



**MONTHLY VILLAGE BOARD MEETING AGENDA
TUESDAY, MARCH 19, 2024 – 6:00 PM**

Sister Bay Liberty Grove Fire Station – 2258 Mill Rd

If you are unable to attend in person, the following link will allow access electronically:
<https://us02web.zoom.us/j/4782465738?pwd=UHcxYkxUOHFHTHFoY1ljcWxZb3BUdz09>

Meeting ID: 478 246 5738 Password: 329703

To connect by telephone, please dial 1-301-715-8592 - Meeting ID 478 246 5738#

Deviations from the agenda order shown may occur

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes'

AGENDA

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Minutes: February 20, 2024, Regular Village Board Meeting *pgs. 3 - 16*
5. Comments, Correspondence and Concerns from the Public (Public comment limited to 3 non-transferable minutes per person)
6. County Supervisor Report: Dave Lienau
7. Ordinances
 - a) Ord. No. 2024-006; Amend Ch. 66; Recreate Telecommunication Regulations *pgs. 21 - 40*
 - b) Ord. No. 2024-007; Amend Ch. 18; Business Regulation, Re: Advertising a Short-term Rental *pgs. 42-44*
 - c) Ord. No. 2024-008; Amend 66.0403(j)(4)(a); Clarify How to Count STR Parking Stalls *pgs. 46-48*
 - d) Ord. No. 2024-009; Amend 66.0406(f); Clarify Language Regarding Driveways Allowed at a STR *pgs. 50-52*
 - e) Ord No. 2024-010; Amend 66.0301; Village Clerk References *pgs. 54-56*
 - f) Ord. No. 2024-011; Amend Ch. 66; Fees and Forfeitures & Scrivener’s Errors *pgs. 58-60*
 - g) Introduce Ord. No. 2024-012; Creating Chapter to Address Licensing Cigarettes, Electronic Vaping Devices, and Tobacco Products *pgs. 62-66*
8. Resolutions
 - a) Resolution No. 2024-007; CDI Application; Aquatics Facility; STH 57 *pgs. 68-69*
 - b) Resolution No. 2024-008; Amending By-Laws to Create a Housing Committee *pgs. 71-72*
 - c) Resolution No. 2024-009; Authorizing the Village of Sister Bay to Participate in the Local Government Investment Pool and Authorizing Signers to the Account *pgs. 74-76*
9. Contracts
 - a) Telecommunications Facility on Water Tower; Bertram *pgs. 78-99*
 - b) Task Orders & Contract; Stantec *pg. 101*
10. Discussion/Action Items
 - a) Conditional Use Permit & Development Agreement; Two 12-Unit Apartment Buildings; Glen Lane; Premier Fieldcrest Sister Bay *pgs. 103-140*
 - b) Liquor License Request; Country House, Inc.; Benjamin Ehlert – Agent; 2468 Sunnyside Rd *pgs. 142-153*
 - c) Financial Report *pgs. 155-162*
11. Staff Report(s) *pgs. 164-165*
12. Committee Reports (see below) *pg. 166*
13. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
14. Adjourn

Public Notice

Questions regarding the nature of the Agenda items or more detail on the items listed can be directed to Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administration Office at 854-4118, (FAX) 854-9637, or by writing to the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours (8 a.m. – 4 p.m. weekdays). ***The Village of Sister Bay is an Equal Opportunity Provider and Employer.***

1. Coastal Byways	10. Ad Hoc Outdoor Rec & Transportation Plan Cmte
2. Emergency Management Plan Cmte	11. Parking Task Force
3. Finance Committee	12. Parks, Property & Streets Committee <i>pgs. 16-29</i>
4. Fire Board	13. Personnel Committee <i>pgs. 30-35</i>
5. Ad Hoc Green Tier Legacy Community Cmte <i>pgs. 1-6</i>	14. Plan Commission <i>pgs. 36-45</i>
6. Historical Society	15. SBAA <i>pgs. 46-50</i>
7. Holiday Lighting Task Force	16. Tourism Zone Commission
8. Library Commission <i>pgs. 7 - 15</i>	17. Sewer and Water Utility Committee
9. Marina Committee	18. Village Hall Planning Task Force