems, and general levels of quality.
- Ongoing contact as necessary with reviewing bodies.
- Owner/Architect/Engineers meetings throughout the phase.
- Update project schedule.
- All parties sign-off and assistance with Owner/Developer/GC in preparing an updated cost analysis at phase end.

Construction Documents Phase:

- Prepare detailed drawings and specifications, based on approved Design Development documents, for use in procuring building permits and Contractor's use in pricing and constructing the project.
- Quality Control review at 75% completion.
- Ongoing contact as necessary with reviewing bodies.
- Provide input to Owner regarding Construction Schedule.
- Owner/Architect/completion of bid/permit/construction documents.
- Assist Contractor in competitive bidding: pre-bid meeting with Contractors/Subcontractors, provide clarifications in response to RFIs, issue addenda, and assist in evaluation of bids.
- Assist in preparation of forms, collecting required contractor and owner documentation, Zoning review, Department of Buildings review, and plan corrections for building permit.

Construction Administration Phase:

- Respond to RFIs and provide assistance in the form of memoranda or drawings should problems or questions arise during construction.
- Weekly Owner/ Architect/Contractor online meetings throughout phase.
- Review shop drawings and submittals for materials and equipment.
- Assist with review of applications for payment.
- At substantial completion prepare a punchlist and thereafter, as punchlist items are addressed, assist in closing out the project.
- Site visits upon request.

COST OF SERVICES

We propose architectural fees as follows:

Schematic Design:	$9,500.00
Zoning/Entitlements:	Dependent on approval process
Design Development:	$20,000.00
Construction Documents:	$20,000.00
Permitting:	included in CD
Construction Administration:	hourly
TOTAL:	$49,500.00

We request an initial payment of $4.950.00 or 10% of the total fee. Costs such as civil and structural engineering, landscape design, geotechnical testing, environmental reports, public presentations for zoning/use approvals, expediting, LEED consulting and commissioning etc. are excluded. Other costs directly attributable to this project such as travel, lodging, printing, photocopying, postage, messenger service, or overnight delivery will be billed through at our cost. We bill monthly, due on receipt of invoice, by phase fee and percentage of completion. Additional services not covered in this letter or our contract would be billed at an additional cost at the following rates. If additional services are substantial we'd be happy to negotiate a flat or not-to-exceed fee.

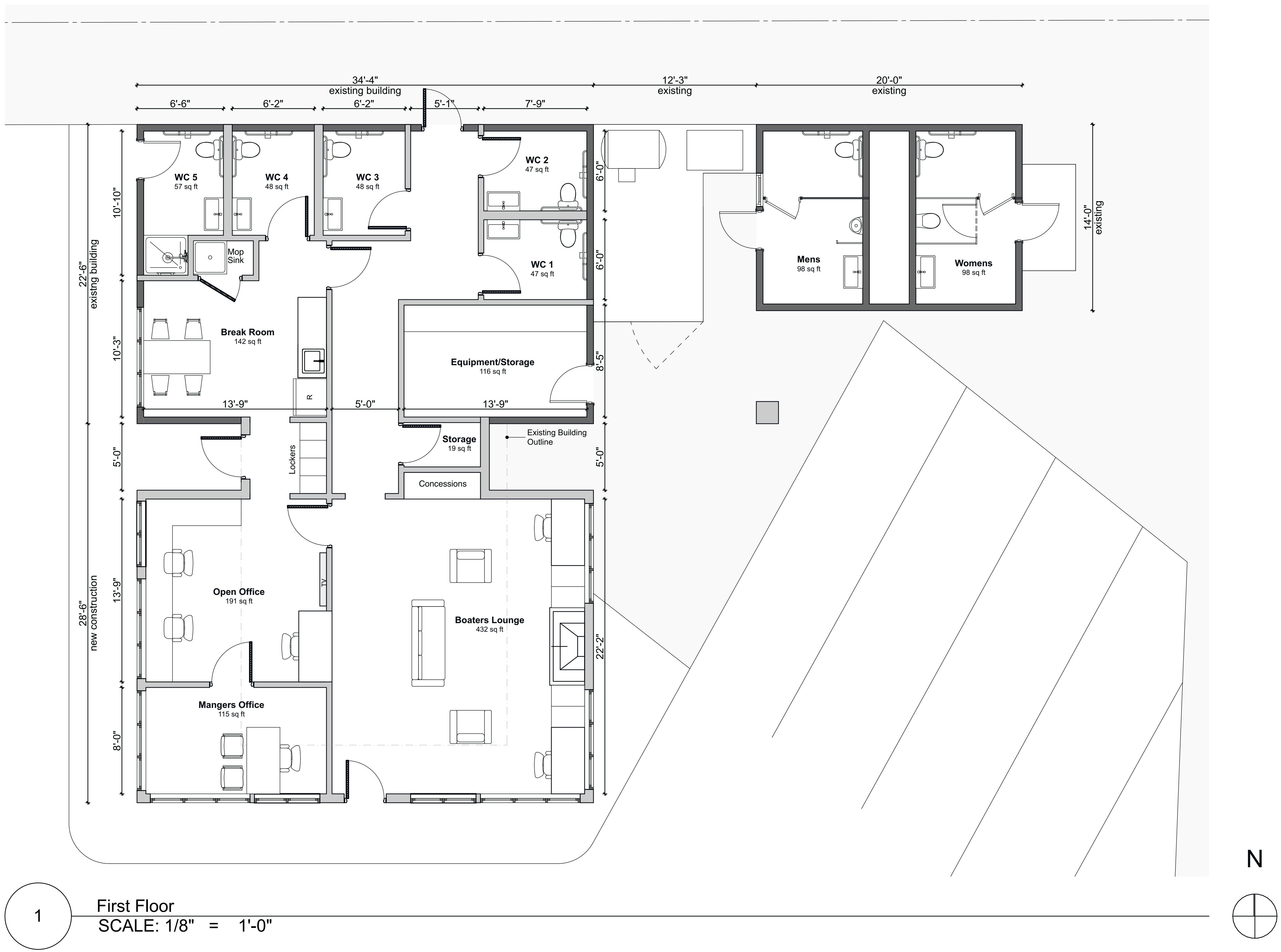
Principals A (Patrick Thompson, Larry Dieckmann)	$195
Principals B (Kate Lipkowitz)	$145
Architect III (Kathy Guzik,)	$130
Architect II (Max Pozen, Darius Greenleaf, Monica Mulica)	$105
Architect I (Rocio Valenzuela, Zoe Flynn)	$85
Administrative (Selma Hudson)	$85

Thank again for this opportunity. We trust that this meets with your expectations and approval, and look forward to answering any questions you may have. If acceptable, please sign below and return with the initial payment.

Sincerely,

Patrick Thompson, AIA, NCARB, LEED-AP
Principal

Accepted Date



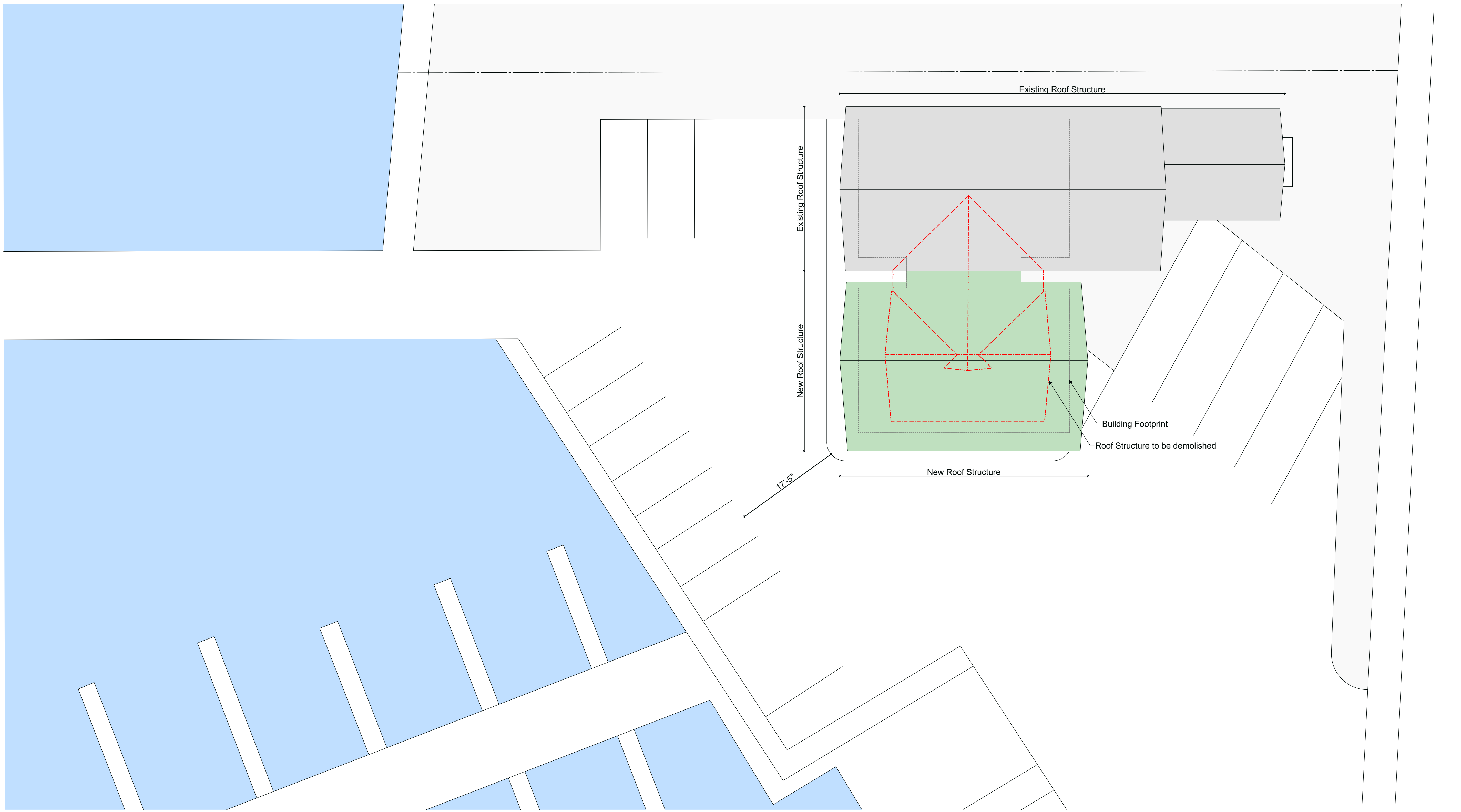
1

First Floor
SCALE: 1/8" = 1'-0"

MDT
manske . dieckmann . thompson . pllc
architecture . interiors

New Marina Building

#10733 Bay Shore Drive Sister Bay
Wisconsin 54234
7/11/25



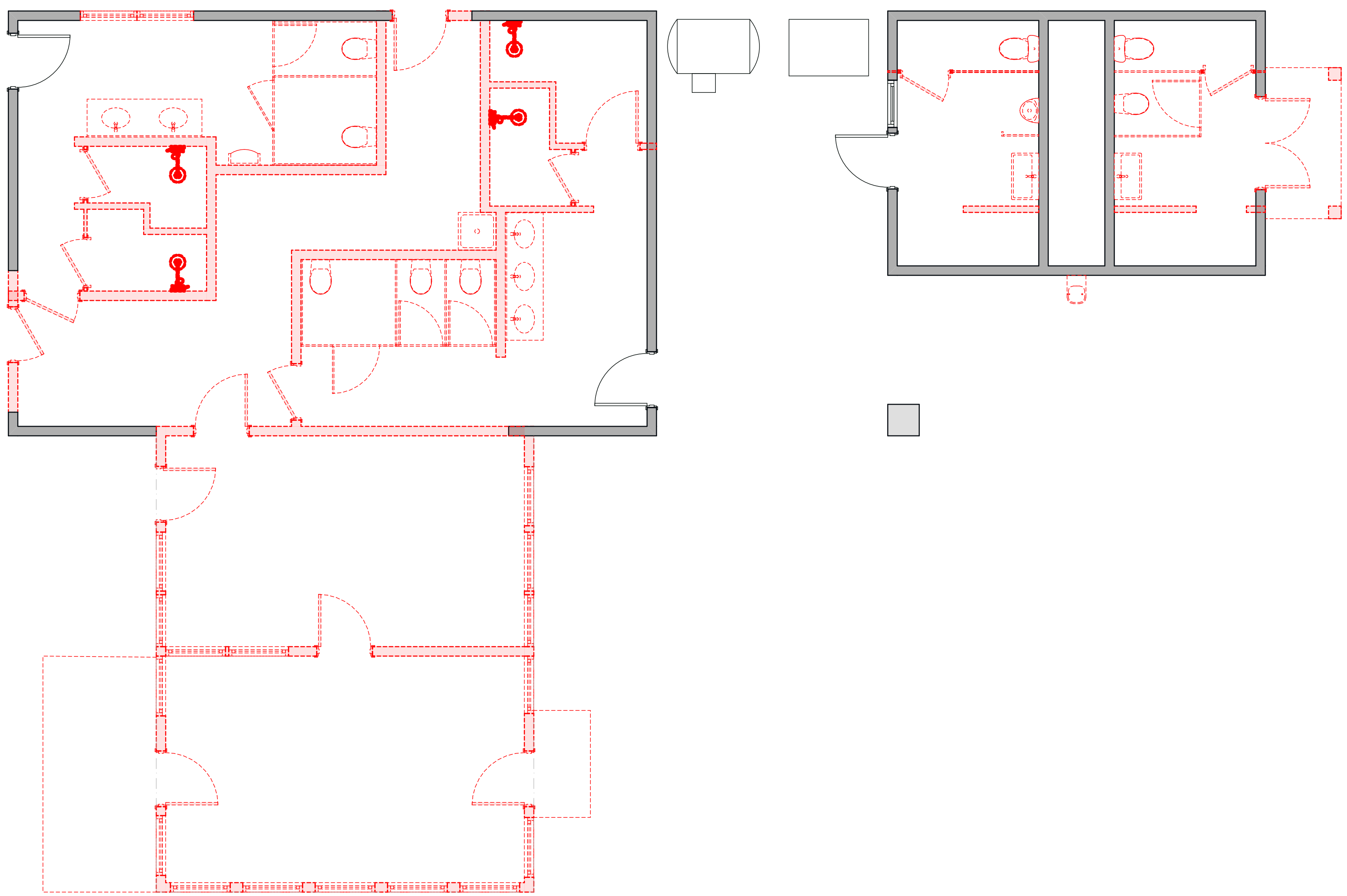
1 Roof Plan
SCALE: 1/16" = 1'-0"

MDT
manske . dieckmann . thompson . pllc
architecture . interiors

New Marina Building

#10733 Bay Shore Drive Sister Bay
Wisconsin 54234

7/11/25



1 Demolition Floor Plan
SCALE: 1/8" = 1'-0"

VILLAGE OF SISTER BAY

REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
690-42800-000-000	AMORTIZATION OF PREMIUM	.00	.00	2,803.00	(2,803.00)	.00
		.00	.00	2,803.00	(2,803.00)	.00
690-46371-000-000	SEASONAL SLIP FEES	450,399.72	450,399.72	467,851.00	(17,451.28)	96.27
690-46372-000-000	DAILY DOCKING/TRANSIENT FEES	254,420.50	254,420.50	278,500.00	(24,079.50)	91.35
690-46373-000-000	LAUNCH FEES	8,219.36	8,219.36	19,000.00	(10,780.64)	43.26
690-46375-000-000	PUMP OUT SERVICES	47.16	47.16	2,350.00	(2,302.84)	2.01
690-46376-000-000	COMMERCIAL DOCKING	86,373.01	86,373.01	144,244.00	(57,870.99)	59.88
690-46377-000-000	DISCOUNTED SALES	.00	.00	(1,000.00)	1,000.00	.00
690-46380-000-000	LAUNDRY NON-TAXABLE	42.00	42.00	500.00	(458.00)	8.40
690-46381-000-000	PRODUCT SALES	369.80	369.80	8,000.00	(7,630.20)	4.62
690-46383-000-000	NON TAXABLE PRODUCT SALES	74.00	74.00	500.00	(426.00)	14.80
		799,945.55	799,945.55	919,945.00	(119,999.45)	86.96
690-48110-000-000	INTEREST ON INVESTMENTS	28,413.02	28,413.02	33,673.60	(5,260.58)	84.38
690-48995-000-000	MISC OTHER REVENUE	306.46	306.46	300.00	6.46	102.15
	TOTAL SOURCE 48	28,719.48	28,719.48	33,973.60	(5,254.12)	84.53
	TOTAL FUND REVENUE	828,665.03	828,665.03	956,721.60	(128,056.57)	86.62

VILLAGE OF SISTER BAY

EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53540-111-000	FULL-TIME WAGES	55,876.04	55,876.04	123,531.00	67,654.96	45.23
690-53540-111-051	FULL-TIME WAGES FACILITIES	1,493.21	1,493.21	9,570.00	8,076.79	15.60
690-53540-111-920	FULL-TIME WAGES ADMIN	4,052.53	4,052.53	21,191.00	17,138.47	19.12
690-53540-114-000	UNWORKED WAGES	3,521.76	3,521.76	.00	(3,521.76)	.00
690-53540-121-000	PART-TIME WAGES	9,264.75	9,264.75	72,094.00	62,829.25	12.85
690-53540-122-000	PART-TIME OVERTIME WAGES	16.88	16.88	10,200.00	10,183.12	.17
690-53540-123-000	BONUSES, DOCKMASTERS	.00	.00	3,050.00	3,050.00	.00
690-53540-131-000	RETIREMENT	4,513.13	4,513.13	10,745.00	6,231.87	42.00
690-53540-132-000	SOCIAL SECURITY	5,728.80	5,728.80	18,379.00	12,650.20	31.17
690-53540-133-000	INSURANCE, MEDICAL	7,688.52	7,688.52	19,158.00	11,469.48	40.13
690-53540-134-000	INSURANCE, DENTAL	329.02	329.02	915.00	585.98	35.96
690-53540-135-000	INSURANCE, GROUP LIFE	10.62	10.62	57.00	46.38	18.63
690-53540-136-000	INSURANCE, DISABILITY	259.65	259.65	605.00	345.35	42.92
690-53540-137-000	HSA BENEFITS EXPENSE	2,229.86	2,229.86	6,058.00	3,828.14	36.81
690-53540-138-000	EAP BENEFITS EXPENSE	68.88	68.88	166.00	97.12	41.49
690-53540-140-000	VISION BENEFITS	40.33	40.33	121.00	80.67	33.33
690-53540-141-000	UNIFORM ALLOWANCE	.00	.00	2,000.00	2,000.00	.00
690-53540-142-000	RECRUITMENT/TESTING/PHYSICALS	.00	.00	500.00	500.00	.00
690-53540-143-000	RECOGNITION	.00	.00	700.00	700.00	.00
690-53540-144-000	MILEAGE	165.40	165.40	400.00	234.60	41.35
690-53540-145-000	EXPENSE ALLOWANCE	.00	.00	200.00	200.00	.00
	PERSONNEL	95,259.38	95,259.38	299,640.00	204,380.62	31.79
690-53540-201-000	ELECTRIC/GAS	8,252.33	8,252.33	24,000.00	15,747.67	34.38
690-53540-202-000	WATER/SEWER/STORM	(2,042.68)	(2,042.68)	10,000.00	12,042.68	(20.43)
690-53540-203-000	TELEPHONE	377.88	377.88	1,260.00	882.12	29.99
690-53540-204-000	CELL PHONE	358.68	358.68	275.00	(83.68)	130.43
690-53540-205-000	INTERNET	2,285.17	2,285.17	4,500.00	2,214.83	50.78
690-53540-206-000	TELEVISION	403.44	403.44	850.00	446.56	47.46
690-53540-207-000	RECYCLING	283.21	283.21	1,000.00	716.79	28.32
690-53540-208-000	GARBAGE	803.99	803.99	5,000.00	4,196.01	16.08
690-53540-209-000	LEGAL	562.00	562.00	500.00	(62.00)	112.40
690-53540-210-000	AUDITING & CONSULTING	4,325.17	4,325.17	2,750.00	(1,575.17)	157.28
690-53540-211-000	WEED CONTROL	195.00	195.00	3,500.00	3,305.00	5.57
690-53540-214-000	HOLDING TANK EXPENSE	.00	.00	200.00	200.00	.00
	CONTRACTUAL SERVICES	15,804.19	15,804.19	53,835.00	38,030.81	29.36

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53540-301-000	VEHICLE & EQUIPMENT GAS, OIL,	116.55	116.55	250.00	133.45	46.62
690-53540-303-000	EQUIPMENT RENTAL	4.21	4.21	350.00	345.79	1.20
690-53540-310-000	COMPUTER SOFTWARE MAINTENANCE	6,201.88	6,201.88	13,200.00	6,998.12	46.98
690-53540-311-000	WEBSITE	359.88	359.88	1,000.00	640.12	35.99
690-53540-312-000	IT SUPPORT	1,685.55	1,685.55	4,000.00	2,314.45	42.14
690-53540-321-000	OFFICE SUPPLIES	89.16	89.16	1,000.00	910.84	8.92
690-53540-322-000	POSTAGE	123.61	123.61	300.00	176.39	41.20
690-53540-324-000	PRINTING/COPYING	1,043.77	1,043.77	2,750.00	1,706.23	37.96
690-53540-325-000	ADVERTISING & PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.00
690-53540-331-000	MEMBERSHIP DUES	300.00	300.00	850.00	550.00	35.29
690-53540-332-000	EDUCATION/TRAINING	4,337.59	4,337.59	7,500.00	3,162.41	57.83
690-53540-351-000	MEDICAL/SAFETY SUPPLIES	235.80	235.80	1,500.00	1,264.20	15.72
690-53540-352-000	MINOR EQUIPMENT AND TOOLS	2,515.64	2,515.64	10,000.00	7,484.36	25.16
690-53540-353-000	GENERAL SUPPLIES	47.56	47.56	4,000.00	3,952.44	1.19
690-53540-354-000	SUPPLIES FOR RESALE	700.52	700.52	3,500.00	2,799.48	20.01
690-53540-357-000	EVENT COSTS	2,200.30	2,200.30	2,000.00	(200.30)	110.02
690-53540-362-000	GROUNDS MAINTENANCE	1,054.15	1,054.15	3,500.00	2,445.85	30.12
690-53540-366-000	BUILDING MAINTENANCE	7,106.47	7,106.47	16,500.00	9,393.53	43.07
690-53540-368-000	DOCK MAINTENANCE	106,568.17	106,568.17	125,000.00	18,431.83	85.25
690-53540-369-000	EQUIPMENT MAINTENANCE	812.23	812.23	1,950.00	1,137.77	41.65
690-53540-392-000	MISCELLANEOUS	.00	.00	100.00	100.00	.00
	SUPPLIES AND EXPENSE	135,503.04	135,503.04	201,250.00	65,746.96	67.33
690-53540-401-000	CUSTODIAL SUPPLIES	564.21	564.21	4,000.00	3,435.79	14.11
690-53540-408-000	CONTINGENCY, MARINA	.00	.00	5,000.00	5,000.00	.00
	BUILDING MATERIALS	564.21	564.21	9,000.00	8,435.79	6.27
690-53540-510-000	PROPERTY & LIABILITY INSURANCE	22,285.15	22,285.15	22,140.00	(145.15)	100.66
690-53540-512-000	INSURANCE, WORK COMP	4,248.58	4,248.58	7,923.00	3,674.42	53.62
690-53540-550-000	BANK SERVICE CHARGES	10,235.45	10,235.45	16,000.00	5,764.55	63.97
690-53540-599-000	LICENSE AND PERMIT FEES	.00	.00	25.00	25.00	.00
	FIXED CHARGES	36,769.18	36,769.18	46,088.00	9,318.82	79.78
690-53540-602-000	INTEREST	16,112.50	16,112.50	35,621.96	19,509.46	45.23
	DEBT SERVICE	16,112.50	16,112.50	35,621.96	19,509.46	45.23
690-53540-850-000	COMPUTER SOFTWARE	59.95	59.95	.00	(59.95)	.00
690-53540-899-000	DEPRECIATION	53,782.02	53,782.02	107,564.00	53,781.98	50.00
	CAPITAL OUTLAY	53,841.97	53,841.97	107,564.00	53,722.03	50.06
	TOTAL DEPARTMENT 540	353,854.47	353,854.47	752,998.96	399,144.49	46.99

DEPARTMENT 541

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53541-200-000	OTHER CONTRACTED SERVICES	.00	.00	110.00	110.00	.00
690-53541-201-000	ELECTRIC/GAS	.00	.00	1,200.00	1,200.00	.00
690-53541-202-000	WATER/SEWER/STORM	214.84	214.84	500.00	285.16	42.97
	CONTRACTUAL SERVICES	214.84	214.84	1,810.00	1,595.16	11.87
690-53541-367-000	BOATHOUSE MAINTENANCE	.00	.00	51,500.00	51,500.00	.00
	SUPPLIES AND EXPENSE	.00	.00	51,500.00	51,500.00	.00
		214.84	214.84	53,310.00	53,095.16	.40
690-55301-408-000	EVENT COSTS FOR MARINA	.00	.00	2,000.00	2,000.00	.00
	BUILDING MATERIALS	.00	.00	2,000.00	2,000.00	.00
		.00	.00	2,000.00	2,000.00	.00
690-59210-000-000	TRANSFER TO GENERAL FUND	29,703.00	29,703.00	59,406.00	29,703.00	50.00
	PERSONNEL	29,703.00	29,703.00	59,406.00	29,703.00	50.00
		29,703.00	29,703.00	59,406.00	29,703.00	50.00
690-59240-000-000	TRANSFER TO CAPITAL PROJECTS	.00	.00	550,000.00	550,000.00	.00
	PERSONNEL	.00	.00	550,000.00	550,000.00	.00
		.00	.00	550,000.00	550,000.00	.00
	TOTAL FUND EXPENDITURES	383,772.31	383,772.31	1,417,714.96	1,033,942.65	27.07
	NET REVENUES OVER EXPENDITURES	444,892.72	444,892.72	(460,993.36)	(1,161,999.22)	96.51