

VILLAGE BOARD REGULAR MEETING

Monday, December 8, 2025

Regular Meeting began at 5:00 PM and ended at 9:30 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri, and Village Clerk Amanda Hopf

EXECUTIVE SESSION: Collective Bargaining Negotiations

Chair Mayor Williams called for a motion to enter into executive session:

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2026 Budget \$343,464.10 batch number 12082025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the minutes

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

DEPARTMENT HEAD UPDATE: Mount Pisgah Ski Area Manager

SPECIAL GUEST: Jason Matt- TI SALES Water Metering System

PUBLIC COMMENT:

Bonnie Krasher and Jim Loso-Dispensary (alpine agronomy) Complaints and related health concerns

Valerie Trudeau STR permitting rules on firepits

Jerry Michael support of Bills 179, 180, and 181

Keith Murphy Public Safety Building Process

Tamara Van Ryn Public health in relation to Public Safety Meeting

Mark Wilson Wendel Questions

ITEMS FOR BOARD ACTION:

Bill 175- Resolution authorizing the quarterly transfer of funds and budget transfers

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette ____; Ryan ____; Scollin ____; White ____; Williams ____.

Bill 176- Resolution to appoint new member to the Police Interface Committee

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 177- Resolution adopting policy for use of Village Sign Frames

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Motion to Table: Williams Second: Scollin

Roll Call to Table: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 178- Resolution authorizing the creation of the Village of Saranac Lake Cannabis Sales Taxation Funds Grant Program

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Motion to amend: Williams Second: Brunette

Roll Call to amend: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Roll Call to pass amendment: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 179- Resolution adopting downtown streetscape design guidelines

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 180- Resolution adopting updated by-laws for Downtown Advisory Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 181- Resolution adopting the Village of Saranac Lake Capital Improvement Plan

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 182- Approve contract for 2025 Statewide Community Re-grants funding for storage pod mural

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 173- Resolution to accept Franklin County Experiential Tourism Grant

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 183- Resolution authorizing the Village Manager to sign NYS EFC Exhibit approval for Wastewater system upgrade project

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Williams Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

OLD BUSINESS: Trustee White-Geothermal Project Discussion, Update on progress of BST Audit, Community Development Update, Public Safety Building updates, and Housing update

NEW BUSINESS: Board Members Social Media Accounts and Public Safety Building Material

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable@saranacnyny.gov
 Printed: 12/04/2025 - 10:50AM
 Batch: 00001.12.2025 - Vouchers 2025-12-08



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 5224 3896	NORTH COUNTRY ELECTRICAL SERVICES, INC. Electrical Upgrades- DPW (NYSERDA Grant)	38,778.00	12/08/2025	Check Sequence: 1 231-5132-0200-0000	11055972	ACH Enabled: False
	Check Total:	38,778.00				
Vendor: 435 2251	SMITH AND STENDER LLC Heat pumps @ SLVFD-completetion	13,668.00	12/08/2025	Check Sequence: 2 231-3410-0400-0000	11055968	ACH Enabled: False
	Check Total:	13,668.00				
Vendor: 423 24-110(7)	SUOZZO, DOTY & ASSOCIATES Project 24-110: SL WTP & Distribution Upgrade	62,381.89	12/08/2025	Check Sequence: 3 252-1440-0400-0000	11055967	ACH Enabled: False
24-128(12)	Project #24-128: WPCP Upgrades Task 1-Desigr	7,397.75	12/08/2025	251-1440-0400-0000	11055967	
24-129(12)	Project #24-129: Modification-Task 2-reporting	13,514.70	12/08/2025	251-1440-0400-0000	11055967	
24-130(12)	#24-130: Collection System FEMA Task 6-Sewe	4,300.00	12/08/2025	230-1440-0400-0000	11055967	
24-130(12)	#24-130: Collection System FEMA Task 5-Proje	4,030.00	12/08/2025	230-1440-0400-0000	11055967	
24-130(12)	#24-130: Collection System FEMA Task 3-Desig	17,141.75	12/08/2025	230-1440-0400-0000	11055967	
24-130(12)	#24-130: Collection System FEMA Reimbursibl	137.20	12/08/2025	230-1440-0400-0000	11055967	
24-130(12)	#24-130: Collection System FEMA Task 4-Grant	355.00	12/08/2025	230-1440-0400-0000	11055967	
	Check Total:	109,258.29				
Vendor: 3381 13045	ADIRONDACK TECHS. LLC Recurring Monthly Hosted Services	496.57	12/08/2025	Check Sequence: 4 004-8310-0400-0000	11055951	ACH Enabled: False
13045	Recurring Monthly Hosted Services	511.61	12/08/2025	001-1680-0400-0000	11055951	
13045	Recurring Monthly Hosted Services	496.57	12/08/2025	005-8110-0400-0000	11055951	
	Check Total:	1,504.75				
Vendor: 3461	BFL SPLICING LLC			Check Sequence: 5		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
1065	2025 Haul Rope Inspection for T-bar & Handle 1	975.00	12/08/2025	001-7260-0400-0000	11055953	
	Check Total:	975.00				
Vendor: 1005	CARGILL INC.			Check Sequence: 6		ACH Enabled: False
10543128	Blanket PO- Road Salt	6,407.47	12/08/2025	001-5142-0401-0000	11055929	
	Check Total:	6,407.47				
Vendor: 1893	KELSEY M. CARROLL			Check Sequence: 7		ACH Enabled: False
12132025	"Candy Cane Quartet"-Hometown Hop & Shop	475.00	12/08/2025	001-8620-0400-0000	11055943	
	Check Total:	475.00				
Vendor: 305	CED Twin State Saranac Lake			Check Sequence: 8		ACH Enabled: False
8015-1073633	Pin/sleeve Back Box, 4W 60A Receptacle	1,534.43	12/08/2025	001-7260-0200-0000	11055950	
	Check Total:	1,534.43				
Vendor: 2556	CENTURY LINEN & UNIFORM			Check Sequence: 9		ACH Enabled: False
2253113	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	005-1640-0400-0000	11055948	
2253113	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	004-1640-0400-0000	11055948	
2253113	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	12/08/2025	001-1640-0400-0000	11055948	
2257385	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	004-1640-0400-0000	11055948	
2257385	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	12/08/2025	001-1640-0400-0000	11055948	
2257385	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	005-1640-0400-0000	11055948	
2261610	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	12/08/2025	001-1640-0400-0000	11055948	
2261610	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	005-1640-0400-0000	11055948	
2261610	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	004-1640-0400-0000	11055948	
2265849	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	005-1640-0400-0000	11055948	
2265849	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	12/08/2025	001-1640-0400-0000	11055948	
2265849	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	12/08/2025	004-1640-0400-0000	11055948	
	Check Total:	300.52				
Vendor: 1756	Colden Enterprises, Inc.			Check Sequence: 10		ACH Enabled: False
91223	Fire Gear	30,083.13	12/08/2025	001-3410-0401-0000	11055941	
	Check Total:	30,083.13				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 3687	COLUMN SOFTWARE PBC			Check Sequence: 11		ACH Enabled: False
2DAA3AE4-0146	Public notices, Dev Board Hearings	42.69	12/08/2025	001-1450-0400-0000	11055960	
2DAA3AE4-0148	Public notices, Dev Board Hearings	21.03	12/08/2025	001-1410-0400-0000	11055960	
2DAA3AE4-0149	Public notices, Dev Board Hearings	36.08	12/08/2025	001-8620-0400-0000	11055960	
2DAA3AE4-0150	Public notices, Dev Board Hearings	33.57	12/08/2025	001-8620-0400-0000	11055960	
	Check Total:	133.37				
Vendor: 3506	COMMERCIAL SALES			Check Sequence: 12		ACH Enabled: False
55430-0	Water for Village Office - November 2025	14.37	12/08/2025	004-8310-0400-0000	11055954	
55430-0	Water for Village Office - November 2025	14.82	12/08/2025	001-1610-0400-0000	11055954	
55430-0	Water for Village Office - November 2025	14.37	12/08/2025	005-8110-0400-0000	11055954	
56458-0	Water for Village Office - November 2025	14.82	12/08/2025	001-1610-0400-0000	11055954	
56758-0	Water for Village Office - November 2025	14.37	12/08/2025	005-8110-0400-0000	11055954	
56758-0	Water for Village Office - November 2025	14.37	12/08/2025	004-8310-0400-0000	11055954	
C 56201-0	Water for Village Office - November 2025	-8.02	12/08/2025	001-1610-0400-0000	11055954	
C 56201-0	Water for Village Office - November 2025	-7.79	12/08/2025	004-8310-0400-0000	11055954	
C 56201-0	Water for Village Office - November 2025	-7.79	12/08/2025	005-8110-0400-0000	11055954	
C 57453-0	Water for Village Office - November 2025	-7.79	12/08/2025	004-8310-0400-0000	11055954	
C 57453-0	Water for Village Office - November 2025	-7.79	12/08/2025	005-8110-0400-0000	11055954	
C 57453-0	Water for Village Office - November 2025	-8.02	12/08/2025	001-1610-0400-0000	11055954	
	Check Total:	39.92				
Vendor: 1149	COMPASS PRINTING PLUS			Check Sequence: 13		ACH Enabled: False
65702	" Holiday Hop & Shop" Banner	262.00	12/08/2025	001-8620-0401-0000	11055930	
65723	VSL "Light Up" flyer	97.50	12/08/2025	001-6410-0400-0000	11055930	
65728	PD #10 Envelopes	96.00	12/08/2025	001-3120-0401-0000	11055930	
	Check Total:	455.50				
Vendor: 1639	CURTIS LUMBER CO. INC.			Check Sequence: 14		ACH Enabled: False
2511-055979	Blanket PO - November 2025	48.64	12/08/2025	001-7260-0407-0000	11055940	
2511-061935	Blanket PO - November 2025	15.16	12/08/2025	001-7260-0401-0000	11055940	
2511-062220	Blanket PO - November 2025	314.76	12/08/2025	001-7550-0401-0000	11055940	
	Check Total:	378.56				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 3431 12012025	DON HAMM TREE FARMS 23 Balsam Christmas trees	1,150.00	12/08/2025	Check Sequence: 15 001-7550-0401-0000	11055977	ACH Enabled: False
	Check Total:	1,150.00				
Vendor: 812 CD2026003467	DOPPELMAYR USA, INC. Cirelip DIN	67.81	12/08/2025	Check Sequence: 16 001-7260-0410-0000	11055974	ACH Enabled: False
	Check Total:	67.81				
Vendor: 3551 556495 556733 556934 557315 557478 557613 558155 558156	ENDYNE INC. Raw & Purification Water Testing @ Water Treat SPEDES Required Testing @ WWTP (lab testin SPEDES Required Testing @ WWTP (lab testin Raw & Purification Water Testing @ Water Treat SPEDES Required Testing @ WWTP (lab testin Raw & Purification Water Testing @ Water Treat SPEDES Required Testing @ WWTP (lab testin Raw & Purification Water Testing @ Water Treat	50.00 125.00 125.00 50.00 105.00 50.00 105.00 50.00	12/08/2025 12/08/2025 12/08/2025 12/08/2025 12/08/2025 12/08/2025 12/08/2025 12/08/2025	Check Sequence: 17 004-8330-0400-0000 005-8130-0400-0000 005-8130-0400-0000 004-8330-0400-0000 005-8130-0400-0000 005-8130-0400-0000 004-8330-0400-0000	11055956 11055956 11055956 11055956 11055956 11055956 11055956 11055956	ACH Enabled: False
	Check Total:	660.00				
Vendor: 1876 1278	ESSENTIAL PERSONNEL Talent Management, Safety & Wellness, Guidanc	1,820.00	12/08/2025	Check Sequence: 18 001-3120-0200-0000	11055942	ACH Enabled: False
	Check Total:	1,820.00				
Vendor: 3690 43680 43680 43680	FISCHER, BESSETTE, MULDOWNNEY & MCARDLE, LLP Legal services through 09/30/25 Legal services through 09/30/25 Legal services through 09/30/25	1,989.07 1,989.07 2,049.36	12/08/2025 12/08/2025 12/08/2025	Check Sequence: 19 004-1420-0400-0000 005-1420-0400-0000 001-1420-0400-0000	11055961 11055961 11055961	ACH Enabled: False
	Check Total:	6,027.50				
Vendor: 4070 Retainer	GEOMATICS LAND SURVEYING P.C. (INC.) Main St Survey (Church to Pine) DAB \$1500, P	1,500.00	12/08/2025	Check Sequence: 20 001-6410-0400-1115	11055966	ACH Enabled: False
	Check Total:	1,500.00				
Vendor: 3616	GOMEZ & SULLIVAN ENGINEERS DPC			Check Sequence: 21		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
02322.034	FERC: Hydro Dam Relicensing	4,511.65	12/08/2025	001-8989-0400-0000	11055958	
	Check Total:	4,511.65				
Vendor: 133	HAUN WELDING SUPPLY, INC			Check Sequence: 22		ACH Enabled: False
661435	Oxygen Tank - Garage	23.29	12/08/2025	004-1640-0400-0000	11055932	
661435	Oxygen Tank - Garage	23.99	12/08/2025	001-1640-0400-0000	11055932	
661435	Oxygen Tank - Garage	23.29	12/08/2025	005-1640-0400-0000	11055932	
	Check Total:	70.57				
Vendor: 79	HULBERT'S TRI-LAKE SUPPLY			Check Sequence: 23		ACH Enabled: False
F044876	Blanket PO - November 2025	10.87	12/08/2025	001-1010-0400-0000	11055973	
S134009	Blanket PO - November 2025	51.08	12/08/2025	005-8130-0410-0000	11055973	
S134183	Blanket PO - November 2025	5.34	12/08/2025	001-1640-0407-0000	11055973	
S134183	Blanket PO - November 2025	5.19	12/08/2025	005-1640-0407-0000	11055973	
S134183	Blanket PO - November 2025	5.19	12/08/2025	004-1640-0407-0000	11055973	
S134205	Blanket PO - November 2025	1.14	12/08/2025	005-8130-0407-0000	11055973	
S134518	Blanket PO - November 2025	73.70	12/08/2025	005-8130-0401-0000	11055973	
S134763	Blanket PO - November 2025	64.05	12/08/2025	005-1640-0407-0000	11055973	
S134763	Blanket PO - November 2025	65.99	12/08/2025	001-1640-0407-0000	11055973	
S134763	Blanket PO - November 2025	64.05	12/08/2025	004-1640-0407-0000	11055973	
S134832	Blanket PO - November 2025	13.61	12/08/2025	001-1640-0407-0000	11055973	
S134832	Blanket PO - November 2025	13.22	12/08/2025	005-1640-0407-0000	11055973	
S134832	Blanket PO - November 2025	13.22	12/08/2025	004-1640-0407-0000	11055973	
S134838	Blanket PO - November 2025	20.13	12/08/2025	001-1620-0407-0000	11055973	
S134930	Blanket PO - November 2025	308.80	12/08/2025	005-8121-0410-0000	11055973	
S134986	Blanket PO - November 2025	589.47	12/08/2025	005-8121-0410-0000	11055973	
	Check Total:	1,305.05				
Vendor: 290	HYDE FUEL CO., INC.			Check Sequence: 24		ACH Enabled: False
79929	Service Calls to FD and Pisgah	140.00	12/08/2025	001-7260-0407-0000	11055949	
79958	Determine why woodshop furnace not working	65.42	12/08/2025	001-1640-0407-0000	11055949	
79958	Determine why woodshop furnace not working	39.49	12/08/2025	005-1640-0407-0000	11055949	
79958	Determine why woodshop furnace not working	63.49	12/08/2025	004-1640-0407-0000	11055949	
79982	Determine why woodshop furnace not working	24.00	12/08/2025	005-1640-0407-0000	11055949	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
80050	Service Calls to FD and Pisgah	140.00	12/08/2025	001-3410-0407-0000	11055949	
	Check Total:	472.40				
Vendor: 997	KONICA MINOLTA PREMIER FINANCE			Check Sequence: 25		ACH Enabled: False
48113568	Copier lease - Village Offices & PD	121.24	12/08/2025	004-8310-0400-0000	11055975	
48113568	Copier lease - Village Offices & PD	121.24	12/08/2025	005-8110-0400-0000	11055975	
48113568	Copier lease - Village Offices & PD	113.02	12/08/2025	001-3120-0400-0000	11055975	
48113568	Copier lease - Village Offices & PD	124.92	12/08/2025	001-1610-0400-0000	11055975	
	Check Total:	480.42				
Vendor: 3618	LIFETIME BENEFIT SOLUTIONS, INC.			Check Sequence: 26		ACH Enabled: False
A096410-IN	PD FSA/HRA Admin Fees - November 2025	198.00	12/08/2025	001-3120-0860-0000	11055959	
	Check Total:	198.00				
Vendor: 4909	MX FUELS & PROPANE			Check Sequence: 27		ACH Enabled: False
F5130572	Propane/Fuel Oil - November 2025	581.86	12/08/2025	004-8320-0404-0000	11055970	
F5130693	Diesel - November 2025	1,060.82	12/08/2025	001-5142-0409-0000	11055970	
F5130830	Propane/Fuel Oil - November 2025	406.61	12/08/2025	001-3120-0404-0000	11055970	
F5130913	Diesel - November 2025	1,388.08	12/08/2025	001-5142-0409-0000	11055970	
F5130996	Propane/Fuel Oil - November 2025	201.59	12/08/2025	005-8130-0404-0000	11055970	
F5130996	Propane/Fuel Oil - November 2025	207.70	12/08/2025	001-5132-0404-0000	11055970	
F5130996	Propane/Fuel Oil - November 2025	201.59	12/08/2025	004-8320-0404-0000	11055970	
F5130997	Propane/Fuel Oil - November 2025	95.96	12/08/2025	005-1640-0404-0000	11055970	
F5130997	Propane/Fuel Oil - November 2025	98.86	12/08/2025	001-1640-0404-0000	11055970	
F5130997	Propane/Fuel Oil - November 2025	95.96	12/08/2025	004-1640-0404-0000	11055970	
F5131156	Propane/Fuel Oil - November 2025	771.19	12/08/2025	001-3410-0404-0000	11055970	
F5131157	Propane/Fuel Oil - November 2025	108.23	12/08/2025	004-8320-0404-0000	11055970	
F5131157	Propane/Fuel Oil - November 2025	111.51	12/08/2025	001-5132-0404-0000	11055970	
F5131157	Propane/Fuel Oil - November 2025	108.23	12/08/2025	005-8130-0404-0000	11055970	
F5131159	Propane/Fuel Oil - November 2025	26.40	12/08/2025	005-1640-0404-0000	11055970	
F5131159	Propane/Fuel Oil - November 2025	27.20	12/08/2025	001-1640-0404-0000	11055970	
F5131159	Propane/Fuel Oil - November 2025	26.40	12/08/2025	004-1640-0404-0000	11055970	
F5131194	Propane/Fuel Oil - November 2025	293.41	12/08/2025	004-1640-0404-0000	11055970	
F5131194	Propane/Fuel Oil - November 2025	302.29	12/08/2025	001-1640-0404-0000	11055970	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
F5131194	Propane/Fuel Oil - November 2025	293.41	12/08/2025	005-1640-0404-0000	11055970	
F5131320	Propane/Fuel Oil - November 2025	2,320.37	12/08/2025	001-1620-0404-0000	11055970	
F5131321	Propane/Fuel Oil - November 2025	191.49	12/08/2025	001-7260-0404-0000	11055970	
F5131381	Propane/Fuel Oil - November 2025	583.76	12/08/2025	001-3410-0404-0000	11055970	
F5131382	Diesel - November 2025	235.62	12/08/2025	001-3410-0409-0000	11055970	
F5131382	Diesel - November 2025	42.47	12/08/2025	001-8170-0409-0000	11055970	
F5131382	Diesel - November 2025	132.08	12/08/2025	005-8120-0409-0000	11055970	
F5131382	Diesel - November 2025	86.35	12/08/2025	004-1640-0409-0000	11055970	
F5131382	Diesel - November 2025	88.95	12/08/2025	001-1640-0409-0000	11055970	
F5131382	Diesel - November 2025	989.52	12/08/2025	001-5142-0409-0000	11055970	
F5131382	Diesel - November 2025	64.69	12/08/2025	001-8160-0409-0000	11055970	
F5131382	Diesel - November 2025	86.35	12/08/2025	005-1640-0409-0000	11055970	
F5131447	Propane/Fuel Oil - November 2025	16.29	12/08/2025	005-8121-0404-0000	11055970	
F5131574	Propane/Fuel Oil - November 2025	194.12	12/08/2025	005-8130-0404-0000	11055970	
F5131574	Propane/Fuel Oil - November 2025	200.01	12/08/2025	001-5132-0404-0000	11055970	
F5131574	Propane/Fuel Oil - November 2025	194.12	12/08/2025	004-8320-0404-0000	11055970	
F5131575	Propane/Fuel Oil - November 2025	47.79	12/08/2025	005-1640-0404-0000	11055970	
F5131575	Propane/Fuel Oil - November 2025	49.24	12/08/2025	001-1640-0404-0000	11055970	
F5131575	Propane/Fuel Oil - November 2025	47.79	12/08/2025	004-1640-0404-0000	11055970	
F5131576	Propane/Fuel Oil - November 2025	62.01	12/08/2025	005-1640-0404-0000	11055970	
F5131576	Propane/Fuel Oil - November 2025	63.88	12/08/2025	001-1640-0404-0000	11055970	
F5131576	Propane/Fuel Oil - November 2025	62.01	12/08/2025	004-1640-0404-0000	11055970	
F5131634	Propane/Fuel Oil - November 2025	1,184.44	12/08/2025	005-8121-0404-0000	11055970	
F5131724	Diesel - November 2025	690.18	12/08/2025	001-5142-0409-0000	11055970	
Check Total:		14,040.83				
Vendor: 138	NAPA AUTO PARTS			Check Sequence: 28		ACH Enabled: False
681121	Blanket PO - November 2025	234.60	12/08/2025	001-3620-0408-0000	11055934	
681155	Blanket PO - November 2025	51.54	12/08/2025	001-3620-0408-0000	11055934	
681171	Blanket PO - November 2025	21.96	12/08/2025	001-3410-0408-0000	11055934	
681218	Blanket PO - November 2025	36.04	12/08/2025	001-5142-0408-0000	11055934	
681223	Blanket PO - November 2025	36.84	12/08/2025	001-5142-0408-0000	11055934	
681274	Blanket PO - November 2025	55.26	12/08/2025	001-5142-0408-0000	11055934	
681305	Blanket PO - November 2025	55.25	12/08/2025	005-8130-0408-0000	11055934	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
681359	Blanket PO - November 2025	325.00	12/08/2025	005-8130-0408-0000	11055934	
681475	Blanket PO - November 2025	108.76	12/08/2025	001-5142-0408-0000	11055934	
681506	Blanket PO - November 2025	48.59	12/08/2025	001-5142-0408-0000	11055934	
681543	Blanket PO - November 2025	50.16	12/08/2025	001-3410-0408-0000	11055934	
681658	Blanket PO - November 2025	212.38	12/08/2025	001-5142-0408-0000	11055934	
681685	Blanket PO - November 2025	671.12	12/08/2025	001-3410-0408-0000	11055934	
681686	Blanket PO - November 2025	228.72	12/08/2025	001-5142-0408-0000	11055934	
681692	Blanket PO - November 2025	-108.00	12/08/2025	001-3410-0408-0000	11055934	
681708	Blanket PO - November 2025	241.37	12/08/2025	001-5142-0408-0000	11055934	
681820	Blanket PO - November 2025	409.77	12/08/2025	001-5142-0408-0000	11055934	
681949	Blanket PO - November 2025	26.04	12/08/2025	001-5142-0408-0000	11055934	
681996	Blanket PO - November 2025	9.85	12/08/2025	001-5142-0408-0000	11055934	
682167	Blanket PO - November 2025	39.83	12/08/2025	001-1640-0407-0000	11055934	
682167	Blanket PO - November 2025	38.65	12/08/2025	004-1640-0407-0000	11055934	
682167	Blanket PO - November 2025	38.65	12/08/2025	005-1640-0407-0000	11055934	
682208	Blanket PO - November 2025	92.84	12/08/2025	005-8130-0410-0000	11055934	
Check Total:		2,925.22				
Vendor: 3788	National Business Technologies-Customer Care			Check Sequence: 29		ACH Enabled: False
5036518722	Phone contract 11/22-12/21	375.76	12/08/2025	001-3410-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	250.51	12/08/2025	001-3120-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	187.88	12/08/2025	005-8130-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	31.95	12/08/2025	001-1640-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	31.31	12/08/2025	001-7180-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	186.00	12/08/2025	004-8310-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	186.00	12/08/2025	005-8110-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	31.00	12/08/2025	004-1640-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	31.00	12/08/2025	005-1640-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	42.59	12/08/2025	001-1490-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	62.63	12/08/2025	001-7260-0402-0000	11055963	
5036518722	Phone contract 11/22-12/21	149.05	12/08/2025	001-1610-0402-0000	11055963	
Check Total:		1,565.68				
Vendor: 3730	NEW YORK STATE TEAMSTERS COUNCIL			Check Sequence: 30		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
10609/10610	Health Insurance - January 2026	4,967.53	12/08/2025	004-9060-0800-0000	11055962	
10609/10610	Health Insurance - January 2026	9,125.18	12/08/2025	001-3410-0860-0000	11055962	
10609/10610	Health Insurance - January 2026	4,967.53	12/08/2025	005-9060-0800-0000	11055962	
10609/10610	Health Insurance - January 2026	9,935.04	12/08/2025	001-9060-0800-0000	11055962	
	Check Total:	28,995.28				
Vendor: 137	NORTHERN INSURING AGENCY			Check Sequence: 31		ACH Enabled: False
417762	2026 NYS Cancer Policy (FD) renewal #CAN00	7,205.00	12/08/2025	001-3410-0405-0000	11055933	
	Check Total:	7,205.00				
Vendor: 159	Northern Power & Light			Check Sequence: 32		ACH Enabled: False
235700-22578	CDG Credit-Electric bills	928.35	12/08/2025	001-7260-0403-0000	11055939	
	Check Total:	928.35				
Vendor: 2435	NORTHERN SUPPLY INC.			Check Sequence: 33		ACH Enabled: False
141592	React 10' Wing Kit w/tips, Curb Guides	4,000.00	12/08/2025	001-5142-0410-0000	11055945	
141592	React 10' Wing Kit w/tips, Curb Guides	2,690.00	12/08/2025	001-5142-0408-0000	11055945	
	Check Total:	6,690.00				
Vendor: 2024	QUILL CORPORATION			Check Sequence: 34		ACH Enabled: False
46691950	Office Supplies	33.21	12/08/2025	004-8310-0401-0000	11055944	
46691950	Office Supplies	34.20	12/08/2025	001-1610-0401-0000	11055944	
46691950	Office Supplies	33.21	12/08/2025	005-8110-0401-0000	11055944	
	Check Total:	100.62				
Vendor: 4066	RR CHARLEBOIS, INC.			Check Sequence: 35		ACH Enabled: False
IV76937	Rear brake shoe kit, rear brake drum, slack adjus	553.98	12/08/2025	001-5142-0408-0000	11055965	
IV76942	Rear brake shoe kit, rear brake drum, slack adjus	186.00	12/08/2025	001-5142-0408-0000	11055965	
IV76942A	Rear brake shoe kit, rear brake drum, slack adjus	284.85	12/08/2025	001-5142-0408-0000	11055965	
	Check Total:	1,024.83				
Vendor: 3596	SCOOTER'S CLEANING			Check Sequence: 36		ACH Enabled: False
850	Cleaning Services- Nov 2025	1,460.00	12/08/2025	001-7110-0400-0000	11055957	
851	Cleaning Services- Nov 2025	1,200.00	12/08/2025	001-3120-0400-0000	11055957	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	2,660.00				
Vendor: SIR 0720609-IN	SIRCHIE ACQUISITION COMPANY LLC G Beebe (Buckley) - Evidence training 11/18-11,	495.00	12/08/2025	Check Sequence: 37 001-3120-0406-0000	11055976	ACH Enabled: False
	Check Total:	495.00				
Vendor: 2537 14205	SKI AREAS OF NEW YORK, INC. Signs for Pisgah	68.00	12/08/2025	Check Sequence: 38 001-7260-0401-0000	11055946	ACH Enabled: False
	Check Total:	68.00				
Vendor: 1539 495352	SLACK CHEMICAL CO, INC Annual Supply of Sodium Hypochlorite for disin	1,282.57	12/08/2025	Check Sequence: 39 004-8330-0401-0000	11055936	ACH Enabled: False
	Check Total:	1,282.57				
Vendor: 2546 4543264	SLIC NETWORK SOLUTIONS INC Internet Service - December 2025	77.52	12/08/2025	Check Sequence: 40 004-8310-0400-0000	11055947	ACH Enabled: False
4543264	Internet Service - December 2025	77.52	12/08/2025	005-8110-0400-0000	11055947	
4543264	Internet Service - December 2025	3.52	12/08/2025	001-1010-0400-0000	11055947	
4543264	Internet Service - December 2025	79.86	12/08/2025	001-1680-0400-0000	11055947	
	Check Total:	238.42				
Vendor: 346 INV-022406	SPRINGBROOK HOLDING CO LLC Civic Pay/Municipal Payment Transaction fees-	7.59	12/08/2025	Check Sequence: 41 005-8110-0400-0000	11055952	ACH Enabled: False
INV-022406	Civic Pay/Municipal Payment Transaction fees-	7.82	12/08/2025	001-1680-0400-0000	11055952	
INV-022406	Civic Pay/Municipal Payment Transaction fees-	7.59	12/08/2025	004-8310-0400-0000	11055952	
INV-022460	Civic Pay/Municipal Payment Transaction fees-	16.50	12/08/2025	005-8110-0400-0000	11055952	
INV-022460	Civic Pay/Municipal Payment Transaction fees-	16.50	12/08/2025	004-8310-0400-0000	11055952	
INV-022460	Civic Pay/Municipal Payment Transaction fees-	17.00	12/08/2025	001-1680-0400-0000	11055952	
	Check Total:	73.00				
Vendor: 3522 757713 0001	STANDARD LIFE INS CO OF NY Life Insurance Premium- December 2025	7.70	12/08/2025	Check Sequence: 42 001-3120-0845-0000	11055955	ACH Enabled: False
757713 0001	Life Insurance Premium- December 2025	0.88	12/08/2025	001-3410-0845-0000	11055955	
757713 0001	Life Insurance Premium- December 2025	0.78	12/08/2025	001-9045-0800-0000	11055955	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
757713 0001	Life Insurance Premium- December 2025	0.77	12/08/2025	005-9045-0800-0000	11055955	
757713 0001	Life Insurance Premium- December 2025	0.77	12/08/2025	004-9045-0800-0000	11055955	
	Check Total:	10.90				
Vendor: 3789	STANDARD LIFE INS COMP			Check Sequence: 43		ACH Enabled: False
161-754098	Retiree Dental Ins - December 2025	101.75	12/08/2025	005-9070-0800-0000	11055964	
161-754098	Retiree Dental Ins - December 2025	101.75	12/08/2025	004-9070-0800-0000	11055964	
161-754098	Retiree Dental Ins - December 2025	135.66	12/08/2025	001-9070-0800-0000	11055964	
	Check Total:	339.16				
Vendor: 423	SUOZZO, DOTY & ASSOCIATES			Check Sequence: 44		ACH Enabled: False
23-050(9)	Project 23-050: VSL General Water Services	175.00	12/08/2025	004-1440-0400-0000	11055967	
24-061(13)	Project 24-061: Smart Growth Streetscape	39,536.20	12/08/2025	001-1440-0400-0000	11055967	
24-061(13)	Project 24-061: Smart Growth Streetscape	3,547.50	12/08/2025	004-1440-0400-0000	11055967	
25-007(7)	Project 25-007: VSL 2025 Environmental Monit	2,709.33	12/08/2025	001-1440-0400-0000	11055967	
	Check Total:	45,968.03				
Vendor: 1572	SYMQUEST GROUP, INC.			Check Sequence: 45		ACH Enabled: False
2054107	Copier Services	10.30	12/08/2025	001-1490-0400-0000	11055938	
2054107	Copier Services	10.00	12/08/2025	004-8310-0400-0000	11055938	
2054107	Copier Services	10.00	12/08/2025	005-8110-0400-0000	11055938	
2054318	Copier Services	44.31	12/08/2025	005-8110-0400-0000	11055938	
2054318	Copier Services	44.31	12/08/2025	004-8310-0400-0000	11055938	
2054318	Copier Services	21.05	12/08/2025	001-1490-0400-0000	11055938	
	Check Total:	139.97				
Vendor: 4852	TAYLOR RENTAL CENTER			Check Sequence: 46		ACH Enabled: False
11553/2	Blanket PO - November 2025	17.49	12/08/2025	001-3620-0401-0000	11055969	
11603/2	Blanket PO - November 2025	269.99	12/08/2025	001-7260-0408-0000	11055969	
82208/2	Blanket PO - November 2025	722.50	12/08/2025	001-5142-0408-0000	11055969	
	Check Total:	1,009.98				
Vendor: 1198	USA BLUEBOOK			Check Sequence: 47		ACH Enabled: False
INV00877333	Sulfuric acid, sodium pillow packets, phosphoru	1,011.49	12/08/2025	005-8130-0410-0000	11055931	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
INV00877333	Sulfuric acid, sodium pillow packets, phosphoru	313.38	12/08/2025	004-8320-0401-0000	11055931	
INV00886477	Sulfuric acid, sodium pillow packets, phosphoru	108.38	12/08/2025	005-8130-0410-0000	11055931	
INV00891717	Sulfuric acid, sodium pillow packets, phosphoru	54.19	12/08/2025	005-8130-0410-0000	11055931	
	Check Total:	1,487.44				
Vendor: 1448	VIKING-CIVES USA			Check Sequence: 48		ACH Enabled: False
4546920	Tension rake, Rubber 6" x 40" x 1/4", Sproket, b	477.04	12/08/2025	001-5142-0408-0000	11055935	
4547496	9 ft Top Screen, 9 ft Chain, Chevron style - F550	2,625.77	12/08/2025	001-5142-0408-0000	11055935	
	Check Total:	3,102.81				
Vendor: 4979	WEX BANK			Check Sequence: 49		ACH Enabled: False
109065517	Gas card charges - Nov 2025 *paper check-rem	74.50	12/08/2025	001-1010-0400-0000	11055979	
109065517	Gas card charges - Nov 2025 *paper check-rem	64.84	12/08/2025	004-8340-0409-0000	11055979	
109065517	Gas card charges - Nov 2025 *paper check-rem	69.79	12/08/2025	001-5142-0409-0000	11055979	
109065517	Gas card charges - Nov 2025 *paper check-rem	3.52	12/08/2025	001-3410-0409-0000	11055979	
109065517	Gas card charges - Nov 2025 *paper check-rem	61.09	12/08/2025	001-7260-0409-0000	11055979	
109065517	Gas card charges - Nov 2025 *paper check-rem	266.82	12/08/2025	001-3120-0409-0000	11055979	
109065517	Gas card charges - Nov 2025 *paper check-rem	56.61	12/08/2025	005-8120-0409-0000	11055979	
	Check Total:	597.17				
Vendor: 154	Young/Sommer LLC			Check Sequence: 50		ACH Enabled: False
174494	Code Enforcement Legal Services	55.50	12/08/2025	001-3620-0400-0000	11055937	
174498	Code Enforcement Legal Services	20.50	12/08/2025	001-3620-0400-0000	11055937	
174499	Code Enforcement Legal Services	61.50	12/08/2025	001-3620-0400-0000	11055937	
174500	Code Enforcement Legal Services	41.00	12/08/2025	001-3620-0400-0000	11055937	
174501	Code Enforcement Legal Services	82.00	12/08/2025	001-3620-0400-0000	11055937	
	Check Total:	260.50				
	Total for Check Run:	343,464.10				
	Total of Number of Checks:	50				

Accounts Payable

Voucher Approval List

User: accountspayable@saranacinken.gov
 Printed: 12/04/2025 - 10:50AM
 Batch: 00001.12.2025 - Vouchers 2025-12-08



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055929	10543128	CARGILL INC.	Blanket PO- Road Salt	001-5142-0401-0000	6,407.47
Warrant Total:					6,407.47
11055930	65702	COMPASS PRINTING PLUS	" Holiday Hop & Shop" Banner	001-8620-0401-0000	262.00
11055930	65723	COMPASS PRINTING PLUS	VSL "Light Up" flyer	001-6410-0400-0000	97.50
11055930	65728	COMPASS PRINTING PLUS	PD #10 Envelopes	001-3120-0401-0000	96.00
Warrant Total:					455.50
11055931	INV00877333	USA BLUEBOOK	Sulfuric acid, sodium pillow packets, phosphorus agent, etc.	004-8320-0401-0000	313.38
11055931	INV00877333	USA BLUEBOOK	Sulfuric acid, sodium pillow packets, phosphorus agent, etc.	005-8130-0410-0000	1,011.49
11055931	INV00886477	USA BLUEBOOK	Sulfuric acid, sodium pillow packets, phosphorus agent, etc.	005-8130-0410-0000	108.38
11055931	INV00891717	USA BLUEBOOK	Sulfuric acid, sodium pillow packets, phosphorus agent, etc.	005-8130-0410-0000	54.19
Warrant Total:					1,487.44
11055932	661435	HAUN WELDING SUPPLY, INC	Oxygen Tank - Garage	005-1640-0400-0000	23.29
11055932	661435	HAUN WELDING SUPPLY, INC	Oxygen Tank - Garage	004-1640-0400-0000	23.29
11055932	661435	HAUN WELDING SUPPLY, INC	Oxygen Tank - Garage	001-1640-0400-0000	23.99
Warrant Total:					70.57
11055933	417762	NORTHERN INSURING AGENCY	2026 NYS Cancer Policy (FD) renewal #CAN0009480819-26	001-3410-0405-0000	7,205.00
Warrant Total:					7,205.00
11055934	681121	NAPA AUTO PARTS	Blanket PO - November 2025	001-3620-0408-0000	234.60
11055934	681155	NAPA AUTO PARTS	Blanket PO - November 2025	001-3620-0408-0000	51.54
11055934	681171	NAPA AUTO PARTS	Blanket PO - November 2025	001-3410-0408-0000	21.96
11055934	681218	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	36.04
11055934	681223	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	36.84
11055934	681274	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	55.26
11055934	681305	NAPA AUTO PARTS	Blanket PO - November 2025	005-8130-0408-0000	55.25
11055934	681359	NAPA AUTO PARTS	Blanket PO - November 2025	005-8130-0408-0000	325.00
11055934	681475	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	108.76

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055934	681506	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	48.59
11055934	681543	NAPA AUTO PARTS	Blanket PO - November 2025	001-3410-0408-0000	50.16
11055934	681658	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	212.38
11055934	681685	NAPA AUTO PARTS	Blanket PO - November 2025	001-3410-0408-0000	671.12
11055934	681686	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	228.72
11055934	681692	NAPA AUTO PARTS	Blanket PO - November 2025	001-3410-0408-0000	-108.00
11055934	681708	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	241.37
11055934	681820	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	409.77
11055934	681949	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	26.04
11055934	681996	NAPA AUTO PARTS	Blanket PO - November 2025	001-5142-0408-0000	9.85
11055934	682167	NAPA AUTO PARTS	Blanket PO - November 2025	005-1640-0407-0000	38.65
11055934	682167	NAPA AUTO PARTS	Blanket PO - November 2025	004-1640-0407-0000	38.65
11055934	682167	NAPA AUTO PARTS	Blanket PO - November 2025	001-1640-0407-0000	39.83
11055934	682208	NAPA AUTO PARTS	Blanket PO - November 2025	005-8130-0410-0000	92.84
Warrant Total:					2,925.22
11055935	4546920	VIKING-CIVES USA	Tension rake, Rubber 6" x 40" x 1/4", Sproket, bore-Sidewalk San	001-5142-0408-0000	477.04
11055935	4547496	VIKING-CIVES USA	9 ft Top Screen, 9 ft Chain, Chevron style - F550	001-5142-0408-0000	2,625.77
Warrant Total:					3,102.81
11055936	495352	SLACK CHEMICAL CO, INC	Annual Supply of Sodium Hypochlorite for disinfection of Water S	004-8330-0401-0000	1,282.57
Warrant Total:					1,282.57
11055937	174494	Young/Sommer LLC	Code Enforcement Legal Services	001-3620-0400-0000	55.50
11055937	174498	Young/Sommer LLC	Code Enforcement Legal Services	001-3620-0400-0000	20.50
11055937	174499	Young/Sommer LLC	Code Enforcement Legal Services	001-3620-0400-0000	61.50
11055937	174500	Young/Sommer LLC	Code Enforcement Legal Services	001-3620-0400-0000	41.00
11055937	174501	Young/Sommer LLC	Code Enforcement Legal Services	001-3620-0400-0000	82.00
Warrant Total:					260.50
11055938	2054107	SYMQUEST GROUP, INC.	Copier Services	004-8310-0400-0000	10.00
11055938	2054107	SYMQUEST GROUP, INC.	Copier Services	001-1490-0400-0000	10.30
11055938	2054107	SYMQUEST GROUP, INC.	Copier Services	005-8110-0400-0000	10.00
11055938	2054318	SYMQUEST GROUP, INC.	Copier Services	001-1490-0400-0000	21.05
11055938	2054318	SYMQUEST GROUP, INC.	Copier Services	004-8310-0400-0000	44.31
11055938	2054318	SYMQUEST GROUP, INC.	Copier Services	005-8110-0400-0000	44.31
Warrant Total:					139.97

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055939	235700-22578	Northern Power & Light	CDG Credit-Electric bills	001-7260-0403-0000	928.35
Warrant Total:					928.35
11055940	2511-055979	CURTIS LUMBER CO. INC.	Blanket PO - November 2025	001-7260-0407-0000	48.64
11055940	2511-061935	CURTIS LUMBER CO. INC.	Blanket PO - November 2025	001-7260-0401-0000	15.16
11055940	2511-062220	CURTIS LUMBER CO. INC.	Blanket PO - November 2025	001-7550-0401-0000	314.76
Warrant Total:					378.56
11055941	91223	Colden Enterprises, Inc.	Fire Gear	001-3410-0401-0000	30,083.13
Warrant Total:					30,083.13
11055942	1278	ESSENTIAL PERSONNEL	Talent Management, Safety & Wellness, Guidance Module	001-3120-0200-0000	1,820.00
Warrant Total:					1,820.00
11055943	12132025	KELSEY M. CARROLL	"Candy Cane Quartet"-Hometown Hop & Shop 12/13/25	001-8620-0400-0000	475.00
Warrant Total:					475.00
11055944	46691950	QUILL CORPORATION	Office Supplies	001-1610-0401-0000	34.20
11055944	46691950	QUILL CORPORATION	Office Supplies	004-8310-0401-0000	33.21
11055944	46691950	QUILL CORPORATION	Office Supplies	005-8110-0401-0000	33.21
Warrant Total:					100.62
11055945	141592	NORTHERN SUPPLY INC.	React 10' Wing Kit w/tips, Curb Guides	001-5142-0408-0000	2,690.00
11055945	141592	NORTHERN SUPPLY INC.	React 10' Wing Kit w/tips, Curb Guides	001-5142-0410-0000	4,000.00
Warrant Total:					6,690.00
11055946	14205	SKI AREAS OF NEW YORK, INC.	Signs for Pisgah	001-7260-0401-0000	68.00
Warrant Total:					68.00
11055947	4543264	SLIC NETWORK SOLUTIONS INC	Internet Service - December 2025	004-8310-0400-0000	77.52
11055947	4543264	SLIC NETWORK SOLUTIONS INC	Internet Service - December 2025	005-8110-0400-0000	77.52
11055947	4543264	SLIC NETWORK SOLUTIONS INC	Internet Service - December 2025	001-1680-0400-0000	79.86
11055947	4543264	SLIC NETWORK SOLUTIONS INC	Internet Service - December 2025	001-1010-0400-0000	3.52
Warrant Total:					238.42
11055948	2253113	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055948	2253113	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055948	2253113	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055948	2257385	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055948	2257385	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055948	2257385	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
11055948	2261610	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055948	2261610	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055948	2261610	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
11055948	2265849	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055948	2265849	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055948	2265849	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
Warrant Total:					300.52
11055949	79929	HYDE FUEL CO., INC.	Service Calls to FD and Pisgah	001-7260-0407-0000	140.00
11055949	79958	HYDE FUEL CO., INC.	Determine why woodshop furnace not working	005-1640-0407-0000	39.49
11055949	79958	HYDE FUEL CO., INC.	Determine why woodshop furnace not working	001-1640-0407-0000	65.42
11055949	79958	HYDE FUEL CO., INC.	Determine why woodshop furnace not working	004-1640-0407-0000	63.49
11055949	79982	HYDE FUEL CO., INC.	Determine why woodshop furnace not working	005-1640-0407-0000	24.00
11055949	80050	HYDE FUEL CO., INC.	Service Calls to FD and Pisgah	001-3410-0407-0000	140.00
Warrant Total:					472.40
11055950	8015-1073633	CED Twin State Saranac Lake	Pin/sleeve Back Box, 4W 60A Receptacle	001-7260-0200-0000	1,534.43
Warrant Total:					1,534.43
11055951	13045	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	001-1680-0400-0000	511.61
11055951	13045	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	004-8310-0400-0000	496.57
11055951	13045	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	005-8110-0400-0000	496.57
Warrant Total:					1,504.75
11055977	12012025	DON HAMM TREE FARMS	23 Balsam Christmas trees	001-7550-0401-0000	1,150.00
Warrant Total:					1,150.00
11055952	INV-022406	SPRINGBROOK HOLDING CO LLC	Civic Pay/Municipal Payment Transaction fees- Nov 2025	005-8110-0400-0000	7.59
11055952	INV-022406	SPRINGBROOK HOLDING CO LLC	Civic Pay/Municipal Payment Transaction fees- Nov 2025	001-1680-0400-0000	7.82
11055952	INV-022406	SPRINGBROOK HOLDING CO LLC	Civic Pay/Municipal Payment Transaction fees- Nov 2025	004-8310-0400-0000	7.59
11055952	INV-022460	SPRINGBROOK HOLDING CO LLC	Civic Pay/Municipal Payment Transaction fees- Nov 2025	001-1680-0400-0000	17.00
11055952	INV-022460	SPRINGBROOK HOLDING CO LLC	Civic Pay/Municipal Payment Transaction fees- Nov 2025	005-8110-0400-0000	16.50
11055952	INV-022460	SPRINGBROOK HOLDING CO LLC	Civic Pay/Municipal Payment Transaction fees- Nov 2025	004-8310-0400-0000	16.50
Warrant Total:					73.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055953	1065	BFL SPLICING LLC	2025 Haul Rope Inspection for T-bar & Handle Tow	001-7260-0400-0000	975.00
Warrant Total:					975.00
11055954	55430-0	COMMERCIAL SALES	Water for Village Office - November 2025	001-1610-0400-0000	14.82
11055954	55430-0	COMMERCIAL SALES	Water for Village Office - November 2025	004-8310-0400-0000	14.37
11055954	55430-0	COMMERCIAL SALES	Water for Village Office - November 2025	005-8110-0400-0000	14.37
11055954	56458-0	COMMERCIAL SALES	Water for Village Office - November 2025	001-1610-0400-0000	14.82
11055954	56758-0	COMMERCIAL SALES	Water for Village Office - November 2025	004-8310-0400-0000	14.37
11055954	56758-0	COMMERCIAL SALES	Water for Village Office - November 2025	005-8110-0400-0000	14.37
11055954	C 56201-0	COMMERCIAL SALES	Water for Village Office - November 2025	001-1610-0400-0000	-8.02
11055954	C 56201-0	COMMERCIAL SALES	Water for Village Office - November 2025	004-8310-0400-0000	-7.79
11055954	C 56201-0	COMMERCIAL SALES	Water for Village Office - November 2025	005-8110-0400-0000	-7.79
11055954	C 57453-0	COMMERCIAL SALES	Water for Village Office - November 2025	001-1610-0400-0000	-8.02
11055954	C 57453-0	COMMERCIAL SALES	Water for Village Office - November 2025	004-8310-0400-0000	-7.79
11055954	C 57453-0	COMMERCIAL SALES	Water for Village Office - November 2025	005-8110-0400-0000	-7.79
Warrant Total:					39.92
11055955	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium- December 2025	004-9045-0800-0000	0.77
11055955	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium- December 2025	005-9045-0800-0000	0.77
11055955	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium- December 2025	001-3120-0845-0000	7.70
11055955	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium- December 2025	001-3410-0845-0000	0.88
11055955	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium- December 2025	001-9045-0800-0000	0.78
Warrant Total:					10.90
11055956	556495	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
11055956	556733	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	125.00
11055956	556934	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	125.00
11055956	557315	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
11055956	557478	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	105.00
11055956	557613	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
11055956	558155	ENDYNE INC.	SPEDES Required Testing @ WWTP (lab testing)	005-8130-0400-0000	105.00
11055956	558156	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
Warrant Total:					660.00
11055957	850	SCOOTER'S CLEANING	Cleaning Services- Nov 2025	001-7110-0400-0000	1,460.00
11055957	851	SCOOTER'S CLEANING	Cleaning Services- Nov 2025	001-3120-0400-0000	1,200.00
Warrant Total:					2,660.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055958	02322.034	GOMEZ & SULLIVAN ENGINEERS DPC	FERC: Hydro Dam Relicensing	001-8989-0400-0000	4,511.65
Warrant Total:					4,511.65
11055959	A096410-IN	LIFETIME BENEFIT SOLUTIONS, INC.	PD FSA/HRA Admin Fees - November 2025	001-3120-0860-0000	198.00
Warrant Total:					198.00
11055960	2DAA3AE4-0146	COLUMN SOFTWARE PBC	Public notices, Dev Board Hearings	001-1450-0400-0000	42.69
11055960	2DAA3AE4-0148	COLUMN SOFTWARE PBC	Public notices, Dev Board Hearings	001-1410-0400-0000	21.03
11055960	2DAA3AE4-0149	COLUMN SOFTWARE PBC	Public notices, Dev Board Hearings	001-8620-0400-0000	36.08
11055960	2DAA3AE4-0150	COLUMN SOFTWARE PBC	Public notices, Dev Board Hearings	001-8620-0400-0000	33.57
Warrant Total:					133.37
11055961	43680	FISCHER, BESSETTE, MULDOWNNEY & MCARJ	Legal services through 09/30/25	001-1420-0400-0000	2,049.36
11055961	43680	FISCHER, BESSETTE, MULDOWNNEY & MCARJ	Legal services through 09/30/25	005-1420-0400-0000	1,989.07
11055961	43680	FISCHER, BESSETTE, MULDOWNNEY & MCARJ	Legal services through 09/30/25	004-1420-0400-0000	1,989.07
Warrant Total:					6,027.50
11055962	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance - January 2026	005-9060-0800-0000	4,967.53
11055962	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance - January 2026	001-9060-0800-0000	9,935.04
11055962	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance - January 2026	004-9060-0800-0000	4,967.53
11055962	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance - January 2026	001-3410-0860-0000	9,125.18
Warrant Total:					28,995.28
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	004-8310-0402-0000	186.00
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	001-1490-0402-0000	42.59
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	005-1640-0402-0000	31.00
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	001-7180-0402-0000	31.31
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	001-3410-0402-0000	375.76
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	005-8110-0402-0000	186.00
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	001-7260-0402-0000	62.63
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	004-1640-0402-0000	31.00
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	001-3120-0402-0000	250.51
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	001-1640-0402-0000	31.95
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	001-1610-0402-0000	149.05
11055963	5036518722	National Business Technologies-Customer Care	Phone contract 11/22-12/21	005-8130-0402-0000	187.88
Warrant Total:					1,565.68
11055964	161-754098	STANDARD LIFE INS COMP	Retiree Dental Ins - December 2025	001-9070-0800-0000	135.66

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055964	161-754098	STANDARD LIFE INS COMP	Retiree Dental Ins - December 2025	005-9070-0800-0000	101.75
11055964	161-754098	STANDARD LIFE INS COMP	Retiree Dental Ins - December 2025	004-9070-0800-0000	101.75
Warrant Total:					339.16
11055965	IV76937	RR CHARLEBOIS, INC.	Rear brake shoe kit, rear brake drum, slack adjusters, LED Flood	001-5142-0408-0000	553.98
11055965	IV76942	RR CHARLEBOIS, INC.	Rear brake shoe kit, rear brake drum, slack adjusters, LED Flood	001-5142-0408-0000	186.00
11055965	IV76942A	RR CHARLEBOIS, INC.	Rear brake shoe kit, rear brake drum, slack adjusters, LED Flood	001-5142-0408-0000	284.85
Warrant Total:					1,024.83
11055966	Retainer	GEOMATICS LAND SURVEYING P.C. (INC.)	Main St Survey (Church to Pine) DAB \$1500, PTAB \$1500	001-6410-0400-1115	1,500.00
Warrant Total:					1,500.00
11055967	24-110(7)	SUOZZO, DOTY & ASSOCIATES	Project 24-110: SL WTP & Distribution Upgrades	252-1440-0400-0000	62,381.89
11055967	24-128(12)	SUOZZO, DOTY & ASSOCIATES	Project #24-128: WPCP Upgrades Task 1-Design	251-1440-0400-0000	7,397.75
11055967	24-129(12)	SUOZZO, DOTY & ASSOCIATES	Project #24-129: Modification-Task 2-reporting	251-1440-0400-0000	13,514.70
11055967	24-130(12)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 6-Sewer Flow	230-1440-0400-0000	4,300.00
11055967	24-130(12)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Reimbursibles	230-1440-0400-0000	137.20
11055967	24-130(12)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 5-Project Management	230-1440-0400-0000	4,030.00
11055967	24-130(12)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 4-Grant Admin	230-1440-0400-0000	355.00
11055967	24-130(12)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 3-Design Eval	230-1440-0400-0000	17,141.75
11055967	23-050(9)	SUOZZO, DOTY & ASSOCIATES	Project 23-050: VSL General Water Services	004-1440-0400-0000	175.00
11055967	24-061(13)	SUOZZO, DOTY & ASSOCIATES	Project 24-061: Smart Growth Streetscape	001-1440-0400-0000	39,536.20
11055967	24-061(13)	SUOZZO, DOTY & ASSOCIATES	Project 24-061: Smart Growth Streetscape	004-1440-0400-0000	3,547.50
11055967	25-007(7)	SUOZZO, DOTY & ASSOCIATES	Project 25-007: VSL 2025 Environmental Monitoring	001-1440-0400-0000	2,709.33
Warrant Total:					155,226.32
11055968	2251	SMITH AND STENDER LLC	Heat pumps @ SLVFD-completion	231-3410-0400-0000	13,668.00
Warrant Total:					13,668.00
11055969	11553/2	TAYLOR RENTAL CENTER	Blanket PO - November 2025	001-3620-0401-0000	17.49
11055969	11603/2	TAYLOR RENTAL CENTER	Blanket PO - November 2025	001-7260-0408-0000	269.99
11055969	82208/2	TAYLOR RENTAL CENTER	Blanket PO - November 2025	001-5142-0408-0000	722.50
Warrant Total:					1,009.98
11055970	F5130572	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-8320-0404-0000	581.86
11055970	F5130693	MX FUELS & PROPANE	Diesel - November 2025	001-5142-0409-0000	1,060.82
11055970	F5130830	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-3120-0404-0000	406.61
11055970	F5130913	MX FUELS & PROPANE	Diesel - November 2025	001-5142-0409-0000	1,388.08

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055970	F5130996	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-8320-0404-0000	201.59
11055970	F5130996	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-8130-0404-0000	201.59
11055970	F5130996	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-5132-0404-0000	207.70
11055970	F5130997	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-1640-0404-0000	98.86
11055970	F5130997	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-1640-0404-0000	95.96
11055970	F5130997	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-1640-0404-0000	95.96
11055970	F5131156	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-3410-0404-0000	771.19
11055970	F5131157	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-5132-0404-0000	111.51
11055970	F5131157	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-8320-0404-0000	108.23
11055970	F5131157	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-8130-0404-0000	108.23
11055970	F5131159	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-1640-0404-0000	27.20
11055970	F5131159	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-1640-0404-0000	26.40
11055970	F5131159	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-1640-0404-0000	26.40
11055970	F5131194	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-1640-0404-0000	302.29
11055970	F5131194	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-1640-0404-0000	293.41
11055970	F5131194	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-1640-0404-0000	293.41
11055970	F5131320	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-1620-0404-0000	2,320.37
11055970	F5131321	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-7260-0404-0000	191.49
11055970	F5131381	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-3410-0404-0000	583.76
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	001-8170-0409-0000	42.47
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	001-1640-0409-0000	88.95
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	004-1640-0409-0000	86.35
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	005-1640-0409-0000	86.35
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	005-8120-0409-0000	132.08
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	001-8160-0409-0000	64.69
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	001-5142-0409-0000	989.52
11055970	F5131382	MX FUELS & PROPANE	Diesel - November 2025	001-3410-0409-0000	235.62
11055970	F5131447	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-8121-0404-0000	16.29
11055970	F5131574	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-5132-0404-0000	200.01
11055970	F5131574	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-8130-0404-0000	194.12
11055970	F5131574	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-8320-0404-0000	194.12
11055970	F5131575	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-1640-0404-0000	49.24
11055970	F5131575	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-1640-0404-0000	47.79
11055970	F5131575	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-1640-0404-0000	47.79
11055970	F5131576	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	001-1640-0404-0000	63.88
11055970	F5131576	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	004-1640-0404-0000	62.01
11055970	F5131576	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-1640-0404-0000	62.01
11055970	F5131634	MX FUELS & PROPANE	Propane/Fuel Oil - November 2025	005-8121-0404-0000	1,184.44
11055970	F5131724	MX FUELS & PROPANE	Diesel - November 2025	001-5142-0409-0000	690.18

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					14,040.83
11055979	109065517	WEX BANK	Gas card charges - Nov 2025 *paper check-remaining balance	001-7260-0409-0000	61.09
11055979	109065517	WEX BANK	Gas card charges - Nov 2025 *paper check-remaining balance	001-1010-0400-0000	74.50
11055979	109065517	WEX BANK	Gas card charges - Nov 2025 *paper check-remaining balance	001-5142-0409-0000	69.79
11055979	109065517	WEX BANK	Gas card charges - Nov 2025 *paper check-remaining balance	004-8340-0409-0000	64.84
11055979	109065517	WEX BANK	Gas card charges - Nov 2025 *paper check-remaining balance	005-8120-0409-0000	56.61
11055979	109065517	WEX BANK	Gas card charges - Nov 2025 *paper check-remaining balance	001-3120-0409-0000	266.82
11055979	109065517	WEX BANK	Gas card charges - Nov 2025 *paper check-remaining balance	001-3410-0409-0000	3.52
Warrant Total:					597.17
11055972	3896	NORTH COUNTRY ELECTRICAL SERVICES, IN	Electrical Upgrades- DPW (NYSERDA Grant)	231-5132-0200-0000	38,778.00
Warrant Total:					38,778.00
11055973	F044876	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	001-1010-0400-0000	10.87
11055973	S134009	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-8130-0410-0000	51.08
11055973	S134183	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	001-1640-0407-0000	5.34
11055973	S134183	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-1640-0407-0000	5.19
11055973	S134183	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	004-1640-0407-0000	5.19
11055973	S134205	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-8130-0407-0000	1.14
11055973	S134518	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-8130-0401-0000	73.70
11055973	S134763	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	001-1640-0407-0000	65.99
11055973	S134763	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	004-1640-0407-0000	64.05
11055973	S134763	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-1640-0407-0000	64.05
11055973	S134832	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	001-1640-0407-0000	13.61
11055973	S134832	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-1640-0407-0000	13.22
11055973	S134832	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	004-1640-0407-0000	13.22
11055973	S134838	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	001-1620-0407-0000	20.13
11055973	S134930	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-8121-0410-0000	308.80
11055973	S134986	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - November 2025	005-8121-0410-0000	589.47
Warrant Total:					1,305.05
11055974	CD2026003467	DOPPELMAYR USA, INC.	Cirelip DIN	001-7260-0410-0000	67.81
Warrant Total:					67.81
11055975	48113568	KONICA MINOLTA PREMIER FINANCE	Copier lease - Village Offices & PD	001-3120-0400-0000	113.02
11055975	48113568	KONICA MINOLTA PREMIER FINANCE	Copier lease - Village Offices & PD	004-8310-0400-0000	121.24
11055975	48113568	KONICA MINOLTA PREMIER FINANCE	Copier lease - Village Offices & PD	001-1610-0400-0000	124.92

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055975	48113568	KONICA MINOLTA PREMIER FINANCE	Copier lease - Village Offices & PD	005-8110-0400-0000	121.24
Warrant Total:					480.42
11055976	0720609-IN	SIRCHIE ACQUISITION COMPANY LLC	G Beebe (Buckley) - Evidence training 11/18-11/20	001-3120-0406-0000	495.00
Warrant Total:					495.00
Report Total:					343,464.10

Accounts Payable

Voucher Approval Document



User: accounts payable@saranaclakeny.gov
Printed: 12/02/2025 - 12:25PM
Date Type:
Batch: 00001.12.2025 - Vouchers 2025-12-08
Voucher From & To:
Date From & To:
Batch: AP5 00001.12.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	155,000.36
004	WATER FUND	16,082.56
005	SEWER FUND	14,575.49
230	SEWER TRUNK/SWAMP LINE FEMA	25,963.95
231	Cap Fund for Mun Bldg Imprvmt	52,446.00
251	WPCP & WWTP UPGRADES	20,912.45
252	WTP & DISTRIBUTION UPGRDS	62,381.89
Report Total:		347,362.70

VILLAGE BOARD REGULAR MEETING

Monday, November 24, 2025

Regular Meeting began at 5:00 PM and ended at 9:00 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present ; Trustee Ryan; present;
Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri, Village Clerk Amanda Hopf, and Village Treasurer Kendra Martin

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2026 Budget \$225,964.99 batch number 11102025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to approve payment for the 2026 Budget \$744,467.74 batch number 11242025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the minutes

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

BOARD UPDATE: Greg Swart EFC WPCP Collection System Project

PUBLIC HEARING: Adopt Local Law on tax exemption for Volunteer Fire and Rescue Workers

Chair Mayor Williams called for a motion to open the public hearing

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Public Comment: See attached

Chair Mayor Williams called for a motion to close the public hearing

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

SPECIAL GUEST: Downtown streetscape design guidelines consultants planning4places

PUBLIC COMMENT:

Diane Litynski Tax Analysis Impact

ITEMS FOR BOARD ACTION:

Bill 172- Resolution to adopt Local Law allowing a tax exemption for volunteer fire and rescue workers

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan abstain; Scollin yes; White yes; Williams yes.

Bill 173- Resolution to accept Franklin County Experiential Tourism Grant

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Motion to Table: Ryan Second: Scollin

Roll Call to Table: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 174- Resolution to appoint and confirm members to the Parks and Trails Advisory Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

WORK SESSION: Cannabis Sales Tax Grant Program

WORK SESSION: Emergency Services Complex Tax Impact Analysis

PUBLIC COMMENT:

Tamara Van Rynn Cannabis Grant Program and Public Safety Building size reduction

Mark Wilson Wendel project sizes

Ben Douglas design guidelines for downtown streetscape public art concerns

EXECUTIVE SESSION: Collective Bargaining Negotiations and Current Litigation

Chair Mayor Williams called for a motion to enter into executive session:

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to exit executive session:

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

**Business of the Village Board
Village of Saranac Lake**

Bill #175-2025

Date: 12-8-2025

SUBJECT: Quarterly Budget Adjustments

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 12-3-2025

SUMMARY STATEMENT:

Resolution authorizing the quarterly transfer or funds and budget transfers

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**RESOLUTION AUTHORIZING THE TRANSFER OF
FUNDS FROM GENERAL, WATER, AND SEWER CONTINGENCY ACCOUNTS AND
AUTHORIZING INTER-FUND BUDGET TRANSFERS TO VARIOUS GENERAL, WATER,
AND SEWER FUND ACCOUNTS**

WHEREAS, the Village of Saranac Lake has the responsibility to pay for its routine financial obligations, and,

WHEREAS, the Village has budgeted contingency funds in planning for unanticipated expenditures, and,

WHEREAS, some of these required adjustments may be satisfied not only through contingency appropriations but also through budget transfers within the same fund, moving available appropriations from one account to another where surplus funds exist, and

WHEREAS, the Village must make such expenditures through a relevant and appropriate account.

THEREFORE, BE IT RESOLVED, The Village Treasurer is hereby authorized to transfer \$13,870.71 from General Fund Contingency, \$63.75 from Water Fund Contingency, \$63.75 from Sewer Fund Contingency and is also authorized to make all necessary inter-fund budget transfers within the General Fund, Water Fund, and Sewer Fund as itemized in the attached adjustment schedule.

BE IT FURTHER RESOLVED, that such a transfer will be used to satisfy the Village's obligations in a timely fashion regarding expenses already incurred.

	ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTMENT AMOUNT	TAKING FROM ACCOUNT
GENERAL FUND				
	001-1010-0400-0000	BOARD SERVICES	\$287.43	CONTINGENCY
	001-1230-0402-0000	MANAGER TELEPHONE	\$213.64	CONTINGENCY
	001-1940-0400-0000	PURCHASE OF RIGHT OF WAY	\$4,800.00	CONTINGENCY
	001-3120-0102-0000	POLICE O/T PAY 2ND QTR	\$4,837.36	Q1 - BUDGET TRANSFER
	001-3410-0102-0000	FIRE DEPT O/T 2ND QTR	\$1,100.41	Q1 (658.42) / CONTINGENCY
	001-3410-0405-0000	FIRE INSURANCE	\$3,829.78	CONTINGENCY
	001-3620-0101-0000	PAYROLL O/T 2ND QTR	\$30.28	CONTINGENCY
	001-4020-0100-0000	REGISTRAR REG PAY	\$105.00	CONTINGENCY
	001-5110-0102-0000	STREET MAINT O/T 2ND QTR	\$2,406.12	Q1 (755.83) / CONTINGENCY
	001-5110-0410-0000	STREET MAINT EQUIP MAINT	\$389.98	CONTINGENCY
	001-5142-0102-0000	SNOW REMVL O/T 2ND QTR	\$2,390.87	Q1 (1109.44) / CONTINGENCY
	001-5142-0410-0000	SNOW REMVL EQUIP MAINT	\$56.66	CONTINGENCY
	001-5410-0102-0000	SIDEWLK O/T 2ND QTR	\$1,053.45	Q1 - BUDGET TRANSFER
	001-7110-0102-0000	PARKS O/T 2ND QTR	\$815.97	Q1 - BUDGET TRANSFER
	001-7110-0408-0000	PARKS VEHIC MAINT	\$36.96	CONTINGENCY
	001-7180-0403-0000	BEACH ELECTRIC	\$55.52	CONTINGENCY
	001-7260-0102-0000	MT PISGAH O/T 2ND QTR	\$690.33	Q1 - BUDGET TRANSFER
	001-7260-0200-0000	MT PISGAH EQUIPMENT	\$164.75	CONTINGENCY
	001-8010-0102-0000	ZONING DEP O/T 2ND QTR	\$40.46	CONTINGENCY
	001-8620-0102-0000	COM DEV O/T 2ND QTR	\$20.62	CONTINGENCY
	001-8989-0410-0000	HYDRO ELECTRICITY	\$330.26	CONTINGENCY
	001-9070-0800-0000	DENTAL INS BENEFITS	\$135.66	CONTINGENCY
			\$4,837.36	001-3120-0101-0000
			\$658.42	001-3410-0101-0000
			\$755.83	001-5110-0101-0000
			\$1,109.44	001-5142-0101-0000
			\$1,053.45	001-5410-0101-0000
			\$815.97	001-7110-0101-0000
			\$690.33	001-7260-0101-0000
			\$13,870.71	001-1990-0400-0000
WATER FUND				
	004-8310-0401-0000	WATER ADMIN SUPPLIES	\$63.75	CONTINGENCY
	004-8320-0102-0000	SOURCE SUPPLY O/T 2ND QTR	\$455.35	Q1 - BUDGET TRANSFER
			\$455.35	004-8320-0101-0000
			\$63.75	004-1990-0400-0000
SEWER FUND				
	005-8110-0401-0000	SEWER ADMIN SUPPLIES	\$63.75	CONTINGENCY
	005-8130-0102-0000	TREATMENT PLT O/T 2ND QTR	\$356.03	Q1 - BUDGET TRANSFER
			\$356.03	005-8130-0101-0000
			\$63.75	005-1990-0400-0000

**Business of the Village Board
Village of Saranac Lake**

Bill # 176-2025

SUBJECT: Police Interface committee

Date: 12-8-2025

DEPT OF ORIGIN: Trustee White

DATE SUBMITTED: 12-4-2025

SUMMARY STATEMENT:

Resolution appointing member to Police Interface committee

MOVED BY: White SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

RESOLUTION TO APPOINT BRITTANY STERNBERG TO THE POLICE
INTERFACE COMMITTEE

WHEREAS, the Village of Saranac Lake Police Interface Committee is seeking new members to fill vacancies and expired terms, and,

WHEREAS, a letter of interest has been received and approved by the Police Interface Committee.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees appoints Brittany Sternberg to the Police Interface Committee.

**Business of the Village Board
Village of Saranac Lake**

Bill #177-2025

SUBJECT: Village Sign Frame Policy

Date: 12-8-2025

DEPT OF ORIGIN: Trustee White

DATE SUBMITTED: 12-4-2025

SUMMARY STATEMENT

Resolution adopting policy for use of Village Sign Frames

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL: To Table

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

RESOLUTION ADOPTING POLICY FOR USE OF VILLAGE SIGN FRAMES

WHEREAS, the Village of Saranac Lake has installed permanent sign frames on Village-owned properties to support clear, consistent communication with residents and visitors; and

WHEREAS, the Village Board recognizes the importance of ensuring that signage placed in these frames maintains the integrity, safety, aesthetics and public purpose of Village communications; and

WHEREAS, there is a desire to establish the use of these sign frames for official Village purposes or Village-sponsored activities, events, or programs;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby adopts the following policy governing the use of Village sign frames:

1. Authorized Use.

- Village sign frames may be used **only** for official Village communications, public notices, events, programs, initiatives, or information directly managed, produced, or authorized by the Village of Saranac Lake.
- Sign frames may also be used for **Village-sponsored** events in which the Village is a formal partner, fiscal sponsor, or recognized collaborator.

2. Prohibited Use.

- Village sign frames shall **not** be used for private, commercial, political, religious, or non-Village organizational messaging.

3. Approval & Oversight.

- All content to be displayed in the sign frames shall be reviewed and approved by the Village Manager or their designee to ensure compliance with this policy.
- The Village reserves the right to remove any unauthorized signage immediately.

4. Maintenance & Presentation.

- The Village shall be responsible for maintaining the physical condition of sign frames and ensuring that displayed signage reflects the standards of clarity, consistency, and safety expected for Village communications.

BE IT FURTHER RESOLVED, that this policy shall take effect immediately and shall apply to all existing and future Village sign frames.

**Business of the Village Board
Village of Saranac Lake**

Bill #178-2025

Date: 12-8-2025

SUBJECT: Cannabis Grant Program

DEPT OF ORIGIN: Trustee Brunette

DATE SUBMITTED: 12-4-2025

SUMMARY STATEMENT

Resolution authorizing the creation of the Village of Saranac Lake Cannabis Sales Taxation Funds Grant Program

MOVED BY: Ryan SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

Resolution Authorizing the Creation of the Village of Saranac Lake

Cannabis Sales Taxation Funds Grant Program

WHEREAS, the State of New York, through the Marijuana Regulation & Taxation Act of 2021, legalized adult-use cannabis and established an excise tax on cannabis sales, a portion of which (4% local tax) is distributed to local governments for community benefit (with 75% of the local tax revenue allocated to the municipalities where the sales occur); and

WHEREAS, the Village of Saranac Lake anticipates receiving revenue from cannabis sales within its jurisdiction as its share of this local cannabis excise tax, and the Village Board of Trustees wishes to utilize these funds in a manner that directly benefits the residents of the Village; and

WHEREAS, the Village is committed to managing public funds with transparency and accountability, ensuring that the allocation of cannabis tax revenue is done through a fair and accessible process that maximizes local benefits; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Saranac Lake as follows:

1. **Establishment of Program:** The Village of Saranac Lake hereby establishes the Cannabis Sales Taxation Funds Grant Program (hereinafter "the Program") to reinvest a portion of local cannabis sales tax revenues into the community. The Program's purpose is to fund eligible projects and initiatives that benefit the residents of the Village.
2. **Funding Priorities:** The Program shall prioritize funding projects in the following categories: Youth Programs, Support for Seniors, Recreational Opportunities. All grant proposals must demonstrate alignment with at least one of these priority areas.
3. **Administration:** The Program will be administered by the Village Manager (or their designee). The Village Office is responsible for managing the intake of grant applications, ensuring applications are complete, and performing an initial review of each proposal's alignment with the Program's priorities and guidelines.
4. **Grant Application Process:** Applications shall be accepted on a rolling basis throughout the year, allowing for timely opportunities as needs arise. The Village Manager shall develop and make available a standard application form that outlines the required information (including project description, objectives, target audience, budget details, and expected outcomes) to be submitted by applicants. Completed applications are to be submitted to the Village Office, which will log each application and perform the initial review as described above.
5. **Eligibility and Use of Funds:** Eligible applicants are limited to non-profit organizations or those with an eligible non-profit fiscal sponsor, consistent with Village policy and state law. Grant funds must be used for purposes consistent with the submitted application and Program guidelines. Funds shall not be used to pay for salaries or wages of staff, and shall not be applied to costs of projects already completed prior to approval (no retroactive funding). Any expenditure of grant funds must comply with all applicable laws and regulations. The Village reserves the right to require documentation of expenses and to audit the use of grant funds for compliance.

6. **Funding Limits:** The maximum grant award per project shall be \$5,000. This cap is established to distribute funds broadly and encourage additional investment by project sponsors. The Village Board may, in exceptional cases, consider exceeding the \$5,000 cap for a project that has significant merit and matching support, but any such decision is at the discretion of the Board on a case-by-case basis, starting with fiscal year 2025 Cannabis Tax Revenue. Cannabis revenue percentage for the program will start at 75% but will be reviewed and may be changed annually by the Village Board.
7. **Approval of Grants:** All grant awards must be approved by a majority vote of the Village Board of Trustees at a duly convened public meeting. After the Village Manager's initial review, applications deemed eligible and appropriate will be forwarded with recommendations to the Village Board. The Board will review each recommended application in light of the Program's goals and the Village's budget availability. Approval will be recorded via resolution.
8. **Disbursement of Funds:** Upon approval of a grant by the Board, the Village Treasurer, in coordination with the Village Manager, is authorized to disburse funds to the grantee up to the approved award amount. All disbursements will follow standard Village financial procedures and controls.
9. **Reporting and Oversight:** Grantees are required to provide a final report to the Village detailing the use of funds and project outcomes. The Board of Trustees directs the Village Manager to include a summary of the Program's grants and outcomes in an annual report to the Board and public, to ensure transparency and allow the Board to evaluate the Program's impact. Failure of a grantee to fulfill reporting obligations or to use funds properly may result in the Board taking appropriate action, including requiring reimbursement of funds or disqualifying the organization from future grants.
10. **Effective Date:** This resolution shall take effect December 8, 2025. The Program is authorized to commence upon adoption of this resolution, and the Village Clerk may begin accepting applications forthwith. The provisions of this Program shall be incorporated into Village administrative procedures, and notice of the Program's availability shall be made to the public (including posting on the Village website and outreach to local organizations).

Village of Saranac Lake Cannabis Sales Taxation Funds Grant Program

Grant Program

Program Overview:

The Village of Saranac Lake is establishing the Cannabis Sales Taxation Funds Grant Program to allocate local cannabis sales tax revenues toward community betterment. This program is designed to ensure that funds derived from cannabis sales directly benefit Village residents and enhance the overall well-being and vitality of the community. The program emphasizes transparency, accessibility, and local benefit in all aspects of funding distribution.

Funding Priorities:

The Village is committed to using cannabis sales tax revenue to support projects in three key areas:

- Youth Programs: Activities and programs that serve children and teenagers, particularly supporting educational enrichment or assisting economically disadvantaged youth.
- Support for Seniors: Programs that promote socialization, health, wellness, and independent living for the aging population in the Village.
- Recreational Opportunities: Projects that expand or improve recreational facilities, parks, trails, or community sports and wellness programs for residents.

Eligibility Criteria:

Eligible applicants are local non-profit organizations or organizations with an eligible non-profit as a fiscal sponsor. Projects must align with at least one of the funding priority areas listed above. All funded activities should primarily benefit residents of the Village of Saranac Lake. Additional eligibility conditions include:

- Projects or programs must be new or ongoing (funds will not be awarded retroactively for projects already completed).
- No grant funding may be used for salaries or wages of staff. The intent is to fund programmatic expenses, materials, equipment, events, or other direct costs that benefit the community.
- Applicants must ensure compliance with all relevant local, state, and federal laws in the implementation of their projects. Non-compliance can result in disqualification or required reimbursement of funds.

Funding Limits:

Grant awards are capped at a maximum of \$5,000 per project, unless the applicant provides matching funds from other sources. Proposals requesting larger amounts may be considered if they include significant matching funds, demonstrating additional support and commitment from the applicant or other funders. This matching-fund exception is to encourage leveraging of the Village's grant to attract other investments. By default, no single grant will exceed \$5,000 in Village funds. The program aims to distribute funds to multiple worthy projects rather than deplete the fund on one initiative, ensuring broader community impact.

Application Process:

Grant applications will be accepted on a rolling basis, allowing applicants to apply at any time throughout the year. The process consists of the following steps:

1. **Submission:** Interested organizations must complete the official Village of Saranac Lake Cannabis Tax Fund Grant Application Form (see next section). Applications should include details on the project objectives, target audience, expected outcomes, and a budget breakdown. All applications should be submitted to the Village Clerk's Office. The Village Clerk will serve as the program administrator, managing the intake of applications and the initial review for completeness. Only applications from eligible non-profit organizations (or those with a non-profit sponsor) will be considered, and all required information and documentation (e.g. proof of non-profit status or sponsorship) must be provided upon submission.
2. **Review:** Upon receiving an application, the Village Clerk will review it for completeness and verify that it aligns with the program's funding priorities. During this review, the Clerk may reach out to the applicant for any needed clarifications or additional information. Each application will then be evaluated on its impact, feasibility, and sustainability – in other words, how well the project addresses community needs, the soundness of the project plan and budget, and the likelihood that the project's benefits will persist. The Clerk will prepare a summary of each application's merits relative to the priorities for the Village Board.
3. **Approval:** Completed applications that pass initial review will be presented to the Village Board of Trustees for consideration. All grant awards must be approved by a majority vote of the Village Board at a regular or special board meeting. The Board will review the Clerk's recommendations and may discuss the application with Village staff or the applicant if needed. Approval is based on the project's alignment with priorities, community benefit, and available funds. The decision of the Board will be documented in meeting minutes. Once approved, the Village Clerk's Office will notify the applicant of the award decision. (If an application is not approved, the Clerk may provide feedback and the applicant could revise and resubmit in the future since applications are rolling.)
4. **Disbursement:** For approved grants, funds will be disbursed to the grantee according to the budget and timeline outlined in the application. The Village Clerk and Treasurer will coordinate with the grantee to issue the funds. Funds are typically provided upfront or in stages as appropriate for the project, subject to any conditions the Village Board sets. Grantees must use the funds only for the purposes described in the approved application budget. Any major changes to the project scope or budget after approval must be requested in writing and approved by the Village in advance.

Monitoring and Reporting:

Grant recipients are required to report on their progress and the use of funds.

- **Periodic Progress Reports:** For projects lasting more than a few months, recipients may be asked to submit brief progress reports during the project. These reports should outline how much of the grant has been spent to date, describe activities completed, and highlight progress toward the project objectives. The schedule for any interim reporting will be communicated in the grant award letter (for example, a project might need to report quarterly or mid-way through the project).
- **Final Report:** At project completion, a final report is required from the grantee. This report must detail the outcomes achieved by the project, including the community impact and how it met the stated

objectives. The final report also needs to include a financial summary showing how grant funds (and any matching funds) were used, and note any unspent grant funds. (Unspent funds must be returned to the Village unless otherwise authorized.)

- Documentation: The Village may request receipts, invoices, or other documentation as part of the reporting to verify that funds were used appropriately. Photographs or testimony of project results are encouraged to help demonstrate the impact to the community.
- Non-Compliance: Failure to submit required reports or to use funds as agreed can result in the organization being deemed ineligible for future funding. In cases of serious non-compliance or misuse of funds, the Village may require the grantee to reimburse the grant monies and may pursue other legal remedies.

Compliance and Accountability:

All projects funded through this program must adhere to all applicable local ordinances, New York State laws (including cannabis regulations), and federal laws. The Village reserves the right to audit the use of grant funds and to review project records to ensure compliance. If any expenditure is found to be outside the approved scope or in violation of the terms, the grantee will be required to refund that portion of the money to the Village. By accepting a grant, organizations agree to cooperate with any Village oversight or auditing procedures. This accountability helps maintain the integrity of the program and public trust.

Transparency and Public Reporting:

The Village of Saranac Lake is committed to transparency in how cannabis tax funds are used. An annual report on the Cannabis Sales Taxation Funds Grant Program will be prepared by the Village Clerk's Office summarizing all grants awarded, the amounts, and the general purposes funded. This summary will be presented to the Village Board (e.g. during budget review or a designated annual meeting) and made available to the public on the Village's website or office. In addition, all approved grant awards and their purpose may be published in Village Board meeting minutes (since they are approved via Board resolution) which are public records. The application process itself is designed to be accessible: application materials will be available at the Village offices and on the official Village website, and Village staff will be available to answer questions. Ensuring openness at every step will help the community understand how these funds are benefiting Saranac Lake.

Program Review and Amendment:

This policy and program will be reviewed regularly (at least annually) by the Village Board or a designated committee to assess its effectiveness and demand. The Village Board may amend the grant program's terms or procedures by majority vote as needed to better serve the community. Any significant changes (such as altering funding priorities or limits) will also be made public. The Board intends for this program to adapt over time, in line with community needs and feedback, while maintaining the core goal of responsibly reinvesting cannabis tax revenue into the community.

Village of Saranac Lake Cannabis Sales Taxation Funds Grant Program

Application

Please complete the following form to apply for a grant. Refer to the Program Policy Document for guidance on eligibility and required information. All sections must be filled out. Submit the completed application to the Village Clerk's Office. Applications are accepted on a rolling basis throughout the year.

Applicant Information

- Organization Name: (Legal name of the non-profit organization applying, or the lead agency with a non-profit fiscal sponsor)
- Mailing Address: (Street, City, State, ZIP code)
- Primary Contact Person: (Name and title of the person responsible for this application)
- Contact Information: (Phone number and email address for the primary contact)
- Organization Type/Status: (Confirm non-profit status and/or provide Tax ID number. If using a fiscal sponsor, provide sponsor name and proof of non-profit status)

Project Details

- Project Title: (Name of the project or program for which funds are being requested)
- Funding Priority Area: (Select which of the Village's priority areas this project addresses – e.g. Community Engagement, Youth Programs, Law Enforcement, Support for Seniors, Recreational Opportunities. You may list more than one if applicable, but indicate the primary focus)
- Project Summary: (A brief description of the project, 2-3 sentences. What are you planning to do?)
- Project Objectives: (List the key goals of the project. What specific issues will it address or improvements will it make?)
- Target Audience/Population: (Who will benefit from this project? Describe the population served – e.g. children, teens, seniors, general public – and approximately how many people will be impacted)
- Expected Outcomes: (What results do you expect? How will the community be better off? For example, increased number of youth served, safer public spaces, enhanced facilities, etc. Be as specific and measurable as possible)
- Project Timeline: (Proposed start date, key milestones, and end date. Note if the project is ongoing or seasonal. If this is an event, list event date(s); if a purchase, indicate when it will be made)

- Project Location: (Where will the project or program take place? Specify if it's within the Village of Saranac Lake or benefits Village residents in some way. If different from the organization's address, provide location details)

Budget and Funding

- Total Project Cost: \$_____ (What is the entire cost of the project? Include all funding sources, not just the amount requested from the Village.)
- Amount Requested from Village: \$_____ (How much funding are you requesting from the Village's Cannabis Taxation Funds Grant Program? Maximum \$5,000 unless matching funds are provided.)
- Matching Funds (if applicable): \$_____ (If you are providing or have secured matching funds, list the amount and source. *Note:* Applications seeking over \$5,000 must include at least dollar-for-dollar matching funds from other sources.)
- Budget Breakdown: (Attach or include an itemized list or narrative budget detailing how all funds will be used. Clearly identify what the Village grant would pay for. For example: supplies \$2,000; equipment \$1,500; printing \$500; etc. If matching funds or other grants are part of the project, indicate which budget items those funds cover. The budget should demonstrate that no grant funds will be used for salaries/wages, in accordance with program rules.)
- Sustainability: (If the project will continue beyond the grant period or require ongoing funding, briefly describe how it will be sustained in the future. For instance, will your organization absorb any ongoing costs or seek other grants/donations?)

Additional Information

- Previous Village Funding: (Has your organization previously received funding from the Village of Saranac Lake or collaborated with Village programs? If yes, please briefly describe past funding or partnerships.)
- Other Support: (Are you receiving other grants or donations for this project aside from the Village's funds? If yes, list the sources and amounts.)
- Permits or Approvals: (Does the project require any governmental approvals, permits, or partnerships?)
- Additional Attachments: (You may attach additional pages or documentation if needed, such as project plans, letters of support, photos, or diagrams. Please list any attachments included with your application.)

Applicant Certification and Signature

By signing below, the applicant certifies that the information provided in this application is true and complete to the best of their knowledge. The applicant also acknowledges that all grant funds, if awarded, will be used only for the purposes outlined in this application and in compliance with the program's requirements and all applicable laws. The applicant agrees that any unused funds or funds not used in accordance with the

approved project must be returned to the Village. The applicant furthermore agrees to submit required progress and final reports detailing the use of funds and project outcomes.

- Authorized Representative Name: (Print)
- Title:
- Signature: _____ Date: _____
- For Village Use – Date Received by Village Clerk: _____

Village of Saranac Lake Cannabis Sales Taxation Funds Grant Program

Grantee Reporting Template

All grant recipients must provide reports on their project's progress and outcomes. This template is provided to ensure consistent and complete reporting. A Final Report is required within a specified period after project completion (typically within 30 days of completion). For longer-duration projects, interim progress reports may also be required as outlined in your grant award letter. Keeping the Village informed of your activities helps demonstrate accountability and community impact. In line with program requirements, grantees need to document how funds were used and the progress toward project objectives. The Village Clerk's Office is available to assist if you have questions about reporting.

Grantee and Project Information

- Grantee Organization Name: (Name of the organization that received the grant)
- Primary Contact Person: (Name, title, and contact information of the person reporting)
- Project Title: (Name of the project or program funded)
- Grant Award Amount: \$_____ (Total amount of Village funds granted for this project)
- Project Timeframe: (Original expected start and end dates; note actual completion date if different)
- Report Date: (Date of this report submission. If this is a progress report, indicate the period it covers, e.g. "Q1 Progress Report covering January–March 2026.")

Project Outcomes and Activities

- Summary of Activities: (Describe what has been accomplished with the grant funds so far. What activities or services were carried out? If this is the final report, summarize the entire project's activities. Keep it concise but informative – e.g., dates of key events, number of sessions held, equipment purchased, etc.)
- Outcomes Achieved: (Detail the outcomes and impact of the project. Refer back to the objectives and expected outcomes from your application. Did you achieve what you set out to do? Provide specific results or metrics if available – for example, number of people served, survey results, improvements observed. Explain how the project benefited the Saranac Lake community, especially in the priority area(s) identified.)
- Community Feedback (if any): (Share any feedback you received from participants or the community. This could include testimonials, survey responses, or quotes that illustrate the project's impact. This section is optional but strengthens understanding of the project's success.)

Use of Funds

- **Budget Report:** (Provide an itemized accounting of how the grant funds were spent. You may present this in a simple list or table format. For example: "Supplies – originally budgeted \$2,000, spent \$1,950 on art supplies for workshops; Equipment – budgeted \$1,500, spent \$1,500 on laptop and projector; Printing – budgeted \$500, spent \$400 on flyers," etc. Ensure the expenses listed align with the approved budget. Include matching funds usage as well, if applicable, to show the full project funding picture.)
- **Variance Explanation:** (If there are any significant differences between the proposed budget and actual spending, explain them here. For instance, if a certain expense was higher or lower than expected, or if you reallocated funds between budget lines with Village approval, note those changes.)
- **Unspent Funds:** (State whether there are any grant funds that remain unspent. If yes, provide the amount and explain why. According to program policy, any substantial unspent funds should be returned to the Village unless otherwise authorized. Coordinate with the Village Clerk for returning funds or getting approval for alternate use if you propose to repurpose a small remaining amount.)

Evaluation and Future Plans

- **Challenges Encountered:** (Describe any challenges or obstacles faced during the project. This could include delays, staffing or volunteer issues, higher costs than expected, lower participation than hoped, etc. Explain how you addressed these challenges or any lessons learned that might benefit future projects.)
- **Successes and Lessons Learned:** (Highlight what worked well and any key lessons learned. This helps the Village and other community organizations understand the factors for success. You can also note if the project had any unexpected positive outcomes.)
- **Future Plans:** (If this project or program will continue beyond the grant period, describe your plans for the future. Will it continue next year or become an annual event? How will it be funded or sustained moving forward? If this was a one-time project, you can state that no further action is planned or describe how the community will continue to benefit from the completed project.)

Grantee Certification

I hereby certify that the above information is accurate and that all funds provided by the Village of Saranac Lake were used in accordance with the approved grant application and the program guidelines. All supporting documentation (receipts, invoices, etc.) are available for review if requested. The project was conducted in compliance with all applicable laws and regulations. I understand that failure to provide truthful information or comply with the terms of the grant may impact eligibility for future funding.

- **Reported by (Name and Title):** _____
- **Signature:** _____ **Date:** _____
- **Organization Authorization:** (If the person reporting is not the head of the organization, have an executive or board officer of the organization review and sign below to affirm the report's accuracy.)

- Authorized Officer Name/Title: _____
- Signature: _____ Date: _____

Please submit this completed report to the Village Clerk's Office. You may attach additional pages or supplemental materials (photos, press clippings, participant testimonials, etc.) that demonstrate the project's impact. The Village of Saranac Lake thanks you for your commitment to our community and for responsibly administering public funds.

**Business of the Village Board
Village of Saranac Lake**

Bill #179-2025

Date: 12-8-2025

SUBJECT: Downtown Streetscape design guidelines

DEPT OF ORIGIN: Trustee Brunette

DATE SUBMITTED: 12-4-2025

SUMMARY STATEMENT

Resolution adopting the downtown streetscape design guidelines

MOVED BY: White SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

RESOLUTION ADOPTING THE DOWNTOWN SARANAC LAKE STREETSCAPE DESIGN GUIDELINES

WHEREAS, the Franklin County Economic Development Corporation (FCEDC), in partnership with the Village of Saranac Lake, developed the *Downtown Saranac Lake Streetscape Design Guidelines* to establish a cohesive framework for streetscape materials, furnishings, lighting, signage, plantings, public art, wayfinding, and pedestrian amenities within the Downtown boundary; and

WHEREAS, the Downtown streetscape currently contains furnishings and materials that are varied and inconsistent, and a unified theme is desired to strengthen downtown identity, improve pedestrian comfort, and support long-term capital planning; and

WHEREAS, the Guidelines align with adopted Village plans and studies—including the DRI Strategic Investment Plan, Local Waterfront Revitalization Program, Arts & Culture Master Plan, Park Vision Plan, Trail Master Plan, and Community Forest Management Plan—and provide material standards, specifications, and best practices to support safe, accessible, and vibrant public spaces; and

WHEREAS, the Guidelines provide a clear, consistent reference for future streetscape upgrades, capital projects, grant applications, and maintenance planning; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby adopts the Downtown Saranac Lake Streetscape Design Guidelines as the official reference document for Downtown streetscape materials, furnishings, design standards, and best practices within the downtown district; and

BE IT FURTHER RESOLVED, that Village departments, advisory boards, consultants, and project partners shall use the Guidelines when planning, designing, selecting, or installing streetscape elements—except where engineering, safety, or site constraints require an approved alternative; and

BE IT FURTHER RESOLVED, that the Village Manager, in coordination with the Downtown Advisory Board, shall periodically review the Guidelines and recommend updates as needed to reflect evolving materials, technologies, and community needs; and

BE IT FURTHER RESOLVED, that adoption of these Guidelines does not obligate the Village to immediate capital expenditures, but provides direction for future budgeting, grant seeking, and long-term investment in a cohesive and high-quality public realm.

**Business of the Village Board
Village of Saranac Lake**

Bill #180-2025

Date: 12-8-2025

SUBJECT: DAB By-laws

DEPT OF ORIGIN: Trustee Brunette

DATE SUBMITTED: 12-4-2025

SUMMARY STATEMENT

Resolution adopting updated by-laws for Downtown Advisory Board

MOVED BY: Brunette SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

A Resolution Adopting Updated By-Laws for the Downtown Advisory Board

WHEREAS, the Downtown Advisory Board ("DAB") was established by the Village of Saranac Lake to advise the Village Board of Trustees on matters related to the economic vitality, experience, and overall wellbeing of Downtown Saranac Lake; and

WHEREAS, the existing DAB by-laws outline the mission, duties, membership structure, and qualification requirements for voting members; and

WHEREAS, the Village Board recognizes that Downtown Saranac Lake benefits from a broad range of professional expertise, community perspectives, and lived experiences, and that the current qualification requirements limit the Advisory Board's ability to recruit individuals with valuable skills that strengthen downtown planning, design, economic development, and community engagement; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby adopts the updated By-Laws of the Downtown Advisory Board, including revised Voting Member Qualifications that expand eligibility to incorporate related experience, expertise, or professional background supporting the mission of the Downtown Advisory Board; and

BE IT FURTHER RESOLVED, that the updated by-laws shall take effect immediately upon adoption.

XX

Voting Member Qualifications:

Members must be a downtown resident, downtown property owner, downtown business owner, or downtown event representative.

*Add: Relevant Experience or Expertise

Individuals with professional experience, education, or subject-matter expertise that supports the mission of the Downtown Advisory Board. Examples include downtown development, economic development, community planning, architecture or design, marketing and communications, small business development, placemaking, event management, historic preservation, transportation, public-realm design, arts, culture, or tourism.

**Business of the Village Board
Village of Saranac Lake**

Bill #181-2025

Date: 12-8-2025

SUBJECT: Capital Improvement Plan

DEPT OF ORIGIN: Trustee Brunette

DATE SUBMITTED: 12-4-2025

SUMMARY STATEMENT

Resolution adopting the Village of Saranac Lake Capital Improvement Plan

MOVED BY: Brunette SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

Resolution Adopting the Village of Saranac Lake Capital Improvement Plan (CIP)

WHEREAS, the Village of Saranac Lake owns and maintains more than \$40 million in capital assets—including public buildings, parks, equipment, streets, and water, sewer, and stormwater infrastructure—that require ongoing maintenance, upgrades, and eventual replacement; and

WHEREAS, the Village must also anticipate and plan for future infrastructure needs to support community sustainability, economic development, and long-term growth; and

WHEREAS, recognizing the need for a structured and transparent approach to capital investment, the Village Board of Trustees established a Capital Improvement Plan (CIP) Task Force on March 11, 2024, charged with creating a comprehensive, priority-based capital planning framework; and

WHEREAS, the Capital Improvement Plan establishes a structured framework that:

- Aligns capital investments with adopted goals, policies, and community priorities;
- Supports infrastructure resilience through maintenance, upgrades, and strategic improvements;
- Invests in parks, recreation, waterfront access, and public safety facilities;
- Promotes financial responsibility through coordinated budgeting and multi-year funding strategies; and
- Serves as both an internal planning tool and a public communication resource; and

WHEREAS, the CIP is intended to function as a living document, reviewed and updated annually to reflect changing needs, project status, and funding opportunities;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby adopts the Capital Improvement Plan as the Village's official multi-year framework for capital project planning, budgeting, and implementation; and

BE IT FURTHER RESOLVED, that Village staff, department heads, and advisory boards shall use the CIP to guide the development of annual budgets, grant applications, capital project sequencing, and long-term financial planning.

**Business of the Village Board
Village of Saranac Lake**

Bill #182-2025

Date: 12-8-2025

SUBJECT: Statewide Community Re grants funding

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 12-4-2025

SUMMARY STATEMENT

Approve contract for 2025 Statewide Community Re grants (SCR) funding for storage pod mural

MOVED BY: Scollin SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

Adirondack Lakes Center for the Arts (ALCA)
8897 Route 30, P.O. Box 205
Blue Mountain Lake, NY 12812

ADK QUAD-COUNTY STATEWIDE COMMUNITY REGRANTS (SCR)
2025 CULTURAL SERVICES CONTRACT

This agreement is made between the Adirondack Lakes Center for the Arts (hereinafter referred to as "ALCA" or "Grantor"), 8897 State Route 30, P.O. Box 205, Blue Mountain Lake, NY 12812, and the Village of Saranac Lake (hereinafter referred to as "Grantee"), 39 Main Street, Suite 9, Saranac Lake, NY 12983, 518-891-4150, comdev@saranaclakeny.gov, Bayle Reichert, project manager: comdevassist1@saranaclakeny.gov.

1. **Services to be Performed:** Grantee agrees to perform the following services, as more fully described in Grantee's 2025 Statewide Community Re grants (SCR) application for the Community Arts projects titled "Grand Union Storage Pod Mural" in accordance with the SCR application guidelines issued by ALCA for FY2025.
2. **Payments:** The sum of \$750.00 shall be paid by check from ALCA to Grantee after receipt of SCR re grant funding from the New York State Council on the Arts (NYSCA) and upon signed receipt of this contract from Grantee.
3. **Period of Performance:** The services under this agreement to be performed by Grantee, as described in paragraph 1, shall commence or have commenced no earlier than January 1, 2025 and be completed no later than June 30, 2026.
4. **Reports:** Grantee agrees to submit such reports as may be requested by ALCA, in such form as ALCA may prescribe, relating to Grantee's services and the performance thereof and Grantee's ability to fulfill its obligations under this agreement. In addition, Grantee shall supply a final report on such forms as ALCA may prescribe within thirty (30) days after the completion of the project.
5. **Financial Data:** Grantee shall maintain complete, accurate and current records of all income and expenses relating to its overall operations and services performed pursuant to this agreement. The supporting records shall be readily identifiable. During the term of this agreement and at any time within three years thereafter, Grantee shall make such records available to ALCA for review and audit if ALCA requests such records.
6. **Termination and Cost Disallowance:** If ALCA determines that Grantee:
 - a) has misrepresented any fact or supplied any false or misleading information in its application or in any report concerning performance of its services; or
 - b) has diverted payments under this agreement to any purpose other than performance of those services as set forth in this agreement; or

c) has failed to maintain all or any part of the financial data specified in section 5 hereof or fails to make any such records available to ALCA or such records fail to support such items or revenue or expense; or
d) has failed to provide any required reports; or
e) has failed to abide by any other terms or conditions of this agreement; or
f) will be unable to satisfactorily perform part or all of the services or duties required of it hereunder, then, at the option of ALCA and the exclusive discretion of ALCA, ALCA may terminate this agreement pursuant to paragraph 7 below and/or—to the extent that any item of revenue or expense has been misrepresented, diverted or is not supported by required records—ALCA may disallow in whole or in part any payment not yet made. If payment therefore has already been made, upon demand Grantee shall refund to ALCA the amount so disallowed. Payments to Grantee shall not limit the right of ALCA to obtain a refund of any payment to Grantee that was in excess of that to which Grantee was lawfully entitled. This provision for termination shall not limit or modify any other right of ALCA to proceed against Grantee at law or under the terms of this agreement.

7. Termination for Fault: If ALCA determines that Grantee has failed to perform, or has good and sufficient reason to believe that Grantee will fail to satisfactorily perform, all or part of the services, obligations, or duties required of it pursuant to this agreement, ALCA may terminate this agreement in whole or in part upon written notice to Grantee specifying the services terminated and the effective date of such termination. Upon termination, all funds remaining unpaid under this agreement shall accrue to ALCA for use as it sees fit. This provision for termination shall not limit or modify any other right of ALCA to proceed against Grantee at law or under the terms of this agreement.

8. Termination Not for Fault: Whenever ALCA determines that termination of this agreement, in whole or in part, is in the best interest of ALCA or NYSCA, it may terminate this agreement by written notice to Grantee specifying the services terminated and the effective date of such termination, all without any liability of ALCA. Upon termination, Grantee shall be entitled to retain such portion of the grant money attributable to costs actually incurred or contractually irreversibly committed until the date of such termination for services to be performed under this agreement, but not in an amount greater than that set forth in paragraph 2 hereof, and all of the remaining portion of grant money shall be immediately returned to ALCA.

9. Appropriate Verbiage: In any program or other printed materials announcing or describing a service supported by ALCA or in any publication, book, catalog, film, videotape, exhibition or other service or product assisted under the terms of this agreement, Grantee shall prominently mention ALCA and include the following language verbatim—i.e., word for word—as it appears below:

This project is made possible with funds from the Statewide Community Regrants program, a regrant program of the New York State Council on the Arts with the support of the Office of the Governor and the New York State Legislature and administered by the Adirondack Lakes Center for the Arts.

Grantee has the option of including ALCA's logo in any materials promoting its project, but Grantee cannot use the NYSCA logo in any materials.

10. **Use of Reproducible Material:** ALCA reserves the right to reproduce for its own marketing or archival purposes without payment any publishable or otherwise reproducible matter, including any copyrighted matter directly arising from the services Grantee performs pursuant to this agreement, and Grantee will make such matter available to ALCA for such purposes. Nothing herein shall allow the reproduction or distribution of the matter created or presented by Grantee or its sponsored artist(s)/arts group for any purpose other than marketing ALCA, the SCR grant program or this project, and nothing herein shall allow the sale or exchange for value of any kind by ALCA of the matter or any copy or reproduction thereof and all copyrights in said works are owned and administered solely by the Grantee or sponsored artist(s)/arts group.

11. **Independent Contractor:** Grantee shall not represent to any person, foundation, group, organization, or government entity, whether employed by it or not, that it is acting or is entitled to act as an agent of ALCA or that it is entitled in any way to act on behalf of ALCA or incur obligations on behalf of ALCA. Grantee acknowledges that it is an independent contractor and not the employee of ALCA in connection with this agreement.

12. **Third Parties:** Nothing contained in this agreement shall create or give third parties any claim or right of action against ALCA.

13. **Authorized Persons Notice:** Whenever, in this agreement, action is to be taken or approval given by ALCA, such action or approval may be taken or given only by officers of ALCA or any employee or agent designated in writing by any of them.

14. **Assignment:** This agreement is intended to secure the personal services of Grantee and shall not be assigned, sublet, or transferred.

15. **Arts Audit:** Grantee agrees to notify ALCA at least one month in advance of any public presentation, performance, exhibition, etc., that is being funded by the ADK Quad-County SCR program for the purpose of an arts audit. If there is a charge for admittance or tickets sold, Grantee agrees to furnish ALCA with at least two complimentary tickets at least two weeks in advance of the scheduled date.

16. **Hold Harmless:** Grantee agrees to hold ALCA and its trustees, officers, employees, and agents harmless from any and all causes of action, damages, costs, expenses, or other liabilities in law or in equity arising out of the use of these funds by Grantee and Grantee's performance of services hereunder.

17. **Entire Agreement:** This agreement constitutes the entire agreement between the parties hereto, and no statement, promise, condition, understanding, inducement, or representation—oral, written, expressed, or implied—that is not contained herein shall be binding or valid; and this agreement shall not be changed, modified, or altered in any manner except by an instrument in writing executed by the parties hereto.

18. **Changes to Project:** Grantee agrees to notify ALCA immediately in writing if there is any change to the project from the information contained in the application. Grantee agrees that, if such change occurs and ALCA in its sole discretion determines that such change will impede or impair Grantee's ability to perform the contracted services, ALCA shall have the right to terminate this agreement.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Franklin County Experiential Tourism Grant

Date: 12-8-2025

DEPT OF ORIGIN: Trustee White

Bill # 173-2025

DATE SUBMITTED: 11-19-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to accept Franklin County Experiential Tourism Grant

MOVED BY: White SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

19. **Awards Ceremony:** Furthermore, it is highly recommended that Grantee attend any grant awards ceremony recognizing the ADK Quad-County 2025 SCR recipients, which, if it were to occur, would will be held at a time and location to be announced assuming—in light of the COVID-19 pandemic that affected New York State beginning in 2020—circumstances permit such an event.

20. **Acceptance of Award:** By accepting this grant award, Grantee acknowledges that Grantor is not its partner or agent and that no relationship exists between Grantee and Grantor beyond that of grantee and grantor. Additionally, Grantee hereby waives any claims it may have against Grantor and agrees to indemnify and hold Grantor and its trustees, officers, employees, staff members, agents, and affiliates harmless from and against all demands, claims, assessments, losses, costs, disbursements and expenses, fees, liabilities, damages, judgments, suits, and all legal proceedings, and any and all costs and expenses in connection therewith (including reasonable attorney's fees), with regard to this grant award or Grantee's artistic work(s), project(s) or program(s).

21. **Timing:** This agreement shall be in effect upon receipt of an executed copy thereof by ALCA.

22. **Execution:** In witness whereof, the parties hereto have executed the above instrument.

FOR GRANTEE (direct applicant or fiscal sponsor):

FOR ALCA:

Printed Name: _____

Printed Name: Joanna Pine _____

Signature: _____

Signature: _____

Title: _____
Village of Saranac Lake

Title: President, Board of Trustees _____

Date: _____

Date: _____

RESOLUTION TO ACCEPT FRANKLIN COUNTY EXPERIENTIAL TOURISM GRANT

WHEREAS, the Boothe River Park is a priority project listed in Saranac Lake's LWRP, and

WHEREAS, it is anticipated that, upon completion, the Booth River Park Project will attract individuals, families, and commercial enterprises to the municipality; and

WHEREAS, the Franklin County Government Office of Economic Development and Tourism (FCOEDT) provides grants for the purpose of stimulating economic growth through tourism production, and

WHEREAS, the Friends of Boothe River Park submitted a grant request on behalf of the Village for \$10K to FCOEDT for promotional materials, signage, and initial site prep work, and

WHEREAS, the Village of Saranac Lake was awarded a Franklin County Experiential Tourism Grant in the amount of 10K, and

WHEREAS, the Friends of Boothe River Park will cover all matching grant costs, project management and administrative duties at no cost to the Village of Saranac Lake, and

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees authorizes the Village Manager to accept the Franklin County Experiential Tourism Grant in the amount of 10K on behalf of the Friends of Booth River Park.

**Business of the Village Board
Village of Saranac Lake**

Bill #183-2025

Date: 12-8-2025

SUBJECT: EFC Exhibit Approval

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 12-8-2025

SUMMARY STATEMENT

Resolution authorizing the Village Manager to sign the New York State Environmental Facilities Corporation's exhibit approval for the Village of Saranac Lake Wastewater System Upgrade Project

MOVED BY: Williams SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

Resolution # 183

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO SIGN THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION EXHIBIT APPROVAL FOR THE VILLAGE OF SARANAC LAKE WASTEWATER SYSTEM UPGRADE PROJECT

WHEREAS, the Village of Saranac Lake is seeking funding from the State of New York for the above referenced project and has been awarded a number of loans and grants; and

WHEREAS, the New York State Environmental Facilities Corporation is providing short term financing loans, long term financing loans, and/or grant funds under project number C5-5516-10-00; and

WHEREAS, the borrowing of loan funds was approved under a Bond Resolution approved by the Board of Trustees adopted on February 10, 2025; and

WHEREAS, the New York State Environmental Facilities Corporation requires the Village to review and approve a New York State Revolving Fund (SRF) Exhibit and related documents.

NOW AND THEREFORE IT BE RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Village Manager to sign the required documentation from NYSEFC to finalize the acceptance of the loan and grant funds.

Whereupon, the Resolution was put to a vote, recorded as follows,

Ayes 5 Nays X Abstentions X

SO APPROVED:



Village Clerk / Village of Saranac Lake

Date: 12/9/25

December 5, 2025

Village Board
Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, New York 12983-1733

**SUBJECT: VILLAGE OF SARANAC LAKE PUBLIC SAFETY BUILDING PROJECT
NOVEMBER UPDATE**

Village of Saranac Lake Board Members,

Please find the project monthly update for November 2025. We continue to make progress on the various aspects of the project including design and engineering of the building and site, considerations for the wetland buffer, and ultimately confirming total project scope to begin the SEQR process.

The following tasks were worked on during the month of November;

1. The Building Committee and User Groups met on the following dates:

- a. November 6th & 17th – User Group Floor Plan Review
- b. November 14th – Building Exterior Massing
- c. November 21st – Mechanical/Plumbing/Fire Protection Systems Overview
- d. November 24th – Electrical Systems Overview

*Meeting Agendas and Materials are attached.

2. USDA ENVIRONMENTAL REPORT: We continue to develop the USDA environmental report package with their input and address their additional requirements as follows:

- a. APA CONCURRANCE (USDA REQUIRED): The design team is working to limit any work or disturbance in the 100' wetland buffer. It is expected a Pre-Application Request will be submitted in December.
- b. SHPO (USDA REQUIRED): The next SHPO submission will include information regarding the exterior of the building which is currently under design with our architectural and engineering teams. Based on the outcome of the upcoming December 12th meeting, the additional information requested regarding the exterior will be submitted mid-December.



3. **CONCEPTUAL FLOOR PLANS:** The design team continued to refine the floor plan layout to confirm circulation within the facility and coordinate the site plan design. Our team met with reach group in November to confirm the layout of their spaces and began developing the massing of the exterior of the building.
4. **EXISTING STRUCTURAL ASSESSMENT:** No Update during November.
5. **GEOTECHNICAL:** Colliers completed their initial field work. Colliers' preliminary findings were reviewed with our team in October. Colliers experienced significant delays in obtaining equipment to complete the final testing. It is anticipated that the report will be submitted on December 5th. As previously mentioned, this geotechnical investigation and report is required for Wendel to finalize the structural design parameters.
6. **GRANT FUNDING SUPPORT:** No update in November.
7. **SEQR:** The SEQR process will begin as soon as the Schematic Design Package is finalized. It is anticipated the SEQR process will begin in January 2026. The design team met with the Village to map out the process, meeting requirements, and a schedule.
8. **UPCOMING MEETINGS:**
 - *Mechanical/Plumbing/Fire Protection Systems Goals and Exterior Massing Follow-up – 12/12/25*

In conclusion, we continue to make progress on the plans and progress the due diligence on each of these complicated issues. As mentioned in previous updates, we continue to take this in a step-by-step process ensuring that we overcome hurdles as they come up in lieu of pushing forward without the critical answers, all along keeping the Villages best interests and funding at mind.

We look forward to continuing to work through each of these project components. Should you have any questions, please let Bachana know, and we can address those as they come up.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W Krzyzanowski".

Robert W Krzyzanowski
Director of Emergency Services and CSL
Senior Associate Principal

A handwritten signature in blue ink, appearing to read "Kaitlin Chmura".

Kaitlin Chmura
Project Manager

Attachments: *Building Committee Meeting Materials*



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Building Committee Meeting Minutes

Date: November 14, 2025 @ 8:00amEST

Subject: Village of Saranac Lake Public Safety Building

Location: Saranac Vol. Fire Dept & Zoom

Project Location: 33 Petrova Avenue, Saranac Lake, New York 12983

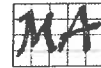
Attd?	Initials	Name	Company
Y	JW	Jimmy Williams	Village of Saranac Lake, Mayor
Y	BT	Bachana Tsiklauri	Village of Saranac Lake, Village Manager
N	MS	Matt Scollin	Village of Saranac Lake, Village Trustee
Y	KG	Katrina Glynn	Village of Saranac Lake, Community Development
Y	DP	Darin Perrotte	Village of Saranac Lake, Police Chief
Y	MK	Michael Knapp	Saranac Lake Volunteer Fire Department, Chief
Y	BK	Brendan Keough	Saranac Lake Volunteer Fire Department, Past Chief
N	RY	Richard Yorkey	Saranac Lake Volunteer Fire Department, Head Driver
N	JH	Julie Harjung	Saranac Lake Volunteer Rescue Squad, Chief
Y	BW	Ben Watson	Saranac Lake Volunteer Rescue Squad
Y	BD	Ben Douglas	Public Representative
Y	BT	Bob Testa	Public Representative
Y	DD	Derek Doty	North Elba Town Supervisor
N	JM	Jordanna Mallach	Harrietstown Town Supervisor
Y	DTW	Davina Thurston Winemille	St. Armand Town Supervisor
Y	RK	Robert Krzyzanowski	Wendel, Emergency Services/Client Sector Leader
N	SK	Shri Karve	Wendel, Project Architect
N	NM	Nick Mundo	Wendel, Project Architect
Y	MO	Matt Oliva	Wendel, Architectural Designer
Y	KC	Kaitlin Chmura	Wendel, Project Manager

TOPICS:

1. Update on Consultants – N/A
2. Site Plan Development – N/A
3. Building Exterior
 - a. Review of Benchmarking – see attachment
 - i. Committee reviewed images of different fire stations and types of aesthetics.
 - ii. *Riverside Fire Station* was chosen as preferred exterior aesthetic.



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1. Mix of brick, metal panels and metal facia aesthetically and functionally were preferred.
2. Design team will investigate pre-engineered building as an economical option.
- iii. Committee discussed types of overhead doors – full glass or regular and had concerns regarding R-Value with full glass.
 1. Design team will need to meet energy code regardless of the type of door and will include both door types for pricing to make a decision at a later date.
- iv. Committee discussed the need for dark sky compliant lighting.
 1. The project will be dark sky compliant.

b. Review of Massing Options – see attachment

- i. **Option 1 – Flat Roof with Sloped Tower Rood**
 1. Not preferred by the Committee. Committee discussed concerns regarding maintenance, snow and ice jams and prior experience with flat roofs in the region.
- ii. **Option 2 – Sloped Roofs, lower roofs slope down to East, Tower roof slopes down to West**
 1. Not preferred by the Committee, Committee discussed concerns with pitching and draining with multiple angles.
- iii. **Option 3 – Sloped Roofs, lower roof slope down to East, Tower roof slopes down to West, 2 eaves at Northeastern Bays**
 1. Not preferred by the Committee, Committee discussed concerns with pitching and draining with multiple angles.
- iv. **Option 4 – Sloped Roofs, all roof slope down to East, EMS slopes down to West**
 1. Preferred option by the Committee.
 2. Committee discussed material options for the roofs (EPDM or metal), and both will be evaluated to determine most economical, including pre-engineering options.

4. Floor Plan Review – see attachment

- a. Overall update based on user meetings on 11/6/25
 - i. The addition was shifted 10' to the east, away from the wetland buffer
 - ii. Decon suite was reorganized and shifted
 - iii. Fire Apparatus bays were 3-2-4 bays and are now 3-3-3 bays
 - iv. Family toilet was added by reorganizing the lobby area. A lift was added to the lobby for ADA compliance as the existing ramping is not ADA compliant.



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- v. Operable partition was added to the EMS Board Room to accommodate EMS's training needs, as well reorganizing storage, the vestibule, and door orientation.
- vi. Door was added to the EMS Day Room for access to the Courtyard and an option for a door connecting the EMS and Fire Day Room to be decided at a later date.
- vii. A bathroom was added in the EMS Bay by shifting storage and including cabinets on the bay floor.
- viii. No changes to the spaces related to Fire.
 - 1. Fire to review proposed door heights and confirm clearance with listed apparatus.
- ix. Police Changes
 - 1. Meeting scheduled week of November 16th.
- x. Committee discussed EMS's operational need for the 4th bay and the Committee agreed to include the 4th bay.
 - 1. Design team will include on future floor plans and investigate the site implications, including the need to move an existing electrical pole serving surrounding properties.

5. Upcoming Meetings

- a. Committee Meetings – 8:00amEST;
 - i. Mechanical/Plumbing/Fire Protection Systems Goals – 11/21/25
 - ii. Electrical Systems Goals – 11/24/25
 - iii. Project Update & Next Steps – 12/5/25
- b. Village Board Update – *tentatively* 12/8/25
- c. Public Information Session – *tentatively* 12/9/25

6. Committee Member Questions:

- a. DTW: The equipment that is shown in the apparatus bays, do we own all of those now? I would like to be confident what is shown is factual.
 - i. FIRE - everything shown is currently owned, we won't be adding in the future but replacing.
 - ii. EMS - everything shown is currently owned, a new ambulance is expected within a year, total 6 ambulances, and the fly car needs to be inside for temperature control
 - iii. POLICE: everything shown is currently owned.
- b. DD: With the building being a public facility, not fully publicly accessible, does the building need to be fully ADA compliant?
 - i. Yes, the building design will be ADA accessible by the code.



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- c. KG: Any changes to the existing building to meet ADA requirements have funding opportunities. Please provide a list when we can.

ATTACHMENTS:

1. Exterior Benchmarking Images
2. Riverside Project Images
3. Massing Model Images – Options 1, 2, 3, 4
4. Updated Draft Floor Plan

EXTERIOR:



INSPIRATION PHOTOS



INSPIRATION PHOTOS

EXTERIOR:

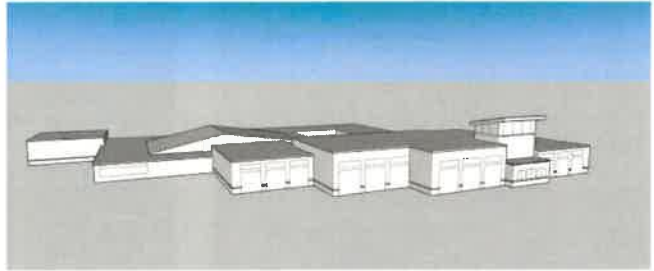


INSPIRATION PHOTOS





LOOKING FROM SOUTHEAST



LOOKING FROM NORTHEAST



LOOKING FROM NORTHWEST (LOW)



LOOKING FROM NORTHWEST

OPTION 1 -FLAT ROOFS WITH SLOPED TOWER ROOF



LOOKING FROM SOUTHEAST



LOOKING FROM NORTHEAST



LOOKING FROM NORTHWEST (LOW)



LOOKING FROM NORTHWEST

- OPTION 2
- COMBINED SLOPED HIGH ROOF ON NORTHWEST
 - (2)NORTHEASTERN BAYS SLOPED LOWER ROOFS OPPOSITE SLOPE ON NORTHWEST
 - TOWER ROOF SLOPED DOWN TO WEST
 - POLICE ROOF SLOPES DOWN TO EAST



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LOOKING FROM SOUTHEAST



LOOKING FROM NORTHEAST



LOOKING FROM NORTHWEST (LOW)



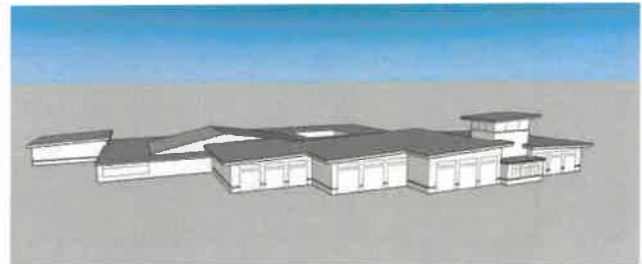
LOOKING FROM NORTHWEST

- OPTION 3**
- COMBINED SLOPED HIGH ROOF ON NORTHWEST
 - (2)NORTHEASTERN BAYS SLOPED LOWER ROOFS TO MATCH ANGLE OF SLOPE ON NORTHWEST
 - TOWER ROOF SLOPED ROOF OPPOSITE OF ROOFS BELOW
 - POLICE ROOF SLOPES DOWN TO EAST





LOOKING FROM SOUTHEAST



LOOKING FROM NORTHEAST

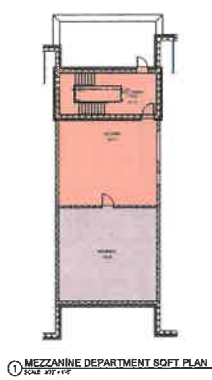


LOOKING FROM NORTHWEST (LOW)



LOOKING FROM NORTHWEST

OPTION 4 -LOWER COMBINED SLOPED ROOFS TO NORTHEAST WITH OPPOSITE SLOPED ROOF ON NORTHWEST
 -TOWER ROOF SLOPES TO MATCH NORTHEAST SLOPED ROOFS
 -EMS ROOF SLOPES DOWN TO WEST
 *PREFERRED OPTION



BUILDING SQUARE FOOTAGE		
PRF	= 21,215 SF	58%
EMS	= 11,523 SF	30%
POLICE	= 8,865 SF	17%
PRF & EMS SHARED	= 5,458 SF	14%
SHARED BY ALL	= 18,215 SF	48%
TOTAL	= 36,215 SF	

VILLAGE OF SARANAC LAKE PSB

CONCEPT

Saranac Lake NY, 12983

PROJECT NUMBER: 01W11
DATE: 1/9/25

