

## **VILLAGE BOARD REGULAR MEETING**

Monday, June 22, 2026

5:30 PM – 9:38 PM

Meeting was held in person at the Village Offices, 39 Main Street, Saranac Lake, NY 12983

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **MOMENT OF SILENCE IN REMEMBRANCE OF SUE DYER**

**ROLL CALL:** Mayor Brunette present; Trustee White present; Trustee Ryan present; Trustee Evans present; Trustee Trudeau present.

Staff Present: Village Manager: Brandee Reiley, Village Clerk: Laura Ferranti, Village Treasurer: Christine Wais, Chief WWTPO: David Lewis, Code Enforcement Officer: Zach Peltier.

### **AUDITING:**

Chair Mayor Brunette called for a motion to approve payment of vouchers. Complete details of these vouchers are attached and made part of these minutes.

Motion: White Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

### **APPROVAL OF MINUTES:**

Chair Mayor Brunette called for a motion to approve the minutes from Monday, June 8, 2026.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**SPECIAL GUEST:** Gregory Swart, SDA Senior Engineer, Water/Sewer Project

### **PUBLIC COMMENT:**

None

### **ITEMS FOR BOARD ACTION:**

**Bill 133-2026** Appointment of Housing Advisory Board Members

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Evans Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 134-2026** Appointment of Climate Action Advisory Board Members

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Trudeau Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 135-2026** Award of Crushing Gravel Bid

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 136-2026** Approval of Overnight Travel for Mt. Pisgah Staff Training

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 137-2026** Authorization to Execute an Agreement with Labor Counsel

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 138-2026** Authorization to Execute an Agreement with General Services Attorney

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Ryan

Roll Call: Ryan no; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 139-2026** Authorization to Execute an Agreement for Grant Writing Services for Boothe River Park

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 140-2026** Authorization to Execute a Professional Services Agreement for Financial Services

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 141-2026** Authorization of Transfers from Contingency and Interfund Accounts

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**BOARD DISCUSSION:**

- a) Vision and Goals for the Sandpit Property
  - Discussed the draft vision and goals document in agenda packet that the Housing Advisory Board creating. Mayor & Trustees reviewed.
- b) Community Enhancement Fund – Ghost Panels Update
  - Discussed and reviewed project proposal.

**PUBLIC COMMENT:**

Mary Agnes Pillitteri – Village of Saranac Lake resident, spoke about her tax bill and expressed to the Board to ensure items that could increase the tax burden be reviewed thoroughly, hopes the new attorney's have the Village's best interest at heart, and believes in freedom of the press.

**EXECUTIVE SESSION:**

Motion: Evans Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Motion: Evans Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**MOTION TO ADJOURN:**

Chair Mayor Brunette called for a motion.

Motion: Trudeau Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Business of the Village Board  
Village of Saranac Lake**

BILL #133-2026

SUBJECT: Housing Advisory Board

FOR AGENDA: 06/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 06/17/2026

Appointment of Housing Advisory Board members.

MOVED BY: Evans SECONDED BY: Trudeau

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

## **APPOINTMENT OF HOUSING ADVISORY BOARD MEMBERS**

**WHEREAS**, the Village of Saranac Lake Housing Advisory Board ("HAB") was established by the Board of Trustees and its bylaws provide for nine (9) voting members serving two-year, staggered terms; and

**WHEREAS**, terms begin on June 1st of the year appointed and expire on May 31st of the expiration year; and

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby makes the following appointments to the Housing Advisory Board:

<b>Name</b>	<b>Term Begins</b>	<b>Term Expires</b>
Ben Douglass	6/1/26	5/31/27
Jodi Gunther	6/1/26	5/31/27
Mark Legeza	6/1/26	5/31/27
Ann Telfer	6/1/26	5/31/27
Brian Draper	6/1/26	5/31/28
Steve Erman	6/1/26	5/31/28
Doug Haney	6/1/26	5/31/28
Rich Loeber	6/1/26	5/31/28
Peter Waldt	6/1/26	5/31/28

**BE IT FURTHER RESOLVED**, the Board of Trustees expresses appreciation for all previous members of the Housing Task Force for recognizing the need to focus on community housing needs and giving back in the way of time and expertise to improve the Village of Saranac Lake for its residents.

**Business of the Village Board  
Village of Saranac Lake**

BILL #134-2026

SUBJECT: Climate Action Advisory Board

FOR AGENDA: 06/22/2026

DEPT OF ORIGIN: Trustee Trudeau

DATE SUBMITTED: 06/05/2026

Appointment of Climate Action Advisory Board members

MOVED BY: Trudeau SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

## APPOINTMENT OF CLIMATE ACTION ADVISORY BOARD MEMBERS

**WHEREAS**, the Village of Saranac Lake Climate Action Advisory Board ("CAAB") was established by the Board of Trustees and its bylaws provide for nine (9) voting members serving two-year, staggered terms; and

**WHEREAS**, the CAAB currently has four member seats available; and

**WHEREAS**, the Village seeks to have terms expiring in alternating years; and

**WHEREAS**, the Village seeks to have terms begin on June 1st of the year appointed and expire on May 31st of the expiration year; and

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby makes the following appointments:

Tim Caramore	5/31/27
Maura McGuire	5/31/27
Adam Lyons	5/31/27
Sarah Holman	5/31/27

**Business of the Village Board  
Village of Saranac Lake**

BILL #135-2026

SUBJECT: Crushing Gravel Bid

FOR AGENDA: 06/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 06/17/2026

Resolution accepting bid and authorizing the award of contract crushing gravel work.

MOVED BY: White SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR CRUSHING OF BANK RUN GRAVEL AND WASTE STONE TAILINGS WORK**

**WHEREAS**, the Village of Saranac Lake (the "Village") advertised for bids for crushing of bank run gravel and waste stone tailings work; and

**WHEREAS**, bids for the project were receivable at the Village Offices, 39 Main Street, 2nd Floor, Saranac Lake, NY 12983, with bids opened on June 17, 2026 at 2:30 P.M.; and

**WHEREAS**, Mitchell Stone Products LLC, 15 Mitchell Lane, Tupper Lake, NY 12986, submitted the apparent low responsible bid

**WHEREAS**, the bid amount submitted for Item #1 at \$45,000.00; and

**WHEREAS**, the bid amount submitted for Item #2 at \$15,600.00; and

**WHEREAS**, the Village Board has reviewed the bid submitted and determined the bid to be reasonable and in the best interest of the Village;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby awards a contract for crushing of bank run gravel and waste stone tailings work to Mitchell Stone Products LLC in the amount of \$60,600.00; and

**BE IT FURTHER RESOLVED**, that the Village Mayor and/or Village Manager is hereby authorized and directed to execute all contracts and related documents necessary to complete the work in accordance with the bid specifications and applicable laws.

**Business of the Village Board  
Village of Saranac Lake**

BILL #136-2026

SUBJECT: Overnight Travel for Training for Pisgah Staff

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Resolution to authorize overnight travel for the Mt. Pisgah staff.

MOVED BY: White SECONDED BY: Trudeau

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**APPROVAL OF THE OVERNIGHT TRAVEL AND TRAINING FOR PISGAH STAFF TO  
ATTEND SKI NY LTMP**

**WHEREAS**, the Village of Saranac Lake encourages its employees to attend and participate in training and correspondence courses that will increase their knowledge, skills, and job performance,

**NOW THEREFORE BE IT RESOLVED**, Richie Hewitt and John Hewitt are hereby approved for an overnight stay for SKI NY training.

**Business of the Village Board  
Village of Saranac Lake**

BILL #137-2026

SUBJECT: Management

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Authorize agreement with labor attorney.

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN                      Yes

TRUSTEE WHITE                      Yes

TRUSTEE EVANS                      Yes

TRUSTEE TRUDEAU                      Yes

MAYOR BRUNETTE                      Yes

## **AUTHORIZATION TO EXECUTE AN AGREEMENT WITH LABOR COUNSEL**

**WHEREAS**, the Village of Saranac Lake recognizes the need for specialized legal services for labor and collective bargaining matters; and

**WHEREAS**, Roemer Wallens Gold and Mineaux LLP has reliably provided these services to the Village for many years; and

**WHEREAS**, the agreement between Roemer Wallens Gold and Mineaux LLP and the Village has expired and the Village wishes to enter into a new agreement for these services.

**THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby authorizes the Village Manager to execute a 3-year agreement commencing June 1, 2026 with Roemer Wallens Gold and Mineaux LLP to provide specialized legal services for labor relations and collective bargaining matters, in substantially the form attached as Exhibit A, at the rates and terms set forth therein.

**Business of the Village Board  
Village of Saranac Lake**

BILL #138-2026

SUBJECT: Management

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Appoint and authorize agreement with village attorney.

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN                      No

TRUSTEE WHITE                    Yes

TRUSTEE EVANS                    Yes

TRUSTEE TRUDEAU                Yes

MAYOR BRUNETTE                Yes

## **AUTHORIZATION TO EXECUTE AN AGREEMENT WITH GENERAL SERVICES ATTORNEY**

**WHEREAS**, Section 4-400 of the New York State Village Law authorizes the Board of Trustees to appoint a Village Attorney; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Saranac Lake hereby appoints Harter Secrest & Emery LLP to serve as Village Attorney, effective July 1, 2026, and continuing until the next organizational meeting of the Village Board, and

**BE IT FURTHER RESOLVED**, that the compensation for legal services shall be in accordance with the terms and conditions set forth in a Professional Services Agreement between the Village and the Village Attorney; and

**BE IT FURTHER RESOLVED**, the terms of the agreement shall include, at minimum, the following:

A monthly retainer of \$5,000 per month;

Should the Village only use 8 hours or less in a month, the firm shall refund the amount of unused hours at a rate of \$425 per hour, up to \$5,000.

Should the Village use 16 hours or more, the firm shall charge for the excess hours at a rate of \$400 per hour.

**BE IT FURTHER RESOLVED**, Village Manager is hereby authorized to negotiate final terms and execute the Professional Services Agreement and any related documents necessary to effectuate this appointment.

**Business of the Village Board  
Village of Saranac Lake**

BILL #139-2026

SUBJECT: Community Development

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 6/17/2026

Authorize agreement with LaBella Associates for grant writing services for Boothe River Park.

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**AUTHORIZATION TO EXECUTE AN AGREEMENT FOR GRANT WRITING  
SERVICES FOR BOOTHE RIVER PARK**

**WHEREAS**, the Village has identified the Boothe River Park as a priority capital project: and

**WHEREAS**, the Village is eligible to seek funding from the NYS Local Waterfront Revitalization Program through the Consolidated Funding Application (CFA); and

**WHEREAS**, LaBella Associates is a qualified engineering and planning firm with experience assisting municipalities with the preparation of grant applications, including the LWRP; and

**WHEREAS**, LaBella Associates has proposed to prepare a CFA requesting funds from the LWRP on behalf of the Village for a fixed fee of \$5,000; and

**WHEREAS**, the Board of Trustees finds it in the best interest of the Village to engage the consultant for this purpose.

**THEREFORE, BE IT RESOLVED**, the Board of Trustees authorizes the Village Manager to execute a contract with LaBella Associates to prepare a CFA for a fixed fee of \$5,000 for funding to support the construction of the Boothe River Park.

**Business of the Village Board  
Village of Saranac Lake**

BILL #140-2026

SUBJECT: Accounting

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Resolution approved a professional services agreement with BST & Co. Cpas, llp.

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT  
WITH BST & CO. CPAS, LLP**

**WHEREAS**, BST & Co. CPAs, LLP ("BST") submitted a Scope of Work outlining comprehensive municipal accounting services tailored to the needs of the Village; and

**WHEREAS**, BST maintains a team of experienced chief financial officers, controllers, and specialists with expertise serving government entities and municipalities; and

**WHEREAS**, BST's proposed services are scalable and designed to provide continuity, reduce the risks associated with employee turnover and staffing shortages, and support the Village's ongoing financial operations; and

**WHEREAS**, BST has direct experience working with the Village of Saranac Lake, having assisted with the completion of the Village's Annual Financial Reports for several years; and

**WHEREAS**, this experience makes BST uniquely qualified to quickly identify and provide appropriate services to the Village; and

**WHEREAS**, the Board of Trustees has determined that municipal accounting services constitute professional services for which competitive bidding is not required pursuant to New York State General Municipal Law §103; and

**NOW, THEREFORE, BE IT RESOLVED**, that compensation for such services shall be in an amount not to exceed \$36,000, unless otherwise amended by the Board of Trustees; and

**BE IT FURTHER RESOLVED**, that the Village Manager is authorized and directed to execute a professional services agreement with BST & Co. CPAs, LLP; and

**BE IT FURTHER RESOLVED**, funds for this agreement shall be allocated from accounts General Fund 001-1320-0400-0000 (34%), Water Fund 004-8310-0400-0000 (33%), and Sewer Fund 005-8110-0400-0000 (33%).

**Business of the Village Board  
Village of Saranac Lake**

BILL #141-2026

SUBJECT: Accounting

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

A resolution authorizing transfers from contingency accounts and interfund accounts.

MOVED BY: Ryan SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**AUTHORIZATION OF TRANSFERS FROM CONTINGENCY AND INTERFUND  
ACCOUNTS**

**WHEREAS**, the Village of Saranac Lake has identified the need to transfer funds from contingency accounts and between funds to ensure sufficient appropriations are available to meet operating expenses and maintain balanced accounts for the fiscal year; and

**WHEREAS**, such transfers are permitted and are in the best financial interest of the Village;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby authorizes the Village Manager and Village Treasurer to make the necessary transfers from contingency accounts and between funds as needed to balance accounts and maintain the fiscal integrity of the Village, with all such transfers to be reported to the Board at the next regular meeting.