

VILLAGE BOARD REGULAR MEETING

Monday, May 11, 2026

5:30 PM – 7:45 PM

Meeting was held in person at the Village Offices, 39 Main Street, Saranac Lake, NY 12983

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Brunette present; Trustee Evans present; Trustee Ryan present; Trustee Trudeau present; Trustee White present.

Staff Present: Village Manager: Bachana Tsiklauri, Deputy Clerk Treasurer: Brandee Reiley, Code Enforcement Officer: Zach Peltier, Chief Operator Water/WWTP: Dave Lewis, Superintendent of Public Works: Dustin Martin

AUDITING:

Chair Mayor Brunette called for a motion to approve payment of vouchers. Complete details of these vouchers are attached and made part of these minutes.

Motion: Evans Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

APPROVAL OF MINUTES:

Chair Mayor Brunette called for a motion to approve the minutes from April 27, 2026.

Motion: White Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

SPECIAL GUEST: Mike Drew Foreman, the Loft Apartments, Saranac Lake

PUBLIC HEARING: Village Code Amendment to Sewer § 221-25

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

CLOSE PUBLIC HEARING: Village Code Amendment to Sewer § 221-25

Chair Mayor Brunette called for a motion.

Motion: White Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

PUBLIC HEARING: Volunteer Fire Contract

Chair Mayor Brunette called for a motion.

Motion: _____ Second: _____

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

CLOSE PUBLIC HEARING: Volunteer Fire Contract

Chair Mayor Brunette called for a motion.

Motion: White Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

PUBLIC COMMENT:

Cameron Moody – Can-Am Rugby, requested continued Village funding support for Can-Am Rugby. Highlighted the free, family-friendly Riverside Park carnival and economic impact of the tournament

Matt Dorian – North Country Sports Council, estimated Can-Am Rugby generates \$6 million in regional economic impact. Encouraged stronger tourism funding and reinvestment of bed tax revenue into major events

Jennifer Mott – Can-Am Rugby Board Member, shared business community support for the tournament through a letter from Johnny Williams. Emphasized family-oriented atmosphere and economic benefits to local businesses and hotels

Eric Wilson – Good Guy Productions, highlighted family-focused carnival programming and community engagement. Noted tournament supports local businesses through advertising, livestreams, and tourism exposure.

Joe Schoemaker – Franklin County Legislator, confirmed the significant economic impact of the tournament on the region. Supported continued funding efforts to help retain the event locally.

Vito – Northern Forest Canoe Trail, proposed renaming “Riverfront Park” to “Paddler’s Park”. Highlighted the park’s strong connection to paddling events and recreation activities.

ITEMS FOR BOARD ACTION:

Bill 99-2026 Adopt Amendment to the Village Code Sewer § 221-25

A copy of the amendment is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Evans Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 100-2026 Approve 2026 Volunteer Fire Contract

A copy of the contract is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Trudeau Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 101-2026 Authorize an Increase in the Septage Rates

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 102-2026 Authorize the Village as Lead Agency for SEQR

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 103-2026 Authorize Overnight Travel for Mechanics

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 104-2026 Authorize SDA to Apply for Cybersecurity Grant for Wastewater Treatment Plant

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Trudeau Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 105-2026 Approve Development Board Appointments

A copy of the appointments is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Trudeau

Roll Call: Ryan no; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 106-2026 Authorize the Transfer from Contingency Accounts and Inter-Funds

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 107-2026 Can-Am Rugby Tournament Funding Request

A copy of the request is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: Evans

Motion to Amend: Ryan Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 108-2026 Authorize Emergency Water & Sewer Grant and Loan Program

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan no; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 109-2026 Organization of Advisory Boards, Committees and Task Forces

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 110-2026 Establish Housing Advisory Board

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Ryan Second: White

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 111-2026 Resolution to Authorize Dissolution of Committees

A copy of the resolution is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 112-2026 Resolution to Accept Asphalt Milling Bid

A copy of the bid award is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 113-2026 Resolution to Accept Paving Bid

A copy of the bid award is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: White Second: Ryan

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Bill 114-2026 Resolution to Accept Curb and Sidewalk Bid

A copy of the bid award is attached and made part of these minutes.

Chair Mayor Brunette called for a motion.

Motion: Evans Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

BOARD DISCUSSION:

- a. 87-2026 Amend Employee Handbook

- Updates to the Employee Handbook, including policy revisions and administrative changes related to personnel procedures and workplace standards.
- b. The Village's insurance coverage fiscal year begins on June 1
 - Village insurance renewal timeline and discussed ensuring coverage and budgeting align with the June 1 fiscal year start date.
- c. Discussion on implementation and meeting schedule of the Finance Committee
 - Establishing regular Finance Committee meetings and refining procedures for financial oversight, purchasing approvals, and budget review processes
- d. Update on current RFP/RFQ requests
 - Updates on active RFP/RFQ processes and ongoing efforts related to project planning, professional services, and procurement activities.
- e. Discussion on potential renaming of Riverfront Park to Paddler's Park
 - PTAB proposal to rename Riverfront Park to "Paddler's Park" to better reflect its connection to paddling events and waterfront recreation.
- f. Work Session Public Safety Building project
 - Discussion on the Public Safety Building project, including consideration of project direction, community input, cost, and evaluation of potential solutions and next steps.

PUBLIC COMMENT:

Dave Lewis, Chief Operator Water/WWTP, raised concerns that requiring Finance Committee approval for all purchases over \$2,500 slows operations and delays routine work. Emphasized the need for more flexibility and efficiency for departments handling day-to-day operational purchases

Dustin Martin, Superintendent of Public Works, explained that the approval threshold creates challenges responding quickly to operational and infrastructure needs. Noted delays can impact timely maintenance, repairs, and department workflow efficiency.

EXECUTIVE SESSION: discussions regarding proposed, pending or current litigation

Motion: White Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

Motion to Exit Executive Session: Evans Second: Trudeau

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

MOTION TO ADJOURN:

Chair Mayor Brunette called for a motion.

Motion: Trudeau Second: Evans

Roll Call: Ryan yes; White yes; Evans yes; Trudeau yes; Brunette yes;

**Business of the Village Board
Village of Saranac Lake**

BILL #99-2026

SUBJECT: Adopt Village Code Sewer § 221-25

FOR AGENDA: 5/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 4/27/2026

Resolution to adopt amendments to the Village of Saranac Lake Code

MOVED BY: Evans SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

RESOLUTION TO AMEND VILLAGE CODE § 221-25

WHEREAS, the Board of Trustees of the Village of Village of Saranac Lake has determined that it is in the best interests of the Village to consider an amendment to § 221-25 of the Village Code entitled "Discharge of stormwater; unpolluted drainage, controlled," and

WHEREAS, the proposed amendment would clarify the discharge of stormwater and unpolluted drainage and establish restrictions on discharging such drainage onto Village-owned streets and sidewalks without approval, as well as provide for penalties for violations. and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby amend § 221-25 of the Village Code, and

BE IT FURTHER RESOLVED that the proposed amendment would revise § 221-25 to read as follows:

- A. Stormwater and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as combined sewer or storm sewer, or to a natural outlet approved by the Manager. It shall be unlawful to discharge any unpolluted drainage onto any Village-owned street or sidewalk without approval from the Village Manager. Industrial cooling water or unpolluted process waters may be discharged, on approval of the Manager, to a storm sewer, combined sewer, or natural outlet. Violations shall be subject to penalties of not less than \$100 and not more than \$500 per day."

**Business of the Village Board
Village of Saranac Lake**

BILL #100-2026

SUBJECT: Volunteer Fire Contract

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 04/27/2026

SLVFD Contract

MOVED BY: Trudeau SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

AGREEMENT

THIS AGREEMENT, made effective the ____ day of _____ 2026,

BETWEEN: VILLAGE OF SARANAC LAKE, INC.,

A municipal corporation duly organized and existing under the laws of the State of New York with principal offices located at 39 Main Street, Saranac Lake, New York, (hereinafter designated as the "Village")

and

SARANAC LAKE VOLUNTEER FIRE COMPANY, INC.,

a not-for-profit corporation duly organized and existing under the laws of the State of New York with principal offices located at Broadway, Saranac Lake, New York (hereinafter designated as the "Fire Company"). Contract to be in place and fully in effect from _____, 2026 to December 31st, 2026.

WITNESSETH:

WHEREAS, the Village maintains a Fire Department pursuant to the provisions of New York Village Law Article 10 for the purpose of providing and furnishing within the Village's corporate limits (a) fire protection and (b) emergency services, including but not limited to emergency rescue in cases of accidents, calamities, alarms of fire, personal injuries and other emergencies in connection with which the services of firemen and emergency rescue personnel would be required; and

WHEREAS, the Fire Company has heretofore been organized, established and incorporated with the approval of the Village's Board of Trustees pursuant to Village Law §10-1004 for the purpose of providing volunteer members to operate the Village's Fire Department and provide such fire protection and emergency services in accordance with and subject to the requirements of applicable State and Federal laws, rules and regulations, including but not limited to New York Village Law Article 10; and

WHEREAS, the Village annually appropriates funds in its municipal budget to finance the operations of its Fire Department; and

WHEREAS, there has been duly established in Franklin County Town of Harrietstown and in Essex County Towns of St. Armand and North Elba, Fire Protection Districts embracing territory in each said Town; and

WHEREAS, contracts with said Towns, and Trustees for their respective fire Protection Districts, have heretofore been entered into by the Village providing for said districts and the properties therein fire protection pursuant to General Municipal Law Article 10; and

WHEREAS, the Fire Company has approved and consented to said agreements; and

the Fire Company represents that its members are qualified, trained and capable of providing and furnishing such services and that the Fire Company and its members possess the leadership and professionalism necessary to properly and competently perform such services; and

WHEREAS, a public hearing has been held pursuant to Village Law 4-412(b) following proper notice as required thereby, and,

WHEREAS, the Village and the Fire Company desire to set forth their respective rights and responsibilities relative to the operation of the Village's Fire Department and the furnishing of (a) fire protection and emergency services within the corporate limits of the Village and (b) fire protection and emergency rescue in the town fire protection districts with which the Village contracts for such services.

NOW THEREFORE,

In consideration of the mutual terms, conditions and covenants herein, the receipt of good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, the parties hereby agree as follows:

1. The monies required to be paid or expended by said Towns under the terms of the contracts with the Village shall be apportioned between the Village and the Fire Company as follows: The Village agrees to pay the Fire Company the annual sum of Ninety-two Thousand and Two hundred dollars (\$92,200.00) during the term of this contract. Said annual sum shall be paid in two equal installments with the first such installment being paid on April 1, and the second such installment being paid on October 1.
2. The Village does hereby engage and retain the Fire Company, and the Fire Company hereby agrees to provide all necessary qualified, trained and competent personnel, to furnish:

(a) Fire protection and emergency services (including but not limited to emergency rescue) within the corporate limits of the Village in cases of accidents, calamities, alarms of fire, personal injuries and other emergencies in connection with which the services of firemen, fire equipment, and emergency rescue personnel and equipment would be required; and

(b) Fire protection pursuant to Article 10 of the General Municipal Law to the town fire protection districts for which the Village has entered into a contract therefore and which

has been approved by the Fire Company pursuant to General Municipal Law §209-d, and/or

(c) Emergency rescue and first aid squad relief pursuant to General Municipal Law §209-b to the town fire protection districts for which the Village has entered into a contract therefore and which the Fire Company pursuant to General Municipal Law §209-d has approved.

3. In consideration of the services to be provided and furnished by the Fire Company, the Village agrees to:

(a) Provide suitable space in the Village's firehouse for the Fire Company and its members to use and occupy, and in which to store their own equipment, in connection with the fire company's performance of this agreement;

(b) Provide communications equipment and dispatching facilities;

(c) Provide and pay for the costs of insurance coverage as follows:

(1) Worker's compensation insurance for the members of the Fire Company and any other fire department personnel including but not limited to paid fire drivers;

(2) Public liability insurance insuring the Village and the Fire Company in an amount of not less than \$1 million dollars per occurrence, single limit for bodily injury or death and/or property damage;

(3) Fire, casualty and multi-peril insurance insuring the firehouse and all of the contents thereof owned by the Village.

(d) As part of the consideration paid by the Village to the Fire Company under this Agreement, in addition to the cash payment to be made, and in furtherance of a proper Village purpose, this Agreement includes the value of the Village providing regular maintenance and repairs to all fire department and Fire Company vehicles, apparatus and equipment including but not limited to annual hose testing, ladder testing, air pack servicing/inspection and extrication tools servicing/inspection.

4. In addition to the services to be provided and furnished by the Fire Company, the Fire Company agrees to:

(a) Provide the Village with a copy of the Fire Company's Federal tax return each year after the said return has been filed with the IRS;

(b) Provide, prepare, maintain and file all report forms and other documents required by State and/or Federal law, rule or regulation, as well as those customarily kept by municipal fire departments in the State of New York and as requested by the Village;

(c) Provide qualified, competent, trained and experienced personnel to perform and furnish the services required of the Fire Company under this agreement;

(d) Comply with and abide by all lawful rules, regulations and directives of the Village's Board of Trustees, so long as said rules, regulations and directives do not directly contradict the Fire Company's certificate of incorporation or its by-laws;

(e) Comply with and abide by all applicable State and Federal laws, rules and regulations governing the performance and rendition of the services to be furnished under this agreement subject to funding by the Village.

(f) Obtain and keep in full force and effect any and all licenses, permits and certificates required by any government authority having jurisdiction over the rendition and performance of the services to be furnished by the Fire Company under this agreement; and

(g) Promptly advise the Village of all damages to property of the Village or of others, or of injuries incurred by persons (including but not limited to members of the Fire Company), in any manner relating, either directly or indirectly to the performance of this agreement.

5. All policies of insurance to be provided by the Village and/or the Fire Company shall provide that the same may not be cancelled except upon twenty (20) days prior written notice to the Village and Fire Company. The Village shall provide written proof of such insurance to the Fire Company at the time of the execution of this agreement, and whenever such insurance coverage are renewed during the term of this agreement.
6. It is understood and agreed that ownership in and title to any equipment, supplies, materials, vehicles, apparatus, appliances, goods and/or other personal or real property purchased or otherwise acquired with Village funds shall be with and remain with the Village and the Fire Company shall make no claim of any kind or nature therein or thereto. It is understood and agreed that ownership in and title to any equipment, supplies, materials, vehicles, apparatus, appliances, goods and/or other personal or real property purchased or otherwise acquired with Fire Company funds, including funds paid to the Fire Company by the Village pursuant to paragraph 1(a) of this Agreement, shall be with and remain with the Fire Company and the Village shall make no claim of any kind or nature therein or thereto.
7. This agreement shall expire at the end of the day of December 31, 2025.
8. This agreement may be terminated without cause by either party upon 180 days prior written notice. In the event this agreement is terminated by either party, and the Village has paid monies to the Fire Company pursuant to paragraph 1 above, the

Fire Company shall promptly refund the remaining monies to the Village. To arrive at the refund amount, a proration shall be used based on the termination date and the number of days remaining in the payment period as described in paragraph 1 above.

9. The Fire Company and its members, while engaged in the performance of their duties in providing the services to town fire protection districts, shall have the same rights, privileges, and immunities as if performing the same inside the corporate limits of the Village.
10. The Village and the Fire Company each agrees to indemnify, hold harmless and defend the other from all damages, claims, judgments, losses, costs and expenses, including but not limited to attorney fees, which may after this agreement may at any time be incurred, suffered, sustained by or imposed upon the other by third parties, by reason of acts or omissions of the other, arising out of, by virtue of, or incident to the services contemplated to be provided by the other under this agreement, including but not limited to bodily injury, sickness, disease, death, or destruction of tangible property which is caused in whole or in part solely by the act or omission of the Village or Fire Company, or anyone directly employed by one or the other. Whenever any loss, cost, damage or expense covered by this paragraph is paid in whole or in part by insurance proceeds, then the party so insured releases the other party from any liability they have on account of such loss, cost, damage or expenses to the extent of the amount recovered by reason of such insurance, and waives right or subrogation which might otherwise exist in or accrue to any person on account of it, provided that such release of liability and waiver of the right of subrogation shall not be operative in any case where the effect is to invalidate such insurance coverage or to increase its cost, except as otherwise provided by law including but not limited to General Municipal Law 205-b and 205-g.
11. The services to be furnished and rendered under this agreement by the Fire Company shall be available to any and all residents of the Village and/or the town fire protection districts without regard to race, color, creed, sex, religion, national or ethnic origin, handicap, or source of payment.
12. The Fire Company shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter collectively the "Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The Village Treasurer and/or Manager, the State Comptroller, the Attorney General or any other person or entity authorized to conduct an examination, shall have access to the Records during normal business hours at an office of the Fire Company within the State of New York, or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purpose of inspection, auditing and copying. The Village shall take reasonable steps to protect from public disclosure any of the records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that; (a) the Fire company shall timely inform an appropriate Village official, in writing, that said records should not be disclosed; and said records shall be sufficiently identified; and (b) designation of said records

as exempt under the statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the Village's right to discovery in any pending or future litigation.

13. The Village shall have no liability under this contract to the Fire Company or to any other person or entity beyond the amount funds appropriated and available for this contract.
14. This agreement may not be assigned, subcontracted, transferred, conveyed, sublet or otherwise disposed of in whole or in part, by the Fire Company, without the prior written consent of the Village, and any attempts to assign the contract without the Village's written consent are null and void.
15. Whenever the term "Fire Company" is used in this agreement, such term shall include and apply to all members, employees, officers, directors and agents, if any, of the Fire Company.
16. This agreement may not be amended, modified or renewed except by written agreement signed by the Fire Company and the Village.
17. This agreement is the entire agreement between the parties, and the same shall be construed in accordance with the laws of the State of New York.
18. In the event that, for any reason, a new contract is not executed and effective at the end of the term of this Agreement, then the Parties hereto acknowledge that the terms of this Agreement will continue for a period not to exceed sixty (60) days or as long as the Parties hereto are engaging in contract negotiations, whichever is longer. Upon the termination of or failure of contract negotiations, the Agreement shall terminate, if not agreed upon, and the parties shall negotiate a new agreement. Nothing however, shall impair the rights of the parties to negotiate and agree to a new agreement retroactive to the termination date of this agreement or any extension thereof pursuant to Village Law 4-412(9)(c).

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Agreement effective the day and year first above written.

FOR: Village of Saranac Lake

BY: _____

ITS: Village Manager

FOR: Saranac Lake Volunteer Fire Company, INC.

BY: _____

ITS: _____

**Business of the Village Board
Village of Saranac Lake**

BILL #101-2026

SUBJECT: Septage Rates

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 03/28/2026

Resolution to call for an increase in the septage rate.

MOVED BY: White SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

RESOLUTION AUTHORIZING AN INCREASE TO SEPTAGE DISPOSAL RATES

WHEREAS, the current septage disposal rate for the Village of Saranac Lake Wastewater Treatment Plant is \$75.00 per 1,000 gallons and has remained unchanged since 2014; and

WHEREAS, the Village has determined that an increase is necessary to support the continued operation and maintenance of the wastewater treatment system;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes an increase in the septage disposal rate from \$75.00 per 1,000 gallons to \$90.00 per 1,000 gallons; and

BE IT FURTHER RESOLVED, that the new rate shall take effect as of June 1, 2026, for all licensed septic haulers utilizing the facility.

**Business of the Village Board
Village of Saranac Lake**

BILL #102-2026

SUBJECT: Resolution to declare the Village as Lead Agency for SEQR and issue a Negative SEQR Determination for Construction Improvements at Baldwin Park

FOR AGENDA: 5/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 4/23/2026

Resolution to declare the Village as Lead Agency for SEQR and issue a Negative SEQR Determination for Construction Improvements at Baldwin Park

MOVED BY: Ryan SECONDED BY: Trudeau

VOTE ON ROLL CALL:

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

RESOLUTION TO DECLARE THE VILLAGE AS LEAD AGENCY FOR SEQR REVIEW AND
ISSUE A NEGATIVE SEQR DECLARATION FOR CONSTRUCTION IMPROVEMENTS AT
BALDWIN PARK

WHEREAS, the Village of Saranac Lake (the “Village”) is proposing to implement improvements at Baldwin park, including removal of the tennis and basketball courts, addition internal sidewalks and bioswales, and addition of a pavilion (the “Project”),

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6NYCRR Part617 (the “Regulations”), the Village desires to comply with SEQRA and the Regulations with respect to the Project, and

WHEREAS, The Village contacted involved agencies with request to be Lead agency and no agencies gave protest; and

WHEREAS, the Village determined that the proposed Project constituted an “action” that may be subject to SEQRA, and

WHEREAS, the Village classified the proposed project as an unlisted action;

NOW, THEREFORE, BE IT RESOLVED that the Village of Saranac Lake Board of Trustees has identified itself as lead agency for the process of the SEQR review; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Village of Saranac Lake Board of Trustees, upon review of a completed Short Environmental Assessment Form and supporting documentation determines that the action will not result in any significant adverse environmental impact and hereby issues a negative declaration for the proposed project.

**for Business of the Village Board
Village of Saranac Lake**

BILL #103-2026

SUBJECT: Overnight Travel for Training for Mechanics

FOR AGENDA: 5/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 5/01/2026

Resolution to authorize overnight travel for the Mechanic training.

MOVED BY: Ryan SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

RESOLUTION TO AUTHORIZE THE OVERNIGHT TRAVEL AND TRAINING FOR
MECHANICS TO ATTEND THE PRINOTH SERVICE SCHOOL

WHERE AS, the Village of Saranac Lake encourages its employees to attend and participate in training and correspondence courses that will increase their knowledge, skills, and job performance,

NOW THEREFORE BE IT RESOLVED, Richard Sofield and John Hewitt are hereby approved for an overnight stay for service school training.

**Business of the Village Board
Village of Saranac Lake**

BILL #104-2026

SUBJECT: SDA Cybersecurity Grant

FOR AGENDA: 4/27/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 3/30/2026

Authorize SDA to apply for Cybersecurity Grant for Wastewater Treatment Plant

MOVED BY: Trudeau SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

**RESOLUTION AUTHORIZING SUOZZO, DOTY & ASSOCIATES TO APPLY
FOR CYBERSECURITY GRANT FOR THE WASTEWATER TREATMENT
PLANT**

WHEREAS, the Village of Saranac Lake continues to maintain compliance with DEC regulations & SPDES Permit requirements, protect the environment and ensure public safety to protect Village assets.

WHEREAS, the grant is a 0% match up to \$50,000, and SDA will do the initial evaluation and grant application at no cost to the village.

NOW, THEREFORE, BE IT RESOLVED, the Saranac Lake Village Board of Trustees authorizes the SDA to apply for the (SECURE) Grant on behalf of the Village.

**Business of the Village Board
Village of Saranac Lake**

BILL #105-2026

SUBJECT: Development Board

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Mayor Brunette

DATE SUBMITTED: 05/06/2026

Resolution to call for appointing two new Development Board members.

MOVED BY: White SECONDED BY: Trudeau

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>No</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

DEVELOPMENT BOARD APPOINTMENTS

WHEREAS, the Village of Saranac Lake Development Board has one vacancy and two expired terms; and

WHEREAS, in accordance with NYS Village Law, Development Board members are appointed by the Mayor subject to the approval of the Board of Trustees; and

WHEREAS, candidates for the Development Board must meet the qualifications of NYS Public Officers Law and should have relevant experience; and

WHEREAS, the Development Board should have members with a broad mix of backgrounds, experience, and perspectives; and

WHEREAS, the Village solicited letters of interest from qualified residents for appointment to the Development Board; and

WHEREAS, the Village received nine (9) letters of interest; and

WHEREAS, the Mayor has nominated the following residents based on (1) residency in the Village of Saranac Lake as required by NYS Public Officers Law and (2) qualifications:

- Maeghan Farnham for a five (5) year term expiring April 7th, 2031
- Keith Murphy for a five (5) year term expiring April 7th, 2031

THEREFORE BE IT RESOLVED, the Board of Trustees affirms the aforementioned appointments to the Saranac Lake Development Board.

**Business of the Village Board
Village of Saranac Lake**

BILL #107-2026

SUBJECT: Can-Am Rugby Tournament Funding Request

FOR AGENDA: 4/27/2026

DEPT OF ORIGIN: Trustee Ryan

DATE SUBMITTED: 5/05/2026

Authorize \$20,000 be used from the Publicity Fund for the next five budget years, starting with the 2026-2027 Budget and continuing through the 2028-2031 Budget.

MOVED BY: Ryan SECONDED BY Evans
MOTION TO AMEND: Ryan SECOND: Evans

Authorize \$20,000 be used from the 2026-2027 budget only.

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

RESOLUTION AUTHORIZING FUNDING FROM THE PUBLICITY FUND FOR CAN-AM RUGBY

WHEREAS, Can-Am Rugby is a beloved and iconic event that brings significant exposure and economic benefits to the Village of Saranac Lake during the summer season, contributing to the local economy by attracting thousands of visitors from across the United States and internationally, generating dependent revenue for local businesses, and showcasing our community's unique charm and hospitality; and

WHEREAS, this event not only draws rugby players and fans but engages the entire community, offering free, family-friendly musical entertainment across multiple nights and providing a welcoming and festive atmosphere for locals and visitors alike; and

WHEREAS, an investment and show of support from the Village would enable Can-Am Rugby to further enhance its ability to attract visitors and stimulate sustained tourism and investment in our community;

WHEREAS, the expenditure of \$20,000 would be used from 2026-2027 Budget

THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees approves the expenditure of \$20,000 to support Can-Am Rugby, recognizing the event's vital importance to our community's economic health, cultural vibrancy, and overall quality of life.

**Business of the Village Board
Village of Saranac Lake**

BILL #108-2026

SUBJECT: Water Sewer Emergency Fund

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Trustee White

DATE SUBMITTED: 05/05/2026

Resolution to establish a 2026 Authorize Emergency Water & Sewer Grant and Loan Program

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>No</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

**RESOLUTION AUTHORIZING THE CREATION OF AN EMERGENCY WATER
AND SEWER GRANT AND LOAN PROGRAM**

WHEREAS, the Village of Saranac Lake operates municipal water and sewer systems funded through fees paid by users; and

WHEREAS, from time-to-time users experience unexpectedly large water and sewer bills due to leaks, breaks and other circumstances; and

WHEREAS, users with unexpectedly large water and sewer bills will occasionally request partial or full forgiveness of their fee from the Board of Trustees; and

WHEREAS, the Board of Trustees is prohibited by law from forgiveness of water and sewer fees; and

WHEREAS, the Board of Trustees seeks to balance the needs of all ratepayers while showing empathy and support to certain owners who experience extraordinary circumstances.

THEREFORE BE IT RESOLVED, the Board of Trustee intends to establish an emergency water & sewer grant and loan program funded through its community development fund to assist rate payers with emergencies, and

BE IT FURTHER RESOLVED, the Board of Trustees directs the Village Manager to develop and present program guidelines to the Board for consideration and approval, and

BE IT FURTHER RESOLVED, the guidelines shall include the following:

1. The program is limited to accounts for properties located within the Village of Saranac Lake.
2. The program is limited to the primary residence of the applicant.
3. The grant or loan shall be transferred directly between the community development fund and the water and sewer funds so that the water and sewer funds are made whole.
4. Grant Eligibility & Criteria: One time grants may be considered for the following account holders:
 - a. Households at or below 80% of the median household income for Franklin and Essex counties whichever is higher,
 - b. Households where the owner is disabled,
 - c. Households where the owner is 65 years or older.
 - d. The amount of the grant shall be equal to the current charge minus the average charge from the last 4 quarters. Will only be available for a quarterly charge that is at least 25% higher than the 4 quarter average.
5. Loan Eligibility & Criteria: One-time loans may be considered for all account holders within the Village of Saranac Lake.
 - a. Loans may be considered for terms of 1, 2 or 5 years and a fixed interest rate of 2%.
 - b. The amount of the loan shall be equal to the current charge minus the average charge from the last 4 quarters. Will only be available for a quarterly charge that is at least 25% higher than the 4 quarter average.
6. Upon receipt of an application the Village Manager or designee shall determine whether the application meets the criteria, if so, the application shall be approved by the Village Manager.

**Business of the Village Board
Village of Saranac Lake**

BILL #109-2026

SUBJECT: Advisory Boards, Committees, and Task Forces

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 05/06/2026

Resolution for the updated organization of advisory boards, committees, and task forces.

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

ORGANIZATION OF ADVISORY BOARDS, COMMITTEES AND TASK FORCES

WHEREAS, the Village has a long tradition of volunteers who share their time and talents to improve the community through participation in advisory boards, committees, and task forces; and

WHEREAS, the Board of Trustees finds that all advisory boards, committees, and task forces should be governed by consistent policies and procedures to promote effectiveness and transparency; and

WHEREAS, the Board of Trustees finds that advisory boards, committees, and task forces are most effective when Village staff provide administrative support and a designated Trustee serves as liaison to ensure clear communication with the Board of Trustees;

THEREFORE BE IT RESOLVED, the Board of Trustees hereby establishes the following organizational standards for all advisory boards, committees, and task forces:

1. Advisory Boards shall be governed by bylaws, which may be amended from time to time.
2. Committees and Task Forces shall be governed by the Procedures for Village Committees and Task Forces, which are hereby approved and may be amended from time to time.
3. All advisory boards, committees, and task forces shall establish a regular meeting day, time, and location that are open to the public and publicized on the village website.
4. All committees and task forces shall adopt a mission statement upon establishment.
5. Each advisory board, committee, and task force shall be assigned a Village staff member who will assist the chair with the preparation and distribution of meeting agendas, record meeting minutes, and provide general administrative coordination.
6. Each advisory board, committee, and task force shall be assigned a Trustee to serve as liaison to the Board of Trustees, facilitate communication, and ensure alignment with Village priorities.

BE IT FURTHER RESOLVED, the Board of Trustees approves the following Trustee liaison and staff assignments:

Name	Ex-Officio	Staff
Development Board	N/A	Community Development Director
Saranac Lake LDC	Trustee Evans	N/A
Arts & Culture Advisory Board	Trustee White	Community Development Director
Downtown Advisory Board	Trustee Evans	Community Development Director
Parks & Trails Advisory Board	Trustee Ryan	Parks Manager

CEF Committee	Trustee White	Community Development Director
Climate Action Advisory Board	Trustee Trudeau	Community Development Director
Housing Advisory Board	Trustee Evans	Community Development Director
Public Safety Building Committee	Trustee Trudeau	Village Manager
Citizen Police Interface Committee	Trustee Ryan	Police Chief
Finance Committee	Trustee White	Village Treasurer

**Business of the Village Board
Village of Saranac Lake**

BILL #110-2026

SUBJECT: Housing Advisory Board

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 05/06/2026

Resolution Establishes a Housing Advisory Board

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

ESTABLISH HOUSING ADVISORY BOARD

WHEREAS, the Village of Saranac Lake faces significant and ongoing housing challenges, including a shortage of housing inventory across all income levels, elevated rental costs relative to local wages, an aging housing stock requiring rehabilitation, and barriers to homeownership for year-round residents; and

WHEREAS, the availability of safe, affordable, and diverse housing options is essential to the long-term economic vitality and community stability of the Village of Saranac Lake; and

WHEREAS, the Board of Trustees created the housing task force in 2022 to work on housing related issues and opportunities; and

WHEREAS, the Board of Trustees seeks to create a permanent housing advisory board to build upon the work of the task force and prioritize village-driven housing initiatives.

THEREFORE BE IT RESOLVED, the Board of Trustees hereby establishes the Housing Advisory Board to make recommendations on policy and implementation and undertake actions to address housing challenges in the community.

**Business of the Village Board
Village of Saranac Lake**

BILL #111-2026

SUBJECT: Advisory Boards, Committers and Task Forces

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Trustee Evans

DATE SUBMITTED: 05/06/2026

Resolution for dissolving committees and task forces

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN Yes

TRUSTEE WHITE Yes

TRUSTEE EVANS Yes

TRUSTEE TRUDEAU Yes

MAYOR BRUNETTE Yes

DISSOLVING COMMITTEES AND TASK FORCES

WHEREAS, from time to time the Board of Trustees establishes committees and task forces to accomplish a task or project that will contribute to the improvement of the Village; and

WHEREAS, the Waterfront Committee, Help Desk Task Force, and Capital Improvement Plan Task Force have each fulfilled their intended purposes, and the Board of Trustees has determined that consolidating its active committees will allow Village volunteers and staff to direct their efforts more effectively; and

THEREFORE BE IT RESOLVED, the Board of Trustees dissolves the following committees and task forces:

- Waterfront Committee
- Help Desk Task Force
- Capital Improvement Plan Task Force

BE IT FURTHER RESOLVED, the Board of Trustees expresses appreciation for members who volunteered their time and talents to improve the Village of Saranac Lake.

**Business of the Village Board
Village of Saranac Lake**

BILL #112-2026

SUBJECT: Milling Bid

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 05/06/2026

Resolution accepting bid and authorizing the award of contract asphalt milling work.

MOVED BY: White SECONDED BY: Evans

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

VILLAGE OF SARANAC LAKE
VILLAGE BOARD RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD
OF CONTRACT FOR ASPHALT MILLING WORK

WHEREAS, the Village of Saranac Lake (the “Village”) advertised for bids for asphalt milling work; and

WHEREAS, bids for the project were receivable at the Village Offices, 39 Main Street, 2nd Floor, Saranac Lake, NY 12983, with bids opened on May 6, 2026 at 2:30 P.M.; and

WHEREAS, Central Paving, Inc., 4247 Acme Road, Frankfort, New York 13340, submitted the apparent low responsible bid in the amount of \$27,288.00; and

WHEREAS, the Village Board has reviewed the bid submitted and determined the bid to be reasonable and in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby awards a contract for asphalt milling work to Central Paving, Inc. in the amount of \$27,288.00; and be it further

RESOLVED, that the Village Mayor and/or Village Manager is hereby authorized and directed to execute all contracts and related documents necessary to complete the work in accordance with the bid specifications and applicable laws.

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**Business of the Village Board
Village of Saranac Lake**

BILL #113-2026

SUBJECT: Paving Bid

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 05/06/2026

Resolution accepting bid and authorizing the award of contract paving work.

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

VILLAGE OF SARANAC LAKE
VILLAGE BOARD RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD
OF CONTRACT FOR ASPHALT PAVING WORK

WHEREAS, the Village of Saranac Lake (the “Village”) advertised for bids for asphalt paving work; and

WHEREAS, bids for the project were receivable at the Village Offices, 39 Main Street, 2nd Floor, Saranac Lake, NY 12983, with bids opened on May 6, 2026 at 2:30 P.M.; and

WHEREAS, Central Paving, Inc., 4247 Acme Road, Frankfort, New York 13340, submitted the apparent low responsible bid in the amount of \$43,500.00; and

WHEREAS, the Village Board has reviewed the bid submitted and determined the bid to be reasonable and in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby awards a contract for asphalt paving work to Central Paving, Inc. in the amount of \$43,500.00; and be it further

RESOLVED, that the Village Mayor and/or Village Manager is hereby authorized and directed to execute all contracts and related documents necessary to complete the work in accordance with the bid specifications and applicable laws.

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**Business of the Village Board
Village of Saranac Lake**

BILL #114-2026

SUBJECT: Curb and Sidewalk Bid

FOR AGENDA: 05/11/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 05/06/2026

Resolution accepting bid and authorizing the award of contract for concrete curb and sidewalk work.

MOVED BY: Evans SECONDED BY: Trudeau

VOTE ON ROLL CALL:

TRUSTEE RYAN	<u>Yes</u>
TRUSTEE WHITE	<u>Yes</u>
TRUSTEE EVANS	<u>Yes</u>
TRUSTEE TRUDEAU	<u>Yes</u>
MAYOR BRUNETTE	<u>Yes</u>

VILLAGE OF SARANAC LAKE
VILLAGE BOARD RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD
OF CONTRACT FOR CONCRETE CURB AND SIDEWALK WORK

WHEREAS, the Village of Saranac Lake (the “Village”) advertised for bids for concrete curb and sidewalk work; and

WHEREAS, bids for the project were receivable at the Village Offices, 39 Main Street, 2nd Floor, Saranac Lake, NY 12983, with bids opened on May 6, 2026 at 2:30 P.M.; and

WHEREAS, Luck Bros., Inc., 73 Trade Road, Plattsburgh, New York 12901, submitted the apparent low responsible bid in the amount of \$67,710.00; and

WHEREAS, the Village Board has reviewed the bid submitted and determined the bid to be reasonable and in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby awards a contract for concrete curb and sidewalk work to Luck Bros., Inc. in the amount of \$67,710.00; and be it further

RESOLVED, that the Village Mayor and/or Village Manager is hereby authorized and directed to execute all contracts and related documents necessary to complete the work in accordance with the bid specifications and applicable laws.