



MARINA COMMITTEE MEETING AGENDA

Wednesday April 16, 2025 at 4:00 P.M.

This meeting will be held via ZOOM Video Conferencing. To access the meeting, click below:

<https://zoom.us/j/3597569647?pwd=D1ZJwd6S8ft4i6gu1Nplkia2sdJwab.1&omn=91871029746>

Meeting ID: 359 756 9647

Password: 10733

To connect by telephone, please dial

1-305-224-1968 - Meeting ID 359 756 9647#

Deviations from the agenda order shown may occur.

1	Trustee - Vacant		2	Louise Howson	
3	Patrice Champeau		4	Pat Duffy - Resident	
5	Kevin Grant – Citizen			<i>Marina Manager – David Lienau</i>	
	<i>Julie Schmelzer – Village Administrator</i>			<i>Asst. Marina Manager- Sam Jordan</i>	

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – March 20, 2025
4. Comments and Correspondence
5. Discussion/Action Items:
 - a. Boathouse Project
 - b. Water Level & Dredging
 - c. Construction Projects
 - d. Parking Space Stenciling
 - e. Internet & Camera Connection – Parking Lot
 - f. Review of Financials
6. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
7. Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above can be directed to Village Administrator, Julie Schmelzer. Email julie.schmelzer@sisterbaywi.gov. It is possible that members of, and possibly a quorum of members, of other governmental bodies of the municipality may attend the meeting to gather information; no action will be taken by any governmental body other than the governmental body specifically referred to in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. Monday – Thursday, 8 a.m. to 12:00 p.m. on Friday).

The Village of Sister Bay is an Equal Opportunity Provider.

POSTED DATE/SIGNATURE _____

MARINA COMMITTEE MEETING MINUTES

Thursday March 20, 2025

(Approval Pending)

Agenda Item No. 1. The March 20, 2025 meeting of the Marina Committee was called to order by Howson at 4:00 P.M. A motion was made by Duffy, seconded by Grant to make Howson interim chair due to Werner's absence. Motion carried – All ayes.

Present: Louise Howson, Pat Duffy, and Kevin Grant

Staff: Marina Manager Dave Lienau, Assistant Manager Sam Jordan

Others: Terry Wolf, John Lijewski, Nicholas Dokolas, Marley Inksetter, Thor Johnson, Merih Bayirli

Agenda Item No. 2. Approval of the Agenda

A motion was made by Grant, seconded by Duffy that the Agenda for the March 20th, 2025 meeting of the Marina Committee be approved as presented. Motion carried – All ayes.

Agenda Item No. 3. Approval of the Minutes

A motion was made by Duffy seconded by Grant that the minutes of the February 19th, 2025 meeting of the Marina Committee be approved by the committee. Motion carried – All ayes.

Agenda Item No. 4. Comments, correspondence, and concerns from the public

No correspondence was received for this meeting. Howson asked if anyone would like to make a public comment, and no one responded.

Agenda Item No. 5. Discussion/Action Items

a) Boathouse Project

Howson requested further information on the Marina Club and the intended use of the second floor of the boathouse. Lijewski noted that the Shadow preservation group of the Sister Bay Historical Society intends to work with an architect to establish a clear development plan of both floors of the boathouse once they have received confirmation from the village that their intended plans are viable. Grant recalled the committee's discussion during the last meeting and noted that the committee requested a clear and established plan and intended use from the group before giving any permission. Grant noted that the objective of himself as a committee member is to ensure that the boathouse finds better use for the village than its previous use as revenue-producing rental property. Lijewski inquired if the committee seeks to retain the boathouse as a summer rental property. Grant noted that this was the committee's initial intention, but this has changed since the group has offered alternative plans in which they would use both floors. Grant and Duffy both voiced hesitations to give the group any permission without seeing clear and distinct plans that highlight the intended use of the second floor and how the group intends to recoup some of the marina's lost revenue from the rental

1 operation. Lijewski stated that he will return to the Shadow group and address these concerns.

2
3 **b) Astronomy Tours**

4
5 Dokolas requested committee approval for Sister Bay Boat Tours to continue offering the night-
6 time, dark sky boat tours around two to three times a month.

7
8 *A motion was made by Grant, seconded by Duffy to allow a marina commercial vendor, Sister Bay Boat*
9 *Tours, to continue offering evening and nighttime cruises throughout the 2025 boating season. Motion*
10 *carried - All ayes.*

11
12 **c) Review of Financials**

13
14 Lienau noted that the marina's year-to-date total revenue is at about \$547,000, which is on par
15 with last year's number of \$535,000. Lienau noted that these numbers should be similar given
16 that the slip rates are the same as last year. Lienau noted that the line item "Transfer to Capital
17 Projects" shows a figure of \$550,000 being taken out of this year's operating budget. Lienau
18 followed that this number is not properly accounted and is why the bottom line currently
19 shows the marina operating in 2025 at a deficit. Duffy inquired as to why the "Auditing &
20 Consulting" line item is notably over what is budgeted. Lienau replied that he will add this to
21 the list of things to speak with the finance director about. Lienau also noted that many of the
22 financial reports during these first few months of the year are being constantly adjusted due to
23 the audit that is still in progress.

24
25 *A motion was made by Howson, seconded by Duffy to acknowledge the monthly financials as presented.*
26 *Motion carried - All ayes.*

27
28 **d) Dredging Permit**

29
30 Lienau summarized the status of the maintenance dredging permit, noting that the permit
31 application has been received by the DNR and that the marina is awaiting the permit to be
32 given. Howson inquired how long the dredging project will take once the permit is received, to
33 which Lienau responded that it will only take a couple days. Grant questioned what the marina
34 staff will do if maintenance dredging is not done. Lienau estimated that the marina has nearly a
35 hundred reservations that could potentially need to be relocated in the marina if maintenance
36 dredging cannot be done.

37
38 **e) Construction Projects**

39
40 Lienau summarized the several dock rebuilding and refacing projects happening throughout
41 the marina including C Dock main pier, D Dock main floating pier and B Dock finger piers.

42
43 **Agenda Item No.6 Executive Session**

44
45 **a) Consider a motion to convene into Executive Session pursuant to Wisconsin State Statutes**
46 **19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of**
47 **public funds, or conducting other specified public business, whenever competitive or**
48 **bargaining reasons require a closed session, more particularly marina vendor contracts.**

At 4:31 P.M., a motion was made by Grant, seconded by Duffy to convene into Executive Session pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more particularly marina vendor contracts.

A roll call vote was taken on the motion, and the members voted in the following fashion:

Howson – aye; Grant – aye; Duffy – aye

Motion carried.

b) Motion to reconvene into Open Session

At 4:46 P.M. a motion was made by Howson, seconded by Grant to reconvene into an open session. A roll call vote was taken and the members voted in the following fashion:

Howson – aye; Grant – aye; Duffy – aye

Motion carried.

c) Motion for Action, if Appropriate

No motion was made as a result of the closed session.

Agenda Item No. 7. Matters to be placed on a future agenda or referred to a committee, official, or employee

It was the consensus of the committee that that following items be included on a future marina committee meeting agenda:

- Update on maintenance dredging
- Updated monthly financials and specific line items in need of correction

The next meeting of the Marina Committee is scheduled for April 16th, 2025 at 4:00 P.M. via virtual Zoom meeting.

Adjournment: A motion was made by Grant, seconded by Duffy to adjourn the March 20th, 2025 meeting of the Marina Committee at 4:50PM. Motion carried – All ayes.

Respectfully submitted,



Samuel Jordan

Assistant Marina Manager

From: John Blossom <johnb@oldsailorshome.com>

Sent: Saturday, March 22, 2025 9:22 AM

To: Heidi Teich <heidi.teich@sisterbaywi.gov>

Subject: Waterfront Museum

I should have included more information for the Marina Committee as we asked for approval of the project with Phase One including rehabbing the entire building and use of the second floor at a later date as Phase Two requiring approval of the Marina Committee. The summary I should have included follows...

The Sister Bay Waterfront Museum will be located on the waterfront of Sister Bay, mid-way along the Sister Bay boardwalk that runs along the waterfront...from the picnic area at the south end of Waterfront Park through the Sister Bay Municipal Marina and ending at Marina Park on the north. The boathouse will be restored to modern standards but will remain historic as one of very few boathouses left along the shore.

The Museum will be of interest to local citizens as a memorialization of our history and to visitors as an educational center. We plan to encourage boating safety programs along with presentations about our waterfront history. We expect the Sister Bay Waterfront Boardwalk to be enhanced by the restored boathouse and our interesting exhibits. The Museum will draw more walkers and provide a midway break in walking along the waterfront boardwalk.

Joint programs focusing on Sister Bay history will be offered in conjunction with the Sister Bay Historical Society at the Society's "Corner of the Past" and with programs presented on the waterfront at the Museum.

The Waterfront Museum project has generated substantial capital even before our fund drive begins. Twenty-one Founding Donors have provided over \$250,000 seed capital to date and we have approximately \$190,000 in capital funds in addition to ownership of SHADOW, our primary exhibit. We plan to launch the full campaign for donations shortly after final architect plans are completed.

We have created "Sister Bay MARINA CLUB" as our fund raising entity. Founding Members of the Marina Club have been an important source of pre-campaign donations. As "Sponsoring Organization" Sister Bay Historical Society (a 501(c)(3) organization) provides our donors the advantages of tax favored donations.

New Founding Members and general memberships will provide capital funds and ongoing dues revenue to support annual operating costs of the Museum. The Marina Club will draw persons who care about history and those general memberships of the public who enjoy boating for fun events. The Marina Club will host multiple events at the Museum, Waterfront Park, and Marina Park during the boating season to reward donor members and attract new memberships.

A website has been established to provide information about our project and encourage persons to support our work. The website can be found at

www.sisterbaymarinaclub.org.

We encourage you going to the website to experience the vitality of our project. The website displays properly on all media - iPhones, iPad, Laptop and other computers.

John Blossom

Marina Committee Meeting April 15 - Agenda Item 5. a

From John Blossom <johnb@oldsailorshome.com>

Date Fri 4/11/2025 9:36 AM

To Dave Lienau <marinamanager@sisterbaywi.gov>; Heidi Teich <heidi.teich@sisterbaywi.gov>

 2 attachments (2 MB)

Preliminary Boathouse Plans - 4-9-25.pdf; Village of SB - Village Facility Rental Agreement.pdf;



We request your approval of Sister Bay Historical Society's rehabilitation of the boathouse and use of the facility as Sister Bay Waterfront Museum. With your approval we will present our plans to the Planning Committee and the Village Board for implementation of an operating agreement.

What was at one time referred to as "Shadow Preservation Group" of Sister Bay Historical Society has taken a more extensive and more broad mission than its initial cause. This Project is known as "Sister Bay Waterfront Museum" as established by formal resolution of the Board of Sister Bay Historical Society.

Sister Bay Waterfront Museum will serve citizens of Sister Bay and visitors as a place where the history of Sister Bay's waterfront is preserved and presented for public education and enjoyment. The Shadow boat will be a feature among multiple ways our history is presented. Video presentations, waterfront artifacts, and story boards will highlight the impact of the Sister Bay waterfront on local commerce, development of tourism, and the Village's culture.

We plan to invest more than \$300,000 in rehabilitation of the existing boathouse. The attached design has been prepared by Marc Isaksen, our architect. As we receive formal approval steps in this project, complete architectural plans will be finished, bidding process initiated, proposals received, and construction started.

We request approval of our rehabilitation of the complete building and our use of both the first floor and the second floor of the rehabilitated building. We will be responsible for utilities, maintenance, insurance, furnishings, etc. for the first floor and the second floor.

The first floor will function as the primary museum with scheduled hours to be open to the public. The second floor will allow additional display of waterfront artifacts and history. A portion of the second floor space will be available for public use for small meetings and gatherings in a manner similar to the Village Facility Rental Agreement for Village Hall (see attached).

We will manage the building rental process and give priority for rental reservations to Municipal Marina slip holders and to members of Sister Bay MARINA CLUB (whose donations and annual dues will fund the project) but the facility will be available for rental by the general public.

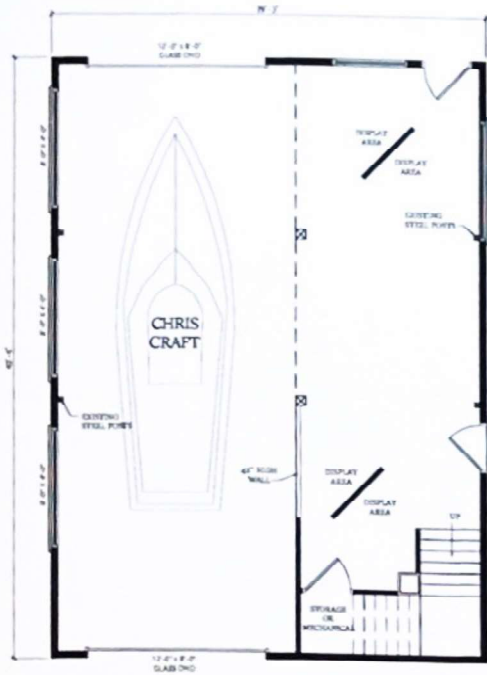
In last month's Marina Committee meeting there was discussion of how this use would "recoup some of the marina's lost revenue from the rental operation". Investment of more than \$300,000 by our group will result in no Village/Marina cost for rehabilitation and furnishing the building. The Marina and the Village will have a valuable asset for the waterfront and for historic preservation of the history of the Sister Bay Waterfront with no investment and no operating cost.

We ask that you approve the Sister Bay Historical Society/Waterfront Museum plan to develop Sister Bay Waterfront Museum and to rehabilitate the boathouse using both floors as the museum with rental opportunity of a portion of the second floor by Municipal Marina slip holders, Sister Bay MARINA CLUB members, and the general public.

John Blossom - Committee Chair

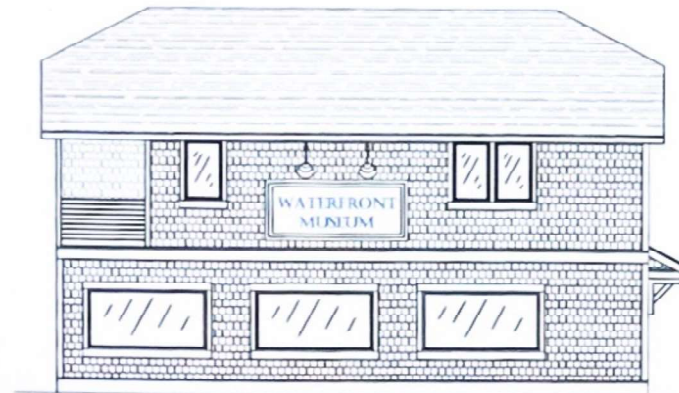
Sister Bay Waterfront Museum

Sister Bay MARINA CLUB



FLOOR PLAN - 'B'

MECHANICAL SPACE
TO BE MOVED TO
SECOND FLOOR



SOUTH ELEVATION

SCALE 1/4" = 1'-0"



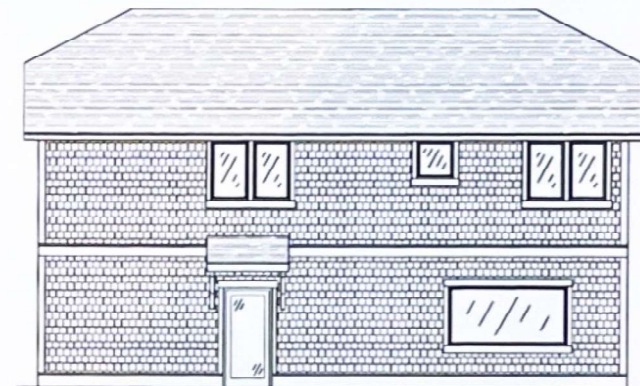
WEST ELEVATION

SCALE 1/4" = 1'-0"



EAST ELEVATION

SCALE 1/4" = 1'-0"



NORTH ELEVATION

SCALE 1/4" = 1'-0"

MARC ISAKSEN DESIGN, L.L.C.
3000 EGG HANSEN RD. SUITE 104
STEVENS BAY WISCONSIN 54785
PHONE: 715.233.2400
FAX: 715.233.2403



REV	DATE	DESCRIPTION

DESIGNED BY: MAM
CHECKED BY: MAM

SISTER BAY BOATHOUSE
PRELIMINARY PLANS
SISTER BAY
WISCONSIN

DATE: 04/08/25
PROJECT NO: 25-107



SHEET NO: **A1**
SHEET SIZE: 36" x 48"



VILLAGE OF SISTER BAY
Village Facility Rental Agreement

VILLAGE HALL – 10693 N Bay Shore Dr

Applicant/Organization Name: _____

Address: _____

Phone: _____ **Email:** _____

Date(s) Requested: _____ **Time(s) Requested:** _____

Type of Event: _____

Security Deposit*: \$500

Use Fee:** \$30/hr. or \$200/day

**Security deposits for one-time use are HELD and returned after the event and facility is inspected to be free of damage/debris. Security deposits for continuous user groups are deposited into a Trust Account and returned when the term of use has concluded, as requested by the renter.*

***Non-profit organizations may be subject to alternate fees based on continuing use throughout the year.*

Hours: Access to facility is available beginning at 7:00 AM and activities are to be concluded by 10:00 PM. Access is via a security code provided by the Clerk. Please lock any doors unlocked during your event prior to departure.

Decorations: Renter may not permanently affix any object by nailing, screwing or bolting or other means that will damage the building or its components in any way. Tape or other means, when no removal problem is created, is acceptable. No painting, staining, plastering, or wall, ceiling or window alterations is allowed.

Alcohol: Alcohol is strictly prohibited from being sold during your event, except in the case where an eligible organization has obtained the proper license from the Village Clerk. A licensed operator must be on premise at all times that alcohol is being served or sold.

Cleaning: Please clean up after your event by wiping down tables, sweeping floors, cleaning countertops, and wiping out the microwave, stove and refrigerator if spills occur. A limited number of cleaning rags are available, and if used, should be left in the sink for staff to pick up. You are welcome, and encouraged, to bring your own towels. All garbage must be taken with you when you leave. Security deposits will not be returned if the facility requires additional cleaning by maintenance staff.

Parking: Parking shall be only in lawful, authorized parking areas provided in the Village. Vehicles may not be parked on lawns or in the marked Post Office only parking spaces, regardless of day or time of day.

Audio/Video Equipment: The Village Hall is not currently equipped with A/V equipment. Applicant is free to bring in their own equipment if necessary. Amplified sound is not permitted outside of the building. All noise generated during the activity/event must remain within allowable limits as set by the Village Municipal Code.

Liability Insurance: "For profit" events held at Village facilities are obligated to provide, prior to their use of the facility, a Certificate of Liability Insurance in the minimum amount of \$1,000,000 naming the Village of Sister Bay as certificate holder.

Damages: Damages caused to the facility, building, or park grounds will be billed at 125% of the total cost of repair.

Cancellation: The Village of Sister Bay reserves the right to cancel a reservation if the Village requires use of the facility, in which case the security deposit and use fee will be refunded. Cancellations made by the applicant at least 48 hours in advance may receive a refund.

IN THE EVENT OF AN EMERGENCY, dial 911.

Any group who fails to follow these regulations may be prohibited from use of Village facilities in the future.

I acknowledge that I have read and agree to the aforementioned regulations.

Applicant signature: _____ Date: _____



Received by: _____ Date Approved: _____

Use Fee Collected: _____ Sec. Dep. Check #: _____

Facility Inspection: _____

Sec. Dep. Return Date: _____

ARMY CORPS OF ENGINEERS WEEKLY GREAT LAKES WATER LEVEL UPDATE

Apr 04, 2025

WEATHER CONDITIONS

Last week, the Great Lakes Region experienced both low and high temperature extremes as multiple Colorado storms passed through. These storms were responsible for unusually high precipitation accumulation last weekend. Northern Michigan recorded between 2 and 5 inches of precipitation, much of it falling as freezing rain. The lower half of Michigan, northern Indiana, Ohio, and New York all received about 1 inch of precipitation over the past weekend. An additional 2 to 3 inches of precipitation fell across southeast Michigan on Wednesday, causing minor flooding in low lying areas. Less precipitation is projected for next week, with a maximum of 1 inch forecasted for the Lake Erie region over the weekend. Early next week, temperatures are projected to be much lower than normal for this time of year.

LAKE LEVEL CONDITIONS

April 4th water levels for Lakes Michigan-Huron, St. Clair, Erie, and Ontario are forecasted to be 6, 8, 10, and 10 inches higher than March 4th levels, respectively. Lake Superior's water level will remain the same. All lake levels are projected to be 3 to 7 inches below last water levels from a year ago. Lakes Superior, Michigan-Huron, and Ontario are forecasted to be 7, 6, and 7 inches below their long-term averages, respectively, while Lakes St. Clair and Erie levels are projected to be 2 inches above their long-term averages. Over the next month, Lakes Superior, Michigan-Huron, St. Clair, Erie, and Ontario levels are all forecasted to rise by 3, 3, 2, 4, and 8 inches, respectively, due to snowmelt and, runoff, and seasonal precipitation.

FORECASTED MONTHLY OUTFLOWS/CHANNEL CONDITIONS

Lake Superior's outflow into the St. Marys River is expected to be below average for April. Lake Michigan-Huron's outflow through the St. Clair River and Lake Erie's outflow through the Niagara River are projected to be above average for April. Lake St. Clair's outflow through the Detroit River and Lake Ontario's outflow from the St. Lawrence River are forecasted to be near average in April.

ALERTS

Water levels shown are still-water surface elevations over the entire lake surface. Water levels at specific locations may differ due to meteorological influences. Official records are based on monthly average water levels and not daily water levels. Great Lakes, connecting channels, and St. Lawrence River users should keep informed of current conditions before undertaking any activities affected by changing water levels. Mariners should use navigation charts and refer to current water level readings. Find ice information at National Ice Center's [website](#).

	SUPERIOR	MICH-HURON	ST. CLAIR	ERIE	ONTARIO
Forecasted Water Level for Apr 4, 2025 (feet)	600.66	578.25	574.54	571.85	245.08
Chart Datum (feet)	601.10	577.50	572.30	569.20	243.30
Difference from chart datum (inches)	-5	+9	+27	+32	+21
Difference from average water level for Mar 4, 2025 (inches*)	0	+6	+8	+10	+10
Difference from average water level for Apr 4, 2024 (inches*)	-6	-7	-5	-7	-3
Difference from long-term monthly average of Apr (inches)	-7	-6	+2	+2	-7
Difference from highest monthly average of record for Apr (inches)	-24	-41	-31	-30	-37
Year of highest recorded monthly mean	1986	2020	2020	2020	1973
Difference from lowest monthly average of record for Apr (inches)	+14	+25	+31	+36	+26
Year of lowest recorded monthly mean	1926	1964	1926	1934	1935
Projected net change in levels by May 4, 2025 (inches)	+3	+3	+2	+4	+8

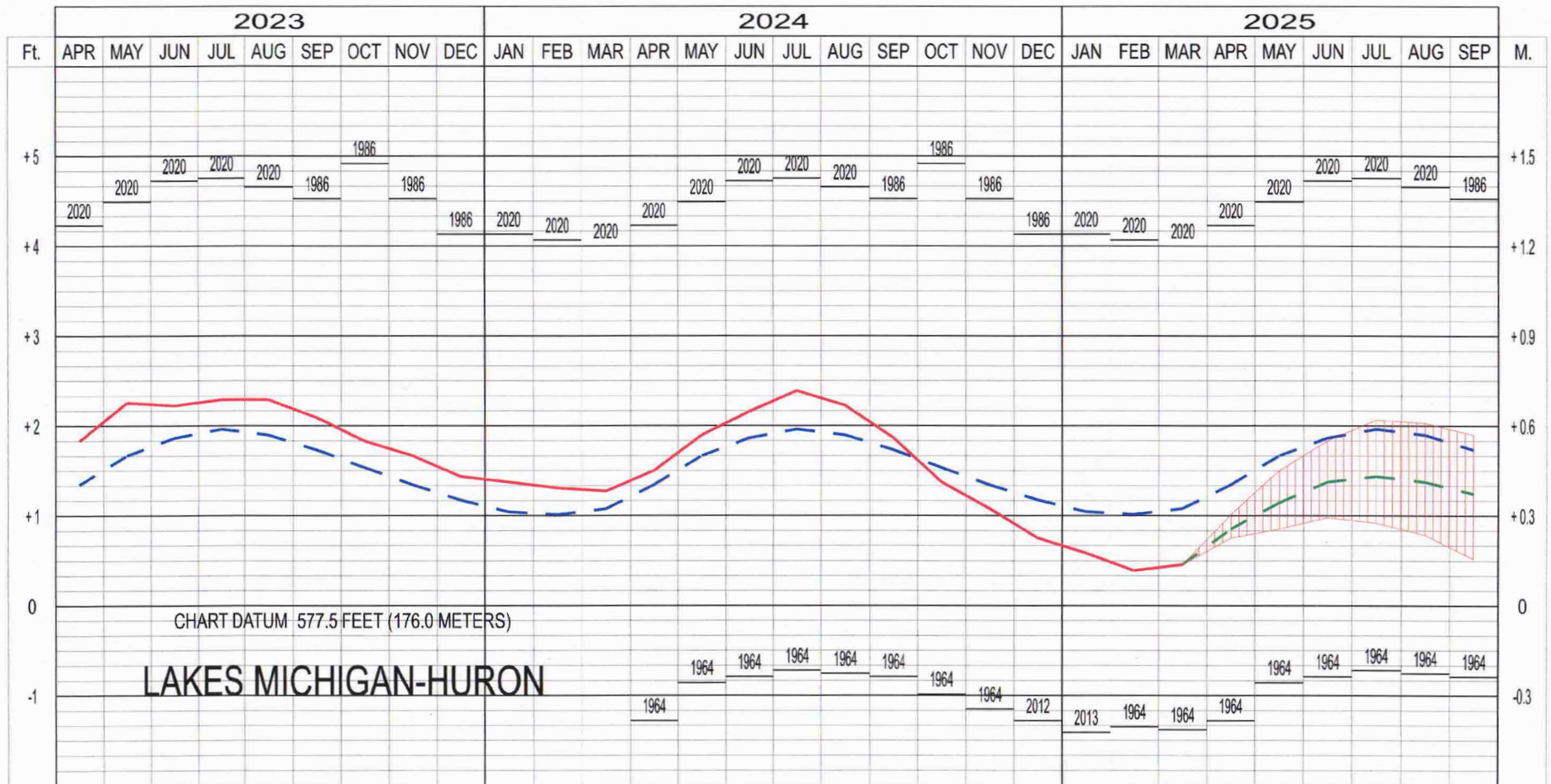
ALL DATA SHOWN IN THIS SUMMARY ARE REFERENCED TO IGLD 1985
 *VALUES FOR SPECIFIC DAY ARE BASED ON 3-DAY DAILY AVERAGE AROUND SPECIFIED DATE
 LONG TERM AVERAGE PERIOD OF RECORD, 1918-2023

FORECASTED INFORMATION PROVIDED BY
 Department of the Army
 Detroit District, Corps of Engineers
 Detroit District Home
 1-888-694-8313 ext. 1

RECORDED DATA (1918 – present)
 provided by
[NOAA Center for Operational Oceanic Products](#)
 and Services

FOR MORE INFORMATION VISIT
[Detroit District Great Lakes Homepage](#)
[International Joint Commission](#)
[Great Lakes Information Network](#)

LAKES MICHIGAN-HURON WATER LEVELS - APRIL 2025



LEGEND

LAKE LEVELS

RECORDED

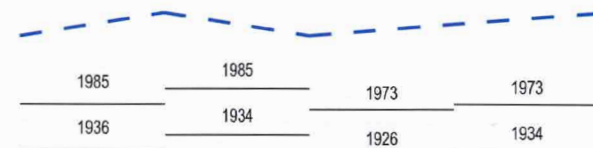
PROJECTED



AVERAGE **

MAXIMUM **

MINIMUM **



** Average, Maximum and Minimum for period 1918-2023



Enter query here...

13

Scope: GLERL Search

NOAA - Great Lakes Environmental Research Laboratory

Home Quick Links About Us Research Data & Products Publications Education

The Great Lakes Water Level Dashboard



Long-term Record

Master Gauge

Additional Data Options

☐ Superior ☒ Michigan-Huron ☐ St. Clair ☐ Erie ☐ Ontario

Start Year: 2020

End Year: 2025

Update

Units: Imperial

Lakes Michigan and Huron Water Levels



- Long-term average (1918-last year)
- Lake-wide average
- Lake-wide
- Current coordinated 0-6 month out forecasts - Upper
- Current coordinated 0-6 month out forecasts - Lower

See Additional Data Options menu and [Data Information](#) page for more detailed data descriptions, options, and sources.

Water levels are referenced to the International Great Lakes Datum (1985). For more information, visit the Great Lakes Coordinating Committee website [here](#).

General Information & Media Inquiries:

oar.glerl.www@noaa.gov
(734) 741-2235

Data Inquiries:

oar.glerl.data@noaa.gov



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Office of Oceanic and Atmospheric Research (OAR)



VILLAGE OF SISTER BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

14

MARINA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
690-42800-000-000 AMORTIZATION OF PREMIUM	.00	.00	2,803.00	(2,803.00)	.00
	.00	.00	2,803.00	(2,803.00)	.00
690-46371-000-000 SEASONAL SLIP FEES	23,189.26	442,625.57	467,851.00	(25,225.43)	94.61
690-46372-000-000 DAILY DOCKING/TRANSIENT FEES	3,907.55	188,719.43	278,500.00	(89,780.57)	67.76
690-46373-000-000 LAUNCH FEES	.00	.00	19,000.00	(19,000.00)	.00
690-46375-000-000 PUMP OUT SERVICES	.00	.00	2,350.00	(2,350.00)	.00
690-46376-000-000 COMMERCIAL DOCKING	.00	.00	144,244.00	(144,244.00)	.00
690-46377-000-000 DISCOUNTED SALES	.00	.00	(1,000.00)	1,000.00	.00
690-46380-000-000 LAUNDRY NON-TAXABLE	.00	.00	500.00	(500.00)	.00
690-46381-000-000 PRODUCT SALES	.00	.00	8,000.00	(8,000.00)	.00
690-46383-000-000 NON TAXABLE PRODUCT SALES	.00	.00	500.00	(500.00)	.00
	27,096.81	631,345.00	919,945.00	(288,600.00)	68.63
690-48110-000-000 INTEREST ON INVESTMENTS	.00	15,505.05	33,673.60	(18,168.55)	46.05
690-48995-000-000 MISC OTHER REVENUE	54.20	233.13	300.00	(66.87)	77.71
TOTAL SOURCE 48	54.20	15,738.18	33,973.60	(18,235.42)	46.32
TOTAL FUND REVENUE	27,151.01	647,083.18	956,721.60	(309,638.42)	67.64

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

15

MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53540-111-000	FULL-TIME WAGES	.00	27,941.88	123,531.00	95,589.12	22.62
690-53540-111-051	FULL-TIME WAGES FACILITIES	.00	562.19	9,570.00	9,007.81	5.87
690-53540-111-920	FULL-TIME WAGES ADMIN	.00	503.91	21,191.00	20,687.09	2.38
690-53540-114-000	UNWORKED WAGES	.00	3,046.32	.00	(3,046.32)	.00
690-53540-121-000	PART-TIME WAGES	.00	.00	72,094.00	72,094.00	.00
690-53540-122-000	PART-TIME OVERTIME WAGES	.00	.00	10,200.00	10,200.00	.00
690-53540-123-000	BONUSES, DOCKMASTERS	.00	.00	3,050.00	3,050.00	.00
690-53540-131-000	RETIREMENT	.00	2,228.52	10,745.00	8,516.48	20.74
690-53540-132-000	SOCIAL SECURITY	.00	2,519.38	18,379.00	15,859.62	13.71
690-53540-133-000	INSURANCE, MEDICAL	.00	4,302.61	19,158.00	14,855.39	22.46
690-53540-134-000	INSURANCE, DENTAL	.00	180.03	915.00	734.97	19.68
690-53540-135-000	INSURANCE, GROUP LIFE	.00	1.54	57.00	55.46	2.70
690-53540-136-000	INSURANCE, DISABILITY	.00	145.00	605.00	460.00	23.97
690-53540-137-000	HSA BENEFITS EXPENSE	.00	2,229.86	6,058.00	3,828.14	36.81
690-53540-138-000	EAP BENEFITS EXPENSE	11.48	45.92	166.00	120.08	27.66
690-53540-140-000	VISION BENEFITS	.00	21.81	121.00	99.19	18.02
690-53540-141-000	UNIFORM ALLOWANCE	.00	.00	2,000.00	2,000.00	.00
690-53540-142-000	RECRUITMENT/TESTING/PHYSICALS	.00	.00	500.00	500.00	.00
690-53540-143-000	RECOGNITION	.00	.00	700.00	700.00	.00
690-53540-144-000	MILEAGE	.00	165.40	400.00	234.60	41.35
690-53540-145-000	EXPENSE ALLOWANCE	.00	.00	200.00	200.00	.00
PERSONNEL		11.48	43,894.37	299,640.00	255,745.63	14.65
690-53540-201-000	ELECTRIC/GAS	2,063.89	6,544.19	24,000.00	17,455.81	27.27
690-53540-202-000	WATER/SEWER/STORM	.00	(4,726.05)	10,000.00	14,726.05	(47.26)
690-53540-203-000	TELEPHONE	63.24	259.12	1,260.00	1,000.88	20.57
690-53540-204-000	CELL PHONE	.00	211.71	275.00	63.29	76.99
690-53540-205-000	INTERNET	319.96	1,402.57	4,500.00	3,097.43	31.17
690-53540-206-000	TELEVISION	81.99	239.46	850.00	610.54	28.17
690-53540-207-000	RECYCLING	.00	283.21	1,000.00	716.79	28.32
690-53540-208-000	GARBAGE	.00	803.99	5,000.00	4,196.01	16.08
690-53540-209-000	LEGAL	.00	472.00	500.00	28.00	94.40
690-53540-210-000	AUDITING & CONSULTING	.00	6,533.54	2,750.00	(3,783.54)	237.58
690-53540-211-000	WEED CONTROL	.00	195.00	3,500.00	3,305.00	5.57
690-53540-214-000	HOLDING TANK EXPENSE	.00	.00	200.00	200.00	.00
CONTRACTUAL SERVICES		2,529.08	12,218.74	53,835.00	41,616.26	22.70

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

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MARINA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53540-301-000 VEHICLE & EQUIPMENT GAS, OIL,	.00	.00	250.00	250.00	.00
690-53540-303-000 EQUIPMENT RENTAL	.00	2.59	350.00	347.41	.74
690-53540-310-000 COMPUTER SOFTWARE MAINTENANCE	481.73	3,406.06	13,200.00	9,793.94	25.80
690-53540-311-000 WEBSITE	.00	.00	1,000.00	1,000.00	.00
690-53540-312-000 IT SUPPORT	1,000.00	1,000.00	4,000.00	3,000.00	25.00
690-53540-321-000 OFFICE SUPPLIES	.00	65.04	1,000.00	934.96	6.50
690-53540-322-000 POSTAGE	.00	27.19	300.00	272.81	9.06
690-53540-324-000 PRINTING/COPYING	122.22	387.25	2,750.00	2,362.75	14.08
690-53540-325-000 ADVERTISING & PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.00
690-53540-331-000 MEMBERSHIP DUES	.00	300.00	850.00	550.00	35.29
690-53540-332-000 EDUCATION/TRAINING	.00	4,337.59	7,500.00	3,162.41	57.83
690-53540-351-000 MEDICAL/SAFETY SUPPLIES	.00	.00	1,500.00	1,500.00	.00
690-53540-352-000 MINOR EQUIPMENT AND TOOLS	.00	2,350.00	10,000.00	7,650.00	23.50
690-53540-353-000 GENERAL SUPPLIES	.00	.00	4,000.00	4,000.00	.00
690-53540-354-000 SUPPLIES FOR RESALE	.00	.00	3,500.00	3,500.00	.00
690-53540-357-000 EVENT COSTS	.00	2,200.30	2,000.00	(200.30)	110.02
690-53540-362-000 GROUNDS MAINTENANCE	.00	.00	3,500.00	3,500.00	.00
690-53540-366-000 BUILDING MAINTENANCE	.00	293.19	16,500.00	16,206.81	1.78
690-53540-368-000 DOCK MAINTENANCE	.00	21,348.60	125,000.00	103,651.40	17.08
690-53540-369-000 EQUIPMENT MAINTENANCE	.00	.00	1,950.00	1,950.00	.00
690-53540-392-000 MISCELLANEOUS	.00	.00	100.00	100.00	.00
SUPPLIES AND EXPENSE	1,603.95	35,717.81	201,250.00	165,532.19	17.75
690-53540-401-000 CUSTODIAL SUPPLIES	.00	.00	4,000.00	4,000.00	.00
690-53540-408-000 CONTINGENCY, MARINA	.00	.00	5,000.00	5,000.00	.00
BUILDING MATERIALS	.00	.00	9,000.00	9,000.00	.00
690-53540-510-000 PROPERTY & LIABILITY INSURANCE	.00	21,208.90	22,140.00	931.10	95.79
690-53540-512-000 INSURANCE, WORK COMP	.00	2,832.72	7,923.00	5,090.28	35.75
690-53540-550-000 BANK SERVICE CHARGES	.00	6,518.79	16,000.00	9,481.21	40.74
690-53540-599-000 LICENSE AND PERMIT FEES	.00	.00	25.00	25.00	.00
FIXED CHARGES	.00	30,560.41	46,088.00	15,527.59	66.31
690-53540-602-000 INTEREST	.00	16,112.50	35,621.96	19,509.46	45.23
DEBT SERVICE	.00	16,112.50	35,621.96	19,509.46	45.23
690-53540-899-000 DEPRECIATION	.00	.00	107,564.00	107,564.00	.00
CAPITAL OUTLAY	.00	.00	107,564.00	107,564.00	.00
TOTAL DEPARTMENT 540	4,144.51	138,503.83	752,998.96	614,495.13	18.39
DEPARTMENT 541					

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

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MARINA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
690-53541-200-000	OTHER CONTRACTED SERVICES	.00	.00	110.00	110.00	.00
690-53541-201-000	ELECTRIC/GAS	.00	.00	1,200.00	1,200.00	.00
690-53541-202-000	WATER/SEWER/STORM	.00	.00	500.00	500.00	.00
	CONTRACTUAL SERVICES	.00	.00	1,810.00	1,810.00	.00
690-53541-367-000	BOATHOUSE MAINTENANCE	.00	.00	51,500.00	51,500.00	.00
	SUPPLIES AND EXPENSE	.00	.00	51,500.00	51,500.00	.00
		.00	.00	53,310.00	53,310.00	.00
690-55301-408-000	EVENT COSTS FOR MARINA	.00	.00	2,000.00	2,000.00	.00
	BUILDING MATERIALS	.00	.00	2,000.00	2,000.00	.00
		.00	.00	2,000.00	2,000.00	.00
690-59210-000-000	TRANSFER TO GENERAL FUND	.00	.00	59,406.00	59,406.00	.00
	PERSONNEL	.00	.00	59,406.00	59,406.00	.00
		.00	.00	59,406.00	59,406.00	.00
690-59240-000-000	TRANSFER TO CAPITAL PROJECTS	.00	.00	550,000.00	550,000.00	.00
	PERSONNEL	.00	.00	550,000.00	550,000.00	.00
		.00	.00	550,000.00	550,000.00	.00
	TOTAL FUND EXPENDITURES	4,144.51	138,503.83	1,417,714.96	1,279,211.13	9.77
	NET REVENUES OVER EXPENDITURES	23,006.50	508,579.35	(460,993.36)	(1,588,849.55)	110.32