



VILLAGE BOARD MEETING

TUESDAY, JUNE 18, 2024 – 6:00 PM

Sister Bay Liberty Grove Fire Station – 2258 Mill Road

To access the meeting electronically, click:

<https://us02web.zoom.us/j/4782465738?pwd=UHcxYkxUOHFHTHFoY1ljcWxZb3BUdz09>

Meeting ID: 478 246 5738 Password: 329703

To connect by phone: 1-301-715-8592 - Meeting ID 478 246 5738#

[Deviations from the agenda order shown may occur](#)

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

AGENDA

1. Call to Order (Zoom Participants Mute Devices)
2. Roll Call
3. Approve Agenda
4. Approve Minutes: May 21, 2024 Regular Village Board Meeting [pgs. 3-9](#)
5. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person) [pgs. 11-15](#)
6. County Supervisor Report: Patrick Voight
7. Presentation: Destination Door County (DDC) [pgs. 18-39](#)
8. Ordinances
 - a) Ord. 2024-016; Amend Ch. 62; Remove Impact Fees for Water System and Related Improvements [pgs. 41-43](#)
 - b) Ord. 2024-017; Amend Ch. 62; Remove Impact Fees for Wastewater Treatment Plant Expansion [pgs. 45-47](#)
9. Resolutions
 - a) Res. 2024-011; Adopting eCMAR [pgs. 49-76](#)
 - b) Res. 2024-012; Adopting Fee Schedule Effective July 1, 2024 [pgs. 78-87](#)
 - c) Res. 2024-013; Adopting Revised Bylaws [pgs. 89-107](#)
10. Discussion/Action Items
 - a) Accept Final Plans; Parks Maintenance Facility [pgs. 109-124](#)
 - b) Contracts; Finance Services [pgs. 126-128](#)
 - c) Annual Cigarette, Electronic Vaping Device, Tobacco Products Retailers License Review [pg. 130](#)
 - d) Alcohol Beverage License Review [pgs. 132-135](#)
 - e) New Liquor License; BTLK Inc, dba Thyme Market; 10588 Country Walk Dr; Karl Bradley – Agent [pg. 137-141](#)
 - f) Financial Report [pgs. 143 - 151](#)
 - g) Committee Appointments
11. Staff Report(s) [pgs. 154-157](#)
12. Committee Reports (see below) [pg. 152](#)
13. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
14. Adjourn

Public Notice

Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118; (FAX) 854-9637; or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review online and at the Village Administration Building during operating hours (8 a.m. – 4 p.m. weekdays). ***The Village of Sister Bay is an Equal Opportunity Provider and Employer.***

1. Finance Committee	8. Personnel Committee pgs. 18-22
2. Fire Board	9. Plan Commission pgs. 23-32
3. Ad Hoc Green Tier Legacy Community Cmte	10. SBAA
4. Historical Society	11. Tourism Zone Commission
5. Library Commission pgs. 1-3	12. Sewer and Water Utility Committee pgs. 33-36
6. Marina Committee pgs. 4-9	13. Village Hall Planning Task Force pg. 37-38
7. Parks, Property & Streets Committee pgs. 10-17	Add: Board of Review pgs. 39 - 41