

VILLAGE BOARD MEETING

TUESDAY, NOVEMBER 19, 2024 – 6:00 PM



Sister Bay Liberty Grove Fire Station – 2258 Mill Road

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=97063638580>

Meeting ID: 443 990 1723 Passcode: 304078

To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

AGENDA

1. Call to Order (Zoom Participants Mute Devices)
2. Roll Call
3. Approve Agenda
4. Approve Minutes: October 15, 2024 Regular Village Board Meeting and October 21, 2024 Special Board Meeting
5. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
6. County Supervisor Report
7. Ordinances/Resolutions
 - a) Res. 2024-019; Village Hall Planning Task Force; Extend Responsibility to Three-Year Term
 - b) Ord. 2024-020; Adopt Records Retention Policy for the Village of Sister Bay Water and Sewer Utility
 - c) Ord. 2024-021; Amend Chapter 6; Alcoholic Beverages
8. Discussion/Action Items
 - a) Administration Building; Design Approval
 - b) Ice Rink; Friends Group Update
 - c) Development Agreement; Stollenwerk; Aquatics Facility; Highway 57
 - d) Development Agreement; Eagle Mechanical; Contractor Sales and Service; Highway 57
 - e) Assessment Services Contract; Action Appraisers & Consultants, Inc.
 - f) CDBG Contract; Village Hall Renovations; Bay-Lake RPC
 - g) Design Services Contract; Village Hall Renovation & Restrooms; McMahon Group
 - h) Animal Control Contract; M.R. Wildlife, LLC
 - i) Utility Rate Study Change
 - j) Fee Schedule Changes
 - k) Monthly Financial Report and Appropriations
9. Staff Reports
10. Committee Reports (see below)
11. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
12. Executive Session
 - a) Convene into Executive Session pursuant to Wis. Stats §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more particularly to discuss the offer to purchase from 2313 Mill Road. Also, discussion may include, pursuant to Wis. Stats §19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, regarding Knowles-Nelson Stewardship Program Grant No. UGS3-166, public parking lot on Mill Road.
 - b) Motion to Reconvene into Open Session
 - c) Motion for Action, if Appropriate
13. Adjourn

Public Notice

Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118; (FAX) 854-9637; or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review online and at the Village Administration Building during operating hours (8 a.m. to 4 p.m. Mondays – Thursdays, 8 a.m. to noon on Fridays).

1. Finance Committee	9. Parks, Property & Streets Committee
2. Fire Board	10. Personnel Committee
3. Ad Hoc Green Tier Legacy Community Cmte	11. Plan Commission
4. Historical Society	12. SBAA
5. Housing Committee	13. Tourism Zone Commission
6. Marina Committee	14. Sewer and Water Utility Committee
7. Library Commission	15. Village Hall Planning Task Force
8. Parking Committee	

The Village of Sister Bay is an Equal Opportunity Provider and Employer

Posted Date/Signature _____