

SPECIAL MEETING OF THE CITY COUNCIL, CITY OF SHALLOWATER, FEBRUARY 6, 2024 AT 7:00 P.M. WITH THE FOLLOWING MEMBERS PRESENT:

ROYKING POTTER
MAYOR
AMANDA CUMMINGS
CITY SECRETARY
ASHLEY CARR
ADMINISTRATIVE ASSISTANT
RUSSEL MOSES
CITY ADMINISTRATOR
WILL GRIFFIS
CITY ATTORNEY

ALDERMAN:
CHRIS CODY
LOGAN SCARLETT
JASON WHITE
TROY WHITE

Others Present: Ruben Ponce, Jeremy Stewart, Leonard Nail, Nolan Henson, Brian Williams, Scott Schleicher, Terry Holeman, Leonard Nail, and TJ McAuley

Pledge Of Allegiance: The meeting was opened at 7:07 p.m. by Mayor Potter.

Invocation: Invocation was offered by Mayor Pro Tem Chris Cody.

Open Forum: Open forum was opened at 7:07 p.m.

Public Hearing for Variance to Place a Mobile Home Near 501 Avenue G for Mr. Victor Baeza: Mayor Potter opened the Public Hearing at 7:07 p.m. There was no one present to speak. The hearing remained open while the meeting continued. The public hearing was closed at 7:33 p.m. with City Attorney, Will Griffis's consent.

Department Reports:

Fire Department: Jeremy Stewart provided a written report. There were no questions.

Emergency Management: Jeremy Stewart provided a written report. There were no questions.

Municipal Court: Judge McAuley stated that there are 35 current cases, five truancy, four pretrial, four waiting for trial, 25 on payment plans, one community service, ten driver safety courses, 23 deferred, and 91 warrants.

Police Department: Chief Williams stated that the cameras have been installed in the vehicles except for the Durango and he is working to get them set up with Wi-Fi. He mentioned that we received \$32,744.41 in grants from last year. He added that he got the monitors in the council chambers free from Texas Tech and would like to get one more set up so that it will be easier to have trainings and view presentations.

Consider and Discuss Ordinance Amending Chapter 12, Traffic and Vehicles, by Establishing Article 12.1000 Unnecessary Exhibitions of Speed or Acceleration in Public Areas Within the City Limits of Shallowater: Alderman J. White made the motion to approve the ordinance. Alderman Cody made the second. The motion carried with all in favor.

Consider and Discuss Resolution for OOG Grant for Radios: Alderman Cody made the motion to approve the resolution for the Office of the Governor Grant for radios. Alderman Scarlett made the second. The motion carried with all in favor.

Consider and Discuss Racial Profiling Report: Chief Williams explained that there were 342 stops, 228 White, two Asian, twelve Black, 100 Hispanic or Latino. There were no complaints. Alderman J. White made the motion to accept the Annual Racial Profiling Report. Alderman Cody made the second. The motion carried with all in favor.

Code Enforcement: Officer Claunch provided a written report. Chief Williams asked if there were any questions, there were none.

Public Works: Ruben Ponce presented a written report. There were no questions.

Consider and Discuss CCC Ordinance Regarding Backflow and Customer Service

Inspections: Russel Moses explained that this ordinance was needed to work with SC Tracking. Alderman Cody made the motion to accept the ordinance as presented. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Water and Sewer Updates and Engineering Report-

Leonard Nail, Parkhill: Leonard Nail mentioned that the scrubber project for the EDR is almost complete; they ordered more fiberglass. He added that all of the TCEQ approvals have been received for the emergency project. He said that information has been sent to TXDOT and we are awaiting the TXDOT permit.

Consider and Discuss Church of Christ Plat for Land West of Avenue Q North of

Young City Park: Terry Holeman from Hug Reed was present. Amanda Cummings explained that the plat has been reviewed by the Fire Marshal and Leonard. She mentioned that the Fire Marshal has requested a site plan as soon as possible and has questions about access for the Fire Department. She explained that the plat is the first step. Alderman J. White made the motion to accept the plat for the Church of Christ. Alderman Scarlett made the second. The motion carried with all in favor.

Consider and Discuss Pricing for the Emergency Wastewater Treatment Project

from L. Howard: Leonard mentioned that he received an estimate from L. Howard and they looked at every option possible to save money. He said if the existing pumps can be utilized there can be a significant savings and he asked Ruben to pull the pumps to get the tag information to determine whether or not they can be used. Depending on what they find the project could be anywhere from approximately \$770,00 to \$1,030,000. He discussed how the project install would work and said they worked hard to save as much as possible. Mayor Potter said that the way the motion was worded the last time allowed for him to authorize the project if the cost came in under \$2,000,000. He told Leonard tell L. Howard to move forward and to get started on the project.

Consider and Discuss Variance to Place a Mobile Home Near 501 Avenue G for

Mr. Victor Baeza: Alderman J. White made the motion to approve the variance request to place a mobile home near 501 Avenue G for Mr. Victor Baeza. Alderman Scarlett made the second. The motion carried with all in favor.

Consider and Discuss Elections Contract with Lubbock County Elections Office:

Alderman J. White made the motion to approve the contract with the Lubbock County Elections Office. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Joint Election Resolution: Alderman J. White made the motion to approve the Joint Election Resolution. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Resolution to Adopt Use of Hart Intercivvc Verity Duo

Version Upgrades to Election Equipment: Alderman J. White made the motion to

SPECIAL MEETING OF THE CITY COUNCIL, FEBRUARY 6, 2024

PAGE 4

approve the resolution to adopt the use of the Hart Intercivic Verity Duo version upgrades to election equipment. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Order of General Election: Alderman J. White made the motion to approve the Order of the General Election. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Notice of General Election: Alderman J. White made the motion to approve the Notice of General Election. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Ordinance Ordering 2024 City Officers Election: Alderman J. White made the motion to adopt the ordinance ordering the 2024 city officers election. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Appointing Roxzine Stinson, in her Capacity as Elections Administrator as the Joint Elections Officer: Alderman J. White made the motion to appoint Roxzine Stinson as the Joint Elections Officer. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Appointing Roxzine Stinson, in her Capacity as Elections Administrator as the Joint Early Voting Clerk: Alderman J. White made the motion to appoint Roxzine Stinson as the Joint Early Voting Clerk. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Appointing the Elections Office at 1308 Crickets Avenue as the Main Early Voting Polling Place: Alderman J. White made the motion to appoint the Elections Office at 1308 Crickets Avenue as the main early voting polling place. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Approving Exhibit A of the Joint Early Voting Schedule (Locations and hours may change depending on if any entity or entities cancel

their elections): Alderman J. White made the motion to approve Exhibit A of the joint early voting schedule. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Approving Exhibit B of the Election Day Vote Centers (This may change depending on if any entity or entities cancel their elections):

Alderman J. White made the motion to approve Exhibit B of the election day vote centers.

Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Appointing the Judge for each Vote Center: Alderman J.

White made the motion to appoint the judge for each vote center as presented. Alderman T.

White made the second. The motion carried with all in favor.

Consider and Discuss Appointing Ronnie Gallaher as the Early Voting Ballot Board Judge and Beth Shapiro as the Alternate Early Voting Ballot Board Judge:

Alderman J. White made the motion to appoint Ronnie Gallaher as the Early Voting Ballot Board Judge and Beth Shapiro as the Alternate Early Voting Ballot Board Judge. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Appointing Central Count Station Personnel: Roxzine Stinson, Elections Administrator as Central Count Manager, Karyn Cruz as Tabulation Supervisor, and Beth Bender as the Central Count Presiding Judge

Alderman J. White made the motion to appoint Roxzine Stinson as the Central Count Manager, Karyn Cruz as the Tabulation Supervisor, and Beth Bender as the Central Count Presiding Judge. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Appointing Sandy Salazar, Vanessa Huizar, and Aaron

Fordsham as the Bilingual Election Clerks: Alderman J. White made the motion to appoint Sandy Salazar, Vanessa Huizar, and Aaron Fordsham as the bilingual election clerks. Alderman T. White made the second. The motion carried with all in favor.

Consider Minutes of Previous Meeting: Alderman Cody made the motion to approve minutes from previous meetings. Alderman Scarlett made the second. The motion carried with all in favor.

Consider Financial Report: Alderman Cody made the motion to approve the financial report. Alderman Scarlett made the second. The motion carried with all in favor.

Consider Bills Payable: Alderman J. White made the motion to approve the bills payable. Alderman T. White made the second. The motion carried with all in favor.

Consider and Discuss Placing Land South of the Water Treatment Plant up for

Bid: Mayor Potter stated that there is someone interested in bidding on the land south of the water treatment plant. He stated that he would recommend placing it up for bid for the next meeting. Amanda explained it would have to be the March meeting for the publication deadlines. Mayor Potter stated that he recommends using the minimum bid requirements from the last time the land was laced up for bid. Amanda stated that she would look it up. The minimum price determined at the meeting on August 16, 2022 is \$0.50 per foot. Alderman J. White made the motion to place the land south of the of the water treatment plant up for sealed bids to be opened at the March meeting. Alderman Scarlett made the second. The motion carried with all in favor.

There being no further business, meeting was adjourned at 7:40 p.m.

Amanda Cummings, City Secretary

Royking Potter, Mayor