SEWICKLEY HILLS BOROUGH
Tuesday, April 14, 2026
General Council Meeting Minutes

CALL TO ORDER: Mr. Hajnas called the meeting to order with the Pledge of Allegiance at 7:30 p.m. at the Sewickley Hills Borough Municipal/Recreational Building, located at 349 Magee Road, Sewickley, PA 15143-9117.

PRESENT: Joseph H. Hajnas, Mike Lepore, Tom Klixbull, Teresa Hartle , Hunter Hopkins, Diana Steele (Secretary), Madison Baric, (Solicitor), Mayor Malarik, Nicole Pesce (Treasurer), Emile Ketterer (Engineer)

CITIZENS & GUESTS: Chief Hanny, Craig Rowland, Casey Schmidt, David Dombrowsli. Michael Ott, Laura Kabulski, Mary Lou Csensich, Don Fogel

COMMENTS: Mr. Hajnas stated that the Borough has purchased street signs for the Woods to replace old ones.

Laura Kabulski, the President of the Woods HOA, voiced concerns about the stub left from a STOP sign and speeding in the subdivision.

Mr. Ott, regarding 23 acres on Glenfield Road, came before Council to ask for a letter from Council stating "the Council would consider zoning for residential and consider conditional mixed-use residential". Opposition from Mrs. Ketterer and Atty. Baric stating that such a letter is asking for a change to the Commercial Industrial zoning.

MINUTE APPROVAL: Mr. Hajnas asked if the Council has had the opportunity to review for approval of the meeting minutes from March 10, 2026.

MOTION: A motion is made by Mr. Klixbull to approve the March 10, 2026 meeting minutes seconded by Mr. Hopkins; motion passes with all in favor.

POLICE REPORT: Mayor Malarik stated for the month of February there were 36 calls, nothing significant.

Ms. Schmidt stated a complaint regarding 994 Glenfield Road with increased tri-axle traffic on said road. She also stated that land development is occurring and that there are a significant amount of trees being felled.

ENGINEER'S REPORT: **Reserves lot line revision.** Mrs. Ketterer stated that the lot line revision in the Reserves occurs for the townhouses, requested by the USPS.

MOTION: A motion is made by Mr. Klixbull to approve and for Council to sign the revised Reserves lot line revision, seconded by Mr. Hopkins; roll call is taken and motion passed with all in favor.

Road Projects for 2026: Mrs. Ketterer reported that NIRA has completed the bid documents for the survey and design of repairs on Hunt Road, Fairhill Road, Pacer and the Woods at Sewickley Hills and the work documents will be presented at the May Council meeting.

SOLICITOR'S REPORT: Atty. Baric had nothing to report.

TREASURER'S REPORT: Mrs. Pesce reported there are 16 checks for approval. Mrs. Pesce and Mr. Klixbull met with Fabian O'Connor for the audit, there are no results to date. Mrs. Pesce reported that she has not received Real Estate Tax reports from Doug Nolfe for last month or this month. FNB CD renews on May 1, 2026 it's a 9-month CD that will roll over at 3.94%.

APPROVAL OF BILLS: Mr. Hajnas asks if Council has had the opportunity to review the bills submitted for payment and asks for a motion to approve.

MOTION: A motion is made by Ms. Hartle to approve the checks as presented, seconded by Mr. Hopkins; roll call is taken, and motion is carried with all in favor.

ADMINISTRATIVE REPORT: Ms. Steele asked for approval of $50.00 to replace the United States flag.

MOTION: A motion is made by Mr. Hopkins to approve up to $100 to replace the U.S. flag, seconded by Mr. Klixbull; roll call is taken and motion passes with all in favor.

Copy machine: Ms. Steele asked if everyone has had an opportunity to look at the bid proposal to replace the outdated copy machines with a Toshiba copier to be leased for $65.28/monthly for 69 months to include maintenance and toner.

MOTION: **: A motion is made by Mr. Klixbull to approve leasing of a Toshiba copier seconded by Mr. Hopkins; roll call is taken and motion passes with all in favor.**

Soccer fields: Ms. Steele stated that she received a phone call from St. James Church in Sewickley regarding use of our Soccer fields. There would be three

(3) teams ranging from first grade though eighth grade, they would use the fields from 3:00 to 4:30 p.m. to not interfere with the Quaker Valley Soccer team who already use our fields. Council stated that if they were willing to sign a contract and provide insurance, it could be feasible, however, there should be a larger buffer between the teams.

COUNCIL MEMBERS: Mr. Hajnas stated that we are required to opt out of the CDBG by Resolution and asks for a motion.

MOTION: A motion is made by Mr. Klixbull to adopt Resolution 1 of 2026 to opt out of CDBG, seconded by Ms. Hartle; motion is passed with all in favor.

Event Calendar: Mr. Hopkins and Ms. Hartle have been creating an event calendar for this year and next to include all activities that may take place in the Borough. Mr. Hopkins stated that May 9, 2026 will be Clean-up Day in the Borough, he is looking for volunteers.

Codification of Ordinances: Mr. Hopkins stated that upon his research, General Code has given the best bid and service and is asking Council to approve hiring General Code at a cost of $11,000 to $13,000.

MOTION: A motion is made by Mr. Hopkins to accept the bid from General Code to Codify our Ordinances with a cost not to exceed $13,200, seconded by Ms. Hartle; roll call is taken and motion passes with all in favor.

Glass Enclosed information cabinet: Mr. Hopkins has researched the cabinets and the cost will be $675.00 for an aluminum/tempered glass cabinet 72' x 36'.

MOTION: A motion is made by Ms. Hartle to purchase the cabinet with a not to exceed cost of $725.00, seconded by Mr. Hopkins; roll call is taken and motion passes with all in favor.

Building Addition: Mr. Klixbull would like to engage Mark Trebor of NIRA Engineering to discuss adjustments to the plan submitted. Mr. Klixbull stated that the discussion will also include replacement of our heating system.

MOTION: A motion is made by Mr. Klixbull to engage Mark Trebor of NIRA for a not to exceed amount of $2,000.00 to discuss adjustments to the original plan, seconded by Mr. Hopkins; roll call is taken with all in favor.

Mission Statement: Mr. Klixbull stated that Jeanne Minnock's has prepared a draft of a Mission Statement for the Borough that would be an alternate to a Master Plan, it would add parking for patrons of the Borough.

MOTION: A motion is made by Mr. Klixbull to add lighting for the parking lot with an estimated cost of $3,000 to $5,000 and add this information to the Master Plan, seconded by Mr. Hopkins; roll call is taken with all in favor.

NEW BUSINESS:

Modify Balance Sheets: Mr. Klixbull makes the following recommended changes:

B.S. (balance sheet) 102 PNC Checking account. This account is necessary because of the PNC CD and we are currently being charged $35/month because below minimum balance required.

MOTION: A motion is made to increase the balance to $5500, seconded by Mr. Hopkins, roll call is taken with all in favor, except Mr. Lepore, voted nay.

MOTION: A motion is made by Mr. Klixbull to close the Sanitary account (B.C. 109) and transfer the $42,392 to the General fund, seconded by Mr. Hopkins, roll call is taken with all in favor.

B.S. number 117: Citizens Bank checking account, (Road Fund).

MOTION A motion is made by Mr. Klixbull to close the Citizens Bank checking account, move to a Money Market account, and increase the balance to $500,000. $250,000 to be moved from the General Fund, seconded by Mr. Hopkins; roll call is taken and motion passes with all in favor.

B.S. account 115: Capital projects FNB xxxx9412 B.S. account 116 ..bankruptcy reserve ($277.121). These funds are now escrowed for the Reserve Development project and should not be included in government funds.

MOTION: Mr. Klixbull makes a motion that a new money market account named Reserve Escrow be created for these funds, seconded by Mr. Hopkins, roll call is taken and motion passes with all in favor.

Discussion was had to maintain the balance of $125,000 excess funds to be moved to FNB Money Market account xxxx9417.

MOTION: Mr. Klixbull made a motion that the General Fund B.S. account 104 be maintained at $125,000, seconded by seconded by Mr. Hopkins, roll call is taken with all in favor.

MOTION: A motion is made by Mr. Klixbull to capitalize the purchase of the generator as a Journal Entry, seconded by Mr. Hopkins, roll call is taken with all in favor.

ADJOURNMENT: MOTION: A motion is made by Mr. Lepore to adjourn the meeting at 9:42 p.m., seconded by Mr. Hopkins; motion is carried with all in favor.

Respectfully submitted, Diana Steele- Secretary