

1 **PARKS, PROPERTY & STREETS COMMITTEE MINUTES**

2 **MAY 19, 2025**

3 **(Approved Version)**

4
5 **Agenda Item No. 1. Call Meeting to Order and Roll Call:**

6 The May 19, 2025 special meeting of the Parks, Property & Streets Committee was called to order by
7 Committee Chair Louise Howson at 2:30 P.M.

8
9 **Committee Members Present:** Committee Chair Louise Howson and members Denise Bhirdo, Nate Bell,
10 and Jerry Ahrens. Mike Laszkiewicz was absent.

11
12 **Staff Members Present:** Village Administrator Julie Schmelzer, Parks & Streets Director Erik Linczmaier and
13 Clerk Heidi Teich

14
15 **Others Present:** Kurt Harff

16
17 **Agenda Item No. 2. Approval of Agenda**

18 *A motion was made by Bhirdo, seconded by Bell that the Agenda for the May 19, 2025 meeting of the Parks,*
19 *Property & Streets Committee be approved as presented. Motion carried – All ayes.*

20
21 **Agenda Item No. 3. Discussion/Action Items**

22 **a) STH 57 Trail Concerns**

23 The Parks, Property & Streets Committee met on May 5, 2025 to choose and recommend companies for
24 Engineering and Construction Oversight of the proposed State Highway 57 Trail. At that meeting, Stantec
25 Consulting Services was selected, and an applicable recommendation to approve is scheduled to be
26 discussed at the upcoming Village Board meeting on May 20, 2025. In the interim, it was discovered that
27 Stantec Consulting is not eligible to be approved as the Construction Oversight firm, as they were the
28 ones who submitted the application to the Department of Transportation (DOT) for grant funding for the
29 trail.

30
31 *A motion was made by Bell, seconded by Howson to reconsider the motion made at the May 5, 2025*
32 *meeting of the Parks, Property & Streets Committee regarding the choice of an Engineering Firm for the*
33 *State Highway 57 trail construction. Motion carried – all ayes.*

34
35 After a brief discussion in which the members reviewed the bids for engineering services and spoke of
36 the advantages of having the same company handle both components of the construction, the
37 committee settled on Robert E. Lee for their choice of both engineering and construction services.

38
39 *A motion was made by Bhirdo, seconded by Ahrens to recommend to the Village Board of Trustees the*
40 *award of bid for the engineering component of the State Highway 57 trail to Robert E. Lee & Associates.*
41 *Motion carried – all ayes.*

42
43 *A motion was made by Howson, seconded by Bell to recommend to the Village Board of Trustees the*
44 *award of bid for the construction component of the State Highway 57 trail to Robert E. Lee & Associates.*
45 *Motion carried – all ayes.*

46
47 **Agenda Item. No. 4. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or**
48 **Employee:**

1 It was the consensus of the committee that the following items be addressed at a future meeting of the
2 Parks, Property & Streets Committee:

- 3 • A referral will be made to the Village Board of Trustees to award the engineering and
4 construction bids for the State Highway 57 trail to Robert E. Lee and Associates

5
6 **Agenda Item No. 9. Next Meeting**

7 The next meeting of the Parks, Property & Streets Committee has been scheduled for **1:00 P.M.** on
8 Monday, June 2, 2025.

9
10 A special meeting of the Parks, Property & Streets Committee will take place on Monday, June 16, 2025
11 at 1:00 PM to conduct a walking tour of the Waterfront Park. The meeting will be called to order at the
12 gazebo and proceed from there.

13
14 **Agenda Item No. 10. Adjourn**

15 *At 2:42 P.M. a motion was made by Bhirdo, seconded by Ahrens to adjourn the May 19, 2025 meeting of*
16 *the Parks, Property & Streets Committee. Motion carried – All ayes.*

17
18 Respectfully submitted,



19 Heidi Teich, Village Clerk