



VILLAGE BOARD MEETING
TUESDAY, JUNE 17, 2025 – 6:00 PM

Sister Bay Liberty Grove Fire Station – 2258 Mill Road

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID: 443 990 1723 Passcode: 304078

To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: www.sisterbaywi.gov, click ‘Agendas and Minutes’

AGENDA

- 1. Call to Order (Zoom Participants Mute Devices)
- 2. Roll Call
- 3. Approve Agenda
- 4. Approve Meeting Minutes: May 20, 2025 pgs. 2-10 pgs. 11-13
- 5. Comments, Correspondence and Concerns from the Public (Public comment limited - 3 non-transferable minutes per person)
- 6. Recognition: Tom Sadler; Years of Service pg. 14
- 7. Ordinances & Resolutions
 - a) Ord. 2025-009; Map Amendment; Former Wiltse Property; I-1 to R-4 & P-1 pgs. 15-17
 - b) Ord. 2025-010; Map Amendment; Former Logerquist Property; I-1 to I-1 & P-1 pgs. 18-20
 - c) Ord. 2025-011; Text Amendment; R-4 Dimensional Standards pgs. 21-23
 - d) Res. 2025-017; Adopting the 2024 eCMAR pgs. 24-51
 - e) Res. 2025-018; Concession Stand Bids pgs. 52-53
- 8. Discussion/Action Items
 - a) Appoint Village Clerk & Oath of Office; Susan Clarke pg. 54
 - b) Development Agreement; Waterfront Museum; 10697 N Bay Shore Dr. (Village Boathouse); Sister Bay Historical Society pgs. 55-75
 - c) Development Agreement Amendment; 10553 Country Walk Dr.; Za Za’s Pizzeria/Lundquist Realty; Torch Brothers, LLC pgs. 76-78
 - d) Development Agreement Amendment; 2399 Maple Dr.; Luna View; Al Gokey pgs. 79-81
 - e) Contract; Irrigation System; Jaco Management pgs. 82-86
 - f) Contract; Ice Rink Land Lease; Friends of the Ice Rink pgs. 87-92
 - g) Fire Board Donation Request pg. 93
 - h) Annual License Review; Cigarette, Electronic Vaping Device, and Tobacco Licenses pg. 94
 - i) Annual License Review; Alcohol Beverages and Operators pgs. 95-98
 - j) Utilities; Simplified or Conventional Water Rate pgs. 99-100
 - k) Monthly Financial Report & Appropriations pgs. 101-127
- 9. Committee Reports (see below) pg. 128
- 10. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
- 11. Executive Session
 - a) Consider a motion to convene into Executive Session pursuant to Wis. Stats. §19.85(1)(g) to confer with legal counsel who either orally or in writing will advise the Village Board on strategy to be adopted with respect to current or likely litigation:
 - i. Alliance Construction Contract
 - b) Consider a motion to convene into Executive Session pursuant to Wis. Stats. §19.85(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:
 - i. Village Administrator compensation and benefits
 - c) Reconvene into Open Session
 - d) Motion for Action, if Appropriate
- 12. Adjourn

Public Notice

Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118; (FAX) 854-9637; or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review online and at the Village Administration Building during operating hours (8 a.m. to 4 p.m. Mondays – Thursdays, 8 a.m. to noon on Fridays).

The Village of Sister Bay is an Equal Opportunity Provider and Employer

1. Ad Hoc Admin Bldg Review Task Force pgs. 1-3	9. Parking Committee (No Meeting)
2. Finance Committee (No Meeting)	10. Parks, Property & Streets Committee pgs. 12-13
3. Fire Board	11. Personnel Committee pgs. 14-16
4. Ad Hoc Green Tier Legacy Community Cmte (No Meeting)	12. Plan Commission pgs. 17-20
5. Historical Society	13. SBAA
6. Housing Committee (No Meeting)	14. Tourism Zone Commission
7. Library Commission pgs. 4-11	15. Sewer and Water Utility Committee (No Meeting)
8. Marina Committee	16. Village Hall Planning Task Force (No Meeting)

VILLAGE BOARD OF TRUSTEES MEETING MINUTES
Tuesday, May 20, 2025
(Approval Pending)

Agenda Item No. 1. The May 20, 2025 meeting of the Sister Bay Village Board of Trustees was called to order by President Nate Bell at 6:00 P.M.

Agenda Item No. 2. Roll Call

Present: President Bell and trustees Denise Bhirdo, Louise Howson, Chad Kodanko, Brigid White, Kurt Harff, and Patrice Champeau.

Staff: Village Administrator Julie Schmelzer, Finance Director/Treasurer Vlad Gannik, Utilities Director Megan Barnes, and Clerk Heidi Teich

Others: Laurel Harff, Hannah Paulus, Chris Janisse, Jill & Keith Wiebe, Rick Dahlstrom, Mickie Mostardi, John Lijewski, Deb Fitzgerald, Ellie Soderberg-Guger, Skip Heidler, Tim & Sue West, Tyler Duvall, Mike Laszkiewicz, Mike Goldstone and Scott Watts

Agenda Item No. 3. Approval of the Agenda

A motion was made by Kodanko, seconded by Harff that the Agenda for the May 20, 2025 meeting of the Village Board of Trustees be approved presented. Motion carried – all ayes.

Agenda Item No. 4. Approval of Minutes

A motion was made by Bell, seconded by Kodanko that the minutes of the April 29, 2025 meeting of the Village Board of Trustees be approved as amended to note that Trustee White recused herself from that portion of the Executive Session when discussing her lawsuit. Motion carried – All ayes.

Agenda Item No. 5. Comments, correspondence, and concerns from the public

Correspondence received for this meeting and included in the meeting packet were:

- An email from Russ Carpenter regarding the property at 2387 Ava Hope Ct
- The County of Door Transportation Newsletter for the first quarter of 2025

Staff also received emailed correspondence earlier today from the following individuals, who all wrote in support of adding stakeholders to the Finance Committee:

- Cory Diltz, 2299 Maple Dr, Sister Bay
- Mickie Mostardi, 10867 N Bay Shore Dr, Sister Bay
- Tom Mostardi, 10867 N Bay Shore Dr, Sister Bay
- Nancy Akerly, 10810 N Spring Rd, Sister Bay
- Susan Gullick, 10813 Pheasant Ct, Sister Bay

President Bell asked if anyone wished to offer any additional comments and Tim West, 2217 Mill Circle, was recognized. West added his support in allowing stakeholders to sit on the village's Finance Committee as he believes it will increase transparency in the process. He also advocated for this as a training opportunity for young people to become involved with village operations. He added that those vetted for the position on the committee should not be friends or relatives of the trustees.

Agenda Item No. 6. Proclamations

1 **a) Historical Society; 30th Anniversary**

2 **b) June is Pride Month**

3
4 Draft proclamations in recognition of the upcoming 30th anniversary of the Sister Bay Historical Society
5 and recognizing June as Pride Month were included in the meeting packet. After the proclamations were
6 read for the benefit of the audience in attendance, the following motions were made:

7
8 *A motion was made by Howson, seconded by Champeau to recognize the Sister Bay Historical Society for*
9 *their thirty (30) years of service by proclamation as presented. Motion carried – all ayes.*

10
11 *A motion was made by Bhirdo, seconded by Howson to recognize the month of June as Open Door Pride*
12 *Month by proclamation as presented. Motion carried – all ayes.*

13
14 **Agenda Item No. 7. Ordinances & Resolutions**

15 **a) Res. 2025-013; Recreating an Ad Hoc Village Hall Planning Task Force**

16 Bell summarized the need to recreate the Ad Hoc Village Planning Task Force as discussed at the prior
17 board meeting. Therefore, an applicable resolution was drafted and included in the meeting packet.

18
19 During discussion on this item, Howson asked if there should be a term limit for the task force. The
20 members felt that it could remain open-ended with the understanding that the task force will be
21 periodically reviewed until renovations on the village hall are complete. Funding was discussed, with
22 Champeau noting that the task force felt the project be taxpayer-funded. Others disagreed, and opined
23 that some degree of fundraising needs to occur as they felt there are individuals who will donate to the
24 project. Bhirdo recalled that when this task force was initially established, the audience in attendance
25 fully supported fundraising for the renovations.

26
27 *A motion was made by Kodanko, seconded by Champeau to approve Resolution 2025-013 as presented to*
28 *recreate the Ad Hoc Village Hall Planning Task, comprised of five to seven stakeholders, two of which are*
29 *trustees, and include the Village Administrator and Village Clerk as ex-officio, non-voting members.*
30 *Motion carried – all ayes.*

31
32 **b) Res. 2025-014; Modifying the Membership of the Housing Committee**

33 The Housing Committee is currently comprised of five to seven stakeholders, one of whom is a trustee.
34 Bhirdo asked for clarification about why the committee needed two additional trustees. Bell responded
35 that there has been a trustee attending the meetings already so they should take advantage of her
36 participation, and another was interested and had served previously on the Ad Hoc Land Acquisition
37 Committee.

38
39 *A motion was made by Bhirdo, seconded by White to approve Resolution 2025-014 as presented to modify*
40 *the membership of the Housing Committee to include five to nine stakeholders, three of which are Village*
41 *Trustees. Motion carried – all ayes.*

42
43 **c) Res. 2025-015; Modifying the Membership of the Finance Committee**

44 The Finance Committee has always been composed of three village trustees, and Bell has proposed the
45 addition of two stakeholders. Bhirdo stated that she felt offended by the various comments received for
46 this meeting that stated the Finance Committee is not being transparent. She added that numerous
47 Finance meetings are held each year, and the public is always welcome to participate in the budget
48 process. She asked if the stakeholders would be voting members and if they would be compensated. Bell

replied that the stakeholder members would be paid. Bhirdo also expressed concern over the \$6000 - \$8000 spent in training the new trustees on the Finance Committee this past year, and one of those members is no longer on the committee. She added that she does not want to see the board spending more money to train new members.

Howson proposed that the stakeholders have a longer term that would justify the training expense. White and Kodanko also spoke in favor of the addition of stakeholders who hold more than a year term on the committee.

After discussion, it was the consensus among the members that the stakeholder members have staggered terms of three years for continuity on the committee. To achieve this, one member would be appointed for three years now, and the second member would be appointed for only two years, with reappointment at that time. The majority of the board also favored the classification of "citizen" for the additional members as defined in the Village Board Bylaws, as stakeholders do not necessarily live and pay taxes in the village.

A motion was made by Howson, seconded by White to approve Resolution 2025-015 as presented and amended to modify the membership of the Village of Sister Bay Finance Committee to include three Village Trustees and two citizens who will serve staggered three year terms, and be compensated for their service. Motion carried – 6-1, with Bhirdo opposed.

Agenda Item No. 8. f) Ex Officio Discussion; Possible Amendment to Bylaws

Bell requested that the members hold this discussion before debating the next Resolution on the agenda, as the trustees' decision here will affect the way in which the bylaws will be amended tonight.

It was the consensus of the board that the following clarifications be made concerning the ex-officio role held by the Village President:

- *The ex-officio can be counted when needed to create a quorum of members*
- *The ex-officio may only vote when they are participating due to lack of quorum*
- *The ex-officio shall be compensated only when serving to fill the need for a quorum of members*

d) Res. 2025-016; Amending the Village Board and Committee/Commission Bylaws

After a brief discussion on the role of the ex officio member, Schmelzer walked the members through the various changes to the board and committee/commission bylaws highlighted in the drafts included in the packet for this meeting, as well as the changes just discussed.

A motion was made by Howson, seconded by Kodanko to approve Resolution 2025-016 to amend the Village of Sister Bay Board of Trustees Bylaws, and, the Village of Sister Bay Committee/Commission Bylaws and Rules, as presented and further amended to clarify the rules regarding participation by an ex-officio member; specifically, the village president, when acting in an ex-officio role, can vote and be compensated if participation is based on the need to create a quorum. Motion carried – 6-1, with Bell opposed.

Agenda Item No. 7. Discussion/Action Items

a) Highway 57 Trail; Award Contracts

Schmelzer reviewed the need for the village to select an engineer and construction oversight firm for the State Highway 57 trail, which was discussed at an earlier meeting of the Parks, Property & Streets Committee. The committee previously selected Stantec Consulting for those roles, but it was discussed

1 that Stantec, who wrote the grant application and were named as lead on the contract instead of their
 2 partner firm, would not be approved by the Department of Transportation (DOT). The committee then
 3 forwarded a recommendation to award the contract to Robert E. Lee & Associates for both engineering
 4 and construction oversight. It was noted that the DOT would need to give their approval as well.

5
 6 *A motion was made by Bhirdo, seconded by Howson to enter an engineering contract with Robert E. Lee*
 7 *& Associates for the State Highway 57 Trail, and pursue a contract for construction services with Robert E.*
 8 *Lee & Associates for the same trail as presented. Motion carried – all ayes.*
 9

10 **b) Housing Committee; “Wiltse” Property Funding Request**

11 Schmelzer provided a brief overview of the work of the Housing Committee in developing a model for
 12 affordable housing in the village. The committee has now reached a point where they need to know the
 13 value of the land (which is debt-free) and necessary infrastructure to continue with the development.
 14 The committee cannot determine how many lots will be created until they know, via a land plat, what is
 15 available for their use after subtracting the buffer zone around the wastewater plant, the area for
 16 retention ponds, the areas that cannot be served by sewer and water, and that portion of the land that
 17 is unsuitable due to the contaminants found in the soil. Once the roads and infrastructure are mapped,
 18 they can identify the number of lots being created. Money has been committed to housing in the
 19 Capital Improvement Plan (CIP), and they are requesting a commitment from the board that that money
 20 is available for their use.

21
 22 Bhirdo felt that the board needed to commit to some point in time to pursue this project after the
 23 Finance Committee reviews it.

24
 25 Kodanko requested a formal presentation by the Housing Committee and time to consider the proposal,
 26 noting that the property also needs to be zoned. Bell agreed, and requested a breakdown of the
 27 number and type of homes and at what cost.

28
 29 Champeau clarified that the committee does want a mixture of housing styles, but they don't have
 30 drawings to present. Howson felt a plat was unnecessary until the funding of the project was
 31 determined. Champeau pointed out that the money for this project was included in the CIP for funding
 32 in 2024, but had been pushed out to 2025.

33
 34 White asked to understand where the push to develop this affordable housing came from and was told
 35 that it is a shared desire to provide housing for the local workforce and those looking to make Sister Bay
 36 their home at an affordable rate. White opined that the board should dictate what they want on the
 37 property and find a developer who can provide that versus asking a developer to propose what can fit
 38 on the land. Schmelzer shared that the Housing Committee proposes a model in which the village
 39 provides the land and infrastructure, and then enters into a development agreement with a builder who
 40 will contract individually with the buyers of the lots to construct their home based on what has been
 41 approved through the development agreement. They also desire to see all lots be deed-restricted to
 42 prohibit short-term rentals.

43
 44 Bhirdo added that the former board was committed to the affordable housing project, and perhaps that
 45 needs to be a discussion with this new board to determine their commitment level. She also requested
 46 that this be a top priority on the Finance Committee's next agenda so they can start figuring out how to
 47 work it into the 2026 budget.

Schmelzer concluded by repeating that the Housing Committee would like funding for an engineer to draw a plat based on the available land, while Bell proposed the board dictate to the engineer the type and number of houses desired and have the plat drawn in that manner. It was determined that nothing further could happen at this time until the public hearing to fix the zoning of the land which will take place a week from now.

c) Fire Board; Donation Request

A discussion was held at a recent Fire Board meeting wherein they learned of the Town of Liberty Grove's decision to donate a sum of \$10,000 to Fire Chief Hecht's family, who is living in Indiana where he is undergoing treatment for an unexpected medical incident which occurred while attending a fire department conference. Assistant Fire Chief Goldstone was present to report that Hecht has undergone several surgeries but remains too unstable to transport back to Wisconsin. He shared that donations for the family can be made to a special fund set up at any Nicolet National Bank branch or through an online Go Fund Me account.

During discussion on this item, the board recalled a prior request in which they learned that taxpayer money cannot be donated to a particular individual. Donations to certain 501(c) organizations are possible, but the firefighters association is not one such organization.

Several suggestions were made including getting legal advice on how to proceed with a donation and then asking Finance to allocate the funds, taking the money from the unrestricted fund balance and making a donation to the Door County Community Fund which would then be forwarded to the family. Goldstone was asked about the timing of the donation, and he responded that the need is not immediate (as other donations are coming in) and waiting a month to receive a donation is perfectly fine.

It was the consensus of the board that a sum of money be allocated to the Hecht family in whatever method they determine possible in the next month or so.

d) Liquor License Request; One Star Burgers & Dogs; 10440 Orchard Dr; Hannah Paulus - Agent

The owners of One Star Burgers & Dogs, Chris Jannise and Scott Watts, were in attendance at this meeting to request a pro-rated Class B Beer and Class C Wine license for the property at 10440 Orchard Dr., Sister Bay, which they are renting. The term of the rental agreement does cover the full license year, which is required, and both owners meet the criteria for licensure under state statutes. They further requested that Hannah Paulus, also in attendance, be appointed as Agent for the business.

A motion was made by Bhirdo, seconded by Harff to approve the issuance of a Class B Beer and Class C Wine License to One Star Burgers & Dogs, Hannah Paulus – agent, for the premises located at 10440 Orchard Dr. for the remained of the current license year as presented. Motion carried – all ayes.

e) Revised Employee Handbook

An updated employee handbook was included in the packet for the members to review. Howson gave a brief overview of the work done by the Personnel Committee to update this manual, which was greatly lacking in its former iteration. Some of the major changes included an expanded explanation of benefits, a grievance procedure, and processes for how to deal with complaints about supervisors. Schmelzer noted that the manual had also been reviewed by staff for their feedback as well.

During discussion, the following comments or suggestions for changes were made:

- Page 2 of the handbook, paragraph 3 - Bhirdo stated that staff should be given notice of any changes in benefits, policy or procedures and not be expected to follow meeting agendas to see when/if this is ever being discussed. A statement to the effect of *"all attempts will be made to notify staff of changes will be made"* was discussed.
- Page 5, last bulleted point under Sexual Harassment – clarification needs to be made to identify the proper party to notify if the supervisor is the offender, namely the Village Administrator or Personnel Committee Chair.
- Page 8, Gifts and Gratuities – the monetary amount able to be accepted by staff is \$100.00. Anything more needs to be reported to the Finance Director.
- Page 8, Gifts and Gratuities - delete the last line about donating any gift or gratuity to a non-profit.
- Page 9, Drug and Alcohol-Free Workplace – a lengthy discussion took place on whether THC should be specifically called out in this section.
- pg. 12, item 14 - the level of gas should be changed to a quarter-tank before refilling is required.
- A discussion should take place at the Finance Committee regarding the budgeting of up to 80 hours of employee comp time.
- A discussion should take place at the Personnel Committee regarding the payout of an employee's PTO when they leave employment, or if that can be used to pay for the employee's continuing insurance needs.
- Correct the typo on page 20, line 1, under Health Savings Account.

A motion was made by Bell, seconded by Kodanko to approve the newly revised Employee Handbook as presented and further amended as discussed at this meeting pending final review by the Personnel Committee Chair. Motion carried – all ayes.

g) Committee Appointments

A motion was made by White, seconded by Kodanko to appoint Mike Laszkiewicz and Andy Woerfel to the Finance Committee, with Laszkiewicz's term to expire in 2028 and Woerfel's term to expire in 2027. Motion carried – 6-1, with Bhirdo opposed.

A motion was made by Kodanko, seconded by Champeau to appoint Nate Bell and Steve Bacsí to the Sister Bay Plan Commission with Bell's term to expire in 2026 and Bacsí's term to expire in 2028. Motion carried – all ayes.

A motion was made by Kodanko, seconded by Champeau to appoint Louise Howson as Chair of the Ad Hoc Green Tier Legacy Community Committee. Motion carried – all ayes.

A motion was made by Bell, seconded by White to appoint Chad Kodanko and Louise Howson to the Housing Committee. Motion carried – all ayes.

A motion was made by Bell, seconded by Bhirdo to appoint Brigid White, Nancy Akerly, Kathy Van Gemert, and Doug Hanson to the Ad Hoc Village Hall Planning Task Force, with Patrice Champeau appointed to serve as Chair. Motion carried – all ayes.

A motion was made by Kodanko, seconded by Harff to appoint Terry Kelly as Chair of the Zoning Board of Appeals, with a term to expire in 2027. Motion carried – 6-1, with Bhirdo opposed.

No recommended appointments to the Personnel Committee were offered.

h) Monthly Financial Report & Appropriations

Finance Director Gannik prepared the monthly statements and included them in the meeting packet for the members to review. Several questions were asked by the members and responses were provided.

A motion was made by Bell, seconded by White to approve the monthly bills in the amount of \$1,363,168,69 as presented. Motion carried – all ayes.

Agenda Item No. 9. Committee Reports

Minutes shared in the meeting packet included:

- ☐ Ad Hoc Admin Building Review Task Force: April 10, 2025 and April 30, 2025
- ☐ Door County Coastal Byways: 2025 Budget
- ☐ Sister Bay & Liberty Grove Fire Board: February 27, 2025
- ☐ Housing Committee: January 28, 2025 and April 22, 2025
- ☐ Sister Bay/Liberty Grove Library Commission Meeting: April 14, 2025
- ☐ Marina Committee: April 16, 2025
- ☐ Parks, Property & Streets Committee: May 5, 2025
- ☐ Personnel Committee: February 25, 2025 and May 13, 2025
- ☐ Plan Commission: April 22, 2025
- ☐ Door County Tourism Zone Commission: April 17, 2025
- ☐ Sewer & Water Utilities Committee: May 13, 2025
- ☐ Village Hall Planning Task Force: April 15, 2025

Champeau reported on the actions of the Sister Bay Historical Society, noting that the Christkindlmarkt profited \$50,000 this year; the organization is still looking for an executive director; the boathouse museum does not require an elevator or a bathroom; the farmers market has been renamed to Open Aire Market; and Strawberry Fest will be held on June 28th.

Champeau inquired about the timeline for installing historical markers around the village, and Howson responded that they have been working with Terry Wolf of the Sister Bay Historical Society on this matter. There will be more to report after the Parks, Property & Streets Committee meets next month.

A motion was made by Howson, seconded by Kodanko to accept the various committee reports as presented. Motion carried – all ayes.

Agenda Item No. 10. Matters to be placed on a future agenda or referred to a committee, official or employee

It was the consensus of the committee that the following items be included on a future board meeting agenda:

- Continued discussion on funding of the former Wiltse property development project
- Discussion on a monetary donation to the Hecht family
- Discussion on the implications of comp time to be had by the Finance Committee
- Discussion on the implications of paying out an employee's PTO to be had by the Personnel Committee

- Discussion on the creation of a Village Newsletter

The next meeting of the Village Board of Trustees will take place on Tuesday, June 17, 2025 at 6:00 P.M.

At 8:41, the board took a brief recess.

Agenda Item No. 11. Executive Session

a) 1. Consider a motion to convene into Closed Session pursuant to Wis. Stats., §19.85(1)(g) to confer with legal counsel who either orally or in writing will advise the Village Board on strategy to be adopted with respect to current or likely litigation:

i. Preserving Foundations Agreement – 2387 Ava Hope Ct

ii. Bertram Contract Addendum

iii. Knowles-Nelson Stewardship Grant – Marketplace Property

2. Consider a motion to convene into Closed Session pursuant to Wis. Stats., §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Village Administrator compensation and benefits

At 8:45 P.M., a motion was made by Bhirdo, seconded by Harff to convene into Closed Session pursuant to Wis. Stats., §19.85(1)(g) to confer with legal counsel who either orally or in writing will advise the Village Board on strategy to be adopted with respect to current or likely litigation as notated above, and pursuant to Wis. Stats., §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding Village Administrator compensation and benefits.

A roll call vote was taken on the motion, and the members voted in the following fashion:

Bhirdo – aye; Champeau – aye; Harff – aye; Howson – aye; Kodanko – aye; White – aye; Bell – aye

Motion carried.

It was noted that at 9:43 PM, Trustee Bhirdo left the meeting and President Bell recused himself from discussion. At 9:57 PM, President Bell rejoined the meeting and Village Administrator Schmelzer left.

b) Motion to reconvene into Open Session

At 10:14 P.M. a motion was made Bell, seconded by Champeau to reconvene into open session. Again, a roll call vote was taken and the members voted in the following fashion:

Champeau – aye; Harff – aye; Howson – aye; Kodanko – aye; White – aye; Bell – aye

Motion carried.

c) Motion for Action, if Appropriate

A motion was made by Howson, seconded by White to approve the addendum to the fiber agreement with Bertram Communications as discussed. Motion carried - all ayes, with Bell abstaining.

1
2 *A motion was made by White, seconded by Champeau that no action be taken on the Knowles-Nelson*
3 *Stewardship Grant matter until Administrator Schmelzer obtains more information from the DNR.*
4 *Motion carried – all ayes.*
5

6 *A motion was made by Kodanko, seconded by White direct staff to send the letter pertaining to the*
7 *property at 2387 Ava Hope Ct. as discussed in the Executive Session. Motion carried – all ayes.*
8

9 *Bell noted that no further action was taken concerning the Village Administrator matter.*
10

11 **Agenda Item No. 11 Adjourn**

12 *At 10:16 P.M. a motion was made by White, seconded by Harff to adjourn the May 20, 2025 meeting of*
13 *the Village Board of Trustees. Motion carried – all ayes.*
14

15 Respectfully submitted,

16 

17 Heidi Teich,

18 Village Clerk

RECEIVED MAY 24 2025 May 22, 19025

Sister Bay Village Board,

So much has changed in Door County recently. It's losing the reason why nature, history loving people loved the area so much.

The village hall is one of the last buildings that helps to define the quaintness of Sister Bay.

Ephraim has conserved the heritage of Door Co. that people come to experience while adapting to the expansion of tourism.

It's location and presence is a symbol of our history without all the new additions suggested by the board. It needs to be preserved, we've already lost too much.

Donna M. Johnson
10708 Timber Ridge Cr. #9
920 839 9288

From: [Wendy Cooper](#)
To: [Nate Bell](#); sarah.white@sisterbaywi.gov; [Patrice Champeau](#); alison.werner@sisterbaywi.gov; lilly.orocho@sisterbaywi.gov; don.cox@sisterbaywi.gov; [Julie Schmelzer](#); [Denise Bhirdo](#)
Subject: A Sacred Request to Reconsider the Pace of Development in Door County
Date: Friday, June 6, 2025 9:42:31 AM

Dear Esteemed Leaders and Stewards of Door County,

My name is Wendy Michelle Cooper. I am a resident of Sturgeon Bay, a working artist, a former professor, and the founder of *The Wildflower Press*—a studio devoted to preserving the spirit of wildflowers and honoring the quiet beauty of the land through art.

I am writing not only as a citizen, but as one who listens deeply to the Earth, and who hears the voices of the unseen—of the native plants, the field animals, and the forest that breathes just beyond our windows. My soul is moved to speak now, with love and gravity, about the rapid pace of construction and land clearing currently reshaping our towns.

Each week, I witness bulldozers flattening meadows, displacing wildlife, and breaking the stillness that once defined Door County's sacred character. I do not come with opposition in my heart—but rather, **with a request for consciousness, for balance, and for grace.**

I ask: Can we pause?

Can we allow space for deeper reflection before another parcel is paved, another tree cut, another fox or fawn or pollinator left without refuge?

Development without restraint severs more than soil. It silences the song of place. And while we may see buildings rise, we risk watching something even greater fade—our legacy as stewards of one of Wisconsin's most beautiful and biologically diverse regions.

From my heart, and with guidance from both Source and Gaia, I urge your commission to:

- <!--[if !supportLists]-->• <!--[endif]-->Slow and re-evaluate future developments, especially in sensitive or previously undisturbed areas
- <!--[if !supportLists]-->• <!--[endif]-->Require full ecological assessments before approving new builds
- <!--[if !supportLists]-->• <!--[endif]-->Encourage land preservation partnerships and conservation zoning
- <!--[if !supportLists]-->• <!--[endif]-->Invite local voices—especially those who live near these lots—to be part of the process

Let us honor the land not just as property, but as *kin*. Let us protect what cannot be rebuilt once lost. I believe Door County can lead by example—not just in tourism or charm, but in vision. In reverence. In courage.

Thank you for all you do to serve our community. I am available to help in any way I can—with art, with awareness campaigns, or simply as a voice that speaks on behalf of the quiet,

sacred green.

With gratitude,

Wendy Michelle Cooper

Artist | Earthkeeper | Founder of *The Wildflower Press*

Sturgeon Bay, WI

www.thewildflowerpress.studio



STAFF REPORT

Recognizing Tom Sadler

Date: June 17, 2025

Board/Committee: Village Board

Author: Heidi Teich, Village Clerk

Tom Sadler, a man of many talents, have generously given his time to the Village of Sister Bay for decades, serving as a member of the Village Board, Plan Commission and Zoning Board of Appeals. Records going back as far as 1997 (which is as far back as I had time to research) show Tom's name as one of the very few who has dedicated such a significant number of years to this village that he proudly calls his home. Tom's knowledge of Sister Bay and the history of the land served him well as the Chair of the Zoning Board of Appeals for these past 20 or so years. In May of this year, Tom decided to pass the gavel to a new generation of residents and resign from that commission. We wish him all the best as he truly begins his retired life.



STAFF REPORT – WILTSE SITE

MAP AMENDMENT

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

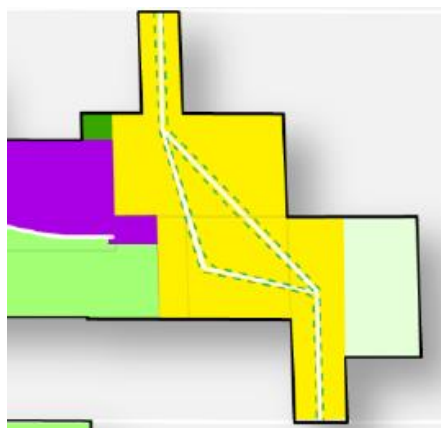
Sec. 66.0204 explains all annexed properties are zoned Countryside (CS-1) until zoning boundaries and regulations are recommended by the Plan Commission and adopted by the Village Board; adoption to be completed within 90 days of annexation.

Sec. 66.0300 further explains that annexed lands are zoned CS-1, unless a temporary annexation is assigned, but in one year the Plan Commission shall recommend a permanent zoning district to the Village Board.

The former Wiltse site, when acquired, was assigned a zoning classification of Institutional (I-1). It was never assigned a permanent classification.

This spring we adopted a land use plan that shows the land use will be residential (yellow on the below diagram) and open lands (light green). Per statutes our zoning decisions are to be consistent with that adopted plan. The proposed map amendment would bring us into compliance with the requirements for annexed properties mentioned above, and, give a 'permanent' district classification to the property that is consistent with our adopted plan. (Please note 'permanent' in this case means 'until changed'.) The 'yellow' is proposed to be Small Lot Residence (R-4) and the 'green' would be Park/Recreation (P-1).

At the public hearing there was some opposition to this proposal, noting it would allow too much density and development in the village.



ORDINANCE NO. 2025-009

CH 66 - ASSIGN A PERMANENT ZONING CLASSIFICATION TO THE FORMER WILTSE PROPERTY

WHEREAS, on February 15, 2022 the Village of Sister Bay, via Ordinance No. 289-021522, assigned a temporary Institutional (I-1) zoning district classification to the former 'Wiltse' site, a 56.754 acre tract of land off Autumn Court, between County Highway ZZ and Scandia Road;

WHEREAS, Chapter 66 of the Village of Sister Bay Municipal Code places limitations on temporary zoning districts and therefore on May 27, 2025, the Village of Sister Bay Plan Commission held a public hearing to place the entire parcel, except for the easternmost 10.6 acres, in a Small Residence (R-4) zoning district, and the east 10.6 acres in a Park/Recreation (P-1) zoning district.

NOW, THEREFORE, after a public hearing held May 27, 2025, the Plan Commission reviewed the zoning map amendment proposal, the intent of the code, the character of various zoning districts, and comments from the public, and made a recommendation to the Village Board. The Village of Sister Bay does hereby ordain, this 17th day of June, 2025, as follows:

SECTION 1. Amend the Zoning Map for the Village of Sister Bay. The zoning map is hereby amended as follows:

Amendment No. 1 – Map amendment to designate the following lands Small Residence (R-4):

A tract of land located partly in the Northeast one-quarter of the Southwest one-quarter, partly in the Southeast one-quarter of the Southwest one-quarter and partly in the Southwest one-quarter of the Southeast one-quarter of Section 4, Township 31 North, Range 28 East, Town of Liberty Grove, Door County, Wisconsin and described as follows:

Commencing at the South one-quarter corner of said Section 4, thence N 04°06'51" W along the east line of said Southwest one-quarter 669.92 feet to the Northeast corner of Lot 1 of Certified Survey Map No. 956, recorded in Volume 5 of Certified Survey Maps, Page 252 as Document No. 588905, thence S 88°10'17" W 1328.08 feet to the intersection with the west line of said Southeast one-quarter of the Southwest one-quarter, thence N 03°55'15" W along said west line 14.10 feet, thence N 88°30'55" E 471.31 feet, thence N 04°00'55" W 657.02 feet, thence S 88°03'50" W 268.86 feet, thence N 03°55'09" W 500.00 feet, thence S 88°03'48" W 201.24 feet to the intersection with said west line, thence N 03°55'15" W along said west line 174.45 feet, thence N 87°50'11" E 396.00 feet, thence N 03°55'15" W 660.00 feet to the intersection with the north line of said Southwest one-quarter, thence N 87°50'11" E along said north line 265.05 feet, thence S 04°06'51" E 660.00 feet, thence N 87°50'11" E 660.00 feet to the intersection with the west line of said Southeast one-quarter, thence S 04°06'51" E along said west line 679.86 feet to the Northwest corner of said Southwest one-quarter of the Southeast one-quarter, thence N 87°46'44" E along the north line of said Southwest one-quarter of the Southeast one-quarter 843.57 feet, thence S 03°54'25" E 928.82 feet, thence S 87°43'05" W 497.00 feet, thence S 03°54'25" E 410.00 feet to the intersection with the south line of said Southeast one-quarter, thence S 87°43'05" W along said south line 341.70 feet to the point of beginning. Excepting therefrom, a 10.60 parcel of land located in the SW 1/4 of the SE 1/4 of Section 4, Township 31 North, Range 28 East, Village of Sister Bay, Door County, Wisconsin. Bounded and described as follows: Commencing at the SE corner of said Section 4-31-28, said corner being at the intersection of Old Stage Road and C.T.H. ZZ; thence S. 87°43'05" W., 2325.50 feet along the south line of the SE 1/4 of said Section 4-31-28, said line also being the centerline of the aforementioned C.T.H. ZZ; thence N. 03°54'25" W., 410.00 feet

to the point of beginning of lands to be described; thence continue N. 03°54'25" W., 929.35 feet to the north line of the SW 1/4 of the SE 1/4 of said Section 4-31-28; thence N. 87°46'44" E., 497.02 feet along said north line; thence S. 03°54'25" E., 928.82 feet; thence S. 87°43'05" W., 497.00 feet to the point of beginning.

Said area to be zoned Small Residence (R-4) is 46.154 acres.

Amendment No. 2 – Map amendment to designate the following lands Park/Recreation (P-1):

A tract of land located in the SW 1/4 of the SE 1/4 of Section 4, Township 31 North, Range 28 East, Village of Sister Bay, Door County, Wisconsin. Bounded and described as follows: Commencing at the SE corner of said Section 4-31-28, said corner being at the intersection of Old Stage Road and C.T.H. ZZ; thence S. 87°43'05" W., 2325.50 feet along the south line of the SE 1/4 of said Section 4-31-28, said line also being the centerline of the aforementioned C.T.H. ZZ; thence N. 03°54'25" W., 410.00 feet to the point of beginning of lands to be described; thence continue N. 03°54'25" W., 929.35 feet to the north line of the SW 1/4 of the SE 1/4 of said Section 4-31-28; thence N. 87°46'44" E., 497.02 feet along said north line; thence S. 03°54'25" E., 928.82 feet; thence S. 87°43'05" W., 497.00 feet to the point of beginning.

Said area to be zoned Park/Recreation (P-1) is 10.60 acres.

SECTION 2. Available for Inspection.

A copy of this map amendment shall be permanently on file and open to public inspection in the Office of the Village Clerk two weeks prior to its adoption and after its enactment.

SECTION 3. Ordinances in Conflict.

All other ordinances in conflict herewith be, and the same hereby are repealed.

SECTION 4. Effective Date.

This ordinance shall take effect the date the signed ordinance is filed with the Village Clerk.

SECTION 5. Severability.

If a court of competent jurisdiction adjudges any section, clause, provision, or portion of this ordinance unconstitutional or invalid, the remainder of this ordinance shall not be affected thereby.

VILLAGE OF SISTER BAY

By: _____
Nate Bell, President

ATTEST:

Heidi Teich, Village Clerk

Ayes _____ Nays _____

Filed/Posted: _____

Village Administration Office, 2383 Maple Drive
Sister Bay Post Office, 10685 N Bay Shore Drive
Sister Bay Liberty Grove Library, 2323 Mill Road



STAFF REPORT – LOGERQUIST SITE

MAP AMENDMENT

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

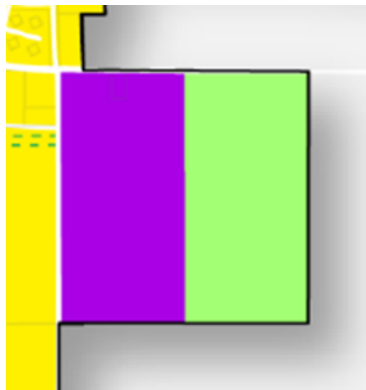
Sec. 66.0204 explains all annexed properties are zoned Countryside (CS-1) until zoning boundaries and regulations are recommended by the Plan Commission and adopted by the Village Board; adoption to be completed within 90 days of annexation.

Sec. 66.0300 further explains that annexed lands are zoned CS-1, unless a temporary annexation is assigned, but in one year the Plan Commission shall recommend a permanent zoning district to the Village Board.

The former Logerquist site, when acquired, was assigned a zoning classification of Institutional (I-1). It was never assigned a permanent classification.

This spring we adopted a land use plan that shows the land use will be institutional (purple on the below diagram) and open lands (light green). Per statutes our zoning decisions are to be consistent with that adopted plan. The proposed map amendment would bring us into compliance with the requirements for annexed properties mentioned above, and, give a 'permanent' district classification to the property that is consistent with our adopted plan. (Please note 'permanent' in this case means 'until changed'.) The 'purple' is proposed to be Institutional (I-1) and the 'green' would be Park/Recreation (P-1).

At the public hearing there was no opposition to this rezone proposal.



ORDINANCE NO. 2025-010

CH 66 - ASSIGN A PERMANENT ZONING CLASSIFICATION TO THE FORMER LOGERQUIST PROPERTY

WHEREAS, on April 16, 2024, the Village of Sister Bay, via Ordinance No. 2024-013, assigned a temporary Institutional (I-1) zoning district classification to the former 'Logerquist' site, a 40.92 acre tract of land at the SE intersection of County Highway ZZ and Woodcrest Road;

WHEREAS, Chapter 66 of the Village of Sister Bay Municipal Code places limitations on temporary zoning districts and therefore on May 27, 2025, the Village of Sister Bay Plan Commission held a public hearing to place the west half of the parcel in an Institutional (I-1) zoning district, and the east half of the parcel in a Park/Recreation (P-1) zoning district.

NOW, THEREFORE, after a public hearing held May 27, 2025, the Plan Commission reviewed the zoning map amendment proposal, the intent of the code, the character of various zoning districts, and comments from the public, and made a recommendation to the Village Board. The Village of Sister Bay does hereby ordain, this 17th day of June, 2025, as follows:

SECTION 1. Amend the Zoning Map for the Village of Sister Bay. The zoning map is hereby amended as follows:

Amendment No. 1 – Map amendment to designate the following lands Institutional (I-1):

The west half of the following tract of land: All of the Northwest Quarter of the Northwest Quarter (NW 1/4 of the NW 1/4) of Section Nine (9), Township Thirty-one (31) North, Range Twenty-eight (28) East, in the Town of Liberty Grove, Door County, Wisconsin. The subject tract contains 40.92 acres.

Area to be rezoned Institutional (I-1) is approximately 20 acres.

Amendment No. 2 – Map amendment to designate the following lands Park/Recreation (P-1):

The east half of the following tract of land: All of the Northwest Quarter of the Northwest Quarter (NW 1/4 of the NW 1/4) of Section Nine (9), Township Thirty-one (31) North, Range Twenty-eight (28) East, in the Town of Liberty Grove, Door County, Wisconsin. The subject tract contains 40.92 acres.

Area to be rezoned Park/Recreation (P-1) is approximately 20 acres.

SECTION 2. Available for Inspection.

A copy of this map amendment shall be permanently on file and open to public inspection in the Office of the Village Clerk two weeks prior to its adoption and after its enactment.

SECTION 3. Ordinances in Conflict.

All other ordinances in conflict herewith be, and the same hereby are repealed.

SECTION 4. Effective Date.

This ordinance shall take effect the date the signed ordinance is filed with the Village Clerk.

SECTION 5. Severability.

If a court of competent jurisdiction adjudges any section, clause, provision, or portion of this ordinance unconstitutional or invalid, the remainder of this ordinance shall not be affected thereby.

VILLAGE OF SISTER BAY

By: _____

Nate Bell, President

ATTEST:

 Heidi Teich, Village Clerk

Ayes _____ Nays _____

Filed/Posted: _____

 Village Administration Office, 2383 Maple Drive
 Sister Bay Post Office, 10685 N Bay Shore Drive
 Sister Bay Liberty Grove Library, 2323 Mill Road



STAFF REPORT – R-4 LOT STANDARDS

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

The Housing Committee had affordable house plans designed, and found they would not fit on lots zoned R-4. They made a recommendation to the Plan Commission that code revisions be made.

For the past two months the Plan Commission reviewed the current R-4 standards and realized the current dimensional requirements indeed would not allow a modest home to be built, so changes were necessary to ensure affordable sized homes could indeed be built on the lots. The proposed amendments are attached.

At the public hearing there was minimal public comment, but it did support 'depression area' housing, also known as 'starter homes', which is what the amendments would accomplish.

ORDINANCE NO. 2025-011

AN ORDINANCE AMENDING CH. 66 TO REVISE THE DIMENSIONAL STANDARDS FOR THE SMALL RESIDENCE (R-4) ZONING DISTRICT

WHEREAS, the Village of Sister Bay periodically reviews their ordinances to ensure they comply with the Wisconsin State Statutes and Administrative Code, the intent of adopted village plans, they have a regulatory framework to best protect the environment, they are easy and effective to understand and implement, and they support planning policies and trends; and,

WHEREAS, on May 27, 2025, the Plan Commission held a public hearing on an amendment to the Small Residence (R-4) dimensional standards section in the Village of Sister Bay Municipal Code, Chapter 66, *Zoning*, that were necessary to allow for affordable housing to be built on property they own and plan to develop for affordable housing, implement affordable housing initiatives proposed by the Housing Committee, meet the intent of the comprehensive plan, and follow national trends in planning practices.

NOW, THEREFORE, after consideration of the code amendments recommended by the Plan Commission, on June 17th, 2025, the Village Board of the Village of Sister Bay voted to amend Ch. 66, *Zoning*, as shown below.

SECTION 1. Adoption of Code Amendments. Shown below are the amendments to the code, with deletions shown with a strikethrough and additions shown in red font.

Amend Sec. 66.0314(4), *Dimensional Lot Standards*, as follows:

<u>R-4 District Dimensional Lot Standards Table</u>		
<u>Lot</u>	Minimum Area	~~4,500~~ 5000 Square Feet
	Minimum Width (Interior lot)	~~45~~ 60 Feet
	Minimum Width (Corner Lot)	~~55~~ 75 Feet
	Minimum Green Space	20% of Lot Must Be Left As Green Space
<u>Structure Standards</u>		
<u>Principal Structure</u>	Maximum Height	35 Feet
	Minimum Width	24 Feet [1]
	Minimum Floor Area (One Bedroom)	~~900~~ 700 Square Feet
<u>Principal Structure</u>	Minimum Floor Area (Two Bedrooms)	~~1,000~~ 900 Square Feet
	Minimum Floor Area (Three or More Bedrooms)	~~1,200~~ 1000 Square Feet
<u>Accessory Structures</u>	Maximum Height	~~35 Feet, But~~ Shall Not Exceed Height of Principal Structure
<u>Minimum Setbacks</u>		
<u>Principal Structure</u>	Front Yard (On Public Street)	~~25 Feet From Centerline of Street Right-of-Way~~ 10 feet from furthest extension to right-of-way (e.g. the porch); 20 feet from wall to right-of-way
	Front Yard (Not On Public Street)	~~40~~ 20 Feet From Edge of a Road Easement; if no easement measured from ~~or~~ Edge of Pavement.
	Side Yard (from wall)	~~Five~~ 8 Feet One Side; ~~20~~ 16 Feet Total [2]

	Rear Yard	25 Feet
<u>Accessory Structures</u>	From Principal Structure, Accessory Structure 120 Square Feet Or Less	Five Feet ~~3~~ 2]
	From Principal Structure, In Excess of 120 Square Feet	10 Feet
	Side Yard	Five Feet One Side; 20 Feet Total ~~2~~
	Rear Yard	~~40~~ 15 Feet
1. Excluding attached garages. 2. ~~Where a side entry garage exists, the setback shall be at least 27 feet in width as measured from the closest point of the garage door opening that is perpendicular to the side lot line.~~ 3. If constructed with a one hour fire rating per ILHR 21.08. Without the one hour fire rating the minimum setback from the principal structure shall be 10 feet.		

SECTION 2. Available for Inspection.

A copy of this ordinance shall be permanently on file and open to public inspection in the Village Administration Office two weeks prior to its adoption and after its enactment.

SECTION 3. Ordinances in Conflict.

All other ordinances in conflict herewith be, and the same hereby are repealed.

SECTION 4. Effective Date.

This ordinance shall take effect and be in full force from and after June 17, 2025.

SECTION 5. Severability.

If a court of competent jurisdiction adjudges any section, clause, provision, or portion of this ordinance unconstitutional or invalid, the remainder of this ordinance shall not be affected thereby.

VILLAGE OF SISTER BAY

By:

Nate Bell, Village President

ATTEST:

Heidi Teich, Village Clerk

Ayes: _____ Nays: _____

Filed/Posted: _____
Village Administration Office, 2383 Maple Drive
Sister Bay Post Office, 10685 N Bay Shore Drive
Sister Bay Liberty Grove Library, 2323 Mill Road
Effective Date: June 18, 2025



STAFF REPORT

2024 Electronic Compliance Maintenance Annual Report

Date: June 17, 2025

Board/Committee: Village Board

Re: Electronic Compliance Maintenance Annual Report

Author: Megan Barnes, Utilities Director

Each year the Wisconsin Department of Natural Resources (DNR) requires the Village to submit the Compliance Maintenance Annual Report (CMAR) that identifies the various operating levels and maintenance activities at the wastewater treatment plant and throughout the sanitary sewer collection system. The completed report shows that Sister Bay remains in good standing, earning a 4.0 grade point average (GPA) for system operation and maintenance in 2024.

There are ten sections that comprise the CMAR. Influent flow and loadings, BOD, TSS, ammonia, phosphorus, biosolids quality and management, staffing, operator certification, financial management, and collection systems. Each section receives a GPA once the data is input into the DNR reporting system. Typically, a GPA of A or B in the sections then means that a response is optional. If there is a GPA of C-F, a response is required. However, in the collections systems section, if there is any overflow reported, an action set forth by the governing body or owner relating to the collection system section is required.

The overflow reported on 10/28/2024 at 1:00 PM at 2124 Autumn Court, Sister Bay, WI was due to a private hauler. The hauler did not verify that the discharge hose was inserted in the septage receiving hole properly. When the discharge valve on the haulers truck was opened, the hose popped out of the receiving hole and spilled an estimated amount of 1,000 gallons of holding tank waste on the pavement at the WWTP before the hauler noticed and closed the discharge valve. Following the incident, notice was sent to the private haulers with disposal privileges at the WWTP. The notice stated that haulers are required to attend to the discharge hose from the time that the discharge valve is opened, until the valve is closed and the discharge is entirely complete. Sister Bay also installed a camera system to monitor haulers discharging waste at the WWTP.

The Utilities Department recommends that the Village of Sister Bay Board of Trustees set forth the following actions necessary to maintain sanitary sewer collection system requirements:

Continuation of the standards and requirements set forth in the Capacity, Management, Operations and Maintenance (CMOM) Program for the Village of Sister Bay's sanitary sewer collection system.

The complete 2024 CMAR was included in the meeting packet and it is recommended the Board approve the report.

RESOLUTION No. 2025-017**APPROVAL OF THE 2024 ELECTRONIC COMPLIANCE MAINTENANCE ANNUAL REPORT**

WHEREAS, Megan Barnes, the Utilities Director of the Village of Sister Bay, has reviewed the 2024 Electronic Compliance Maintenance Annual Report to be submitted to the Wisconsin Department of Natural Resources and found no errors; and,

WHEREAS, on June 17, 2025, the Village of Sister Bay Board of Trustees reviewed the report and recommended to approve the report.

WHEREAS, on June 17, 2025, the Village of Sister Bay Board of Trustees set forth the following actions necessary to maintain sanitary sewer collection system requirements:

- a.) Continuation of the standards and requirements set forth in the Capacity, Management, Operations and Maintenance (CMOM) Program for the Village of Sister Bay's sanitary sewer collection system.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Sister Bay, Wisconsin, that the 2024 Electronic Compliance Maintenance Annual Report, prepared by Megan Barnes; reviewed and presented at the June 17, 2025, Village Board meeting hereby be approved.

BE IT FURTHER RESOLVED that a copy of this resolution and report be forwarded to the Wisconsin Department of Natural Resources.

Introduced at a regular meeting of the Board of Trustees of the Village of Sister Bay this 17th day of June, 2025.

Passed and adopted this 17th day of June, 2025.

Nate Bell, President

Attest:

VOTE: Ayes _____ No _____

Heidi Teich, Village Clerk

Compliance Maintenance Annual Report

26

Sister Bay Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2025 2024

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.1046	x	322	x	8.34	=	281
February	0.1035	x	315	x	8.34	=	272
March	0.1160	x	281	x	8.34	=	272
April	0.1530	x	323	x	8.34	=	412
May	0.2394	x	397	x	8.34	=	793
June	0.2849	x	481	x	8.34	=	1,143
July	0.3439	x	481	x	8.34	=	1,379
August	0.2847	x	498	x	8.34	=	1,182
September	0.2208	x	467	x	8.34	=	859
October	0.2017	x	504	x	8.34	=	848
November	0.1388	x	319	x	8.34	=	369
December	0.1206	x	306	x	8.34	=	308

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.7	x	90	=	0.63
		x	100	=	.7
Design BOD, lbs/day	1780	x	90	=	1602
		x	100	=	1780

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

27

Sister Bay Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2025 2024

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

● Yes Enter last calibration date (MM/DD/YYYY)

2024-04-16

○ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

○ Yes

● No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

● Yes

● Yes

○ Yes

○ No

○ No

● No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

● Yes

415,173 gallons

○ No

Holding Tanks

● Yes

8,298,525 gallons

○ No

Grease Traps

○ Yes

gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

The plant does perform well with the amount of holding tank and septic tank waste that is accepted. However, when there is heavy septic hauling, operators must adjust the speed of the ferric chemical feed pumps. At this time haulers do not call operators to schedule waste disposals for septage waste. In the future, Sister Bay would like to control the date/time of septage discharge by requiring haulers to schedule septage disposals so more consistency can be achieved. The septage choppers are inhibited during the day, when influent flows are high, and the septage is allowed to aerate for additional time before being pumped into the system late at night when influent flows are low.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year? ☐ Yes ☒ No If yes, describe the situation and your community's response. 6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.? ☐ Yes ☒ No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes. Previously, Going Garbage leachate was accepted every two to three months at about 3,000 to 5,000 gallons per load. The plant stopped accepting the leachate in April 2023.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	1	1	0	0
March	30	27	3	1	0	0
April	30	27	2	1	0	0
May	30	27	3	1	0	0
June	30	27	5	1	0	0
July	30	27	3	1	0	0
August	30	27	2	1	0	0
September	30	27	2	1	0	0
October	30	27	0	1	0	0
November	30	27	2	1	0	0
December	30	27	0	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

● Yes

Enter last calibration date (MM/DD/YYYY)

2024-04-16

○ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

No problems threatened treatment in 2024.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

○ Yes

● No

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If Yes, please explain: 4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? ☐ Yes ☒ No If Yes, please explain: 4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? ☐ Yes ☐ No ☒ N/A Please explain unless not applicable: 	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results						
1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:						
Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	2	1	0	0
March	30	27	4	1	0	0
April	30	27	2	1	0	0
May	30	27	4	1	0	0
June	30	27	7	1	0	0
July	30	27	4	1	0	0
August	30	27	3	1	0	0
September	30	27	5	1	0	0
October	30	27	1	1	0	0
November	30	27	8	1	0	0
December	30	27	2	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0
NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0						
1.2 If any violations occurred, what action was taken to regain compliance?						

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results									
1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia									
Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	18	18	0	0		0			0
February	18	18	.142	0				.142	0
March	18	18	0	0				0	0
April	18	18	0	0					0
May									0
June									0
July									0
August									0
September									0
October									0
November	18	18	0	0		0			0
December	18	18	0	0				0	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0
NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.									
1.2 If any violations occurred, what action was taken to regain compliance?									

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results				
1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus				
Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	.6	0.056	1	0
February	.6	0.054	1	0
March	.6	0.184	1	0
April	.6	0.056	1	0
May	.6	0.297	1	0
June	.6	0.485	1	0
July	.6	0.271	1	0
August	.6	0.341	1	0
September	.6	0.399	1	0
October	.6	0.191	1	0
November	.6	0.483	1	0
December	.6	0.353	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0
NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0				
1.2 If any violations occurred, what action was taken to regain compliance?				

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Biosolids Quality and Management**1. Biosolids Use/Disposal****1.1 How did you use or dispose of your biosolids? (Check all that apply)**

- ☐ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☒ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - Liquid Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75		<12												0	0
Cadmium		39	85		1.08												0	0
Copper		1500	4300		806												0	0
Lead		300	840		10												0	0
Mercury		17	57		<1.9												0	0
Molybdenum	60		75		11											0		0
Nickel	336		420		38											0		0
Selenium	80		100		<6.81											0		0
Zinc		2800	7500		889												0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

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3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified? 	0
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ● >= 180 days (0 Points) ○ 150 - 179 days (10 Points) ○ 120 - 149 days (20 Points) ○ 90 - 119 days (30 Points) ○ < 90 days (40 Points) ○ N/A (0 Points) 6.2 If you checked N/A above, explain why. 	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: In early 2024, Sturgeon Bay Utilities notified Sister Bay that they would no longer be able to accept our sludge due to a large upgrade on their solids handling equipment. Sister Bay gained temporary approval to haul our sludge to NEW Water in Green Bay, an acceptance that is temporary, not indefinite. Sludge hauling to NEW Water started in January 2025. SBU is now behind on the upgrade due to backordered parts. Sister Bay is currently contracting out a facilities assessment, feasibility study, and long-term facilities planning through McMahon on the wastewater treatment plant to explore three viable options for further biosolids treatment and implementation. The three options will be adding capital assets to achieve a class A biosolid, reed beds, or forming a contractual agreement with SBU to ensure biosolids are accepted in the future, for a term to be determined if that option is selected.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: Could use more help/staff for: 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain:	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points)☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ● Excellent ○ Very good ○ Good ○ Fair ○ Poor Describe your rating: There is a monthly maintenance program in place.	

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Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

MEGAN L BARNES

Certification No:

38596

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X		X	
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X		X	
C	Biological Solids/Sludges	X		X	
P	Total Phosphorus	X		X	
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory	X		X	
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☐ One or more additional certified operators on staff

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☐ An arrangement with another certified operator ☐ An arrangement with another community with a certified operator ☒ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year ☒ A consultant to serve as your certified operator ☐ None of the above (20 points) If "None of the above" is selected, please explain:	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: ☒ Averaging 6 or more CECs per year. ☐ Averaging less than 6 CECs per year. Advanced Certification: ☐ Averaging 8 or more CECs per year. ☐ Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information

Name:

Volodymyr Gannik

Telephone:

(920)854-4118

(XXX) XXX-XXXX

E-Mail Address
(optional):

vlad.gannik@sisterbaywi.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2024

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2024

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 1,004,260.46

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 1,004,260.46

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+ \$ 184,132.39

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,188,392.85

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 1,188,392.85

0

Please note: If you had a CWWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Mud valve replacement on oxidation ditches 1 and 2. The mud valves in the oxidation ditch are original to the WWTP and were installed in 1990. The valves are difficult to operate and are needing replacement. The mud valves on ditch 3 were replaced in 2025 due to the valves not seating fully.	\$24,000	2026
2	Sunnyside Lift Station Pump Replacement. Replace existing, original submersible Barnes XSGV pumps.	\$6,500	2026
3	Forest Lane Lift Station Pump Replacement. Replace existing, original Barnes SGV5002L pumps.	\$8,000	2026
4	Crows Nest Lift Station Pump Replacement. Replace the existing, original Barnes XSGV pumps.	\$6,500	2026
5	Regional Biosolids Facility. Sludge treatment and disposal is a major concern based on Door Counties unique geology, limiting land application sites, leading to difficulties with sludge disposal. The wastewater treatment facilities in Northern Door have all struggled with the uncertainty of sludge disposal. Sister Bay is currently assessing, through a WWTP facilities study, the feasibility of implementing a regional sludge processing facility at the Sister Bay WWTP, taking into account the potential sludge load generated from Ephraim, Fish Creek, and Baileys Harbor. The plan will present three options, of which the Village will choose which one to implement based on feasibility. The three options will include adding capital assets that will allow sludge treatment to a Class A biosolid, reed beds, or forming a contractual agreement with Sturgeon Bay Utilities to ensure sludge is accepted in the future. The first two options (class A biosolids and reed beds) will also assess the feasibility of including the other Northern Door facilities sludge load as well.	\$15,000,000	2027

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6	Non Potable System Improvements. -Replace existing non potable system with a Gould's eSVX multi stage pump with integral VFD and pressure sensor. -Install replacement isolation suction valve. -Install discharge isolation valve. -Install replacement expansion tank bladders.	\$25,000	2026
7	Main Lift Station Check Valve Replacement. Replace existing 12" check valves on pumps 2 and 3 with 6" ValMatic SwingFlex check valves.	\$15,000	2026

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	9,842	
February	9,398	
March	10,293	
April	9,313	
May	6,947	
June	10,082	
July	9,047	
August	8,662	
September	5,942	
October	6,041	
November	5,400	
December	10,345	
Total	101,312	0
Average	8,443	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

☒ Comminution or Screening

☐ Extended Shaft Pumps

☒ Flow Metering and Recording

☐ Pneumatic Pumping

☒ SCADA System

☒ Self-Priming Pumps

☒ Submersible Pumps

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☒ Variable Speed Drives

☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Install energy efficient pumps. The current pumps in forest, crows nest, and sunnyside lift stations are the original pumps installed when the respective lift stations were added to the collection system. They are all scheduled for replacement in 2026.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	51,200	3.24	15,802	8.71	5,878	
February	47,040	3.00	15,680	7.89	5,962	
March	47,840	3.60	13,289	8.43	5,675	
April	40,000	4.59	8,715	12.36	3,236	
May	35,680	7.42	4,809	24.58	1,452	
June	42,400	8.55	4,959	34.29	1,237	
July	62,720	10.66	5,884	42.75	1,467	
August	64,960	8.83	7,357	36.64	1,773	
September	51,840	6.62	7,831	25.77	2,012	
October	35,840	6.25	5,734	26.29	1,363	
November	40,480	4.16	9,731	11.07	3,657	
December	57,120	3.74	15,273	9.55	5,981	
Total	577,120	70.66		248.33		0
Average	48,093	5.89	9,589	20.69	3,308	0

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☒ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping
- ☐ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☒ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☒ No☐ Yes

If Yes, how is the biogas used (Check all that apply):

- ☐ Flared Off
- ☐ Building Heat
- ☐ Process Heat
- ☐ Generate Electricity
- ☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

No sanitary sewer overflows (SSOs), no basement back-ups, no infrastructure failure (street or sewer collapse) due to lack of maintenance, maintain capacity for community and industry growth within the community, reduce I/I, identify and eliminate illegal sump pump hook-ups, cross-connections and other illicit connections, and continue allocating adequate funding for repair and rehabilitation projects that are projected for the next three years.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

- ☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

- ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Municipal Code Chapter 62

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2025-04-01

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

- ☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

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- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training
- ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐
What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 - ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 - ☒ Construction, Inspection, and Testing
 - ☐ Others:

0

- ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐
Does your emergency response capability include:
 - ☒ Responsible personnel communication procedures
 - ☒ Response order, timing and clean-up
 - ☒ Public notification protocols
 - ☒ Training
 - ☒ Emergency operation protocols and implementation procedures
- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐
- ☐ Special Studies Last Year (check only those that apply):
 - ☐ Infiltration/Inflow (I/I) Analysis
 - ☐ Sewer System Evaluation Survey (SSES)
 - ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
 - ☐ Lift Station Evaluation Report
 - ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	25	% of system/year
Root removal	0	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	25	% of system/year
Manhole inspections	25	% of system/year
Lift station O&M	12	# per L.S./year
Manhole rehabilitation	1	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed

Private sewer inspections 0 % of system/year				
Private sewer I/I removal 0 % of private services				
River or water crossings 0 % of pipe crossings evaluated or maintained				
Please include additional comments about your sanitary sewer collection system below: 				

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

33.85	Total actual amount of precipitation last year in inches
30.98	Annual average precipitation (for your location)
26.02	Miles of sanitary sewer
7	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
	Average daily flow in MGD (if available)
	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.08	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **				
	Date	Location	Cause	Estimated Volume
0	10/28/2024 1:00:00 PM - 10/28/2024 1:01:00 PM	2124 Autumn Court, Sister Bay, WI	Other causes	1,000

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

The overflow reported on 10/28/2024 at 1:00 PM at 2124 Autumn Court, Sister Bay, WI was due to a private hauler. The hauler did not verify that the discharge hose was inserted in the septage receiving hole properly. When the discharge valve on the haulers truck was opened, the hose popped out of the receiving hole and spilled an estimated amount of 1,000 gallons of holding tank waste on the pavement at the WWTP before the hauler noticed and closed the discharge valve. The Village of Sister Bay sent notice to all of the private haulers with disposal privileges that haulers are required to attend to the discharge hose from the time that the discharge valve is open until the valve is closed and the discharge is entirely complete. Sister Bay also installed a camera system to monitor haulers discharging waste at the WWTP. Sister Bay will ensure the continuation of the standards and requirements set forth in the Capacity, Management, Operations and Maintenance (CMOM) Program for the Village of Sister Bay’s sanitary sewer collection system.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☐ Yes
- ☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- ☐ Yes
- ☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Infiltration/inflow was noticed at the Forest Lane Lift Station in the spring of 2024. The seal around the top barrel joint of the lift station (between the barrel and the flat top) has naturally corroded over time, allowing access for the rain water or snow melt water in the ditch line to enter the lift station. In 2025, Great Lakes TV and Seal will be sealing the upper joint with urethane from the inside of barrel, as well as digging down to the top joint externally to seal the joint.

5.4 What is being done to address infiltration/inflow in your collection system?

Sister Bay contracts Great Lakes TV and Seal Inc., annually to clean and televise 25% of the system sanitary sewer collection system, rotating zones each year to find any problem areas to be repaired to reduce I/I. There are four zones for the Village of Sister Bay's sanitary sewer collection system. The fourth zone includes a portion of the Sister Bay sanitary sewer collection system as well as the entirety of the Liberty Grove Sanitary District No. 1 sanitary sewer collection system.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

50

Sister Bay Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2025 2024

Grading Summary

WPDES No: 0022071

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Resolution or Owner's Statement

Name of Governing Body or Owner:	Village of Sister Bay
Date of Resolution or Action Taken:	2025-06-17
Resolution Number:	2025-017
Date of Submittal:	

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

Continuation of the standards and requirements set forth in the Capacity, Management, Operations and Maintenance (CMOM) Program for the Village of Sister Bay’s sanitary sewer collection system.

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



STAFF REPORT

Concession Stand Bids

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer

Our budget to build the restroom addition to the concession stand was \$75,000 (funded by a grant). We put the project out to bid, and all bids exceeded our budget. Bids were as follows:

CONTRACTOR:	RJM Construction LLC	Alliance Construction and Design	Milbach Construction Services, Co.
--------------------	----------------------	----------------------------------	------------------------------------

Base Bid	\$193,900	\$195,964	\$217,600
Addenda Acknowledgement A, B, C	YES	YES	YES

Per state law, we have to accept the lowest bid (unless there was something wrong with the bid). However, there is an exception: Wis. Stats. 62.15(5) allows us to reject all bids if the Board agrees, by Resolution, with at least a 2/3 vote. Stats also allow us to then complete the work ourselves – we can hire subcontractors (we’d solicit quotes from local contractors).

A resolution is attached for your consideration.

RESOLUTION NO. 2025-018**REJECTING BIDS – CONCESSION STAND RESTROOM ADDITION**

WHEREAS, on February 12, 2025, the Village of Sister Bay received a Community Investment Fund grant in the amount of \$75,000 for the purpose of constructing a restroom addition to the concession building located at the Sports Complex; and,

WHEREAS, on April 16, 2025, the Village posted a notice seeking bids on the proposed addition, and subsequently received three bids by the May 19, 2025, deadline, the lowest bid being in excess of the grant amount received; and,

WHEREAS, Wisconsin State Statutes §62.15(5) allows a municipality to reject all bids, provided a Resolution is adopted by the governing body, and, the adoption carries by a two-thirds affirmative vote; and,

WHEREAS, provided the bids are rejected by Resolution, the Village can construct the addition themselves or work with contractors to complete said addition.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees for the Village of Sister Bay does hereby reject all bids received by May 19, 2025, for the construction of a restroom addition to the concession building at the Sports Complex.

Introduced at the Board of Trustees meeting of the Village of Sister Bay conducted this 17th day of June, 2025.

Passed and accepted this 17th day of June, 2025, by a two-thirds vote of the Village Board.

Nate Bell, Village President

ATTEST:

Heidi Teich, Village Clerk

VOTE: Ayes _____ Nays _____



STAFF REPORT

APPOINTING A NEW VILLAGE CLERK/OATH OF OFFICE

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

With the resignation of Heidi Teich, our well-respected, long-time (8-year) Village Clerk, we need to appoint a new Village Clerk. We were fortunate to find Susan Clarke, who previously was employed in a City Clerk's Office in West Allis, Wisconsin.

Susan also has experience working in a police department, two municipal courts, and a health department. She is eager to consider Sister Bay home; she has friends in Sister Bay and volunteers at the Egg Harbor Bookmobile.

When appointed, the new Clerk must sign a written oath, which outgoing Clerk Teich will administer. Per statute, this written oath is kept in the Treasurer's Office (Vlad's office).

We need a motion to "appoint Susan Clarke as the new Village Clerk for the Village of Sister Bay".



STAFF REPORT

BOATHOUSE

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

The Marina Committee reviewed a request from the Historical Society to convert the boathouse at the marina to a waterfront museum, and supports the proposal, but wants an agreement to address rent (which is forthcoming).

The Plan Commission reviewed the proposal from a land use perspective, and also supported the request. The Municipal Code requires a Development Agreement to proceed with the land use change. The recommended Agreement is attached.

Be advised the village still needs to enter an operational agreement with the Historical Society, but that document is on hold pending whether the change of use is approved.

**DEVELOPMENT AGREEMENT
FOR VILLAGE OF SISTER BAY PARCEL NO. 181-00-05312841N1
Sister Bay Historical Society, Waterfront Museum, to be located at
10697 North Bay Shore Drive
(Property Owner: Village of Sister Bay, c/o Marina Committee)**

THIS AGREEMENT made this 17th day of June, 2025, between the Sister Bay Historical Society ("the Developer") and the Village of Sister Bay in the County of Door and the State of Wisconsin ("the Village").

WHEREAS, the Developer will be the lessee of Village of Sister Bay Parcel Nos. 181-00-05312841N1, located at 10697 North Bay Shore Drive ("the Property"); and,

WHEREAS, the Developer plans to renovate an existing boathouse and use the structure as a waterfront museum on the site (“the Development”); and,

WHEREAS, the Property is presently zoned B-3 (Downtown Business), and the previously mentioned Development is allowed in that District as an accessory use to a marina; and,

WHEREAS, this Agreement is required in order to implement the Village's Zoning Ordinance; and,

WHEREAS, the Developer agrees to develop the Property as herein described in accord with this Agreement, the conditions established by the Village Plan Commission and Village Board, the conditions of certain agencies and individuals in the County, all Village Ordinances, and all laws and regulations governing said Development; and,

WHEREAS, the parties mutually desire to establish fair and reasonable terms, conditions and requirements established by the Village for development/change of use of the Property.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

Sister Bay Historical Society - Waterfront Museum - Development Agreement

AGREEMENT**SECTION 1. VILLAGE APPROVALS:**

1. The Developer agrees to renovate the existing boathouse and change the use of said structure to a waterfront museum, and make improvements to the site, as represented on the various attachments listed below as approved by the Plan Commission and the Village Board. If Village officials determine that the plans are not being complied with or determine that unpermitted modifications have been made to the building(s), after-the-fact permit fees will be imposed. If the modifications are not compliant with the provisions of the Zoning Code the Developer may be required to remove them. The Village acknowledges that the exact location of interior walls and room sizes may vary from the attached drawings, but changes that warrant additional parking will need Plan Commission approval. Further, if all improvements are not made by **June 17, 2027**, this Development Agreement shall be void.
 - a) The building elevation drawings, and floor plans, as approved at the May 27, 2025, meeting of the Plan Commission and approved at the June 17, 2025, meeting of the Village Board.
 - b) The parking lot shall be re-stripped to accommodate a sidewalk parallel to the bay, and provision for three parking stalls. A regular zoning permit is required for the parking lot. Said lot shall be surfaced with asphalt or concrete.
 - c) No exterior lighting shall be installed prior to receiving approval of the Village Plan Commission Chair and the Village Administrator.
 - d) No construction is to occur between Memorial Day and the Monday following Fall Fest.
 - e) No approvals have been given for a sign. All signs must comply with Chapter 66 of the Municipal Code and require separate approvals.
 - f) Refuse is to be removed by employees or volunteers of the Historical Society and disposed of off-site. Except for refuse and recycling containers maintained by the village, no exterior refuse containers or dumpsters shall be allowed on the Property.
 - g) The Developer is responsible for securing state plan approval and building permits; paying utility connection impact fees, if any; and securing any necessary approvals from the Wisconsin Department of Natural Resources.
 - h) Events, if any, require the authorization of the Marina Committee and the Parks, Property & Streets Committee. Developer is to check with the committees prior to planning any events.

SECTION 2. REPRESENTATIONS AND WARRANTIES OF THE DEVELOPER:

The Developer makes the following representations and warranties. The Village may rely upon those representations and warranties when entering into this and all other agreements with the Developer, and also may rely on them when granting approvals, permits and licenses for the Development:

1. The Developer represents a legally established non-profit organization, duly organized and existing in good standing under the laws of the State of Wisconsin.
2. There are no lawsuits filed or pending, or to the knowledge of the Developer, threatened against the organization that may in any way jeopardize or materially and adversely affect the ability to perform the obligations hereunder.

Sister Bay Historical Society - Waterfront Museum - Development Agreement

3. The Developer has, at this time, or is projected to, and will have so long as this Development Agreement continues in effect, project-financing commitments sufficient to provide available funds for the completion of the obligations under this Development Agreement.
4. The Developer represents that it will make an effort to seek bids from Door County contractors and building material suppliers to construct the improvements on the property and will appropriate bidding laws as governed by the State of Wisconsin.

SECTION 3. PROJECT PHASING:

1. The Developer acknowledges that the Regular Zoning Permit authorizing construction and the actual change of use are only valid for the period specified elsewhere in this Agreement (**June 17, 2027**).
2. The Developer acknowledges that the time period for a Building Permit is under the control of the Building Inspector.
3. The Developer acknowledges that the total Development will be completed by **June 17, 2027**.

SECTION 4. OCCUPANCY PERMITS:

It is expressly understood and agreed that no Occupancy Permits or Certificates of Compliance for the Development will be issued unless and until the Village has determined that:

- a) The terms of Sections 1, 2 and 3 of this Agreement have been satisfied. Notwithstanding the foregoing, the Village will grant and issue a Certificate of Compliance for the Development when completed. A Certificate of Compliance verifying compliance with this Development Agreement cannot be issued until the Developer has demonstrated compliance with this Agreement and the Zoning Code.
- b) The Developer has paid all required permit fees, impact fees, and connection fees in full as required and in effect at the time of this Agreement.
- c) The Developer is not in material default on any aspect of this Agreement.
- d) As a condition for issuance of Occupancy Permits all aspects of the Development must be in compliance with any and all applicable Fire and Building Codes, as well as all applicable Codes and regulations, including "as-builts".

A. LANDSCAPING AND SITE WORK:

The Developer hereby agrees that:

1. Developer will preserve to the maximum reasonable extent possible existing trees, shrubbery, vines, and grasses not actually lying on the public streets, drainage ways, building foundation sites, private driveways, soil absorption waste disposal areas, paths and trails by use of sound conservation practices.
2. The Developer will be required to remove and lawfully dispose of building foundation materials, if applicable, destroyed trees, brush, tree trunks, shrubs and other natural growth as well as all rubbish. The Village will require the Developer's contractor, who is responsible for the debris, to clean up the same and recycle all material or dispose of it at a local recycling facility. Specific construction debris which shall be recycled will include, but not be limited to lumber, aluminum, pallets, shingles and cardboard. **The Developer will have sole responsibility for cleaning up debris that has blown from the building(s) under construction. The Developer and/or subject contractor shall clean up the debris within four (4) hours after receiving a notice from the Village. If the**

Sister Bay Historical Society - Waterfront Museum - Development Agreement

notification is received after normal business hours, the Developer shall have until 10:00 AM the next business day to remove the debris, or within twelve (12) hours if the notice is provided on a weekend or holiday. If, after notification, the debris is not cleaned up in the specified time period, the Village will do so at the Developer's and/or subject contractor's expense.

3. No approved landscaping shall be removed unless replaced with equivalent plantings. If, due to weather conditions or unforeseen circumstances it will be impossible for the Developer to install the required landscaping within the designated time period, the Developer must request an extension from the Village Administrator.

4. The Village has the right to trim and remove any foliage which would interfere with the safe operation and maintenance of the Village rights-of-way, including easements and drainage ways.

B. WATER MAIN AND SANITARY SEWER MAIN SYSTEM:

The Developer hereby agrees that water main and sanitary sewer main system improvements, if any, shall be constructed in accord with the following specifications and are subject to approval by the Village's Engineer. In addition, prior to connecting to the Village sewer and water system, the Developer shall contact the Utilities Director, so the Village is aware of the pending connection schedule.

- a) The Village of Sister Bay Engineering Design Manual dated June 18, 2008, or as revised thereafter.
- b) The Standard Specifications for Sewer and Water Construction in Wisconsin, Fifth Edition, March 1, 1988, as amended January 1, 1992, or as revised thereafter.
- c) The Wisconsin Construction Site Best Management Practice Handbook for Erosion Control.
- d) The State of Wisconsin, Department of Transportation Standard Specifications for Highway and Structure Construction, 1996 and supplemental specifications, or the most recent edition.

1. Prior to any further activity on the lot, the Developer shall enter into an agreement with the Village of Sister Bay Utilities Department and the Parks and Streets Department that pertains to the installation of off-site infrastructure (sewer, water, roadway) within the Village's right-of-way, if such infrastructure is necessary.

2. A Sewer and Water Plan must be submitted to the Village's Utilities Department which shows where every water main and every sewer main as well as every service lateral is located, and that plan must also depict the designated water meter locations. The Developer must also provide calculations which depict WSFU's (Water Supply Fixture Units) and DFU's (Drainage Fixture Units) for each metered location in order to enable the Utilities Department personnel to determine the applicable Impact and hook-up fees. The Developer must also install and connect its sanitary and water connections to the Village's system in accord with the plans and specifications on file in the Village Administration Office.

3. The Developer agrees to do all the public and private infrastructure construction in accord with the Village's various Codes, including but not limited to the Utility Code, the Land Division Code, and the Development Standards delineated on Exhibit B, which is attached to this document. Upon completion of all construction the Developer shall provide the Village with "as built" plans. The Developer agrees that all underground piping, regardless of type or location, shall be marked with locating wire according to accepted standards. The Developer agrees that all improvements within the public right-of-way or public easements will be inspected by Village Inspectors at the Developer's expense.

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4. The Developer understands that the Village cannot be held liable should any public infrastructure work be needed on-site to service the Property that could disrupt landscaping, parking, stairs, electrical, retaining walls or other improvements.

C. EXISTING INFRASTRUCTURE

The Developer is responsible for the replacement of any infrastructure that is removed or damaged. The extent of the required work will be determined by the Village Board.

D. ADDITIONAL IMPROVEMENTS:

The Developer hereby agrees that if, at any time after plan approval and during construction, the Village's Engineer reasonably determines that modifications to the plans, including additional improvements such as additional drainage ways, erosion control measures, and surface and storm water management measures are necessary in the interest of public safety, or in order to comply with current laws or implementation of the original intent of the improvement plans, the Village is authorized to order the Developer, at Developer's expense, to implement the same within the development area on the Property. If the Developer fails to construct the additional improvements within a reasonable time under the circumstances, the Village may cause such work to be carried out and will charge the Developer for the related costs.

SECTION 5. SITE SPECIFIC REQUIREMENTS (ALL MAY NOT BE APPLICABLE TO THIS PROJECT):

1. The Developer shall maintain continuous access around the building(s) and to any fire hydrants as required by the current Zoning Code and as directed by the Fire Department and Water Utility, and the Developer shall dedicate an easement for the water main(s) to the Village upon completion and acceptance of all required work. The Developer shall confirm the designated location of the main(s) and hydrants with the Sister Bay Water and Sewer Utility and the Sister Bay Liberty Grove Fire Department before installing any of that equipment. These approvals shall be obtained before any building construction starts, and the hydrant(s) shall be accepted and placed in service before any above ground building framing begins.
2. The Developer agrees to bury all electric, telephone and cable television lines from existing wooden poles or underground service to the building(s).
3. Per the Developer, the propane tank will be buried. The tank and line locations must also be registered with Door County officials.
4. Per the approved plans, a dumpster(s) will be necessary for the Development. In accord with the Zoning Code, all dumpsters shall be screened from view from the public and serviced by an asphalt driveway or parking area within the parking lot. The location is as approved by the Plan Commission on October 22, 2024. A separate Zoning Permit is required for the fence.
5. As per the requirements of §66.0710(b) of the Zoning Code the Village agrees that the general contractor working on the Development will be allowed a temporary construction sign on the Property equal to 24 square feet per side.

SECTION 6. ACCEPTANCE OF WORK AND DEDICATION:

When the Developer has completed the improvements herein required and has dedicated the same to the Village as set forth herein, the same shall be accepted by the Village Board if the improvements have been completed as required by this Agreement and as required by all federal, state, county or Village

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guidelines, specifications, regulations, laws and ordinances and have been approved by the Village's Engineer.

SECTION 7. APPROVAL BY VILLAGE NOT TO BE DEEMED A WAIVER:

The ultimate responsibility for the proper design and installation of streets, water facilities, drainage facilities, ditches, landscaping and all other improvements, if required by this Agreement, are upon the Developer. The fact that the Village or its Engineer, attorney, or its staff may approve a specific project shall not constitute a waiver or relieve the Developer from the ultimate responsibility for the design, performance and function of the Development and related infrastructure based on the conditions at the time of installation.

SECTION 8. NOISE, BLASTING AND HOURS OF OPERATIONS:

1. During the construction period the Developer shall make every effort to minimize noise, dust and similar disturbances. The project construction or demolition may only occur between the hours of 7:00 a.m. and 9:00 p.m. on weekdays and Saturdays, and 9:00 a.m. and 9:00 p.m. on Sundays. Grading, excavation, blasting, demolition, roadway construction or underground utility construction shall only occur between the hours of 8:00 a.m. and 9:00 p.m. on weekdays except in cases of urgent necessity in the interest of public health and safety, and all the provisions of Chapter SPS 307 of the Wisconsin Administrative Code shall be adhered to. If the Village Administrator determines that the public health and safety will not be impaired by these activities the Administrator may grant permission for such work to be done during other hours on application being made at the time the permit for the work is awarded or during the progress of the work.

SECTION 9. CONDITIONS OF ALL OBLIGATIONS OF THE PARTIES UNDER THIS DEVELOPMENT AGREEMENT:

As a condition to each and all of the covenants, agreements and other obligations of the Village under this Development Agreement, all of the following, in addition to all other requirements and conditions set forth in this Development Agreement must occur:

- a) All representations and warranties of the Developer set forth in this Development Agreement and in all agreements expressly referred to herein shall at all times be true, complete and correct;
- b) All covenants and obligations of the Developer under this Development Agreement must be duly and substantially performed, observed, satisfied and paid, when and as required herein;
- c) There must be no event of default;
- d) There must be no material adverse change in the financial condition of the Developer which might impair his ability to perform his obligations under this Development Agreement.

SECTION 10. DEFAULT/REMEDIES:

1. An event of default, hereafter referred to as "event of default", is any of the following:
 - a) A failure by the Developer to cause substantial completion of the improvements or any part thereof to occur, pursuant to the terms, conditions and limitations of this Development Agreement; or a failure of either party to perform or observe any and all covenants, conditions, obligations or agreements on its part to be observed or performed when and as required under this Development Agreement within thirty (30) days of notice of the failure to the Developer;

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- b) A failure by the Developer to pay any amount when and as due to the Village within ten (10) days of notice of such failure to the Developer;
- c) The Developer becomes insolvent or is the subject of bankruptcy, receivership or insolvency proceedings of any kind; or,
- d) The dissolution or liquidation of the Developer, or the commencement of any proceedings therefore.

2. Whenever an event of default occurs and is continuing, the non-breaching party may take any one or more of the following actions without waiving any rights or remedies available to it:

- a) Immediately suspend its performance under this Development Agreement from the time any notice of an event of default is given until it receives assurances from the breaching party deemed adequate by the non-breaching party, that the breaching party will cure its default and continue its due and punctual performance under this Development Agreement;
- b) Commence legal or administrative action, in law or in equity, which may appear necessary or desirable to enforce performance and observance of any obligation, agreement or covenant of the breaching party under this Development Agreement; or,
- c) Perform or have performed all necessary work in the event the non-breaching party determines that any event of default may pose an imminent threat to the public health or safety, without any requirement of any notice whatsoever.

3. No remedy or right conferred upon or reserved to a party in this Development Agreement is intended to be exclusive of any other remedy or remedies, but each and every such right and remedy shall be cumulative and shall be in addition to every other right and remedy given under this Development Agreement now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.

4. In the event any warranty, covenant or agreement contained in this Development Agreement should be breached by a party and thereafter waived by the other, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

5. Whenever any event of default occurs and a party incurs attorney's fees, court costs and other such expenses for the collection of payments due or to become due or for the enforcement or performance or observance of any obligation or agreement on the part of the other herein contained, the prevailing party shall be reimbursed the actual attorney's fees, court costs and other such expenses incurred by such prevailing party.

SECTION 11. ADDITIONAL PROVISIONS:

1. All exhibits and other documents attached hereto or referred to herein are hereby incorporated into and shall become a part of this Development Agreement.

2. Nothing herein shall be construed or interpreted in any way to waive any obligation or requirement of the Developer to obtain all necessary approvals, licenses and permits from the Village in accord with its usual practices and procedures; including, without limitation, requiring the Developer to enter into a formal Development Agreement or similar document. Further, this Agreement will not limit or affect in

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any way the right and authority of the Village to approve or disapprove any and all plans and specifications, or any part thereof, or to impose any limitations, restrictions and requirements on the development, construction and/or use of the development as a condition of any such approval, license or permit.

3. Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered or mailed by certified or registered mail, return receipt requested, to the parties' respective addresses as follows:

Village of Sister Bay
Attn. Village Administrator
P.O. Box 769
2383 Maple Drive
Sister Bay, WI 54234

Sister Bay Historical Society
Attn. John Lijewski, President
P.O. Box 34
Sister Bay, WI 54234

SECTION 12. PAYMENT OF COSTS, INSPECTION & ADMINISTRATIVE FEES:

The Developer shall pay and reimburse the Village promptly upon billing for all fees, expenses, costs and disbursements which shall be incurred by the Village in connection with the development or relative to the construction, installation, dedication and acceptance of the improvements covered by this Agreement, including without limitation by reason of enumeration, design, engineering, review, supervision, inspection and legal, administrative and fiscal work. If the Developer and/or his attorney contact the Village Attorney and additional legal fees are incurred by the Village, the Developer will be billed for any and all of those fees. Further, if the Developer and/or his representative(s) contact Village staff members after regular office hours (between 4:00 p.m. and 7:00 a.m. Monday through Thursday, or between 4:00 p.m. Friday and 7:00 a.m. Monday), an additional charge of \$100.00 per call will be assessed. Any such charges not paid by the Developer within thirty (30) days of being invoiced may be assessed against the Property as a special charge pursuant to §66.0627 of the Wisconsin Statutes.

SECTION 13. GENERAL INDEMNITY:

The Developer will indemnify and hold harmless the Village, its governing body members, officers, and agents, including independent contractors, consultants and legal counsel, servants and employees thereof (hereafter, for purposes of this paragraph, collectively referred to as the "Indemnified Parties") against any loss or damage to property or any injury to or death of any person occurring at or about or resulting from any breach of any warranty, covenant or agreement of the Developer under this Development Agreement, and the development of the Property; provided that the foregoing indemnification shall not be effective for any willful acts of the Indemnified Parties. Except for any willful misrepresentation or any willful misconduct of the Indemnified Parties, the Developer will protect and defend the Indemnified Parties from any claim, demand, suit, action or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from the action or inaction of the Developer (or other persons acting on its behalf or under its direction or control), under this Development Agreement, or the transactions contemplated hereby or the acquisition, construction, installation, ownership and operation of the Development Project and the Property.

Sister Bay Historical Society - Waterfront Museum - Development Agreement

1 ☐ *Village to check if applicable:* All covenants, stipulations, promises, agreements and obligations of the
 2 Village contained herein shall be deemed to be covenants, stipulations, promises, agreements and
 3 obligations of the Village and not of any governing body, member, officer, agent, servant or employee or
 4 the Village.
 5

6 **SECTION 14. INSURANCE:**

7 The Developer, his contractors, suppliers and any other individual working on the subject lands shall
 8 maintain at all times until the expiration of the guarantee period, insurance coverage in the forms and in
 9 the amounts as required by the Village. (Please refer to the *Liability Insurance Specifications for*
 10 *Construction Projects Schedule*, which is attached to this Development Agreement.)
 11

12 Nothing contained within this Agreement is intended to be a waiver or estoppels of the contracting
 13 municipality or its insurer to rely upon the limitations, defenses, and immunities contained with Wisconsin
 14 law, including but not limited to, those contained within Wisconsin Statutes Section 893.80, Section
 15 895.52 and Section 345.05. To the extent that indemnification is available and enforceable, neither the
 16 municipality nor its insurer shall be liable in indemnity or contribution for an amount greater than the
 17 limits of liability for municipal claims established by Wisconsin law.
 18

19 **SECTION 15. EXCULPATION OF VILLAGE CORPORATE AUTHORITIES:**

20 The parties mutually agree that the Village President and/or the Village Clerk will enter into and are
 21 signatory to this Agreement solely in their official capacity and not individually, and neither of them shall
 22 have any personal liability or responsibility hereunder. Any personal liability as may otherwise exist for
 23 the Village President and/or the Village Clerk with respect to the Development is hereby expressly
 24 released and/or waived.
 25

26 **SECTION 16. GENERAL CONDITIONS AND REGULATIONS:**

27 All provisions of the Village Ordinances are incorporated herein by reference, and all such provisions shall
 28 bind the parties hereto and be a part of this Agreement as fully as if set forth at length herein. This
 29 Agreement and all work and improvements required hereunder shall be performed and carried out in
 30 strict accordance with and subject to the provisions of said Ordinances.
 31

32 **SECTION 15. ZONING:**

33 The Village does not guarantee or warrant that the subject lands of this Agreement will not at some later
 34 date be rezoned, nor does the Village herewith agree to rezone the lands into a different zoning district.
 35 It is further understood that any rezoning that may take place shall not void this Agreement.
 36

37 **SECTION 16. COMPLIANCE WITH CODES AND STATUTES:**

38 The Developer shall comply with all current and future applicable Codes of the Village, County, State and
 39 federal government and, further, Developer shall follow all current and future lawful orders of all duly
 40 authorized employees and/or representatives of the Village, County, State or Federal Government.
 41

42 **SECTION 17. ASSIGNMENT:**

43 The Developer shall not transfer, sell, or assign the Property or assign this Development Agreement or its
 44 obligation hereunder without the express prior written consent of the Village until the Developer has fully
 45 complied with its obligations under this Development Agreement. Any such consent requested of the
 46 Village prior thereto may be withheld, conditioned or delayed for any reasonable reason. If assignment
 47 does occur, the assignee must agree to all terms and conditions of this document in writing.
 48

SECTION 18. PARTIES BOUND:

This Development Agreement shall be binding upon the parties hereto and their respective representatives, successors and assigns, and any and all future owners of the Property or any portion thereof, and their respective heirs, representatives, successors and assigns.

SECTION 19. AMENDMENTS:

The Village and the Developer, by mutual consent, may amend this Development Agreement at any meeting of the Village Board. The Village Board shall not, however, consent to an amendment until after first having received a recommendation that the amendment shall be made from the Village's Plan Commission. If the Developer requests an amendment and the Village incurs related legal fees the Developer shall be billed for those fees and said fees paid within thirty (30) days of the invoice. There shall be a non-refundable courtesy review fee charged to the Developer for the Plan Commission to consider the amendment.

SECTION 20. DURATION:

The Developer acknowledges that the requirements regarding the operation and maintenance of the Development as fully described above shall continue and not expire unless the Property ceases to be used for its intended purpose for a period of twelve (12) months; future use may require review by the Plan Commission. The Developer acknowledges that the Village may from time to time establish new zoning, utility, storm water and other requirements or standards that apply to similarly situated properties which, if applicable, shall apply to this Development. The Developer may petition the Village Board to cancel or eliminate the requirements of the Agreement. Prior to considering the petition, the Board shall ask the Plan Commission to conduct a public hearing and make a recommendation regarding the petition. The costs of the public hearing shall be the responsibility of the Developer. The Board may cancel the Agreement if it determines that there is no further value or need for the Developer to comply with its requirements.

[Signature page to follow]

Sister Bay Historical Society - Waterfront Museum - Development Agreement

IN WITNESS WHEREOF, the Developer and the Village have caused this Agreement to be signed by their appropriate officers and their corporate seals to be hereunto affixed in three original counterparts the day and year first above written.

DEVELOPER

Sister Bay Historical Society

By:

Attn. John Lijewski, President

STATE OF WISCONSIN)

) ss:

COUNTY OF _____)

Personally came before me this ____ day of _____, 20____, the above named JOHN LIJEWSKI, on behalf of Sister Bay Historical Society, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of WI

My commission expires: _____

VILLAGE OF SISTER BAY

By:

Nate Bell

Village President

STATE OF WISCONSIN)

) ss:

COUNTY OF DOOR)

Personally came before me this ____ day of _____, 20____, the above named NATE BELL, Village President, of the above-named municipal corporation, to me known to be the persons who executed the foregoing instrument and to me known to be the Village President of said municipal corporation, who acknowledged the execution of the foregoing instrument as said officer as the deed of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the ____ day of _____, 20____.

Notary Public, State of WI

My commission expires: _____

Approved As To Form:

Village Attorney

Sister Bay Historical Society - Waterfront Museum - Development Agreement

EXHIBIT A
PROPERTY DESCRIPTION

Village of Sister Bay Tax Parcel No. 181-00-05312841N1

Property Address: 10697 North Bay Shore Drive

Legal Description:

Part of Government Lot Three (3), Section Five (5), Township Thirty-one (31) North, Range Twenty-eight (28) East, in the Village of Sister Bay, Door County, Wisconsin, described as follows:
 Commencing at the Southeast corner of Section 5, Township 31 North, Range 28 East; thence North 57 deg. 05 min. 22 sec. West, 2706.45 feet to the centerline of STH 42 and the point of beginning; thence North 57 deg. 16 min. 11 sec. West, 26.78 feet to a $\frac{3}{4}$ inch rod; thence continue North 57 deg. 16 min. 11 sec. West, 165.71 feet to a found 1 inch iron pipe being South 57 deg. 16 min. 11 sec. East, 41 feet more or less from the high water mark of Sister Bay and the beginning of a meander line; thence North 65 deg. 45 min. 35 sec. East along said meander line, 59.64 feet to a point being South 57 deg. 16 min. 11 sec. East, 32 feet more or less from the high water mark of Sister Bay and the end of said meander line; thence South 57 deg. 16 min. 11 sec. East, 18.82 feet; thence South 34 deg. 51 min. 59 sec. West, 1.68 feet; thence South 57 deg. 16 min. 11 sec. East, 26.70 feet; thence North 34 deg. 51 min. 59 sec. East, 1.68 feet; thence South 57 deg. 16 min. 11 sec. East, 113.74 feet to the centerline of STH 42; thence South 31 deg. 45 min. 31 sec. West along said centerline, 50.01 feet to the point of beginning.

EXHIBIT B**VILLAGE OF SISTER BAY DEVELOPMENT STANDARDS****1. INTRODUCTION**

The detailed standards for the design and construction of all improvements, as applicable, required in this exhibit shall conform to the Village of Sister Bay Engineering Design Manual, adopted by the Board of Trustees and all future amendments thereof.

The Developer is responsible for seeing that the following requirements, improvements, and/or plans are prepared and must also satisfy the following conditions:

2. DEVELOPMENT GRADING AND DRAINAGE

- a) Required Improvements: Design, install, and provide grading of land as necessary to establish lot pads for future buildings, provide adequate drainage to prevent flooding, accept upstream runoff, and safely discharge runoff downstream to avoid property damage.
- b) Plans and Specifications:
 1. A Grading and Drainage Plan shall be prepared showing 2' contours for both existing and proposed condition and proposed finished yard grades.
 2. A System Plan showing all tributary areas to the proposed drainage and downstream analysis. Included on the System Plan shall be all proposed and existing drainage structures.
 3. A Building Grade Plan showing only minimum setback, offset dimensions, and proposed building grades.
 4. A Storm Water Management Plan which meets current Village storm water requirements along with the DNR Chapter 151 storm water requirements.
 5. An As-Built Grading Plan which certifies that all grading was performed in accord with the approved Grading and Drainage Plans. All grades shall be with +.3' of proposed grade. Certification shall be performed after topsoil installation. The plan shall be prepared by a consulting engineer, selected by and reimbursed by the Developer.
- c) Prior to the installation of any public improvements, the Developer shall perform rough grading, including planned street areas and drainage swales.
- d) Establish permanent vegetative cover on all exposed soil by applying topsoil, seeding, and mulching to prevent erosion. A permanent lawn shall be established for each building within one year after the issuance of the Occupancy Permit.
- e) The Developer, at his expense, shall provide detailed soil analysis and compaction results prepared by a competent Soils Engineer for all areas requiring fill. The results shall be submitted to the Village Engineer as soon as they are available.
- f) The Developer is responsible for restoring all damage to finish grades and vegetative cover caused, but not restored by, utility companies.

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g) If soil borings determine that the existing soil material on site is unsuitable for structural areas such as road or building construction, the Developer shall remove the material and replace it with approved engineered fill.

h) After site grading is completed, the Developer shall place 3" of topsoil on all exposed soil and seed, fertilize, and mulch it.

3. STORM DRAINAGE SYSTEM

a) Required Improvements: Design, install, and provide a complete storm drainage system, including culverts, curb and gutter, storm sewer and/or open ditches as required to adequately convey surface water from and through the development.

b) Plans and Specifications:

1. Storm Sewer Plans showing plan and profile views.

2. Storm sewer calculations in compliance with the Department of Natural Resources NR 151 requirements.

3. Storm Sewer System Plan updates.

c) Additional considerations will be required on all ditch slopes exceeding five percent. All areas within drainage easements shall have a minimum of a one percent slope. Ditch slopes with less than one percent will require storm sewer.

d) The permanent maintenance of the storm water detention facility shall be the responsibility of the Developer.

e) The permanent maintenance of all drainage swales shall be vested with the Developer.

4. EROSION AND RUN-OFF CONTROL

a) Required Improvements: Installation and construction of Best Management Practices in the proposed development that shall conform with the most current edition of the Wisconsin Department of Natural Resources publication, "Wisconsin Construction Site Best Management Practice Handbook."

b) Plans and Specifications: Control plan for land-disturbing activities showing existing contours at least 200' into adjacent parcels. This plan will show locations and dimensions of all construction site management measures to control erosion and sedimentation.

c) Erosion Control: The Developer shall not commence land-disturbing activities until all erosion control measures are installed and approved by the Village. An Erosion Control Permit must be obtained, which requires the Developer to construct and maintain such measures in conformance with the Village's erosion control ordinance.

d) Vegetation: Both during and after construction, the surface of exposed bare soils shall be protected by mulches and perennial grasses. This does not apply to the immediate building site area as there could be people and equipment working in and around the perimeter of a new structure.

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5. SANITARY SEWER

- a) Required Improvements: Design, install, and provide a complete sanitary sewer system designed to meet the ultimate needs of this development and all tributary areas, in accord with the Village's Sanitary Sewer System Plan with rules, regulations and procedures of the Village, and the State of Wisconsin Department of Natural Resources.
- b) Plans and Specifications:
 - 1. Sanitary Sewer Plans, specifications, design calculations, and copies of all easements.
 - 2. The Developer is to furnish as-built plans of the entire system on Mylar, including location and elevation of laterals to mains.
 - 3. Sanitary sewer system plan updates.
 - 4. All reports required by the State of Wisconsin.
 - 5. Separate sanitary sewer easements, where appropriate, shown on the plat.
- c) Installation of one sanitary sewer lateral from the sanitary sewer main to the property line for each proposed building.

6. WATER

- a) Required Improvements: Design, install, and provide a complete water distribution system designed to meet the ultimate needs of this development and all tributary areas, in accord with the Village's Water Main System Plan and the rules, regulations, and procedures of the Village and the State of Wisconsin Department of Natural Resources.
- b) Plans and Specifications:
 - 1. Water Main Plans, specifications, design calculations, and copies of all Easements.
 - 2. The Developer shall furnish as-built plans of the entire system on Mylar, including hydrant and valve locations, and the location and elevation of laterals to the lot lines.
 - 3. Separate water main easements for each parcel, where appropriate, recorded on the plat.
- c) Upon completion, furnish and provide to the Village a complete summary of the actual construction costs for water distribution, itemized in sufficient detail to satisfy the requirements of the Public Service Commission of the State of Wisconsin in establishing or revising a rate base.
- d) Installation of one water lateral from the water main to the property line, for each proposed building.
- e) Provide hydrant marker flags for each installed fire hydrant.

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7. **STREETS (IF APPLICABLE)**

- a) Required Improvements: A 22-foot paved asphalt pavement. The pavement section shall be comprised of an 8" crushed stone base, pavement edge drains, 1½" asphalt binder course and a 1½" layer of asphalt surface course.
- b) Plans and Specifications:
 - 1. Street plans, including plan and profile view, road cross-section and specifications.
 - 2. Pavement design calculations.
 - 3. Proposed established street grade drawing.
- c) The initial binder course shall be installed prior to approval of the first Occupancy Permit, and the final surface course shall be installed at such time as homes representing 90% of the units are issued Occupancy Permits, or as directed by the Village. Surface course shall be laid no later than one year after 90% occupancy.
- d) Clean-up, repairs, and restoration of all pavement, sub grade, shoulder, or curb and gutter defects shall be performed prior to the placement of the final asphalt surface course.
- e) If directed by the Village Engineer, soil borings shall be taken within the roadway at sufficient intervals to determine sub-base composition. If material is determined unsuitable for a stable road base, the material shall be removed and replaced with material approved by the Village Engineer.
- f) The Developer shall repair all damage to Village streets caused by construction operations.
- g) Developer shall arrange for installation of approved street signs.
- h) Provide Class III barricades at all dead-end streets.

8. **MISCELLANEOUS**

The term "the Developer" as used in the context of these deed restrictions shall mean the Developer, his heirs, personal representatives, successors and assigns.

The Developer:

- a) Will be responsible for preserving existing trees, brush, or shrubs, not approved for removal. If unauthorized removal occurs, landscaping will be replaced at the Developer's expense.
- b) Shall acquire all required underground utility easements. All sanitary, drainage, and other public utility easements must be shown on the Certified Survey Map or Plat for the property which is the subject of this Development Agreement, if a new Certified Survey Map or Plat is proposed. If required easements are omitted, or errors are detected on the Plat, the Developer shall make all necessary modifications to the plat at his expense.
- c) Must see that all electric, telephone and cable television service lines are installed underground.

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- d) See that a copy of the approved Grading Plans referred to in the Development Agreement is on file at the office of the Village's Engineer.
- e) Must obtain all applicable permits from the Village and/or the State of Wisconsin before any type of improvements are installed on the public street right-of-way (walks, drives, sprinkler systems, etc.).
- f) Shall provide certification from a registered land surveyor or professional engineer that the final grade along all lot lines, in the invert of all drainage swales, building pads, and at other critical locations as determined by the Village Engineer, complies with the approved Grading Plan. Such certification shall be on a plan copy with the elevations as existing so indicated. All such elevations shall be within plus or minus 0.3 feet of the accepted grading plan elevations. If not in compliance, appropriate regrading shall be performed.
- g) Must see that a driveway approach which complies with the provisions of Chapter 66 of the Sister Bay Municipal Code is installed to service the parcel which is the subject of this Development Agreement prior to issuance of the Occupancy Permit. It shall be the responsibility of the Developer to ensure the approach has been completed prior to occupancy. A Driveway Permit from the Village is required for this construction.

9. SPECIFICATIONS

The improvements shall be constructed in accord with the following specifications.

- a) The most recent edition of the Village of Sister Bay Engineering Design Manual.
- b) Standard Specifications for Sewer and Water Construction in Wisconsin, Fifth Edition, March 1, 1988, and as amended January 1, 1992.
- c) The Wisconsin Construction Site Best Management Practice Handbook for Erosion Control.
- d) State of Wisconsin, Department of Transportation Standard Specifications for Highway and Structure Construction, 1996 and supplemental specifications.

10. SPECIAL PROVISIONS

The development process shall strictly conform to the conditions set forth in this Development Agreement. Request for final plat approval is subject to the Village Engineer's certification that all public improvements required to be installed are satisfactorily completed.

Approved by:

Utilities Director

Date

EXHIBIT C
VILLAGE OF SISTER BAY LIABILITY INSURANCE SPECIFICATIONS
FOR CONSTRUCTION PROJECTS

I. INSURANCE REQUIREMENTS FOR ARCHITECTS, CONSULTING ENGINEERS AND DESIGN/BUILD CONTRACTORS WORKING ON ANY AND ALL VILLAGE INFRASTRUCTURE:

A. Minimum Scope and Limits

1. Architects, Consulting Engineers and Design/Build Contractors Errors & Omissions Liability Coverage, with a minimum limit of \$1,000,000 per claim, \$2,000,000 annual aggregate. This insurance shall be maintained for at least two years after completion of the project.
2. Commercial General Liability Coverage together with excess or umbrella liability with limits of no less than the following:
 - a) Each Occurrence Limit \$2,000,000
 - b) General aggregate limit (Other than Products – Completed Operations)
Per Project \$5,000,000
 - c) Products – Completed Operations Aggregate
Per Project \$5,000,000
 - d) Personal and Advertising Injury Limit Aggregate \$5,000,000
3. Automobile Liability together with excess or umbrella coverage with minimum limits of \$1,000,000 combined single limit per accident for bodily injury and property damage, provided on a Symbol 1 – Any Auto basis.
4. Workers' Compensation as required by the State of Wisconsin, and Employers Liability insurance with sufficient limits to meet underlying Umbrella Liability insurance requirements.
5. See requirements under Section II for Design/Build Contractors and Section IV for Architects, Consulting Engineers and Design/Build Contractors and General Contractors.

II. INSURANCE REQUIREMENTS FOR GENERAL CONTRACTORS AND DESIGN/BUILD CONTRACTORS – LIABILITY & PROPERTY

- A. Commercial General Liability Coverage together with excess or umbrella liability policies including coverage for Products Liability, Completed Operations, Contractual Liability and XCU coverage with the following minimum limits:**
1. Each Occurrence Limit \$2,000,000
 2. General Aggregate Limit (Other Than Products - Completed Operations)
Per Project \$5,000,000
 3. Products – Completed Operations Aggregate - Per Project \$5,000,000
 4. Personal and Advertising Injury \$5,000,000

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B. Automobile Liability Coverage together with excess or umbrella liability policies with minimum limits of \$1,000,000 combined single limit per accident for bodily injury and property damage, provided on a Symbol 1 – Any Auto basis.

C. Workers' Compensation as required by the State of Wisconsin, and Employers Liability Insurance with sufficient limits to meet underlying excess or Umbrella Liability Insurance requirements.

D. Aircraft Liability and Watercraft Liability. If the project work includes the use of, or operation of, any aircraft or watercraft, then Aircraft, Helicopter and Watercraft Liability Insurance must be in force with a limit of \$2,000,000 per occurrence for bodily injury and property damage.

E. Pollution Liability. \$1,000,000 each occurrence/aggregate.

F. Property Coverage. (To be provided by Contractors & Design/Build Contractors)

1. The Contractor shall determine the amount of perils coverage and what policy form is necessary to complete the project, should a loss of any type occur, and that coverage must also meet the requirements of the Contractor's performance bonding company.

2. The covered property will include property in transit, property stored on the project work sites, and property stored off the project work sites.

3. The municipality, architect, engineer and subcontractors shall be added as loss payees to the policy.

G. Bond Requirements, if applicable.

1. Bid Bond. The contractor will provide to the owner a Bid Bond, which will accompany the bid for the project. The Bid Bond shall be equal to Five Percent (5%) of the contract bid.

2. Payment and Performance Bond. If awarded the contract, the contractor will provide to the owner a Payment and Performance Bond in the amount of contract price, covering faithful performance of the contract and payment of obligations arising thereunder as stipulated in the bidding requirements or specifically required in the contract documents on the date of the contract's execution.

3. Acceptability of Bonding Company. The Bid, Payment and Performance Bonds shall be placed with a bonding company with a *Best Insurance Reports* rating of no less than "A" and a Financial Size Category of no less than "Class V".

H. See requirements under Section IV.

III. INSURANCE REQUIREMENTS FOR SUB-CONTRACTORS

A. All sub-contractors shall be required to obtain at least Commercial General Liability, Automobile Liability, Workers' Compensation, and Employers' Liability Insurance. The insurance coverages shall be as broad as those noted for Contractor requirements contained in Section II above.

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1 **IV. APPLICABLE TO ARCHITECTS, CONSULTING, ENGINEERS, GENERAL CONTRACTORS &**
2 **DESIGN/BUILD CONTRACTORS**
3

4 A. Acceptability of Insurers. Insurance shall be placed with insurers who have a *Best's Insurance*
5 *Reports* rating of no less than A and a Financial Size Category of no less than Class VI, and who are
6 authorized as an admitted insurance company in the State of Wisconsin.
7

8 B. Certificates of Insurance and Additional Insured Policy Endorsements acceptable to the
9 municipality shall be submitted prior to commencement of the work.
10
11



STAFF REPORT

ZA ZA'S PIZZERIA & LUNDQUIST REAL ESTATE DEVELOPMENT AGREEMENT AMENDMENT

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

Last July Andrew Torcivia (Torch Brothers), was given approval to renovate a building into a deli/pizzeria and real estate office. Usually Development Agreements have a 2-year period, but Mr. Torcivia was in a hurry and wanted to open the pizzeria last summer, and therefore the Agreement was good for just 10 months with a condition the parking area had to be enlarged, asphalt and striped by May 31, 2025.

This spring Andrew contacted me to explain they were not going to meet their deadline on the parking lot and that an extension would be necessary. At the May Plan Commission meeting he indicated he also needed additional time to complete other work required by the Agreement.

At the May Plan Commission meeting the Commission supported the request and has recommended an Amendment to the Development Agreement be approved to allow the owner adequate time to complete the project. The proposed Amendment is attached.

**AMENDMENT TO THE TORCH BROTHERS, LLC
DEVELOPMENT AGREEMENT
10553 COUNTRY WALK DRIVE**

THIS AGREEMENT is made and entered into this 17th day of June 2025, by and between the Village of Sister Bay, Door County, Wisconsin, a Municipal Corporation ("the Village"), and TORCH BROTHERS, LLC ("the Developer").

RECITALS

WHEREAS, on May 27, 2025 the Plan Commission reviewed the terms of the Development Agreement between Village officials and Andrew Torcivia, d/b/a TORCH BROTHERS, LLC which was approved by the Village Board on July 16, 2024, and, recommended that Section 1 – VILLAGE APPROVALS, be amended to extend the deadline for compliance with items a), regarding landscaping; d), requiring a fence; e) requiring two bike racks, and revise the requirement to require just one bike rack; and k) and l), both regarding parking, and the completion deadline be extended to ninety (90) days from the date of this Development Agreement Amendment. Additionally, the Developer cannot open for business until they have received a Certificate of Compliance from the Village.

NOW, THEREFORE, the parties hereby agree that all the provisions of the previously mentioned Development Agreement shall remain in full force and effect, but Section 1 – VILLAGE APPROVALS, shall be amended as stated above.

(Please note that all of the documents previously approved are attached to the original Development Agreement dated July 16, 2024.)

IN WITNESS WHEREOF, the Developer and the Village have caused this document to be signed by their appropriate officers and their corporate seals to be hereunto affixed on the day and year first above written.

[Signature page to follow]

DEVELOPER

Torch Brothers, LLC

By:

Andrew Torcivia, Registered Agent

STATE OF WISCONSIN)

) ss:

COUNTY OF _____)

Personally came before me this _____ day of _____, 20____, the above named ANDREW TORCIVIA, on behalf of Torch Brothers, LLC, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, State of WI

My commission expires: _____

VILLAGE OF SISTER BAY

By:

Nate Bell

Village President

STATE OF WISCONSIN)

) ss:

COUNTY OF DOOR)

Personally came before me this _____ day of _____, 20____, the above named NATE BELL, Village President, of the above-named municipal corporation, to me known to be the person who executed the foregoing instrument and to me known to be the Village President of said municipal corporation, who acknowledged execution of the foregoing instrument as said officer as the deed of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the 17th day of June, 2025.

Notary Public, State of WI

My commission expires: _____



STAFF REPORT

LUNA VIEW STORMWATER PIPE

DEVELOPMENT AGREEMENT AMENDMENT

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

On November 29, 2022, Al Gokey received a Development Agreement to construct a hotel/motel/condominium at the end of Maple Drive. The deadline for completion was January 1, 2025.

At that time the Development Agreements gave the Developer two years to obtain the Regular Zoning Permit, which effectively extended the deadline for completion of a project. Gokey secured the Regular Zoning Permit on May 22, 2023. At that time a Zoning Permit was good for two years. (Development Agreements have now been revised to make sure permits are secured and the projects completed all by the intended deadline specified in the Agreement.)

Mr. Gokey has completed the building by the deadline. The only remaining issue is a stormwater pipe, with a tank built into it, is on special order and will not be here until late June - early July. The pipe with tank is to be installed under what was once Maple Drive extended (now his proposed driveway).

The Plan Commission met in May and has recommended an Amendment to the Development Agreement to allow an extension to install the pipe with tank and complete the driveway. The proposed Amendment is attached.

**AMENDMENT TO THE ALLEN GOKEY – PACKERLAND BUILDERS, LLC
DEVELOPMENT AGREEMENT
2399 MAPLE DRIVE**

THIS AGREEMENT is made and entered into this 17th day of June 2025, by and between the Village of Sister Bay, Door County, Wisconsin, a Municipal Corporation (“the Village”), and ALLEN GOKEY – PACKERLAND BUILDERS, LLC (“the Developer”).

RECITALS

WHEREAS, on May 27, 2025 the Plan Commission reviewed the terms of the Development Agreement between Village officials and Allen Gokey, d/b/a PACKERLAND BUILDERS, LLC which was approved by the Village Board on November 29, 2022, and, recommended that Section 1 – VILLAGE APPROVALS, be amended to extend the deadline to complete the driveway, as shown on the site plan; said deadline for completion be extended to July 31, 2025.

NOW, THEREFORE, the parties hereby agree that all the provisions of the previously mentioned Development Agreement shall remain in full force and effect, but Section 1 – VILLAGE APPROVALS, shall be amended as stated above.

(Please note that all of the documents previously approved are attached to the original Development Agreement dated November 29, 2022.)

IN WITNESS WHEREOF, the Developer and the Village have caused this document to be signed by their appropriate officers and their corporate seals to be hereunto affixed on the day and year first above written.

[Signature page to follow]

By:

Allen Gokey, Registered Agent

STATE OF WISCONSIN)

COUNTY OF _____) ss:

Personally came before me this _____ day of _____, 20____, the above named ALLEN GOKEY, on behalf of Packerland Builders, LLC, to me known to be the person who executed the foregoing instrument and acknowledged the same.

My commission expires: _____

By:

Village President

STATE OF WISCONSIN)
) ss:
COUNTY OF DOOR)

Personally came before me this ____ day of _____, 20____, the above named NATE BELL, Village President, of the above-named municipal corporation, to me known to be the person who executed the foregoing instrument and to me known to be the Village President of said municipal corporation, who acknowledged execution of the foregoing instrument as said officer as the deed of said municipal corporation by its authority and pursuant to the authorization by the Village Board from their meeting on the 17th day of June, 2025.

My commission expires: _____

**STAFF REPORT****SPRINKLER AGREEMENT**

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

At the May 5, 2025, Parks, Property & Streets Committee meeting the committee heard a proposal from Jaco Management (owns The Dorr) whereby they would be installing an inground sprinkler system on their property, and offered to install one on the village's property as well. The sprinkler system would be at no cost to the village. The village's property is the small corner lot immediately west of CHOP. The committee supported the proposal and recommended an agreement be forwarded to the Board.

IRRIGATION/SPRINKLER INSTALLATION AND MAINTENANCE AGREEMENT

This IRRIGATION/SPRINKLER INSTALLATION AND MAINTENANCE AGREEMENT made this 17th day of June, 2025, by and between the Village of Sister Bay (the "Landowner"), and Jaco Management, a Foreign Limited Liability Company (the "Operator").

Landowner grants Operator permission to install an in-ground sprinkler system (the "System") on Landowner's property located at the SE corner of the intersection of Mill Road and N Bay Shore Drive (the "Property"), referred to as tax parcel number 181-53-0006, and, provided the System is installed by June 1, 2026.

The parties to this Agreement for and in consideration of the mutual covenants contained in this Agreement agree with each other as follows:

SECTION 1. PAYMENT

Operator has agreed to install the in-ground system, and maintain it, at no cost to the Landowner.

SECTION 2. SURRENDER AND TERMINATION

This Agreement shall be valid until Operator no longer maintains the System, or until it is removed, by Operator, at Operator's expense. Landowner reserves the right to early termination of this Agreement upon 90 days' notice to Operator in the event a). Landowner decides to develop or sell the Property, b). Operator fails to properly maintain the System.

SECTION 3. CHARGES AND ASSESSMENTS

Operator agrees to pay all utility charges for the water to irrigate the demised premises, if any.

SECTION 4. CARE OF SYSTEM

Operator agrees, at all times during the term of this Agreement, to maintain the System to ensure a functioning irrigation system is servicing the Property. There shall be no cost to the Landowner to install, maintain, or remove the System. The Landowner shall not be liable for any damage to the System. Operator shall provide Landowner a schematic depicting where the System is located on the Property.

SECTION 5. INSURANCE

Operator shall add the Landowner as an additional insured to the Operator's property damage insurance, with a responsible insurance company, with limits of not less than \$500,000.00 for injury to one person, \$1,000,000.00 for injury to two or more persons in one occurrence, and \$50,000.00 for damage to property.

Such insurance (I) shall cover all risks arising directly or indirectly out of Operator's activities on or any condition of the demised premises whether or not related to an occurrence caused or contributed to by the Operator's negligence; (II) shall protect the Landowner against the claims of the Operator on account of the obligations assumed by the Operator in this Agreement; and (III) shall protect the Operator and the Landowner against claims of third persons.

Operator shall also procure and maintain worker's compensation insurance for all persons employed by Operator who work on the property to install the System.

Certificates evidencing such insurance shall be furnished to Landowner within ten (10) days of signing this Agreement. In the event that the Operator's insurance policy is cancelled, the Landowner will be given notice within ten (10) days.

SECTION 6. DEFAULT

In the event Operator fails, refuses, or neglects to keep or perform any of the terms and conditions of this Agreement agreed to be kept and performed by the Operator, then Landowner, at its option, may terminate and cancel any rights that the Operator may have under this Agreement. Said Agreement may not be terminated, however, without prior written notice to the Operator indicating the default of the Operator and allowing the Operator a reasonable period of time but not to exceed sixty (60) days to cure such default.

SECTION 7. ACCESS TO PROPERTY

Operator shall be entitled to access the Property to install and maintain the System. Any damage caused to the Property attributable to Operator's acts or omissions shall be repaired by the Operator at the Operator's expense.

Operator understands the Landowner's employees and contractors shall continue to access the Property as needed without notice or permission required from the Operator.

SECTION 8. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding on either party except to the extent incorporated into this Agreement.

SECTION 9. MODIFICATION OF AGREEMENT

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if in writing signed by each party of an authorized representative of each party.

SECTION 10. NO WAIVER

The failure of either party to this Agreement to insist on the performance of any of the terms and conditions of the Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be constructed as thereafter waiving any such terms and conditions, but such terms and conditions shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

SECTION 11. BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, executors, administrators, and assigns.

SECTION 12. MEDIATION

In the event of any claims, disputes, and other matters in question arising out of or relating to this Agreement or the breach thereof wherein a method of resolving same is not otherwise specified herein, and, if agreement cannot be reached by the parties the parties shall first participate in non-binding mediation by a mediator mutually agreed to by the parties, or if they are unable to agree to a mediator, with a mediator selected in accordance with a conflict resolution service. The parties agree to use their best efforts to resolve any claim or dispute by conflict resolution rather than by formal arbitration proceedings.

Notwithstanding anything to the contrary herein, the Landowner, upon breach of this Agreement by the Operator, may exercise their rights of removal of the System on the Property, along with any other equitable or legal remedies available to them.

[Signature page to follow]

IN WITNESS, WHEREOF, the parties have hereunto set their hands and seals on the day first above written.

Landowner: The Village of Sister Bay

By: _____
Nate Bell, Village President

Personally came before me this _____ day of _____, 2025, the above-named Nate Bell, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:

My commission expires:

Operator: Jaco Management

By: _____

Christopher T. Schmeltz, Registered Agent

Personally came before me this _____ day of _____, 2025, the above-named _____, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:

My commission expires:



STAFF REPORT

ICE RINK LEASE

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer

The *Friends of Sister Bay Ice Rink, Inc.* would like to reconstruct the ice rink using a contractor of their choosing. I had explained to them that we cannot do a design-build project, and we instead are required to advertise for quotes on the design, and once designed, then the construction, and, we can't select people of our choosing but have to look at various proposals before making a decision. The only way to avoid the processes government must follow, is to lease or buy the site and do the project themselves.

As you know, we set aside \$500,000 for the Friends Group to use if they secured enough funding through other means. They anticipate they will have enough funding for the project, so they want to enter a lease so they can proceed with reconstructing the ice rink independent of the village.

A lease agreement was initiated by a representative of the Friends Group. At the last Parks, Property & Streets Committee meeting the committee had revisions, which I have shown in red on the attached draft lease.

ICE RINK AGREEMENT

ICE RINK AGREEMENT made this 17th day of June 2025, by and between the Village of Sister Bay (the "Landowner"), and the Friends of Sister Bay Ice Rink, Inc., a Wisconsin non-stock non-profit corporation (the "Operator").

Landowner grants a lease to Operator for a ten (10) year term, beginning on July 1, 2025, and ending on June 30, 2035, for the right to ~~erect~~,reconstruct and operate the Village of Sister Bay Teresa K Hilander Ice Rink located on the real estate described in Exhibit "A" hereto which is incorporated herein (the "Property").

The parties to this Agreement for and in consideration of the mutual covenants contained in this Agreement agree with each other as follows:

SECTION 1. PAYMENT

In consideration of the use of the Property to reconstruct and maintain an ice rink thereon, the Landowner shall charge the Operator an annual sum of \$1, payable annually to the Village of Sister Bay on the first day of each calendar year, with the initial payment due within ten (10) days of the signing of this Ice Rink Agreement.

SECTION 2. RIGHT TO RENEW

This Agreement shall automatically renew for a subsequent ten (10) year period so long as Operator is in good standing hereunder, unless either party gives notice to the other of their intent to not renew at least ~~six (6)~~ twelve (12) months prior to the end of the current term. In the event such notice is given by Landowner, and Operator desires to nevertheless continue with the Agreement, the parties agree to engage in good faith negotiations to ~~find an alternative location for the ice rink or to otherwise~~ address the Landowner's concerns. Any renewal will be on the same terms and conditions as set forth herein, unless otherwise agreed in writing.

SECTION 3. SURRENDER AND TERMINATION

Operator agrees that at the expiration of this Agreement or any extension thereof, Operator will surrender peaceful possession of the described property to the Landowner. Landowner reserves the right to early termination of this Agreement upon 90 days' notice to Operator in the event Operator fails to ~~erect~~ reconstruct the ice rink within twenty four (24) months of this Agreement, or, ~~and~~ operate the ice rink at any time during the period December – February immediately preceding the notice of termination. Operator or Landowner may otherwise terminate this Agreement by providing Landowner no less than ~~six (6)~~ twelve (12) months advance notice of termination.

SECTION 4. TAXES AND ASSESSMENTS

Landowner agrees to pay all taxes and assessments for the demised premises, if any.

SECTION 5. CARE OF ICE RINK

Operator agrees, at all times during the term of this Agreement, to abide by an Operational Agreement to be mutually agreed upon and entered into by September 1, 2025. Failure to enter into such an agreement or the termination of such agreement shall render this Lease void.

It is hereby understood that Landowner may allow other recreational activities and uses to occur on the recreated ice rink surface from April 1 through November 1 of each year. Landowner shall be responsible for repairing any damage to the recreated ice rink surface if said damage occurred between April 1 through November 1.

SECTION 6. INSURANCE

Operator shall procure and maintain insurance during the term of this Agreement as follows: Public liability insurance naming the Landowner as an additional insured and property damage insurance, with a responsible insurance company, with limits of not less than \$500,000.00 for injury to one person, \$1,000,000.00 for injury to two or more persons in one occurrence, and \$50,000.00 for damage to property.

Such insurance (I) shall cover all risks arising directly or indirectly out of Operator's activities on or any condition of the demised premises whether or not related to an occurrence caused or contributed to by the Operator's negligence; (II) shall protect the Landowner against the claims of the Operator on account of the obligations assumed by the Operator in this Agreement; and (III) shall protect the Operator and the Landowner against claims of third persons.

Operator shall also procure and maintain worker's compensation insurance for all persons employed by Operator who work on the property that are not Village of Sister Bay employees.

Certificates evidencing such insurance shall be furnished to Landowner on an annual basis ~~by January 1 each year upon request by Landowner~~. In the event that the Operator's insurance policy is cancelled, the Landowner will be given notice within 10 days.

SECTION 7. DEFAULT

In the event Operator fails, refuses, or neglects to keep or perform any of the terms and conditions of this Agreement agreed to be kept and performed by the Operator, or the terms of the Operational Agreement between Landowner and Operator, then Landowner, at its option, may take possession of the demised premises and terminate and cancel any rights that the Operator may have under this Agreement. Said Agreement may not be terminated, however, without prior written notice to the Operator indicating the default of the Operator and allowing the Operator a reasonable period of time but not to exceed sixty (60) days to cure such default.

SECTION 8. ACCESS TO PROPERTY

Operator and the ice rink users shall be entitled to access ~~to~~ the Property from the public roadways and across the Village of Sister Bay Sports Complex property adjoining the Property from December to March annually so as to provide ingress and egress to the Property. Any damage caused to adjoining property used for ingress and egress attributable to Operator's acts or omissions shall be repaired by the Operator at the Operator's expense.

SECTION 9. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding on either party except to the extent incorporated into this Agreement.

SECTION 10. MODIFICATION OF AGREEMENT

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if in writing signed by each party of an authorized representative of each party.

SECTION 11. NO WAIVER

The failure of either party to this Agreement to insist on the performance of any of the terms and conditions of the Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be constructed as thereafter waiving any such terms and conditions, but such terms and conditions shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

SECTION 12. BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, executors, administrators, and assigns.

SECTION 13. MEDIATION

In the event of any claims, disputes, and other matters in question arising out of or relating to this Agreement or the breach thereof wherein a method of resolving same is not otherwise specified herein, and, if agreement cannot be reached by the parties the parties shall first participate in non-binding mediation by a mediator mutually agreed to by the parties, or if they are unable to agree to a mediator, with a mediator selected in accordance with a conflict resolution service. The parties agree to use their best efforts to resolve any claim or dispute by conflict resolution rather than by formal arbitration proceedings.

Notwithstanding anything to the contrary herein, the Landowner, upon breach of this Agreement by the Operator, may exercise their rights of re-entry and/or repossession of the premises along with any other equitable or legal remedies available to them.

IN WITNESS, WHEREOF, the parties have hereunto set their hands and seals on the day first above written.

Landowner: The Village of Sister Bay

By: _____
Nate Bell, Village President

Personally came before me this _____ day of _____, 2025, the above-named Nate Bell, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:

My commission expires:

Operator: Friends of the Ice Rink

By: _____
Print Name: _____
Registered Agent

Personally came before me this _____ day of _____, 2025, the above-named _____, to me known to be the person who executed the foregoing instrument and have acknowledged the same.

State of Wisconsin }
County of Door }

Notary Public:

My commission expires:

EXHIBIT A

*(Agreement is not to exceed those areas highlighted in blue on portions of the Village of Sister Bay Sports Complex, 2155 Autumn Court, Sister Bay, Wisconsin.
Area is approximately 1.25 acres.)*



**STAFF REPORT****FIRE BOARD REQUEST**

Date: June 17, 2025

Board/Committee: Village Board

Author: Julie A. Schmelzer, Village Administrator

At the May 20 meeting the Village Board considered a request from the Fire Board to provide assistance to the Chris Hecht family. The trustees supported the request, provided a donation could be made to an individual. Schmelzer was to research how a donation could be legally made.

Attorney Nesbitt has indicated the following would be legal:

We do not make a 'donation'. We could however have a transfer of funds to pay select expenses incurred by the Fire Chief while on official duty. For example, we could pay housing expenses for the Hecht family (while in Indiana), provided an invoice is received. Once the village receives an invoice, the Finance Director will process the request and reimburse the family for the housing expenses. Alternatively, we could pay the expenses directly (e.g. a hotel bills us directly).



Village of Sister Bay BOARD REPORT

Meeting Date 6/17/2025

Recommendation:

That the Village Board make a motion to approve requests for cigarette, electronic vaping devices, and tobacco products retailers as presented herein.

Background:

The Village Board is required to act annually on all license applications related to cigarettes and tobacco products. With the passage of Wisconsin Act 73, language pertaining to electronic vaping devices was added to state statutes in early 2024. Sister Bay subsequently created Chapter 7 of the Municipal Code, Cigarettes, Electronic Vaping Devices and Tobacco Products, and applications for such licenses require approval by municipal boards. Listed below are those Sister Bay businesses seeking licensure. Copies of the individual license applications can be found at the following link:

<https://storage.googleapis.com/juniper-media-library/57/2025/06/LINK%20-%20tobacco%20apps.pdf>

Fiscal Impact: \$250

Respectfully Submitted,

Sue Clarke
Village Clerk

Business Name	Agent	Address
BLTK, Inc	Karl Bradley	10588 Country Walk Dr. #16
Piggly Wiggly Sister Bay	Jay Kita	10576 Country Walk Dr
Raelynn Inc. dba Bhirdo's by the Bay	Denise Bhirdo	10748 N Bay Shore Dr
Rana LLC dba Sister Bay BP	Bisal Rana	2431 S Bay Shore Dr
Rana LLC dba Sister Bay Petro	Bisal Rana	2579 S Bay Shore Dr



Village of Sister Bay BOARD REPORT

Meeting Date 6/17/2025

Recommendation:

That the Village Board make a motion to approve requests for renewal alcohol beverage licenses as presented herein.

Background:

The Village Board is required to act annually on all renewal license applications related to alcohol beverages. Applications must be on file in the Clerk's office at least 15 days before review by the board. Notice of the application is published in the newspaper no later than one week before the board meets. Staff will verify that all criteria for obtaining a license are met, including payment of all fees owed to the village, prior to the issuance of any license.

Requests for similar license types are grouped for the board's consideration to ease the motion-making process. Copies of submitted applications can be found at the following link:

<https://storage.googleapis.com/juniper-media-library/57/2025/06/LINK%20-%20liquor%20apps.pdf>

All current holders of operators' licenses are included on page 4 of this document. Those with non-expiring operators' licenses (Approved Agents) are listed in the table with the business information. It is possible that licensed operators may be working at multiple businesses as the license is good throughout the village.

Fiscal Impact:

Fees collected for the various licenses are as follows:

Liquor/Beer/Wine	\$15,700
Operators	\$375
Total fees:	\$16,075

Respectfully Submitted,
Sue Clarke
Village Clerk

Recommendation: *That the following business be approved for a **Class A Liquor License** for the retail sale of intoxicating liquors as indicated.*

Business Name	Agent	Address
Aurora's Apothecary	Kevin Adlebush	10678 N Bay Shore Dr Un. 1

Recommendation: That the following businesses be approved for a *combination Class A License* for the retail sale of intoxicating liquors and beer as indicated.

Business Name	Agent	Address
Alpaca to Apparel LLC	Benjamin Kornowski	2340 Mill Rd
BLTK Inc dba Thyme Market	Karl Bradley	10588 Country Walk Dr #16
Firefly Outfitters	Collin Dahl	10589 S Highland Rd
Piggly Wiggly Sister Bay	Jay Kita	10576 Country Walk Dr
Raelynn Inc dba Bhirdo's by the Bay	Denise Bhirdo	10748 N Bay Shore Dr
Rana LLC dba Sister Bay BP	Bisal Rana	2431 S Bay Shore Dr
Rana LLC dba Sister Bay Petro	Bisal Rana	2579 S Bay Shore Dr
Zeke's Village Market	Ben Joseph	2361 Mill Rd #2

Recommendation: That the following businesses be approved for a *Class B Beer License and Class C Wine License* as indicated.

Business Name	Agent	Address
Church Hill Inn	Michael Goldstone	2393 S Bay Shore Drive
Country House Inc. dba Country House Resort	Benjamin Ehlert	2468 Sunnyside Rd
Cross Management Inc dba Open Hearth Lodge	John Zacek	2669 S Bay Shore Drive
Door County Creamery	James Johnson	10653 N Bay Shore Drive
Dorr Hotel Holdings Inc	Christopher Schmeltz	2329 Mill Road
Drink Coffee LLC dba Analog Ice Cream & Coffee	Rachel Lohman	10649 N Bay Shore Drive
Ecology Sports dba Base Camp	Joel Kersebet	10740 N Bay Shore Dr
Fat Belly LLC	Sam Lindsley	10621 N Highland Rd
Look Up Development dba Goose & Twigs Inn and Market	Gustavo Gallardo	2322 Mill Road
Grasse's Grill LLC	James Grasse	10663 N Bay Shore Drive
Happy Coffee DOCO LLC dba happy coffee (formerly Skip Stone)	Lilliana Orozco	10678 N Bay Shore Dr Un. 2
McEvoy's Culinaria	Scott McEvoy	2602 S Bay Shore Dr
One Star Burgers & Brats	Hannah Paulus	10440 Orchard Dr
Proto Foods dba Zero Sum	Martina Marinova	10578 Country Walk Dr Unit 30
Roots Inn & Kitchen	Collin Doherty	2378 Maple Drive
Savor BBQ Co.	Corey Brydon	10635 N Bay Shore Dr
Sister Bay Inn	Alma Vaicekauskas	10490 State Highway 57
Steamboat Missy, LLC dba Pasta Vino	Amanda Orlock	10571 Country Walk
Thyme Inc dba Thyme Restaurant & Catering	Karl Bradley	10339 State Highway 57
Wild Tomato Sister Bay	Matthew Sagorac	10677 N Bay Shore Drive

Recommendation: That the following businesses be approved for a combination Class B License for the sale of intoxicating liquors and beer as indicated.

Business Name	Agent	Address
Al Johnson's Swedish Restaurant Inc	Bjorn Johnson	10698 N Bay Shore Dr.
Boathouse Properties Sister Bay dba Boathouse on the Bay	Matthew Peterson	10716 N Bay Shore Dr
Chop LLC dba Chop	Benjamin Ehlers	2345 Mill Road
Husby's EL LLC dba Husby's Food & Spirits	James Larsen	10641 N Bay Shore Dr
LEW Group Inc dba Lure	Benjamin Ehlers	10627 N Bay Shore Dr
Northern Grill & Pub	Ron MacDonald	10573 Country Walk Dr
Northern Haus LLC	Sara Anderson	10414 Fieldcrest Rd
Sister Bay Bowl Inc.	Penny Anschutz	10640 N Bay Shore Drive

Recommendation: That the following individuals be approved for one-year or two-year Operator's Licenses as indicated.

2025-2026 license year requests:

Operator Name	Business Name
Julianna Gehl	Bhirdo's By the Bay
Rob Zoschke	Bhirdo's By the Bay
Brian Schwalbach	Piggly Wiggly
Shannon Haberli	Piggly Wiggly
Tiyana Townsend	Piggly Wiggly

2025-2027 license year requests:

Operator Name	Business Name
Owen Alabado	Northern Door Pride
Terry Wolf	Sister Bay Historical Society
Rachel Sayer	Grasse's Grill
Charlotte Grasse	Grasse's Grill
Gabriel Grasse	Grasse's Grill
Lisa O'Hearn	Sister Bay Historical Society
Brian Green	Sister Bay Baseball
Gene Norby	Top 'O The Thumb Snowmobile Club
Kathy Norby	Top 'O The Thumb Snowmobile Club
Katelyn Jerard	Chop/Lure
Janet DeVoe	TwelveEleven
Joel Toerpe	Pasta Vino
Louise Howson	Personal Use

FOR INFORMATIONAL PURPOSES ONLY: The following individuals currently hold valid operator's licenses for the Village of Sister Bay until June 30, 2026.

Operator Name	Business Name	Operator Name	Business Name
Ambrosia Feller	Thyme Market	Collin Dahl	Firefly Outfitters
Stacy Bell	SBLGFD	Jennifer Dahl	Firefly Outfitters
Chris Hecht	SBLGFD	Mandan Thapa Bayambu Magar	Sister Bay Petro/BP
William Appel	SBLGFD	Paula Anschutz	Sister Bay Bowl
Jason Metzler	SBLGFD	Amber Lenzendorf-Viegut	Sister Bay Bowl
Brian Corcoran	Bhirdo's	Jerod Voster	Sister Bay Bowl
Ellie Soderberg-Guger	SBAA	Julie Jonas	Wild Tomato
Austin Dreikosen	CHOP/LURE	Jeffery Thunander	Sister Bay Bowl
Julia Elkins	CHOP/LURE	Erin Peddle	SBAA
George Palfi	CHOP/LURE	Mitch Ohnesorge	Al Johnson's
Rachel Lohman	Analog	Phillip Brandt	Al Johnson's
Scott Lohman	Analog	Jaime Blossom	Al Johnson's
Joe Radosevich	Husby's	Jessica Charney	Al Johnson's
Drew Starr	Husby's	Bryn Buselmeier	Al Johnson's
Cameron McGrath	Husby's	Aileen Garde	Al Johnson's
Robert Meredith	Husby's	Chase Lindem	Al Johnson's
Rosa Gonzalez	Husby's	Dumitru Vrabie	Al Johnson's
Katlyn Borowiec	Husby's	Mason Teske	Al Johnson's
Nicholas Ramey	Husby's	Tyler Teske	Al Johnson's
Luke Manyth	Husby's	Max Krohn	Al Johnson's
Madelyn Jeanquart	Husby's	Tiffany Anderson	Al Johnson's
Jessica Grasse	Grasse's Grill	Charles Eckhardt	Northern Grill
Desirae Chapman	Grasse's Grill		



Staff Report

Simplified Water Rate Case

Date: June 17, 2025

Board/Committee: Village Board

Re: Simplified Water Rate Case

Author: Megan Barnes, Utilities Director

According to the Public Service Commission (PSC), the Simplified Rate Case (SRC) is a simple and convenient way for municipal utilities that meet specific criteria, which includes a rate of return test, present rates test, and the last full rate case test to increase water rates. This process provides an inflationary type of increase that helps utilities maintain revenue continuity. Customers may benefit from a utility using the SRC process to provide smaller, more frequent rate increases. The SRC process includes an SRC application and a notice to customers but does not require a public hearing.

The rate of return test

- If the SRC increase is granted, the utility's earned rate of return must not exceed the Commission's annually updated benchmark rate of return.
- Alternatively, if the SRC increase is granted, the utility's annual net operating income must not exceed six percent of its annual operating and maintenance expenses.

The present rates test

- If the utility's present rates were authorized in a conventional rate case, the rates must have been in effect for at least a full annual reporting cycle, which is a calendar year. The utility must have filed the annual report that covers this calendar year with the Commission so the earned rate of return can be reviewed.
- If the utility's present rates were authorized in an SRC, the rates must have been in effect for at least 12 months.

The last full rate case test

- Class AB utilities: The requested effective date of the SRC must be within five years of the effective date of the last conventional rate case.
- Class C and D utilities: The cumulative rate increase of all SRCs since the last conventional rate case must not exceed 40 percent.
 - Sister Bay Waterworks is a Class C utility.

Since 2018, which was when the last conventional rate case was performed, Sister Bay Waterworks has tried to qualify for the simplified water rate case and have not met the three criteria above. Barnes and Kroll discussed the process of PSC water rate cases with Amber Drewieske from CliftonLarsonAllen LLP (CLA), to better understand the process and how Sister Bay Waterworks should proceed. Drewieske recommended applying for the simplified water rate case



first to see if we qualify. If not, she recommended that we move forward with a conventional water rate case.

Drewieske advised that Board approval to apply for the simplified rate case should be granted before moving forward. This is because if Sister Bay Waterworks uses the PSC template to enter the financial numbers required to generate the simplified rate case, and an increase is granted, we would be required to accept and implement the rate recommended once that template is submitted, as it is an immediate “yes, the utility qualifies” or “no, the utility does not qualify”.

If Sister Bay Waterworks does not qualify for the simplified rate case (which is most likely the outcome), Drewieske recommends going forward with performing a conventional rate case. She advised that the PSC will typically deny simplified rate cases for utilities that have not performed a conventional case within the last five years. Conventional rate cases require a public hearing which is held by the PSC. The hearing generally takes place virtually or by phone during normal business hours.

Does the Board approve the utility submitting a simplified rate case? If the result states that Sister Bay Waterworks does not qualify, more information on conventional rate cases will be supplied to the Sewer and Water Utilities Committee for discussion and recommendation to the Board for approval before the utility proceeds.



Village of Sister Bay Board Report

Meeting Date: June 17, 2025

Staff members have carefully reviewed the following bills and are recommending that they all be approved.

Bills By Type	Amount	Total
Village bills prepaid	\$ 122,510.21	
Bank fees & bills paid electronically	96,076.85	
<i>Village Total</i>		\$ 218,587.06
Special Revenue Funds bills	\$ 245.08	
Special Revenue Sales Tax	-	
Bank fees & bills paid electronically	-	
<i>Minor Funds Total</i>		\$ 245.08
Debt Service Village	\$ -	
Special Revenue	-	
Marina	-	
Utilities	-	
<i>Debt Service Total</i>		\$ -
CIP/TIF bills prepaid	\$ 18,201.18	
CIP/TIF Bank fees paid electronically	-	
<i>CIP/TIF total</i>		\$ 18,201.18
Water fund bills prepaid	\$ 7,547.48	
Wastewater fund bills prepaid	15,382.93	
Collection fund bills prepaid	2,661.01	
Bank fees & bills paid electronically	-	
<i>Utility total</i>		\$ 25,591.42
Marina bills prepaid	\$ 19,042.89	
Marina sales tax	8,375.68	
Marina credit card fees & bills paid by EFT	1,555.49	
<i>Marina Total</i>		\$ 28,974.06
Net payroll: PR 5/30 and 6/13	\$ 70,793.19	
State taxes paid online	5,552.21	
Retirement paid online	17,303.94	
<i>Payroll/taxes total</i>		\$ 93,649.34
TOTAL ALL BILLS		\$ 385,248.14

Respectfully submitted,

Volodymyr Gannik

Volodymyr Gannik
Finance Director/Village Treasurer

VILLAGE OF SISTER BAY

Payment Approval Report - Village Board Format

Page: 1

Report dates: 1/1/2025-12/31/2025

Jun 12, 2025 03:13PM

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Only paid invoices included.

Invoice Detail.Input date = 05/17/2025-06/13/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
10007									
10007	ACTION APPRAISERS INC	3645	2025 MAINTENANCE WORK - J	06/02/2025	2,375.00	2,375.00	06/06/2025		100
12242									
12242	GA COMPUTER SERVICES	INV-6726	SERVER BACKUP MONTHLY	05/13/2025	82.63	82.63	05/29/2025		100
12242	GA COMPUTER SERVICES	INV-6726	COMPUTER MONITORING/SER	05/13/2025	360.00	360.00	05/29/2025		100
12242	GA COMPUTER SERVICES	INV-6726	PARKS BLDG INTERNET	05/13/2025	20.45	20.45	05/29/2025		100
12242	GA COMPUTER SERVICES	INV-6726	VH INTERNET WI/FI	05/13/2025	13.64	13.64	05/29/2025		100
12242	GA COMPUTER SERVICES	INV-6726	MARINA INTERNET/WIFI	05/13/2025	40.91	40.91	05/29/2025		690
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	STRONG TOWN NATIONAL GAT	06/12/2025	295.00	295.00	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	ADOBE ADMIN	06/12/2025	21.09	21.09	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	BEEN VERIFIED ADMIN	06/12/2025	28.37	28.37	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	ARC GIS ADMIN OFFICE	06/12/2025	250.00	250.00	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	PARKS-SUPPLY	06/12/2025	229.00	229.00	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	PARKS-EQUIPMENT	06/12/2025	1,384.18	1,384.18	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	PARKS-SUPPLY	06/12/2025	80.39	80.39	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	ASPHALT REPAIR	06/12/2025	33.99	33.99	06/12/2025		610
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	POSTAGE	06/12/2025	16.36	16.36	06/12/2025		620
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	TRASH PUMP	06/12/2025	78.95	78.95	06/12/2025		620
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	MARINA WEB HOSTING	06/12/2025	359.88	359.88	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	MARINA POBOX RENTAL	06/12/2025	84.00	84.00	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	VACCUUM/PRESSURE TEST G	06/12/2025	165.64	165.64	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	SMART SIGN	06/12/2025	57.98-	57.98-	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	SMART SIGN	06/12/2025	1,112.13	1,112.13	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	MAIN DOOR ASSEMBLY KIT	06/12/2025	515.95	515.95	06/12/2025		690
14310									
14310	CAPTAIN COMMODOES INC	66219	COMMODE RENTAL - DOG PAR	05/28/2025	110.00	110.00	05/22/2025		100
17506									
17506	CELLCOM	811296	CELLPHONES- W	06/05/2025	102.66	102.66	06/12/2025		610
17506	CELLCOM	811296	CELLPHONES- WW	06/05/2025	189.27	189.27	06/12/2025		620
17506	CELLCOM	811296	CELLPHONES- C	06/05/2025	28.87	28.87	06/12/2025		630
20007									
20007	DELTA DENTAL OF WIS	2355102	DENTAL INSURANCE - JUNE	05/16/2025	554.90	554.90	05/22/2025		100
20007	DELTA DENTAL OF WIS	2358148	VISION INSURANCE - JUNE	05/16/2025	162.42	162.42	05/22/2025		100
20438									
20438	DEPT OF EMPLOYEE TRUS	125300020250	HEALTH INS. - EMPLOYER AMT	06/06/2025	19,338.25	19,338.25	06/06/2025		100
20438	DEPT OF EMPLOYEE TRUS	125300020250	HEALTH INS. - EMPLOYEE AMT	06/06/2025	3,412.63	3,412.63	06/06/2025		100
20438	DEPT OF EMPLOYEE TRUS	125300020250	DENTAL INS. - EMPLOYER AMT	06/06/2025	737.02	737.02	06/06/2025		100
20438	DEPT OF EMPLOYEE TRUS	125300020250	DENTAL INS. - EMPLOYEE AMT	06/06/2025	130.06	130.06	06/06/2025		100
20450									
20450	DOOR COUNTY TREASURE	Managed FLPa	MFL PAYMENT	06/05/2025	.80	.80	06/06/2025		100
20451									
20451	DOOR COUNTY HIGHWAY D	2025-3300015	SNOW REMOVAL	05/21/2025	3,430.36	3,430.36	06/06/2025		100
20451	DOOR COUNTY HIGHWAY D	2025-3300016	WINTER OPERATIONS- SNOWP	05/21/2025	77.60	77.60	05/29/2025		620
20455									
20455	DOOR COUNTY SHERIFF	2025-2800002	SHERIFF SECURITY SERVICE -	05/19/2025	232.00	232.00	05/29/2025		100
20455	DOOR COUNTY SHERIFF	2025-2800002	SHERIFF SECURITY SERVICE -	06/03/2025	348.00	348.00	06/06/2025		100
20512									
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	3,129.73	3,129.73	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	3,129.73	3,129.73	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	731.95	731.95	05/29/2025		100

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20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	731.95	731.95	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	5,119.49	5,119.49	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	2,988.42	2,988.42	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	2,988.42	2,988.42	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	698.89	698.89	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	698.89	698.89	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	4,385.00	4,385.00	06/11/2025		100
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - ADMIN	06/01/2025	22.97	22.97	06/06/2025		100
20514	ERC INC	ERC-0625-127	EAP BENEFITS - CLERK	06/01/2025	11.48	11.48	06/06/2025		100
20514	ERC INC	ERC-0625-127	EAP BENEFITS - FINANCE	06/01/2025	11.48	11.48	06/06/2025		100
20514	ERC INC	ERC-0625-127	EAP BENEFITS - PARKS & STRE	06/01/2025	57.42	57.42	06/06/2025		100
20514	ERC INC	ERC-0625-127	EAP BENEFITS - WATER	06/01/2025	20.68	20.68	06/06/2025		610
20514	ERC INC	ERC-0625-127	EAP BENEFITS - WASTEWATER	06/01/2025	41.35	41.35	06/06/2025		620
20514	ERC INC	ERC-0625-127	EAP BENEFITS - COLLECTION	06/01/2025	6.89	6.89	06/06/2025		630
20514	ERC INC	ERC-0625-127	EAP BENEFITS - MARINA	06/01/2025	11.48	11.48	06/06/2025		690
30699									
30699	BRIAN FRISQUE SURVEYS I	10536 Fieldcre	REFUND CSM PERMIT FEE	05/19/2025	500.00	500.00	05/22/2025		100
30701									
30701	FRONTIER	090205-5 Jun 2	ROLL-OVER LINE	05/25/2025	7.00	7.00	06/06/2025		100
30701	FRONTIER	June25920159	PLANT PHONE -WW	05/25/2025	114.67	114.67	06/06/2025		610
30701	FRONTIER	June25920159	PLANT PHONE -VWV	05/25/2025	114.66	114.66	06/06/2025		620
30750									
30750	GOING CO INC	123997 6-1-25	VILLAGE GARBAGE	06/01/2025	12,635.89	12,635.89	06/12/2025		100
30750	GOING CO INC	123997 6-1-25	VILLAGE RECYCLING	06/01/2025	2,704.85	2,704.85	06/12/2025		100
30750	GOING CO INC	125521 6-1-25	PARKS MAINT TRASH	06/01/2025	261.36	261.36	06/12/2025		100
30750	GOING CO INC	125521 6-1-25	PARKS MAINT RECYCLING	06/01/2025	128.48	128.48	06/12/2025		100
30750	GOING CO INC	127747 6-1-25	POST OFFICE TRASH	06/01/2025	178.13	178.13	06/12/2025		100
30750	GOING CO INC	325803 6-1-25	RECYCLING - FIRE STATION	06/01/2025	57.03	57.03	06/12/2025		100
30751									
30751	GREAT-WEST TRUST COMP	PR0524250	Great West Deferred Comp. DEF	05/29/2025	160.00	160.00	05/29/2025		100
30751	GREAT-WEST TRUST COMP	PR0524250	Great West Deferred Comp. DEF	05/29/2025	100.00	100.00	05/29/2025		100
30751	GREAT-WEST TRUST COMP	PR0607250	Great West Deferred Comp. DEF	06/11/2025	160.00	160.00	06/11/2025		100
30751	GREAT-WEST TRUST COMP	PR0607250	Great West Deferred Comp. DEF	06/11/2025	100.00	100.00	06/11/2025		100
31780									
31780	CARLA HECK	May 2025	ZONING MILEAGE REIMBURSE	05/21/2025	13.02	13.02	05/22/2025		100
31809									
31809	HSABANK	May 2025	EMPLOYEE CONTRIBUTION - M	05/01/2025	435.00	435.00	05/22/2025		100
41010									
41010	JERRY'S FLOWERS	547	FLOWER BED - POST OFFICE	05/31/2025	868.00	868.00	06/12/2025		100
41215									
41215	DAVE LIENAU	Mileage Firew	MILEAGE - FIREWORKS	06/12/2025	408.80	408.80	06/12/2025		100
41218									
41218	AIRGAS	5516669590	RENTAL FOR ARGON, ACETYLE	05/31/2025	60.96	60.96	06/12/2025		620
41316									
41316	MARCO INC	39267456	GENERAL COPIES	05/21/2025	41.44	41.44	05/29/2025		100
41316	MARCO INC	39267456	ZONING COPIES	05/21/2025	28.57	28.57	05/29/2025		100
41316	MARCO INC	39267456	STR COPIES	05/21/2025	158.76	158.76	05/29/2025		100
41316	MARCO INC	39267456	RUMMAGE SALE MAPS	05/21/2025	186.75	186.75	05/29/2025		100
41316	MARCO INC	39267456	UTILITIES COPIES - W	05/21/2025	10.93	10.93	05/29/2025		610
41316	MARCO INC	39267456	LGUD #1 COPIES	05/21/2025	2.24	2.24	05/29/2025		610
41316	MARCO INC	39267456	UTILITIES COPIES - WW	05/21/2025	20.15	20.15	05/29/2025		620
41316	MARCO INC	39267456	LGUD #1 COPIES	05/21/2025	2.24	2.24	05/29/2025		620
41316	MARCO INC	39267456	UTILITIES COPIES - C	05/21/2025	3.07	3.07	05/29/2025		630
41316	MARCO INC	39267456	MARINA COPIES	05/21/2025	1.09	1.09	05/29/2025		690
41322									
41322	MÇ CLONE	13363	WORK COMP INS - BOARD	06/02/2025	16.75	16.75	06/06/2025		100

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41322	MC CLONE	13363	WORK COMP INS - ADMIN	06/02/2025	67.79	67.79	06/06/2025		100
41322	MC CLONE	13363	WORK COMP INS - CLERK	06/02/2025	23.03	23.03	06/06/2025		100
41322	MC CLONE	13363	WORK COMP INS - FINANCE	06/02/2025	25.13	25.13	06/06/2025		100
41322	MC CLONE	13363	GEN LIAB - CRIME	06/02/2025	54.10	54.10	06/06/2025		100
41322	MC CLONE	13363	GEN LIAB - GENERAL	06/02/2025	1,857.20	1,857.20	06/06/2025		100
41322	MC CLONE	13363	WORK COMP INS - DPW	06/02/2025	2,399.33	2,399.33	06/06/2025		100
41322	MC CLONE	13363	AUTO - PUBLIC WORKS	06/02/2025	643.00	643.00	06/06/2025		100
41322	MC CLONE	13363	AUTO - TRANSPORTATION	06/02/2025	363.00	363.00	06/06/2025		100
41322	MC CLONE	13363	WORK COMP INS - TRANSPOR	06/02/2025	92.12	92.12	06/06/2025		100
41322	MC CLONE	13363	WORK COMP INS - ANIMAL CO	06/02/2025	10.07	10.07	06/06/2025		100
41322	MC CLONE	13363	WORK COMP INS - ZONING	06/02/2025	5.85	5.85	06/06/2025		100
41322	MC CLONE	13363	GEN LIAB - TKH	06/02/2025	105.20	105.20	06/06/2025		205
41322	MC CLONE	13363	WORK COMP INS - TKH	06/02/2025	139.58	139.58	06/06/2025		205
41322	MC CLONE	13363	GEN LIAB - WATER	06/02/2025	394.20	394.20	06/06/2025		610
41322	MC CLONE	13363	AUTO - WATER	06/02/2025	166.00	166.00	06/06/2025		610
41322	MC CLONE	13363	WORK COMP INS - WATER	06/02/2025	523.16	523.16	06/06/2025		610
41322	MC CLONE	13363	GEN LIAB - WASTEWATER	06/02/2025	902.75	902.75	06/06/2025		620
41322	MC CLONE	13363	AUTO - WASTEWATER	06/02/2025	685.00	685.00	06/06/2025		620
41322	MC CLONE	13363	WORK COMP INS - WASTEWAT	06/02/2025	1,196.84	1,196.84	06/06/2025		620
41322	MC CLONE	13363	GEN LIAB - COLLECTION	06/02/2025	135.30	135.30	06/06/2025		630
41322	MC CLONE	13363	AUTO - COLLECTION	06/02/2025	107.00	107.00	06/06/2025		630
41322	MC CLONE	13363	WORK COMP INS - COLLECTIO	06/02/2025	179.49	179.49	06/06/2025		630
41322	MC CLONE	13363	GEN LIAB - MARINA	06/02/2025	1,076.25	1,076.25	06/06/2025		690
41322	MC CLONE	13363	WORK COMP INS - MARINA	06/02/2025	1,415.86	1,415.86	06/06/2025		690
42107									
42107	LA VINE'S ICE LLC	9181	MARINA - ICE	05/31/2025	72.00	72.00	06/06/2025		690
51407									
51407	NOR-DOOR SPORT & CYCL	051725112333	MARINA BICYCLE MAINT	05/22/2025	662.32	662.32	05/29/2025		690
61539									
61539	OFFICE DEPOT BUSINESS	423799636001	ZONING OFFICE SUPPLIES	05/17/2025	17.71	17.71	05/29/2025		100
61539	OFFICE DEPOT BUSINESS	423839038001	CUSTODIAL SUPPLIES	05/19/2025	42.32	42.32	05/29/2025		100
61539	OFFICE DEPOT BUSINESS	423839038001	STR ENVELOPES	05/19/2025	44.49	44.49	05/29/2025		100
61539	OFFICE DEPOT BUSINESS	423839038001	UTIL OFFICE SUPPLIES - W	05/19/2025	2.55	2.55	05/29/2025		610
61539	OFFICE DEPOT BUSINESS	423839038001	UTIL OFFICE SUPPLIES - WW	05/19/2025	4.73	4.73	05/29/2025		620
61539	OFFICE DEPOT BUSINESS	423839038001	UTIL OFFICE SUPPLIES - C	05/19/2025	.71	.71	05/29/2025		630
61630									
61630	PIGGLY WIGGLY	6/2/25	MARINA WATER	06/02/2025	44.50	44.50	06/12/2025		690
61630	PIGGLY WIGGLY	6/2/25	MARINA WATER	06/02/2025	18.07	18.07	06/12/2025		690
61637									
61637	PITNEY BOWES INC	3320816448	GENERAL FUND METER RENTA	06/12/2025	22.18	22.18	06/12/2025		100
61637	PITNEY BOWES INC	3320816448	STR METER RENTAL	06/12/2025	103.60	103.60	06/12/2025		100
61637	PITNEY BOWES INC	3320816448	ELECTIONS METER RENTAL	06/12/2025	19.42	19.42	06/12/2025		100
61637	PITNEY BOWES INC	3320816448	ZONING METER RENTAL	06/12/2025	22.52	22.52	06/12/2025		100
61637	PITNEY BOWES INC	3320816448	TKH METER RENTAL	06/12/2025	.30	.30	06/12/2025		205
61637	PITNEY BOWES INC	3320816448	UTIL METER RENTAL - W	06/12/2025	8.09	8.09	06/12/2025		610
61637	PITNEY BOWES INC	3320816448	UTIL METER RENTAL - WW	06/12/2025	14.05	14.05	06/12/2025		620
61637	PITNEY BOWES INC	3320816448	UTIL METER RENTAL - C	06/12/2025	1.99	1.99	06/12/2025		630
61637	PITNEY BOWES INC	3320816448	MARINA METER RENTAL	06/12/2025	1.62	1.62	06/12/2025		690
61935									
61935	PRESTIGE FLAG	754751	BURGEES	05/02/2025	565.95	565.95	05/22/2025		690
71891									
71891	SECURIAN FINANCIAL GRO	July 2025	LIFE INSURANCE PREMIUMS -	06/12/2025	251.35	251.35	06/12/2025		100
71919									
71919	STATE OF WISCONSIN	000013889121	FILING FEE	06/06/2025	50.00	50.00	06/06/2025		100
71921									
71921	SISTER BAY HISTORICAL S	30th Anniversa	ANNIVERSARY DINNER	05/29/2025	30.00	30.00	05/29/2025		100

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71999									
71999	SUNSHINE RESOURCES O	20212	PAPER SHREDDING	05/16/2025	568.48	568.48	05/29/2025		100
72997									
72997	MARMIC FIRE & SAFETY C	D306532	FIRE EXT. MAINT./INSP.- MARIN	05/29/2025	235.80	235.80	06/06/2025		690
72997	MARMIC FIRE & SAFETY C	D306534	FIRE EXT. MAINT./INSP.- PW BL	05/29/2025	223.03	223.03	06/06/2025		100
72997	MARMIC FIRE & SAFETY C	D306539	FIRE EXT. MAINT./INSP.- SPORT	05/29/2025	75.76	75.76	06/06/2025		100
72997	MARMIC FIRE & SAFETY C	D306546	ANNUAL INSP/MAINT. - VH/ADM	05/29/2025	60.72	60.72	06/06/2025		100
73003									
73003	VERIZON BUSINESS	74989265	VILLAGE PHONE - LONG DISTA	06/11/2025	.29	.29	06/12/2025		100
81988									
81988	WARNER-WEXEL LLC	246165	CUSTODIAL SUPPLIES	05/22/2025	124.97	124.97	05/29/2025		690
82350									
82350	WI PUBLIC SERVICE	0402302054-0	MAINTENANCE BLDG	06/05/2025	17,995.23	17,995.23	06/06/2025		100
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - PW BUILDING C	05/29/2025	113.86	113.86	06/06/2025		100
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - INFO BOOTH	05/29/2025	67.97	67.97	06/06/2025		100
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - WATER	05/29/2025	803.45	803.45	06/06/2025		610
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - WASTEWATER	05/29/2025	4,125.77	4,125.77	06/06/2025		620
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - COLLECTION	05/29/2025	574.07	574.07	06/06/2025		630
82350	WI PUBLIC SERVICE	5492039619	STREET LIGHTS	05/27/2025	1,436.56	1,436.56	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	FUTURE FACILITIES SITE	06/03/2025	17.00	17.00	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	MAINTENANCE BLDG	06/03/2025	168.19	168.19	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	VILLAGE HALL	06/03/2025	152.45	152.45	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	FIRE STATION	06/03/2025	830.40	830.40	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	ADMIN BLDG	06/03/2025	298.67	298.67	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	STREET LIGHTS	06/03/2025	236.75	236.75	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	PARKS	06/03/2025	93.78	93.78	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	SPORTS COMPLEX	06/03/2025	374.27	374.27	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	BIKE TRAIL LIGHTS	06/03/2025	88.39	88.39	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	SWALE PUMP	06/03/2025	138.43	138.43	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	DOCKS	06/03/2025	590.55	590.55	06/06/2025		690
82350	WI PUBLIC SERVICE	5500893277	BOATHOUSE	06/03/2025	23.33	23.33	06/06/2025		690
82350	WI PUBLIC SERVICE	May250407165	WELL #3 - SISTER BAY	05/14/2025	492.78	492.78	05/22/2025		610
82350	WI PUBLIC SERVICE	May250407165	WELL #3 - LGUD	05/14/2025	164.26	164.26	05/22/2025		610
99996									
99996	ONE TIME VENDOR	Fiber Project 2	REFUND RETAINER FEES	05/21/2025	1,800.00	1,800.00	05/22/2025		100
99996	ONE TIME VENDOR	JUNE 2025	DPW FURNITURE	06/05/2025	22.40	22.40	06/06/2025		100
99996	ONE TIME VENDOR	JUNE 2025	DPW FURNITURE	06/05/2025	225.00	225.00	06/06/2025		100
99996	ONE TIME VENDOR	JUNE 2025	DPW FURNITURE	06/05/2025	225.00	225.00	06/06/2025		100
99996	ONE TIME VENDOR	June 6 mileage	DPW FURNITURE	06/06/2025	11.20	11.20	06/06/2025		100
99996	ONE TIME VENDOR	STR Overpymt	OVERPAYMENT OF STR LICEN	05/28/2025	500.00	500.00	05/29/2025		100
100091									
10009	BADGER METER INC	80197989	HOSTING SERVICE- W	05/29/2025	27.08	27.08	06/06/2025		610
10009	BADGER METER INC	80197989	HOSTING SERVICE- LGUD	05/29/2025	29.12	29.12	06/06/2025		610
10009	BADGER METER INC	80197989	HOSTING SERVICE- WW	05/29/2025	49.93	49.93	06/06/2025		620
10009	BADGER METER INC	80197989	HOSTING SERVICE- C	05/29/2025	7.62	7.62	06/06/2025		630
100411									
10041	FERRELLGAS	5009372174	PROPANE LIBRARY	05/26/2025	811.31	811.31	06/12/2025		100
10041	FERRELLGAS	5009372174	PROPANE PWB	05/26/2025	1,714.38	1,714.38	06/12/2025		400
10041	FERRELLGAS	5009372174	PROPANE MARINA	05/26/2025	414.13	414.13	06/12/2025		690
100491									
10049	HAWKINS INC	7066847	CHLORINE CYLINDER RENTAL	05/15/2025	10.00	10.00	05/22/2025		610
10049	HAWKINS INC	7088117	CHEMICALS - WELL #1 AZONE	06/04/2025	126.70	126.70	06/06/2025		610
10049	HAWKINS INC	7088117	CHEMICALS - WELL #3	06/04/2025	126.70	126.70	06/06/2025		610
100516									
10051	INNOVATIVE PRINTING LLC	38717	ID BADGE - FINANCE	05/12/2025	10.00	10.00	05/22/2025		100
100541									
10054	ITU ABSORB TECH	8541420	RAGS - WATER	05/27/2025	7.05	7.05	06/06/2025		610

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
10054	ITU ABSORB TECH	8541420	WWTP LAUNDRY SERVICE	05/27/2025	82.92	82.92	06/06/2025		620
10054	ITU ABSORB TECH	8541420	RAGS - WASTEWATER	05/27/2025	13.01	13.01	06/06/2025		620
10054	ITU ABSORB TECH	8541420	RAGS - COLLECTION	05/27/2025	1.98	1.98	06/06/2025		630
100691									
10069	MIDWEST METER INC	0178152-IN	2" RUBBER GASKETS 10 EA, M-	05/22/2025	446.14	446.14	05/29/2025		610
10069	MIDWEST METER INC	0178231-IN	ORION ME ANTENNA	05/23/2025	303.75	303.75	05/29/2025		610
100731									
10073	NCL OF WISCONSIN INC	520034	LAB SUPPLIES	05/19/2025	166.43	166.43	05/29/2025		620
100781									
10078	ONE TIME VENDOR	OVERPAYMEN	OVERPAYMENT 3094.07	05/22/2025	214.84	214.84	05/29/2025		001
10078	ONE TIME VENDOR	OVERPAYMEN	OVERPAYMENT 7301.08	05/22/2025	289.02	289.02	05/29/2025		001
100841									
10084	US POSTAL SERVICE	PI 106.10.2025	PI BULK MAIL-W	06/10/2025	112.00	112.00	06/12/2025		610
10084	US POSTAL SERVICE	PI 106.10.2025	PI BULK MAIL-WW	06/10/2025	206.50	206.50	06/12/2025		620
10084	US POSTAL SERVICE	PI 106.10.2025	PI BULK MAIL-C	06/10/2025	31.50	31.50	06/12/2025		630
100851									
10085	PREMIER REAL ESTATE MG	Overpayment	OVERPAYMENT 8091.07	05/21/2025	16.52	16.52	05/22/2025		001
100871									
10087	QUALITY STATE OIL INC	1796799	WELL GENERATORS GAS	06/02/2025	915.30	915.30	06/06/2025		610
10087	QUALITY STATE OIL INC	1796799	WWTP GENERATOR GAS	06/02/2025	567.00	567.00	06/06/2025		620
10087	QUALITY STATE OIL INC	1796799	PORTABLE GENERATOR GAS	06/02/2025	29.70	29.70	06/06/2025		630
10087	QUALITY STATE OIL INC	1796799	LIL SIS GENERATOR GAS	06/02/2025	88.83	88.83	06/06/2025		630
10087	QUALITY STATE OIL INC	936415	CHEVRON OIL	05/12/2025	723.54	723.54	05/22/2025		620
101056									
10105	USA BLUEBOOK	INV00718568	YELLOW PAINT-HYDRANT CAP	05/22/2025	108.39	108.39	05/29/2025		610
10105	USA BLUEBOOK	INV00718568	BLUE PAINT-WATER LOCATING	05/22/2025	96.42	96.42	05/29/2025		610
10105	USA BLUEBOOK	INV00718568	SAMPLER TUBING	05/22/2025	259.39	259.39	05/29/2025		620
101126									
10112	WI STATE LAB OF HYGIENE	811709	SLUDGE PFAS TESTING- WW	05/31/2025	790.00	790.00	06/12/2025		620
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	CUSTODIAL SUPPLIES- PARKS	05/31/2025	5.99	5.99	06/12/2025		100
10120	DOOR COUNTY HARDWAR	101760 May 20	PARKS SUPPLIES	05/31/2025	446.69	446.69	06/12/2025		100
10120	DOOR COUNTY HARDWAR	101760 May 20	PARKS MAINT	05/31/2025	24.98	24.98	06/12/2025		100
10120	DOOR COUNTY HARDWAR	101760 May 20	SC TOOLS	05/31/2025	9.58	9.58	06/12/2025		100
10120	DOOR COUNTY HARDWAR	101760 May 20	SC TIRES HT FLAT FREE X 3	05/31/2025	125.97	125.97	06/12/2025		100
10120	DOOR COUNTY HARDWAR	101760 May 20	SC GROUNDS MAINT	05/31/2025	89.96	89.96	06/12/2025		100
10120	DOOR COUNTY HARDWAR	101760 May 20	SHOP SUPPLIES	05/31/2025	14.99	14.99	06/12/2025		610
10120	DOOR COUNTY HARDWAR	101760 May 20	GENERAL SUPPLIES - MARINA	05/31/2025	47.56	47.56	06/12/2025		690
10120	DOOR COUNTY HARDWAR	101760 May 20	BLUILDING MAINT - MARINA	05/31/2025	136.63	136.63	06/12/2025		690
10120	DOOR COUNTY HARDWAR	101760 May 20	DOCK MAINT	05/31/2025	86.22	86.22	06/12/2025		690
10120	DOOR COUNTY HARDWAR	101760 May 20	CUSTODIAL SUPPLIES- MARIN	05/31/2025	7.98	7.98	06/12/2025		690
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13238- SCREWS - METER PART	05/31/2025	7.59	7.59	06/06/2025		610
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13753- SILICONE FOR METERS	05/31/2025	9.59	9.59	06/06/2025		610
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13490-BLACKTOP REPAIR	05/31/2025	17.99	17.99	06/06/2025		620
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13185- HEX BRUSH & PIPE TEE-	05/31/2025	13.98	13.98	06/06/2025		620
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13259-HOSE ADAPTOR, HOSE	05/31/2025	20.57	20.57	06/06/2025		620
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13753-HITCH PIN AND PTO PIN	05/31/2025	6.18	6.18	06/06/2025		620
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13419- LIQUID NAILS- RESET S	05/31/2025	8.99	8.99	06/06/2025		630
101216									
10121	HYDROCORP	CI-06012	COMMERCIAL CROSS CONNEC	04/30/2025	444.79	444.79	05/22/2025		610
10121	HYDROCORP	CI-06012	COMMERCIAL CROSS CONNEC	04/30/2025	11.21	11.21	05/22/2025		610
10121	HYDROCORP	CI-06549	COMMERCIAL CROSS CONNEC	05/30/2025	444.79	444.79	06/12/2025		610
10121	HYDROCORP	CI-06549	COMMERCIAL CROSS CONNEC	05/30/2025	11.21	11.21	06/12/2025		610
1001162									
10011	TOTAL ENERGY SYSTEMS	INV140404	LIFT STATION GENERATOR- LS	05/15/2025	485.00	485.00	05/22/2025		630
10011	TOTAL ENERGY SYSTEMS	INV140448	WWTP GENERATOR INSPECTI	05/15/2025	485.00	485.00	05/22/2025		620
10011	TOTAL ENERGY SYSTEMS	INV140449	WELL #3 GENERATOR INSPECT	05/15/2025	485.00	485.00	05/22/2025		610

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
10011	TOTAL ENERGY SYSTEMS	INV140454	MAIN LIFT STATION- GENERAT	05/15/2025	485.00	485.00	05/22/2025		630
10011	TOTAL ENERGY SYSTEMS	INV140459	WELL #2 GENERATOR INSPECT	05/15/2025	485.00	485.00	05/22/2025		610
10011	TOTAL ENERGY SYSTEMS	INV140461	PORTABLE GENERATOR INSPE	05/15/2025	485.00	485.00	05/22/2025		630
10011	TOTAL ENERGY SYSTEMS	INV140467	WELL #1 GENERATOR INSPECT	05/15/2025	485.00	485.00	05/22/2025		610
1001172									
10011	REINHOLD SIGN SERVICE I	47287	SHUTTLE BUS GRAPHICS	05/22/2025	350.00	350.00	05/29/2025		100
1001199									
10011	SPECTRUM ENTERPRISE	104064501060	ADMIN INTERNET	06/01/2025	23.70	23.70	06/12/2025		100
10011	SPECTRUM ENTERPRISE	171222601052	PARKS MAINT INTERNET	05/21/2025	150.00	150.00	06/06/2025		100
10011	SPECTRUM ENTERPRISE	171227201052	VH PHONE	05/21/2025	40.00	40.00	06/06/2025		100
10011	SPECTRUM ENTERPRISE	171227201052	VH INTERNET	05/21/2025	140.00	140.00	06/06/2025		100
10011	SPECTRUM ENTERPRISE	171227501052	INTERNET - MARINA	05/21/2025	319.96	319.96	06/06/2025		690
10011	SPECTRUM ENTERPRISE	171227501052	CABLE TV - MARINA	05/21/2025	81.99	81.99	06/06/2025		690
1001209									
10012	AMAZON CAPITAL SERVICE	1JK1-KXT7-M	WATER DEPTH MEASURE STIC	06/05/2025	44.89	44.89	06/12/2025		690
10012	AMAZON CAPITAL SERVICE	111G-3HQR-4	SHOES - LINCZMAIER	05/13/2025	76.00	76.00	05/22/2025		100
10012	AMAZON CAPITAL SERVICE	111G-3HQR-4	ANGLE GRINDER HANDLE	05/13/2025	12.89	12.89	05/22/2025		100
10012	AMAZON CAPITAL SERVICE	17FL-PL4K-4J	GLOVES	05/13/2025	276.74	276.74	05/22/2025		100
10012	AMAZON CAPITAL SERVICE	17FL-PL4K-4J	URINAL SENSOR	05/13/2025	364.06	364.06	05/22/2025		100
10012	AMAZON CAPITAL SERVICE	1WGY-XWWH-	SOCCER NETS	05/27/2025	140.39	140.39	06/06/2025		100
1001233									
10012	NEXTIVA INC	40004821386	PHONE - PUBLIC WORKS	05/31/2025	27.72	27.72	06/06/2025		100
10012	NEXTIVA INC	40004821386	PHONE - ADMIN	05/31/2025	142.61	142.61	06/06/2025		100
10012	NEXTIVA INC	40004821386	PHONE - SPORTS COMPLEX	05/31/2025	55.43	55.43	06/06/2025		100
10012	NEXTIVA INC	40004821386	PHONE - WW PLANT	05/31/2025	114.81	114.81	06/06/2025		620
10012	NEXTIVA INC	40004821386	PHONE - MARINA	05/31/2025	55.47	55.47	06/06/2025		690
1001242									
10012	ZUCCHETTI NORTH AMERI	33146	LODGICAL SUBSCRIPTION - MA	06/01/2025	194.00	194.00	06/06/2025		690
1001249									
10012	DOOR LANDSCAPE & NURS	18697	VILLAGE PLANTINGS	05/19/2025	5,199.28	5,199.28	06/06/2025		100
1001265									
10012	CATER PLUMBING LLC	11810	DOCK MAINTENANCE	05/16/2025	427.67	427.67	06/06/2025		690
1001288									
10012	WI SCTF	C.S. 05302025	CHILD SUPPORT - 05/30/25 PAY	05/29/2025	262.61	262.61	05/29/2025		100
10012	WI SCTF	C.S. 06132025	CHILD SUPPORT - 06/13/25 PAY	06/11/2025	262.61	262.61	06/12/2025		100
1001304									
10013	FIRST UNUM LIFE INSURAN	June 2025	LTD INSURANCE	05/15/2025	316.76	316.76	05/22/2025		100
1001320									
10013	MCMAHON ASSOCIATES IN	603714	SPORTS COMPLEX CONCESSI	05/16/2025	9,350.90	9,350.90	05/29/2025		400
10013	MCMAHON ASSOCIATES IN	603715	VH DESIGN	05/16/2025	6,331.00	6,331.00	05/29/2025		400
10013	MCMAHON ASSOCIATES IN	603716	PW BLDG	05/16/2025	12.15	12.15	05/29/2025		400
10013	MCMAHON ASSOCIATES IN	603732	SPORTS COMPLEX CONCESSI	05/27/2025	792.75	792.75	06/06/2025		400
10013	MCMAHON ASSOCIATES IN	939261	WWTP ASSESSMENT, FEASIBIL	05/30/2025	4,335.00	4,335.00	06/12/2025		620
1001335									
10013	HUMAN RESOURCES CON	17279	BENEFITS CONSULTING	05/19/2025	262.50	262.50	05/22/2025		100
10013	HUMAN RESOURCES CON	17350	BENEFITS CONSULTING	06/03/2025	75.00	75.00	06/06/2025		100
1001339									
10013	Summerset Marine Corporatio	INV9703	MARINA DREDGING	05/01/2025	10,162.07	10,162.07	05/22/2025		690
1001344									
10013	DOOR COUNTY CLERK OF	23FA62-05302	05/30/25 PAYROLL WITHHOLDIN	05/29/2025	25.00	25.00	05/29/2025		100
10013	DOOR COUNTY CLERK OF	23FA62-06132	06/13/25 PAYROLL WITHHOLDIN	06/11/2025	25.00	25.00	06/12/2025		100
1001347									
10013	Rae-Cor Distributing	053600	CUSTODIAL SUPPLIES	05/19/2025	784.46	784.46	05/22/2025		100
1001353									
10013	NCLED,LLC	1015	PO LIGHT PROJECT	05/28/2025	2,653.09	2,653.09	06/06/2025		100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
Grand Totals:					186,111.16	186,111.16			

Dated: June 12, 2025

Staff: Volodymyr GANAR F.D.

Report Criteria:
Detail report.
Invoice detail records above \$0 included.
Only paid invoices included.
Invoice Detail.Input date = 05/17/2025-06/13/2025

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Report dates: 1/1/2025-12/31/2025

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Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Only paid invoices included.

Invoice Detail.Input date = 05/17/2025-06/13/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
100781									
10078	ONE TIME VENDOR	OVERPAYMEN	OVERPAYMENT 3094.07	05/22/2025	214.84	214.84	05/29/2025		001
10078	ONE TIME VENDOR	OVERPAYMEN	OVERPAYMENT 7301.08	05/22/2025	289.02	289.02	05/29/2025		001
100851									
10085	PREMIER REAL ESTATE MG	Overpayment	OVERPAYMENT 8091.07	05/21/2025	16.52	16.52	05/22/2025		001
Total 001:					520.38	520.38			
20512									
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	3,129.73	3,129.73	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	3,129.73	3,129.73	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	731.95	731.95	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	731.95	731.95	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	2,988.42	2,988.42	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	2,988.42	2,988.42	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	698.89	698.89	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	698.89	698.89	06/11/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0524250	PRINT PAPER CHECK TO UPDA	05/29/2025	5,119.49	5,119.49	05/29/2025		100
20512	EFTPS - ONLINE 941 PAYME	PR0607250	PRINT PAPER CHECK TO UPDA	06/11/2025	4,385.00	4,385.00	06/11/2025		100
30751									
30751	GREAT-WEST TRUST COMP	PR0524250	Great West Deferred Comp. DEF	05/29/2025	160.00	160.00	05/29/2025		100
30751	GREAT-WEST TRUST COMP	PR0524250	Great West Deferred Comp. DEF	05/29/2025	100.00	100.00	05/29/2025		100
30751	GREAT-WEST TRUST COMP	PR0607250	Great West Deferred Comp. DEF	06/11/2025	160.00	160.00	06/11/2025		100
30751	GREAT-WEST TRUST COMP	PR0607250	Great West Deferred Comp. DEF	06/11/2025	100.00	100.00	06/11/2025		100
20438									
20438	DEPT OF EMPLOYEE TRUS	125300020250	HEALTH INS. - EMPLOYER AMT	06/06/2025	19,338.25	19,338.25	06/06/2025		100
20438	DEPT OF EMPLOYEE TRUS	125300020250	HEALTH INS. - EMPLOYEE AMT	06/06/2025	3,412.63	3,412.63	06/06/2025		100
20007									
20007	DELTA DENTAL OF WIS	2355102	DENTAL INSURANCE - JUNE	05/16/2025	554.90	554.90	05/22/2025		100
20438									
20438	DEPT OF EMPLOYEE TRUS	125300020250	DENTAL INS. - EMPLOYER AMT	06/06/2025	737.02	737.02	06/06/2025		100
20438	DEPT OF EMPLOYEE TRUS	125300020250	DENTAL INS. - EMPLOYEE AMT	06/06/2025	130.06	130.06	06/06/2025		100
71891									
71891	SECURIAN FINANCIAL GRO	July 2025	LIFE INSURANCE PREMIUMS -	06/12/2025	251.35	251.35	06/12/2025		100
1001304									
10013	FIRST UNUM LIFE INSURAN	June 2025	LTD INSURANCE	05/15/2025	316.76	316.76	05/22/2025		100
31809									
31809	HSABANK	May 2025	EMPLOYEE CONTRIBUTION - M	05/01/2025	435.00	435.00	05/22/2025		100
20007									
20007	DELTA DENTAL OF WIS	2358148	VISION INSURANCE - JUNE	05/16/2025	162.42	162.42	05/22/2025		100
1001288									
10012	WI SCTF	C.S. 05302025	CHILD SUPPORT - 05/30/25 PAY	05/29/2025	262.61	262.61	05/29/2025		100
10012	WI SCTF	C.S. 06132025	CHILD SUPPORT - 06/13/25 PAY	06/11/2025	262.61	262.61	06/12/2025		100
1001344									
10013	DOOR COUNTY CLERK OF	23FA62-05302	05/30/25 PAYROLL WITHHOLDIN	05/29/2025	25.00	25.00	05/29/2025		100
10013	DOOR COUNTY CLERK OF	23FA62-06132	06/13/25 PAYROLL WITHHOLDIN	06/11/2025	25.00	25.00	06/12/2025		100
99996									
99996	ONE TIME VENDOR	Fiber Project 2	REFUND RETAINER FEES	05/21/2025	1,800.00	1,800.00	05/22/2025		100
20450									
20450	DOOR COUNTY TREASURE	Managed FLPa	MFL PAYMENT	06/05/2025	.80	.80	06/06/2025		100

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30699									
30699	BRIAN FRISQUE SURVEYS I	10536 Fieldcre	REFUND CSM PERMIT FEE	05/19/2025	500.00	500.00	05/22/2025		100
99996									
99996	ONE TIME VENDOR	STR Overpymt	OVERPAYMENT OF STR LICEN	05/28/2025	500.00	500.00	05/29/2025		100
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	STRONG TOWN NATIONAL GAT	06/12/2025	295.00	295.00	06/12/2025		100
41322									
41322	MC CLONE	13363	WORK COMP INS - BOARD	06/02/2025	16.75	16.75	06/06/2025		100
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - ADMIN	06/01/2025	22.97	22.97	06/06/2025		100
71921									
71921	SISTER BAY HISTORICAL S	30th Anniversa	ANNIVERSARY DINNER	05/29/2025	30.00	30.00	05/29/2025		100
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	ADOBE ADMIN	06/12/2025	21.09	21.09	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	BEN VERIFIED ADMIN	06/12/2025	28.37	28.37	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	ARC GIS ADMIN OFFICE	06/12/2025	250.00	250.00	06/12/2025		100
12242									
12242	GA COMPUTER SERVICES	INV-6726	SERVER BACKUP MONTHLY	05/13/2025	82.63	82.63	05/29/2025		100
12242	GA COMPUTER SERVICES	INV-6726	COMPUTER MONITORING/SER	05/13/2025	360.00	360.00	05/29/2025		100
61637									
61637	PITNEY BOWES INC	3320816448	GENERAL FUND METER RENTA	06/12/2025	22.18	22.18	06/12/2025		100
61637	PITNEY BOWES INC	3320816448	STR METER RENTAL	06/12/2025	103.60	103.60	06/12/2025		100
41316									
41316	MARCO INC	39267456	GENERAL COPIES	05/21/2025	41.44	41.44	05/29/2025		100
41316	MARCO INC	39267456	ZONING COPIES	05/21/2025	28.57	28.57	05/29/2025		100
41316	MARCO INC	39267456	STR COPIES	05/21/2025	158.76	158.76	05/29/2025		100
41322									
41322	MC CLONE	13363	WORK COMP INS - ADMIN	06/02/2025	67.79	67.79	06/06/2025		100
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - CLERK	06/01/2025	11.48	11.48	06/06/2025		100
41322									
41322	MC CLONE	13363	WORK COMP INS - CLERK	06/02/2025	23.03	23.03	06/06/2025		100
61637									
61637	PITNEY BOWES INC	3320816448	ELECTIONS METER RENTAL	06/12/2025	19.42	19.42	06/12/2025		100
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - FINANCE	06/01/2025	11.48	11.48	06/06/2025		100
1001335									
10013	HUMAN RESOURCES CON	17279	BENEFITS CONSULTING	05/19/2025	262.50	262.50	05/22/2025		100
10013	HUMAN RESOURCES CON	17350	BENEFITS CONSULTING	06/03/2025	75.00	75.00	06/06/2025		100
100516									
10051	INNOVATIVE PRINTING LLC	38717	ID BADGE - FINANCE	05/12/2025	10.00	10.00	05/22/2025		100
41322									
41322	MC CLONE	13363	WORK COMP INS - FINANCE	06/02/2025	25.13	25.13	06/06/2025		100
71919									
71919	STATE OF WISCONSIN	000013889121	FILING FEE	06/06/2025	50.00	50.00	06/06/2025		100
10007									
10007	ACTION APPRAISERS INC	3645	2025 MAINTENANCE WORK - J	06/02/2025	2,375.00	2,375.00	06/06/2025		100
82350									
82350	WI PUBLIC SERVICE	0402302054-0	MAINTENANCE BLDG	06/05/2025	17,995.23	17,995.23	06/06/2025		100
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - PW BUILDING C	05/29/2025	113.86	113.86	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	FUTURE FACILITIES SITE	06/03/2025	17.00	17.00	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	MAINTENANCE BLDG	06/03/2025	168.19	168.19	06/06/2025		100
73003									
73003	VERIZON BUSINESS	74989265	VILLAGE PHONE - LONG DISTA	06/11/2025	.29	.29	06/12/2025		100
1001233									
10012	NEXTIVA INC	40004821386	PHONE - PUBLIC WORKS	05/31/2025	27.72	27.72	06/06/2025		100

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12242									
12242	GA COMPUTER SERVICES	INV-6726	PARKS BLDG INTERNET	05/13/2025	20.45	20.45	05/29/2025		100
1001199									
10011	SPECTRUM ENTERPRISE	171222601052	PARKS MAINT INTERNET	05/21/2025	150.00	150.00	06/06/2025		100
61539									
61539	OFFICE DEPOT BUSINESS	423839038001	CUSTODIAL SUPPLIES	05/19/2025	42.32	42.32	05/29/2025		100
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	CUSTODIAL SUPPLIES- PARKS	05/31/2025	5.99	5.99	06/12/2025		100
1001347									
10013	Rae-Cor Distributing	053600	CUSTODIAL SUPPLIES	05/19/2025	784.46	784.46	05/22/2025		100
82350									
82350	WI PUBLIC SERVICE	5500893277	VILLAGE HALL	06/03/2025	152.45	152.45	06/06/2025		100
1001199									
10011	SPECTRUM ENTERPRISE	171227201052	VH PHONE	05/21/2025	40.00	40.00	06/06/2025		100
12242									
12242	GA COMPUTER SERVICES	INV-6726	VH INTERNET WI/FI	05/13/2025	13.64	13.64	05/29/2025		100
1001199									
10011	SPECTRUM ENTERPRISE	171227201052	VH INTERNET	05/21/2025	140.00	140.00	06/06/2025		100
41010									
41010	JERRY'S FLOWERS	547	FLOWER BED - POST OFFICE	05/31/2025	868.00	868.00	06/12/2025		100
1001353									
10013	NCLED,LLC	1015	PO LIGHT PROJECT	05/28/2025	2,653.09	2,653.09	06/06/2025		100
82350									
82350	WI PUBLIC SERVICE	5500893277	FIRE STATION	06/03/2025	830.40	830.40	06/06/2025		100
30750									
30750	GOING CO INC	325803 6-1-25	RECYCLING - FIRE STATION	06/01/2025	57.03	57.03	06/12/2025		100
82350									
82350	WI PUBLIC SERVICE	5500893277	ADMIN BLDG	06/03/2025	298.67	298.67	06/06/2025		100
30701									
30701	FRONTIER	090205-5 Jun 2	ROLL-OVER LINE	05/25/2025	7.00	7.00	06/06/2025		100
1001233									
10012	NEXTIVA INC	40004821386	PHONE - ADMIN	05/31/2025	142.61	142.61	06/06/2025		100
1001199									
10011	SPECTRUM ENTERPRISE	104064501060	ADMIN INTERNET	06/01/2025	23.70	23.70	06/12/2025		100
41322									
41322	MC CLONE	13363	GEN LIAB - CRIME	06/02/2025	54.10	54.10	06/06/2025		100
41322	MC CLONE	13363	GEN LIAB - GENERAL	06/02/2025	1,857.20	1,857.20	06/06/2025		100
20455									
20455	DOOR COUNTY SHERIFF	2025-2800002	SHERIFF SECURITY SERVICE -	05/19/2025	232.00	232.00	05/29/2025		100
20455	DOOR COUNTY SHERIFF	2025-2800002	SHERIFF SECURITY SERVICE -	06/03/2025	348.00	348.00	06/06/2025		100
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - PARKS & STRE	06/01/2025	57.42	57.42	06/06/2025		100
1001209									
10012	AMAZON CAPITAL SERVICE	111G-3HQR-4	SHOES - LINCZMAIER	05/13/2025	76.00	76.00	05/22/2025		100
99996									
99996	ONE TIME VENDOR	JUNE 2025	DPW FURNITURE	06/05/2025	22.40	22.40	06/06/2025		100
99996	ONE TIME VENDOR	June 6 mileage	DPW FURNITURE	06/06/2025	11.20	11.20	06/06/2025		100
72997									
72997	MARMIC FIRE & SAFETY C	D306534	FIRE EXT. MAINT./INSP.- PW BL	05/29/2025	223.03	223.03	06/06/2025		100
72997	MARMIC FIRE & SAFETY C	D306546	ANNUAL INSP./MAINT. - VH/ADM	05/29/2025	60.72	60.72	06/06/2025		100
1001209									
10012	AMAZON CAPITAL SERVICE	17FL-PL4K-4J	GLOVES	05/13/2025	276.74	276.74	05/22/2025		100
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	PARKS-SUPPLY	06/12/2025	229.00	229.00	06/12/2025		100
1001209									
10012	AMAZON CAPITAL SERVICE	111G-3HQR-4	ANGLE GRINDER HANDLE	05/13/2025	12.89	12.89	05/22/2025		100

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99996									
99996	ONE TIME VENDOR	JUNE 2025	DPW FURNITURE	06/05/2025	225.00	225.00	06/06/2025		100
99996	ONE TIME VENDOR	JUNE 2025	DPW FURNITURE	06/05/2025	225.00	225.00	06/06/2025		100
41322									
41322	MC CLONE	13363	WORK COMP INS - DPW	06/02/2025	2,399.33	2,399.33	06/06/2025		100
41322	MC CLONE	13363	AUTO - PUBLIC WORKS	06/02/2025	643.00	643.00	06/06/2025		100
20451									
20451	DOOR COUNTY HIGHWAY D	2025-3300015	SNOW REMOVAL	05/21/2025	3,430.36	3,430.36	06/06/2025		100
82350									
82350	WI PUBLIC SERVICE	5492039619	STREET LIGHTS	05/27/2025	1,436.56	1,436.56	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	STREET LIGHTS	06/03/2025	236.75	236.75	06/06/2025		100
1001172									
10011	REINHOLD SIGN SERVICE I	47287	SHUTTLE BUS GRAPHICS	05/22/2025	350.00	350.00	05/29/2025		100
41322									
41322	MC CLONE	13363	AUTO - TRANSPORTATION	06/02/2025	363.00	363.00	06/06/2025		100
41322	MC CLONE	13363	WORK COMP INS - TRANSPOR	06/02/2025	92.12	92.12	06/06/2025		100
30750									
30750	GOING CO INC	123997 6-1-25	VILLAGE GARBAGE	06/01/2025	12,635.89	12,635.89	06/12/2025		100
30750	GOING CO INC	125521 6-1-25	PARKS MAINT TRASH	06/01/2025	261.36	261.36	06/12/2025		100
30750	GOING CO INC	127747 6-1-25	POST OFFICE TRASH	06/01/2025	178.13	178.13	06/12/2025		100
30750	GOING CO INC	123997 6-1-25	VILLAGE RECYCLING	06/01/2025	2,704.85	2,704.85	06/12/2025		100
30750	GOING CO INC	125521 6-1-25	PARKS MAINT RECYCLING	06/01/2025	128.48	128.48	06/12/2025		100
41322									
41322	MC CLONE	13363	WORK COMP INS - ANIMAL CO	06/02/2025	10.07	10.07	06/06/2025		100
100411									
10041	FERRELLGAS	5009372174	PROPANE LIBRARY	05/26/2025	811.31	811.31	06/12/2025		100
71999									
71999	SUNSHINE RESOURCES O	20212	PAPER SHREDDING	05/16/2025	568.48	568.48	05/29/2025		100
41316									
41316	MARCO INC	39267456	RUMMAGE SALE MAPS	05/21/2025	186.75	186.75	05/29/2025		100
1001249									
10012	DOOR LANDSCAPE & NURS	18697	VILLAGE PLANTINGS	05/19/2025	5,199.28	5,199.28	06/06/2025		100
82350									
82350	WI PUBLIC SERVICE	5500893277	PARKS	06/03/2025	93.78	93.78	06/06/2025		100
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	PARKS-EQUIPMENT	06/12/2025	1,384.18	1,384.18	06/12/2025		100
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	PARKS-SUPPLY	06/12/2025	80.39	80.39	06/12/2025		100
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	PARKS SUPPLIES	05/31/2025	446.69	446.69	06/12/2025		100
1001209									
10012	AMAZON CAPITAL SERVICE	17FL-PL4K-4J	URINAL SENSOR	05/13/2025	364.06	364.06	05/22/2025		100
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	PARKS MAINT	05/31/2025	24.98	24.98	06/12/2025		100
14310									
14310	CAPTAIN COMMODOES INC	66219	COMMODE RENTAL - DOG PAR	05/28/2025	110.00	110.00	05/22/2025		100
41215									
41215	DAVE LIENAU	Mileage Firew	MILEAGE - FIREWORKS	06/12/2025	408.80	408.80	06/12/2025		100
82350									
82350	WI PUBLIC SERVICE	5500893277	SPORTS COMPLEX	06/03/2025	374.27	374.27	06/06/2025		100
1001233									
10012	NEXTIVA INC	40004821386	PHONE - SPORTS COMPLEX	05/31/2025	55.43	55.43	06/06/2025		100
72997									
72997	MARMIC FIRE & SAFETY C	D306539	FIRE EXT. MAINT./INSP.- SPORT	05/29/2025	75.76	75.76	06/06/2025		100
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	SC TOOLS	05/31/2025	9.58	9.58	06/12/2025		100
1001209									
10012	AMAZON CAPITAL SERVICE	1WGY-XWWH-	SOCCER NETS	05/27/2025	140.39	140.39	06/06/2025		100

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101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	SC TIRES HT FLAT FREE X 3	05/31/2025	125.97	125.97	06/12/2025		100
10120	DOOR COUNTY HARDWAR	101760 May 20	SC GROUNDS MAINT	05/31/2025	89.96	89.96	06/12/2025		100
82350									
82350	WI PUBLIC SERVICE	5500893277	BIKE TRAIL LIGHTS	06/03/2025	88.39	88.39	06/06/2025		100
82350	WI PUBLIC SERVICE	5500893277	SWALE PUMP	06/03/2025	138.43	138.43	06/06/2025		100
31780									
31780	CARLA HECK	May 2025	ZONING MILEAGE REIMBURSE	05/21/2025	13.02	13.02	05/22/2025		100
61539									
61539	OFFICE DEPOT BUSINESS	423799636001	ZONING OFFICE SUPPLIES	05/17/2025	17.71	17.71	05/29/2025		100
61539	OFFICE DEPOT BUSINESS	423839038001	STR ENVELOPES	05/19/2025	44.49	44.49	05/29/2025		100
61637									
61637	PITNEY BOWES INC	3320816448	ZONING METER RENTAL	06/12/2025	22.52	22.52	06/12/2025		100
41322									
41322	MC CLONE	13363	WORK COMP INS - ZONING	06/02/2025	5.85	5.85	06/06/2025		100
82350									
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - INFO BOOTH	05/29/2025	67.97	67.97	06/06/2025		100
Total 100:					122,510.21	122,510.21			
61637									
61637	PITNEY BOWES INC	3320816448	TKH METER RENTAL	06/12/2025	.30	.30	06/12/2025		205
41322									
41322	MC CLONE	13363	GEN LIAB - TKH	06/02/2025	105.20	105.20	06/06/2025		205
41322	MC CLONE	13363	WORK COMP INS - TKH	06/02/2025	139.58	139.58	06/06/2025		205
Total 205:					245.08	245.08			
100411									
10041	FERRELLGAS	5009372174	PROPANE PWB	05/26/2025	1,714.38	1,714.38	06/12/2025		400
1001320									
10013	MCMAHON ASSOCIATES IN	603715	VH DESIGN	05/16/2025	6,331.00	6,331.00	05/29/2025		400
10013	MCMAHON ASSOCIATES IN	603716	PW BLDG	05/16/2025	12.15	12.15	05/29/2025		400
10013	MCMAHON ASSOCIATES IN	603714	SPORTS COMPLEX CONCESSI	05/16/2025	9,350.90	9,350.90	05/29/2025		400
10013	MCMAHON ASSOCIATES IN	603732	SPORTS COMPLEX CONCESSI	05/27/2025	792.75	792.75	06/06/2025		400
Total 400:					18,201.18	18,201.18			
100691									
10069	MIDWEST METER INC	0178152-IN	2" RUBBER GASKETS 10 EA, M-	05/22/2025	446.14	446.14	05/29/2025		610
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - WATER	06/01/2025	20.68	20.68	06/06/2025		610
101216									
10121	HYDROCORP	CI-06012	COMMERCIAL CROSS CONNEC	04/30/2025	444.79	444.79	05/22/2025		610
10121	HYDROCORP	CI-06549	COMMERCIAL CROSS CONNEC	05/30/2025	444.79	444.79	06/12/2025		610
82350									
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - WATER	05/29/2025	803.45	803.45	06/06/2025		610
82350	WI PUBLIC SERVICE	May250407165	WELL #3 - SISTER BAY	05/14/2025	492.78	492.78	05/22/2025		610
30701									
30701	FRONTIER	June25920159	PLANT PHONE -W	05/25/2025	114.67	114.67	06/06/2025		610
17506									
17506	CELLCOM	811296	CELLPHONES- W	06/05/2025	102.66	102.66	06/12/2025		610
100541									
10054	ITU ABSORB TECH	8541420	RAGS - WATER	05/27/2025	7.05	7.05	06/06/2025		610
100871									
10087	QUALITY STATE OIL INC	1796799	WELL GENERATORS GAS	06/02/2025	915.30	915.30	06/06/2025		610

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100091									
10009	BADGER METER INC	80197989	HOSTING SERVICE- W	05/29/2025	27.08	27.08	06/06/2025		610
61539									
61539	OFFICE DEPOT BUSINESS	423839038001	UTIL OFFICE SUPPLIES - W	05/19/2025	2.55	2.55	05/29/2025		610
100841									
10084	US POSTAL SERVICE	PI 106.10.2025	PI BULK MAIL-W	06/10/2025	112.00	112.00	06/12/2025		610
41316									
41316	MARCO INC	39267456	UTILITIES COPIES - W	05/21/2025	10.93	10.93	05/29/2025		610
61637									
61637	PITNEY BOWES INC	3320816448	UTIL METER RENTAL - W	06/12/2025	8.09	8.09	06/12/2025		610
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	SHOP SUPPLIES	05/31/2025	14.99	14.99	06/12/2025		610
100691									
10069	MIDWEST METER INC	0178231-IN	ORION ME ANTENNA	05/23/2025	303.75	303.75	05/29/2025		610
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	ASPHALT REPAIR	06/12/2025	33.99	33.99	06/12/2025		610
101207									
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13238- SCREWS - METER PART	05/31/2025	7.59	7.59	06/06/2025		610
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13753- SILICONE FOR METERS	05/31/2025	9.59	9.59	06/06/2025		610
101056									
10105	USA BLUEBOOK	INV00718568	YELLOW PAINT-HYDRANT CAP	05/22/2025	108.39	108.39	05/29/2025		610
10105	USA BLUEBOOK	INV00718568	BLUE PAINT-WATER LOCATING	05/22/2025	96.42	96.42	05/29/2025		610
1001162									
10011	TOTAL ENERGY SYSTEMS	INV140449	WELL #3 GENERATOR INSPECT	05/15/2025	485.00	485.00	05/22/2025		610
10011	TOTAL ENERGY SYSTEMS	INV140459	WELL #2 GENERATOR INSPECT	05/15/2025	485.00	485.00	05/22/2025		610
10011	TOTAL ENERGY SYSTEMS	INV140467	WELL #1 GENERATOR INSPECT	05/15/2025	485.00	485.00	05/22/2025		610
100491									
10049	HAWKINS INC	7066847	CHLORINE CYLINDER RENTAL	05/15/2025	10.00	10.00	05/22/2025		610
10049	HAWKINS INC	7088117	CHEMICALS - WELL #1 AZONE	06/04/2025	126.70	126.70	06/06/2025		610
10049	HAWKINS INC	7088117	CHEMICALS - WELL #3	06/04/2025	126.70	126.70	06/06/2025		610
41322									
41322	MC CLONE	13363	GEN LIAB - WATER	06/02/2025	394.20	394.20	06/06/2025		610
41322	MC CLONE	13363	AUTO - WATER	06/02/2025	166.00	166.00	06/06/2025		610
41322	MC CLONE	13363	WORK COMP INS - WATER	06/02/2025	523.16	523.16	06/06/2025		610
100091									
10009	BADGER METER INC	80197989	HOSTING SERVICE- LGUD	05/29/2025	29.12	29.12	06/06/2025		610
101216									
10121	HYDROCORP	CI-06012	COMMERCIAL CROSS CONNEC	04/30/2025	11.21	11.21	05/22/2025		610
10121	HYDROCORP	CI-06549	COMMERCIAL CROSS CONNEC	05/30/2025	11.21	11.21	06/12/2025		610
82350									
82350	WI PUBLIC SERVICE	May250407165	WELL #3 - LGUD	05/14/2025	164.26	164.26	05/22/2025		610
41316									
41316	MARCO INC	39267456	LGUD #1 COPIES	05/21/2025	2.24	2.24	05/29/2025		610
Total 610:					7,547.48	7,547.48			
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - WASTEWATER	06/01/2025	41.35	41.35	06/06/2025		620
101126									
10112	WI STATE LAB OF HYGIENE	811709	SLUDGE PFAS TESTING- WW	05/31/2025	790.00	790.00	06/12/2025		620
82350									
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - WASTEWATER	05/29/2025	4,125.77	4,125.77	06/06/2025		620
100871									
10087	QUALITY STATE OIL INC	1796799	WWTP GENERATOR GAS	06/02/2025	567.00	567.00	06/06/2025		620
30701									
30701	FRONTIER	June25920159	PLANT PHONE -WW	05/25/2025	114.66	114.66	06/06/2025		620

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
1001233									
10012	NEXTIVA INC	40004821386	PHONE - WW PLANT	05/31/2025	114.81	114.81	06/06/2025		620
17506									
17506	CELLCOM	811296	CELLPHONES- WW	06/05/2025	189.27	189.27	06/12/2025		620
1001320									
10013	MCMAHON ASSOCIATES IN	939261	WWTP ASSESSMENT, FEASIBIL	05/30/2025	4,335.00	4,335.00	06/12/2025		620
100541									
10054	ITU ABSORB TECH	8541420	WWTP LAUNDRY SERVICE	05/27/2025	82.92	82.92	06/06/2025		620
10054	ITU ABSORB TECH	8541420	RAGS - WASTEWATER	05/27/2025	13.01	13.01	06/06/2025		620
100871									
10087	QUALITY STATE OIL INC	936415	CHEVRON OIL	05/12/2025	723.54	723.54	05/22/2025		620
100091									
10009	BADGER METER INC	80197989	HOSTING SERVICE- WW	05/29/2025	49.93	49.93	06/06/2025		620
61539									
61539	OFFICE DEPOT BUSINESS	423839038001	UTIL OFFICE SUPPLIES - WW	05/19/2025	4.73	4.73	05/29/2025		620
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	POSTAGE	06/12/2025	16.36	16.36	06/12/2025		620
100841									
10084	US POSTAL SERVICE	PI 106.10.2025	PI BULK MAIL-WW	06/10/2025	206.50	206.50	06/12/2025		620
41316									
41316	MARCO INC	39267456	UTILITIES COPIES - WW	05/21/2025	20.15	20.15	05/29/2025		620
61637									
61637	PITNEY BOWES INC	3320816448	UTIL METER RENTAL - WW	06/12/2025	14.05	14.05	06/12/2025		620
41218									
41218	AIRGAS	5516669590	RENTAL FOR ARGON, ACETYLE	05/31/2025	60.96	60.96	06/12/2025		620
101207									
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13490-BLACKTOP REPAIR	05/31/2025	17.99	17.99	06/06/2025		620
20451									
20451	DOOR COUNTY HIGHWAY D	2025-3300016	WINTER OPERATIONS- SNOWP	05/21/2025	77.60	77.60	05/29/2025		620
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	TRASH PUMP	06/12/2025	78.95	78.95	06/12/2025		620
101207									
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13165- HEX BRUSH & PIPE TEE-	05/31/2025	13.98	13.98	06/06/2025		620
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13259-HOSE ADAPTOR, HOSE	05/31/2025	20.57	20.57	06/06/2025		620
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13753-HITCH PIN AND PTO PIN	05/31/2025	6.18	6.18	06/06/2025		620
1001162									
10011	TOTAL ENERGY SYSTEMS	INV140448	WWTP GENERATOR INSPECTI	05/15/2025	485.00	485.00	05/22/2025		620
100731									
10073	NCL OF WISCONSIN INC	520034	LAB SUPPLIES	05/19/2025	166.43	166.43	05/29/2025		620
101056									
10105	USA BLUEBOOK	INV00718568	SAMPLER TUBING	05/22/2025	259.39	259.39	05/29/2025		620
41322									
41322	MC CLONE	13363	GEN LIAB - WASTEWATER	06/02/2025	902.75	902.75	06/06/2025		620
41322	MC CLONE	13363	AUTO - WASTEWATER	06/02/2025	685.00	685.00	06/06/2025		620
41322	MC CLONE	13363	WORK COMP INS - WASTEWAT	06/02/2025	1,196.84	1,196.84	06/06/2025		620
41316									
41316	MARCO INC	39267456	LGUD #1 COPIES	05/21/2025	2.24	2.24	05/29/2025		620
Total 620:					15,382.93	15,382.93			
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - COLLECTION	06/01/2025	6.89	6.89	06/06/2025		630
82350									
82350	WI PUBLIC SERVICE	0402302054Ma	ELECTRICITY - COLLECTION	05/29/2025	574.07	574.07	06/06/2025		630
17506									
17506	CELLCOM	811296	CELLPHONES- C	06/05/2025	28.87	28.87	06/12/2025		630

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100541									
10054	ITU ABSORB TECH	8541420	RAGS - COLLECTION	05/27/2025	1.98	1.98	06/06/2025		630
100871									
10087	QUALITY STATE OIL INC	1796799	PORTABLE GENERATOR GAS	06/02/2025	29.70	29.70	06/06/2025		630
10087	QUALITY STATE OIL INC	1796799	LIL SIS GENERATOR GAS	06/02/2025	88.83	88.83	06/06/2025		630
100091									
10009	BADGER METER INC	80197989	HOSTING SERVICE- C	05/29/2025	7.62	7.62	06/06/2025		630
61539									
61539	OFFICE DEPOT BUSINESS	423839038001	UTIL OFFICE SUPPLIES - C	05/19/2025	.71	.71	05/29/2025		630
100841									
10084	US POSTAL SERVICE	PI 106.10.2025	PI BULK MAIL-C	06/10/2025	31.50	31.50	06/12/2025		630
41316									
41316	MARCO INC	39267456	UTILITIES COPIES - C	05/21/2025	3.07	3.07	05/29/2025		630
61637									
61637	PITNEY BOWES INC	3320816448	UTIL METER RENTAL - C	06/12/2025	1.99	1.99	06/12/2025		630
101207									
10120	DOOR COUNTY HARDWAR	502215- 5/31/2	13419- LIQUID NAILS- RESET S	05/31/2025	8.99	8.99	06/06/2025		630
1001162									
10011	TOTAL ENERGY SYSTEMS	INV140404	LIFT STATION GENERATOR- LS	05/15/2025	485.00	485.00	05/22/2025		630
10011	TOTAL ENERGY SYSTEMS	INV140454	MAIN LIFT STATION- GENERAT	05/15/2025	485.00	485.00	05/22/2025		630
10011	TOTAL ENERGY SYSTEMS	INV140461	PORTABLE GENERATOR INSPE	05/15/2025	485.00	485.00	05/22/2025		630
41322									
41322	MC CLONE	13363	GEN LIAB - COLLECTION	06/02/2025	135.30	135.30	06/06/2025		630
41322	MC CLONE	13363	AUTO - COLLECTION	06/02/2025	107.00	107.00	06/06/2025		630
41322	MC CLONE	13363	WORK COMP INS - COLLECTIO	06/02/2025	179.49	179.49	06/06/2025		630
Total 630:					2,661.01	2,661.01			
20514									
20514	ERC INC	ERC-0625-127	EAP BENEFITS - MARINA	06/01/2025	11.48	11.48	06/06/2025		690
82350									
82350	WI PUBLIC SERVICE	5500893277	DOCKS	06/03/2025	590.55	590.55	06/06/2025		690
82350	WI PUBLIC SERVICE	5500893277	BOATHOUSE	06/03/2025	23.33	23.33	06/06/2025		690
100411									
10041	FERRELLGAS	5009372174	PROPANE MARINA	05/26/2025	414.13	414.13	06/12/2025		690
1001233									
10012	NEXTIVA INC	40004821386	PHONE - MARINA	05/31/2025	55.47	55.47	06/06/2025		690
12242									
12242	GA COMPUTER SERVICES	INV-6726	MARINA INTERNET/WIFI	05/13/2025	40.91	40.91	05/29/2025		690
1001199									
10011	SPECTRUM ENTERPRISE	171227501052	INTERNET - MARINA	05/21/2025	319.96	319.96	06/06/2025		690
10011	SPECTRUM ENTERPRISE	171227501052	CABLE TV - MARINA	05/21/2025	81.99	81.99	06/06/2025		690
61637									
61637	PITNEY BOWES INC	3320816448	MARINA METER RENTAL	06/12/2025	1.62	1.62	06/12/2025		690
1001242									
10012	ZUCCHETTI NORTH AMERI	33146	LODGICAL SUBSCRIPTION - MA	06/01/2025	194.00	194.00	06/06/2025		690
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	MARINA WEB HOSTING	06/12/2025	359.88	359.88	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	MARINA POBOX RENTAL	06/12/2025	84.00	84.00	06/12/2025		690
41316									
41316	MARCO INC	39267456	MARINA COPIES	05/21/2025	1.09	1.09	05/29/2025		690
72997									
72997	MARMIC FIRE & SAFETY C	D306532	FIRE EXT. MAINT./INSP.- MARIN	05/29/2025	235.80	235.80	06/06/2025		690
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	VACCUUM/PRESSURE TEST G	06/12/2025	165.64	165.64	06/12/2025		690
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	GENERAL SUPPLIES - MARINA	05/31/2025	47.56	47.56	06/12/2025		690

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL
42107									
42107	LA VINE'S ICE LLC	9181	MARINA - ICE	05/31/2025	72.00	72.00	06/06/2025		690
61630									
61630	PIGGLY WIGGLY	6/2/25	MARINA WATER	06/02/2025	44.50	44.50	06/12/2025		690
61630	PIGGLY WIGGLY	6/2/25	MARINA WATER	06/02/2025	18.07	18.07	06/12/2025		690
61935									
61935	PRESTIGE FLAG	754751	BURGEES	05/02/2025	565.95	565.95	05/22/2025		690
14309									
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	SMART SIGN	06/12/2025	57.98-	57.98-	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	SMART SIGN	06/12/2025	1,112.13	1,112.13	06/12/2025		690
14309	ELAN FINANCIAL SERVICES	May 2025 Stat	MAIN DOOR ASSEMBLY KIT	06/12/2025	515.95	515.95	06/12/2025		690
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	BLUILDING MAINT - MARINA	05/31/2025	136.63	136.63	06/12/2025		690
10120	DOOR COUNTY HARDWAR	101760 May 20	DOCK MAINT	05/31/2025	86.22	86.22	06/12/2025		690
1001209									
10012	AMAZON CAPITAL SERVICE	1JK1-KXT7-M	WATER DEPTH MEASURE STIC	06/05/2025	44.89	44.89	06/12/2025		690
1001265									
10012	CATER PLUMBING LLC	11810	DOCK MAINTENANCE	05/16/2025	427.67	427.67	06/06/2025		690
1001339									
10013	Summerset Marine Corporatio	INV9703	MARINA DREDGING	05/01/2025	10,162.07	10,162.07	05/22/2025		690
51407									
51407	NOR-DOOR SPORT & CYCL	051725112333	MARINA BICYCLE MAINT	05/22/2025	662.32	662.32	05/29/2025		690
81988									
81988	WARNER-WEXEL LLC	246165	CUSTODIAL SUPPLIES	05/22/2025	124.97	124.97	05/29/2025		690
101207									
10120	DOOR COUNTY HARDWAR	101760 May 20	CUSTODIAL SUPPLIES- MARIN	05/31/2025	7.98	7.98	06/12/2025		690
41322									
41322	MC CLONE	13363	GEN LIAB - MARINA	06/02/2025	1,076.25	1,076.25	06/06/2025		690
41322	MC CLONE	13363	WORK COMP INS - MARINA	06/02/2025	1,415.86	1,415.86	06/06/2025		690
Total 690:					19,042.89	19,042.89			
Grand Totals:					186,111.16	186,111.16			

Dated:

June 12, 2025

Staff:

Volodymyr Gmair FD

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Only paid invoices included.

Invoice Detail.Input date = 05/17/2025-06/13/2025

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Report Criteria:

Detail report type printed

Invoice Detail.Input Date = 05/17/2025-06/13/2025

Vendor No	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
001								
100781	ONE TIME VENDO	Overpayment 7301.	OVERPAYMENT 7301.07 & 7301.08	05/16/2025	289.02	.00	51940	05/22/2025
		Overpayment 7301.	OVERPAYMENT 7301.07 & 7301.08	05/16/2025	289.02-			
100851	PREMIER REAL ES	Overpayment 8091.	OVERPAYMENT 8091.07	05/21/2025	16.52	16.52	51941	05/22/2025
100781	ONE TIME VENDO	OVERPAYMENT 30	OVERPAYMENT 3094.07	05/22/2025	214.84	214.84	51960	05/29/2025
		OVERPAYMENT 73	OVERPAYMENT 7301.08	05/22/2025	289.02	289.02	51961	05/29/2025
Total 001:					520.38	520.38		
100								
20512	EFTPS - ONLINE 9	PR0524250	PRINT PAPER CHECK TO UPDATE GL	05/29/2025	3,129.73	3,129.73	5302023	05/29/2025
		PR0524250	PRINT PAPER CHECK TO UPDATE GL	05/29/2025	3,129.73	3,129.73	5302023	05/29/2025
		PR0524250	PRINT PAPER CHECK TO UPDATE GL	05/29/2025	731.95	731.95	5302023	05/29/2025
		PR0524250	PRINT PAPER CHECK TO UPDATE GL	05/29/2025	731.95	731.95	5302023	05/29/2025
		PR0607250	PRINT PAPER CHECK TO UPDATE GL	06/11/2025	2,988.42	2,988.42	6112022	06/11/2025
		PR0607250	PRINT PAPER CHECK TO UPDATE GL	06/11/2025	2,988.42	2,988.42	6112022	06/11/2025
		PR0607250	PRINT PAPER CHECK TO UPDATE GL	06/11/2025	698.89	698.89	6112022	06/11/2025
		PR0607250	PRINT PAPER CHECK TO UPDATE GL	06/11/2025	698.89	698.89	6112022	06/11/2025
		PR0524250	PRINT PAPER CHECK TO UPDATE GL	05/29/2025	5,119.49	5,119.49	5302023	05/29/2025
		PR0607250	PRINT PAPER CHECK TO UPDATE GL	06/11/2025	4,385.00	4,385.00	6112022	06/11/2025
30751	GREAT-WEST TRU	PR0524250	Great West Deferred Comp. DEFERRE	05/29/2025	160.00	160.00	5302024	05/29/2025
		PR0524250	Great West Deferred Comp. DEFERRE	05/29/2025	100.00	100.00	5302024	05/29/2025
		PR0607250	Great West Deferred Comp. DEFERRE	06/11/2025	160.00	160.00	6112023	06/11/2025
		PR0607250	Great West Deferred Comp. DEFERRE	06/11/2025	100.00	100.00	6112023	06/11/2025
20438	DEPT OF EMPLOY	1253000202507	HEALTH INS. - EMPLOYER AMT	06/06/2025	19,338.25	19,338.25	270	06/06/2025
		1253000202507	HEALTH INS. - EMPLOYEE AMT	06/06/2025	3,412.63	3,412.63	270	06/06/2025
20007	DELTA DENTAL OF	2355102	DENTAL INSURANCE - JUNE	05/16/2025	554.90	554.90	51932	05/22/2025
20438	DEPT OF EMPLOY	1253000202507	DENTAL INS. - EMPLOYER AMT	06/06/2025	737.02	737.02	270	06/06/2025
		1253000202507	DENTAL INS. - EMPLOYEE AMT	06/06/2025	130.06	130.06	270	06/06/2025
71891	SECURIAN FINANC	July 2025	LIFE INSURANCE PREMIUMS - JULY	06/12/2025	251.35	251.35	52010	06/12/2025
1001304	FIRST UNUM LIFE I	June 2025	LTD INSURANCE	05/15/2025	316.76	316.76	Multiple	Multiple
31809	HSABANK	May 2025	EMPLOYEE CONTRIBUTION - MAY	05/01/2025	435.00	435.00	51935	05/22/2025
20007	DELTA DENTAL OF	2358148	VISION INSURANCE - JUNE	05/16/2025	162.42	162.42	51932	05/22/2025
1001288	WI SCTF	C.S. 05302025	CHILD SUPPORT - 05/30/25 PAYROLL	05/29/2025	262.61	262.61	51967	05/29/2025
1001344	DOOR COUNTY CL	23FA62-05302025	05/30/25 PAYROLL WITHHOLDING	05/29/2025	25.00	25.00	51949	05/29/2025
1001288	WI SCTF	C.S. 06132025	CHILD SUPPORT - 06/13/25 PAYROLL	06/11/2025	262.61	262.61	52013	06/12/2025
1001344	DOOR COUNTY CL	23FA62-06132025	06/13/25 PAYROLL WITHHOLDING	06/11/2025	25.00	25.00	51999	06/12/2025
99996	ONE TIME VENDO	Fiber Project 25139	REFUND RETAINER FEES	05/21/2025	1,800.00	1,800.00	51939	05/22/2025
20450	DOOR COUNTY TR	Managed FLPayme	MFL PAYMENT	06/05/2025	.80	.80	51975	06/06/2025
30699	BRIAN FRISQUE S	10536 Fieldcrest CS	REFUND CSM PERMIT FEE	05/19/2025	500.00	500.00	51929	05/22/2025
99996	ONE TIME VENDO	STR Overpymt	OVERPAYMENT OF STR LICENSE FEE	05/28/2025	500.00	500.00	51959	05/29/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	STRONG TOWN NATIONAL GATHERIN	06/12/2025	295.00	295.00	52001	06/12/2025
41322	MC CLONE	13363	WORK COMP INS - BOARD	06/02/2025	16.75	16.75	51984	06/06/2025
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - ADMIN	06/01/2025	22.97	22.97	51977	06/06/2025
71921	SISTER BAY HISTO	30th Anniversay	ANNIVERSARY DINNER	05/29/2025	30.00	30.00	51963	05/29/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	ARC GIS ADMIN OFFICE	06/12/2025	250.00	250.00	52001	06/12/2025
		May 2025 Statemen	ADOBE ADMIN	06/12/2025	21.09	21.09	52001	06/12/2025
		May 2025 Statemen	BEEN VERIFIED ADMIN	06/12/2025	28.37	28.37	52001	06/12/2025
12242	GA COMPUTER SE	INV-6726	SERVER BACKUP MONTHLY	05/13/2025	82.63	82.63	51952	05/29/2025
		INV-6726	COMPUTER MONITORING/SERVICE	05/13/2025	360.00	360.00	51952	05/29/2025
61637	PITNEY BOWES IN	3320816448	GENERAL FUND METER RENTAL	06/12/2025	22.18	22.18	52009	06/12/2025
		3320816448	STR METER RENTAL	06/12/2025	103.60	103.60	52009	06/12/2025
41316	MARCO INC	39267456	GENERAL COPIES	05/21/2025	41.44	41.44	51953	05/29/2025

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Vendor No	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
		39267456	ZONING COPIES	05/21/2025	28.57	28.57	51953	05/29/2025
		39267456	STR COPIES	05/21/2025	158.76	158.76	51953	05/29/2025
41322	MC CLONE	13363	WORK COMP INS - ADMIN	06/02/2025	67.79	67.79	51984	06/06/2025
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - CLERK	06/01/2025	11.48	11.48	51977	06/06/2025
41322	MC CLONE	13363	WORK COMP INS - CLERK	06/02/2025	23.03	23.03	51984	06/06/2025
61637	PITNEY BOWES IN	3320816448	ELECTIONS METER RENTAL	06/12/2025	19.42	19.42	52009	06/12/2025
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - FINANCE	06/01/2025	11.48	11.48	51977	06/06/2025
1001335	HUMAN RESOURC	17279	BENEFITS CONSULTING	05/19/2025	262.50	262.50	51936	05/22/2025
		17350	BENEFITS CONSULTING	06/03/2025	75.00	75.00	51980	06/06/2025
100516	INNOVATIVE PRIN	38717	ID BADGE - FINANCE	05/12/2025	10.00	10.00	51938	05/22/2025
41322	MC CLONE	13363	WORK COMP INS - FINANCE	06/02/2025	25.13	25.13	51984	06/06/2025
71919	STATE OF WISCON	000013889121	FILING FEE	06/06/2025	50.00	50.00	51990	06/06/2025
10007	ACTION APPRAISE	3645	2025 MAINTENANCE WORK - JUNE	06/02/2025	2,375.00	2,375.00	51968	06/06/2025
82350	WI PUBLIC SERVIC	0402302054-00076	MAINTENANCE BLDG	06/05/2025	17,995.23	17,995.23	51992	06/06/2025
		0402302054May25	ELECTRICITY - PW BUILDING COLD S	05/29/2025	113.86	113.86	51991	06/06/2025
		5500893277	MAINTENANCE BLDG	06/03/2025	168.19	168.19	51991	06/06/2025
		5500893277	FUTURE FACILITIES SITE	06/03/2025	17.00	17.00	51991	06/06/2025
1001233	NEXTIVA INC	40004821386	PHONE - PUBLIC WORKS	05/31/2025	27.72	27.72	269	06/06/2025
73003	VERIZON BUSINES	74989265	VILLAGE PHONE - LONG DISTANCE	06/11/2025	.29	.29	271	06/12/2025
12242	GA COMPUTER SE	INV-6726	PARKS BLDG INTERNET	05/13/2025	20.45	20.45	51952	05/29/2025
1001199	SPECTRUM ENTE	171222601052125	PARKS MAINT INTERNET	05/21/2025	150.00	150.00	51989	06/06/2025
1001347	Rae-Cor Distributing	053600	CUSTODIAL SUPPLIES	05/19/2025	784.46	784.46	51944	05/22/2025
61539	OFFICE DEPOT BU	423839038001	CUSTODIAL SUPPLIES	05/19/2025	42.32	42.32	51958	05/29/2025
101207	DOOR COUNTY HA	101760 May 2025	CUSTODIAL SUPPLIES- PARKS	05/31/2025	5.99	5.99	52000	06/12/2025
82350	WI PUBLIC SERVIC	5500893277	VILLAGE HALL	06/03/2025	152.45	152.45	51991	06/06/2025
1001199	SPECTRUM ENTE	171227201052125	VH PHONE	05/21/2025	40.00	40.00	51989	06/06/2025
12242	GA COMPUTER SE	INV-6726	VH INTERNET W/FI	05/13/2025	13.64	13.64	51952	05/29/2025
1001199	SPECTRUM ENTE	171227201052125	VH INTERNET	05/21/2025	140.00	140.00	51989	06/06/2025
1001353	NCLED,LLC	1015	PO LIGHT PROJECT	05/28/2025	2,653.09	2,653.09	51986	06/06/2025
41010	JERRY'S FLOWER	547	FLOWER BED - POST OFFICE	05/31/2025	868.00	868.00	52006	06/12/2025
82350	WI PUBLIC SERVIC	5500893277	FIRE STATION	06/03/2025	830.40	830.40	51991	06/06/2025
30750	GOING CO INC	325803 6-1-25	RECYCLING - FIRE STATION	06/01/2025	57.03	57.03	52004	06/12/2025
82350	WI PUBLIC SERVIC	5500893277	ADMIN BLDG	06/03/2025	298.67	298.67	51991	06/06/2025
30701	FRONTIER	090205-5 Jun 2025	ROLL-OVER LINE	05/25/2025	7.00	7.00	51978	06/06/2025
1001233	NEXTIVA INC	40004821386	PHONE - ADMIN	05/31/2025	142.61	142.61	269	06/06/2025
1001199	SPECTRUM ENTE	104064501060125	ADMIN INTERNET	06/01/2025	23.70	23.70	52011	06/12/2025
41322	MC CLONE	13363	GEN LIAB - CRIME	06/02/2025	54.10	54.10	51984	06/06/2025
		13363	GEN LIAB - GENERAL	06/02/2025	1,857.20	1,857.20	51984	06/06/2025
20455	DOOR COUNTY SH	2025-28000027	SHERIFF SECURITY SERVICE - 5/17/2	05/19/2025	232.00	232.00	51951	05/29/2025
		2025-28000029	SHERIFF SECURITY SERVICE - MEMO	06/03/2025	348.00	348.00	51974	06/06/2025
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - PARKS & STREETS	06/01/2025	57.42	57.42	51977	06/06/2025
1001209	AMAZON CAPITAL	111G-3HQR-4CTW	SHOES - LINCZMAIER	05/13/2025	76.00	76.00	51928	05/22/2025
99996	ONE TIME VENDO	JUNE 2025	DPW FURNITURE	06/05/2025	22.40	22.40	51987	06/06/2025
		June 6 mileage	DPW FURNITURE	06/06/2025	11.20	11.20	51987	06/06/2025
1001209	AMAZON CAPITAL	17FL-PL4K-4JP3	GLOVES	05/13/2025	276.74	276.74	51928	05/22/2025
72997	MARMIC FIRE & S	D306534	FIRE EXT. MAINT./INSP. - PW BLDG	05/29/2025	223.03	223.03	51983	06/06/2025
		D306546	ANNUAL INSP/MAINT. - VH/ADMIN/INF	05/29/2025	60.72	60.72	51983	06/06/2025
1001209	AMAZON CAPITAL	111G-3HQR-4CTW	ANGLE GRINDER HANDLE	05/13/2025	12.89	12.89	51928	05/22/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	PARKS-SUPPLY	06/12/2025	229.00	229.00	52001	06/12/2025
99996	ONE TIME VENDO	JUNE 2025	DPW FURNITURE	06/05/2025	225.00	225.00	51987	06/06/2025
		JUNE 2025	DPW FURNITURE	06/05/2025	225.00	225.00	51987	06/06/2025
41322	MC CLONE	13363	WORK COMP INS - DPW	06/02/2025	2,399.33	2,399.33	51984	06/06/2025
		13363	AUTO - PUBLIC WORKS	06/02/2025	643.00	643.00	51984	06/06/2025
20451	DOOR COUNTY HI	2025-33000159	SNOW REMOVAL	05/21/2025	3,430.36	3,430.36	51973	06/06/2025
82350	WI PUBLIC SERVIC	5492039619	STREET LIGHTS	05/27/2025	1,436.56	1,436.56	51991	06/06/2025
		5500893277	STREET LIGHTS	06/03/2025	236.75	236.75	51991	06/06/2025
1001172	REINHOLD SIGN S	47287	SHUTTLE BUS GRAPHICS	05/22/2025	350.00	350.00	51962	05/29/2025

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41322	MC CLONE	13363	AUTO - TRANSPORTATION	06/02/2025	363.00	363.00	51984	06/06/2025
		13363	WORK COMP INS - TRANSPORTATION	06/02/2025	92.12	92.12	51984	06/06/2025
30750	GOING CO INC	123997 6-1-25	VILLAGE GARBAGE	06/01/2025	12,635.89	12,635.89	52004	06/12/2025
		125521 6-1-25	PARKS MAINT TRASH	06/01/2025	261.36	261.36	52004	06/12/2025
		127747 6-1-25	POST OFFICE TRASH	06/01/2025	178.13	178.13	52004	06/12/2025
		123997 6-1-25	VILLAGE RECYCLING	06/01/2025	2,704.85	2,704.85	52004	06/12/2025
		125521 6-1-25	PARKS MAINT RECYCLING	06/01/2025	128.48	128.48	52004	06/12/2025
41322	MC CLONE	13363	WORK COMP INS - ANIMAL CONTROL	06/02/2025	10.07	10.07	51984	06/06/2025
100411	FERRELLGAS	5009372174	PROPANE LIBRARY	05/26/2025	811.31	811.31	52002	06/12/2025
71999	SUNSHINE RESOU	20212	PAPER SHREDDING	05/16/2025	568.48	568.48	51964	05/29/2025
41316	MARCO INC	39267456	RUMMAGE SALE MAPS	05/21/2025	186.75	186.75	51953	05/29/2025
1001249	DOOR LANDSCAP	18697	VILLAGE PLANTINGS	05/19/2025	5,199.28	5,199.28	51976	06/06/2025
82350	WI PUBLIC SERVIC	5500893277	PARKS	06/03/2025	93.78	93.78	51991	06/06/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	PARKS-EQUIPMENT	06/12/2025	1,384.18	1,384.18	52001	06/12/2025
1001209	AMAZON CAPITAL	17FL-PL4K-4JP3	URINAL SENSOR	05/13/2025	364.06	364.06	51928	05/22/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	PARKS-SUPPLY	06/12/2025	80.39	80.39	52001	06/12/2025
101207	DOOR COUNTY HA	101760 May 2025	PARKS SUPPLIES	05/31/2025	446.69	446.69	52000	06/12/2025
		101760 May 2025	PARKS MAINT	05/31/2025	24.98	24.98	52000	06/12/2025
14310	CAPTAIN COMMO	66219	COMMODE RENTAL - DOG PARK	05/28/2025	110.00	110.00	51930	05/22/2025
41215	DAVE LIENAU	Mileage Fireworks	MILEAGE - FIREWORKS	06/12/2025	408.80	408.80	51998	06/12/2025
82350	WI PUBLIC SERVIC	5500893277	SPORTS COMPLEX	06/03/2025	374.27	374.27	51991	06/06/2025
1001233	NEXTIVA INC	40004821386	PHONE - SPORTS COMPLEX	05/31/2025	55.43	55.43	269	06/06/2025
72997	MARMIC FIRE & S	D306539	FIRE EXT. MAINT./INSP.- SPORTS COM	05/29/2025	75.76	75.76	51983	06/06/2025
101207	DOOR COUNTY HA	101760 May 2025	SC TOOLS	05/31/2025	9.58	9.58	52000	06/12/2025
1001209	AMAZON CAPITAL	1WGY-XWWH-9G6	SOCCER NETS	05/27/2025	140.39	140.39	51969	06/06/2025
101207	DOOR COUNTY HA	101760 May 2025	SC TIRES HT FLAT FREE X 3	05/31/2025	125.97	125.97	52000	06/12/2025
		101760 May 2025	SC GROUNDS MAINT	05/31/2025	89.96	89.96	52000	06/12/2025
82350	WI PUBLIC SERVIC	5500893277	BIKE TRAIL LIGHTS	06/03/2025	88.39	88.39	51991	06/06/2025
		5500893277	SWALE PUMP	06/03/2025	138.43	138.43	51991	06/06/2025
31780	CARLA HECK	May 2025	ZONING MILEAGE REIMBURSEMENT	05/21/2025	13.02	13.02	51931	05/22/2025
61539	OFFICE DEPOT BU	423799636001	ZONING OFFICE SUPPLIES	05/17/2025	17.71	17.71	51958	05/29/2025
		423839038001	STR ENVELOPES	05/19/2025	44.49	44.49	51958	05/29/2025
61637	PITNEY BOWES IN	3320816448	ZONING METER RENTAL	06/12/2025	22.52	22.52	52009	06/12/2025
41322	MC CLONE	13363	WORK COMP INS - ZONING	06/02/2025	5.85	5.85	51984	06/06/2025
82350	WI PUBLIC SERVIC	0402302054May25	ELECTRICITY - INFO BOOTH	05/29/2025	67.97	67.97	51991	06/06/2025
Total 100:					122,510.21	122,510.21		
205								
61637	PITNEY BOWES IN	3320816448	TKH METER RENTAL	06/12/2025	.30	.30	52009	06/12/2025
41322	MC CLONE	13363	GEN LIAB - TKH	06/02/2025	105.20	105.20	51984	06/06/2025
		13363	WORK COMP INS - TKH	06/02/2025	139.58	139.58	51984	06/06/2025
Total 205:					245.08	245.08		
400								
1001320	MCPAHON ASSOC	603715	VH DESIGN	05/16/2025	6,331.00	6,331.00	51954	05/29/2025
		603716	PW BLDG	05/16/2025	12.15	12.15	51954	05/29/2025
100411	FERRELLGAS	5009372174	PROPANE PWB	05/26/2025	1,714.38	1,714.38	52002	06/12/2025
1001320	MCPAHON ASSOC	603714	SPORTS COMPLEX CONCESSION BL	05/16/2025	9,350.90	9,350.90	51954	05/29/2025
		603732	SPORTS COMPLEX CONCESSION BL	05/27/2025	792.75	792.75	51985	06/06/2025
Total 400:					18,201.18	18,201.18		
610								
100691	MIDWEST METER I	0178152-IN	2" RUBBER GASKETS 10 EA, M-25 GA	05/22/2025	446.14	446.14	51955	05/29/2025
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - WATER	06/01/2025	20.68	20.68	51977	06/06/2025

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101216	HYDROCORP	CI-06012	COMMERCIAL CROSS CONNECTION I	04/30/2025	444.79	444.79	51937	05/22/2025
		CI-06549	COMMERCIAL CROSS CONNECTION I	05/30/2025	444.79	444.79	52005	06/12/2025
82350	WI PUBLIC SERVIC	May250407165881	WELL #3 - SISTER BAY	05/14/2025	492.78	492.78	51947	05/22/2025
		0402302054May25	ELECTRICITY - WATER	05/29/2025	803.45	803.45	51991	06/06/2025
30701	FRONTIER	June259201590014	PLANT PHONE -W	05/25/2025	114.67	114.67	51978	06/06/2025
17506	CELLCOM	811296	CELLPHONES- W	06/05/2025	102.66	102.66	51997	06/12/2025
100541	ITU ABSORB TECH	8541420	RAGS - WATER	05/27/2025	7.05	7.05	51981	06/06/2025
100871	QUALITY STATE OI	1796799	WELL GENERATORS GAS	06/02/2025	915.30	915.30	51988	06/06/2025
100091	BADGER METER I	80197989	HOSTING SERVICE- W	05/29/2025	27.08	27.08	51970	06/06/2025
61539	OFFICE DEPOT BU	423839038001	UTIL OFFICE SUPPLIES - W	05/19/2025	2.55	2.55	51958	05/29/2025
100841	US POSTAL SERVI	PI 106.10.2025	PI BULK MAIL-W	06/10/2025	112.00	112.00	52012	06/12/2025
41316	MARCO INC	39267456	UTILITIES COPIES - W	05/21/2025	10.93	10.93	51953	05/29/2025
61637	PITNEY BOWES IN	3320816448	UTIL METER RENTAL - W	06/12/2025	8.09	8.09	52009	06/12/2025
101207	DOOR COUNTY HA	101760 May 2025	SHOP SUPPLIES	05/31/2025	14.99	14.99	52000	06/12/2025
100691	MIDWEST METER I	0178231-IN	ORION ME ANTENNA	05/23/2025	303.75	303.75	51955	05/29/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	ASPHALT REPAIR	06/12/2025	33.99	33.99	52001	06/12/2025
101207	DOOR COUNTY HA	502215- 5/31/2025	13238- SCREWS - METER PARTS	05/31/2025	7.59	7.59	51972	06/06/2025
		502215- 5/31/2025	13753- SILICONE FOR METERS	05/31/2025	9.59	9.59	51972	06/06/2025
101056	USA BLUEBOOK	INV00718568	YELLOW PAINT-HYDRANT CAPS	05/22/2025	108.39	108.39	51965	05/29/2025
		INV00718568	BLUE PAINT-WATER LOCATING	05/22/2025	96.42	96.42	51965	05/29/2025
1001162	TOTAL ENERGY S	INV140449	WELL #3 GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140459	WELL #2 GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140467	WELL #1 GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
100491	HAWKINS INC	7066847	CHLORINE CYLINDER RENTAL	05/15/2025	10.00	10.00	51934	05/22/2025
		7088117	CHEMICALS - WELL #1 AZONE	06/04/2025	126.70	126.70	51979	06/06/2025
		7088117	CHEMICALS - WELL #3	06/04/2025	126.70	126.70	51979	06/06/2025
41322	MC CLONE	13363	GEN LIAB - WATER	06/02/2025	394.20	394.20	51984	06/06/2025
		13363	AUTO - WATER	06/02/2025	166.00	166.00	51984	06/06/2025
		13363	WORK COMP INS - WATER	06/02/2025	523.16	523.16	51984	06/06/2025
101216	HYDROCORP	CI-06012	COMMERCIAL CROSS CONNECTION I	04/30/2025	11.21	11.21	51937	05/22/2025
100091	BADGER METER I	80197989	HOSTING SERVICE- LGUD	05/29/2025	29.12	29.12	51970	06/06/2025
101216	HYDROCORP	CI-06549	COMMERCIAL CROSS CONNECTION I	05/30/2025	11.21	11.21	52005	06/12/2025
82350	WI PUBLIC SERVIC	May250407165881	WELL #3 - LGUD	05/14/2025	164.26	164.26	51947	05/22/2025
41316	MARCO INC	39267456	LGUD #1 COPIES	05/21/2025	2.24	2.24	51953	05/29/2025
Total 610:					7,547.48	7,547.48		

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20514	ERC INC	ERC-0625-1274	EAP BENEFITS - WASTEWATER	06/01/2025	41.35	41.35	51977	06/06/2025
101126	WI STATE LAB OF	811709	SLUDGE PFAS TESTING- WW	05/31/2025	790.00	790.00	52014	06/12/2025
82350	WI PUBLIC SERVIC	0402302054May25	ELECTRICITY - WASTEWATER	05/29/2025	4,125.77	4,125.77	51991	06/06/2025
100871	QUALITY STATE OI	1796799	WWTP GENERATOR GAS	06/02/2025	567.00	567.00	51988	06/06/2025
30701	FRONTIER	June259201590014	PLANT PHONE -WW	05/25/2025	114.66	114.66	51978	06/06/2025
1001233	NEXTIVA INC	40004821386	PHONE - WW PLANT	05/31/2025	114.81	114.81	269	06/06/2025
17506	CELLCOM	811296	CELLPHONES- WW	06/05/2025	189.27	189.27	51997	06/12/2025
1001320	MCMAHON ASSOC	939261	WWTP ASSESSMENT, FEASIBILITY ST	05/30/2025	4,335.00	4,335.00	52007	06/12/2025
100541	ITU ABSORB TECH	8541420	WWTP LAUNDRY SERVICE	05/27/2025	82.92	82.92	51981	06/06/2025
		8541420	RAGS - WASTEWATER	05/27/2025	13.01	13.01	51981	06/06/2025
100871	QUALITY STATE OI	936415	CHEVRON OIL	05/12/2025	723.54	723.54	51943	05/22/2025
100091	BADGER METER I	80197989	HOSTING SERVICE- WW	05/29/2025	49.93	49.93	51970	06/06/2025
61539	OFFICE DEPOT BU	423839038001	UTIL OFFICE SUPPLIES - WW	05/19/2025	4.73	4.73	51958	05/29/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	POSTAGE	06/12/2025	16.36	16.36	52001	06/12/2025
100841	US POSTAL SERVI	PI 106.10.2025	PI BULK MAIL-WW	06/10/2025	206.50	206.50	52012	06/12/2025
41316	MARCO INC	39267456	UTILITIES COPIES - WW	05/21/2025	20.15	20.15	51953	05/29/2025
61637	PITNEY BOWES IN	3320816448	UTIL METER RENTAL - WW	06/12/2025	14.05	14.05	52009	06/12/2025
41218	AIRGAS	5516669590	RENTAL FOR ARGON, ACETYLENE AN	05/31/2025	60.96	60.96	51995	06/12/2025
101207	DOOR COUNTY HA	502215- 5/31/2025	13490-BLACKTOP REPAIR	05/31/2025	17.99	17.99	51972	06/06/2025

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20451	DOOR COUNTY HI	2025-33000164	WINTER OPERATIONS- SNOWPLOWI	05/21/2025	77.60	77.60	51950	05/29/2025
1001162	TOTAL ENERGY S	INV140448	WWTP GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
101207	DOOR COUNTY HA	502215- 5/31/2025	13165- HEX BRUSH & PIPE TEE- GRIT	05/31/2025	13.98	13.98	51972	06/06/2025
		502215- 5/31/2025	13259-HOSE ADAPTOR, HOSE AND A	05/31/2025	20.57	20.57	51972	06/06/2025
		502215- 5/31/2025	13753-HITCH PIN AND PTO PIN FOR D	05/31/2025	6.18	6.18	51972	06/06/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	TRASH PUMP	06/12/2025	78.95	78.95	52001	06/12/2025
100731	NCL OF WISCONSI	520034	LAB SUPPLIES	05/19/2025	166.43	166.43	51956	05/29/2025
101056	USA BLUEBOOK	INV00718568	SAMPLER TUBING	05/22/2025	259.39	259.39	51965	05/29/2025
41322	MC CLONE	13363	GEN LIAB - WASTEWATER	06/02/2025	902.75	902.75	51984	06/06/2025
		13363	AUTO - WASTEWATER	06/02/2025	685.00	685.00	51984	06/06/2025
		13363	WORK COMP INS - WASTEWATER	06/02/2025	1,196.84	1,196.84	51984	06/06/2025
41316	MARCO INC	39267456	LGUD #1 COPIES	05/21/2025	2.24	2.24	51953	05/29/2025
Total 620:					15,382.93	15,382.93		
630								
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - COLLECTION	06/01/2025	6.89	6.89	51977	06/06/2025
82350	WI PUBLIC SERVIC	0402302054May25	ELECTRICITY - COLLECTION	05/29/2025	574.07	574.07	51991	06/06/2025
17506	CELLCOM	811296	CELLPHONES- C	06/05/2025	28.87	28.87	51997	06/12/2025
100541	ITU ABSORB TECH	8541420	RAGS - COLLECTION	05/27/2025	1.98	1.98	51981	06/06/2025
100871	QUALITY STATE OI	1796799	PORTABLE GENERATOR GAS	06/02/2025	29.70	29.70	51988	06/06/2025
		1796799	LIL SIS GENERATOR GAS	06/02/2025	88.83	88.83	51988	06/06/2025
100091	BADGER METER I	80197989	HOSTING SERVICE- C	05/29/2025	7.62	7.62	51970	06/06/2025
61539	OFFICE DEPOT BU	423839038001	UTIL OFFICE SUPPLIES - C	05/19/2025	.71	.71	51958	05/29/2025
100841	US POSTAL SERVI	PI 106.10.2025	PI BULK MAIL-C	06/10/2025	31.50	31.50	52012	06/12/2025
41316	MARCO INC	39267456	UTILITIES COPIES - C	05/21/2025	3.07	3.07	51953	05/29/2025
61637	PITNEY BOWES IN	3320816448	UTIL METER RENTAL - C	06/12/2025	1.99	1.99	52009	06/12/2025
101207	DOOR COUNTY HA	502215- 5/31/2025	13419- LIQUID NAILS- RESET SEWER	05/31/2025	8.99	8.99	51972	06/06/2025
1001162	TOTAL ENERGY S	INV140404	LIFT STATION GENERATOR- LSLs	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140454	MAIN LIFT STATION- GENERATOR MAI	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140461	PORTABLE GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
41322	MC CLONE	13363	GEN LIAB - COLLECTION	06/02/2025	135.30	135.30	51984	06/06/2025
		13363	AUTO - COLLECTION	06/02/2025	107.00	107.00	51984	06/06/2025
		13363	WORK COMP INS - COLLECTION	06/02/2025	179.49	179.49	51984	06/06/2025
Total 630:					2,661.01	2,661.01		
690								
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - MARINA	06/01/2025	11.48	11.48	51977	06/06/2025
82350	WI PUBLIC SERVIC	5500893277	DOCKS	06/03/2025	590.55	590.55	51991	06/06/2025
		5500893277	BOATHOUSE	06/03/2025	23.33	23.33	51991	06/06/2025
100411	FERRELLGAS	5009372174	PROPANE MARINA	05/26/2025	414.13	414.13	52002	06/12/2025
1001233	NEXTIVA INC	40004821386	PHONE - MARINA	05/31/2025	55.47	55.47	269	06/06/2025
12242	GA COMPUTER SE	INV-6726	MARINA INTERNET/WIFI	05/13/2025	40.91	40.91	51952	05/29/2025
1001199	SPECTRUM ENTE	171227501052125	INTERNET - MARINA	05/21/2025	319.96	319.96	51989	06/06/2025
		171227501052125	CABLE TV - MARINA	05/21/2025	81.99	81.99	51989	06/06/2025
61637	PITNEY BOWES IN	3320816448	MARINA METER RENTAL	06/12/2025	1.62	1.62	52009	06/12/2025
1001242	ZUCCHETTI NORT	33146	LODGICAL SUBSCRIPTION - MARINA	06/01/2025	194.00	194.00	268	06/06/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	MARINA WEB HOSTING	06/12/2025	359.88	359.88	52001	06/12/2025
		May 2025 Statemen	MARINA POBOX RENTAL	06/12/2025	84.00	84.00	52001	06/12/2025
41316	MARCO INC	39267456	MARINA COPIES	05/21/2025	1.09	1.09	51953	05/29/2025
72997	MARMIC FIRE & S	D306532	FIRE EXT. MAINT./INSP.- MARINA	05/29/2025	235.80	235.80	51983	06/06/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	VACCUUM/PRESSURE TEST GAUGE	06/12/2025	165.64	165.64	52001	06/12/2025
101207	DOOR COUNTY HA	101760 May 2025	GENERAL SUPPLIES - MARINA	05/31/2025	47.56	47.56	52000	06/12/2025
61935	PRESTIGE FLAG	754751	BURGEES	05/02/2025	565.95	565.95	51942	05/22/2025
42107	LA VINE'S ICE LLC	9181	MARINA - ICE	05/31/2025	72.00	72.00	51982	06/06/2025
61630	PIGGLY WIGGLY	6/2/25	MARINA WATER	06/02/2025	44.50	44.50	52008	06/12/2025

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Vendor No	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
		6/2/25	MARINA WATER	06/02/2025	18.07	18.07	52008	06/12/2025
14309	ELAN FINANCIAL S	May 2025 Statemen	SMART SIGN	06/12/2025	57.98-	57.98-	52001	06/12/2025
		May 2025 Statemen	SMART SIGN	06/12/2025	1,112.13	1,112.13	52001	06/12/2025
		May 2025 Statemen	MAIN DOOR ASSEMBLY KIT	06/12/2025	515.95	515.95	52001	06/12/2025
101207	DOOR COUNTY HA	101760 May 2025	BLUILDING MAINT - MARINA	05/31/2025	136.63	136.63	52000	06/12/2025
1001339	Summerset Marine	INV9703	MARINA DREDGING	05/01/2025	10,162.07	10,162.07	51945	05/22/2025
1001265	CATER PLUMBING	11810	DOCK MAINTENANCE	05/16/2025	427.67	427.67	51971	06/06/2025
101207	DOOR COUNTY HA	101760 May 2025	DOCK MAINT	05/31/2025	86.22	86.22	52000	06/12/2025
1001209	AMAZON CAPITAL	1JK1-KXT7-MYP9	WATER DEPTH MEASURE STICK	06/05/2025	44.89	44.89	51996	06/12/2025
51407	NOR-DOOR SPOR	051725112333378	MARINA BICYCLE MAINT	05/22/2025	662.32	662.32	51957	05/29/2025
81988	WARNER-WEXEL L	246165	CUSTODIAL SUPPLIES	05/22/2025	124.97	124.97	51966	05/29/2025
101207	DOOR COUNTY HA	101760 May 2025	CUSTODIAL SUPPLIES- MARINA	05/31/2025	7.98	7.98	52000	06/12/2025
41322	MC CLONE	13363	GEN LIAB - MARINA	06/02/2025	1,076.25	1,076.25	51984	06/06/2025
		13363	WORK COMP INS - MARINA	06/02/2025	1,415.86	1,415.86	51984	06/06/2025
Total 690:					19,042.89	19,042.89		
Grand Totals:					186,111.16	186,111.16		

June 12, 2025
Volodymyr GAAOIN PD

Report Criteria:

Detail report type printed

Invoice Detail.Input Date = 05/17/2025-06/13/2025

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Report Criteria:

Summary report type printed

Invoice Detail.Input Date = 05/17/2025-06/13/2025

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
14310								
14310	CAPTAIN CO	66219	COMMODE RENTAL - DOG PARK	05/28/2025	110.00	110.00	51930	05/22/2025
20007								
20007	DELTA DENT	2355102	DENTAL INSURANCE - JUNE	05/16/2025	554.90	554.90	51932	05/22/2025
		2358148	VISION INSURANCE - JUNE	05/16/2025	162.42	162.42	51932	05/22/2025
30699								
30699	BRIAN FRIS	10536	Fieldcrest CS REFUND CSM PERMIT FEE	05/19/2025	500.00	500.00	51929	05/22/2025
31780								
31780	CARLA HEC	May 2025	ZONING MILEAGE REIMBURSEMENT	05/21/2025	13.02	13.02	51931	05/22/2025
31809								
31809	HSABANK	May 2025	EMPLOYEE CONTRIBUTION - MAY	05/01/2025	435.00	435.00	51935	05/22/2025
61935								
61935	PRESTIGE F	754751	BURGEES	05/02/2025	565.95	565.95	51942	05/22/2025
82350								
82350	WI PUBLIC S	May250407165881	WELL #3 - SISTER BAY	05/14/2025	657.04	657.04	51947	05/22/2025
99996								
99996	ONE TIME V	Fiber Project 25139	REFUND RETAINER FEES	05/21/2025	1,800.00	1,800.00	51939	05/22/2025
100491								
100491	HAWKINS IN	7066847	CHLORINE CYLINDER RENTAL	05/15/2025	10.00	10.00	51934	05/22/2025
100516								
100516	INNOVATIVE	38717	ID BADGE - FINANCE	05/12/2025	10.00	10.00	51938	05/22/2025
100781								
100781	ONE TIME V	Overpayment 7301.	OVERPAYMENT 7301.07 & 7301.08	05/16/2025	.00	.00	51940	05/22/2025
100851								
100851	PREMIER R	Overpayment 8091.	OVERPAYMENT 8091.07	05/21/2025	16.52	16.52	51941	05/22/2025
100871								
100871	QUALITY ST	936415	CHEVRON OIL	05/12/2025	723.54	723.54	51943	05/22/2025
101216								
101216	HYDROCOR	CI-06012	COMMERCIAL CROSS CONNECTION I	04/30/2025	456.00	456.00	51937	05/22/2025
1001162								
1001162	TOTAL ENE	INV140404	LIFT STATION GENERATOR- LSL	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140448	WWTP GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140449	WELL #3 GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140454	MAIN LIFT STATION- GENERATOR MAI	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140459	WELL #2 GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140461	PORTABLE GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
		INV140467	WELL #1 GENERATOR INSPECTION	05/15/2025	485.00	485.00	51946	05/22/2025
1001209								
1001209	AMAZON CA	111G-3HQR-4CTW	ANGLE GRINDER HANDLE	05/13/2025	88.89	88.89	51928	05/22/2025
		17FL-PL4K-4JP3	GLOVES	05/13/2025	640.80	640.80	51928	05/22/2025
1001304								
1001304	FIRST UNU	June 2025	LTD INSURANCE	05/15/2025	316.76	316.76	Multiple	Multiple
1001335								
1001335	HUMAN RES	17279	BENEFITS CONSULTING	05/19/2025	262.50	262.50	51936	05/22/2025
1001339								
1001339	Summerset	INV9703	MARINA DREDGING	05/01/2025	10,162.07	10,162.07	51945	05/22/2025
1001347								
1001347	Rae-Cor Distr	053600	CUSTODIAL SUPPLIES	05/19/2025	784.46	784.46	51944	05/22/2025
12242								
12242	GA COMPUT	INV-6726	SERVER BACKUP MONTHLY	05/13/2025	517.63	517.63	51952	05/29/2025
20451								
20451	DOOR COU	2025-33000164	WINTER OPERATIONS- SNOWPLOWI	05/21/2025	77.60	77.60	51950	05/29/2025

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
20455								
20455	DOOR COU	2025-28000027	SHERIFF SECURITY SERVICE - 5/17/2	05/19/2025	232.00	232.00	51951	05/29/2025
20512								
20512	EFTPS - ON	PR0524250	PRINT PAPER CHECK TO UPDATE GL	05/29/2025	12,842.85	12,842.85	5302023	05/29/2025
30751								
30751	GREAT-WES	PR0524250	Great West Deferred Comp. DEFERRE	05/29/2025	260.00	260.00	5302024	05/29/2025
41316								
41316	MARCO INC	39267456	GENERAL COPIES	05/21/2025	455.24	455.24	51953	05/29/2025
51407								
51407	NOR-DOOR	051725112333378	MARINA BICYCLE MAINT	05/22/2025	662.32	662.32	51957	05/29/2025
61539								
61539	OFFICE DEP	423799636001	ZONING OFFICE SUPPLIES	05/17/2025	17.71	17.71	51958	05/29/2025
		423839038001	STR ENVELOPES	05/19/2025	94.80	94.80	51958	05/29/2025
71921								
71921	SISTER BAY	30th Anniversay	ANNIVERSARY DINNER	05/29/2025	30.00	30.00	51963	05/29/2025
71999								
71999	SUNSHINE	20212	PAPER SHREDDING	05/16/2025	568.48	568.48	51964	05/29/2025
81988								
81988	WARNER-W	246165	CUSTODIAL SUPPLIES	05/22/2025	124.97	124.97	51966	05/29/2025
99996								
99996	ONE TIME V	STR Overpymt	OVERPAYMENT OF STR LICENSE FEE	05/28/2025	500.00	500.00	51959	05/29/2025
100691								
100691	MIDWEST M	0178152-IN	2" RUBBER GASKETS 10 EA, M-25 GA	05/22/2025	446.14	446.14	51955	05/29/2025
		0178231-IN	ORION ME ANTENNA	05/23/2025	303.75	303.75	51955	05/29/2025
100731								
100731	NCL OF WIS	520034	LAB SUPPLIES	05/19/2025	166.43	166.43	51956	05/29/2025
100781								
100781	ONE TIME V	OVERPAYMENT 30	OVERPAYMENT 3094.07	05/22/2025	214.84	214.84	51960	05/29/2025
		OVERPAYMENT 73	OVERPAYMENT 7301.08	05/22/2025	289.02	289.02	51961	05/29/2025
101056								
101056	USA BLUEB	INV00718568	SAMPLER TUBING	05/22/2025	464.20	464.20	51965	05/29/2025
1001172								
1001172	REINHOLD	47287	SHUTTLE BUS GRAPHICS	05/22/2025	350.00	350.00	51962	05/29/2025
1001288								
1001288	WI SCTF	C.S. 05302025	CHILD SUPPORT - 05/30/25 PAYROLL	05/29/2025	262.61	262.61	51967	05/29/2025
1001320								
1001320	MCMAHON	603714	SPORTS COMPLEX CONCESSION BL	05/16/2025	9,350.90	9,350.90	51954	05/29/2025
		603715	VH DESIGN	05/16/2025	6,331.00	6,331.00	51954	05/29/2025
		603716	PW BLDG	05/16/2025	12.15	12.15	51954	05/29/2025
1001344								
1001344	DOOR COU	23FA62-05302025	05/30/25 PAYROLL WITHHOLDING	05/29/2025	25.00	25.00	51949	05/29/2025
10007								
10007	ACTION APP	3645	2025 MAINTENANCE WORK - JUNE	06/02/2025	2,375.00	2,375.00	51968	06/06/2025
20438								
20438	DEPT OF EM	1253000202507	HEALTH INS. - EMPLOYER AMT	06/06/2025	23,617.96	23,617.96	270	06/06/2025
20450								
20450	DOOR COU	Managed FLPayme	MFL PAYMENT	06/05/2025	.80	.80	51975	06/06/2025
20451								
20451	DOOR COU	2025-33000159	SNOW REMOVAL	05/21/2025	3,430.36	3,430.36	51973	06/06/2025
20455								
20455	DOOR COU	2025-28000029	SHERIFF SECURITY SERVICE - MEMO	06/03/2025	348.00	348.00	51974	06/06/2025
20514								
20514	ERC INC	ERC-0625-1274	EAP BENEFITS - ADMIN	06/01/2025	183.75	183.75	51977	06/06/2025
30701								
30701	FRONTIER	090205-5 Jun 2025	ROLL-OVER LINE	05/25/2025	7.00	7.00	51978	06/06/2025
		June259201590014	PLANT PHONE -W	05/25/2025	229.33	229.33	51978	06/06/2025

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
41322								
41322	MC CLONE	13363	WORK COMP INS - BOARD	06/02/2025	12,584.00	12,584.00	51984	06/06/2025
42107								
42107	LA VINE'S IC	9181	MARINA - ICE	05/31/2025	72.00	72.00	51982	06/06/2025
71919								
71919	STATE OF W	000013889121	FILING FEE	06/06/2025	50.00	50.00	51990	06/06/2025
72997								
72997	MARMIC FIR	D306532	FIRE EXT. MAINT./INSP.- MARINA	05/29/2025	235.80	235.80	51983	06/06/2025
		D306534	FIRE EXT. MAINT./INSP.- PW BLDG	05/29/2025	223.03	223.03	51983	06/06/2025
		D306539	FIRE EXT. MAINT./INSP.- SPORTS COM	05/29/2025	75.76	75.76	51983	06/06/2025
		D306546	ANNUAL INSP./MAINT. - VH/ADMIN/INF	05/29/2025	60.72	60.72	51983	06/06/2025
82350								
82350	WI PUBLIC S	0402302054-00076	MAINTENANCE BLDG	06/05/2025	17,995.23	17,995.23	51992	06/06/2025
		0402302054May25	ELECTRICITY - WATER	05/29/2025	5,685.12	5,685.12	51991	06/06/2025
		5492039619	STREET LIGHTS	05/27/2025	1,436.56	1,436.56	51991	06/06/2025
		5500893277	FIRE STATION	06/03/2025	3,012.21	3,012.21	51991	06/06/2025
99996								
99996	ONE TIME V	JUNE 2025	DPW FURNITURE	06/05/2025	472.40	472.40	51987	06/06/2025
100091								
100091	BADGER ME	80197989	HOSTING SERVICE- W	05/29/2025	113.75	113.75	51970	06/06/2025
100491								
100491	HAWKINS IN	7088117	CHEMICALS - WELL #1 AZONE	06/04/2025	253.40	253.40	51979	06/06/2025
100541								
100541	ITU ABSORB	8541420	WWTP LAUNDRY SERVICE	05/27/2025	104.96	104.96	51981	06/06/2025
100871								
100871	QUALITY ST	1796799	PORTABLE GENERATOR GAS	06/02/2025	1,600.83	1,600.83	51988	06/06/2025
101207								
101207	DOOR COU	502215- 5/31/2025	13165- HEX BRUSH & PIPE TEE- GRIT	05/31/2025	84.89	84.89	51972	06/06/2025
1001199								
1001199	SPECTRUM	171222601052125	PARKS MAINT INTERNET	05/21/2025	150.00	150.00	51989	06/06/2025
		171227201052125	VH INTERNET	05/21/2025	180.00	180.00	51989	06/06/2025
		171227501052125	CABLE TV - MARINA	05/21/2025	401.95	401.95	51989	06/06/2025
1001209								
1001209	AMAZON CA	1WGY-XWWH-9G6	SOCCER NETS	05/27/2025	140.39	140.39	51969	06/06/2025
1001233								
1001233	NEXTIVA IN	40004821386	PHONE - WW PLANT	05/31/2025	396.04	396.04	269	06/06/2025
1001242								
1001242	ZUCCHETTI	33146	LODGICAL SUBSCRIPTION - MARINA	06/01/2025	194.00	194.00	268	06/06/2025
1001249								
1001249	DOOR LAND	18697	VILLAGE PLANTINGS	05/19/2025	5,199.28	5,199.28	51976	06/06/2025
1001265								
1001265	CATER PLU	11810	DOCK MAINTENANCE	05/16/2025	427.67	427.67	51971	06/06/2025
1001320								
1001320	MCMAHON	603732	SPORTS COMPLEX CONCESSION BL	05/27/2025	792.75	792.75	51985	06/06/2025
1001335								
1001335	HUMAN RES	17350	BENEFITS CONSULTING	06/03/2025	75.00	75.00	51980	06/06/2025
1001353								
1001353	NCLED,LLC	1015	PO LIGHT PROJECT	05/28/2025	2,653.09	2,653.09	51986	06/06/2025
99996								
99996	ONE TIME V	June 6 mileage	DPW FURNITURE	06/06/2025	11.20	11.20	51987	06/06/2025
20512								
20512	EFTPS - ON	PR0607250	PRINT PAPER CHECK TO UPDATE GL	06/11/2025	11,759.62	11,759.62	6112022	06/11/2025
30751								
30751	GREAT-WES	PR0607250	Great West Deferred Comp. DEFERRE	06/11/2025	260.00	260.00	6112023	06/11/2025
14309								
14309	ELAN FINAN	May 2025 Statemen	MARINA POBOX RENTAL	06/12/2025	4,596.95	4,596.95	52001	06/12/2025

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Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
17506								
17506	CELLCOM	811296	CELLPHONES- W	06/05/2025	320.80	320.80	51997	06/12/2025
30750								
30750	GOING CO I	123997 6-1-25	VILLAGE RECYCLING	06/01/2025	15,340.74	15,340.74	52004	06/12/2025
		125521 6-1-25	PARKS MAINT TRASH	06/01/2025	389.84	389.84	52004	06/12/2025
		127747 6-1-25	POST OFFICE TRASH	06/01/2025	178.13	178.13	52004	06/12/2025
		325803 6-1-25	RECYCLING - FIRE STATION	06/01/2025	57.03	57.03	52004	06/12/2025
41010								
41010	JERRY'S FL	547	FLOWER BED - POST OFFICE	05/31/2025	868.00	868.00	52006	06/12/2025
41215								
41215	DAVE LIENA	Mileage Fireworks	MILEAGE - FIREWORKS	06/12/2025	408.80	408.80	51998	06/12/2025
41218								
41218	AIRGAS	5516669590	RENTAL FOR ARGON, ACETYLENE AN	05/31/2025	60.96	60.96	51995	06/12/2025
61630								
61630	PIGGLY WIG	6/2/25	MARINA WATER	06/02/2025	62.57	62.57	52008	06/12/2025
61637								
61637	PITNEY BO	3320816448	GENERAL FUND METER RENTAL	06/12/2025	193.77	193.77	52009	06/12/2025
71891								
71891	SECURIAN F	July 2025	LIFE INSURANCE PREMIUMS - JULY	06/12/2025	251.35	251.35	52010	06/12/2025
73003								
73003	VERIZON B	74989265	VILLAGE PHONE - LONG DISTANCE	06/11/2025	.29	.29	271	06/12/2025
100411								
100411	FERRELLGA	5009372174	PROPANE LIBRARY	05/26/2025	2,939.82	2,939.82	52002	06/12/2025
100841								
100841	US POSTAL	PI 106.10.2025	PI BULK MAIL-W	06/10/2025	350.00	350.00	52012	06/12/2025
101126								
101126	WI STATE LA	811709	SLUDGE PFAS TESTING- WW	05/31/2025	790.00	790.00	52014	06/12/2025
101207								
101207	DOOR COU	101760 May 2025	CUSTODIAL SUPPLIES- PARKS	05/31/2025	996.55	996.55	52000	06/12/2025
101216								
101216	HYDROCOR	CI-06549	COMMERCIAL CROSS CONNECTION I	05/30/2025	456.00	456.00	52005	06/12/2025
1001199								
1001199	SPECTRUM	104064501060125	ADMIN INTERNET	06/01/2025	23.70	23.70	52011	06/12/2025
1001209								
1001209	AMAZON CA	1JK1-KXT7-MYP9	WATER DEPTH MEASURE STICK	06/05/2025	44.89	44.89	51996	06/12/2025
1001288								
1001288	WI SCTF	C.S. 06132025	CHILD SUPPORT - 06/13/25 PAYROLL	06/11/2025	262.61	262.61	52013	06/12/2025
1001320								
1001320	MCMAHON	939261	WWTP ASSESSMENT, FEASIBILITY ST	05/30/2025	4,335.00	4,335.00	52007	06/12/2025
1001344								
1001344	DOOR COU	23FA62-06132025	06/13/25 PAYROLL WITHHOLDING	06/11/2025	25.00	25.00	51999	06/12/2025
Grand Totals:					186,111.16	186,111.16		

June 12, 2025
Volodymyr Gmark PD

Report Criteria:

Summary report type printed

Invoice Detail.Input Date = 05/17/2025-06/13/2025

AGENDA ITEM 9

Committee Reports

Click the link below to view the May committee reports:

[https://storage.googleapis.com/juniper-media-library/57/2025/06/June
Committee Reports.pdf](https://storage.googleapis.com/juniper-media-library/57/2025/06/June%20Committee%20Reports.pdf)

AGENDA ITEM 10

Matters to be placed on a future agenda, or referred to a committee, official or employee

AGENDA ITEM 11

Executive Session:

- a. Move to convene into Executive Session pursuant to Wis. Stats §19.85(1)(g) to confer with legal counsel who either orally or in writing will advise the Village Board on strategy to be adopted with respect to current or likely litigation: Alliance Construction Contract
- b. Move to convene into Executive Session pursuant to Wis. Stats §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Village Administrator compensation and benefits
- c. Reconvene into Open Session
- d. Motion for Action, if Appropriate

AGENDA ITEM 12

Adjourn