



PLAN COMMISSION MEETING AGENDA

TUESDAY, APRIL 22, 2025 AT 5:30 P.M.

Sister Bay-Liberty Grove Fire Station – 2258 Mill Rd., Sister Bay, WI – Large Meeting Room

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=9706363858>

Meeting ID: 443 990 1723 Passcode: 304078

To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes' or watch the meeting video online.

AGENDA

1. Call to Order & Roll Call
2. Approval of Agenda [pg. 1](#)
3. Approval of March 25, 2025, Meeting Minutes [pgs. 3-9](#)
4. Comments, Correspondence and Concerns from the Public
5. Discussion/Action Items:
 - (a) Development Agreement; 11 Unit Hotel with Manager's Unit; Chalet Lane; Hoffman Family's Investment Properties, LLC (Richard & Jeannie Hoffman) [pgs. 12-47](#)
 - (b) Change of Use & Architectural Review; Waterfront Museum; 10697 N Bay Shore Dr. (Village Boathouse); Sister Bay Historical Society [pgs. 49-50](#)
 - (c) Courtesy Review; Residential Condominium; Off Highway 57; Alliance Constr. & Nicholas Deviley [pgs. 52-53](#)
 - (d) Draft Request for Proposals; Housing Development & Park; Northwoods Drive & Ava Hope Ct.; Village of Sister Bay [pgs. 55-61](#)
 - (e) Draft Text Amendment & Rezone Petition; R-4 Zoning; Former Wiltse Property & Former Logerquist Farm; Village of Sister Bay [pgs. 63-67](#)
 - (f) Draft Text Amendments; Ch. 66; Dark Sky Lighting [pg. 69](#)
6. Quarterly Permit Report [pg. 71](#)
7. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
8. Next Meeting
 - Regular Monthly Meeting; May 27, 2025, at 5:30 P.M.; Large Meeting Room, Sister Bay-Liberty Grove Fire Station
9. Adjournment

Public Notice

For questions regarding the above agenda items or to review the related files contact Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. To submit letters in support or opposition of an agenda item that is *not* part of a public hearing, email info@sisterbaywi.gov by 4:00 pm the day before the meeting; letters regarding a public hearing must be received by 4:00 pm the Thursday before the hearing. It is possible that members of, or quorum of, other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Village Administration Office at 920.854.4118 or in writing to: Village Administration Building, 2383 Maple Dr., PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are typically available online and can also be viewed at the Village Administration Office 8 am – 4 pm Monday through Thursday, except holidays.

The Village of Sister Bay is an Equal Opportunity Provider & Employer

POSTED DATE/SIGNATURE _____