TOWN OF SHERMAN BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE PUBLIC HEARING
Silver Creek Fire Department/Town of Sherman Office
W6566 State Highway 144
Tuesday, December 5, 2023 7:00 pm

NOTICE IS HEREBY GIVEN that the Town of Sherman Board of Supervisors will hear comments on the following recommendations from the Plan Commission:

Request for Rezone, as submitted by Wetor Revocable Trust, W4701 CTH RR, for Parcel #59028429710, Request is to rezone 0.72 acres of Parcel #59028429710 from A-3 to R-2 and merge with adjacent Parcel #59010429904.

Chair Goehring opened the public hearing at 7:00 pm. Concerned that land may be in ag production and with the proposed land merges an ag field entrance may be lost, Supervisor Horne asked the applicants what the land use is currently on Parcel #59028429660 (which is being merged with #59028429700). The applicants explained it is mostly wooded and swamp land. Hearing no further comments on the request, Chair Goehring closed the public hearing at 7:02 pm.

TOWN OF SHERMAN BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
Silver Creek Fire Department/Town of Sherman Office
W6566 State Highway 144
Tuesday, December 5, 2023 Immediately following Public Hearing

1. **CALL TO ORDER**: Town Chairman William Goehring called to order the Board of Supervisors Monthly Meeting at 7:02 pm at the Silver Creek Fire Department. The meeting was held in compliance with the open meeting law having been posted on the town website and the Silver Creek Fire Department. Some items may have been taken out of agenda order as announced at the start of the meeting.

2. **PLEDGE OF ALLEGIANCE:** Chair Goehring led the attendees in the Pledge of Allegiance.

3. **ROLL CALL**:
   Members Present: Town Chairman William Goehring; Town Supervisors Kris Klein, James Fahney, Howard Mitchell and Pat Horne
   Members Absent: none
   Others Present: Building Inspector Walt Grotelueschen, Residents Alan & Diane Zimdars, Brett Schulz and Shawn Kultgen, Clerk/Treasurer Rhonda Klatt

4. **APPROVAL OF MINUTES**: **Motion by Mitchell, seconded by Klein, all voting in favor to approve the minutes from the November 8, 2023 meetings,** motion carries.

5. **APPROVAL OF FINANCIAL REPORT**: **Motion by Klein, seconded by Horne, all voting in favor to approve the financial report as presented,** motion carries.

Account Balances as of November 27, 2023			
#10-0038	General Fund / Checking	$	350,371.18
#10-0310	Tax & Dog Collections	$	157,004.06
LGIP # 1	Capital Improvement	$	36,241.00
LGIP # 2	Tax Collection	$	33,774.65

LGIP # 3	Union Cemetery	$	3,536.75
LGIP #4	Revaluation	$	33,576.59
LGIP # 5	Highways & Roads	$	248,263.79
LGIP #6	Highway Maintenance	$	169,212.77
LGIP #7	Parks and Open Spaces	$	12,586.83

6. **APPROVAL OF PAYMENT OF BILLS**: **Motion by Horne, seconded by Fahney, all voting in favor to approve the payment of bills as presented,** motion carries.

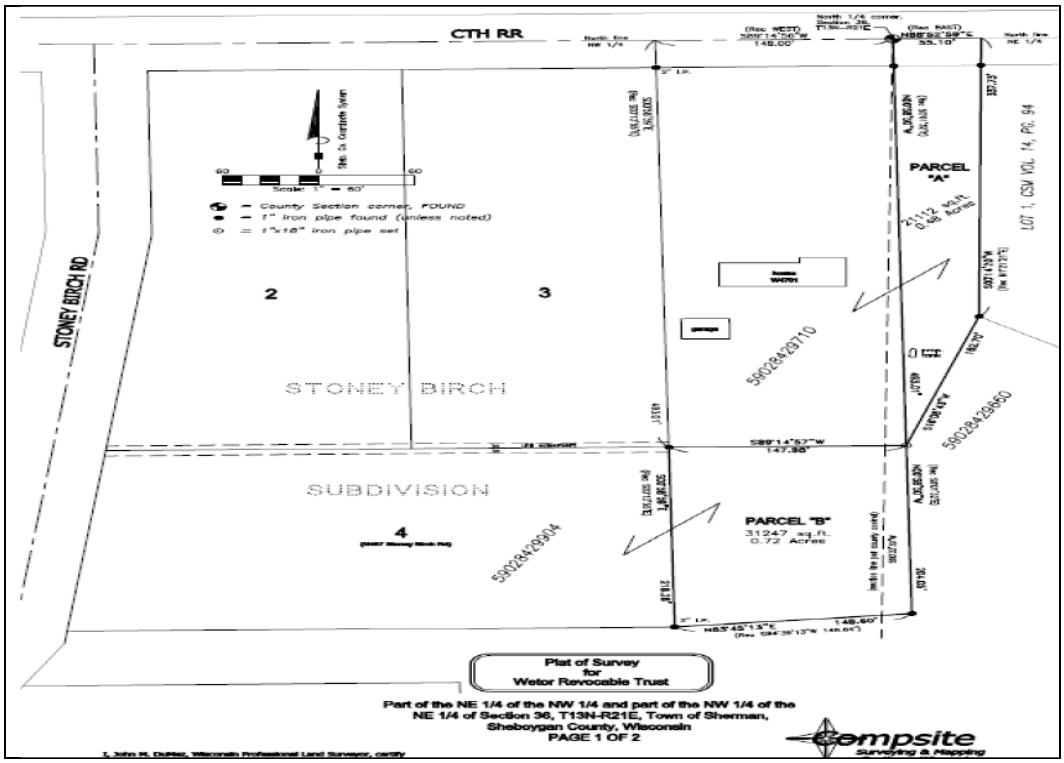
Date	Num	Name	Memo	Paid Amount
12/05/2023	Debit	WMCA	Annual Membership - split with Lyndon	-65.00
12/05/2023	7951	Christine Henkel	Payroll	-254.75
12/05/2023	7952	Howard C Mitchell	Payroll	-215.48
12/05/2023	7953	James E Fahney	Payroll	-215.48
12/05/2023	7954	Kristian Klein	Payroll	-215.48
12/05/2023	7955	Patricia Horne	Payroll	-215.48
12/05/2023	7956	Rhonda J Klatt	Payroll	-2,581.63
12/05/2023	7957	William C Goehring	Payroll	-430.97
11/14/2023	7958	Silver Creek Fire Department	Donation towards new hall flooring	-5,000.00
11/28/2023	7959	James Ellis	2023 Plan Commission Per Diem	-370.00
11/28/2023	7960	Brett Schulz	2023 Plan Commission Per Diem	-240.00
11/28/2023	7961	James Fahney	2023 Plan Commission Per Diem	-210.00
11/28/2023	7962	Doug Miller	2023 Plan Commission Per Diem	-270.00
11/28/2023	7963	James Steffen	2023 Plan Commission Per Diem	-270.00
11/28/2023	7964	Rhonda Klatt	2023 Plan Commission Per Diem	-470.00
11/28/2023	7965	Rhonda Klatt	2023 Board of Review	-50.00
12/05/2023	7966	Associated Appraisal	Dec 2023 Prof. Services, Personal Property	-923.10
12/05/2023	7967	Bitco Insurance Companies	WC 3735046	-2,324.00
12/05/2023	7968	Marco, Inc.	Copier maintenance contract	-123.82
12/05/2023	7969	Paragon Development Systems, Inc.	Badger Books	-6,484.95
12/05/2023	7970	Sheboygan County Treasurer	Signage, County Manor Culvert	-266.49
12/05/2023	7971	The Horton Group, Inc.	SCFD & TOS Insurance Premiums	-15,103.00
12/05/2023	7972	The Sounder	Zoning & election notices	-93.76
12/05/2023	7973	Town Web Design, Inc.	Annual website hosting, maintenance & support	-635.00
12/05/2023	7974	WTA/Town Advocacy Council	12-month 2024 Membership	-364.50
				-37,392.89

7. **PUBLIC INPUT**: No comments were heard.

8. **BUILDING INSPECTOR REPORT**: **Motion by Klein, seconded by Fahney, all voting in favor to approve permit as presented,** motion carries.

10-23-03	Jerome & Nancy Brunner	W5593 Colony Dr.	Residential Garage
10-23-04	Chris Mudlaff & Danielle Dahm	W5142 CTH K	HVAC
10-23-05	Chris Mudlaff & Danielle Dahm	W5142 CTH K	Single-family residence & garage
11-23-01	Ethan Zimbelman & Brittany Wood	W5685 Abbott Dr.	Single-family residence & garage
11-23-02	Ethan Zimbelman & Brittany Wood	W5685 Abbott Dr.	Electrical
11-23-03	Ethan Zimbelman & Brittany Wood	W5685 Abbott Dr.	HVAC
11-23-04	Ethan Zimbelman & Brittany Wood	W5685 Abbott Dr.	Plumbing
11-23-05	Golden E Dairy, LLC – Chris Elbe	N272 CTH DE	Ag Bldg (Dbl'd fees)
11-23-06	John Cieslinski	W6630 STH 144	Electrical
12-23-01	Wayne & Richele Vorwerk	N1264 Silver Creek Cascade Rd.	Electrical
12-23-02	Vince Thill	W4662 CTH K	Storage Shed

9. **NEW BUSINESS:**
   a. Request for Rezone, as submitted by Wetor Revocable Trust, W4701 CTH RR, for Parcel #59028429710: **Motion by Mitchell, seconded by Horne, all voting in favor of approving the request for rezone of 0.72 acres from A-3 to R-2 as submitted,** motion carries.



   b. Appointment of Election Inspectors, Term January 2024 – December 2025: Toni Kreif, Dawn Fahney, Lorna Marquardt, Donna Borgwardt, Mardell Schulz, Patricia Greene, Gwen Williams, Jane Uecker: **Motion by Klein, seconded by Mitchell, all voting in favor of appointing Toni Kreif, Dawn Fahney, Lorna Marquardt, Donna Borgwardt, Mardell Schulz, Patricia Greene, Gwen Williams, Jane Uecker as Election Inspectors for the term of January 2024 – December 2025,** motion carries.
   c. Badger Book Memorandum of Understanding (MOU): **Motion by Mitchell, seconded by Klein, all voting in favor of approving the Badger Book Memorandum of Understanding,** motion carries. *The complete document is on file in the clerk's office.*
   d. Liquor License Ordinance; Minimum period of operation samples: Discussion was held; no action taken.
   e. Storage Room Project: **Motion by Mitchell, seconded by Fahney, all voting in favor of approving the quote from Neuens Fredonia Lumber in the amount of $1,223.63 for the new door of the storage room,** motion carries. Supervisor Klein reported that he will take part in the construction, and asked Clerk/Treasurer Klatt to help with painting.
   f. Occupancy Permits for non-dwelling buildings; Fee Schedule vs. Building permit applications: Discussion was held. Clerk/Treasurer Klatt was instructed to prepare a draft building permit application which would mirror the schedule of fees for presentation and continued discussion at the next meeting.
   g. ATV/UTV report: Supervisor Mitchell reported that things are pretty quiet, and not much to report on.
   h. Broadband report: Supervisor Mitchell had nothing to report on.
   i. Next regular meeting date: January 2, 2024

10. **TOWN CHAIRMAN REPORT:** Chair Goehring reported he has heard from a couple of different residents regarding broadband in the subdivisions, and a mess left behind by Spectrum when they were installing the broadband infrastructure.

11. **REPORTS OF OVERSIGHT SUPERVISORS:**
    a. Transfer Station: Supervisor Mitchell he is still waiting for the quote to get rid of the sumac on the old cap. Once sprayed, Mitchell will donate his time and equipment to remove the dead trees.
    b. Roads: Supervisor Klein requested that after the first of the year, residents on Wilk Court be sent a letter addressing the upcoming reconstruction of the cul-de-sac. Klein will be working with the County Highway Department on estimates for the four roads (Colony, Libby, Klein and Bates) and for chip sealing Random Lake and Torke Roads.
    c. Plan Commission: Nothing to report at this time.
    d. Park Board: Nothing to report at this time.

12. **MISCELLANEOUS BUSINESS:**
    a. Clerk's Communications: Clerk/Treasurer Klatt reported she will be conducting election training at the Town of Lyndon for both Sherman and Lyndon Election Inspectors. Tax bill information has been sent to the County, and bills should be arriving by mid-December. The new email address (clerk@shermanshebcowi.gov) has now gone live, and the previous address will expire at the end of the year.

13. **ADJOURN**: **Motion by Fahney, seconded by Klein, all voting in favor to adjourn.** Motion carried. Time: 7:54 pm