



# PARKS, PROPERTY & STREETS COMMITTEE MEETING AGENDA

**MONDAY, OCTOBER 7, 2024, at 2:30 PM**

**Sister Bay Liberty Grove Fire Station – 2258 Mill Road, Large Meeting Room**

To access the meeting electronically, click:

<https://us02web.zoom.us/j/4782465738?pwd=UHcxYkxUOHFHThFoY1ljcWxZb3BUdz09>

Meeting ID: 478 246 5738, Password: 329703

To connect by telephone, please dial 1-301-715-8592 - Meeting ID 4782465738

For additional information check: [www.sisterbaywi.gov](http://www.sisterbaywi.gov) and click 'Meetings'

## AGENDA

1. Call Meeting to Order
2. Roll Call

1	Committee Chair – Louise Howson	2	Denise Bhirdo
3	Lilly Orozco	4	Jerry Ahrens
5	Mike Laszkiewicz		<i>Village Administrator – Julie Schmelzer</i>
	<i>Department Director – Erik Linczmaier</i>		<i>Administrative Assistant - Janal Suppanz</i>

3. Approve Agenda (Remind all “Zoom” participants to mute their devices)
4. Approve August 5, 2024 and September 9, 2024 Regular Monthly Meeting Minutes
5. Comments, Correspondence, and Concerns from the Public
6. Discussion/Action Items
  - a. Final Design; Administration Building
  - b. Policy; Surplus Property
  - c. Intergovernmental Road Project; Town of Liberty Grove; Flint Ridge
  - d. Consider Policy Regarding Correspondence Deadline
  - e. Mill Road East Parking Report; Chair Howson
  - f. Mill Road West Landscaping Design
  - g. PRO Housing Grant Application
7. Staff Report(s)
8. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
9. Next Meeting: Regular Monthly Meeting – November 4, 2024 at 2:30 PM
10. Adjournment

### Public Notice

For questions regarding the above agenda items or to review the related files contact Julie Schmelzer, Village Administrator at [julie.schmelzer@sisterbaywi.gov](mailto:julie.schmelzer@sisterbaywi.gov). To submit letters in support or opposition of an agenda, email [janal.suppanz@sisterbaywi.gov](mailto:janal.suppanz@sisterbaywi.gov) by 4:00 p.m. the day before the meeting. It is possible that members of or quorum of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118 or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours (8 a.m. – 4 p.m. weekdays).

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