

VILLAGE OF SARANAC LAKE  
BOARD OF TRUSTEES

AGENDA  
REGULAR MEETING

**Monday, June 22, 2026 5:30 PM**  
39 MAIN STREET, SARANAC LAKE, NY 12983

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Join Zoom Meeting

<https://us02web.zoom.us/j/86856122537>

Meeting ID: 868 5612 2537

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Audit of Claims/Vouchers
- E. Approval of Minutes from June 8, 2026
- F. Special Guest: Gregory Swart, SDA Senior Engineer, Water/Sewer Project
- G. Public Comment
- H. **Items for Board Action**
  - 133-2026 Appointment of Housing Advisory Board Members
  - 134-2026 Appointment of Climate Action Advisory Board Members
  - 135-2026 Award of Crushing Gravel Bid
  - 136-2026 Approval of Overnight Travel for Mt. Pisgah Staff Training
  - 137-2026 Authorization to Execute an Agreement with Labor Counsel
  - 138-2026 Authorization to Execute an Agreement with General Services Attorney
  - 139-2026 Authorization to Execute an Agreement for Grant Writing Services for Boothe River Park
  - 140-2026 Authorization to Execute a Professional Services Agreement for Financial Services
  - 141-2026 Authorization of Transfers from Contingency and Interfund Accounts
- I. Board Discussion
  - a. Vision and Goals for the Sandpit Property
  - b. Community Enhancement Fund - Ghost Panels Update
- J. Public Comment
- K. Executive Session
  - a. The Medical, Financial, Credit, or Employment History of a Particular Person or Corporation
  - b. Discussions Regarding Proposed, Pending, or Current Litigation
- L. Adjournment

## PUBLIC COMMENT GUIDELINES

### Village of Saranac Lake Board of Trustees

The Village Board welcomes public input. These guidelines help ensure meetings remain efficient and respectful.

#### WHEN TO SPEAK

Public comment is available during designated times on the agenda, including public hearings.

#### HOW TO PARTICIPATE

- Wait to be recognized by the Mayor
- State your name for the record
- Address comments to the Board as a whole

#### TIME LIMITS

- Up to **5 minutes per speaker**
- Time may be adjusted to allow everyone an opportunity to speak

#### EXPECTATIONS

- Be respectful and concise
- No interruptions, personal attacks, or disruptive behavior
- Comments should relate to Village matters

The Mayor may end comments that do not meet these standards.

#### BOARD RESPONSE

Public comment is for sharing input with the Board.  
It is not a back-and-forth discussion.

Board members may:

- Listen and consider
- Offer brief clarification
- Refer items for follow-up

#### FOLLOW-UP

If you would like a response, you may leave your name and contact information with the Village Clerk.

#### WRITTEN COMMENTS

Comments may be submitted at any time to the Village Clerk by email or writing (clerk@saranaclakeny.gov).

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*Thank you for helping us conduct Village business in a way that is efficient and respectful.*

# Accounts Payable

## Voucher Approval List

User: accountspayable@saranaclakeny.gov  
 Printed: 06/18/2026 - 12:28PM  
 Batch: 00004.06.2026 - Vouchers 2026-06-22 (26FY)



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11056879	2026	AARON SHARLOW	PD Clothing reimbursement	001-3120-0401-0000	614.43
<b>Warrant Total:</b>					<b>614.43</b>
11056864	16383733	ACME TOOLS	Insulated Bibs	005-8120-0401-0000	169.99
11056864	16383733	ACME TOOLS	Insulated Bibs	001-5142-0401-0000	169.99
<b>Warrant Total:</b>					<b>339.98</b>
11056873	INV000353231	CAMPBELL SCIENTIFIC INC.	Boothe River Park project	250-8662-0414-0000	772.31
<b>Warrant Total:</b>					<b>772.31</b>
11056896	10064269	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,286.75
11056896	10064291	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,331.00
11056896	10064328	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,316.75
11056896	10064352	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,370.00
11056896	10064755	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,431.50
11056896	10064780	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,341.50
11056896	10064811	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,330.25
11056896	10064838	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	2,298.00
11056896	20105662	CFSWMA	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	239.20
11056896	40126940	CFSWMA	Dump Fee for Shed Roof	001-7260-0400-0000	60.50
<b>Warrant Total:</b>					<b>19,005.45</b>
11056863	625846	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7110-0401-0000	109.68
11056863	625896	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	005-8130-0407-0000	83.68
11056863	625932	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7110-0401-0000	70.82
11056863	625938	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5110-0408-0000	8.09
11056863	625939	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5110-0408-0000	40.46
11056863	626013	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5110-0401-0000	11.24
11056863	626044	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5110-0401-0000	51.27
11056863	626130	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	004-8340-0401-0000	39.58
11056863	626196	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5132-0401-0000	8.26

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11056863	626198	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5110-0401-0000	48.47
11056863	626205	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	005-8120-0401-0000	50.91
11056863	626280	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5110-0408-0000	20.83
11056863	626296	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7180-0401-0000	10.79
11056863	626296	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7110-0401-0000	10.79
11056863	626296	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7260-0401-0000	10.79
11056863	626312	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5142-0408-0000	53.99
11056863	626329	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7110-0401-0000	113.48
11056863	626369	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7180-0401-0000	44.99
11056863	626431	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7110-0401-0000	47.48
11056863	626459	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7110-0401-0000	63.57
11056863	626472	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	005-8130-0410-0000	233.08
11056863	626475	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	005-8120-0401-0000	10.70
11056863	626490	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-5110-0401-0000	29.69
11056863	626547	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-7110-0401-0000	12.39
11056863	626557	COAKLEY HOME & HARDWARE	Blanket PO - May 2026	001-3120-0401-0000	35.96
<b>Warrant Total:</b>					<b>1,220.99</b>
11056851	66581	COMPASS PRINTING PLUS	5000 time cards	001-1610-0401-0000	330.00
11056851	66737	COMPASS PRINTING PLUS	Office Supplies	001-1610-0401-0000	113.56
11056851	66737	COMPASS PRINTING PLUS	Office Supplies	004-8310-0401-0000	110.22
11056851	66737	COMPASS PRINTING PLUS	Office Supplies	005-8110-0401-0000	110.22
<b>Warrant Total:</b>					<b>664.00</b>
11056870	139884	EMPIRE HYDRAULICS & MACHINE	Rebuild leaking Hyd. motor for Gutter Broom	001-8170-0408-0000	767.76
<b>Warrant Total:</b>					<b>767.76</b>
11056880	579344	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	90.00
11056880	579434	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	111.00
11056880	579435	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	45.00
11056880	579715	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
11056880	580061	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	111.00
11056880	580308	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	45.00
11056880	580588	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	131.00
11056880	580679	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
<b>Warrant Total:</b>					<b>633.00</b>
11056871	2026	EVAN CONNERS	PD Clothing reimbursement	001-3120-0401-0000	588.85

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
<b>Warrant Total:</b>					<b>588.85</b>
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Amazon Order- Water Sentry Filter System Kit	001-3120-0401-0000	84.99
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-7260-0401-0000	458.24
11056884	7965	FIRST NATIONAL BANK OF OMAHA	3" x 3" Bike Safety Stickers	001-3120-0401-0000	239.95
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Blinds for Armory	001-3120-0401-0000	710.50
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	004-8310-0400-0000	31.66
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-1680-0400-0000	38.37
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-7110-0401-0000	458.23
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-8170-0408-0000	159.30
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-7180-0401-0000	458.24
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-8620-0401-0000	802.57
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-1230-0400-0000	615.60
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	001-1010-0400-0000	615.60
11056884	7965	FIRST NATIONAL BANK OF OMAHA	Credit card bill through 06/11	005-8110-0400-0000	31.66
<b>Warrant Total:</b>					<b>4,704.91</b>
11056849	767	FOREST HOME MECHANICAL LLC	Repair to heater @ 33 Petrova	001-1989-0404-0000	200.00
<b>Warrant Total:</b>					<b>200.00</b>
11056897	2026	GABRIEL FAUBERT	PD Clothing reimbursement	001-3120-0401-0000	241.94
<b>Warrant Total:</b>					<b>241.94</b>
11056881	2026	GABRIELLE BUCKLEY	PD Clothing reimbursement	001-3120-0401-0000	650.00
<b>Warrant Total:</b>					<b>650.00</b>
11056865	2012	GLEN CASTLE ENTERPRISES LLC	Enviro-zyme FOG Digester 5B	005-8120-0401-0000	2,435.65
<b>Warrant Total:</b>					<b>2,435.65</b>
11056882	02322.038	GOMEZ & SULLIVAN ENGINEERS DPC	FERC: Hydro Dam Relicensing	001-8989-0400-0000	1,978.63
<b>Warrant Total:</b>					<b>1,978.63</b>
11056894	9930330874	GRAINGER, INC.	Drill Rods	005-8120-0401-0000	457.74
<b>Warrant Total:</b>					<b>457.74</b>
11056895	320721	HARRIS BEACH MURTHA	Firm matter #7020705.320721 EFC CWSRF Project #C5-5516-10-0	219-1420-0200-0000	10,135.00
<b>Warrant Total:</b>					<b>10,135.00</b>

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11056888	PI-39594	HOLLAND COMPANY INC	PAC (Poly Alum Chloride) for Treatment of Phosphorus (required b	005-8130-0401-0000	4,827.24
<b>Warrant Total:</b>					<b>4,827.24</b>
11056875	3278	INTERSTATE BILLING SVC INC	Bobcat Skidsteer rental for AMA Sewer Project	005-8120-0200-0000	3,628.69
11056875	3430	INTERSTATE BILLING SVC INC	Wiper arm assembly, Wiper blade - Skid Steer	001-8170-0408-0000	179.47
<b>Warrant Total:</b>					<b>3,808.16</b>
11056850	2026	Jarrett St. Hilaire	PD Clothing reimbursement	001-3120-0401-0000	321.80
<b>Warrant Total:</b>					<b>321.80</b>
11056890	147844	LOREMANS	T-shirts for Fire Drivers	001-3410-0401-0000	295.00
<b>Warrant Total:</b>					<b>295.00</b>
11056868	2026	LUKE CROMP	PD Clothing reimbursement	001-3120-0401-0000	305.92
<b>Warrant Total:</b>					<b>305.92</b>
11056858	IN-16207	MBS AMERICA LLC	Bamboo marker pole, Rope, Reflective ribbon, Mesh net w/poles	001-7260-0401-0000	539.17
<b>Warrant Total:</b>					<b>539.17</b>
11056893	IN2517957	MES-MUNICIPAL EMERGENCY SVCS	Industrial Multi-gas Detector	001-3410-0401-0000	861.37
<b>Warrant Total:</b>					<b>861.37</b>
11056892	26143K1798	MOUNTAIN MEDICAL SERVICES, PLLC.	Drug Screen- Fire Driver	001-3410-0400-0000	63.00
<b>Warrant Total:</b>					<b>63.00</b>
11056853	8807	N.Y.C.O.M.	Annual meeting - A White	001-1010-0406-0000	300.00
<b>Warrant Total:</b>					<b>300.00</b>
11056887	IN674685	National Business Technologies	Phone service invoices	001-3620-0402-0000	150.00
11056887	IN676043	National Business Technologies	Phone service invoices	001-3120-0402-0000	825.00
<b>Warrant Total:</b>					<b>975.00</b>
11056855	02115-52037	NATIONAL GRID	Electric Bills	001-7110-0403-0000	37.55
11056855	08917-01009	NATIONAL GRID	Electric Bills	001-5142-0403-0000	26.26
11056855	11137-12101	NATIONAL GRID	Electric Bills	005-8120-0403-0000	276.76
11056855	13925-19104	NATIONAL GRID	Electric Bills	001-7140-0403-0000	28.64
11056855	14325-19108	NATIONAL GRID	Electric Bills	001-7110-0403-0000	25.07
11056855	27737-12102	NATIONAL GRID	Electric Bills	005-8120-0403-0000	52.65

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11056855	37630-63022	NATIONAL GRID	Electric Bills	001-5182-0403-0000	27.06
11056855	45849-14101	NATIONAL GRID	Electric Bills	001-7110-0403-0000	42.56
11056855	51484-28018	NATIONAL GRID	Electric Bills	004-8320-0403-0000	5,685.64
11056855	55249-14104	NATIONAL GRID	Electric Bills	001-7110-0403-0000	29.49
11056855	65913-76006	NATIONAL GRID	Electric Bills	001-7181-0403-0000	54.63
11056855	67837-38103	NATIONAL GRID	Electric Bills	005-8121-0403-0000	899.28
11056855	77237-38106	NATIONAL GRID	Electric Bills	005-8130-0403-0000	7,707.59
<b>Warrant Total:</b>					<b>14,893.18</b>
11056891	260142-124	NAVISTAR, INC.	2025 International HV613 w/ Tenco Plow equip.	206-1997-0200-0000	266,050.05
<b>Warrant Total:</b>					<b>266,050.05</b>
11056861	26029-01	NORTH WOODS ENGINEERING PLLC	Main St Sidewalk Extension	001-5410-0400-0000	2,851.09
<b>Warrant Total:</b>					<b>2,851.09</b>
11056867	143932-2	NORTHERN SUPPLY INC.	3/4 x 6 x 60" Kennametal Carbide unpunched	001-5142-0408-0000	1,217.28
<b>Warrant Total:</b>					<b>1,217.28</b>
11056878	279599778	ORKIN PEST CONTROL	Quarterly Bed Bug Service FD- March, April, May	001-3410-0400-0000	244.64
<b>Warrant Total:</b>					<b>244.64</b>
11056866	F10000311061	OTIS ELEVATOR COMPANY	Logistics & Fuel Impact Fee - 3 Main St	001-1620-0400-0000	175.00
<b>Warrant Total:</b>					<b>175.00</b>
11056883	07738930	POSITIVE PROMOTIONS INC.	Various items - cups, bracelets, water bottles, etc.	001-3120-0400-0030	741.06
<b>Warrant Total:</b>					<b>741.06</b>
11056889	11627565	PowerPlan	Filters, gasket-Deere equipment	001-5110-0408-0000	582.68
11056889	11627565	PowerPlan	Filters, gasket-Deere equipment	001-5142-0408-0000	582.68
<b>Warrant Total:</b>					<b>1,165.36</b>
11056859	06F8740019957	PRIMO BRANDS	Potable Drinking Water Service	005-8130-0400-0000	174.42
<b>Warrant Total:</b>					<b>174.42</b>
11056885	#21	RECREATION ENGINEERING & PLANNING	PROFESSIONAL SERVICES FOR WHITEWATER PARK (DRI)	250-8662-0416-0000	3,957.50
<b>Warrant Total:</b>					<b>3,957.50</b>
11056854	959	Scott McKim	Reimbursement of tariff payment for goods for Boothe River proje	250-8662-0414-0000	665.58

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
<b>Warrant Total:</b>					<b>665.58</b>
11056877	INV-024174	SPRINGBROOK HOLDING CO LLC	Civic Pay/Municipal Pay transaction fees - May 2026	001-1610-0400-0000	53.00
<b>Warrant Total:</b>					<b>53.00</b>
11056857	2107003	SYMQUEST GROUP, INC.	Copier Services - WWTP & CG	005-8110-0400-0000	57.31
11056857	2107003	SYMQUEST GROUP, INC.	Copier Services - WWTP & CG	001-1490-0400-0000	21.05
11056857	2107003	SYMQUEST GROUP, INC.	Copier Services - WWTP & CG	004-8310-0400-0000	57.31
<b>Warrant Total:</b>					<b>135.67</b>
11056860	MAY 2026	TOWN OF HARRIETSTOWN	Registrar Fees - May 2026	001-4020-0400-0000	440.00
<b>Warrant Total:</b>					<b>440.00</b>
11056862	1005552	Transpo Industries	White 4 gal. kit w/ catalyst, Sand 23# bag	001-5110-0401-0000	1,384.00
<b>Warrant Total:</b>					<b>1,384.00</b>
11056876	2026	TRAVIS LABAR	PD Clothing reimbursement	001-3120-0401-0000	650.00
<b>Warrant Total:</b>					<b>650.00</b>
11056886	1120270274	UNIFIRST CORPORATION	Yearly Contract for Uniform Service	004-1640-0400-0000	11.40
11056886	1120270274	UNIFIRST CORPORATION	Yearly Contract for Uniform Service	005-1640-0400-0000	11.40
11056886	1120270274	UNIFIRST CORPORATION	Yearly Contract for Uniform Service	001-1640-0400-0000	11.75
11056886	1120271248	UNIFIRST CORPORATION	Yearly Contract for Uniform Service	005-1640-0400-0000	11.19
11056886	1120271248	UNIFIRST CORPORATION	Yearly Contract for Uniform Service	004-1640-0400-0000	11.19
11056886	1120271248	UNIFIRST CORPORATION	Yearly Contract for Uniform Service	001-1640-0400-0000	11.53
<b>Warrant Total:</b>					<b>68.46</b>
11056872	4578189	UPSTONE MATERIALS INC	Asphalt- Type 7F Armor Coat	004-8340-0401-0000	678.91
<b>Warrant Total:</b>					<b>678.91</b>
11056852	INV01056679	USA BLUEBOOK	Sulfuric acid, hach tubing kit, nitrate pillow packs, etc.	005-8130-0401-0000	2,485.47
11056852	INV01057218	USA BLUEBOOK	Sulfuric acid, hach tubing kit, nitrate pillow packs, etc.	005-8130-0401-0000	298.21
11056852	INV01058455	USA BLUEBOOK	Sulfuric acid, hach tubing kit, nitrate pillow packs, etc.	005-8130-0401-0000	44.25
11056852	INV01058898	USA BLUEBOOK	Sulfuric acid, hach tubing kit, nitrate pillow packs, etc.	005-8130-0401-0000	54.22
<b>Warrant Total:</b>					<b>2,882.15</b>
11056874	2026	VSL-PETTY CASH REVOLVING FUND	Petty cash reimbursement	005-8110-0400-0000	6.10
11056874	2026	VSL-PETTY CASH REVOLVING FUND	Petty cash reimbursement	001-7180-0406-0000	54.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11056874	2026	VSL-PETTY CASH REVOLVING FUND	Petty cash reimbursement	001-7260-0406-0000	49.75
11056874	2026	VSL-PETTY CASH REVOLVING FUND	Petty cash reimbursement	001-7110-0408-0000	100.00
<b>Warrant Total:</b>					<b>209.85</b>
11056869	262353663	W.B. MASON CO., INC.	Ink toner	001-3120-0401-0000	142.17
<b>Warrant Total:</b>					<b>142.17</b>
11056856	179813	Young/Sommer LLC	Code Enforcement Legal Fees through 05/31	001-3620-0400-0000	121.95
11056856	179814	Young/Sommer LLC	Code Enforcement Legal Fees through 05/31	001-3620-0400-0000	126.00
11056856	179815	Young/Sommer LLC	Code Enforcement Legal Fees through 05/31	001-3620-0400-0000	105.00
11056856	179821	Young/Sommer LLC	Code Enforcement Legal Fees through 05/31	001-3620-0400-0000	129.00
<b>Warrant Total:</b>					<b>481.95</b>
<b>Report Total:</b>					<b>356,968.62</b>

# Accounts Payable

## Voucher Approval Document



User: accounts payable@saranaclakeny.gov  
Printed: 06/18/2026 - 12:28PM  
Date Type:  
Batch: 00004.06.2026 - Vouchers 2026-06-22  
Voucher From & To:  
Date From & To:  
Batch: AP5 00004.06.2026

### ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers \_\_\_\_\_ to \_\_\_\_\_ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: \_\_\_\_\_ Date: \_\_\_\_\_

### TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
001	GENERAL FUND	25,065.91
004	WATER FUND	6,815.91
005	SEWER FUND	43,506.36
206	CAPITAL EQUIPMENT FUND - LT	266,050.05
219	UV DISINFECTION PROJECT	10,135.00
250	DRI PROJECTS	5,395.39
		<hr/>
	<b>Report Total:</b>	356,968.62

# Accounts Payable

## Computer Check Proof List by Vendor

User: accountspayable@saranaclakeny.gov  
 Printed: 06/18/2026 - 12:28PM  
 Batch: 00004.06.2026 - Vouchers 2026-06-22 (26FY)



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 289 INV000353231	CAMPBELL SCIENTIFIC INC. Boothe River Park project	772.31	06/22/2026	250-8662-0414-0000	11056873	ACH Enabled: False
	Check Total:	772.31				
Vendor: 5386 320721	HARRIS BEACH MURTHA Firm matter #7020705.320721 EFC CWSRF Pro	10,135.00	06/22/2026	219-1420-0200-0000	11056895	ACH Enabled: False
	Check Total:	10,135.00				
Vendor: 1306 959	Scott McKim Reimbursement of tariff payment for goods for E	665.58	06/22/2026	250-8662-0414-0000	11056854	ACH Enabled: False
	Check Total:	665.58				
Vendor: 5153 260142-124	NAVISTAR, INC. 2025 International HV613 w/ Tenco Plow equip.	266,050.05	06/22/2026	206-1997-0200-0000	11056891	ACH Enabled: False
	Check Total:	266,050.05				
Vendor: 3769 #21	RECREATION ENGINEERING & PLANNING PROFESSIONAL SERVICES FOR WHITEWA	3,957.50	06/22/2026	250-8662-0416-0000	11056885	ACH Enabled: False
	Check Total:	3,957.50				
Vendor: 2013 16383733 16383733	ACME TOOLS Insulated Bibs Insulated Bibs	169.99 169.99	06/22/2026 06/22/2026	005-8120-0401-0000 001-5142-0401-0000	11056864 11056864	ACH Enabled: False
	Check Total:	339.98				
Vendor: 3598 2026	GABRIELLE BUCKLEY PD Clothing reimbursement	650.00	06/22/2026	001-3120-0401-0000	11056881	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	650.00				
Vendor: 628	CFSWMA			Check Sequence: 8		ACH Enabled: False
10064269	Disposal of Grit Screenings/Sludge from WWTP	2,286.75	06/22/2026	005-8130-0400-0000	11056896	
10064291	Disposal of Grit Screenings/Sludge from WWTP	2,331.00	06/22/2026	005-8130-0400-0000	11056896	
10064328	Disposal of Grit Screenings/Sludge from WWTP	2,316.75	06/22/2026	005-8130-0400-0000	11056896	
10064352	Disposal of Grit Screenings/Sludge from WWTP	2,370.00	06/22/2026	005-8130-0400-0000	11056896	
10064755	Disposal of Grit Screenings/Sludge from WWTP	2,431.50	06/22/2026	005-8130-0400-0000	11056896	
10064780	Disposal of Grit Screenings/Sludge from WWTP	2,341.50	06/22/2026	005-8130-0400-0000	11056896	
10064811	Disposal of Grit Screenings/Sludge from WWTP	2,330.25	06/22/2026	005-8130-0400-0000	11056896	
10064838	Disposal of Grit Screenings/Sludge from WWTP	2,298.00	06/22/2026	005-8130-0400-0000	11056896	
20105662	Disposal of Grit Screenings/Sludge from WWTP	239.20	06/22/2026	005-8130-0400-0000	11056896	
40126940	Dump Fee for Shed Roof	60.50	06/22/2026	001-7260-0400-0000	11056896	
	Check Total:	19,005.45				
Vendor: 1998	COAKLEY HOME & HARDWARE			Check Sequence: 9		ACH Enabled: False
625846	Blanket PO - May 2026	109.68	06/22/2026	001-7110-0401-0000	11056863	
625896	Blanket PO - May 2026	83.68	06/22/2026	005-8130-0407-0000	11056863	
625932	Blanket PO - May 2026	70.82	06/22/2026	001-7110-0401-0000	11056863	
625938	Blanket PO - May 2026	8.09	06/22/2026	001-5110-0408-0000	11056863	
625939	Blanket PO - May 2026	40.46	06/22/2026	001-5110-0408-0000	11056863	
626013	Blanket PO - May 2026	11.24	06/22/2026	001-5110-0401-0000	11056863	
626044	Blanket PO - May 2026	51.27	06/22/2026	001-5110-0401-0000	11056863	
626130	Blanket PO - May 2026	39.58	06/22/2026	004-8340-0401-0000	11056863	
626196	Blanket PO - May 2026	8.26	06/22/2026	001-5132-0401-0000	11056863	
626198	Blanket PO - May 2026	48.47	06/22/2026	001-5110-0401-0000	11056863	
626205	Blanket PO - May 2026	50.91	06/22/2026	005-8120-0401-0000	11056863	
626280	Blanket PO - May 2026	20.83	06/22/2026	001-5110-0408-0000	11056863	
626296	Blanket PO - May 2026	10.79	06/22/2026	001-7180-0401-0000	11056863	
626296	Blanket PO - May 2026	10.79	06/22/2026	001-7110-0401-0000	11056863	
626296	Blanket PO - May 2026	10.79	06/22/2026	001-7260-0401-0000	11056863	
626312	Blanket PO - May 2026	53.99	06/22/2026	001-5142-0408-0000	11056863	
626329	Blanket PO - May 2026	113.48	06/22/2026	001-7110-0401-0000	11056863	
626369	Blanket PO - May 2026	44.99	06/22/2026	001-7180-0401-0000	11056863	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
626431	Blanket PO - May 2026	47.48	06/22/2026	001-7110-0401-0000	11056863	
626459	Blanket PO - May 2026	63.57	06/22/2026	001-7110-0401-0000	11056863	
626472	Blanket PO - May 2026	233.08	06/22/2026	005-8130-0410-0000	11056863	
626475	Blanket PO - May 2026	10.70	06/22/2026	005-8120-0401-0000	11056863	
626490	Blanket PO - May 2026	29.69	06/22/2026	001-5110-0401-0000	11056863	
626547	Blanket PO - May 2026	12.39	06/22/2026	001-7110-0401-0000	11056863	
626557	Blanket PO - May 2026	35.96	06/22/2026	001-3120-0401-0000	11056863	
	Check Total:	1,220.99				
Vendor: 1149	COMPASS PRINTING PLUS			Check Sequence: 10		ACH Enabled: False
66581	5000 time cards	330.00	06/22/2026	001-1610-0401-0000	11056851	
66737	Office Supplies	113.56	06/22/2026	001-1610-0401-0000	11056851	
66737	Office Supplies	110.22	06/22/2026	004-8310-0401-0000	11056851	
66737	Office Supplies	110.22	06/22/2026	005-8110-0401-0000	11056851	
	Check Total:	664.00				
Vendor: 2529	EVAN CONNERS			Check Sequence: 11		ACH Enabled: False
2026	PD Clothing reimbursement	588.85	06/22/2026	001-3120-0401-0000	11056871	
	Check Total:	588.85				
Vendor: 2464	LUKE CROMP			Check Sequence: 12		ACH Enabled: False
2026	PD Clothing reimbursement	305.92	06/22/2026	001-3120-0401-0000	11056868	
	Check Total:	305.92				
Vendor: 2519	EMPIRE HYDRAULICS & MACHINE			Check Sequence: 13		ACH Enabled: False
139884	Rebuild leaking Hyd. motor for Gutter Broom	767.76	06/22/2026	001-8170-0408-0000	11056870	
	Check Total:	767.76				
Vendor: 3551	ENDYNE INC.			Check Sequence: 14		ACH Enabled: False
579344	Raw & Purification Water Testing @ Water Treat	90.00	06/22/2026	004-8330-0400-0000	11056880	
579434	SPEDES Required Testing @ WWTP (lab testin	111.00	06/22/2026	005-8130-0400-0000	11056880	
579435	SPEDES Required Testing @ WWTP (lab testin	45.00	06/22/2026	005-8130-0400-0000	11056880	
579715	Raw & Purification Water Testing @ Water Treat	50.00	06/22/2026	004-8330-0400-0000	11056880	
580061	SPEDES Required Testing @ WWTP (lab testin	111.00	06/22/2026	005-8130-0400-0000	11056880	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
580308	SPEDES Required Testing @ WWTP (lab testing	45.00	06/22/2026	005-8130-0400-0000	11056880	
580588	SPEDES Required Testing @ WWTP (lab testing	131.00	06/22/2026	005-8130-0400-0000	11056880	
580679	Raw & Purification Water Testing @ Water Treat	50.00	06/22/2026	004-8330-0400-0000	11056880	
	Check Total:	633.00				
Vendor: 74	GABRIEL FAUBERT			Check Sequence: 15		ACH Enabled: False
2026	PD Clothing reimbursement	241.94	06/22/2026	001-3120-0401-0000	11056897	
	Check Total:	241.94				
Vendor: 3746	FIRST NATIONAL BANK OF OMAHA			Check Sequence: 16		ACH Enabled: False
7965	Credit card bill through 06/11	458.24	06/22/2026	001-7180-0401-0000	11056884	
7965	Amazon Order- Water Sentry Filter System Kit	84.99	06/22/2026	001-3120-0401-0000	11056884	
7965	Credit card bill through 06/11	802.57	06/22/2026	001-8620-0401-0000	11056884	
7965	Credit card bill through 06/11	458.24	06/22/2026	001-7260-0401-0000	11056884	
7965	Blinds for Armory	710.50	06/22/2026	001-3120-0401-0000	11056884	
7965	Credit card bill through 06/11	159.30	06/22/2026	001-8170-0408-0000	11056884	
7965	3" x 3" Bike Safety Stickers	239.95	06/22/2026	001-3120-0401-0000	11056884	
7965	Credit card bill through 06/11	31.66	06/22/2026	004-8310-0400-0000	11056884	
7965	Credit card bill through 06/11	615.60	06/22/2026	001-1010-0400-0000	11056884	
7965	Credit card bill through 06/11	615.60	06/22/2026	001-1230-0400-0000	11056884	
7965	Credit card bill through 06/11	31.66	06/22/2026	005-8110-0400-0000	11056884	
7965	Credit card bill through 06/11	458.23	06/22/2026	001-7110-0401-0000	11056884	
7965	Credit card bill through 06/11	38.37	06/22/2026	001-1680-0400-0000	11056884	
	Check Total:	4,704.91				
Vendor: 1068	FOREST HOME MECHANICAL LLC			Check Sequence: 17		ACH Enabled: False
767	Repair to heater @ 33 Petrova	200.00	06/22/2026	001-1989-0404-0000	11056849	
	Check Total:	200.00				
Vendor: 2160	GLEN CASTLE ENTERPRISES LLC			Check Sequence: 18		ACH Enabled: False
2012	Enviro-zyme FOG Digester 5B	2,435.65	06/22/2026	005-8120-0401-0000	11056865	
	Check Total:	2,435.65				
Vendor: 3616	GOMEZ & SULLIVAN ENGINEERS DPC			Check Sequence: 19		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
02322.038	FERC: Hydro Dam Relicensing	1,978.63	06/22/2026	001-8989-0400-0000	11056882	
	Check Total:	1,978.63				
Vendor: 5321	GRAINGER, INC.			Check Sequence: 20		ACH Enabled: False
9930330874	Drill Rods	457.74	06/22/2026	005-8120-0401-0000	11056894	
	Check Total:	457.74				
Vendor: 4062	HOLLAND COMPANY INC			Check Sequence: 21		ACH Enabled: False
PI-39594	PAC (Poly Alum Chloride) for Treatment of Pho:	4,827.24	06/22/2026	005-8130-0401-0000	11056888	
	Check Total:	4,827.24				
Vendor: 3220	INTERSTATE BILLING SVC INC			Check Sequence: 22		ACH Enabled: False
3278	Bobcat Skidsteer rental for AMA Sewer Project	3,628.69	06/22/2026	005-8120-0200-0000	11056875	
3430	Wiper arm assembly, Wiper blade - Skid Steer	179.47	06/22/2026	001-8170-0408-0000	11056875	
	Check Total:	3,808.16				
Vendor: 3389	TRAVIS LABAR			Check Sequence: 23		ACH Enabled: False
2026	PD Clothing reimbursement	650.00	06/22/2026	001-3120-0401-0000	11056876	
	Check Total:	650.00				
Vendor: 5152	LOREMANS			Check Sequence: 24		ACH Enabled: False
147844	T-shirts for Fire Drivers	295.00	06/22/2026	001-3410-0401-0000	11056890	
	Check Total:	295.00				
Vendor: 1716	MBS AMERICA LLC			Check Sequence: 25		ACH Enabled: False
IN-16207	Bamboo marker pole, Rope, Reflective ribbon, N	539.17	06/22/2026	001-7260-0401-0000	11056858	
	Check Total:	539.17				
Vendor: 5288	MES-MUNICIPAL EMERGENCY SVCS			Check Sequence: 26		ACH Enabled: False
IN2517957	Industrial Multi-gas Detector	861.37	06/22/2026	001-3410-0401-0000	11056893	
	Check Total:	861.37				
Vendor: 5253	MOUNTAIN MEDICAL SERVICES, PLLC.			Check Sequence: 27		ACH Enabled: False
26143K1798	Drug Screen- Fire Driver	63.00	06/22/2026	001-3410-0400-0000	11056892	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	63.00				
Vendor: 122 8807	N.Y.C.O.M. Annual meeting - A White	300.00	06/22/2026	001-1010-0406-0000	11056853	ACH Enabled: False
	Check Total:	300.00				
Vendor: 405 IN674685 IN676043	National Business Technologies Phone service invoices Phone service invoices	150.00 825.00	06/22/2026 06/22/2026	001-3620-0402-0000 001-3120-0402-0000	11056887 11056887	ACH Enabled: False
	Check Total:	975.00				
Vendor: 134 02115-52037 08917-01009 11137-12101 13925-19104 14325-19108 27737-12102 37630-63022 45849-14101 51484-28018 55249-14104 65913-76006 67837-38103 77237-38106	NATIONAL GRID Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills Electric Bills	37.55 26.26 276.76 28.64 25.07 52.65 27.06 42.56 5,685.64 29.49 54.63 899.28 7,707.59	06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026	001-7110-0403-0000 001-5142-0403-0000 005-8120-0403-0000 001-7140-0403-0000 001-7110-0403-0000 005-8120-0403-0000 001-5182-0403-0000 001-7110-0403-0000 004-8320-0403-0000 001-7110-0403-0000 001-7181-0403-0000 005-8121-0403-0000 005-8130-0403-0000	11056855 11056855 11056855 11056855 11056855 11056855 11056855 11056855 11056855 11056855 11056855 11056855 11056855	ACH Enabled: False
	Check Total:	14,893.18				
Vendor: 1860 26029-01	NORTH WOODS ENGINEERING PLLC Main St Sidewalk Extension	2,851.09	06/22/2026	001-5410-0400-0000	11056861	ACH Enabled: False
	Check Total:	2,851.09				
Vendor: 2435 143932-2	NORTHERN SUPPLY INC. 3/4 x 6 x 60" Kennametal Carbide unpunched	1,217.28	06/22/2026	001-5142-0408-0000	11056867	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	1,217.28				
Vendor: 3529 279599778	ORKIN PEST CONTROL Quarterly Bed Bug Service FD- March, April, M	244.64	06/22/2026	001-3410-0400-0000	11056878	ACH Enabled: False
	Check Total:	244.64				
Vendor: 2216 F10000311061	OTIS ELEVATOR COMPANY Logistics & Fuel Impact Fee - 3 Main St	175.00	06/22/2026	001-1620-0400-0000	11056866	ACH Enabled: False
	Check Total:	175.00				
Vendor: 3685 07738930	POSITIVE PROMOTIONS INC. Various items - cups, bracelets, water bottles, etc	741.06	06/22/2026	001-3120-0400-0030	11056883	ACH Enabled: False
	Check Total:	741.06				
Vendor: 410 11627565 11627565	PowerPlan Filters, gasket-Deere equipment Filters, gasket-Deere equipment	582.68 582.68	06/22/2026 06/22/2026	001-5142-0408-0000 001-5110-0408-0000	11056889 11056889	ACH Enabled: False
	Check Total:	1,165.36				
Vendor: 1834 06F8740019957	PRIMO BRANDS Potable Drinking Water Service	174.42	06/22/2026	005-8130-0400-0000	11056859	ACH Enabled: False
	Check Total:	174.42				
Vendor: 3530 2026	AARON SHARLOW PD Clothing reimbursement	614.43	06/22/2026	001-3120-0401-0000	11056879	ACH Enabled: False
	Check Total:	614.43				
Vendor: 346 INV-024174	SPRINGBROOK HOLDING CO LLC Civic Pay/Municipal Pay transaction fees - May	53.00	06/22/2026	001-1610-0400-0000	11056877	ACH Enabled: False
	Check Total:	53.00				
Vendor: 1075 2026	Jarrett St. Hilaire PD Clothing reimbursement	321.80	06/22/2026	001-3120-0401-0000	11056850	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	321.80				
Vendor: 1572	SYMQUEST GROUP, INC.			Check Sequence: 41		ACH Enabled: False
2107003	Copier Services - WWTP & CG	21.05	06/22/2026	001-1490-0400-0000	11056857	
2107003	Copier Services - WWTP & CG	57.31	06/22/2026	004-8310-0400-0000	11056857	
2107003	Copier Services - WWTP & CG	57.31	06/22/2026	005-8110-0400-0000	11056857	
	Check Total:	135.67				
Vendor: 186	TOWN OF HARRIETSTOWN			Check Sequence: 42		ACH Enabled: False
MAY 2026	Registrar Fees - May 2026	440.00	06/22/2026	001-4020-0400-0000	11056860	
	Check Total:	440.00				
Vendor: 1933	Transpo Industries			Check Sequence: 43		ACH Enabled: False
1005552	White 4 gal. kit w/ catalyst, Sand 23# bag	1,384.00	06/22/2026	001-5110-0401-0000	11056862	
	Check Total:	1,384.00				
Vendor: 393	UNIFIRST CORPORATION			Check Sequence: 44		ACH Enabled: False
1120270274	Yearly Contract for Uniform Service	11.40	06/22/2026	005-1640-0400-0000	11056886	
1120270274	Yearly Contract for Uniform Service	11.40	06/22/2026	004-1640-0400-0000	11056886	
1120270274	Yearly Contract for Uniform Service	11.75	06/22/2026	001-1640-0400-0000	11056886	
1120271248	Yearly Contract for Uniform Service	11.53	06/22/2026	001-1640-0400-0000	11056886	
1120271248	Yearly Contract for Uniform Service	11.19	06/22/2026	004-1640-0400-0000	11056886	
1120271248	Yearly Contract for Uniform Service	11.19	06/22/2026	005-1640-0400-0000	11056886	
	Check Total:	68.46				
Vendor: 273	UPSTONE MATERIALS INC			Check Sequence: 45		ACH Enabled: False
4578189	Asphalt- Type 7F Armor Coat	678.91	06/22/2026	004-8340-0401-0000	11056872	
	Check Total:	678.91				
Vendor: 1198	USA BLUEBOOK			Check Sequence: 46		ACH Enabled: False
INV01056679	Sulfuric acid, hach tubing kit, nitrate pillow pack	2,485.47	06/22/2026	005-8130-0401-0000	11056852	
INV01057218	Sulfuric acid, hach tubing kit, nitrate pillow pack	298.21	06/22/2026	005-8130-0401-0000	11056852	
INV01058455	Sulfuric acid, hach tubing kit, nitrate pillow pack	44.25	06/22/2026	005-8130-0401-0000	11056852	
INV01058898	Sulfuric acid, hach tubing kit, nitrate pillow pack	54.22	06/22/2026	005-8130-0401-0000	11056852	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	2,882.15				
Vendor: 3198	VSL-PETTY CASH REVOLVING FUND			Check Sequence: 47		ACH Enabled: False
2026	Petty cash reimbursement	54.00	06/22/2026	001-7180-0406-0000	11056874	
2026	Petty cash reimbursement	100.00	06/22/2026	001-7110-0408-0000	11056874	
2026	Petty cash reimbursement	49.75	06/22/2026	001-7260-0406-0000	11056874	
2026	Petty cash reimbursement	6.10	06/22/2026	005-8110-0400-0000	11056874	
	Check Total:	209.85				
Vendor: 25	W.B. MASON CO., INC.			Check Sequence: 48		ACH Enabled: False
262353663	Ink toner	142.17	06/22/2026	001-3120-0401-0000	11056869	
	Check Total:	142.17				
Vendor: 154	Young/Sommer LLC			Check Sequence: 49		ACH Enabled: False
179813	Code Enforcement Legal Fees through 05/31	121.95	06/22/2026	001-3620-0400-0000	11056856	
179814	Code Enforcement Legal Fees through 05/31	126.00	06/22/2026	001-3620-0400-0000	11056856	
179815	Code Enforcement Legal Fees through 05/31	105.00	06/22/2026	001-3620-0400-0000	11056856	
179821	Code Enforcement Legal Fees through 05/31	129.00	06/22/2026	001-3620-0400-0000	11056856	
	Check Total:	481.95				
	Total for Check Run:	356,968.62				
	Total of Number of Checks:	49				

# Accounts Payable

## Voucher Approval List

User: accountspayable@saranacinken.gov  
 Printed: 06/18/2026 - 12:24PM  
 Batch: 00004.06.2026 - Vouchers 2026-06-22 (26FY)



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11056899	26357	Awards Service Inc	Magnetic Dash Plaques for Car Show	001-8620-0401-0000	243.75
<b>Warrant Total:</b>					<b>243.75</b>
11056904	06102026	BVFD AUXILIARY	Car Show advertising - 8 days	001-8620-0400-0000	40.00
<b>Warrant Total:</b>					<b>40.00</b>
11056918	40126958	CFSWMA	Trash Disposal- Annual Blanket	001-8160-0400-0000	148.00
11056918	40127628	CFSWMA	Trash Disposal- Annual Blanket	001-8160-0400-0000	160.00
11056918	40128209	CFSWMA	Trash Disposal- Annual Blanket	001-8160-0400-0000	148.00
11056918	40128750	CFSWMA	Trash Disposal- Annual Blanket	001-8160-0400-0000	40.00
11056918	40128768	CFSWMA	Trash Disposal- Annual Blanket	001-8160-0400-0000	148.00
<b>Warrant Total:</b>					<b>644.00</b>
11056898	66708	COMPASS PRINTING PLUS	MOTG Flyers	001-6410-0400-1116	105.00
11056898	66770	COMPASS PRINTING PLUS	Bike Patrol Student Manuals	001-3120-0401-0000	82.00
<b>Warrant Total:</b>					<b>187.00</b>
11056909	26-IN6115	EDMUNDS GOVTECH	IPS Maintenance 08/01-07/31	001-3620-0400-0000	820.05
11056909	26-IN6115	EDMUNDS GOVTECH	IPS Maintenance 08/01-07/31	001-8010-0400-0000	820.04
<b>Warrant Total:</b>					<b>1,640.09</b>
11056913	000048685851	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance July 2026	005-9060-0800-0000	472.38
11056913	000048685851	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance July 2026	001-3120-0860-0000	896.42
11056913	000048685851	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance July 2026	004-9060-0800-0000	472.38
11056913	000048685851	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance July 2026	001-9060-0800-0000	486.68
<b>Warrant Total:</b>					<b>2,327.86</b>
11056906	000048688462	EXCELLUS HEALTH PLAN	Retiree Prescription Plan July 2026	005-9060-0800-0000	322.62
11056906	000048688462	EXCELLUS HEALTH PLAN	Retiree Prescription Plan July 2026	001-3120-0860-0000	1,089.48
11056906	000048688462	EXCELLUS HEALTH PLAN	Retiree Prescription Plan July 2026	004-9060-0800-0000	322.62
11056906	000048688462	EXCELLUS HEALTH PLAN	Retiree Prescription Plan July 2026	001-9060-0800-0000	430.16

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
<b>Warrant Total:</b>					<b>2,164.88</b>
11056914	000048686014	EXCELLUS HEALTH PLAN - GROUP	PD Health insurance July 2026	001-3120-0860-0000	9,233.95
<b>Warrant Total:</b>					<b>9,233.95</b>
11056912	1011	Fuller IT	Monthly IT Services	001-1680-0400-0000	748.00
11056912	1011	Fuller IT	Monthly IT Services	005-8110-0400-0000	726.00
11056912	1011	Fuller IT	Monthly IT Services	004-8310-0400-0000	726.00
<b>Warrant Total:</b>					<b>2,200.00</b>
11056900	0000832411	HAUN WELDING SUPPLY, INC	Yearly tank lease - 7 tanks	004-1640-0400-0000	97.76
11056900	0000832411	HAUN WELDING SUPPLY, INC	Yearly tank lease - 7 tanks	001-1640-0400-0000	97.76
11056900	0000832411	HAUN WELDING SUPPLY, INC	Yearly tank lease - 7 tanks	005-1640-0400-0000	97.76
11056900	0000832413	HAUN WELDING SUPPLY, INC	Yearly tank lease - 7 tanks	001-1640-0400-0000	16.29
11056900	0000832413	HAUN WELDING SUPPLY, INC	Yearly tank lease - 7 tanks	004-1640-0400-0000	16.29
11056900	0000832413	HAUN WELDING SUPPLY, INC	Yearly tank lease - 7 tanks	005-1640-0400-0000	16.30
<b>Warrant Total:</b>					<b>342.16</b>
11056916	52208	HIGH PEAKS FORD	LH, RH dust shield- 2020 F550	001-5110-0408-0000	103.48
<b>Warrant Total:</b>					<b>103.48</b>
11056907	333-N3VJ-D26L	JASON RUPP	CDL Reimbursement *per Union contract*	005-8110-0400-0000	50.00
11056907	333-N3VJ-D26L	JASON RUPP	CDL Reimbursement *per Union contract*	004-8310-0400-0000	50.00
<b>Warrant Total:</b>					<b>100.00</b>
11056920	49131234	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices - June 2026	001-1610-0400-0000	124.92
11056920	49131234	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices - June 2026	001-3120-0400-0000	113.02
11056920	49131234	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices - June 2026	005-8110-0400-0000	121.24
11056920	49131234	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices - June 2026	004-8310-0400-0000	121.24
<b>Warrant Total:</b>					<b>480.42</b>
11056905	062026	MBF2, INC	rental of Sears Lot - 2026 to 2027	001-5650-0400-0000	1,979.22
<b>Warrant Total:</b>					<b>1,979.22</b>
11056911	10609-10610	NEW YORK STATE TEAMSTERS COUNCIL	Teamsters July 2026	004-9060-0800-0000	2,873.88
11056911	10609-10610	NEW YORK STATE TEAMSTERS COUNCIL	Teamsters July 2026	001-3410-0860-0000	7,149.13
11056911	10609-10610	NEW YORK STATE TEAMSTERS COUNCIL	Teamsters July 2026	005-9060-0800-0000	2,873.88
11056911	10609-10610	NEW YORK STATE TEAMSTERS COUNCIL	Teamsters July 2026	001-9060-0800-0000	5,747.76

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
<b>Warrant Total:</b>					<b>18,644.65</b>
11056901	779	River Valley Regeneratives LLC	32/50 Bin Swap - Compost	001-8160-0400-0000	15.00
<b>Warrant Total:</b>					<b>15.00</b>
11056908	INV-023556	SPRINGBROOK HOLDING CO LLC	Annual Software Subscription 06/01-05/31	005-8110-0400-0000	8,570.33
11056908	INV-023556	SPRINGBROOK HOLDING CO LLC	Annual Software Subscription 06/01-05/31	004-8310-0400-0000	8,570.33
11056908	INV-023556	SPRINGBROOK HOLDING CO LLC	Annual Software Subscription 06/01-05/31	001-1680-0400-0000	8,830.04
11056908	INV-023561	SPRINGBROOK HOLDING CO LLC	Annual Software Subscription 06/01-05/31	004-8310-0400-0000	333.33
11056908	INV-023561	SPRINGBROOK HOLDING CO LLC	Annual Software Subscription 06/01-05/31	005-8110-0400-0000	333.33
11056908	INV-023561	SPRINGBROOK HOLDING CO LLC	Annual Software Subscription 06/01-05/31	001-1680-0400-0000	343.42
<b>Warrant Total:</b>					<b>26,980.78</b>
11056910	2DAA3AE4-0168	THE GAZETTE	Dev. Board Public Notices	001-8620-0400-0000	48.80
11056910	2DAA3AE4-0169	THE GAZETTE	Dev. Board Public Notices	001-8620-0400-0000	46.80
<b>Warrant Total:</b>					<b>95.60</b>
11056902	062026	TOWN OF HARRIETSTOWN	Rent for office 2026-2027	005-8110-0418-0000	1,197.24
11056902	062026	TOWN OF HARRIETSTOWN	Rent for office 2026-2027	001-1610-0418-0000	1,233.52
11056902	062026	TOWN OF HARRIETSTOWN	Rent for office 2026-2027	004-8310-0418-0000	1,197.24
<b>Warrant Total:</b>					<b>3,628.00</b>
11056903	0055381	TRUDEAU SAND & GRAVEL	red mulch, stone dust	001-7110-0401-0000	97.50
11056903	0055387	TRUDEAU SAND & GRAVEL	red mulch, stone dust	001-7110-0401-0000	130.00
11056903	38502	TRUDEAU SAND & GRAVEL	red mulch, stone dust	001-7180-0401-0000	20.00
<b>Warrant Total:</b>					<b>247.50</b>
11056915	11657170	UNITED CONSTRUCTION & FORESTRY	Oil fill cap - 2021 Deere Large Loader	001-5110-0408-0000	30.30
<b>Warrant Total:</b>					<b>30.30</b>
11056917	001263	VILLAGE OF SARANAC LAKE	2026 Village Taxes	001-1950-0400-0000	4,928.31
11056917	1264	VILLAGE OF SARANAC LAKE	2026 Village Taxes	004-1950-0400-0000	2,409.93
<b>Warrant Total:</b>					<b>7,338.24</b>
11056919	248192	WARREN TIRE SERVICE CENTER	12R22.5 Steer tires- Flusher Truck/tanker	001-8170-0408-0000	1,282.36
<b>Warrant Total:</b>					<b>1,282.36</b>

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
<b>Report Total:</b>					<b>79,949.24</b>

# Accounts Payable

## Computer Check Proof List by Vendor

User: accountspayable@saranaclakeny.gov  
 Printed: 06/18/2026 - 12:22PM  
 Batch: 00004.06.2026 - Vouchers 2026-06-22 (26FY)



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 1270 26357	Awards Service Inc Magnetic Dash Plaques for Car Show	243.75	06/22/2026	001-8620-0401-0000	11056899	ACH Enabled: False
	Check Total:	243.75				
Vendor: 201 06102026	BVFD AUXILIARY Car Show advertising - 8 days	40.00	06/22/2026	001-8620-0400-0000	11056904	ACH Enabled: False
	Check Total:	40.00				
Vendor: 628 40126958 40127628 40128209 40128750 40128768	CFSWMA Trash Disposal- Annual Blanket Trash Disposal- Annual Blanket Trash Disposal- Annual Blanket Trash Disposal- Annual Blanket Trash Disposal- Annual Blanket	148.00 160.00 148.00 40.00 148.00	06/22/2026 06/22/2026 06/22/2026 06/22/2026 06/22/2026	001-8160-0400-0000 001-8160-0400-0000 001-8160-0400-0000 001-8160-0400-0000 001-8160-0400-0000	11056918 11056918 11056918 11056918 11056918	ACH Enabled: False
	Check Total:	644.00				
Vendor: 1149 66708 66770	COMPASS PRINTING PLUS MOTG Flyers Bike Patrol Student Manuals	105.00 82.00	06/22/2026 06/22/2026	001-6410-0400-1116 001-3120-0401-0000	11056898 11056898	ACH Enabled: False
	Check Total:	187.00				
Vendor: 3632 26-IN6115 26-IN6115	EDMUNDS GOVTECH IPS Maintenance 08/01-07/31 IPS Maintenance 08/01-07/31	820.04 820.05	06/22/2026 06/22/2026	001-8010-0400-0000 001-3620-0400-0000	11056909 11056909	ACH Enabled: False
	Check Total:	1,640.09				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 4085	EXCELLUS BLUECROSS BLUESHIELD			Check Sequence: 6		ACH Enabled: False
000048685851	Retiree Health Insurance July 2026	472.38	06/22/2026	004-9060-0800-0000	11056913	
000048685851	Retiree Health Insurance July 2026	472.38	06/22/2026	005-9060-0800-0000	11056913	
000048685851	Retiree Health Insurance July 2026	896.42	06/22/2026	001-3120-0860-0000	11056913	
000048685851	Retiree Health Insurance July 2026	486.68	06/22/2026	001-9060-0800-0000	11056913	
	Check Total:	2,327.86				
Vendor: 3159	EXCELLUS HEALTH PLAN			Check Sequence: 7		ACH Enabled: False
000048688462	Retiree Prescription Plan July 2026	322.62	06/22/2026	005-9060-0800-0000	11056906	
000048688462	Retiree Prescription Plan July 2026	430.16	06/22/2026	001-9060-0800-0000	11056906	
000048688462	Retiree Prescription Plan July 2026	322.62	06/22/2026	004-9060-0800-0000	11056906	
000048688462	Retiree Prescription Plan July 2026	1,089.48	06/22/2026	001-3120-0860-0000	11056906	
	Check Total:	2,164.88				
Vendor: 5003	EXCELLUS HEALTH PLAN - GROUP			Check Sequence: 8		ACH Enabled: False
000048686014	PD Health insurance July 2026	9,233.95	06/22/2026	001-3120-0860-0000	11056914	
	Check Total:	9,233.95				
Vendor: 3772	Fuller IT			Check Sequence: 9		ACH Enabled: False
1011	Monthly IT Services	748.00	06/22/2026	001-1680-0400-0000	11056912	
1011	Monthly IT Services	726.00	06/22/2026	005-8110-0400-0000	11056912	
1011	Monthly IT Services	726.00	06/22/2026	004-8310-0400-0000	11056912	
	Check Total:	2,200.00				
Vendor: 133	HAUN WELDING SUPPLY, INC			Check Sequence: 10		ACH Enabled: False
0000832411	Yearly tank lease - 7 tanks	97.76	06/22/2026	001-1640-0400-0000	11056900	
0000832411	Yearly tank lease - 7 tanks	97.76	06/22/2026	005-1640-0400-0000	11056900	
0000832411	Yearly tank lease - 7 tanks	97.76	06/22/2026	004-1640-0400-0000	11056900	
0000832413	Yearly tank lease - 7 tanks	16.29	06/22/2026	001-1640-0400-0000	11056900	
0000832413	Yearly tank lease - 7 tanks	16.29	06/22/2026	004-1640-0400-0000	11056900	
0000832413	Yearly tank lease - 7 tanks	16.30	06/22/2026	005-1640-0400-0000	11056900	
	Check Total:	342.16				
Vendor: 5226	HIGH PEAKS FORD			Check Sequence: 11		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
52208	LH, RH dust shield- 2020 F550	103.48	06/22/2026	001-5110-0408-0000	11056916	
	Check Total:	103.48				
Vendor: 997	KONICA MINOLTA PREMIER FINANCE			Check Sequence: 12		ACH Enabled: False
49131234	Copier lease - PD & Village Offices - June 2026	124.92	06/22/2026	001-1610-0400-0000	11056920	
49131234	Copier lease - PD & Village Offices - June 2026	113.02	06/22/2026	001-3120-0400-0000	11056920	
49131234	Copier lease - PD & Village Offices - June 2026	121.24	06/22/2026	004-8310-0400-0000	11056920	
49131234	Copier lease - PD & Village Offices - June 2026	121.24	06/22/2026	005-8110-0400-0000	11056920	
	Check Total:	480.42				
Vendor: 2208	MBF2, INC			Check Sequence: 13		ACH Enabled: False
062026	rental of Sears Lot - 2026 to 2027	1,979.22	06/22/2026	001-5650-0400-0000	11056905	
	Check Total:	1,979.22				
Vendor: 3730	NEW YORK STATE TEAMSTERS COUNCIL			Check Sequence: 14		ACH Enabled: False
10609-10610	Teamsters July 2026	5,747.76	06/22/2026	001-9060-0800-0000	11056911	
10609-10610	Teamsters July 2026	7,149.13	06/22/2026	001-3410-0860-0000	11056911	
10609-10610	Teamsters July 2026	2,873.88	06/22/2026	004-9060-0800-0000	11056911	
10609-10610	Teamsters July 2026	2,873.88	06/22/2026	005-9060-0800-0000	11056911	
	Check Total:	18,644.65				
Vendor: 1384	River Valley Regeneratives LLC			Check Sequence: 15		ACH Enabled: False
779	32/50 Bin Swap - Compost	15.00	06/22/2026	001-8160-0400-0000	11056901	
	Check Total:	15.00				
Vendor: 3177	JASON RUPP			Check Sequence: 16		ACH Enabled: False
333-N3VJ-D26L	CDL Reimbursement *per Union contract*	50.00	06/22/2026	005-8110-0400-0000	11056907	
333-N3VJ-D26L	CDL Reimbursement *per Union contract*	50.00	06/22/2026	004-8310-0400-0000	11056907	
	Check Total:	100.00				
Vendor: 346	SPRINGBROOK HOLDING CO LLC			Check Sequence: 17		ACH Enabled: False
INV-023556	Annual Software Subscription 06/01-05/31	8,570.33	06/22/2026	005-8110-0400-0000	11056908	
INV-023556	Annual Software Subscription 06/01-05/31	8,570.33	06/22/2026	004-8310-0400-0000	11056908	
INV-023556	Annual Software Subscription 06/01-05/31	8,830.04	06/22/2026	001-1680-0400-0000	11056908	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
INV-023561	Annual Software Subscription 06/01-05/31	333.33	06/22/2026	005-8110-0400-0000	11056908	
INV-023561	Annual Software Subscription 06/01-05/31	343.42	06/22/2026	001-1680-0400-0000	11056908	
INV-023561	Annual Software Subscription 06/01-05/31	333.33	06/22/2026	004-8310-0400-0000	11056908	
	Check Total:	26,980.78				
Vendor: 3687	THE GAZETTE			Check Sequence: 18		ACH Enabled: False
2DAA3AE4-0168	Dev. Board Public Notices	48.80	06/22/2026	001-8620-0400-0000	11056910	
2DAA3AE4-0169	Dev. Board Public Notices	46.80	06/22/2026	001-8620-0400-0000	11056910	
	Check Total:	95.60				
Vendor: 186	TOWN OF HARRIETSTOWN			Check Sequence: 19		ACH Enabled: False
062026	Rent for office 2026-2027	1,197.24	06/22/2026	004-8310-0418-0000	11056902	
062026	Rent for office 2026-2027	1,233.52	06/22/2026	001-1610-0418-0000	11056902	
062026	Rent for office 2026-2027	1,197.24	06/22/2026	005-8110-0418-0000	11056902	
	Check Total:	3,628.00				
Vendor: 188	TRUDEAU SAND & GRAVEL			Check Sequence: 20		ACH Enabled: False
0055381	red mulch, stone dust	97.50	06/22/2026	001-7110-0401-0000	11056903	
0055387	red mulch, stone dust	130.00	06/22/2026	001-7110-0401-0000	11056903	
	Check Total:	227.50				
Vendor: 5019	UNITED CONSTRUCTION & FORESTRY			Check Sequence: 21		ACH Enabled: False
11657170	Oil fill cap - 2021 Deere Large Loader	30.30	06/22/2026	001-5110-0408-0000	11056915	
	Check Total:	30.30				
Vendor: 527	VILLAGE OF SARANAC LAKE			Check Sequence: 22		ACH Enabled: False
001263	2026 Village Taxes	4,928.31	06/22/2026	001-1950-0400-0000	11056917	
1264	2026 Village Taxes	2,409.93	06/22/2026	004-1950-0400-0000	11056917	
	Check Total:	7,338.24				
Vendor: 793	WARREN TIRE SERVICE CENTER			Check Sequence: 23		ACH Enabled: False
248192	12R22.5 Steer tires- Flusher Truck/tanker	1,282.36	06/22/2026	001-8170-0408-0000	11056919	
	Check Total:	1,282.36				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Total for Check Run:	79,929.24				
	Total of Number of Checks:	23				

# Accounts Payable

## Voucher Approval Document



User: accounts payable@saranaclakeny.gov  
Printed: 06/18/2026 - 12:24PM  
Date Type:  
Batch: 00004.06.2026 - Vouchers 2026-06-22  
Voucher From & To:  
Date From & To:  
Batch: AP5 00004.06.2026

### ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers \_\_\_\_\_ to \_\_\_\_\_ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: \_\_\_\_\_ Date: \_\_\_\_\_

### TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
001	GENERAL FUND	47,977.16
004	WATER FUND	17,191.00
005	SEWER FUND	14,781.08
<b>Report Total:</b>		<b>79,949.24</b>

## **VILLAGE BOARD REGULAR MEETING**

Monday, June 8, 2026

5:30 PM – 6:30 PM

Meeting was held in person at the Village Offices, 39 Main Street, Saranac Lake, NY 12983

### **4:30PM BOOTH RIVER PARK SITE VISIT**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mayor Brunette present; Trustee Evans present; Trustee Ryan present; Trustee Trudeau present; Trustee White present.

Staff Present: Interim Village Manager: Bachana Tsiklauri, Village Manager: Brandee Reiley

#### **AUDITING:**

Chair Mayor Brunette called for a motion to approve payment of vouchers. Complete details of these vouchers are attached and made part of these minutes.

Motion: White Second: Ryan

Motion to Amend: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

#### **APPROVAL OF MINUTES:**

Chair Mayor Brunette called for a motion to approve the minutes from Tuesday, May 26, 2026.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

#### **Bill 87-2026 Amend Employee Handbook**

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

#### **Bill 122-2026 Acknowledgement of SLVFD Volunteers & Elected Officers**

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 123-2026** Approve Salary Adjustments

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 124-2026** Approve Development Board Appointment

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 125-2026** Approve Designating Park Avenue Northern Replacement Sewer Line Project

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 126-2026** Approve Donation of a Family Season Ski Pass to Friends of Mt. Pisgah  
Fundraiser

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 127-2026** Approve NY PLAYS Grant Submission

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 128-2026** Accept CFA Climate Smart Communities Grant Contract

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Trudeau Second: Evans

Roll Call: Ryan yes; White no; Evans yes; Trudeau yes; Brunette yes;

**Bill 129-2026** Approve Reappointments for Parks & Trails Advisory Board

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 130-2026** Approve Reappointments for Downtown Advisory Board

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 131-2026** Accept Killington World Cup Foundation Grant

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Bill 132-2026** Hire Senior Account Clerk

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**BOARD DISCUSSION:**

a) Projects and corresponding grant applications

- Discussed current Village projects and associated grant opportunities.
- Reviewed project status, funding prospects, and priorities for future grant submissions.

**PUBLIC COMMENT:**

**EXECUTIVE SESSION:**

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**MOTION TO ADJOURN:**

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes

**Business of the Village Board  
Village of Saranac Lake**

BILL #87-2026

SUBJECT: Amend Employee Handbook

FOR AGENDA: 5/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 4/27/2026

Resolution to approve amendments to the Village of Saranac Lake Employee Handbook.

MOVED BY: White SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

**RESOLUTION TO AMEND THE VILLAGE OF  
SARANAC LAKE EMPLOYEE HANDBOOK**

WHEREAS, the Village of Saranac Lake Board of Trustees adopted the Employee Handbook on February 8, 2010 setting forth personnel policies and procedures, employee benefits, compliance polices, and other pertinent information for governing employees, and,

WHEREAS, it has been past practice of the Village to align certain provisions of the Employee Handbook with the terms of the collective bargaining agreement between the Village and Teamsters Local 687, and

WHEREAS, a summary of revisions has been prepared and reviewed by the Village of Saranac Lake Board of Trustees to amend sections 502- Operational Polices, 702- Overtime and 801-Holidays of the Employee Handbook to align with current Teamsters Local 687 Contract.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees hereby approves the proposed revisions to the Employee Handbook.

BE IT FURTHER RESOLVED, that such revisions shall take effect June 1, 2026.

**Business of the Village Board  
Village of Saranac Lake**

BILL #122-2026

SUBJECT: Acknowledgment of SLVFD Volunteers & Elected Officers

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Trustee White

DATE SUBMITTED: 06/03/2026

Resolution for acknowledgment of Saranac Lake Volunteer Fire Department volunteers & elected officers.

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

**RESOLUTION FOR ACKNOWLEDGEMENT OF SARANAC LAKE VOLUNTEER FIRE  
DEPARTMENT VOLUNTEERS & ELECTED OFFICERS**

**WHEREAS**, the Saranac Lake Volunteer Fire Department have been members of the Saranac Lake Community for 135 years and,

**WHEREAS**, the volunteers are comprised of 25 plus individuals who contribute hours of training, meetings, responding to calls, and commitment to a call schedule,

**WHEREAS**, these dedicated volunteers vote on a slate of officers each year and,

**WHEREAS**, the officers for the 2026-2027 election, elected for a one-year term, unless otherwise noted, are Chief, Michael Knapp, 1<sup>st</sup> Assistant Chief, James Stinson, 2<sup>nd</sup> Assistant Chief, Timothy Donaldson, 1<sup>st</sup> Captain, Justin Fletcher, 2<sup>nd</sup> Captain, Daryl Brier, 1<sup>st</sup> Lieutenant, Adam Mayville, Warden, Kaylee Meyer to serve remainder of term vacated by Timothy Donaldson, April 2, 2024 - April 6, 2026, and, Warden, Robert Girard elected to a two-year term, April 7, 2026 - April 6, 2028.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees acknowledges these dedicated volunteers, support them in their leadership roles, and thanks them for their commitment to the safety of our community.

**Business of the Village Board  
Village of Saranac Lake**

BILL #123-2026

SUBJECT: Finance

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Trustee White

DATE SUBMITTED: 06/03/2026

Appointed officer salary adjustments, department head performance evaluations, and budget amendment.

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

**RESOLUTION AUTHORIZING APPOINTED OFFICER SALARY ADJUSTMENTS, DEPARTMENT HEAD PERFORMANCE EVALUATIONS, AND BUDGET AMENDMENT**

**WHEREAS**, the Village Board of Trustees recognizes the importance of attracting, retaining, and appropriately compensating qualified leadership and administrative personnel; and

**WHEREAS**, the Village Board desires to adjust the salaries of certain appointed officers and Department Heads; and

**WHEREAS**, the estimated cost of salary adjustments is not to exceed \$41,472.44; and

**WHEREAS**, sufficient funds are available within the General Fund Contingency Account to support these adjustments;

**THEREFORE, BE IT RESOLVED**, that the Village Treasurer is authorized and directed to amend the FY27 General Fund Budget and transfer funds from the General Fund Contingency Account to the appropriate salary accounts in an amount not to exceed \$41,472.44.

**Business of the Village Board  
Village of Saranac Lake**

BILL #124-2026

SUBJECT: Committees and Advisory Boards

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Mayor Brunette

DATE SUBMITTED: 06/03/2026

Resolution to approve the development board appointment.

MOVED BY: Ryan SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

## **RESOLUTION TO APPROVE DEVELOPMENT BOARD APPOINTMENT**

**WHEREAS**, the Village of Saranac Lake Development Board has one vacancy (to fill Rick Weber's remaining term); and

**WHEREAS**, in accordance with NYS Village Law, Development Board members are appointed by the Mayor subject to the approval of the Board of Trustees; and

**WHEREAS**, candidates for the Development Board must meet the qualifications of NYS Public Officers Law and should have relevant experience; and

**WHEREAS**, the Development Board should have members with a broad mix of backgrounds, experience, and perspectives; and

**WHEREAS**, the Village solicited letters of interest from qualified residents for appointment to the Development Board; and

**WHEREAS**, the Mayor has nominated the following resident based on (1) residency in the Village of Saranac Lake as required by NYS Public Officers Law and (2) qualifications: KT Stiles for a term expiring April 9th, 2029;

**THEREFORE, BE IT RESOLVED**, the Board of Trustees affirms the aforementioned appointments to the Saranac Lake Development Board.

**Business of the Village Board  
Village of Saranac Lake**

BILL #125-2026

SUBJECT: DPW

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Mayor Brunette

DATE SUBMITTED: 06/03/2026

Approve Designating Park Ave Northern Replacement Sewer Line Project.

MOVED BY: Ryan SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

RESOLUTION DESIGNATING PARK AVE NORTHERN REPLACEMENT SEWER LINE PROJECT AS A CAPITAL PROJECT PURSUANT TO ARTICLE 7, WAGES AND CLASSIFICATION, SECTION 4 OF THE TEAMSTERS COLLECTIVE BARGAINING AGREEMENT

WHEREAS, Article 7, Wages and Classification, Section 4 of the Collective Bargaining Agreement between the Village of Saranac Lake and Teamsters Local Union No. 687 provides that a project may be designated as a Capital Project by the Village Manager, subject to approval by the Village Board; and

WHEREAS, Article 7, Wages and Classification, Section 4 further provides that, in determining whether a project constitutes a Capital Project, the Village Manager and Village Board may consider factors including, but not limited to:

1. Whether the project is expected to take more than two weeks to complete;
2. Whether the project requires engineering plans;
3. Whether the project requires work different in character or scale from normal operations;
4. Whether the project involves the replacement or installation of infrastructure; and
5. Whether the project is expected to cost more than \$200,000 to complete; and

WHEREAS, the Village Manager and Department of Public Works Superintendent have reviewed the Park Ave Northern Replacement Sewer Line Project and determined that the project satisfies multiple factors identified in Article 7, Wages and Classification, Section 4 of the Collective Bargaining Agreement, including:

- The project is expected to require approximately six (6) weeks to complete, exceeding the contractual guideline of two weeks;
- The project was designed and engineered by Northwoods Engineering and is being constructed in accordance with engineered plans and specifications;
- The project involves the installation of approximately 1,400 linear feet of eight-inch sanitary sewer main, twelve (12) manholes ranging from approximately five (5) to ten (10) feet in depth, and the reconnection of existing sewer laterals serving the Trudeau Village properties;
- The project constitutes the replacement and installation of critical public sewer infrastructure serving Village residents;
- The project is greater in character and scale than routine maintenance and operational activities customarily performed by the Department of Public Works; and
- The estimated total project cost is \$218,217.90, including engineering, surveying, materials, labor, and paving, exceeding the \$200,000 threshold identified in the Collective Bargaining Agreement; and

THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby approves the designation of the Park Ave Northern Replacement Sewer Line Project as a Capital Project pursuant to Article 7, Wages and Classification, Section 4 of the Collective Bargaining Agreement between the Village of Saranac Lake and Teamsters Local Union No. 687; and

BE IT FURTHER RESOLVED, that employees assigned to this designated Capital Project shall be compensated in accordance with the terms and limitations of the Collective Bargaining Agreement, including the annual labor cost cap established therein; and

BE IT FURTHER RESOLVED, that assignment of employees to the project shall remain at the discretion of the Department Head as provided for in the Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED, that future Capital Project designations shall be reviewed on a project-by-project basis by the Village Manager and submitted to the Village Board for approval in accordance with the Collective Bargaining Agreement.

**Business of the Village Board  
Village of Saranac Lake**

BILL #126-2026

SUBJECT: Parks

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 05/21/2026

Resolution authorizing donation of a family season ski pass to the Friends of Mt. Pisgah fundraiser.

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

RESOLUTION AUTHORIZING DONATION OF A FAMILY SEASON SKI PASS TO THE FRIENDS  
OF MT. PISGAH FUNDRAISER

WHEREAS, Friends of Mt. Pisgah is conducting a fundraising event on July 11, 2026, to support the "Make It Snow" campaign and the completion of the Mt. Pisgah snowmaking project; and

WHEREAS, the Village Board wishes to support this community fundraising effort;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board authorizes the donation of one (1) Family Season Ski Pass for the 2026-2027 ski season to be used as part of the Friends of Mt. Pisgah fundraising event.

**Business of the Village Board  
Village of Saranac Lake**

BILL #127-2026

SUBJECT: Community Development

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 05/28/2026

Resolution authorizing submission of an application to the DASNY for the NY PLAYS: places for learning, activity, and youth socialization grant program.

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

**RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE DASNY FOR  
THE NY PLAYS: PLACES FOR LEARNING, ACTIVITY, AND YOUTH SOCIALIZATION  
GRANT PROGRAM**

WHEREAS, DASNY administers a NYS PLAYS Grant Program that provides funds to create and renovate Playgrounds statewide to Underserved Communities; and

WHEREAS, the NY PLAYS grant program funding can be used to help fund the construction and equipment required to improve and renovate the Ampersand Garwood POW Park; and

WHEREAS, the Village will provide the required 20% match of the Capital Costs of the Project as in-kind services (\$112,312.40) and Cash (\$17,075.77);

NOW, THEREFORE BE IT RESOLVED, the Village Board authorizes the Community Development Department to submit an application for funding to DASNY requesting up to \$646,940.85 towards construction and equipment required to improve and renovate the Ampersand Garwood POW Park.

**Business of the Village Board  
Village of Saranac Lake**

BILL #128-2026

SUBJECT: Climate Smart Communities CFA Grant Acceptance

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 05/28/2026

Resolution accepting CFA Climate Smart Grant Contract.

MOVED BY: Trudeau SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>No</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

## **RESOLUTION ACCEPTING CFA CLIMATE SMART GRANT CONTRACT**

WHEREAS, the Village of Saranac Lake submitted a CFA Grant to assist with the create of a Climate Vulnerability Assessment and Climate Adaptation Plan; and

WHEREAS, the Village has been awarded a CFA Climate Smart Communities grant in the amount of \$72k for the creation of said plans; and

WHEREAS, the previously authorized local match amount of \$18K is to be accounted for by in-kind services.

NOW, THEREFORE BE IT RESOLVED, the Saranac Lake Village Board of Trustees authorizes the CFA Climate Smart Communities Grant Contract.

**Business of the Village Board  
Village of Saranac Lake**

BILL #129-2026

SUBJECT: Parks

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 06/03/2026

Reappointment of parks and trails advisory board members.

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

## **REAPPOINTMENT OF PARKS AND TRAILS ADVISORY BOARD MEMBERS**

**WHEREAS**, the Village of Saranac Lake Parks and Trails Advisory Board ("PTAB") was established by the Board of Trustees and its bylaws provide for nine (9) voting members serving two-year, staggered terms; and

**WHEREAS**, the PTAB currently has four members with expired terms; and

**WHEREAS**, the Village seeks to have terms expiring in alternating years; and

**WHEREAS**, the Village seeks to have terms begin on June 1st of the year appointed and expire on May 31st of the expiration year; and

**WHEREAS**, achieving this staggered structure requires the four members whose terms expire May 31, 2026 to receive one-year transitional renewal appointments expiring May 31, 2027, after which all subsequent renewals shall be for standard two-year terms.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby makes the following appointments:

Stacey Annis	5/31/27
Jimmy Cunningham	5/31/27
Steve Langdon	5/31/27
Colleen O'Neill	5/31/27

**BE IT FURTHER RESOLVED**, the following members' existing appointments are confirmed with terms expiring May 31, 2028:

Peter Waldt	5/31/28
Allison Brunner	5/31/28
Mary Thill	5/31/28
Doug Haney	5/31/28
Julianne Stemp	5/31/28

**Business of the Village Board  
Village of Saranac Lake**

BILL #130-2026

SUBJECT: Parks

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 06/03/2026

Reappointment of Downtown Advisory Board Members

MOVED BY: White SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**REAPPOINTMENT OF DOWNTOWN ADVISORY BOARD MEMBERS**

**WHEREAS**, the Village of Saranac Lake Downtown Advisory Board ("DAB") was established by the Board of Trustees and its bylaws provide for nine (9) voting members serving two-year, staggered terms; and

**WHEREAS**, the DAB currently has four members with expired terms; and

**WHEREAS**, the Village seeks to have terms expiring in alternating years; and

**WHEREAS**, the Village seeks to have terms begin on June 1st of the year appointed and expire on May 31st of the expiration year.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby makes the following appointments:

Jerry Michael	5/31/28
Kathy Steinbrueck	5/31/28
Rachel Karp	5/31/28
Mark Coleman	5/31/28

**BE IT FURTHER RESOLVED**, the following members' existing appointments are confirmed with terms expiring May 31, 2027:

CJ Haggmann	5/31/27
Joshua King	5/31/27
KT Stiles	5/31/27
Michael Aguirre	5/31/27
Justin Wolford	5/31/27

**Business of the Village Board  
Village of Saranac Lake**

BILL #131-2026

SUBJECT: Killington Grant Acceptance

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 06/01/2026

A resolution to accept total award of \$23,000 awarded through the Killington Resort Community Mountain Support Application in partnership with Killington World Cup Foundation (KWCF) to support the materials and rebuilding of the Mt. Pisgah Pumphouse.

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

**RESOLUTION TO ACCEPT THE KILLINGTON REORT COMMUNITY MOUNTAIN SUPPORT GRANT  
FOR MT. PISGAH**

WHEREAS, The Killington Resort Community Mountain Support Application in partnership with Killington World Cup Foundation (KWCF) is designed to help small Northeast, community-focused ski areas access funding for projects that strengthen their operations and expand access to skiing and riding; and

WHEREAS, Mt. Pisgah is a Village owned and supported property in need of a new pumphouse; and

WHEREAS, the Village submitted and received a Killington Resort Community Mountain Support grant in the amount of \$23k to rebuild the pumphouse; and

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees authorizes the Village Manager to accept the total award of \$23k from Killington Resort Community Mountain Support for the rebuilding of the Mt. Pisgah pumphouse.

**Business of the Village Board  
Village of Saranac Lake**

BILL #132-2026

SUBJECT: Hire Senior Account Clerk

FOR AGENDA: 06/08/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 06/08/2026

Resolution authorizing the Village Manager to provisionally hire a senior account clerk.

MOVED BY: White SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PROVISIONALLY  
HIRE A SENIOR ACCOUNT CLERK

WHEREAS, the Village of Saranac Lake has a civil service position of Senior  
Account Clerk open, and

WHEREAS, the Village Manager has recommended it be hired provisionally to  
fill the current full-time position of Village Senior Account Clerk, and,

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby appoints  
Ana Rottner - Ruiz Del Valle to the position of Senior Account Clerk, effective  
June 9, 2026, subject to all applicable Civil Service requirements and Village  
policies.



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**Water & Sewer Project Update**

June 22, 2026

Village Board of Trustees,

As requested, this memo and the attached documents are intended to serve as an update for the Village's water and wastewater projects. For the water project, I have created a new document which outlines the project background, proposed improvements, and estimated costs. For the sewer project, I have included the memo provided to the Board in February. Although there has been progress on portions of the project, the project status is relatively unchanged as funding was being finalized over that time. Both documents should serve as a basis for a discussion on the project scope and rate impacts.

Additionally, this is a summary of current decisions needed from the Village Board of Trustees.

**TONIGHT**

- General approval to go ahead with the well repair project alternative, pending the approval of SDA's contract amendment.
- Approval to submit a WIIA grant application for the wastewater project.

**UPCOMING MEETINGS (LIKELY JULY)**

- Possible additional grant applications
- SDA's final design contract for the wastewater project
- SDA's contract to complete the well repair project bid alternative



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**Water Project Update**

June 22, 2026

Village Board of Trustees,

Please let this memorandum serve as a project update and a discussion of possible rate impacts resulting from the Village's water project.

**WATER PROJECT**

**PROJECT BACKGROUND**

The Village's current water source consists of two wells located at 680 State Route 3, installed in 2011 (on a parcel located behind the wastewater treatment plant). Treatment consists of chlorination only. Water storage occurs in tanks located on Mt. Pisgah (installed in 2011) and View Street (installed in 1968) The Village has been maintaining its original water source, McKenzie Pond, as an emergency backup source.

The Village's wells have shown evidence of increased sodium intrusion and one of the two wells, PW-1, has been experiencing increased levels of iron and is now primarily offline. Despite attempts to rehabilitate the well, it has been determined that an alternative treatment method or source is required.

The distribution system relies on a network of water mains installed over the last 130+ years, resulting in pipes of various sizes, ages, and conditions. Specifically, the water main on Lake Flower Ave has a history of frequent breaks that negatively impact the community, while the aged, undersized mains serving Rockledge Park (Towns of North Elba and St. Armand) cause insufficient water pressure.<sup>7</sup>

Additionally, SDA completed a Capital Improvement Plan (CIP) to evaluate the distribution system and identify priority water mains for replacement.

**PROJECT**

**CURRENT STANDINGS**

The preliminary engineering report (PER) was completed in 2024 and submitted for funding. The Village has secured \$5,000,000 WIIA grant and a \$14,000,000 0% hardship loan.

The total project budget is \$22,000,000. The overall goal is to seek an additional \$3,000,000 in grant funds.

The 30% design of the Lake Flower Ave water main is complete and the 30% design of the proposed water treatment system is complete.

Final design will start in 2027 after the project closes financing later in 2026.

**WATER TREATMENT – SCOPE OF WORK**

The Village has selected the option to upgrade the existing infrastructure for McKenzie Pond and install a filtration system to meet NYSDOH treatment standards. In addition, a few upgrades would be performed to the existing wells as they would need to remain part of the Village's water system to provide a redundant supply.

**PROPOSED WATER FLOW PROCESS**



The existing infrastructure connecting McKenzie Pond to the water storage tank on View Street was known to be in good condition as of its last inspection in the early 2000's though current condition is unknown. Thorough inspections of all elements and required upgrades to pump stations to meet capacity will be included as a part of project scope. The intention is to construct a new water filtration system in the 17 Main Street building. 17 Main Street was part of the original water system and served as a pump station. With the advancements in treatment technologies in the previous years there is now the option to install a filtration plant and pump inside of this building to leverage existing infrastructure. The building at 17 Main Street is considered a historical building and therefore special considerations will have to be taken with the State Historic Preservation Office (SHPO). The use of this historic building could also provide additional funding opportunities as the new system will result in significant energy savings over the use of wells. The simplified general flow of water is from McKenzie Pond to the proposed filtration plant and then pumped into the existing storage tank on View St. Chlorine contact time is achieved in the main between 17 Main St and the View Street Tank. From there treated water would be distributed using the existing system with minor valving upgrades.

### **WELL SYSTEM UPGRADES**

The existing well system will remain and can serve as a redundant source to be used for a portion of the daily water needs and as an emergency backup. There will be a few required upgrades as portions of the system components are outdated. In addition, well PW-1, was originally planned for abandonment; however, after consulting with the Village's hydrogeologist a plan to repair the well was developed which includes installation of a sleeve to block a portion of the well screen with the intention of reducing the iron latent water from entering. The hydrogeologist suspects that the iron contaminated water is limited to a small portion of the water column. The installation of the sleeve would be considered a pilot study and after initial testing the results would have to be monitored over the course of several years.

### **DISTRIBUTION SYSTEM**

The following distribution system projects are to be considered part of the overall water project for funding and planning purposes. Lake Flower Ave and Rockledge Park water lines are considered to be core project components. The additional water mains will be completed as funds allow.

#### LAKE FLOWER AVE

The proposed work for the Lake Flower Ave water main generally includes the replacement of the water main(s) along Lake Flower Ave from Turtle Pond Road to Brandy Brook Ave, including mains, valves, hydrants, services, additional utilities, and restoration. The 30% design for the Lake Flower Ave water main has been completed.

#### ROCKLEDGE PARK

The primary goal of the project is to replace the aging and undersized mains within the Village of Saranac Lake to increase the available pressure within the project planning area. The following water mains require replacement are considered part of the base project:

- Stevenson Lane from Pine Street to Forest Hill Ave
- Stevenson Lane, cross lots from Stevenson Lane to Forest Hill Ave
- Forest Hill Lane, from cross-lots connection to Rockledge Lane

#### ADDITIONAL WATER MAINS

The Village's Capital Improvement Plan (CIP) has resulted in a list of water main priorities requiring replacement. It is not likely that the Village will be able to complete all the water main replacements within one project, therefore the DPW has narrowed the list to the highest priority water mains:



- Margaret Street
- Balsam
- Baker Street
- Liona
- Cedar

The project will replace as many water mains as funds allow. In general, work will include replacement water mains, valves, hydrants, services, including full services for any lead services that have been identified, paving, sidewalks, restoration, and replacement of sewer mains as needed to maintain 10' separation. The exact scope of work for each street will vary and may depend on the funds available and as determined during design.

### **PROJECT BUDGET**

#### **PROJECT FUNDING**

Project funding calculations for water is different than that from wastewater. Water project grants from NYSEFC are typically capped at \$5,000,000 (as 70% grant) and 0% hardship interest is capped at \$14,000,000. The Village has received the maximum of both.

Current Funding Package:

- NYSEFC WIIA: \$5,000,000
- Hardship Loan: \$14,000,000
- Total: \$19,000,000

#### **Project Budget**

The project budget in the report is \$22,000,000 which includes a 30% contingency. This is still the current recommended budget. The overall budget was designed with flexibility to add or remove water main sections to remain within that budget (or reduce it if additional grants are not found).

#### **Future grants**

There are potentially additional grants that can be used to close the gap between the \$19,000,000 awarded funds and the overall budget. These grants could also potentially reduce the loan funds. If needed, water main work can be scaled back. SDA is actively monitoring the grant opportunities and suggest those to the Village as the arise.

#### **USER RATE IMPACTS**

At its most basic level, the user rate impact is calculated by dividing the total loan by 30 years and then by the number of users connected to the system. The rate increase for each connection will be approximately \$200/year (assuming a \$14,000,000 loan). The Town resident's rate will increase proportionally to the current agreements with the Towns. This rate increase would be expected in approximately 5 years once the project is complete.

It is recommended that the Village Board review potentially modest increases in the coming years to start to offset the project costs and reduce the overall sudden increase. Additionally, there appear to be funds available within the Village's budget that can be used to offset more of this cost. A review of the overall water project budget would be prudent to determine a plan for the needed rate increases.



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**Wastewater Project Update**

February 9, 2026

Village Board of Trustees,

Please let this memorandum serve as a project update and a discussion of possible rate impacts resulting from the Village's wastewater project.

**WASTEWATER PROJECT**

**PROJECT BACKGROUND**

The Village's wastewater project is the result of engineering and planning work that dates back to several years and is a continuation of several phases of work that first started in 2010. The Village has successfully completed multiple collection system and WWTP upgrade projects, having secured funding from NYSEFC, NYSDOS, NYSOCR, and FEMA. These early phases of projects included the West Trunk, LaPan Highway, Dorsey Street, Broadway, and Pine Street sewer mains, in addition to the Woodruff Street Siphon, the Lake Flower Ave Lift Station Upgrade, and installation of two new clarifiers, as well as a UV disinfection system at the WWTP.

The current project was developed based on a Preliminary Engineering Report (PER) for the WWTP and two PERs for the collection system all funded by NYSEFC. The recommendations from these reports were combined into one large project. Successful funding applications to NYSEFC for Bipartisan Infrastructure Law (BIL) and 0% hardship financing were secured, along with grants from NYSDEC's WQIP and FEMA's Hazardous Mitigation Program. Combined funding for the project totals \$31.6 million in grant funds and \$17.5 million in available 0% loan.

**OVERALL PROJECT SCOPE**

To better manage the grants and eventual construction projects, the overall wastewater project has been broken into three components: the WWTP, the FEMA-funded collection work, and the remaining collection system work.

**WWTP – SCOPE OF WORK**

The primary goal and the reason funding was awarded for the WWTP work is to complete upgrades necessary to meet the plant's new permit limit of 1 mg/l phosphorus. This work is core to the project and must be completed. The other goal of the project is to upgrade/repair/replace aged equipment and buildings to ensure the WWTP can continue to serve the Village for the next 30+ years. The last major WWTP overhaul occurred approximately 34 years ago in 1992. Many of the WWTP equipment is past its life expectancy. The new upgrades will also bring enhanced safety, energy efficiency, and overall efficiency for operations staff.

As part of the 10% design phase of the project, SDA staff reviewed all report recommendations, suggested modifications, and reviewed the project scope with operations staff. The recommended scope of work is expected to fit within the project budget; however, specific work items have been identified that can be removed and saved for a later project should cost exceed current estimates. These changes can be made after the 90% design and final bidding estimates are completed.



To highlight the proposed recommendations, please see the attached map showing the WWTP aerial view. We have included flow arrows which show the path of flows from their entrance at the beginning of the plant through each treatment process prior to discharge to the Saranac River. We have also included a map showing the flow of solids (sludge) from the treatment processes where they are collected to the points where they are treated and ultimately sent for final disposal. Each process and the proposed work is briefly described below.

## **WATER FLOW PROCESS**

### **1. Siphon**

The siphon consists of two pipes that convey water under the Saranac River to the WWTP. A concrete structure with gates controls the flow of water into each pipe. At a minimum, the project will include replacement of the concrete structure and gates, and a second structure will be added on the WWTP side of the river. An alternative to install a 3<sup>rd</sup> pipe was included in the report and will be evaluated during later design phases and included if the budgets allow.

### **2. Influent Building**

The Influent Building houses the first steps of the treatment process, specifically a manual and an automatic screen. The screens remove rags, plastics, large debris, and anything else that should not be flushed down the toilet. The screen has passed its useful life, and its design does not meet the current needs of the WWTP. The building is in need of rehabilitation due to age.

The proposed work includes the following:

- Replace the screen with a new, shorter screen to better fit the space.
- Replace gates, piping, etc.
- Upgrade the building's HVAC, electrical systems, and roof.

### **3. Grit Chambers**

The grit chambers are concrete tanks which function by slowing down the flow to allow grit to settle at the bottom of the tank, where it is subsequently pumped out for further dewatering. A second piece of equipment, a grit classifier, removes the water and deposits the grit into a trailer for disposal. The tanks require updates to repair the concrete. Mechanical equipment in the tanks as well as the pumps and grit classifiers are past their useful life and require replacement.

The proposed work includes the following:

- Replace the grit pumps and grit classifier.
- Replace the mechanical equipment.
- Replace piping and water control slide gates.
- Rehabilitate the concrete.

### **4. Primary Clarifiers**

The primary clarifiers are large concrete tanks which were installed in the 1930s as part of the original WWTP construction. The tanks allow the water to slow down further and larger organic material is allowed to settle to the bottom of the tank, where it is collected and pumped to the digesters for further treatment. Grease and oil rise to the top and is skimmed off for further treatment. The primary clarifiers are generally in good condition, considering their age, however the mechanical equipment is aged and in need of replacement



and the concrete is showing signs of degradation. Additionally, the 1930s design does not meet current safety standards for access for repairs.

The proposed work includes the following:

- Replace the mechanical equipment, gates, piping.
- Rehabilitate the concrete.
- Replace the concrete top with new concrete, railings, decking, and lifting and safety equipment.

#### 5. Primary Effluent Pump Station

The primary effluent pump station pumps the partially treated wastewater that leaves the primary clarifiers to a higher elevation so that it can flow through the rest of the treatment process by gravity. The pumps in the pump station require replacement due to age. The actual structure is not set at the proper elevation and requires replacement. The current structure is attached to the control building, making modifications difficult. SDA has recommended that a new building be constructed at the WWTP to house a new primary effluent pump station, among other processes (described below). The new building will be easier (more cost effective) to construct and will gain efficiency by combining this step with the other proposed work.

The proposed work includes the following:

- Construction of a new process building with a new wet well, pumps, piping, site piping, and controls.

#### 6. Control Building

The Control Building houses the WWTP's office space, lab space, bathrooms, break room, main electrical systems, and various pipes and pumps for portions of the treatment process. The building is in need of rehabilitation due to age. A portion of the building has settled, causing issues with doorways and other areas of the building's structure.

The proposed work includes the following:

- Installation of pilings to correct the settlement issues.
- General upgrades to the office and lab space.
- Upgrades to the bathrooms to maintain modern code compliance.
- Upgrades to the buildings HVAC systems, roof, and other architectural and structural repairs.
- Updates to electrical and control systems in conjunction with the upgrades to the rest of the WWTP.
- Updates to pumps and piping in conjunction with the upgrades to the rest of the WWTP.

#### 7. Aeration Tanks

The aeration tanks are where the majority of the waste in the system is treated by bacteria within the tanks. As the water moves through the tanks, air is added to the system and then withheld at key points to control the bacteria that are growing. Each type of bacteria targets different types of waste. As the bacteria eat the waste, they multiply, resulting in excessive quantities that are removed farther downstream in the form of sludge. The aeration tanks have had several upgrades and modifications over the years. These upgrades included a major overhaul in 1992 to change the concrete structure as well as several in-house projects designed to modify the treatment process. The concrete from 1992 is in poor condition. Many of the other modifications are functional, but past their useful life. The tanks require a major overhaul to maximize the treatment potential as well as repair the damaged concrete. The tanks also do not have the necessary equipment for safe access for repairs.



The proposed work includes the following:

- Rehabilitation of the concrete.
- Replacement of gates, piping, mixers, and other process equipment.
- Modification of baffle walls and other structural components.
- Installation of proper safety and lifting equipment.

#### 8. Chemical Feed Systems

Chemical feed systems are located throughout the WWTP and have been modified over the years as permit limits have changed. The Village operations staff have been using existing equipment and a system that was constructed in-house to treat for phosphorus over the last few years. This effort has proven the ability to meet the new requirements through the use of chemical treatment. The existing equipment requires upgrades to replace aged equipment and to ensure that the chemical feed systems will be safe and efficient to operate. SDA proposed to relocate all of the chemical feed systems related to phosphorus removal to a portion of the new process building that is also housing the primary effluent pump station.

The proposed work includes the following:

- Installation of chemical feed pumps, piping, storage, and safety equipment in the new process building.
- Site piping and conduit that will be used to deliver chemicals to the correct portion of the treatment process.

#### 9. Secondary Clarifiers

The secondary clarifiers are large circular tanks that once again allow the water to slow down which causes the excessive sludge produced in the aeration tanks to settle for removal and eventual treatment. The clarified water flows over the top of weirs in the tank for either disinfection (summer months) or direct discharge to the river (winter months). The tanks were constructed in 2017 and 2022, and no work is planned at this time.

#### 10. UV Disinfection

UV Disinfection is used to kill off any remaining pathogens in the wastewater prior to discharge in the summer months. The UV disinfection system was constructed in 2022, and no further work is planned at this time.

#### 11. Outfall

The outfall is a pipe located in the Saranac River that disposes the water into the river from the plant. The pipe is generally in good condition but will be evaluated as part of the next phases of design. If additional work is identified it may be included if funds allow.

### **SLUDGE FLOW PROCESS**

Sludge is the solid byproduct of the treatment processes and is disposed of off-site, typically at a landfill. The sludge starts out very wet and is progressively dried to minimize disposal costs. Please note, regulations around sludge disposal are being debated at the State level and are expected to change in 2026. The recommendations for these processes are intended to be flexible and may be modified should regulations change. Additionally, this flexibility allows for areas to reduce project scope should cost cutting be necessary.



### 1. Primary Clarifier

The waste that settles to the bottom of the primary clarifier is a form of sludge. This sludge is very volatile and must be treated further. The sludge is pumped from the primary clarifiers, mixed with sludge from the secondary clarifier, and discharged into the gravity thickener. The pumps are aged and in need of replacement.

The proposed work includes the following:

- Replacement pumps.

### 2. Secondary Clarifiers

The excess bacteria from the aeration tanks settles out of the wastewater in the secondary clarifiers. This resulting sludge is pumped from the secondary clarifiers, mixed with the primary sludge, and discharged to the gravity thickener. The pumps for this system were replaced in 2022, and no work is planned at this time.

### 3. Gravity Thickener

The gravity thickener is a small diameter clarifier where the sludge is allowed to rest. The sludge settles to the bottom and excess water is drained off for further treatment. The gravity thickener is in very poor structural and mechanical condition and requires rehabilitation. Additionally, the pipes that feed and leave the gravity thickener do not allow operational flexibility and need modification.

The proposed work includes the following:

- Rehabilitate the concrete and structural elements of the gravity thickener.
- Replace the gravity thickener mechanical components.
- Replace/change the piping that feeds and leaves the gravity thickener to provide better operational flexibility.

### 4. Digesters

The digesters are large tanks that further treat sludge through anaerobic digestion, using bacteria that operate without the presence of oxygen. During the 2022 project, the digesters were partially rehabilitated. Remaining work includes repairs to the tank facade, piping modifications, and pump replacement. This work, while important, could be moved to a future phase of work if cost savings are needed.

The proposed work includes the following:

- Facade repairs.
- Piping modification.
- Pump replacement.

### 5. Sludge Press

The sludge press is the last mechanical step for sludge processing. The sludge press squeezes sludge between two plates to separate water from the solids. The water is recirculated for treatment, and the sludge is ready for storage until disposal. The sludge press is aging and requires repair or replacement. Both options were evaluated, and replacement is recommended from a cost-benefit and longevity standpoint. Additionally, the sludge press design will be modified to provide operational flexibility during construction of the gravity thickener and digesters.

The proposed work includes the following:

- Replacement of the sludge press.

#### 6. Sludge Drying Bed

The sludge drying beds are open air wood structures designed to provide a cover over sludge while it is stored prior to disposal. The sludge is left in the open and occasionally turned to help additional water evaporate and leak out of the sludge during freeze/thaw cycles. The sludge drying beds have structural damage and require repair. The exact final scope of work will depend on final costs and potential regulation changes and will require additional engineering evaluation of alternatives including replacement with prefabricated structures or the use of a sludge dryer. The final determination will be made as the design progresses. This work, while important, could be moved to a future phase of work if cost savings are needed.

The proposed work includes the following:

- To be determined (likely replacement of the structure at a minimum).

### **FEMA FUNDED COLLECTION SYSTEM – SCOPE OF WORK**

The FEMA funded portion of the collection system includes the replacement of the sewer mains called the “Swamp Line” and the “Trunk Sewer Main.” The Swamp Line consists of the sewer main running from the Community Bank Parking Lot, north across Bloomingdale Avenue, and behind the fire station to Cedar Street. The Trunk Sewer Main runs from the Bloomingdale Lift Station to the Coinwash Parking Lot. The work was funded by FEMA as these sewer mains were determined to be those that are at a high risk of failure with a high risk of environmental and property damage if they were to fail. The work has progressed to the 10% design level, with the general location of replacement work determined. The next steps are to complete the 90% design, which will include final construction documentation, coordination of easements and permits, and review with regulatory agencies.

#### 1. Swamp Line

The Swamp Line currently runs underneath several buildings and along the backside of the properties off of Broadway from Bloomingdale Avenue to Cedar Street. The project recommendations include a combination of relocation and replacement in-kind. The sewer mains will be partially relocated on the southern end out to Broadway and at the upper end along the Rail Trail. The middle section behind the Broadway properties will generally be replaced in-kind.

Please see the attached map.

#### 2. Trunk Main

The Trunk Main mainly runs along the bank of the Saranac River, through Denny Park, and behind the properties along Bloomingdale Avenue before ending in the Coinwash Parking Lot. The project recommendations include a combination of pipe rehabilitation and pipe replacement. The sewer main will be rehabilitated from the Bloomingdale Lift Station to Denny Park and replaced through Denny Park to the Coinwash Parking Lot, with the exception of a portion of the sewer main under the Rail Trail which will be rehabilitated.

Please see the attached map.

### **REMAINING COLLECTION SYSTEM – SCOPE OF WORK**

The remaining collection system portion of the project consists of three other areas of the Village’s collection system that were previously identified as high priority for replacement. These areas are the “North Swamp Line,” “West Route 3,” and “East Interceptor.” The 10% design of each of these sewer mains has been



completed with recommendations varied based on the site conditions. The next steps are to complete the 90% design, which will include final construction documentation, coordination of easements and permits, and review with regulatory agencies.

1. North Swamp Line

The North Swamp Line includes a number of sewer mains along Cedar Street, Park Avenue, Margaret Street, Baker Street, Ampersand Avenue, Hope Street, Adirondack Street, and St. Lawrence Street. These sewer mains eventually connect to the Swamp Line project. Recommendations generally include replacement of the sewer main with Park Avenue eligible for rehabilitation. The sewer mains on Adirondack Street and St. Lawrence Street are planned to be relocated from back yards to the street right-of-way. The sewer main on Margaret Street is recommended to be replaced along with the storm sewers and water mains.

Please see the attached map.

2. West Route 3

West Route 3 is a sewer main that collects the sewage from the Lake Street area (west of Route 3), runs through several wooded lots, crosses Route 3, and connects to the sewer main in the 3 Main Street parking lot via a sewer main running parallel to Route 3. This sewer main is slated for rehabilitation.

Please see the attached map.

3. East Interceptor

The East Interceptor is the sewer main that starts on Woodruff Street, crosses Broadway, runs down the alley to the Dorsey Street parking lot, crosses under Village Hall, and then crosses Main Street before ending near St. Bernard Street. The sewer main also connects to the portion of Main Street south of Route 3. The sewer main along Woodruff Street, the alley, and the Dorsey Street parking lot will be replaced in-kind. The remaining portions of the sewer main will be relocated to eliminate the pipe running under Village Hall and to reduce the highway crossings. Currently, the proposed location is underneath the walking path under the east abutment of the LaPan Highway Bridge.

Please see the attached map.



## PROJECT BUDGET

### **PROJECT FUNDING**

The Village's wastewater project was developed over many years and the grants obtained were secured over several grant funding rounds. The first grant received was the NYSEFC BIL grant with is a % based grant. This means that if additional grants are obtained, the overall BIL grant decreases. Therefore, as additional grants were added to the project, the overall project budget increased. The benefit to this plan, is that the Village is able to accomplish more work for the same loan package and planning investment. The Village has 0% hardship loans available for the project, which are nearly as valuable as grants and are hard to obtain. Therefore, maximizing the grant and loan funds is key to these types of projects. As a result, a maximum project budget was developed and approved by the Village Board. The Village had hoped to win a NYSEFC WIIA Grant to reduce the overall loan (this grant would not have affected the BIL grant) but has not yet been successful.

#### Current Funding Package:

- NYSEFC BIL: \$17,091,000
- FEMA: \$5,255,799.68
- NYSDEC WQIP: \$9,315,400
- Hardship Loan: \$17,569,217
- Total: \$49,231,416.68

#### Current Estimate:

As part of SDA's work to complete the 10% designs, the project estimates were updated. The current project estimate is under the overall project budget. More accurate budgets will be developed as part of the design process. It is recommended that the overall project budget remains intact for now, while the design progresses. Once design has reached the 90% level the overall budget can be reviewed and final scope determined.

### **USER RATE IMPACTS**

At its most basic level, the user rate impact is calculated by dividing the total loan by 30 years and then by the number of users connected to the system. A significant portion of the Village's sewer budget is paid for by the Department of Corrections for the prisons located in Ray Brook. The rate increase for each connection will be approximately \$127-\$168/year, pending final estimates). The Town resident's rate will increase proportionally to the current agreements with the Towns. This rate increase would be expected in approximately 5 years once the project is complete.

It is recommended that the Village Board review potentially modest increases starting next year to start to offset the project costs and reduce the overall sudden increase. Additionally, there appear to be funds available within the Village's budget that can be used to offset more of this cost. A review of the overall sewer project budget during this year's budget planning would be prudent to determine a plan for the needed rate increases.

As the project progresses, we have left project items that can be removed to reduce project costs. It is important to note that any reduction in the project costs under the project total of \$49,231,416.68 will lead to a partial loss of BIL grant funds. This is due to the way in which NYSEFC calculates the final grant as a percentage of total project costs less any grants.

**Business of the Village Board  
Village of Saranac Lake**

BILL #133-2026

SUBJECT: Housing Advisory Board

FOR AGENDA: 06/22/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 06/17/2026

Appointment of Housing Advisory Board members.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

## **APPOINTMENT OF HOUSING ADVISORY BOARD MEMBERS**

**WHEREAS**, the Village of Saranac Lake Housing Advisory Board ("HAB") was established by the Board of Trustees and its bylaws provide for nine (9) voting members serving two-year, staggered terms; and

**WHEREAS**, terms begin on June 1st of the year appointed and expire on May 31st of the expiration year; and

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby makes the following appointments to the Housing Advisory Board:

<b>Name</b>	<b>Term Begins</b>	<b>Term Expires</b>
Ben Douglass	6/1/26	5/31/27
Jodi Gunther	6/1/26	5/31/27
Mark Legeza	6/1/26	5/31/27
Ann Telfer	6/1/26	5/31/27
Brian Draper	6/1/26	5/31/28
Steve Erman	6/1/26	5/31/28
Doug Haney	6/1/26	5/31/28
Rich Loeber	6/1/26	5/31/28
Peter Waldt	6/1/26	5/31/28

**BE IT FURTHER RESOLVED**, the Board of Trustees expresses appreciation for all previous members of the Housing Task Force for recognizing the need to focus on community housing needs and giving back in the way of time and expertise to improve the Village of Saranac Lake for its residents.

**Business of the Village Board  
Village of Saranac Lake**

BILL #134-2026

SUBJECT: Climate Action Advisory Board

FOR AGENDA: 06/22/2026

DEPT OF ORIGIN: Trustee Trudeau

DATE SUBMITTED: 06/05/2026

Appointment of Climate Action Advisory Board members

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

## APPOINTMENT OF CLIMATE ACTION ADVISORY BOARD MEMBERS

**WHEREAS**, the Village of Saranac Lake Climate Action Advisory Board ("CAAB") was established by the Board of Trustees and its bylaws provide for nine (9) voting members serving two-year, staggered terms; and

**WHEREAS**, the CAAB currently has four member seats available; and

**WHEREAS**, the Village seeks to have terms expiring in alternating years; and

**WHEREAS**, the Village seeks to have terms begin on June 1st of the year appointed and expire on May 31st of the expiration year; and

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby makes the following appointments:

Tim Caramore	5/31/27
Maura McGuire	5/31/27
Adam Lyons	5/31/27
Sarah Holman	5/31/27

**Business of the Village Board  
Village of Saranac Lake**

BILL #135-2026

SUBJECT: Crushing Gravel Bid

FOR AGENDA: 06/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 06/17/2026

Resolution accepting bid and authorizing the award of contract crushing gravel work.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR CRUSHING OF BANK RUN GRAVEL AND WASTE STONE TAILINGS WORK**

**WHEREAS**, the Village of Saranac Lake (the "Village") advertised for bids for crushing of bank run gravel and waste stone tailings work; and

**WHEREAS**, bids for the project were receivable at the Village Offices, 39 Main Street, 2nd Floor, Saranac Lake, NY 12983, with bids opened on June 17, 2026 at 2:30 P.M.; and

**WHEREAS**, Mitchell Stone Products LLC, 15 Mitchell Lane, Tupper Lake, NY 12986, submitted the apparent low responsible bid

**WHEREAS**, the bid amount submitted for Item #1 at \$45,000.00; and

**WHEREAS**, the bid amount submitted for Item #2 at \$15,600.00; and

**WHEREAS**, the Village Board has reviewed the bid submitted and determined the bid to be reasonable and in the best interest of the Village;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby awards a contract for crushing of bank run gravel and waste stone tailings work to Mitchell Stone Products LLC in the amount of \$60,600.00; and

**BE IT FURTHER RESOLVED**, that the Village Mayor and/or Village Manager is hereby authorized and directed to execute all contracts and related documents necessary to complete the work in accordance with the bid specifications and applicable laws.



## Village of Saranac Lake

39 Main Street  
Suite 9  
Saranac Lake, NY 12983  
Phone (518) 891-4150  
Fax (518) 891-5928  
[www.saranaclakeny.gov](http://www.saranaclakeny.gov)

### INVITATION TO BID

**SEALED BIDS ARE HEREBY SOLICITED UNDER SECTION 103 OF THE GENERAL MUNICIPAL LAW BY THE VILLAGE BOARD OF THE VILLAGE OF SARANAC LAKE FOR THE CRUSHING OF BANK RUN GRAVEL AND WASTE STONE TAILINGS.**

- 1 - Bids are to be addressed to the Village Clerk and the SEALED ENVELOPE SHOULD BE PLAINLY MARKED WITH THE NAME OF THE ITEM TO BE BID AND THE DATE OF THE BID OPENING.
- 2 - Bids must be detailed categorically in the same order as specification to facilitate reading and study.
- 3 - The bidder must be a duly authorized representative of the company he represents for a period of at least one year.
- 4 - If the bidder proposes to modify a product or service as to make it conform to the requirements of the Invitation for Bids, he shall (a) include in his bid a clear description of such proposed modifications, and (b) clearly mark any descriptive material to show the proposed modifications.
- 5 - Modifications proposed after bid opening to make a product or service conform to the specifications will not be considered.
- 6 - A non-collusion statement must accompany the bid(s).
- 7 - The Village reserves the right to reject, in its sole discretion, any apparent low bid on the ground that the bidder is not a responsible bidder, based on objective criteria, including but not limited to proper capabilities, experience, equipment, qualifications and other factors.
- 8 - The Village reserves the right to reject any and all bids if, in its' opinion, such action is in the best interest of The Village.
- 9 - All items in the following specifications shall be deemed to include the words "or approved equal". The bidder must submit with bid, detailed specifications, circulars, and all necessary data on supplies, and services he proposes to furnish. If supplies or services offered differ from the provisions contained in this specification, such differences must be explained in detail, and bid will receive careful consideration that such deviations do not depart from the intent of these specifications and are to the best interests of the Village Board.

All federal and state taxes will be excluded. Tax exemption certificates will be furnished to the successful bidder.

#### **Description of Bid Items:**

**MATERIAL BEING CRUSHED WILL BE A COMBINATION OF STONE TAILINGS FROM PREVIOUS SCREENING OPERATIONS AND A SAND/ GRAVEL BANK RUN MIX.**

**Item #1** is to include the cost for the crushing of bank run gravel into minus 1-1/2" crusher run. **Item 4 crushed will meet all current NYSDOT specifications for Item 304.05.** Cost is to also include one operator and excavator/ or loader to load the crushing plant as well as fuel costs for the plant and loading equipment. The Village will haul in all necessary bank run gravel to the site in order for the contractor to mix the raw material with the stone to create the Item 4. The contractor is to also provide a **front end loader and operator** to remove the final product and waste material from the plant. Final quantity will be determined by the number of loader buckets removed from each pile multiplied by the cubic yards per bucket (based on the loader bucket capacity on the machine being utilized) as finalized by Contractor and DPW Superintendent. Final quantities may also be calculated utilizing a scale system built into the loader to track total weight of material stockpiled and applied to a final tonnage.

**Item #2** to include the cost for the breaking and then crushing of boulders and stockpiled concrete roadway into a 6" inch minus rubble. Cost is to also include one operator and excavator/ or loader to load the crushing plant as well as fuel costs for the plant and loading equipment. The contractor is to also provide a **front end loader and operator** to remove the final product and waste material from the plant. Final quantity will be determined by the number of loader buckets removed from each pile multiplied by the cubic yards per bucket (based on the loader bucket capacity on the machine being utilized) as finalized by Contractor and DPW Superintendent. Final quantities may also be calculated utilizing a scale system built into the loader to track total weight of material stockpiled and applied to a final tonnage.

ITEM NUMBER	ESTIMATED QUANTITIES	ITEM WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE	BID AMOUNT
Item #1	4,000 +/-	ITEM 4 CRUSHING	\$11.25 PER CYD	\$45,000.00
Item #2	2,000 +/-	ROCK CRUSHING	\$ 7.80 PER CYD	\$15,600.00

**\*SPECIAL NOTE 1: THE QUANTITIES ABOVE ARE BASED ON AN ASSUMED PRICE PER CUBIC YARD. THE VILLAGE OF SARANAC LAKE RESERVES THE RIGHT TO INCREASE OR DECREASE THE QUANTITIES BASED ON THE UNIT BID PRICE IN ORDER TO FIT WITHIN THE ALLOTTED BUDGET.**

**\*SPECIAL NOTE 2: ALL POTENTIAL BIDDERS MUST POSSES A VALID AND CURRENT MINE IDENTIFICATION NUMBER ASSIGNED TO THEIR SCREENING PLANT AS SET FORTH BY MSHA. ALL CONTRATOR EMPLOYEES WORKING IN THE PIT MUST POSSES A CURRENT MSHA SAFETY CERTIFICATE. PROPER CERTIFICATIONS MUST BE PRESENTED TO THE VILLAGE AT THE TIME OF BID OPENING.**

**\*SPECIAL NOTE 3: CHRUSHING OF MATERIAL MUST COMMENCE NO LATER THAN OCTOBER 30th, 2024. A LIQUIDATED DAMGE OF \$500.00 PER DAY WILL BE LEVIED FOR EVERY DAY AFTER OCTOBER 30th THAT ACTUAL MATERIAL IS NOT BEING CRUSHED AND WILL BE DEDUCTED OFF THE FINAL BILL WHEN THE WORK IS COMOPLETE**

**ALL BID QUESTIONS ARE TO BE DIRECTED TO THE DEPARTMENT OF PUBLIC WORKS SUPERINTENDENT DUSTIN MARTIN AT 518-891-4160 BETWEEN THE HOURS OF 7:00 AM AND 3:00 PM MONDAY THRU FRIDAY.**

TO THE BOARD OF TRUSTEES, VILLAGE OF SARANAC LAKE, NEW YORK

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party hereto certifies as to its own organization under penalty of perjury, that to the best of his knowledge and belief:

- 1 - The prices in this bid have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition as to any matter relating to such prices with any other bidder or competitor.
- 2 - Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- 3 - No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

WE, THE UNDERSIGNED, PROPOSE TO FURNISH ALL MATERIALS CALLED FOR IN FULL ACCORDANCE WITH THE SPECIFICATIONS AND INSTRUCTIONS IN THE ATTACHED BID, OR PROPOSAL, AND AGREE TO ALL CONDITIONS THEREIN.

FIRM: Mitchell Stone Products LLC

ADDRESS: 15 Mitchell Ln  
Tupper Lake NY 12986

PHONE NUMBER: (518) 359-7029

SIGNED BY: 

TITLE Paul J Mitchell, Member

- SEALED BIDS TO BE OPENED AT 2:30 PM ON JUNE 17, 2026 IN THE BOARD ROOM OF THE VILLAGE OFFICE AT 39 MAIN STREET, 2<sup>ND</sup> FLOOR SUITE 9, SARANAC LAKE, NY 12983

Published: 6-10-26

Name of bidder: Mitchell Stone Products LLC

Address: 15 Mitchell Ln

Tupper Lake NY 12986

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## Village of Saranac Lake

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### INVITATION TO BID

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- 2 - Bids must be detailed categorically in the same order as specification to facilitate reading and study.
- 3 - The bidder must be a duly authorized representative of the company he represents for a period of at least one year.
- 4 - If the bidder proposes to modify a product or service as to make it conform to the requirements of the Invitation for Bids, he shall (a) include in his bid a clear description of such proposed modifications, and (b) clearly mark any descriptive material to show the proposed modifications.
- 5 - Modifications proposed after bid opening to make a product or service conform to the specifications will not be considered.
- 6 - A non-collusion statement must accompany the bid(s).
- 7 - The Village reserves the right to reject, in its sole discretion, any apparent low bid on the ground that the bidder is not a responsible bidder, based on objective criteria, including but not limited to proper capabilities, experience, equipment, qualifications and other factors.
- 8 - The Village reserves the right to reject any and all bids if, in its' opinion, such action is in the best interest of The Village.
- 9 - All items in the following specifications shall be deemed to include the words "or approved equal". The bidder must submit with bid, detailed specifications, circulars, and all necessary data on supplies, and services he proposes to furnish. If supplies or services offered differ from the provisions contained in this specification, such differences must be explained in detail, and bid will receive careful consideration that such deviations do not depart from the intent of these specifications and are to the best interests of the Village Board.

All federal and state taxes will be excluded. Tax exemption certificates will be furnished to the successful bidder.

#### **Description of Bid Items:**

- SEALED BIDS TO BE OPENED AT 2:30 PM ON MAY 22nd, 2026 IN THE BOARD ROOM OF THE VILLAGE OFFICE AT 39 MAIN STREET, 2<sup>ND</sup> FLOOR SUITE 9, SARANAC LAKE, NY 12983

Published: \_\_\_\_\_

Name of bidder: T+T Leasing of Plattsburgh INC

Address: 434 Burke Rd

Plattsburgh, NY

12901

TO THE BOARD OF TRUSTEES, VILLAGE OF SARANAC LAKE, NEW YORK

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party hereto certifies as to its own organization under penalty of perjury, that to the best of his knowledge and belief:

- 1 - The prices in this bid have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition as to any matter relating to such prices with any other bidder or competitor.
- 2 - Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- 3 - No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

WE, THE UNDERSIGNED, PROPOSE TO FURNISH ALL MATERIALS CALLED FOR IN FULL ACCORDANCE WITH THE SPECIFICATIONS AND INSTRUCTIONS IN THE ATTACHED BID, OR PROPOSAL, AND AGREE TO ALL CONDITIONS THEREIN.

FIRM: T-T Leasing of Plattsburgh INC.

ADDRESS: 434 Burke Rd  
Plattsburgh, NY 12901

PHONE NUMBER: 518-420-7027

SIGNED BY: T-T Dejo

TITLE Vice President

**Business of the Village Board  
Village of Saranac Lake**

BILL #136-2026

SUBJECT: Overnight Travel for Training for Pisgah Staff

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Resolution to authorize overnight travel for the Mt. Pisgah staff.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

**APPROVAL OF THE OVERNIGHT TRAVEL AND TRAINING FOR PISGAH STAFF TO  
ATTEND SKI NY LTMP**

**WHEREAS**, the Village of Saranac Lake encourages its employees to attend and participate in training and correspondence courses that will increase their knowledge, skills, and job performance,

**NOW THEREFORE BE IT RESOLVED**, Richie Hewitt and John Hewitt are hereby approved for an overnight stay for SKI NY training.

**Class 3: Bristol Mountain, Canandaigua NY – July 14, 2026**  
**Title: Terminal Cable Alignment on Fixed Grip and Detach Lifts**  
**Instructor: Bill Bowe**

**Description:**

Fixed grip lifts (we have 1965 relocated 1993 Borvig/CTEC double, 1985 relocated 2000 CTEC triple and 2000 Garaventa CTEC quad for hands on) go over step by step process for fixed grip terminal cable alignment and go over some common problems from improper alignment. Detachable Lifts (we have 1999 Garaventa CTEC stealth 2000 quad with AK4.1 grips and 2009 Doppelmayr CLD-4 UNI GS quad with A104C grips for hands on) go over fine tuning the cable alignment in terminals and safety switch adjustment.

**Reservation Contact:** Bill Bowe – [bbowe@bristolmt.com](mailto:bbowe@bristolmt.com) or Sarah DiCesare – [sdicesare@bristolmt.com](mailto:sdicesare@bristolmt.com)

**Class 4: Holimont/Holiday Valley Resort, Ellicottville NY – July 21, 2026**  
**Title: Carpet Maintenance and Safety Class NSAA Training Resource**  
**Guide Level 1, 2**

**Business of the Village Board  
Village of Saranac Lake**

BILL #137-2026

SUBJECT: Management

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Authorize agreement with labor attorney.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

## **AUTHORIZATION TO EXECUTE AN AGREEMENT WITH LABOR COUNSEL**

**WHEREAS**, the Village of Saranac Lake recognizes the need for specialized legal services for labor and collective bargaining matters; and

**WHEREAS**, Roemer Wallens Gold and Mineaux LLP has reliably provided these services to the Village for many years; and

**WHEREAS**, the agreement between Roemer Wallens Gold and Mineaux LLP and the Village has expired and the Village wishes to enter into a new agreement for these services.

**THEREFORE, BE IT RESOLVED**, the Board of Trustees hereby authorizes the Village Manager to execute a 3-year agreement commencing June 1, 2026 with Roemer Wallens Gold and Mineaux LLP to provide specialized legal services for labor relations and collective bargaining matters, in substantially the form attached as Exhibit A, at the rates and terms set forth therein.

## AGREEMENT

Made and entered into this \_\_\_\_\_ day of April, 2026, by and between the **VILLAGE OF SARANAC LAKE**, by and through its Village Board, with its offices located at 39 Main Street, Suite 9, Saranac Lake, New York 12983 hereinafter referred to as the "**VILLAGE**," and **ROEMER WALLENS GOLD & MINEAUX LLP**, Labor Relations Attorneys and Consultants, with its principal place of business located at 13 Columbia Circle, Albany, New York 12203, hereinafter referred to as "**ROEMER WALLENS GOLD & MINEAUX**."

1. The **VILLAGE** hereby retains and employs **ROEMER WALLENS GOLD & MINEAUX** as its Labor Relations Attorneys and Consultants to provide to the **VILLAGE** the following professional services for the period of time hereinafter designated.

(a) Comprehensive negotiating services (including Interest Arbitration for the PBA bargaining unit, if necessary) as exemplified in Exhibit "A" which is attached hereto and made a part hereof for each of the following collective bargaining units in which terms and conditions of employment for the **VILLAGE** and its employees are negotiated:

- i) Teamsters
- ii) Police Benevolent Association

(b) Consultations and advice regarding the **VILLAGE'S** rights and liabilities in connection with:

- i) Civil Service Law
- ii) Taylor law
- iii) Fair Labor Standards Act
- iv) Public Officers Law
- v) Freedom of Information Law
- vi) Unemployment Insurance Law
- vii) Workers' Compensation Law
- viii) Human Rights/Discrimination
- ix) Sexual Harassment Investigations
- x) Disability Benefits
- xi) Contract Administration and Enforcement
- xii) Grievances Filed Against Employer
- xiii) Employee Discipline Matters
- xiv) Work Rules
- xv) Layoff Procedures
- xvi) General Municipal Law
- xvii) Americans With Disabilities Act
- xviii) Family and Medical Leave Act
- xix) Omnibus Transportation Employee Testing Act of 1991 (CDL Drug Testing)
- xx) Pregnancy Discrimination Act
- xxi) Appointment of Non-Unionized Employees and related matters
- xxii) Civil Rights as it relates to the Employment Relationship
- xxiii) Such other laws, rules and regulations as may apply to the field of labor relations

and personnel administration

- (c) Advice and representation in connection with:
  - i) Initial steps of contract grievance procedure
  - ii) Pre-hearing matters before the Public Employment Relations Board (Improper Practice Charges, Managerial/Confidential Petitions, and Union representation challenges), including the preparation of pleadings (other than documents prepared in lieu of a hearing) and attendance at all pre-hearing conferences. Hearing preparation and settlement negotiations which lead to a settlement without a hearing are covered by paragraph 2 below.
  - iii) Attendance at relevant Labor/Management meetings and meetings of the Legislative body and committees thereof
- (d) Management and supervisory training in connection with employee corrective action, contract administration and other topics agreed upon by the parties in an amount not to exceed one (1) day per calendar year.
- (e) Periodic printed reports containing relevant information regarding public sector labor relations as obtained from Public Employment Relations Board decisions, New York State Court decisions, relevant Administrative agency decisions and other similar sources.

2. **ROEMER WALLENS GOLD & MINEAUX** hereby agrees that it will provide the **VILLAGE**, as requested by the **VILLAGE**, with those services not specifically covered by this Agreement, such as document preparation, negotiating settlements of disciplinary matters, grievances and other matters upon request, representation at the final step in administrative disciplinary proceedings, representation at the final step in contract grievance proceedings, representation at hearings before the Public Employment Relations Board, including the preparation of documents prepared in lieu of a hearing, hearing preparation and settlement negotiations, as well as representation in labor related litigation in New York and Federal Courts at the following rates:

Partner and Senior Associate Attorney

In years 2026 and 2027, the hourly rate will be \$280.00.

In years 2028 and 2029, the hourly rate will be \$290.00.

Associate Attorney

In years 2026 and 2027, the hourly rate will be \$240.00.

In years 2028 and 2029, the hourly rate will be \$250.00.

Paralegal

In years 2026 and 2027, the hourly rate will be \$145.00.

In years 2028 and 2029, the hourly rate will be \$150.00.

The foregoing shall be exclusive of normal disbursements.

3. The **VILLAGE** and **ROEMER WALLENS GOLD & MINEAUX** agree that those representatives of **ROEMER WALLENS GOLD & MINEAUX** who perform services pursuant to this Agreement shall be approved in advance by the **VILLAGE**.

4. That in consideration of the foregoing, the **VILLAGE** hereby agrees to compensate **ROEMER WALLENS GOLD & MINEAUX** (inclusive of normal disbursements) as follows:

- Two Thousand One Hundred Twenty-Five Dollars (\$2,125.00) per month from June 1, 2026 through May 31, 2027.
- Two Thousand Two Hundred Dollars (\$2,200.00) per month from June 1, 2027 through May 31, 2028.
- Two Thousand Two Hundred Seventy-Five Dollars (\$2,275.00) per month from June 1, 2028 through May 31, 2029.

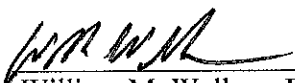
5. The term of this Agreement shall be from June 1, 2026 through May 31, 2029. The **VILLAGE** may terminate this Agreement earlier than May 31, 2029, upon thirty (30) days' written notice from the **VILLAGE** to **ROEMER WALLENS GOLD & MINEAUX**, in which case the fee shall be prorated.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the day and year first written above.

**VILLAGE OF SARANAC LAKE**

By: \_\_\_\_\_  
Kelly Brunette, Mayor

**ROEMER WALLENS GOLD & MINEAUX LLP**

By:  \_\_\_\_\_  
William M. Wallens, Partner

## EXHIBIT "A"

### NEGOTIATION SERVICES

#### A. Preparation for Negotiations

The need for thorough preparation prior to the commencement of actual bargaining is often overlooked. We believe that preparation is a key element in assuring a successful outcome to the negotiation process.

Preparation includes:

- Reviewing the existing contract and offering advice regarding suggested modifications
- Reviewing the existing work rules and practices
- Reviewing grievances filed and arbitration decisions
- Reviewing the demands presented by both Union and Management in the last negotiations
- Reviewing the history of other benefit changes over the past six years
- Reviewing the most recent settlements in similarly situated jurisdictions
- Meeting with first line supervisors to ascertain their needs - both changes to the existing contract, as well as the needed additions to the contract
- Meeting with senior officials to determine their needs and review the findings resulting from meetings with line supervisors

#### B. Preparation of Demands

This phase of the process is flexible and is adapted to the needs of each jurisdiction. Generally, we recommend that Labor Counsel prepare suggested demands and that those demands be reviewed by you and modified to suit your needs.

#### C. Selection of Negotiating Team

We recommend that a cross-section of management representatives be appointed to the negotiating team so that the entire negotiating process can be "felt" at all levels of management. Managers appreciate the process to a much greater degree if they know and trust those who were directly involved.

#### **D. Participation in Negotiations**

The negotiations are made much easier by careful planning and research as typified in "A", "B", and "C" above. We will participate fully in all phases of negotiations including renegotiation preparatory sessions, face-to-face meetings at the bargaining table, management caucuses, and, if necessary, the impasse process. We will maintain a detailed record of the negotiations for use in future proceedings.

#### **E. Communications**

Meetings with key management personnel will be scheduled throughout the negotiating process to inform them of progress in the negotiations and to recommend position modifications.

#### **F. Drafting the Contract**

All changes agreed upon in the negotiations process will be reduced to contract language which accurately reflects the agreement and is readily understood by Union and Management representatives, as well as those important persons not present at the bargaining table such as arbitrators.

#### **G. Ratification**

After a tentative agreement has been entered into, it must be presented to and approved by the appropriate Legislative body. We will appear before such body and make all necessary presentations to explain the proposed agreement.

#### **H. Conduct Management Information Sessions**

At the conclusion of negotiations it is extremely important that all changes be identified and explained to supervisors and managers. General information on reasons for the changes or failure to achieve desired changes must be explained so that managers are fully supportive of the new contract.

**Business of the Village Board  
Village of Saranac Lake**

BILL #138-2026

SUBJECT: Management

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Appoint and authorize agreement with village attorney.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

## **AUTHORIZATION TO EXECUTE AN AGREEMENT WITH GENERAL SERVICES ATTORNEY**

**WHEREAS**, Section 4-400 of the New York State Village Law authorizes the Board of Trustees to appoint a Village Attorney; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Saranac Lake hereby appoints Harter Secrest & Emery LLP to serve as Village Attorney, effective July 1, 2026, and continuing until the next organizational meeting of the Village Board, and

**BE IT FURTHER RESOLVED**, that the compensation for legal services shall be in accordance with the terms and conditions set forth in a Professional Services Agreement between the Village and the Village Attorney; and

**BE IT FURTHER RESOLVED**, the terms of the agreement shall include, at minimum, the following:

A monthly retainer of \$5,000 per month;

Should the Village only use 8 hours or less in a month, the firm shall refund the amount of unused hours at a rate of \$425 per hour, up to \$5,000.

Should the Village use 16 hours or more, the firm shall charge for the excess hours at a rate of \$400 per hour.

**BE IT FURTHER RESOLVED**, Village Manager is hereby authorized to negotiate final terms and execute the Professional Services Agreement and any related documents necessary to effectuate this appointment.

**Business of the Village Board  
Village of Saranac Lake**

BILL #139-2026

SUBJECT: Community Development

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 6/17/2026

Authorize agreement with LaBella Associates for grant writing services for Boothe River Park.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

**AUTHORIZATION TO EXECUTE AN AGREEMENT FOR GRANT WRITING  
SERVICES FOR BOOTHE RIVER PARK**

**WHEREAS**, the Village has identified the Boothe River Park as a priority capital project: and

**WHEREAS**, the Village is eligible to seek funding from the NYS Local Waterfront Revitalization Program through the Consolidated Funding Application (CFA); and

**WHEREAS**, LaBella Associates is a qualified engineering and planning firm with experience assisting municipalities with the preparation of grant applications, including the LWRP; and

**WHEREAS**, LaBella Associates has proposed to prepare a CFA requesting funds from the LWRP on behalf of the Village for a fixed fee of \$5,000; and

**WHEREAS**, the Board of Trustees finds it in the best interest of the Village to engage the consultant for this purpose.

**THEREFORE, BE IT RESOLVED**, the Board of Trustees authorizes the Village Manager to execute a contract with LaBella Associates to prepare a CFA for a fixed fee of \$5,000 for funding to support the construction of the Boothe River Park.



June 16, 2026

Jeremy Evans, Village Trustee  
Village of Saranac Lake  
3 Main Street  
Saranac Lake, NY 12983

via email only: [trusteeevans@saranaclakeny.gov](mailto:trusteeevans@saranaclakeny.gov)

**RE: Proposal for Services - 2026 Grant Application**

Dear Jeremy:

As a follow-up to our discussions with you, I am submitting this letter form of proposal/agreement to prepare a NYS Consolidated Funding Application (CFA) grant application requesting funds from the NYSDOS Local Waterfront Revitalization Program to support construction of Boothe River Park under the 2026 grant season. Our fee for this work is \$5,000.

Applications are due July 31, 2026 and made through the REDC CFA portal. We did not discuss the project budget or Village match, so we will need to set up a time to discuss the budget if the Village Board decides to proceed.

If this proposal is acceptable, please let me know and I will share a standard contract for your review and approval. If you have questions or would like to discuss details associated with this engagement, please call me at your earliest convenience.

We look forward to assisting the Village on this project.

Sincerely,

Jamie Konkoski, AICP  
Sr. Planner

**Business of the Village Board  
Village of Saranac Lake**

BILL #140-2026

SUBJECT: Accounting

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

Resolution approved a professional services agreement with BST & Co. Cpas, llp.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

**AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT  
WITH BST & CO. CPAS, LLP**

**WHEREAS**, BST & Co. CPAs, LLP ("BST") submitted a Scope of Work outlining comprehensive municipal accounting services tailored to the needs of the Village; and

**WHEREAS**, BST maintains a team of experienced chief financial officers, controllers, and specialists with expertise serving government entities and municipalities; and

**WHEREAS**, BST's proposed services are scalable and designed to provide continuity, reduce the risks associated with employee turnover and staffing shortages, and support the Village's ongoing financial operations; and

**WHEREAS**, BST has direct experience working with the Village of Saranac Lake, having assisted with the completion of the Village's Annual Financial Reports for several years; and

**WHEREAS**, this experience makes BST uniquely qualified to quickly identify and provide appropriate services to the Village; and

**WHEREAS**, the Board of Trustees has determined that municipal accounting services constitute professional services for which competitive bidding is not required pursuant to New York State General Municipal Law §103; and

**NOW, THEREFORE, BE IT RESOLVED**, that compensation for such services shall be in an amount not to exceed \$36,000, unless otherwise amended by the Board of Trustees; and

**BE IT FURTHER RESOLVED**, that the Village Manager is authorized and directed to execute a professional services agreement with BST & Co. CPAs, LLP; and

**BE IT FURTHER RESOLVED**, funds for this agreement shall be allocated from accounts General Fund 001-1320-0400-0000 (34%), Water Fund 004-8310-0400-0000 (33%), and Sewer Fund 005-8110-0400-0000 (33%).

**Business of the Village Board  
Village of Saranac Lake**

BILL #141-2026

SUBJECT: Accounting

FOR AGENDA: 6/22/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 6/16/2026

A resolution authorizing transfers from contingency accounts and interfund accounts.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

VOTE ON ROLL CALL:

TRUSTEE RYAN \_\_\_\_\_

TRUSTEE WHITE \_\_\_\_\_

TRUSTEE EVANS \_\_\_\_\_

TRUSTEE TRUDEAU \_\_\_\_\_

MAYOR BRUNETTE \_\_\_\_\_

**AUTHORIZATION OF TRANSFERS FROM CONTINGENCY AND INTERFUND  
ACCOUNTS**

**WHEREAS**, the Village of Saranac Lake has identified the need to transfer funds from contingency accounts and between funds to ensure sufficient appropriations are available to meet operating expenses and maintain balanced accounts for the fiscal year; and

**WHEREAS**, such transfers are permitted and are in the best financial interest of the Village;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby authorizes the Village Manager and Village Treasurer to make the necessary transfers from contingency accounts and between funds as needed to balance accounts and maintain the fiscal integrity of the Village, with all such transfers to be reported to the Board at the next regular meeting.

## Village Sandpit Property

### Vision and Goals

**DRAFT**

The Northern Forest Center (NFC) is assisting the Village of Saranac Lake in creating a conceptual master plan for its 10-acre "sandpit" property. As NFC's consultant begins this work, it is important that the Village provides clear direction to ensure the plan reflects and advances the Village's housing goals.

The Housing Advisory Board (HAB) and NFC held a public workshop in March, attended by more than 30 residents. Drawing on community input from that workshop, the Village's Housing Plan, and the Comprehensive Plan, the HAB developed the draft vision and goals below. Upon acceptance of this vision and goals by the Board of Trustees, the HAB will share them with the consultant to guide the development of the conceptual master plan.

#### Vision

The Village of Saranac Lake's vision for the sandpit property is to develop a neighborhood that meets the community's diverse housing needs while ensuring that it is fully integrated with and connected to the Village.

#### Goals

To achieve this vision the village has the following goals for the property:

1. A range of housing types including single-family, multi-family, senior housing and variety of unit sizes
2. Housing at a variety of price points
3. A mix of owner-occupied and rental units
4. Reserved space for future community uses
5. Development that connects to and respects the character and scale of the surrounding neighborhood

#### Implementation

The Village believes the vision and these goals can be best achieved through one or more of the following actions:

1. The Village acts as master developer by creating a master plan, financing and building infrastructure when most cost effective, and subdividing the site for multiple end developers
2. The Village conducts an open solicitation process with clear goals, removes barriers to redevelopment in advance, and generates interest from developers
3. The solicitation and master plan create meaningful opportunity for participation by multiple small and local developers

## **COMMUNITY ENHANCEMENT FUND (CEF) UPDATE**

### **Project Proposal**

#### Ghost Panel Installation

- The proposed locations for the three panels are as follows (pictures attached):
  - Ward Plumadore – St. Regis
  - Across from Berkeley Green – Berkeley House
  - Lake Flower Kiwassa Road Canoe Access – Riverside and Townhall
- This fits within the Community Enhancement Projects scope of work and budget.
  - DPW has been consulted and will install. Labor and installation costs have been estimated and will fit within budget.



## HOTEL ST. REGIS

1860-1948

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GHOST PANELS OF SARANAC LAKE



**BERKELEY  
HOUSE**  
1860-1948

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GHOST PANELS OF SARANAC LAKE



# RIVERSIDE & TOWN HALL

1860-1948

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