

VILLAGE BOARD REGULAR MEETING

Monday, August 10, 2026

5:30 PM – 9:25 PM

Meeting was held in person at the Village Offices, 39 Main Street, Saranac Lake, NY 12983

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Brunette present; Trustee Evans present; Trustee Ryan present; Trustee Trudeau present; Trustee White present.

Staff Present: Village Manager: Brandee Reiley, Clerk: Laura Ferranti

AUDITING:

Chair Mayor Brunette called for a motion to approve payment of vouchers. Complete details of these vouchers are attached and made part of these minutes.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

APPROVAL OF MINUTES:

Chair Mayor Brunette called for a motion to approve the minutes from Monday, July 26, 2026.

Motion: White Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

PUBLIC COMMENT:

Mark Wilson – Attended the APA Open House at 1-3 Main Street. Talked with designers and other attendees, and this is not a good deal for the Village taxpayers. He respectfully asks for a review of the lease and better consideration of the asset/building.

Carol Mckinnon – please look deeper into cybersecurity and InfoSec protocols/protections. They are critical and necessary.

David Ryan – commented on hospice being an important resource and service to the country and the community.

Tamara VanRyn – commented on the potential remediation of the 1-3 Main Street building impact. Commented on the parking lot that currently exists at 1-3 Main Street being impacted negatively and to have serious discussions on this to remedy. Asked, could there be public bathrooms accessible from the outside of the building at 1-3 Main as a part of this project?

ITEMS FOR BOARD ACTION:

Bill 151-2026 Authorize Acceptance of Awarded JAG Youth Program Grant

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 152-2026 Authorize Acceptance of Awarded NYS SECURE Cybersecurity Grant

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Trudeau Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 153-2026 Authorize a Request to NYS DOT for a No Parking Zone

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 154-2026 Establish a Partnership for the Community Connections Festival

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Trudeau

Motion to Amend: Evans Second: Ryan

Roll Call to Amend Bill 154-2026: Ryan yes; White no; Evans yes; Trudeau yes; Brunette yes;

Roll Call on Amended Bill 154-2026: Ryan yes; White no; Evans yes; Trudeau yes; Brunette yes;

Bill 155-2026 Establish a Joint Acquisition/Utilization of the Local Armory Task Force

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Chair Mayor Brunette called for a motion for to hold a public hearing for the purpose of hearing public comments on community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications to

be held on August 24, 2026 at 5:30PM during the next scheduled Village of Saranac Lake Board Meeting.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

MANAGER'S MONTHLY UPDATE:

Village Manager discussed and reviewed July 2026 operations and updates on infrastructure and projects, community development, and public safety and code enforcement.

BOARD DISCUSSION:

- a) Establish Standard Office Hours
 - b) Review of Current Grant Expenditures
 - c) Upcoming Funding Opportunities and Grant Application Deadlines
 - d) Fiscal Year-End Financial Closeout Update
- For a, b, c, and d listed above in Board Discussion, Village Manager provided an update and will report back to the Board.
- e) Capital Project Updates:
 - i. Baldwin Park – APA hearing upcoming for permit.
 - ii. AMA Sewer Reconstruction – work for 2026 on this project is coming to a close. The next phase of the project will be in 2027.
 - iii. APA Lease – 1-3 Main Street – discussed the lease briefly. Board will send their questions to Village Manager.

PUBLIC COMMENT:

Marty Rawley – speaking about the parking near the Carousel in William Morris Park; the parking situation will get worse when the Loft apartments are completed and affect surrounding businesses, how is this going to be managed?

Mark Wilson – Thank you and praise to DPW on their work on Ampersand Ave. Commented on opportunity cost/lost on a potential asset to the Village in regards to 1-3 Main Street. Comment on Police Dept being located downtown is important for a sense of security for both residents and visitors.

George DeChant – Asked, what is the big picture / planning? Community Development, Events, Policies, Infrastructure, Traffic, etc. Confirmed that the hours for the office is 7:30am-4:00PM on the website.

EXECUTIVE SESSION:

Motion to Enter Executive Session: Evans Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

- a) Medical, financial, credit or employment history of a particular person or corporation, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension

Motion to Exit Executive Session: Evans Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Chair Mayor Brunette called for a motion for Michael Knapp to enter Executive Session.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Motion to Enter Executive Session: Evans Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

- a) Medical, financial, credit or employment history of a particular person or corporation, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension

Motion to Exit Executive Session: White Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

MOTION TO ADJOURN:

Chair Mayor Brunette called for a motion.

Motion: Evans Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes.

**Business of the Village Board
Village of Saranac Lake**

BILL #151-2026

SUBJECT: Grant Acceptance

FOR AGENDA: 08/10/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 07/28/2026

Resolution to authorize acceptance of awarded grant funding from NYS Division of Criminal Justice Services Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

MOVED BY: Ryan SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDING FROM THE NEW
YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM**

WHEREAS, the Village of Saranac Lake Police Department has been awarded **Ten Thousand Dollars (\$10,000.00)** in grant funding through the **New York State Division of Criminal Justice Services (DCJS) Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) Program**; and

WHEREAS, the funding was secured through the efforts of **Assemblyman Michael Cashman's Office** in support of youth program initiatives within the Village of Saranac Lake; and

WHEREAS, the grant funds are designated to support the Saranac Lake Police Department's youth engagement and prevention initiatives, including the **Saranac Lake Police Youth Academy** and the **LEAD (Law Enforcement Against Drugs) Program**; and

WHEREAS, these programs promote positive relationships between law enforcement and youth, provide educational opportunities, encourage responsible decision-making, and strengthen community partnerships; and

WHEREAS, the Village Board of Trustees finds that acceptance of this funding is in the best interest of the Village of Saranac Lake and its residents and will enhance the Police Department's ability to provide meaningful youth programming without placing additional financial burden upon local taxpayers.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saranac Lake hereby accepts the award of **\$10,000.00** from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program grant funding from the New York State Division of Criminal Justice Services; and

BE IT FURTHER RESOLVED, that these funds shall be utilized by the Saranac Lake Police Department for the Youth Academy and LEAD (Law Enforcement Against Drugs) Program in accordance with all applicable grant requirements and program guidelines; and

BE IT FURTHER RESOLVED, that the Village Manager, the Chief of Police, and the Village Treasurer are hereby authorized to execute any and all documents necessary to accept and administer the grant and to take such actions as may be necessary to carry out the intent of this Resolution.

**Business of the Village Board
Village of Saranac Lake**

BILL #152-2026

SUBJECT: Grant Acceptance

FOR AGENDA: 08/10/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 08/05/2026

Resolution to authorize acceptance of the New York State SECURE Cybersecurity Grant funding for enhancement of cybersecurity the Village's wastewater system.

MOVED BY: Trudeau SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE NEW YORK STATE SECURE
CYBERSECURITY GRANT**

WHEREAS, the Village of Saranac Lake has been awarded a \$30,000 Strengthening Essential Cybersecurity for Utilities and Resiliency Enhancements (SECURE) Grant through the New York State Environmental Facilities Corporation to enhance the cybersecurity of the Village's wastewater system; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saranac Lake hereby accepts the \$30,000 SECURE Cybersecurity Grant and authorizes the Village Manager to execute all necessary grant documents and take any actions necessary to administer the grant in accordance with its terms and conditions.

**Business of the Village Board
Village of Saranac Lake**

BILL #153-2026

SUBJECT: Authorizing Parking Restriction

FOR AGENDA: 08/10/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 08/05/2026

Resolution to authorize a no parking zone adjacent to the Saranac Lake Volunteer Rescue Squad driveway on Broadway (NYS Route 86).

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**RESOLUTION AUTHORIZING A NO PARKING ZONE ADJACENT TO THE SARANAC LAKE
VOLUNTEER RESCUE SQUAD DRIVEWAY ON BROADWAY (NYS ROUTE 86)**

WHEREAS, the Village of Saranac Lake has determined that vehicles parked adjacent to the Saranac Lake Volunteer Rescue Squad driveway on Broadway (NYS Route 86) may impede emergency vehicle access; and

WHEREAS, the New York State Department of Transportation has advised that the Village adopt a resolution establishing the limits of the requested parking restriction;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saranac Lake hereby requests the establishment of a No Parking zone extending up to fifty (50) feet on either side of the Saranac Lake Volunteer Rescue Squad driveway on Broadway (NYS Route 86), with the final placement of signs and limits to be coordinated with and approved by the New York State Department of Transportation.

BE IT FURTHER RESOLVED, that the Village Manager and Superintendent of Public Works are authorized to submit this resolution and any supporting documentation to the New York State Department of Transportation to implement the requested parking restriction.

**Business of the Village Board
Village of Saranac Lake**

BILL #154-2026

SUBJECT: Partnership for Community Connections Festival

FOR AGENDA: 08/10/2026

DEPT OF ORIGIN: Trustee Ryan

DATE SUBMITTED: 08/04/2026

Resolution to establish a partnership for the Community Connections Festival.

MOVED BY: Ryan SECONDED BY: Trudeau

**RESOLUTION ESTABLISHING A PARTNERSHIP FOR THE COMMUNITY CONNECTIONS
FESTIVAL**

WHEREAS, the Village of Saranac Lake recognizes the importance of fostering connections between students, residents, businesses, and community organizations to create a welcoming and engaged community; and

WHEREAS, the Village of Saranac Lake will partner with Paul Smith's College, North Country Community College, and the Saranac Lake Area Chamber of Commerce to establish the Community Connections Festival, an annual event that connects students with local businesses, organizations, services, and recreational opportunities; and

WHEREAS, the 2026 Community Connections Festival, on September 26 from 3-6 PM, will feature local organizations, businesses, live music, children's activities, food, and other family-friendly entertainment while strengthening relationships between higher education institutions, local high school and BOCES programs, and the community; and

WHEREAS, the event encourages students to support downtown businesses, discover local resources and volunteer opportunities, and build lasting connections within the community;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Saranac Lake hereby establishes a partnership between the Village of Saranac Lake, Paul Smith's College, North Country Community College, and the Saranac Lake Area Chamber of Commerce to organize and promote the Community Connections Festival; and

BE IT FURTHER RESOLVED, that the Village Board authorizes the Community Development Department to coordinate the planning and implementation of the Community Connections Festival with participating partners, businesses, sponsors, volunteers, and community organizations, and to pursue grant funding and sponsorships to support the event; and

BE IT FURTHER RESOLVED, that the Village Board waives any applicable Village fees associated with the planning, permitting, and use of Village facilities or public spaces for the Community Connections Festival.

Trustee Evans offered the following amended resolution, seconded by Ryan.

MOVED TO AMEND BY: Evans SECONDED BY: Ryan

**AMENDED RESOLUTION ESTABLISHING A PARTNERSHIP FOR THE
COMMUNITY CONNECTIONS FESTIVAL**

WHEREAS, the Village of Saranac Lake recognizes the importance of fostering connections between students, residents, businesses, and community organizations to create a welcoming and engaged community; and

WHEREAS, the Village of Saranac Lake will partner with Paul Smith's College, North Country Community College, and the Saranac Lake Area Chamber of Commerce to establish the Community Connections Festival, an annual event that connects students with local businesses, organizations, services, and recreational opportunities; and

WHEREAS, the 2026 Community Connections Festival, on September 26 from 3-6 PM, will feature local organizations, businesses, live music, children's activities, food, and other family-friendly entertainment while strengthening relationships between higher education institutions, local high school and BOCES programs, and the community; and

WHEREAS, the event encourages students to support downtown businesses, discover local resources and volunteer opportunities, and build lasting connections within the community;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Saranac Lake hereby establishes a partnership between the Village of Saranac Lake, Paul Smith's College, North Country Community College, and the Saranac Lake Area Chamber of Commerce to organize and promote the Community Connections Festival.

VOTE ON AMENDMENT ROLL CALL:

TRUSTEE WHITE No

TRUSTEE RYAN Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

VOTE ON AMEDED RESOLUTION ROLL CALL:

TRUSTEE WHITE No

TRUSTEE RYAN Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**Business of the Village Board
Village of Saranac Lake**

BILL #155-2026

SUBJECT: Public Hearing

FOR AGENDA: 08/10/2026

DEPT OF ORIGIN: Trustee Trudeau

DATE SUBMITTED: 08/05/2026

Resolution to establish joint task force with the Town of Harrietstown to explore the acquisition of the Saranac Lake Armory.

MOVED BY: Ryan SECONDED BY: Trudeau

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

RESOLUTION TO ESTABLISH A JOINT TASK FORCE

WHEREAS, the Board of Trustees of the Village of Saranac Lake is authorized pursuant to the laws of the State of New York to undertake actions necessary to carry out the affairs of the Village; and

WHEREAS, The Town of Harrietstown board has assigned board member Doug Haney to work on a joint task force with the Village of Saranac Lake for the purpose of acquiring/utilizing the armory for the benefit of the local communities. This resolution requests the Saranac Lake Village Board assign a representative to the joint task force to collaborate with the Harrietstown board to investigate all options available in acquiring/utilizing the local armory for the benefit of the local communities; and

WHEREAS, David Trudeau is volunteering to be a SL Village Board representative on the joint task force.

WHEREAS, the Board has reviewed all materials presented and finds that the proposed action is in the best interests of the Village of Saranac Lake; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saranac Lake hereby approves the following:

The Village of Saranac Lake agrees to form a joint task force with the Town of Harrietstown to pursue the acquisition/utilization of the local armory bordering Saranac Lake and inside Harrietstown for the benefit of the local communities. The Village of Saranac Lake also agrees to assign David Trudeau as one of the Village's joint task force representatives.

BE IT FURTHER RESOLVED, that the Village Manager is hereby authorized to execute all documents and take all actions reasonably necessary to implement this Resolution, subject to applicable law and Village policy; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately unless otherwise specified herein.