



VILLAGE BOARD MEETING

TUESDAY, JULY 15, 2025 – 6:00 PM

Sister Bay Liberty Grove Fire Station – 2258 Mill Road

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID: 443 990 1723 Passcode: 304078

To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: www.sisterbaywi.gov, click ‘Agendas and Minutes’

AGENDA

1. Call to Order (Zoom Participants Mute Devices)
2. Roll Call
3. Approve Agenda
4. Approve Meeting Minutes: June 17, 2025
5. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
6. Presentations
 - a) Tourism Update; Julie Gilbert, DDC & Juliana Behme, DCTZC
 - b) County Update; Ken Pabich, County Administrator
 - c) Ad Hoc Village Administration Building Review Task force; Final Report; Dick Burress, Task Force Chair
7. Resolutions
 - a) Res. 2025- 020; Creating a Technology and Telecommunications Committee
 - b) Res. 2025- 021; Amending Bylaws to Create a Technology and Telecommunications Committee
8. Discussion/Action Items
 - a) Conditional Use Permit; Nonconforming Structure Addition; Karl Fauerbach; 10885 N Bay Shore Dr.
 - b) Development Agreement; 11 Unit Hotel with Manager’s Unit; Hoffman Family’s Investment Properties, LLC (Richard & Jeannie Hoffman); Chalet Lane
 - c) Development Agreement Amendment; Completion Deadline Extension; Luna View, c/o Al Gokey; 2399 Maple Dr.
 - d) Crop Agreement; Jim Seaquist; Former Wiltse Property
 - e) Operational Agreement and Lease; Historical Society; Marina Boathouse at 10697 N Bay Shore Dr.
 - f) Appraisal Request; Post Office Property
 - g) Plan Commission Fees
 - h) May-June Enforcement Actions
 - i) Monthly Financial Report and Appropriations
 1. Payments
 2. Appropriations
9. Staff Reports
10. Committee Reports (see back of agenda)
11. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
12. Executive Session
 - a) Adjourn to closed session pursuant to Wis. Stats. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or legal advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:
 - Town of Liberty Grove
 - Hunter and Jessica Clinton, et al
 - Adam & Brigid White
 - Bertram Communications
 - Preserving Foundations/Paula Anschutz
 - b) Reconvene into Open Session
 - c) Motion or Action, as Appropriate
13. Adjourn

Public Notice

Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118; (FAX) 854-9637; or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review online and at the Village Administration Building during operating hours (8 a.m. to 4 p.m. Mondays – Thursdays, 8 a.m. to noon on Fridays).

The Village of Sister Bay is an Equal Opportunity Provider and Employer

1. Finance Committee	9. Parking Committee
2. Fire Board	10. Parks, Property & Streets Committee
3. Green Tier Legacy Community Committee	11. Personnel Committee
4. Historical Society	12. Plan Commission
5. Holiday Lighting	13. Sewer and Water Utility Committee
6. Housing Committee	14. SBAA
7. Library Commission	15. Tourism Zone Commission
8. Marina Committee	16. Village Hall Planning Task Force