TOWN OF SHERMAN BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE PUBLIC HEARING
Silver Creek Fire Department/Town of Sherman Office
W6566 State Highway 144
Wednesday, April 2, 2025 6:30 PM

NOTICE IS HEREBY GIVEN that the Town of Sherman Board of Supervisors will hear comments on the following recommendation from the Plan Commission: Request for a land division and rezonings, as submitted by Matthew Faust, N2025 Libby Lane, Adell (parcel 59028421660, 40.00 acres, zoned A-1) and Parcel 59028421650 (40.00 acres, zoned A-1). The request is to divide parcel 59028421660 to create a separate 3.00-acre parcel and rezone it to A-2, and to rezone 17.00 acres of parcel 59028421650 to A-1-PR.

Chair Goehring opened the public hearing at 6:30 pm.
Jay Lenderts of N1881 Libby Lane was present to inquire about what the A-1-PR zoning district is, to which Supervisor Horne provided an explanation. Supervisor Klein inquired about property owner Matthew Faust's proposed future use of the subject parcels. Matthew Faust stated that the proposed future use is agricultural.
Chair Goehring closed the hearing at 6:33 pm.

TOWN OF SHERMAN BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
Silver Creek Fire Department/Town of Sherman Office
W6566 State Highway 144
Wednesday, April 2, 2025 Immediately Following Public Hearing

1. **CALL TO ORDER**:
   Town Chairman William Goehring called to order the Board of Supervisors Monthly Meeting at 6:33 pm at the Silver Creek Fire Department. The meeting was held in compliance with the open meeting law having been posted on the town website and the Silver Creek Fire Department. Some items may have been taken out of agenda order as announced at the start of the meeting.

2. **PLEDGE OF ALLEGIANCE:**
   Chair Goehring led the attendees in the Pledge of Allegiance.

3. **ROLL CALL**:
   Members Present: Town Chairman William Goehring; Town Supervisors Shawn Kultgen, Howard Mitchell, Pat Horne, and Kris Klein
   Members Absent: None
   Others Present: Clerk/Treasurer Janelle Kaiser, Building Inspector Walt Grotelueschen, Sheboygan County Sheriff Matthew Spence, Gary Feider of The Sounder, Plan Commission member Brett Schulz, John DuMez, Jay Lenderts, Virginia Held, Gary Held, Matthew Faust and Sheila Enzenauer

4. **APPROVAL OF MINUTES**:

Motion by Mitchell, seconded by Klein, all voting in favor to approve the minutes from the March 4, 2025 meeting as presented, motion carries.

5. **APPROVAL OF FINANCIAL REPORT**:
Motion by Horne, seconded by Mitchell, all voting in favor to approve the financial report as presented, motion carries.

Bank Balances, as of 3/26/2025		
General Checking	$	76,938.42
Tax & Dogs	$	293,833.51
LGIP #1, Capital Improvements	$	38,798.19
LGIP #2, Borrowing Proceeds	$	267,007.29
LGIP #3, Union Cemetery	$	3,786.29
LGIP #4, Revaluation	$	35,945.82
LGIP #5, Road Construction	$	192,552.93
LGIP #6, Road Maintenance	$	181,152.60
LGIP #7, Parks & Open Spaces	$	21,238.28

6. **APPROVAL OF PAYMENT OF BILLS**:
Motion by Klein, seconded by Kultgen, all voting in favor to approve the payment of bills as presented, motion carries.

Date	Num	Name	Memo	Paid Amount
4/1/25	8272	Void	Void	-0.00
4/1/25	8273	Local Gov Investment Pool	Transfer Funds to Acct #7	-1,250.00
4/2/25	8274	Adell Fire Dept.	2025 Bi- Annual Support Pmt.	-9,214.50
4/2/25	8275	Random Lake Fire Dept.	2025 Bi- Annual Support Pmt.	-9,214.50
4/2/25	8276	Silver Creek Fire Dept.	2025 Bi- Annual Support Pmt.	-9,214.50
4/2/25	8277	Lakeview Community Library	Q2 2025 Support Pmt.	-11,347.25
4/2/25	8278	Toni Kreif	Poll Worker Wages	-163.50
4/2/25	8279	Dawn Fahney	Poll Worker Wages	-207.50
4/2/25	8280	Donna Borgwardt	Poll Worker Wages	-203.50
4/2/25	8281	Mardell Schulz	Poll Worker Wages	-143.00
4/2/25	8282	Jane Uecker	Poll Worker Wages	-44.00
4/2/25	8283	Tammie Niffenegger	Poll Worker Wages	-170.50
4/2/25	8284	Barbara Weber	Poll Worker Wages	-110.00
4/2/25	8285	Catalis Tax & Cama, Inc.	2025 Software Contract	-412.93
4/2/25	8286	Marco, Inc.	Copier maintenance contract	-93.55
4/2/25	8287	Ntl. Exchange Bank	Mar 2025 CC Statement	-816.85
4/2/25	8288	Sheboygan County Treasurer	Feb 2025 SCHD Invoice	-38,535.68
4/2/25	8289	The Sounder	Publishing	-120.84
4/2/25	8290	Walt Grotelueschen	Q1 2025 Building Inspections	-2,896.94
4/2/25	8291	Wisconsin Towns Association	WTA Annual Dues/TAC	-1,654.25
4/2/25	8292	Howard C Mitchell	Payroll	-230.88
4/2/25	8293	Janelle J Kaiser	Payroll	-2,544.65
4/2/25	8294	Kristian Klein	Payroll	-215.48

4/2/25	8295	Patricia Horne	Payroll	-215.48
4/2/25	8296	Shawn R Kultgen	Payroll	-230.88
4/2/25	8297	William C Goehring	Payroll	-430.97

7. **PUBLIC INPUT**:
   None.

8. **INFORMATION EXCHANGE WITH SHEBOYGAN COUNTY SHERIFF MATTHEW SPENCE:**
   Sheboygan County Sheriff Matthew Spence was present to address any concerns or questions from the Sherman Town Board. The Town Board asked various questions about a potential contract for special law enforcement services between the sheriff's department and the Town, to include required minimum monthly hours under the potential contract and the logistics of local ordinance enforcement.

9. **BUILDING INSPECTOR REPORT**:
   Motion by Klein, seconded by Kultgen, all voting in favor of approving the building permits as presented, motion carries.

02-25-07 02-25-08	Bradley & Claire Bittner	N146 Stonefield Ct	New Home, HVAC
02-25-09	Wayne Casper	W6383 Indian Mound Rd	Storage Shed
03-25-01 03-25-02 03-25-03 03-25-04	Hayden & Alicia Krimmer	N2414 Pelishek Rd	New Home Electrical HVAC Plumbing
03-25-05	Carl Frischmann	N559 Schroeter Dr	Storage Shed
03-25-09	Dirk & Anna Feltes	W6426 County Rd A	Storage Shed

10. **NEW BUSINESS:**
    a. Request for a land division and rezonings, as submitted by Matthew Faust, N2025 Libby Lane, Adell (parcel 59028421660, 40.00 acres, zoned A-1) and Parcel 59028421650 (40.00 acres, zoned A-1):
       The Town Board acknowledged that the paved section of road located on parcel 59028421660 is considered to be a public road and part of Libby Lane, a Town road, because Wisconsin State Statutes provide if worked as a public highway for more than 10 years, it is a public highway presumed to be 66 feet wide. This highway is considered an easement.
       The Town Board discussed potential options for a safe turnaround to be used by snow plows when clearing snow and ice from the section of road located on 59028421660 with property owner Matthew Faust and Surveyor John DuMez, whereas Libby Lane ends on the subject parcel. Options discussed included a written easement or a cul-de-sac at the end of the road.
       Motion by Klein, seconded by Kultgen, all voting in favor to postpone the request by Matthew Faust for a land division and rezonings until the May 6, 2025 Town Board meeting, motion carries.
    b. Appointment of Committee Members:
       i. Plan Commission Members:

Motion by Goehring, seconded by Klein, all voting in favor of appointing: Steve Wilkens as a regular member of the Plan Commission effective immediately, with the current term to end on 4/30/25, and
Steve Wilkens as a regular member of the Plan Commission for a 3-year term 5/1/25-4/30/28, and
Brett Schulz as a regular member of the Plan Commission for a 3-year term 5/1/25 – 4/30/28, motion carries.

1. Plan Commission Chair Appointment Announced by Town Chair (does not required Town Board confirmation):

Chair Goehring reported that he accepted a resignation from former Plan Commission Chair Jim Ellis on March 31, 2025. On April 1, 2025, Chair Goehring designated Plan Commission member Doug Miller as the Plan Commission Chair for the duration of his current term, to end on April 30, 2026.

A letter will be sent to Jim Ellis to thank him for his years of service.

ii. Board of Appeals Members:
Motion by Goehring, seconded by Kultgen, all voting in favor of appointing Richard Bremmer as a regular member of the Board of Appeals for a 3-year term 5/1/25– 4/30/28, motion carries.

iii. Board of Appeals Secretary:
Motion by Goehring, seconded by Klein, all voting in favor of appointing Janelle Kaiser as secretary of the Board of Appeals for the remainder of incumbent Rhonda Klatt's 3-year term ending 4/30/27, motion carries.

iv. Lakeview Library Representative:
Motion by Goehring, seconded by Kultgen, all voting in favor of appointing Tom Doane as a Lakeview Library Representative, term 5/1/25 – 4/30/28, motion carries.

c. Election Inspector Appointments:
Motion by Klein, seconded by Horne, all voting in favor of appointing Barbara Weber as a Town of Sherman Election Inspector, with a term ending December 31, 2025; motion carries.

d. Appointment of Ordinance Enforcement Officer, to include duties and compensation:
Supervisor Klein reported that he made contact with a possible candidate for the position, who relayed that they do not currently have time for it. No action taken.

e. Authorization to contract with Sheboygan County Sheriff's Department or Cascade Police Department for special law enforcement services:
No action taken.

f. Resolution Supporting the Dedication of Centralized Support for Zoning and Planning:
Motion by Klein, seconded by Mitchell, all voting in favor of adopting Town of Sherman Resolution 2025-02, A Resolution Supporting the Dedication of Centralized Support for Zoning and Planning, motion carries.

g. Animal-related incident at N426 CTH DE:
Motion by Klein, seconded by Mitchell, all voting in favor of authorizing Town Attorney Ed Ritger to send a letter to the owner of the offending dogs as

discussed during the meeting, with the ultimate goal of disposal of said offending dogs; motion carries.

h. Ordinance violations at N2337 Pelishek Road:
The Town Board reached consensus that a letter should be sent to the property owner. The letter should include an invitation to the next Town Board meeting to discuss a plan to clean up the subject property.

11. **RECURRING ITEMS; DISCUSSION AND ACTION:**

a. Nuisance Ordinance Issues at N2084 County Road CC:
No action taken. The Town Board previously authorized Town Attorney Ed Ritger to commence a small claims forfeiture action to recover fines for ordinance violations at N2084 CTH CC in an amount not to exceed $10,000.00 after April 15, 2025.

b. Nuisance Ordinance Issues at W6703 State Highway 144:
The property owner at W6703 State Highway 144 sent written correspondence to the Town about progress made to correct nuisance issues on April 1, 2025 in response to a letter that was sent by the Town on March 17, 2025. The letter informed the property owner of their responsibility to correct applicable nuisance ordinance violations within 30 days of receipt; the letter was received by the property owner on March 19, 2025.

c. Railroad crossing issues:
The Office of the Commissioner of Railroads issued a final decision regarding its investigation of compliance and safety issues at Knorr Road, Abbott Drive, and Short Street railroad crossings; the decision was received by the Town on March 13, 2025. The Town intends to follow the order as documented in the final decision.

d. ATV/UTV's Report:
Supervisor Kultgen attended a recent Lakeshore ATV/UTV club meeting. Supervisor Mitchell reported a recent conversation with the Random Lake School District's Resource Officer about ATV/UTV safety as well as issues with dirt bikes being used by students to travel to school.

e. Broadband Report:
Supervisor Mitchell continues to correspond with a representative of Spectrum to discuss timing of any future plans to install additional broadband service in the Town of Sherman, as well as any future costs that homeowners could incur when bringing broadband service from the road right-of-way to their residence or building.

f. License Applications:

i. Temporary Class "B" and "Class B" retailer's license to sell fermented malt beverages and wine at W6829 S County Road A, Adell, on June 28, 2025 by Glacial Lakes Conservancy:
Clerk/Treasurer Janelle Kaiser reported that the above application was received on March 28, 2025; per state law, applications for liquor licenses, including temporary licenses, must be received fifteen days prior to a decision by the governing body. In addition, some required forms were not submitted. No action taken.

g. Next regular meeting date:
Tuesday, May 6, 2025, at 6:30pm.

12. **TOWN CHAIRMAN REPORT:**

Chair Goehring thanked Clerk/Treasurer Janelle Kaiser for administering the most recent election and for assisting with recent issues. He thanked the public for re-electing him as Town Chair; this term will begin his 39th year on the Sherman Town Board.

Supervisors Klein and Horne also thanked the public for re-electing them as Town Supervisors.

13. **REPORTS OF OVERSIGHT SUPERVISORS:**

a. Transfer Station:
Nothing to report at this time.

b. Roads:
Supervisor Klein reported that he intends to obtain estimates for crack filling services in 2025, Lynn Road betterment, and a cul-de-sac for Libby Lane.

i. Schedule Spring Road Tour:
The Town Board and Clerk/Treasurer will meet for the Spring Road Tour on Saturday, April 26, 2025 at 7:00am.

c. Plan Commission:
The Plan Commission will meet on Tuesday, April 8, 2025 to review a FPZ conditional use permit application as submitted by Todd and Andrea Lloyd of W5376 Abbott Drive. The Plan Commission is set to begin working on both an application to renew the Town's Farmland Preservation Zoning certification and a 10-year update to the Town's Comprehensive Plan in the near future.

d. Park Board:
Nothing to report at this time.

14. **CLERK'S COMMUNICATIONS:**

Clerk Kaiser reported that:

a. The Spring Election took place on Tuesday, April 1, 2025, with a 66% voter turnout.
b. The 2025 annual meeting of Town electors will be held on April 16, 2025 at 7:00pm.
c. The 2025 Open Book will be held on April 15, 2025 from 1:00pm until 3:00pm via teleconference only by the Town's assessor. The 2025 Board of Review will be held at the Silver Creek Fire Department / Town of Sherman Office on May 28, 2025 from 6:00pm until 8:00pm.
d. Glacierland Resource Conservation and Development has requested to attend the June 3, 2025 board meeting to discuss invasive plant species management in the Town. The Town Board reached consensus that Glacierland may attend on June 3 and give a brief presentation.

15. **ADJOURN**:

Motion by Klein, seconded by Kultgen, all voting in favor to adjourn at 8:23pm. Motion carried.

Minutes Submitted by Janelle Kaiser, Clerk-Treasurer, Town of Sherman, Sheboygan County, WI