

VILLAGE BOARD REGULAR MEETING

Monday, October 27, 2025

Regular Meeting began at 5:00 PM and ended at 8:45 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present ; Trustee Ryan; present;
Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri, Village Clerk Amanda Hopf, and Village Treasurer Kendra Martin

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$451,474.41 batch number 10272025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the minutes

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

SPECIAL GUEST: Keith McKeever Director of Public Information-Overview of Conceptual Plans for APA Headquarters

PUBLIC HEARING: Local Law Annexing Pine View Village Apartments, LLC

Chair Mayor Williams called for a motion to open Public Hearing

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to close Public Hearing

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

PUBLIC COMMENT:

Cheryl Joyce Pisgah Park Rd Signage

Sierra Pickereign support of Pisgah Rates for School District

Davina Thurston support of discount Pisgah Rates for Town of St. Armand

Steve Erman APA presentation and relocation

Mark Wilson APA relocation and public process

Jordanna Mallach support of discount Pisgah Rates for Harriestown

ITEMS FOR BOARD ACTION:

Bill 151- Resolution issuing SEQR Negative Declaration on proposed Annexation Local Law

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 152-2025 Adopt Local Law approving the Annexation of Pine View Village Apartments, LLC

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 153-Designate Village Offices at next Village Election

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 154-2025 Authorize Village Manager to hire Temporary Account Clerk

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 155-2025 Authorize 2026 Fire Contracts

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette no; Ryan yes; Scollin yes; White no; Williams yes.

Bill 156-2025 Authorize Village Manager to hire laborer

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White no; Williams yes.

Bill 157-2025 Resolution authorizing the Overnight travel and training for Mike Berry to attend 2B Water license certification course

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Ryan

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 158-2025 Resolution to seek authorizing of technical services change order and NYS DOS Contract for Baldwin Park Revitalization Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Scollin

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 159-2025 Resolution to adopt Fair Housing Policy

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 160-2025 Approve 2025-2026 Pisgah Rates

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 161-2025 Resolution to authorize the purchase of Saranac River Gauging Station Equipment

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: White

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 162-2025 Authorize Village Manager to hire Water Wastewater Helper

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

OLD BUSINESS: Proposed financial relief for residents during shutdown

NEW BUSINESS:

PUBLIC COMMENT:

Mark Wilson Pine View Village Apartments comparison to 33 Petrova

EXECUTIVE SESSION: Proposed Lease or Sale of real property and Collective Bargaining Negotiations

Chair Mayor Williams called for a motion to enter into executive session:

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to exit executive session:

Motion: Scollin Second: Williams

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Williams Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable@saranacinken.gov
 Printed: 10/24/2025 - 12:34PM
 Batch: 00005.10.2025 - Vouchers 2025-10-27



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 3616	GOMEZ & SULLIVAN ENGINEERS DPC			Check Sequence: 1		ACH Enabled: False
02663.002	Project 02663: SL Lake Flower Water Chamber I	15,491.69	10/27/2025	253-1440-0400-0000	11055786	
02663.003	Project 02663: SL Lake Flower Water Chamber I	16,473.26	10/27/2025	253-1440-0400-0000	11055786	
	Check Total:	31,964.95				
Vendor: 3445	LABELLA ASSOCIATES, DPC			Check Sequence: 2		ACH Enabled: False
281566	Project CZ321BD.00 Baldwin Park (LEAF)	2,059.50	10/27/2025	140-7110-0200-0000	11055781	
	Check Total:	2,059.50				
Vendor: 435	SMITH AND STENDER LLC			Check Sequence: 3		ACH Enabled: False
2169	Heat Pumps for DPW Garage	17,635.00	10/27/2025	231-5132-0200-0000	11055796	
	Check Total:	17,635.00				
Vendor: 423	SUOZZO, DOTY & ASSOCIATES			Check Sequence: 4		ACH Enabled: False
24-110(6)	Project 24-110: SL WTP & Distribution Upgrade	59,883.61	10/27/2025	252-1440-0400-0000	11055795	
24-128(11)	Project #24-128: WPCP Upgrades Task 1-Desigr	10,930.50	10/27/2025	251-1440-0400-0000	11055795	
24-129(11)	Project #24-129: Modification-Task 2-reporting	4,185.00	10/27/2025	251-1440-0400-0000	11055795	
24-130(11)	#24-130: Collection System FEMA Task 5-Proje	1,903.75	10/27/2025	230-1440-0400-0000	11055795	
24-130(11)	#24-130: Collection System FEMA Task 3-Desig	10,891.25	10/27/2025	230-1440-0400-0000	11055795	
24-130(11)	#24-130: Collection System FEMA Task 4-Grant	4,355.00	10/27/2025	230-1440-0400-0000	11055795	
	Check Total:	92,149.11				
Vendor: 3381	ADIRONDACK TECHS. LLC			Check Sequence: 5		ACH Enabled: False
12779	Recurring Monthly Hosted Services	511.61	10/27/2025	001-1680-0400-0000	11055780	
12779	Recurring Monthly Hosted Services	496.57	10/27/2025	005-8110-0400-0000	11055780	
12779	Recurring Monthly Hosted Services	496.57	10/27/2025	004-8310-0400-0000	11055780	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	1,504.75				
Vendor: 403	AdkAction			Check Sequence: 6		ACH Enabled: False
2025-013	Clean Water Safe Roads Network Fee	500.00	10/27/2025	001-5142-0400-0000	11055793	
	Check Total:	500.00				
Vendor: 4821	ALTA CONSTRUCTION EQUIP NY, LLC			Check Sequence: 7		ACH Enabled: False
P11/38172	Pin and E-clips - 2015 Volvo Large Excavator	90.60	10/27/2025	004-8340-0408-0000	11055797	
	Check Total:	90.60				
Vendor: 3225	BEAM MACK SALES & SERVICE			Check Sequence: 8		ACH Enabled: False
268997W	U-bolts w/ nuts 2016 Volvo VHD	331.20	10/27/2025	001-5142-0408-0000	11055778	
	Check Total:	331.20				
Vendor: 3631	BST & CO, CPAS, LLP			Check Sequence: 9		ACH Enabled: False
400295	Audit Services, Travel Reimbursement	1,272.78	10/27/2025	004-8310-0400-0000	11055787	
400295	Audit Services, Travel Reimbursement	1,272.78	10/27/2025	005-8110-0400-0000	11055787	
400295	Audit Services, Travel Reimbursement	1,311.36	10/27/2025	001-1320-0400-0000	11055787	
	Check Total:	3,856.92				
Vendor: 2556	CENTURY LINEN & UNIFORM			Check Sequence: 10		ACH Enabled: False
2235909	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	10/27/2025	001-1640-0400-0000	11055774	
2235909	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	10/27/2025	004-1640-0400-0000	11055774	
2235909	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	10/27/2025	005-1640-0400-0000	11055774	
2240257	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	10/27/2025	005-1640-0400-0000	11055774	
2240257	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	10/27/2025	004-1640-0400-0000	11055774	
2240257	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	10/27/2025	001-1640-0400-0000	11055774	
	Check Total:	150.26				
Vendor: 3506	COMMERCIAL SALES			Check Sequence: 11		ACH Enabled: False
51365-0	Cleaner, Bleach, Toilet tissue, Dispenser towels	305.12	10/27/2025	001-3410-0401-0000	11055782	
51365-1	Black garbage bags	44.95	10/27/2025	001-3410-0401-0000	11055782	
53232-0	Paper towel rolls	531.86	10/27/2025	001-5132-0401-0000	11055782	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	881.93				
Vendor: 1907	COOK and GARDENER			Check Sequence: 12		ACH Enabled: False
001	Royal Raindrops Crabapple Trees	199.99	10/27/2025	001-7180-0401-0000	11055767	
001	Royal Raindrops Crabapple Trees	199.99	10/27/2025	001-7110-0401-0000	11055767	
	Check Total:	399.98				
Vendor: 3551	ENDYNE INC.			Check Sequence: 13		ACH Enabled: False
552606	Raw & Purification Water Testing at WTP	50.00	10/27/2025	004-8330-0400-0000	11055785	
553170	SPDES Required Testing at WWTP (Lab Testing	125.00	10/27/2025	005-8130-0400-0000	11055785	
553386	SPDES Required Testing at WWTP (Lab Testing	45.00	10/27/2025	005-8130-0400-0000	11055785	
553527	Raw & Purification Water Testing at WTP	50.00	10/27/2025	004-8330-0400-0000	11055785	
	Check Total:	270.00				
Vendor: 3688	EVERBRIDGE, INC.			Check Sequence: 14		ACH Enabled: False
M87695	Balance of Nixle Contract	841.25	10/27/2025	004-8310-0400-0000	11055789	
M87695	Balance of Nixle Contract	841.25	10/27/2025	005-8110-0400-0000	11055789	
M87695	Balance of Nixle Contract	866.75	10/27/2025	001-1610-0400-0000	11055789	
	Check Total:	2,549.25				
Vendor: 4085	EXCELLUS BLUECROSS BLUESHIELD			Check Sequence: 15		ACH Enabled: False
45122280	Retiree Traditional Health Insurance - November	896.42	10/27/2025	001-3120-0860-0000	11055794	
45122280	Retiree Traditional Health Insurance - November	424.62	10/27/2025	001-9060-0800-0000	11055794	
45122280	Retiree Traditional Health Insurance - November	412.12	10/27/2025	005-9060-0800-0000	11055794	
45122280	Retiree Traditional Health Insurance - November	412.12	10/27/2025	004-9060-0800-0000	11055794	
	Check Total:	2,145.28				
Vendor: 3159	EXCELLUS HEALTH PLAN			Check Sequence: 16		ACH Enabled: False
45125251	Retiree Prescription Plan - November 2025	322.33	10/27/2025	005-9060-0800-0000	11055777	
45125251	Retiree Prescription Plan - November 2025	322.33	10/27/2025	004-9060-0800-0000	11055777	
45125251	Retiree Prescription Plan - November 2025	1,089.48	10/27/2025	001-3120-0860-0000	11055777	
45125251	Retiree Prescription Plan - November 2025	429.78	10/27/2025	001-9060-0800-0000	11055777	
	Check Total:	2,163.92				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 5003 45122462	EXCELLUS HEALTH PLAN - GROUP PD Health Insurance - November 2025	9,585.47	10/27/2025	Check Sequence: 17 001-3120-0860-0000	11055800	ACH Enabled: False
	Check Total:	9,585.47				
Vendor: 3746 7965	FIRST NATIONAL BANK OF OMAHA Credit card purchases through 10/14/2025	63.32	10/27/2025	Check Sequence: 18 005-8110-0400-0000	11055790	ACH Enabled: False
7965	Credit card purchases through 10/14/2025	32.10	10/27/2025	001-1610-0401-0000	11055790	
7965	Credit card purchases through 10/14/2025	63.32	10/27/2025	004-8310-0400-0000	11055790	
7965	Credit card purchases through 10/14/2025	5.75	10/27/2025	001-1680-0400-0000	11055790	
7965	Credit card purchases through 10/14/2025	159.99	10/27/2025	001-1410-0401-0000	11055790	
7965	Credit card purchases through 10/14/2025	65.24	10/27/2025	001-1610-0400-0000	11055790	
7965	Credit card purchases through 10/14/2025	19.00	10/27/2025	001-1230-0400-0000	11055790	
7965	Credit card purchases through 10/14/2025	30.00	10/27/2025	001-1410-0400-0000	11055790	
	Check Total:	438.72				
Vendor: 5226 26879	HIGH PEAKS FORD PD 2025 Escape - FOBS, reprogram	76.50	10/27/2025	Check Sequence: 19 001-3120-0408-0000	11055802	ACH Enabled: False
	Check Total:	76.50				
Vendor: 79 S131663	HULBERT'S TRI-LAKE SUPPLY Blanket PO - September 2025	68.48	10/27/2025	Check Sequence: 20 004-8340-0401-0000	11055806	ACH Enabled: False
S131666	Blanket PO - September 2025	84.98	10/27/2025	004-8340-0407-0000	11055806	
S131669	Blanket PO - September 2025	43.25	10/27/2025	004-8340-0407-0000	11055806	
S132199	Blanket PO - September 2025	687.27	10/27/2025	001-3120-0401-0000	11055806	
S132208	Blanket PO - September 2025	51.27	10/27/2025	001-7260-0407-0000	11055806	
S132396	Blanket PO - September 2025	14.32	10/27/2025	001-7110-0401-0000	11055806	
S132405	Blanket PO - September 2025	55.94	10/27/2025	001-3120-0401-0000	11055806	
	Check Total:	1,005.51				
Vendor: 2133 418028	INDUSTRIAL CHEM. LABS & SVCS INC. Root Be Gone	558.50	10/27/2025	Check Sequence: 21 005-8120-0401-0000	11055771	ACH Enabled: False
	Check Total:	558.50				
Vendor: 997	KONICA MINOLTA PREMIER FINANCE			Check Sequence: 22		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
47935767	Copier Lease - PD & Village Offices	121.24	10/27/2025	004-8310-0400-0000	11055807	
47935767	Copier Lease - PD & Village Offices	124.92	10/27/2025	001-1610-0400-0000	11055807	
47935767	Copier Lease - PD & Village Offices	121.24	10/27/2025	005-8110-0400-0000	11055807	
47935767	Copier Lease - PD & Village Offices	113.02	10/27/2025	001-3120-0400-0000	11055807	
	Check Total:	480.42				
Vendor: 3445	LABELLA ASSOCIATES, DPC			Check Sequence: 23		ACH Enabled: False
281345	Project 2222500: Application Review Services	910.00	10/27/2025	001-8620-0400-0000	11055781	
281348	Project 2241205: SL Code Updates	2,155.08	10/27/2025	001-8010-0400-0000	11055781	
	Check Total:	3,065.08				
Vendor: 1894	LAURAS CUSTOM ARTWORKS			Check Sequence: 24		ACH Enabled: False
252	PD Sign	870.65	10/27/2025	001-3410-0400-0000	11055766	
	Check Total:	870.65				
Vendor: 2208	MBF2, INC			Check Sequence: 25		ACH Enabled: False
NOVEMBER	2025-26 Rent "Sears" Lot	1,940.41	10/27/2025	001-5650-0400-0000	11055772	
	Check Total:	1,940.41				
Vendor: 5239	MITCHELL STONE PRODUCTS			Check Sequence: 26		ACH Enabled: False
78283	Sand Screening	7,000.00	10/27/2025	001-5110-0400-0000	11055803	
78283	Sand Screening	20,000.00	10/27/2025	004-8340-0401-0000	11055803	
78283	Sand Screening	20,000.00	10/27/2025	005-8120-0401-0000	11055803	
78283	Sand Screening	12,000.00	10/27/2025	001-5142-0400-0000	11055803	
	Check Total:	59,000.00				
Vendor: 134	NATIONAL GRID			Check Sequence: 27		ACH Enabled: False
19451-41114	Electric Bills	139.36	10/27/2025	005-8120-0403-0000	11055761	
50163-40109	Electric Bills	866.29	10/27/2025	001-5132-0403-0000	11055761	
52651-39110	Electric Bills	469.84	10/27/2025	001-7260-0403-0000	11055761	
54237-38108	Electric Bills	201.68	10/27/2025	004-8320-0403-0000	11055761	
	Check Total:	1,677.17				
Vendor: 159	Northern Power & Light			Check Sequence: 28		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
235700-22286	CDG Credit on Electric Bills	3.52	10/27/2025	001-7110-0403-0000	11055764	
235700-22286	CDG Credit on Electric Bills	0.19	10/27/2025	001-5142-0403-0000	11055764	
235700-22286	CDG Credit on Electric Bills	21.80	10/27/2025	005-8120-0403-0000	11055764	
235700-22286	CDG Credit on Electric Bills	5.05	10/27/2025	001-7140-0403-0000	11055764	
235700-22286	CDG Credit on Electric Bills	290.53	10/27/2025	001-7260-0403-0000	11055764	
	Check Total:	321.09				
Vendor: 648	NYS Dept. of Environmental Conservation			Check Sequence: 29		ACH Enabled: False
9990000688185	Ann. Waste Hauling Permit to Transport Sludge	1,500.00	10/27/2025	005-8130-0400-0000	11055805	
	Check Total:	1,500.00				
Vendor: 3529	ORKIN PEST CONTROL			Check Sequence: 30		ACH Enabled: False
266708410	Quarterly Bed Bug Service - FD	222.00	10/27/2025	001-3410-0400-0000	11055784	
	Check Total:	222.00				
Vendor: 4833	PRINOTH LLC			Check Sequence: 31		ACH Enabled: False
91103600	Used Groomer 2021 Prinoth Bison X	96,000.00	10/27/2025	001-7260-0200-0000	11055798	
	Check Total:	96,000.00				
Vendor: 2024	QUILL CORPORATION			Check Sequence: 32		ACH Enabled: False
45966133	Office Supplies	21.99	10/27/2025	004-8310-0401-0000	11055769	
45966133	Office Supplies	21.99	10/27/2025	005-8110-0401-0000	11055769	
	Check Total:	43.98				
Vendor: 304	RAY'S STEEL PRODUCTS			Check Sequence: 33		ACH Enabled: False
59905	3/8" x 3" x 12' Aluminum Flat Stock, 3/8" x 4" x	654.00	10/27/2025	001-5142-0408-0000	11055776	
	Check Total:	654.00				
Vendor: 3318	ROEMER, WALLENS, GOLD & MINEAUX LLP			Check Sequence: 34		ACH Enabled: False
OCTOBER	Labor Relations Lawyer Services 2025-26	684.75	10/27/2025	004-1420-0400-0000	11055779	
OCTOBER	Labor Relations Lawyer Services 2025-26	705.50	10/27/2025	001-1420-0400-0000	11055779	
OCTOBER	Labor Relations Lawyer Services 2025-26	684.75	10/27/2025	005-1420-0400-0000	11055779	
	Check Total:	2,075.00				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 2110 1666	SARANAC LAKE VOLUNTEER RESCUE SQUAD INC. Defibrillator pads, AED Battery	476.96	10/27/2025	Check Sequence: 35 001-3410-0401-0000	11055770	ACH Enabled: False
	Check Total:	476.96				
Vendor: 3765 506529	SECURSHRED Shredding Services - Village Office	25.36	10/27/2025	Check Sequence: 36 001-1610-0400-0000	11055791	ACH Enabled: False
506529	Shredding Services - Village Office	24.62	10/27/2025	005-8110-0400-0000	11055791	
506529	Shredding Services - Village Office	24.62	10/27/2025	004-8310-0400-0000	11055791	
	Check Total:	74.60				
Vendor: 4866 S 2515338	SELECTIVE INSURANCE CO. OF AMERICA Endorsement/Policy Change, NYS DMV Fee - 2	708.00	10/27/2025	Check Sequence: 37 001-1910-0405-0000	11055799	ACH Enabled: False
	Check Total:	708.00				
Vendor: 367 OCTOBER	SL VOLUNTEER FIRE DEPARTMENT Volunteer Fire Contribution - October Installmen	46,100.00	10/27/2025	Check Sequence: 38 001-3410-0401-3410	11055788	ACH Enabled: False
	Check Total:	46,100.00				
Vendor: 1539 493853	SLACK CHEMICAL CO, INC Annual Supply of Soda Ash for PH Alkalinity	1,287.40	10/27/2025	Check Sequence: 39 004-8330-0401-0000	11055762	ACH Enabled: False
493858	Annual Supply of Sodium Hypochlorite for disin	1,244.61	10/27/2025	004-8330-0401-0000	11055762	
	Check Total:	2,532.01				
Vendor: 3522 7577130001	STANDARD LIFE INS CO OF NY Life Insurance Premium - November 2025	0.70	10/27/2025	Check Sequence: 40 005-9045-0800-0000	11055783	ACH Enabled: False
7577130001	Life Insurance Premium - November 2025	0.71	10/27/2025	001-9045-0800-0000	11055783	
7577130001	Life Insurance Premium - November 2025	0.70	10/27/2025	004-9045-0800-0000	11055783	
7577130001	Life Insurance Premium - November 2025	0.19	10/27/2025	001-3410-0845-0000	11055783	
	Check Total:	2.30				
Vendor: 3789 161-754098	STANDARD LIFE INS COMP Retiree Dental Insurance - November 2025	135.66	10/27/2025	Check Sequence: 41 001-9070-0800-0000	11055792	ACH Enabled: False
161-754098	Retiree Dental Insurance - November 2025	101.75	10/27/2025	005-9070-0800-0000	11055792	
161-754098	Retiree Dental Insurance - November 2025	101.75	10/27/2025	004-9070-0800-0000	11055792	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	339.16				
Vendor: 5179	STEINBRUECK, ROGER			Check Sequence: 42		ACH Enabled: False
2025	Summer floral beautification services	2,337.50	10/27/2025	001-7110-0400-0000	11055801	
	Check Total:	2,337.50				
Vendor: 59	SUNY MORRISVILLE-ETC			Check Sequence: 43		ACH Enabled: False
11/17-11/21	Grade B Water course - M Berry	650.00	10/27/2025	004-8340-0406-0000	11055804	
	Check Total:	650.00				
Vendor: 423	SUOZZO, DOTY & ASSOCIATES			Check Sequence: 44		ACH Enabled: False
24-061(12)	Project 24-061: Smart Growth Streetscape	6,328.75	10/27/2025	001-1440-0400-0000	11055795	
25-007(6)	Project 25-007: VSL Environmental Monitoring	1,700.00	10/27/2025	001-1440-0400-0000	11055795	
	Check Total:	8,028.75				
Vendor: 1572	SYMQUEST GROUP, INC.			Check Sequence: 45		ACH Enabled: False
2042953	Copier Services 10/18-11/17- WWTP & CG	23.20	10/27/2025	005-8110-0400-0000	11055763	
2042953	Copier Services 10/18-11/17- WWTP & CG	21.05	10/27/2025	001-1490-0400-0000	11055763	
2042953	Copier Services 10/18-11/17- WWTP & CG	23.20	10/27/2025	004-8310-0400-0000	11055763	
	Check Total:	67.45				
Vendor: 186	TOWN OF HARRIETSTOWN			Check Sequence: 46		ACH Enabled: False
NOVEMBER	2025-26 Rent for Office Space @ 39 Main St.	1,171.17	10/27/2025	005-8110-0418-0000	11055765	
NOVEMBER	2025-26 Rent for Office Space @ 39 Main St.	1,206.66	10/27/2025	001-1610-0418-0000	11055765	
NOVEMBER	2025-26 Rent for Office Space @ 39 Main St.	1,171.17	10/27/2025	004-8310-0418-0000	11055765	
	Check Total:	3,549.00				
Vendor: 273	UPSTONE MATERIALS INC			Check Sequence: 47		ACH Enabled: False
4305990	Asphalt	37,802.28	10/27/2025	001-5112-0200-0000	11055775	
4333388	Asphalt	1,026.62	10/27/2025	001-5110-0401-0000	11055775	
4338484 RI	Asphalt	4,525.00	10/27/2025	001-5112-0200-0000	11055775	
4342965 RI	Asphalt	3,620.00	10/27/2025	001-5112-0200-0000	11055775	
	Check Total:	46,973.90				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 25	W.B. MASON CO., INC.			Check Sequence: 48		ACH Enabled: False
256857459	Office Supplies	42.22	10/27/2025	001-1610-0401-0000	11055773	
256857459	Office Supplies	40.99	10/27/2025	005-8110-0401-0000	11055773	
256857459	Office Supplies	40.99	10/27/2025	004-8310-0401-0000	11055773	
256884011	Office Supplies	4.98	10/27/2025	001-1610-0401-0000	11055773	
256884011	Office Supplies	4.82	10/27/2025	005-8110-0401-0000	11055773	
256884011	Office Supplies	4.82	10/27/2025	004-8310-0401-0000	11055773	
257332504	Office Supplies	12.22	10/27/2025	005-8110-0401-0000	11055773	
257332504	Office Supplies	12.58	10/27/2025	001-1610-0401-0000	11055773	
257332504	Office Supplies	12.22	10/27/2025	004-8310-0401-0000	11055773	
CM4109317	Office Supplies	-12.22	10/27/2025	005-8110-0401-0000	11055773	
CM4109317	Office Supplies	-12.22	10/27/2025	004-8310-0401-0000	11055773	
CM4109317	Office Supplies	-12.58	10/27/2025	001-1610-0401-0000	11055773	
	Check Total:	138.82				
Vendor: 193	WHEEL QUICK SERVICES LLC			Check Sequence: 49		ACH Enabled: False
1729	Tool-Mount/demount Head, Adapter Flange Plat	438.51	10/27/2025	004-1640-0401-0000	11055768	
1729	Tool-Mount/demount Head, Adapter Flange Plat	451.79	10/27/2025	001-1640-0401-0000	11055768	
1729	Tool-Mount/demount Head, Adapter Flange Plat	438.51	10/27/2025	005-1640-0401-0000	11055768	
	Check Total:	1,328.81				
	Total for Check Run:	451,474.41				
	Total of Number of Checks:	49				

Accounts Payable

Voucher Approval List

User: accounts payable@saranac.lakeny.gov
 Printed: 10/24/2025 - 12:35PM
 Batch: 00005.10.2025 - Vouchers 2025-10-27



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055780	12779	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	001-1680-0400-0000	511.61
11055780	12779	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	004-8310-0400-0000	496.57
11055780	12779	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	005-8110-0400-0000	496.57
Warrant Total:					1,504.75
11055793	2025-013	AdkAction	Clean Water Safe Roads Network Fee	001-5142-0400-0000	500.00
Warrant Total:					500.00
11055797	P11/38172	ALTA CONSTRUCTION EQUIP NY, LLC	Pin and E-clips - 2015 Volvo Large Excavator	004-8340-0408-0000	90.60
Warrant Total:					90.60
11055778	268997W	BEAM MACK SALES & SERVICE	U-bolts w/ nuts 2016 Volvo VHD	001-5142-0408-0000	331.20
Warrant Total:					331.20
11055787	400295	BST & CO, CPAS, LLP	Audit Services, Travel Reimbursement	005-8110-0400-0000	1,272.78
11055787	400295	BST & CO, CPAS, LLP	Audit Services, Travel Reimbursement	001-1320-0400-0000	1,311.36
11055787	400295	BST & CO, CPAS, LLP	Audit Services, Travel Reimbursement	004-8310-0400-0000	1,272.78
Warrant Total:					3,856.92
11055774	2235909	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055774	2235909	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055774	2235909	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
11055774	2240257	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055774	2240257	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055774	2240257	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
Warrant Total:					150.26
11055782	51365-0	COMMERCIAL SALES	Cleaner, Bleach, Toilet tissue, Dispenser towels	001-3410-0401-0000	305.12
11055782	51365-1	COMMERCIAL SALES	Black garbage bags	001-3410-0401-0000	44.95
11055782	53232-0	COMMERCIAL SALES	Paper towel rolls	001-5132-0401-0000	531.86

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					881.93
11055767	001	COOK and GARDENER	Royal Raindrops Crabapple Trees	001-7180-0401-0000	199.99
11055767	001	COOK and GARDENER	Royal Raindrops Crabapple Trees	001-7110-0401-0000	199.99
Warrant Total:					399.98
11055785	552606	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
11055785	553170	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	125.00
11055785	553386	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	45.00
11055785	553527	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
Warrant Total:					270.00
11055789	M87695	EVERBRIDGE, INC.	Balance of Nixle Contract	004-8310-0400-0000	841.25
11055789	M87695	EVERBRIDGE, INC.	Balance of Nixle Contract	005-8110-0400-0000	841.25
11055789	M87695	EVERBRIDGE, INC.	Balance of Nixle Contract	001-1610-0400-0000	866.75
Warrant Total:					2,549.25
11055794	45122280	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - November 2025	001-9060-0800-0000	424.62
11055794	45122280	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - November 2025	004-9060-0800-0000	412.12
11055794	45122280	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - November 2025	005-9060-0800-0000	412.12
11055794	45122280	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - November 2025	001-3120-0860-0000	896.42
Warrant Total:					2,145.28
11055777	45125251	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - November 2025	004-9060-0800-0000	322.33
11055777	45125251	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - November 2025	001-3120-0860-0000	1,089.48
11055777	45125251	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - November 2025	005-9060-0800-0000	322.33
11055777	45125251	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - November 2025	001-9060-0800-0000	429.78
Warrant Total:					2,163.92
11055800	45122462	EXCELLUS HEALTH PLAN - GROUP	PD Health Insurance - November 2025	001-3120-0860-0000	9,585.47
Warrant Total:					9,585.47
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	004-8310-0400-0000	63.32
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	005-8110-0400-0000	63.32
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	001-1410-0400-0000	30.00
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	001-1680-0400-0000	5.75
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	001-1410-0401-0000	159.99
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	001-1610-0400-0000	65.24

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	001-1610-0401-0000	32.10
11055790	7965	FIRST NATIONAL BANK OF OMAHA	Credit card purchases through 10/14/2025	001-1230-0400-0000	19.00
Warrant Total:					438.72
11055786	02663.002	GOMEZ & SULLIVAN ENGINEERS DPC	Project 02663: SL Lake Flower Water Chamber Repairs	253-1440-0400-0000	15,491.69
11055786	02663.003	GOMEZ & SULLIVAN ENGINEERS DPC	Project 02663: SL Lake Flower Water Chamber Repairs	253-1440-0400-0000	16,473.26
Warrant Total:					31,964.95
11055802	26879	HIGH PEAKS FORD	PD 2025 Escape - FOBS, reprogram	001-3120-0408-0000	76.50
Warrant Total:					76.50
11055806	S131663	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - September 2025	004-8340-0401-0000	68.48
11055806	S131666	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - September 2025	004-8340-0407-0000	84.98
11055806	S131669	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - September 2025	004-8340-0407-0000	43.25
11055806	S132199	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - September 2025	001-3120-0401-0000	687.27
11055806	S132208	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - September 2025	001-7260-0407-0000	51.27
11055806	S132396	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - September 2025	001-7110-0401-0000	14.32
11055806	S132405	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - September 2025	001-3120-0401-0000	55.94
Warrant Total:					1,005.51
11055771	418028	INDUSTRIAL CHEM. LABS & SVCS INC.	Root Be Gone	005-8120-0401-0000	558.50
Warrant Total:					558.50
11055807	47935767	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD & Village Offices	005-8110-0400-0000	121.24
11055807	47935767	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD & Village Offices	001-1610-0400-0000	124.92
11055807	47935767	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD & Village Offices	004-8310-0400-0000	121.24
11055807	47935767	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD & Village Offices	001-3120-0400-0000	113.02
Warrant Total:					480.42
11055781	281566	LABELLA ASSOCIATES, DPC	Project CZ321BD.00 Baldwin Park (LEAF)	140-7110-0200-0000	2,059.50
11055781	281345	LABELLA ASSOCIATES, DPC	Project 2222500: Application Review Services	001-8620-0400-0000	910.00
11055781	281348	LABELLA ASSOCIATES, DPC	Project 2241205: SL Code Updates	001-8010-0400-0000	2,155.08
Warrant Total:					5,124.58
11055766	252	LAURAS CUSTOM ARTWORKS	PD Sign	001-3410-0400-0000	870.65
Warrant Total:					870.65
11055772	NOVEMBER	MBF2, INC	2025-26 Rent "Sears" Lot	001-5650-0400-0000	1,940.41

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					1,940.41
11055803	78283	MITCHELL STONE PRODUCTS	Sand Screening	004-8340-0401-0000	20,000.00
11055803	78283	MITCHELL STONE PRODUCTS	Sand Screening	001-5142-0400-0000	12,000.00
11055803	78283	MITCHELL STONE PRODUCTS	Sand Screening	001-5110-0400-0000	7,000.00
11055803	78283	MITCHELL STONE PRODUCTS	Sand Screening	005-8120-0401-0000	20,000.00
Warrant Total:					59,000.00
11055761	19451-41114	NATIONAL GRID	Electric Bills	005-8120-0403-0000	139.36
11055761	50163-40109	NATIONAL GRID	Electric Bills	001-5132-0403-0000	866.29
11055761	52651-39110	NATIONAL GRID	Electric Bills	001-7260-0403-0000	469.84
11055761	54237-38108	NATIONAL GRID	Electric Bills	004-8320-0403-0000	201.68
Warrant Total:					1,677.17
11055764	235700-22286	Northern Power & Light	CDG Credit on Electric Bills	001-7260-0403-0000	290.53
11055764	235700-22286	Northern Power & Light	CDG Credit on Electric Bills	005-8120-0403-0000	21.80
11055764	235700-22286	Northern Power & Light	CDG Credit on Electric Bills	001-7140-0403-0000	5.05
11055764	235700-22286	Northern Power & Light	CDG Credit on Electric Bills	001-5142-0403-0000	0.19
11055764	235700-22286	Northern Power & Light	CDG Credit on Electric Bills	001-7110-0403-0000	3.52
Warrant Total:					321.09
11055805	9990000688185	NYS Dept. of Environmental Conservation	Ann. Waste Hauling Permit to Transport Sludge Grit/Screening	005-8130-0400-0000	1,500.00
Warrant Total:					1,500.00
11055784	266708410	ORKIN PEST CONTROL	Quarterly Bed Bug Service - FD	001-3410-0400-0000	222.00
Warrant Total:					222.00
11055798	91103600	PRINOTH LLC	Used Groomer 2021 Prinoth Bison X	001-7260-0200-0000	96,000.00
Warrant Total:					96,000.00
11055769	45966133	QUILL CORPORATION	Office Supplies	004-8310-0401-0000	21.99
11055769	45966133	QUILL CORPORATION	Office Supplies	005-8110-0401-0000	21.99
Warrant Total:					43.98
11055776	59905	RAY'S STEEL PRODUCTS	3/8" x 3" x 12' Aluminum Flat Stock, 3/8" x 4" x 20' Aluminum Fl	001-5142-0408-0000	654.00
Warrant Total:					654.00
11055779	OCTOBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Lawyer Services 2025-26	005-1420-0400-0000	684.75

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055779	OCTOBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Lawyer Services 2025-26	001-1420-0400-0000	705.50
11055779	OCTOBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Lawyer Services 2025-26	004-1420-0400-0000	684.75
Warrant Total:					2,075.00
11055770	1666	SARANAC LAKE VOLUNTEER RESCUE SQUA	Defibrillator pads, AED Battery	001-3410-0401-0000	476.96
Warrant Total:					476.96
11055791	506529	SECURSHRED	Shredding Services - Village Office	001-1610-0400-0000	25.36
11055791	506529	SECURSHRED	Shredding Services - Village Office	005-8110-0400-0000	24.62
11055791	506529	SECURSHRED	Shredding Services - Village Office	004-8310-0400-0000	24.62
Warrant Total:					74.60
11055799	S 2515338	SELECTIVE INSURANCE CO. OF AMERICA	Endorsement/Policy Change, NYS DMV Fee - 2026 Ford Pisdah/Pa	001-1910-0405-0000	708.00
Warrant Total:					708.00
11055788	OCTOBER	SL VOLUNTEER FIRE DEPARTMENT	Volunteer Fire Contribution - October Installment	001-3410-0401-3410	46,100.00
Warrant Total:					46,100.00
11055762	493853	SLACK CHEMICAL CO, INC	Annual Supply of Soda Ash for PH Alkalinity	004-8330-0401-0000	1,287.40
11055762	493858	SLACK CHEMICAL CO, INC	Annual Supply of Sodium Hypochlorite for disinfection of Water S	004-8330-0401-0000	1,244.61
Warrant Total:					2,532.01
11055796	2169	SMITH AND STENDER LLC	Heat Pumps for DPW Garage	231-5132-0200-0000	17,635.00
Warrant Total:					17,635.00
11055783	7577130001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - November 2025	001-9045-0800-0000	0.71
11055783	7577130001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - November 2025	001-3410-0845-0000	0.19
11055783	7577130001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - November 2025	004-9045-0800-0000	0.70
11055783	7577130001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - November 2025	005-9045-0800-0000	0.70
Warrant Total:					2.30
11055792	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - November 2025	001-9070-0800-0000	135.66
11055792	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - November 2025	004-9070-0800-0000	101.75
11055792	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - November 2025	005-9070-0800-0000	101.75
Warrant Total:					339.16
11055801	2025	STEINBRUECK, ROGER	Summer floral beautification services	001-7110-0400-0000	2,337.50

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					2,337.50
11055804	11/17-11/21	SUNY MORRISVILLE-ETC	Grade B Water course - M Berry	004-8340-0406-0000	650.00
Warrant Total:					650.00
11055795	24-110(6)	SUOZZO, DOTY & ASSOCIATES	Project 24-110: SL WTP & Distribution Upgrades	252-1440-0400-0000	59,883.61
11055795	24-128(11)	SUOZZO, DOTY & ASSOCIATES	Project #24-128: WPCP Upgrades Task 1-Design	251-1440-0400-0000	10,930.50
11055795	24-129(11)	SUOZZO, DOTY & ASSOCIATES	Project #24-129: Modification-Task 2-reporting	251-1440-0400-0000	4,185.00
11055795	24-130(11)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 5-Project Management	230-1440-0400-0000	1,903.75
11055795	24-130(11)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 4-Grant Admin	230-1440-0400-0000	4,355.00
11055795	24-130(11)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 3-Design Eval	230-1440-0400-0000	10,891.25
11055795	24-061(12)	SUOZZO, DOTY & ASSOCIATES	Project 24-061: Smart Growth Streetscape	001-1440-0400-0000	6,328.75
11055795	25-007(6)	SUOZZO, DOTY & ASSOCIATES	Project 25-007: VSL Environmental Monitoring	001-1440-0400-0000	1,700.00
Warrant Total:					100,177.86
11055763	2042953	SYMQUEST GROUP, INC.	Copier Services 10/18-11/17- WWTP & CG	001-1490-0400-0000	21.05
11055763	2042953	SYMQUEST GROUP, INC.	Copier Services 10/18-11/17- WWTP & CG	004-8310-0400-0000	23.20
11055763	2042953	SYMQUEST GROUP, INC.	Copier Services 10/18-11/17- WWTP & CG	005-8110-0400-0000	23.20
Warrant Total:					67.45
11055765	NOVEMBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	001-1610-0418-0000	1,206.66
11055765	NOVEMBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	004-8310-0418-0000	1,171.17
11055765	NOVEMBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	005-8110-0418-0000	1,171.17
Warrant Total:					3,549.00
11055775	4305990	UPSTONE MATERIALS INC	Asphalt	001-5112-0200-0000	37,802.28
11055775	4333388	UPSTONE MATERIALS INC	Asphalt	001-5110-0401-0000	1,026.62
11055775	4338484 RI	UPSTONE MATERIALS INC	Asphalt	001-5112-0200-0000	4,525.00
11055775	4342965 RI	UPSTONE MATERIALS INC	Asphalt	001-5112-0200-0000	3,620.00
Warrant Total:					46,973.90
11055773	256857459	W.B. MASON CO., INC.	Office Supplies	001-1610-0401-0000	42.22
11055773	256857459	W.B. MASON CO., INC.	Office Supplies	004-8310-0401-0000	40.99
11055773	256857459	W.B. MASON CO., INC.	Office Supplies	005-8110-0401-0000	40.99
11055773	256884011	W.B. MASON CO., INC.	Office Supplies	001-1610-0401-0000	4.98
11055773	256884011	W.B. MASON CO., INC.	Office Supplies	004-8310-0401-0000	4.82
11055773	256884011	W.B. MASON CO., INC.	Office Supplies	005-8110-0401-0000	4.82
11055773	257332504	W.B. MASON CO., INC.	Office Supplies	001-1610-0401-0000	12.58

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055773	257332504	W.B. MASON CO., INC.	Office Supplies	004-8310-0401-0000	12.22
11055773	257332504	W.B. MASON CO., INC.	Office Supplies	005-8110-0401-0000	12.22
11055773	CM4109317	W.B. MASON CO., INC.	Office Supplies	001-1610-0401-0000	-12.58
11055773	CM4109317	W.B. MASON CO., INC.	Office Supplies	004-8310-0401-0000	-12.22
11055773	CM4109317	W.B. MASON CO., INC.	Office Supplies	005-8110-0401-0000	-12.22
Warrant Total:					138.82
11055768	1729	WHEEL QUICK SERVICES LLC	Tool-Mount/demount Head, Adapter Flange Plate	001-1640-0401-0000	451.79
11055768	1729	WHEEL QUICK SERVICES LLC	Tool-Mount/demount Head, Adapter Flange Plate	004-1640-0401-0000	438.51
11055768	1729	WHEEL QUICK SERVICES LLC	Tool-Mount/demount Head, Adapter Flange Plate	005-1640-0401-0000	438.51
Warrant Total:					1,328.81
Report Total:					451,474.41

Accounts Payable

Voucher Approval Document



User: accounts payable@saranac.lakeny.gov
Printed: 10/24/2025 - 12:35 PM
Date Type:
Batch: 00005.10.2025 - Vouchers 2025-10-27
Voucher From & To:
Date From & To:
Batch: AP5 00005.10.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	249,321.81
004	WATER FUND	29,862.69
005	SEWER FUND	28,481.35
140	PARKS AND TREES	2,059.50
230	SEWER TRUNK/SWAMP LINE FEMA	17,150.00
231	Cap Fund for Mun Bldg Imprvmt	17,635.00
251	WPCP & WWTP UPGRADES	15,115.50
252	WTP & DISTRIBUTION UPGRDS	59,883.61
253	OPRHP 1/3 MAIN WTR REST PROJ	31,964.95
Report Total:		451,474.41

VILLAGE BOARD REGULAR MEETING

Tuesday, October 14, 2025

Regular Meeting began at 5:00 PM and ended at 9PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette absent ; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$523,533.72 batch number 10142025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Ryan Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the minutes

Motion: White Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin abstain; White yes; Williams yes.

SPECIAL GUEST: SDA Greg Swart and MJ Engineering Subconsultant for Smart Growth Grant

ITEMS FOR BOARD ACTION:

Bill 139- Call for public hearing on Local Law annexing Pine View Village Apartments, LLC into the Village of Saranac Lake

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 140-2025 Authorize the overnight travel and training for the chief of police

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 141-Approve Quarterly Budget Adjustments

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 142-2025 Resolution establishing a Municipal Building Upgrades Capital Project Fund and authorize transfer

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 143-2025 Accept Franklin County Destination Cooperative Marketing (DCMP) Grant

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 144-2025 Authorize the Village Manager to execute term sheet with the APA

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin yes; White no; Williams yes.

Bill 145-2025 Approve SDA Contract Amendment for Water Pollution Control Plant Project Upgrades

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 146-2025 Approve SDA Contract Amendment for Water Treatment Plant Project Upgrades

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 147-2025 Resolution to support New York SWIMS Grant Application for William Wallace Park and Lake Colby Beach Upgrades

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 148-2025 Approve CDBG adult center subrecipient agreement

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 149-2025 Resolution approving design for Temporary Rail Trail Signage

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Motion to table: Williams Second: White

Roll call to table: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 150-2025 Resolution authorizing the creation of cannabis sales taxation funds grant program

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Motion to Table: Scollin Second: White

Roll call to table: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

OLD BUSINESS: Trustee White- Public Safety Building September Update, KAS Environmental Site Assessment Report Geothermal Project Discussion, Internal audit discussion, and Financial status of the proposed public safety facility
Trustee Scollin-Housing Taskforce Update

NEW BUSINESS: Trustee White- Discussion on organizing community outreach regarding immigration checks, enforcement by local law enforcement.

Mayor Williams- New water/sewer rate code

PUBLIC COMMENT:

Mark Wilson FOIL Request

EXECUTIVE SESSION: Proposed Lease or Sale of real property and Collective Bargaining Negotiations per Article 14 of Civil Service Law and Particular Person

Chair Mayor Williams called for a motion to enter into executive session:

Motion: Scollin Second: White

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to exit executive session:

Motion: Scollin Second: White

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.



Adirondack Park Agency Headquarters Relocation Project Summary of Key Points

Updated: October 27, 2025

The Adirondack Park Agency is in the process of developing an improved headquarters to replace the current facility in Ray Brook, NY. Currently, the preferred site for the new headquarters is at 1-3 Main St. in Saranac Lake, NY. Key points about the project include:

- **Budget:** \$40,000,000 project maximum
 - \$30,000,000 for renovation, new construction, and site development
 - \$10,000,000 for soft costs
- **Scope:** Revitalization of two existing historic structures and construction of one new building with parking lot improvements with space for 60-70 vehicles.
- **Impact:** In addition to improving workplace conditions for Agency staff and increasing accessibility to Agency services, the move would:
 - Bring 50-60 stable jobs to a downtown area
 - Adaptive reuse and revitalization of underutilized historic structure
 - Create potential for geothermal partnership and subsequent environmental benefit
 - Improve stormwater management, public parking, and the River Walk
 - Support ongoing Downtown Revitalization efforts
- **Timeline:** The Agency is working with the Village of Saranac Lake to secure a lease by the end of the year. After this, the project will enter the design phase, which is anticipated to take 6-9 months. A more specific schedule for bidding and construction would follow.

For more information, please visit the Adirondack Park Agency's headquarters project dashboard at <https://apa.ny.gov/headquarters-project.html>



Draft Renderings:

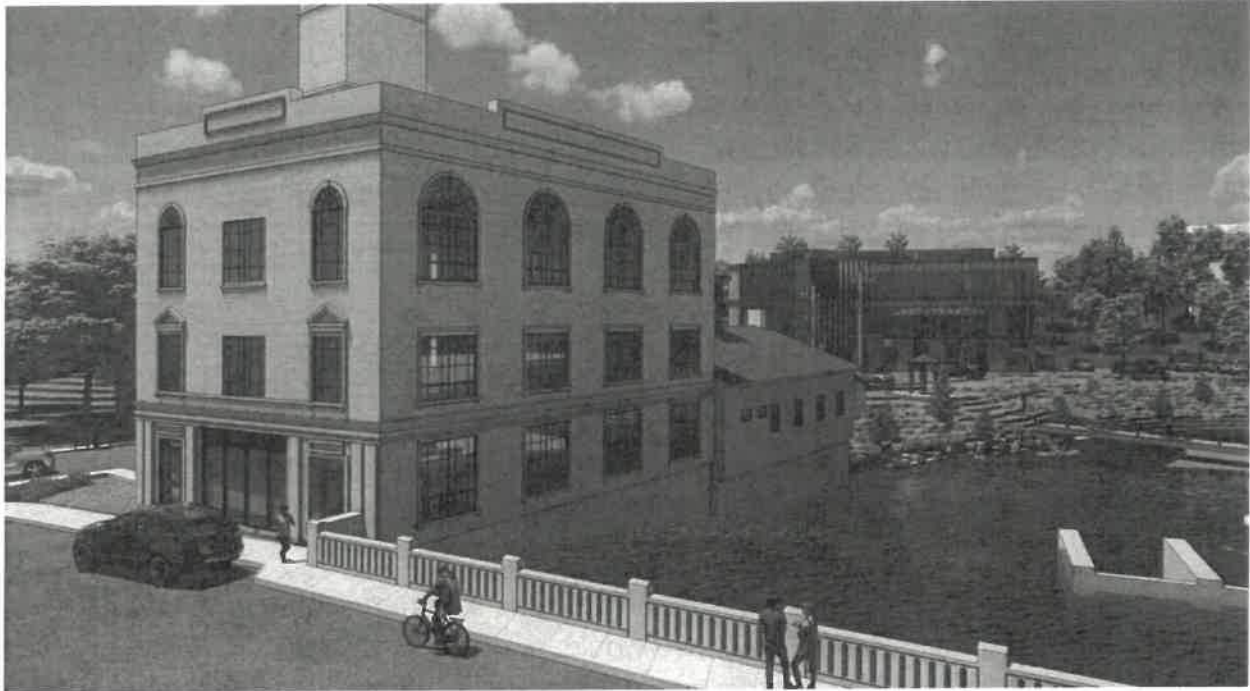


Figure 1: The historic building (left) and new construction (right) from the Lake Flower Dam.

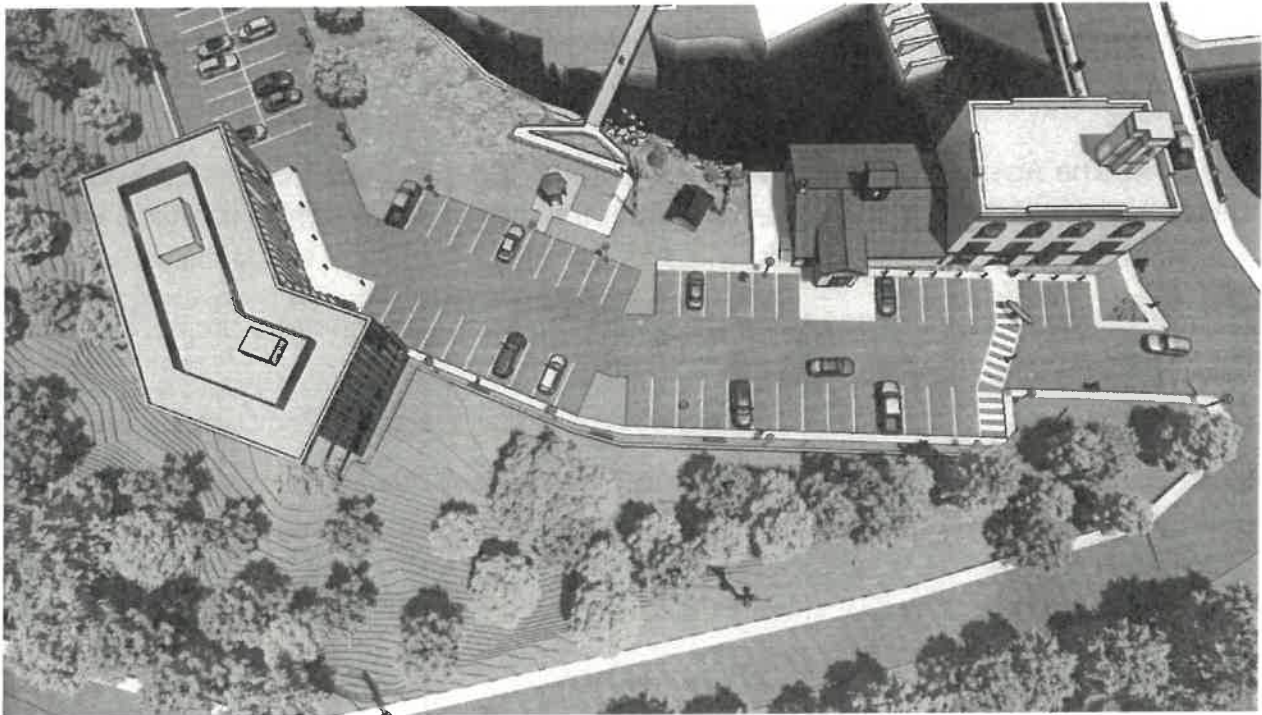


Figure 2: Overhead view of the project area, including the new construction (left) and redesigned parking area with 60-70 spaces.

PUBLIC HEARING

Adoption of Local Law Annexing Pine View Village
Apartments into the Village of Saranac Lake

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SEQR Willow Way Annexation

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 151-2025

DATE SUBMITTED: 10-21-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: _____

AMOUNT
BUDGETED: _____

APPROPRIATION
REQUIRED: _____

SUMMARY STATEMENT:

MOVED BY: _____

Scollin

SECONDED BY: _____

Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

**RESOLUTION ISSUING NEGATIVE DECLARATION FOR PROPOSED
ANNEXATION OF PROPERTY OWNED BY PIEW VILLAGE APARTMENTS, LLC
INTO THE VILLAGE OF SARANAC LAKE**

WHEREAS, on February 11, 2025, Pine View Village Apartments, LLC (“Applicant”) submitted a petition to the Village of Saranac Lake Board of Trustees (the “Village Board”) for annexation into the Village of Saranac Lake of the property located at 54 Willow Way, identified as Tax Map Identification Number 32.3-4-6.000, being part of Lot 33 in the Town of North Elba and contiguous with the Village of Saranac Lake (the “Property”), and,

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6 NYCRR Part 617 (the “Regulations”), the Village Board desires to comply with SEQRA and the Regulations with respect to the Property, and,

WHEREAS, the proposed action consists of the annexation of the Property into the Village of Saranac Lake, which constitutes an “action” as defined in the State Environmental Quality Review Act (“SEQRA”) and its implementing regulations at 6 NYCRR Part 617, and

WHEREAS, the Village Board, as Lead Agency, has completed Parts 1, 2, and 3 of the Full Environmental Assessment Form (EAF) and has carefully reviewed and considered the information therein, along with any comments received from involved and interested agencies, and

WHEREAS, based on this review, the Village Board finds that the proposed annexation will not result in any significant adverse environmental impacts, as it involves the annexation of an existing developed property that will continue to be used for its current residential purpose and does not include any physical alterations, new construction, or changes in land use intensity.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby:

1. Classifies the proposed annexation of the Property as a Type I Action under SEQRA; and
2. Confirms that coordinated review has been completed pursuant to 6 NYCRR §617.6(b)(3), and
3. Confirms that the Village of Saranac Lake Board of Trustees is the Lead Agency for the SEQRA review, and
4. Finds that the proposed action will not have a significant adverse impact on the environment, and
5. Adopts a Negative Declaration of Environmental Significance pursuant to 6 NYCRR §617.7, thereby concluding the SEQRA process for this action, and
6. Directs the filing and circulation of the Negative Declaration, together with the Full Environmental Assessment Form, to all involved agencies and interested parties in accordance with SEQRA requirements.

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Annexation of Pine View Village Apartments, LLC into the Village of Saranac Lake		
Project Location (describe, and attach a general location map): 54 Willow Way, Saranac Lake, NY 12983		
Brief Description of Proposed Action (include purpose or need): The proposed action involves the annexation of an existing, developed multi-family residential property known as Pine View Village Apartments (Tax Map No. 32.3-4-6.000) from the Town of North Elba into the Village of Saranac Lake, pursuant to Article 17 of the New York State General Municipal Law. No physical expansion, site disturbance, or change in the existing residential use or density is proposed as part of this action. The property will continue to operate as a residential apartment complex following annexation.		
Name of Applicant/Sponsor: Village of Saranac Lake Board of Trustees		Telephone: 5188914150
		E-Mail: clerk@saranaclakeny.gov
Address: 39 Main Street, Suite 9		
City/PO: Saranac Lake	State: NY	Zip Code: 12983
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, ☒ Yes ☐ No or Village Board of Trustees	Village Board of Trustees and Town of North Elba Board Resolution. Village of Saranac Lake Local	Local Law October 27, 2025 (Village of Saranac Lake)
b. City, Town or Village ☐ Yes ☒ No Planning Board or Commission		
c. City, Town or ☐ Yes ☒ No Village Zoning Board of Appeals		
d. Other local agencies ☐ Yes ☒ No		
e. County agencies ☐ Yes ☒ No		
f. Regional agencies ☐ Yes ☒ No		
g. State agencies ☐ Yes ☒ No		
h. Federal agencies ☐ Yes ☒ No		
i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? ☐ Yes ☒ No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? ☒ Yes ☐ No iii. Is the project site within a Coastal Erosion Hazard Area? ☐ Yes ☒ No		

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☒ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☒ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐ Yes ☒ No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☒ No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?
Town Residential District (Town of North Elba)

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☒ Yes ☐ No

If Yes,
i. What is the proposed new zoning for the site? The Village will need to pass a separate local law to zone the subject property.

C.4. Existing community services.

a. In what school district is the project site located? Saranac Lake Central School District

b. What police or other public protection forces serve the project site?

Village of Saranac Lake Police Department

c. Which fire protection and emergency medical services serve the project site?

Village of Saranac Lake Volunteer Fire Department

d. What parks serve the project site?

Baldwin Park

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Residential

b. a. Total acreage of the site of the proposed action? 9.96 acres

b. Total acreage to be physically disturbed? 0 acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 0 acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☒ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % Units:

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed?

☐ Yes ☒ No

iii. Number of lots proposed?

iv. Minimum and maximum proposed lot sizes? Minimum Maximum

e. Will the proposed action be constructed in multiple phases?

☐ Yes ☒ No

i. If No, anticipated period of construction:

months

ii. If Yes:

- Total number of phases anticipated

- Anticipated commencement date of phase 1 (including demolition) month year

- Anticipated completion date of final phase month year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases:

f. Does the project include new residential uses? ☐ Yes ☒ No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? ☐ Yes ☒ No If Yes,	
i. Total number of structures _____	
ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length	
iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? ☐ Yes ☒ No If Yes,	
i. Purpose of the impoundment: _____	
ii. If a water impoundment, the principal source of the water: ☐ Ground water ☐ Surface water streams ☐ Other specify: _____	
iii. If other than water, identify the type of impounded/contained liquids and their source. _____	
iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? ☐ Yes ☒ No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
• Volume (specify tons or cubic yards): _____ • Over what duration of time? _____	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____	
iv. Will there be onsite dewatering or processing of excavated materials? ☐ Yes ☐ No If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? ☐ Yes ☐ No	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? ☐ Yes ☐ No If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☒ No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☒ No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☒ Yes ☐ No

If Yes:

- Name of wastewater treatment plant to be used: Saranac Lake Waste Water Plant
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☒ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☒ No
- Is expansion of the district needed? ☐ Yes ☒ No

• Do existing sewer lines serve the project site? ☒ Yes ☐ No • Will a line extension within an existing district be necessary to serve the project? ☐ Yes ☒ No If Yes: • Describe extensions or capacity expansions proposed to serve this project: _____	
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? ☐ Yes ☒ No If Yes: • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____	
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____	
e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? ☐ Yes ☒ No If Yes: i. How much impervious surface will the project create in relation to total size of project parcel? _____ Square feet or _____ acres (impervious surface) _____ Square feet or _____ acres (parcel size) ii. Describe types of new point sources. _____ _____ iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____ • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? ☐ Yes ☐ No	
iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? ☐ Yes ☐ No	
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? ☐ Yes ☒ No If Yes, identify: i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____ ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____ iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____	
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? ☐ Yes ☒ No If Yes: i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) ☐ Yes ☐ No ii. In addition to emissions as calculated in the application, the project will generate: • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)	

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? ☐ Yes ☒ No If Yes: i. Estimate methane generation in tons/year (metric): _____ ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____			
i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐ Yes ☒ No If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____			
j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☐ Yes ☒ No If Yes: i. When is the peak traffic expected (Check all that apply): ☐ Morning ☐ Evening ☐ Weekend ☐ Randomly between hours of _____ to _____. ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____ iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____ iv. Does the proposed action include any shared use parking? ☐ Yes ☐ No v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____ vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? ☐ Yes ☐ No vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☐ Yes ☐ No viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☐ Yes ☐ No			
k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? ☐ Yes ☒ No If Yes: i. Estimate annual electricity demand during operation of the proposed action: _____ ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____ iii. Will the proposed action require a new, or an upgrade, to an existing substation? ☐ Yes ☒ No			
l. Hours of operation. Answer all items which apply. <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> i. During Construction: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> ii. During Operations: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		i. During Construction: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____	ii. During Operations: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
i. During Construction: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____	ii. During Operations: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____		

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? If yes: i. Provide details including sources, time of day and duration: _____	☐ Yes ☒ No
ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Describe: _____	☐ Yes ☐ No
n. Will the proposed action have outdoor lighting? If yes: i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: The project site has existing outdoor building mounted lighting. No additional lighting is currently proposed.	☒ Yes ☐ No
ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Describe: _____	☐ Yes ☒ No
o. Does the proposed action have the potential to produce odors for more than one hour per day? If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____	☐ Yes ☒ No
p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? If Yes: i. Product(s) to be stored _____ ii. Volume(s) _____ per unit time _____ (e.g., month, year) iii. Generally, describe the proposed storage facilities: _____	☐ Yes ☒ No
q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? If Yes: i. Describe proposed treatment(s): _____	☐ Yes ☒ No
ii. Will the proposed action use Integrated Pest Management Practices?	☐ Yes ☐ No
r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? If Yes: i. Describe any solid waste(s) to be generated during construction or operation of the facility: • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste: • Construction: _____ • Operation: _____ iii. Proposed disposal methods/facilities for solid waste generated on-site: • Construction: _____ • Operation: _____	☐ Yes ☒ No

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☒ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☐ Urban ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Rural (non-farm)

☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			0
• Forested			0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			0
• Agricultural (includes active orchards, field, greenhouse etc.)			0
• Surface water features (lakes, ponds, streams, rivers, etc.)			0
• Wetlands (freshwater or tidal)			0
• Non-vegetated (bare rock, earth or fill)			0
• Other Describe: _____			0

c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	☐ Yes ☒ No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	☐ Yes ☒ No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	☐ Yes ☒ No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? _____ • If yes, cite sources/documentation: <u>The landfill was capped in 1996.</u> ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: <u>The closed landfill is located to the south of the subject property.</u> _____	☒ Yes ☐ No
iii. Describe any development constraints due to the prior solid waste activities: _____ _____	
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	☐ Yes ☒ No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes – Spills Incidents database ☐ Yes – Environmental Site Remediation database ☐ Neither database Provide DEC ID number(s): _____ Provide DEC ID number(s): _____	☐ Yes ☒ No
ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): <u>516008</u>	☒ Yes ☐ No
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): <u>Remediation complete</u> _____	

m. Identify the predominant wildlife species that occupy or use the project site: <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">White-Tailed Deer</td> <td style="width: 33%; border-bottom: 1px solid black;">Chipmunks and Squirrels</td> <td style="width: 33%; border-bottom: 1px solid black;">Raccoon</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Common birds</td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>	White-Tailed Deer	Chipmunks and Squirrels	Raccoon	Common birds			
White-Tailed Deer	Chipmunks and Squirrels	Raccoon					
Common birds							
n. Does the project site contain a designated significant natural community? ☐ Yes ☒ No If Yes: i. Describe the habitat/community (composition, function, and basis for designation): _____ ii. Source(s) of description or evaluation: _____ iii. Extent of community/habitat: • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres							
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? ☐ Yes ☒ No If Yes: i. Species and listing (endangered or threatened): _____ _____ _____							
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? ☐ Yes ☒ No If Yes: i. Species and listing: _____ _____							
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? ☐ Yes ☒ No If yes, give a brief description of how the proposed action may affect that use: _____ _____							
E.3. Designated Public Resources On or Near Project Site							
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? ☐ Yes ☒ No If Yes, provide county plus district name/number: _____							
b. Are agricultural lands consisting of highly productive soils present? ☐ Yes ☒ No i. If Yes: acreage(s) on project site? _____ ii. Source(s) of soil rating(s): _____							
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? ☐ Yes ☒ No If Yes: i. Nature of the natural landmark: ☐ Biological Community ☐ Geological Feature ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____ _____							
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? ☐ Yes ☒ No If Yes: i. CEA name: _____ ii. Basis for designation: _____ iii. Designating agency and date: _____							

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? ☐ Yes ☒ No

If Yes:

i. Nature of historic/archaeological resource: ☐ Archaeological Site ☐ Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? ☐ Yes ☒ No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? ☐ Yes ☒ No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? ☐ Yes ☒ No

If Yes:

i. Identify resource: _____

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____

iii. Distance between project and resource: _____ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? ☐ Yes ☒ No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? ☐ Yes ☒ No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Village of Saranac Lake Board of Trustees Date _____

Signature _____ Title Mayor

PRINT FORM

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]	
Project :	Willow Way Annexion
Date :	10/27/2025

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i> ☒ NO ☐ YES			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	☐	☐
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	☐	☐
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	☐	☐
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	☐	☐
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	☐	☐
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	☐	☐
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	☐	☐
h. Other impacts: _____ _____		☐	☐

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	☐	☐
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	☐	☐
c. Other impacts: _____		☐	☐

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	☐	☐
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	☐	☐
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	☐	☐
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	☐	☐
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	☐	☐
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	☐	☐
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	☐	☐
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	☐	☐
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	☐	☐
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	☐	☐
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	☐	☐

l. Other impacts: _____ _____		☐	☐
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	☐	☐
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	☐	☐
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	☐	☐
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	☐	☐
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	☐	☐
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	☐	☐
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	☐	☐
h. Other impacts: _____ _____		☐	☐

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	☐	☐
b. The proposed action may result in development within a 100 year floodplain.	E2j	☐	☐
c. The proposed action may result in development within a 500 year floodplain.	E2k	☐	☐
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	☐	☐
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	☐	☐
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	☐	☐

g. Other impacts: _____ _____		☐	☐
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6. Impacts on Air The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	☐ ☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐ ☐
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	☐	☐
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	☐	☐
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	☐	☐
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	☐	☐
f. Other impacts: _____ _____		☐	☐

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	☐	☐
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	☐	☐
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	☐	☐
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	☐	☐

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	☐	☐
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	☐	☐
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	☐	☐
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	☐	☐
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	☐	☐
j. Other impacts: _____		☐	☐

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) ☒ NO ☐ YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	☐	☐
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	☐	☐
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	☐	☐
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	☐	☐
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	☐	☐
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	☐	☐
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	☐	☐
h. Other impacts: _____		☐	☐

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	☐	☐
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	☐	☐
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	☐ ☐	☐ ☐
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	☐ ☐	☐ ☐
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	☐	☐
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	☐	☐
g. Other impacts: _____		☐	☐

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	☐	☐
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	☐	☐
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	☐	☐

d. Other impacts: _____		☐	☐
If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	☐	☐
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	☐	☐
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	☐	☐

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	☐	☐
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	☐	☐
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	☐	☐
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	☐	☐
e. Other impacts: _____		☐	☐

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
c. Other impacts: _____		☐	☐

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☒ NO☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	☐	☐
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	☐	☐
c. The proposed action will degrade existing transit access.	D2j	☐	☐
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	☐	☐
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	☐	☐
f. Other impacts: _____		☐	☐

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☒ NO☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	☐	☐
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	☐	☐
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	☐	☐
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	☐	☐
e. Other Impacts: _____			

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☒ NO☐ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	☐	☐
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	☐	☐
c. The proposed action may result in routine odors for more than one hour per day.	D2o	☐	☐

d. The proposed action may result in light shining onto adjoining properties.	D2n	☐	☐
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	☐	☐
f. Other impacts: _____ _____		☐	☐

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	☐	☐
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	☐	☐
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	☐	☐
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	☐	☐
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	☐	☐
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	☐	☐
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	☐	☐
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	☐	☐
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	☐	☐
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	☐	☐
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	☐	☐
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	☐	☐
m. Other impacts: _____ _____			

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans.
(See Part 1. C.1, C.2. and C.3.)

☒ NO

☐ YES

If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	☐	☐
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	☐	☐
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	☐	☐
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	☐	☐
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	☐	☐
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	☐	☐
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	☐	☐
h. Other: _____ _____		☐	☐

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character.
(See Part 1. C.2, C.3, D.2, E.3)

☒ NO

☐ YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	☐	☐
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	☐	☐
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	☐	☐
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	☐	☐
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	☐	☐
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	☐	☐
g. Other impacts: _____ _____		☐	☐

PRINT FULL FORM

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

No significant adverse environmental impacts are anticipated from the annexation of the subject property into the Village. The following analyses supplements this determination:

Change in Use/Intensity of Use:

The annexation is intended to enable future residential development on the subject property under a more favorable zoning designation. Consistent with this goal, the Village will, subsequent to the annexation, determine the appropriate Zoning District that aligns with the Village's Comprehensive Plan and existing adjacent zoning. Any project proposing increased density or new development on the annexed parcel will require a separate and full review and approval under the Village's Development Code.

Municipal Infrastructure:

The subject property at 54 Willow Way is currently served by municipal water and sewer, and the annexation itself will cause no immediate increase in service demands. As part of the annexation agreement, the Village of Saranac Lake will officially acquire the existing water main beneath the dedicated roadway, Willow Way, for future public maintenance. However, the Village will not acquire the sewer main, which, along with the laterals connecting to the water main and the sewer main on Payeville Lane, will remain the sole responsibility of the current property owner, Pine View Village Apartments, LLC. Therefore, the annexation has a neutral environmental impact on water and sewer infrastructure because no new physical connections are required, and the property's demand on the system is maintained as a status quo condition. The dedicated road and water main simply integrate the parcel into the Village's public asset inventory for future maintenance.

Protective Services: The annexation is not anticipated to result in an increase in demand for protective services as these services are already provided and the action is merely a change in legal jurisdiction. **Fire Services:** The site is already served by Village municipal water for fire suppression. Village staff confirmed the hydrant flow and pressure were acceptable, and the agreement secures an easement to access the fire hydrant for flushing purposes. The annexation has a neutral impact by formalizing the Village's ownership and future maintenance of the existing water main. **Police Services:** The property, upon annexation, will be served by the Village of Saranac Lake Police Department. This transition is supported by the finding that the annexation may provide the property with superior police and fire protection.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☐ Type 1 ☒ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
The Saranac Lake Village Board _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Willow Way Annexation Local Law Adoption

Name of Lead Agency: Village of Saranac Lake Board of Trustees

Name of Responsible Officer in Lead Agency: James Williams

Title of Responsible Officer: Mayor

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

10.24.25

For Further Information:

Contact Person: Amanda Hopf

Address: 39 Main Street, Suite 9

Telephone Number: 5188914150

E-mail: clerk@saranacklakeny.gov

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

PRINT FULL FORM

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Adopt Annexation Local Law

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 152-2025

DATE SUBMITTED: 10-21-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to adopt Local Law # 3 2025, approving Pine View Village Apartments, LLC Annexation

MOVED BY: Brunette SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2025

**A LOCAL LAW APPROVING THE ANNEXATION OF PINE VIEW VILLAGE
APARTMENTS INTO THE VILLAGE OF SARANAC LAKE PURSUANT TO
GENERAL MUNICIPAL LAW § 714**

WHEREAS, a petition has been duly filed requesting the annexation of certain real property owned by Pine View Village Apartments, LLC into the Village of Saranac Lake, County of Essex, State of New York, pursuant to Article 17 of the N.Y. General Municipal Law; and

WHEREAS, the subject property is currently situated within the jurisdiction of the Town of North Elba and is proposed to be annexed into the Village of Saranac Lake; and

WHEREAS, the Town Board of North Elba and the Board of Trustees of the Village of Saranac Lake have reviewed the petition and have approved the proposed annexation to be in the public interest; and

WHEREAS, a joint hearing, was duly held pursuant to General Municipal Law § 705 on March 25, 2025, and no objection having been sustained, both municipal boards have determined and approved the annexation; and

WHEREAS, pursuant to General Municipal Law §711, the Town of North Elba and the Village of Saranac Lake agree to equitably apportion the taxes for the current fiscal year as of the date of this resolution

NOW, THEREFORE, BE IT RESOLVED that The Village Board of the Village of Saranac Lake hereby consents to and approves the annexation of the lands owned by Pine View Village Apartments, LLC into the corporate boundaries of the Village of Saranac Lake; and be it further

RESOLVED, that Local Law No. 3 of 2025, entitled “A Local Law Approving the Annexation of Pine View Village Apartments into the Village of Saranac Lake,” is hereby adopted in accordance with Municipal Home Rule Law §20 and General Municipal Law §714; and be it further

RESOLVED, that the Village of Saranac Lake agrees to coordinate with the Town of North Elba to equitably apportion taxes for the current fiscal year, and hereby authorizes the Village Treasurer to compute and remit any agreed-upon payments consistent with this resolution; and be it further

RESOLVED, that the annexed territory shall be subject to all Village laws, ordinances, and policies as of the effective date of the local law; and be it further

RESOLVED, that a copy of this resolution and the adopted Local Law shall take effect when filed with the New York Secretary of State.

VILLAGE OF SARANAC LAKE
LOCAL LAW NO. ____ OF 2025

“A Local Law Approving the Annexation of Pine View Village Apartments into the Village of Saranac Lake”

BE IT ENACTED by the Village Board of the Village of Saranac Lake as follows:

§1. Background, Purpose, and Findings

The Village of Saranac Lake, New York (the “Village”) received a Petition for Annexation pursuant to Article 17 of the N.Y. General Municipal Law with respect to certain real property with an address of 54 Willow Way, Tax Map Identification Number 32.3-4-6.000, being part of Lot 33 in the Town of North Elba and contiguous to both the Town of North Elba and the Village of Saranac Lake (the “Property”).

After holding a public hearing on March 25, 2025 with respect to the proposed annexation of the Property into the Village of Saranac Lake, the Village Board adopted, on June 9, 2025, a joint resolution with the Town of North Elba, which approved the annexation. The Joint Resolution was duly filed in the office of the Village Clerk.

On August 13, 2025, the Town of North Elba published a Notice of Public Referendum to be held on September 4, 2025 with respect to the proposed annexation of the Property. On September 4, 2025, the referendum was duly held at North Elba Town Hall, 2693 Main Street, Lake Placid, New York, and the proposition was approved by a vote of ____ to ____ in favor of annexation.

Based on the proceedings described above, and upon the filing of the certificate approving the vote in favor of annexation, §714 of the N.Y. General Municipal Law requires the Village and the Town to adopt a local law regarding the annexation of the territory. The Village Board finds that all predicate steps and procedures for the annexation have been completed.

§2. Authority

This Local Law is enacted by the Village Board of the Village of Saranac Lake pursuant to §714 of the N.Y. General Municipal Law, and its authority to adopt local laws under Article IX of the New York State Constitution, Article 17 of the General Municipal Law, and the Municipal Home Rule Law.

§3. Annexation

The territory depicted on the Map annexed hereto as Exhibit 1, and hereinabove described as the Property, shall be, and hereby is, annexed to the Village of Saranac, New York. The territory shown on the said Map and annexed shall be, and hereby is, excluded from the Town of North Elba, New York, effective _____, 2025. In accordance with §711 of the N.Y. General Municipal Law, the Village of Saranac Lake and the Town of North Elba agree to equitably apportion the taxes for the current fiscal year as of the date of adoption. The Maps shall be duly filed with the County of Essex, New York and the Department of State in accordance with §717 of the N.Y. General Municipal Law.

§4. Severability

If any clause, sentence, paragraph, section or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to said clause, sentence, paragraph, section or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such order or judgment shall be rendered.

§5. Repeal of Other Laws

All local laws in conflict with provisions of this local law are hereby superseded.

§6. Effective Date

This local law shall take effect immediately upon its filing with the Secretary of State as provided in §27 of the N.Y. Municipal Home Rule.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Designate Offices for Village Election Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 153 -2025

DATE SUBMITTED 10-21-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Resolution designating the offices as vacant for the Village Election on Wednesday, March 18, 2026

RECOMMENDED ACTION

MOVED BY: Brunette SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE CATILLAZ

yes

TRUSTEE SCOLLIN

yes

TRUSTEE SHAPIRO

yes

Resolution Designating Vacant Offices for March 18, 2026 Election

WHEREAS, the next Saranac Lake General Village Election for Offices will be held on March 18, 2026, and,

WHEREAS, the Saranac Lake Village Board of Trustees must designate by resolution and publish the Offices which are to be filled in such Election and terms thereof.

NOW, THEREFORE BE IT RESOLVED:

Section 1. That the Saranac Lake Village Board of Trustees designate the following offices as vacant at the Village Election to be held on March 18, 2026,

MAYOR	4 YEAR TERM
TRUSTEE	4 YEAR TERM
TRUSTEE	4 YEAR TERM

Section 2. The Village Clerk is hereby directed to publish this resolution in the Adirondack Daily Enterprise, the official Village Newspaper.

Section 3. This resolution shall take effect immediately.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Temporary Hire Account Clerk

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 154-2025

DATE SUBMITTED: 10-20-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: _____

AMOUNT
BUDGETED: _____

APPROPRIATION
REQUIRED: _____

SUMMARY STATEMENT:

Resolution authorizing the Village Manager to temporarily hire Account Clerk

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO TEMPORARILY HIRE BROOKE
SOFIELD AS ACCOUNT CLERK

WHEREAS, the Village of Saranac Lake employs a full-time Account Clerk who will be on extended leave from November 1, 2025 to February 1, 2026, and,

WHEREAS, the Village of Saranac Lake seeks to cover the Account Clerk position temporarily, and,

WHEREAS, the Village of Saranac Lake has received approval from Franklin County Civil Service to temporarily hire Brooke Sofield as account clerk.

THEREFORE, BE IT RESOLVED, the Village Manager is authorized to hire Brooke Sofield as Temporary Account Clerk.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: 2026 Fire Contracts

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 155-2025

DATE SUBMITTED: 10-20-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: _____

AMOUNT
BUDGETED: _____

APPROPRIATION
REQUIRED: _____

SUMMARY STATEMENT:

Authorize 2026 Fire Contracts

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

no

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

no

Fire Contract

Village of Saranac Lake

FISCAL YEAR 2025 ACTUALS	\$	769,375.60
Fire Vehicles Cash Reserve Contr.	\$	150,000.00
FY 2025 RESCUE ACTUALS	\$	(267,971.52)
NET ACTUALS - Contract Total	\$	651,404.08

MUNICIPALITY	SERVICE	FISCAL YEAR	CONTRACT TOTAL ALLOCATED	CONTRB (%)	PROPOSED CONTRACT	FIRE AREA ASSESSMENT	TAX RATE PER \$1,000 Assessed Value	TAX RATE PER \$1,000 Assessed Value (without Equalization)
Village of Saranac Lake	Fire	2027	\$651,404	28.165%	\$183,468.23	\$452,876,444	\$0.4051	\$0.4869
Town of Harrietstown	Fire	2026	\$651,404	57.867%	\$376,945.18	\$930,458,590	\$0.4051	\$0.5550
Town of North Elba	Fire	2026	\$651,404	9.409%	\$61,291.27	\$151,292,533	\$0.4051	\$0.4051
Town of St. Armand	Fire	2026	\$651,404	4.559%	\$29,699.40	\$73,310,548	\$0.4051	\$0.4051
TOTAL			\$651,404	100.00%	\$651,404.08	\$1,607,938,115		

MUNICIPALITY	2026 (Previous Contract) (Town 2025) CONTRACT	2027 (Town 2026) CONTRACT	Difference (\$)	Difference (%)	TAX OLD	TAX NEW	TAX CHANGE PER \$1000 ASSESSED VALUE
Village of Saranac Lake	\$194,522.68	\$183,468.23	(\$11,054.45)	-5.68%	\$0.418	\$0.4051	(\$0.0129)
Town of Harrietstown	\$415,292.30	\$376,945.18	(\$38,347.12)	-9.23%	\$0.418	\$0.4051	(\$0.0129)
Town of North Elba	\$61,245.77	\$61,291.27	\$45.50	0.07%	\$0.418	\$0.4051	(\$0.0129)
Town of St. Armand	\$27,494.48	\$29,699.40	\$2,204.91	8.02%	\$0.418	\$0.4051	(\$0.0129)

FIRE CONTRACT AGREEMENT – 2026

AGREEMENT made this _____ day of _____, 2025 by and between the **VILLAGE OF SARANAC LAKE** (“VILLAGE”) and the **TOWN OF HARRIETSTOWN** (“TOWN”) for the district (“DISTRICT”) as described in attachment.

WHEREAS, the VILLAGE has provided the services of the Village of Saranac Lake Fire Department (“FIRE DEPARTMENT”) for fire protection services and rescue services pursuant to General Municipal Law Section 209-b and fire police protection pursuant to General Municipal Law Section 209-c to the TOWN; and

WHEREAS, the VILLAGE is willing to continue to provide said services of its FIRE DEPARTMENT to the TOWN; and

WHEREAS, the TOWN desires to continue to utilize such services; and

WHEREAS, the TOWN is fully familiar and aware of the equipment, facilities and personnel maintained by the FIRE DEPARTMENT; and

WHEREAS, following a public hearing to consider the proposed provisions of the Agreement duly called by said Town Board on _____, 2026 pursuant to the provisions of Section 184 of the Town Law of the State of New York, the Town Board, by resolution dated _____, 2026 duly authorized the TOWN to enter into an Agreement with the VILLAGE for the furnishing of fire protection and rescue services pursuant to General Municipal Law Section 209-b, and fire police protection pursuant to General Municipal Law Section 209-c, to said DISTRICT upon the terms and conditions as hereinafter set forth; and

WHEREAS, this Agreement has also been duly authorized by a resolution of the Board of Trustees of the VILLAGE dated _____ and the FIRE DEPARTMENT has duly approved the proposed provisions of this Agreement and expressed its willingness to consent to the terms of this Agreement by duly executing the annexed consent.

NOW THEREFORE, in consideration of the covenants and conditions hereinafter set forth, the parties agree as follows:

FIRST: The VILLAGE shall continue to make available and provide such FIRE DEPARTMENT services, as it has heretofore made available to the TOWN.

SECOND: The failure of the VILLAGE to provide the aforesaid services shall not be deemed a breach of this Agreement, if such failure is caused by acts of God, acts of the public enemy, acts of the Federal, State or County Government, or others acts and conditions of a similar nature. No person (other than the parties hereto) shall be deemed to be a beneficiary under this agreement, nor is this Agreement intended, in any manner, to create any rights or causes of action, on behalf of any person, against either of the parties.

THIRD: The TOWN will pay the VILLAGE a contract amount as follows:

Year	Harriestown Contract	Payment by March 1, 2026
2026	\$376,945.18	\$376,945.18

Payment is due before March 1, 2025. Failure to make timely payments shall relieve the FIRE DEPARTMENT and volunteers of any obligation to render fire protection, rescue services or fire police protection pursuant to the terms of this Agreement. The Town remains liable for its share of costs for the period of time it received services. If any Town decides not to sign their Fire Contract Agreement, then the contract amounts for the remaining Towns and the Village will increase proportionally and become due in the same fiscal year.

FOURTH: Since the VILLAGE presently carries and maintains insurance coverage indemnifying the VILLAGE and its FIRE DEPARTMENT for any loss or damage sustained to their fire apparatus or other equipment used in the performance of the services provided for herein, including answering or attending upon or returning from a call originating in the DISTRICT for fire protection, rescue services and fire police assistance, the TOWN shall not be required to maintain similar insurance providing such coverage. However, the TOWN agrees to indemnify the VILLAGE and its FIRE DEPARTMENT for any such loss or damage not covered by insurance.

FIFTH: Members of the FIRE DEPARTMENT or Volunteer Fire Company of the VILLAGE, while engaged in the performance of their duties in providing the services provided for by this Agreement, shall have the same rights, privileges and immunities as if performing the same in the Village of Saranac Lake, Essex and Franklin Counties, New York.

SIXTH: The monies required to be paid or expended by the TOWN under the terms of this Agreement shall be a charge upon the DISTRICT, to be levied and assessed upon the taxable property in the DISTRICT and collected with the TOWN taxes or as otherwise provided.

SEVENTH: This Agreement shall be effective for a one year period from January 1, 2026 to December 31, 2026, and it shall be enforced according to the terms and conditions as herein set forth. Under no circumstances, however, shall the term of this Agreement extend beyond December 31, 2026.

EIGHTH: Nothing herein shall restrict or limit the VILLAGE in the internal management of its FIRE DEPARTMENT or company, or limit it in the stationing, acquisition or disposal of its equipment. It is the intention of the VILLAGE, so far as practicable, to maintain its present personnel, apparatus and equipment.

NINTH: This Agreement is expressly conditioned on obtaining the approval of the FIRE DEPARTMENT in accordance with the provisions of Section 209-D of the General Municipal Law. The signed certification of the Fire Chief, attached as Exhibit A, shall be proof of such consent.

NOTARY PUBLIC

FOR: TOWN OF HARRIETSTOWN

DATE _____ BY: _____

[illegible]

On this _____ day of _____, 2025, before me, the subscriber, personally appeared _____, the _____ of the Town of Harrietstown, to me personally known, being by me duly sworn, did depose and say that he/she is the _____, the party described in and which executed the foregoing Agreement, and that he/she was authorized by a majority vote of the Town Board of the Town of Harrietstown to execute the foregoing instrument, and that he/she signed his/her name thereto by like order.

NOTARY PUBLIC

FOR: FIRE DEPARTMENT

[illegible]

I, MICHAEL KNAPP, residing at 1656 County Route 18, Saranac Lake, New York do certify as follows:

1. I am the Fire Chief of the Village of Saranac Lake.
2. In such capacity, I have charge of the Volunteer Fire Company of the Village of Saranac Lake.
3. That the Fire Department of the Village of Saranac Lake has consented to the annexed Agreement, after a receipt of a copy thereof.

Sworn to before me this _____ day of _____, 2025.

NOTARY PUBLIC

FIRE CONTRACT AGREEMENT – 2026

AGREEMENT made this _____ day of _____, 2025 by and between the **VILLAGE OF SARANAC LAKE** (“VILLAGE”) and the **TOWN OF NORTH ELBA** (“TOWN”) for the district (“DISTRICT”) as described in attachment.

WHEREAS, the VILLAGE has provided the services of the Village of Saranac Lake Fire Department (“FIRE DEPARTMENT”) for fire protection & rescue services pursuant to General Municipal Law Section 209-b and fire police protection pursuant to General Municipal Law Section 209-c to the TOWN; and

WHEREAS, the VILLAGE is willing to continue to provide said services of its FIRE DEPARTMENT to the TOWN; and

WHEREAS, the TOWN desires to continue to utilize such services; and

WHEREAS, the TOWN is fully familiar and aware of the equipment, facilities and personnel maintained by the FIRE DEPARTMENT; and

WHEREAS, following a public hearing to consider the proposed provisions of the Agreement duly called by said Town Board on _____, 2026 pursuant to the provisions of Section 184 of the Town Law of the State of New York, the Town Board, by resolution dated _____, 2026 duly authorized the TOWN to enter into an Agreement with the VILLAGE for the furnishing of fire protection and rescue services pursuant to General Municipal Law Section 209-b, and fire police protection pursuant to General Municipal Law Section 209-c, to said DISTRICT upon the terms and conditions as hereinafter set forth; and

WHEREAS, this Agreement has also been duly authorized by a resolution of the Board of Trustees of the VILLAGE dated _____ and the FIRE DEPARTMENT has duly approved the proposed provisions of this Agreement and expressed its willingness to consent to the terms of this Agreement by duly executing the annexed consent.

NOW THEREFORE, in consideration of the covenants and conditions hereinafter set forth, the parties agree as follows:

FIRST: The VILLAGE shall continue to make available and provide such FIRE DEPARTMENT services, as it has heretofore made available to the TOWN.

SECOND: The failure of the VILLAGE to provide the aforesaid services shall not be deemed a breach of this Agreement, if such failure is caused by acts of God, acts of the public enemy, acts of the Federal, State or County Government, or others acts and conditions of a similar nature. No person (other than the parties hereto) shall be deemed to be a beneficiary under this agreement, nor is this Agreement intended, in any manner, to create any rights or causes of action, on behalf of any person, against either of the parties.

THIRD: The TOWN will pay the VILLAGE a contract amount as follows:

Year	North Elba Contract	Payment by March 1, 2026
2026	\$61,219.27	\$61,219.27

Payment is due before March 1, 2025. Failure to make timely payments shall relieve the FIRE DEPARTMENT and volunteers of any obligation to render fire protection, rescue services or fire police protection pursuant to the terms of this Agreement. The Town remains liable for its share of costs for the period of time it received services. If any Town decides not to sign their Fire Contract Agreement, then the contract amounts for the remaining Towns and the Village will increase proportionally and become due in the same fiscal year.

FOURTH: Since the VILLAGE presently carries and maintains insurance coverage indemnifying the VILLAGE and its FIRE DEPARTMENT for any loss or damage sustained to their fire apparatus or other equipment used in the performance of the services provided for herein, including answering or attending upon or returning from a call originating in the DISTRICT for fire protection, rescue services and fire police assistance, the TOWN shall not be required to maintain similar insurance providing such coverage. However, the TOWN agrees to indemnify the VILLAGE and its FIRE DEPARTMENT for any such loss or damage not covered by insurance.

FIFTH: Members of the FIRE DEPARTMENT or Volunteer Fire Company of the VILLAGE, while engaged in the performance of their duties in providing the services provided for by this Agreement, shall have the same rights, privileges, and immunities as if performing the same in the Village of Saranac Lake, Essex and Franklin Counties, New York.

SIXTH: The monies required to be paid or expended by the TOWN under the terms of this Agreement shall be a charge upon the DISTRICT, to be levied and assessed upon the taxable property in the DISTRICT and collected with the TOWN taxes or as otherwise provided.

SEVENTH: This Agreement shall be effective for a one year period from January 1, 2026 to December 31, 2026, and it shall be enforced according to the terms and conditions as herein set forth. Under no circumstances, however, shall the term of this Agreement extend beyond December 31, 2026.

EIGHTH: Nothing herein shall restrict or limit the VILLAGE in the internal management of its FIRE DEPARTMENT or company, or limit it in the stationing, acquisition or disposal of its equipment. It is the intention of the VILLAGE, so far as practicable, to maintain its present personnel, apparatus and equipment.

NINTH: This Agreement is expressly conditioned on obtaining the approval of the FIRE DEPARTMENT in accordance with the provisions of Section 209-D of the General Municipal Law. The signed certification of the Fire Chief, attached as Exhibit A, shall be proof of such consent.

NOTARY PUBLIC

FOR: TOWN OF NORTH ELBA

DATE _____ BY: _____

STATE OF NEW YORK)
) ss.:
COUNTY OF ESSEX)

On this _____ day of _____, 2025, before me, the subscriber, personally appeared _____, the _____ of the Town of North Elba, to me personally known, being by me duly sworn, did depose and say that he/she is the _____, the party described in and which executed the foregoing Agreement, and that he/she was authorized by a majority vote of the Town Board of the Town of North Elba to execute the foregoing instrument, and that he/she signed his/her name thereto by like order.

NOTARY PUBLIC

FOR: FIRE DEPARTMENT

STATE OF NEW YORK)
) ss.:
COUNTY OF FRANKLIN)

I, MICHAEL KNAPP, residing at 1656 County Route 18, Saranac Lake, New York do certify as follows:

1. I am the Fire Chief of the Village of Saranac Lake.
2. In such capacity, I have charge of the Volunteer Fire Company of the Village of Saranac Lake.
3. That the Fire Department of the Village of Saranac Lake has consented to the annexed Agreement, after a receipt of a copy thereof.

Sworn to before me this _____ day of _____, 2025.

NOTARY PUBLIC

FIRE CONTRACT AGREEMENT – 2026

AGREEMENT made this _____ day of _____, 2025 by and between the **VILLAGE OF SARANAC LAKE** (“VILLAGE”) and the **TOWN OF ST. ARMAND** (“TOWN”) for the district (“DISTRICT”) as described in attachment.

WHEREAS, the VILLAGE has provided the services of the Village of Saranac Lake Fire Department (“FIRE DEPARTMENT”) for fire protection and rescue services pursuant to General Municipal Law Section 209-b and fire police protection pursuant to General Municipal Law Section 209-c to the TOWN; and

WHEREAS, the VILLAGE is willing to continue to provide said services of its FIRE DEPARTMENT to the TOWN; and

WHEREAS, the TOWN desires to continue to utilize such services; and

WHEREAS, the TOWN is fully familiar and aware of the equipment, facilities and personnel maintained by the FIRE DEPARTMENT; and

WHEREAS, following a public hearing to consider the proposed provisions of the Agreement duly called by said Town Board on _____, 2026 pursuant to the provisions of Section 184 of the Town Law of the State of New York, the Town Board, by resolution dated _____, 2026 duly authorized the TOWN to enter into an Agreement with the VILLAGE for the furnishing of fire protection and rescue services pursuant to General Municipal Law Section 209-b, and fire protection pursuant to General Municipal Law Section 209-c, to said DISTRICT upon the terms and conditions as hereinafter set forth; and

WHEREAS, this Agreement has also been duly authorized by a resolution of the Board of Trustees of the VILLAGE dated _____ and the FIRE DEPARTMENT has duly approved the proposed provisions of this Agreement and expressed its willingness to consent to the terms of this Agreement by duly executing the annexed consent.

NOW THEREFORE, in consideration of the covenants and conditions hereinafter set forth, the parties agree as follows:

FIRST: The VILLAGE shall continue to make available and provide such FIRE DEPARTMENT services, as it has heretofore made available to the TOWN.

SECOND: The failure of the VILLAGE to provide the aforesaid services shall not be deemed a breach of this Agreement, if such failure is caused by acts of God, acts of the public enemy, acts of the Federal, State or County Government, or others acts and conditions of a similar nature. No person (other than the parties hereto) shall be deemed to be a beneficiary under this agreement, nor is this Agreement intended, in any manner, to create any rights or causes of action, on behalf of any person, against either of the parties.

THIRD: The TOWN will pay the VILLAGE a contract amount as follows:

Year	St Armand Contract	Payment by March 1, 2026
2026	\$29,699.40	\$29,699.40

Payment is due before March 1, 2025. Failure to make timely payments shall relieve the FIRE DEPARTMENT and volunteers of any obligation to render fire protection, rescue services or fire police protection pursuant to the terms of this Agreement. The Town remains liable for its share of costs for the period of time it received services. If any Town decides not to sign their Fire Contract Agreement, then the contract amounts for the remaining Towns and the Village will increase proportionally and become due in the same fiscal year.

FOURTH: Since the VILLAGE presently carries and maintains insurance coverage indemnifying the VILLAGE and its FIRE DEPARTMENT for any loss or damage sustained to their fire apparatus or other equipment used in the performance of the services provided for herein, including answering or attending upon or returning from a call originating in the DISTRICT for fire protection rescue services and fire police assistance, the TOWN shall not be required to maintain similar insurance providing such coverage. However, the TOWN agrees to indemnify the VILLAGE and its FIRE DEPARTMENT for any such loss or damage not covered by insurance.

FIFTH: Members of the FIRE DEPARTMENT or Volunteer Fire Company of the VILLAGE, while engaged in the performance of their duties in providing the services provided for by this Agreement, shall have the same rights, privileges and immunities as if performing the same in the Village of Saranac Lake, Essex and Franklin Counties, New York.

SIXTH: The monies required to be paid or expended by the TOWN under the terms of this Agreement shall be a charge upon the DISTRICT, to be levied and assessed upon the taxable property in the DISTRICT and collected with the TOWN taxes or as otherwise provided.

SEVENTH: This Agreement shall be effective for a one-year period from January 1, 2026 to December 31, 2026, and it shall be enforced according to the terms and conditions as herein set forth. Under no circumstances, however, shall the term of this Agreement extend beyond December 31, 2026.

EIGHTH: Nothing herein shall restrict or limit the VILLAGE in the internal management of its FIRE DEPARTMENT or company, or limit it in the stationing, acquisition or disposal of its equipment. It is the intention of the VILLAGE, so far as practicable, to maintain its present personnel, apparatus and equipment.

NINTH: This Agreement is expressly conditioned on obtaining the approval of the FIRE DEPARTMENT in accordance with the provisions of Section 209-D of the General Municipal Law. The signed certification of the Fire Chief, attached as Exhibit A, shall be proof of such consent.

NOTARY PUBLIC

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Hire Laborer

Date: 10/27/2025

DEPT OF ORIGIN: Village Manager

Bill # 156-2025

DATE SUBMITTED: 10/20/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to authorize the Village Manager to hire Tara Gagne as Laborer

MOVED BY: Scollin SECONDED BY: Ryan

VOTE ON ROLL CALL: . .

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO HIRE TARA GAGNE AS
A LABORER WITHIN DPW

WHEREAS, the Village is committed to maintaining a full staff and,

WHEREAS, the Village of Saranac Lake is authorized to work through Franklin County Civil Service, and,

WHEREAS, the application of Tara Gagne has been approved by Franklin County Personnel and,

WHEREAS, this position is a member of the teamsters union and will begin with all the benefits of a starting union member.

THEREFORE, BE IT RESOLVED, the Village of Board of Trustees authorizes the Village Manager to hire Tara Gagne as Laborer within the Department of Public Works.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Overnight Travel and Training

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 157-2025

DATE SUBMITTED: 10-21-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize overnight travel and training for an employee to attend SUNY Morrisville 2B water license certification course

MOVED BY: Brunette SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

**RESOLUTION AUTHORIZING OVERNIGHT TRAVEL FOR VILLAGE EMPLOYEE TO
ATTEND SUNY MORRISVILLE FOR 2B WATER LICENSE CERTIFICATION COURSE**

WHERE AS, the Village of Saranac Lake encourages its employees to attend and participate in schooling, training, and correspondence courses that will increase their knowledge, skills and job performance,

NOW THEREFORE BE IT RESOLVE, Mike Berry is hereby approved to register and attend the 2B Water License Certification Course at SUNY Morrisville from November 17-November 21, 2025.

BE IT FURTHER RESOLVED, the total expense of \$1,375, that includes registration, lodging, and meals will be taken from 005-8130-0406 sewer fund budget, travel and training line item.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Contract Change Order & Amendments

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 158-2025

DATE SUBMITTED: 10-21-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to seek authorization of technical services change order and NYS DOS contract amendment for Baldwin Park revitalization project

MOVED BY: Brunette SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

RESOLUTION TO SEEK AUTHORIZATION OF TECHNICAL SERVICES CHANGE ORDER AND NYS DOS CONTRACT AMENDMENT FOR THE BALDWIN PARK REVITALIZATION PROJECT

WHEREAS, the New York State Department of State (DOS) previously awarded the Village of Saranac Lake a Environmental Protection Fund Local Waterfront Revitalization Program CFA grant for the Baldwin Park Revitalization project; and

WHEREAS, the budget for said grant details \$72,250 for contractual services to obtain permits and construction oversight, and \$1,095,405 for construction services of the Baldwin Park improvements; and

WHEREAS, the Adirondack Park Agency (APA) issued a letter on July 23, 2025, stating there was a need to obtain a shoreline variance for the proposed ADA-Accessible Kayak and Canoe Launch at the northwest corner of the ±2-acre Baldwin Park (tax parcel 32.263-1-1.000); and

WHEREAS, LaBella Consulting has issued a technical services change order for additional services to address the pursuit of an APA Shoreline Variance and address out of scope comments and additional survey work in the amount of \$19,700; and

WHEREAS, LaBella Consulting does not guarantee success in obtaining APA or NYSDEC permits; and

WHEREAS, the Village of Saranac Lake would need to amend the DOS Baldwin Park Revitalization contract to move funds from the category of “construction services” to “contractual services” to fund the additional cost of the LaBella change order ; and

WHEREAS, the construction services budget, currently at \$1,095,405 would be reduced by \$19,700, for a revised budget of \$1,075,705.

NOW, THEREFORE, BE IT RESOLVED that the Village of Saranac Lake Board of Trustees authorizes the Village Manager to sign and submit the LaBella Consulting Technical Services Change Order to address the Adirondack Park Agency (APA) letter of July 23, 2025, and the requested additional survey work and other comments.

FURTHERMORE, BE IT RESOLVED that the Community Development Director is authorized to submit a NYS DOS Baldwin Park Revitalization contract amendment, moving \$19,700 in funds from “construction services” to “contractual services”.



September 23, 2025
October 8, 2025

Ms. Katrina Glynn, Director Community Development
Village of Saranac Lake
39 Market Street, Suite 9
Saranac Lake, NY 12983

**Re: Technical Services Change Order Version 2– Baldwin Park Additional Services
APA Shoreline Variance and Out of Scope Comments
Baldwin Park, Route 86, Lake Flower Avenue
Village of Saranac Lake, Essex County, NY
LaBella Proposal No. 321BD**

Dear Ms. Glynn:

LaBella Associates, D.P.C. is pleased to provide the following Technical Services Change Order to the Village of Saranac Lake ("Client") to address the Adirondack Park Agency (APA) letter of July 23, 2025, stating there was a need to obtain a shoreline variance for the proposed ADA-Accessible Kayak and Canoe Launch ("proposed ADA Launch") at the northwest corner of the ±2-acre Baldwin Park (tax parcel 32.263-1-1.000) ("Site"), located on the western shores of Lake Flower, in the Village of Saranac Lake, NY. In addition, the APA letter requested additional survey work and other comments. This level of APA review was not contemplated in the October 21, 2024 proposal for this project, where only the potential but unlikely need for an Article 24 wetland permit was included. LaBella has the following Understandings and proposes the following Scope of Work for the Project.

Statement of Understandings

1. In past conversations with the Village, LaBella has consistently advised that adding amenities in waters or wetlands (i.e., boardwalks, docks) complicates permitting, increases costs, and reduces the certainty of obtaining the necessary project authorizations.
2. On October 21, 2024, LaBella prepared a Change Order for a second round of jurisdictional inquiries by the APA, US Army Corps of Engineers (USACE), and the NYS Department of Environmental Conservation (NYSDEC), which included a scope for potential permitting by the three agencies. Item 3 in the Statement of Findings noted that it was not "*clear at his time whether the project would be regulated by the APA, as the APA would need to confirm that the area spanned is uplands and that the near shore are of Lake Flower did not constitute wetlands. However, the square footage of impact should be much lower than the prior boardwalk proposal over wetlands.*" The scope immediately below stated "There is the possibility that this work will require a permit from the APA for impacts to wetland habitats," and excluded APA compensatory wetland mitigation. Given the uncertainty of the Scope, Task 12, Jurisdictional Inquiries, Task 13, Agency meetings and Task 14, Regulatory Permitting Services (if needed) were all Time and Materials tasks, with the stated possibility of exceedances.
3. Subsequent to the Change Order, during a field review by LaBella, necessary to place the new proposed ADA Launch on the plans, a stump was found in the water within the location of the proposed ADA Launch. (LaBella notes that the site survey was completed by others and did not identify the stump.)



4. In July of 2025, LaBella made a jurisdictional inquiry to the APA, NYSDEC and USACE for a revised design that removed the boardwalks from the wetlands, changed the design around the pavilion, and added the Village-requested proposed ADA Launch, and which necessitated the removal of the previously unknown stump from the water in the area of the proposed ADA Launch.
5. By letter dated July 23, 2025, the APA indicated that: 1) if the proposed ADA Launch is more than 8 feet wide or has raised elements more than 48 inches high, it will need an APA shoreline variance since it will not meet the maximum allowed dock width (8 feet) or height (less than 48 inches) in the shoreline area; 2) an assessment/delineation of in-water deepwater marsh vegetation is needed to determine whether the proposed ADA Launch triggers an APA wetland permit. (This assessment/delineation was undertaken by Ezra Schwartzberg, PhD, in September 2025, who found aquatic bed vegetation in permanently flooded waters generally less than 8 feet deep at the proposed ADA Launch area); 3) the application should identify whether the stump removal occurs in the deepwater marsh and how that removal would occur; 4) plans are needed to illustrate the location and dimensions of existing seasonal docks in the south-east part of the site near the monument; 4) the project should evaluate the presence of wetlands at the location of the existing docks and consider whether it would be feasible to locate the proposed ADA Launch in the location of the existing docks; and 5) the Applicant must provide the design standards for the proposed bioswale including a demonstration that the lowest elevation does not intercept the groundwater table.
6. Based on prior conversations with the APA, the October 21, 2024 Change Order scope was written with the mindset that the APA would be pleased that the boardwalks were removed from the Site and that the inclusion of an ADA-accessible kayak launch would be viewed positively even if a stump needed to be removed. The Change Order certainly did not include preparing an APA Shoreline Variance for the proposed ADA Launch. LaBella reviewed the APA's "Variance Process Summary for Applicants" at [VarianceProcessSummaryForApplicants.pdf](#). This is a strenuous review. The October 21, 2024 Change Order scope also did not anticipate that the APA would comment on the need to survey the existing docks, the need to include removing a single stump in the APA freshwater wetland permit nor the APA's request to include relocating the proposed ADA Launch to the existing dock location within an alternatives analysis.
7. An email dated July 2, 2025 from Dustin Dorr of the USACE stated that the work could proceed under Nationwide Permit for seasonal docks with no further review. The July 15, 2025 email from Eban Ploff of NYSDEC stated that the project may need an Excavation and Fill in Navigable Waters permit and/or Dock permit. They asked for additional information regarding stump removal, plan and profile for the dock and anchor pad and the depiction of mean high water level and top of bank elevation on the plans.
8. LaBella first met with Katrina Glynn and then on Monday September 15, 2025 with representatives of the Village to discuss the regulatory agency comments and possible outcomes on the project. LaBella noted the possibility that: 1) the APA could deny the shoreline variance request and wetland permit for the proposed ADA Launch; 2) the APA could make the Village of Saranac Lake remove the existing currently unauthorized seasonal docks at the Site; and/or 3) that the APA review could delay the project so that it is not constructed next year. The APA's Variance Process Summary was circulated to the Village for review and consideration. Again, it is recommended that the Village of Saranac carefully consider the list of APA variance questions provided below under Phase 1401.

During the September 15, 2025 meeting, Ezra Schwartzberg, PhD of Adirondack Resources offered to undertake an assessment/delineation of aquatic vegetation within a 40-foot by 20-foot area in the area of the proposed ADA Launch; this work has been completed. Based on this work, the kayak launch is at least partially, if not wholly located within an aquatic bed.



9. Katrina Glynn circulated informational material on Monday September 22, 2025 to the Village, and by email of that same date, responded to LaBella that the Village had decided to move forward with the APA variance and wetland permitting process for the launch and stump removal in its current location, and requested a change order for this additional effort.

Scope of Work

Phase 1401 - Address APA Comments in JPA:

LaBella will undertake the following previously out-of-scope actions to address APA comments:

- A. LaBella will survey the existing docks, including dimensions and location and place those docks on a supplemental existing conditions plan survey sheet.
- B. LaBella will survey and add Mean High Water Level (MHWL)/Ordinary High Water Mark (OHWM) elevation (1,528.5 feet), and Top of Bank elevation (1,530 feet) to the existing conditions plans.
- C. LaBella will utilize the Ezra Schwartzberg, PhD review of 40-foot by 20-foot proposed dock site for the “Deepwater Marsh Assessment.” The location evaluated will be marked on the supplemental existing conditions plan, with a 20-foot wide box extending waterward from the shoreline and that box further divided into Zone A (0 to 20 feet from shore) and Zone B (20-40 feet from shore). Zone A will be identified as containing young Quillwort (*Isoetes* sp.) at 100% coverage. Zone B will be identified as containing water celery (*Vallisneria americana*) at 50-75% cover; hairgrass (*Eleocharis* sp.) and common stonewort (*Nitella* spp) each at 5% cover, American white waterlily (*Nymphaea odorata*) at 5% to 25% cover; Robin’s pondweed (*Potamogeton robbinsii*) at 1% cover, and an unidentified pondweed (*Potamogeton* sp.) 1% cover. The JPA narrative will reiterate the Ezra Schwartzberg findings and JPA exhibits will include the Schwartzberg email of September 19, 2025, and associated photographs.
- D. The stump is currently shown on the Site Removal Plans in approximately 3 feet of water. LaBella will add details for the removal of the stump on the Site Removal and Preparation Plans including a turbidity curtain shown extending around the area of the stump to the shoreline. The narrative will include discussion of how the stump will be removed, by chaining the stump to a bulldozer and pulling it out of the water. LaBella will add the turbidity curtain detail on a Site Detail sheet.
- E. To address APA comments, LaBella will provide a detail of the proposed ADA Launch components including dimensions and locations of the concrete block, gangway, dock, launch and railings.
- F. LaBella will include removal of the stump within the Article 24 permit application.
- G. LaBella will prepare an APA Shoreline Variance for the ADA accessible dock (wider than 8 feet/not higher than 48 inches from deck) for inclusion within the JPA. LaBella will confirm with the APA that the variance will only be for dock width. Per the APA’s “Variance Process Summary for Applicants,” the scope of services will include:
 - A JPA narrative for the variance including a discussion of APA-suggested alternative (i.e., locating the proposed ADA-Launch to the existing dock location), and potential impacts. With substantial input from the Village, the JPA narrative will address the following questions from the APA Variance Process Summary for Applicants:
 - Potential adverse consequences to the applicant from denial of the variance;
 - Whether the application requests the minimum variance necessary;
 - Whether granting the variance will create a substantial detriment to adjoining or nearby landowners;
 - Whether the need for a variance can be avoided;
 - How the need for the variance arose;
 - Whether granting the variance will adversely affect water quality or natural, scenic, or open space resources; and
 - Whether the inclusion of conditions in a variance order would limit or minimize any adverse impacts.

It is likely that the APA will request additional information, explanations or discussions after the JPA submittal. These requests will be handled under Phase 1402, Negotiations, Variance Hearing and APA Board Action.



- H. LaBella will develop a list to landowners within 500 feet of the property.
- I. LaBella will use results from prior LaBella's Geotechnical Studies to identify the groundwater table to document whether the lowest depth of the bioswale intersects with groundwater. This will address APA's unanticipated comments about depth from the bioswale to groundwater.

While not explicitly scoped in the October 21, 2024 Change Order, the following two scope items were included in that previous change order and are detailed here.

- LaBella will show the proposed ADA Launch on the plan view and as a section view detail, illustrating the bathymetry below the proposed dock. This will also include the location of the concrete pad, which will be relocated landward of the Top of Bank elevation.
- LaBella will prepare an Article 24 wetland permit application to the APA as part of the JPA. The JPA will discuss installation of the proposed ADA Launch within the aquatic bed habitat. This will include completing the APA Supplemental Wetland Information Form and providing narrative responses as needed including Section 3, Project Description. This scope will include a discussion of common weighing standards for wetland activities (see per 6 NYCRR 663.5(e)), including the public interest benefits of an ADA-accessible launch given the lack of such launches in the Saranac Lake region, the limited wetland impacts, and the ubiquitous nature of the aquatic bed vegetation around the entirety of the Lake Flower limnetic zone.

Phase 1402, APA Negotiations, Variance Hearing and Board Action (Time and Materials)

After submittal of the JPA, the APA will likely have questions and request clarification around the shoreline variance and wetland permit submittal. LaBella will address those questions under this Phase on a Time and Materials basis.

The APA may request a Site Visit of approximately one hour, along with travel time and mileage to and from Glens Falls.

The variance request will require a public hearing, which will be one of two types.

- If the staff intends to recommend approval of the variance and has no further questions, under §576.6 of APA regulations, a “mini hearing” is conducted solely to receive public comment. If a new significant issue is raised during public comment, an additional public hearing must be held to address that comment.
- Otherwise, if the staff has questions or it is not certain that a variance will be issued, the second type of hearing is under §576.5 of Agency Regulations and is conducted either by Agency Staff not involved in the project or by an Administrative Law Judge. At such a hearing, the Applicant or consultant makes a public presentation on the variance. Agency staff ask questions, and the applicant may ask agency staff for comments on the project. At the end of the hearing, the public may make comment, and the Applicant has the discretion to respond or not. LaBella will attend these hearings on behalf of the Village and will make the necessary presentations and responses for the project.

LaBella will attend the public hearing(s) and, as needed, make public presentations and address questions under this Phase on a Time and Materials basis.

The Agency Board will make a decision on the variance at a scheduled monthly board meeting, which will occur within 45 days of the close of the variance hearing, unless a longer period of time is agreed to between the Agency and the Applicant to address comments. The Agency will prepare a written record and the Applicant has an opportunity to respond to or comment upon that record. The vote of the Agency Board occurs after a Committee Meeting, and then the Agency Board meeting. LaBella will attend the board



meetings on behalf of the Applicant and respond to any decision making documents as requested by the client. This work shall be completed under this Phase on a Time and Materials basis.

Exclusions

The Scope excludes: USFWS or NYSDEC Natural Heritage screening or correspondence regarding protected species (including the USFWS information for Planning and Consultation (IPaC) process), Rare, Threatened and Endangered (RTE) Species Habitat Assessments or Presence/Absence Surveys, Permitting associated with RTE species; Stormwater Pollution Prevention Plans and inspections; Edinger Communities Survey and Report; Invasive Species Survey and Report;

- It is assumed wetland mitigation is not required. Mitigation design is not included in this Scope of Work.
- This proposal does not guarantee success in obtaining APA or NYSDEC permits.

Fees

LaBella proposes the following fees to complete the Scope of Work outlined herein.

Proposed Budget, by Phase.

Phase	Lump Sum Cost (USD)	Time and Materials Cost (no Limit)
Phase 1401 – Address APA Variance and Out of Scope Comments in JPA	\$8,700	
Phase 1402 – APA Variance Negotiations, Variance Hearings and Board Action		\$11,000

We appreciate the opportunity to submit this proposal and look forward to working with you.

If you agree with the revisions to our original contract, dated October 15, 2021, please sign below. This will serve as our authorization to proceed with the work outlined herein.

Client Authorization Signature

Date

Printed Name

LaBella Associates

Brit G. Basinger, RLA
Senior Landscape Architect/Team Leader

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Fair Housing Policy

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 159-2025

DATE SUBMITTED: 10-21-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to adopt fair housing policy

MOVED BY: Scollin SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

RESOLUTION TO ADOPT FAIR HOUSING POLICY

WHEREAS, the Village of Saranac Lake is applying for a grant from the Community Development Block Grant (CDBG) Program funded by the U.S. Department of Housing and Urban Development, and administered in New York State by the Office of Community Renewal; and

WHEREAS, the CDBG grant regulations require that recipients affirmatively further fair housing in their communities; and

WHEREAS, the furtherance of fair housing is implemented by a Fair Housing Officer, who is assigned to oversee that fair housing regulations are followed and act as a primary point of contact for all fair housing related issues; and

WHEREAS, the Community Development Director has been appointed to the position of Fair Housing Officer for the Village of Saranac Lake; and

WHEREAS, the Fair Housing Officer will enforce the Federal Fair Housing Act and the expanded protections in New York State provided under the New York Human Rights Law and the Landlord-Tenant Law, to ensure that all applicable services, activities and programs provided by the Village of Saranac Lake will be made accessible to everyone, including individuals regardless of race, color, religion, sex, handicap, familial status, national origin, marital status, sexual orientation, age, creed, military status, gender identity or expression, lawful occupation, lawful source of income, partnership status, and citizenship status; and

WHEREAS, it is hereby declared illegal for any persons to be discriminated against in employment, housing or publicly funded programs because of race, color, religion, sex, handicap, familial status, national origin, marital status, sexual orientation, age, creed, military status, gender identity or expression, lawful occupation, lawful source of income, partnership status, and citizenship status, which is outlined in the Fair Housing Policy for the Village of Saranac Lake.

NOW THEREFORE BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees does hereby adopt the Fair Housing Policy.

Village of Saranac Lake

FAIR HOUSING POLICY

The Village of Saranac Lake Fair Housing Policy complies with the letter and spirit of the Federal Fair Housing Act and the expanded protections in New York State provided under the New York Human Rights Law and the Landlord-Tenant Law, that prohibits housing discrimination against persons based upon race, color, religion, sex, handicap, familial status, national origin, marital status, sexual orientation, age, creed, military status, gender identity or expression, lawful occupation, lawful source of income, partnership status, and citizenship status. No otherwise qualified person will be denied housing or otherwise discouraged from obtaining housing within the Village because of his/her race, color, religion, sex, handicap, familial status, national origin, marital status, sexual orientation, age, creed, military status, gender identity or expression, lawful occupation, lawful source of income, partnership status, and citizenship status.

For more information, please contact the Village of Saranac Lake Fair Housing Officer:

Katrina Glynn

Community Development Director

39 Main Street, Suite 9

Saranac Lake, NY 12983

518-891-4150

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Pisgah Rates

Date: 10-14-2025

DEPT OF ORIGIN: Village Manager

Bill # 160-2025

DATE SUBMITTED: 10-20-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Adopt 2025-2026 Pisgah Rates

MOVED BY: Scollin SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

RESOLUTION TO APPROVE THE UPDATED PISGAH SKI PASS RATES

WHEREAS, upgrades to the infrastructure at Mount Pisgah have steadily increased the maintenance and administrative costs associated with the recreation center, and,

WHEREAS, the Village Manager and Ski Area Manager have worked together on establishing new Ski Pass rates for Mount Pisgah for the 2025-2026 season to offset the increasing costs at the Ski Area.

THEREFORE, BE IT RESOLVED, the Village Board of Trustees approves the updated Pisgah Ski Pass Rates.

2025-2026 Proposed Rates

Season Passes			Volunteer/Veterans/1st	
	Resident	Non-Resident	Resident	Non-Resident
Family Pass (2 Adult 2 Children under 18)	\$415.00	\$450.00	\$375.00	\$400.00
Adult	\$195.00	\$225.00	\$175.00	\$200.00
College Student	\$165.00	\$165.00	\$150.00	\$150.00
Student 4-18	\$140.00	\$165.00		
Under 4 / Over 65	\$30.00	\$60.00		
Day Passes				
Day Passes	\$35.00		\$30.00	
Under 4 / Over 65 Full Day	\$20.00		\$15.00	
1/2 Day Passes	\$20.00		\$15.00	
Under 4 / Over 65 (1/2 Day)	\$15.00		\$10.00	
Tubing (2 hours)	\$25.00		\$20.00	

* Resident = an individual whose primary residence is in the Saranac Lake Central School District or the Town of North Elba

*Eliminating Holiday Passes

*Combining Weekday/Weekend Full Day & 1/2 Day passes to only Full or Half Day passes

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Purchase Gauging Station Equipment

Date: 10-27-2025

DEPT OF ORIGIN: Village Manager

Bill # 161-2025

DATE SUBMITTED: 10-23-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize the purchase of Saranac River Stream Gauging Station Equipment

MOVED BY: Brunette SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

RESOLUTION TO PURCHASE SARANAC RIVER STREAM GAUGING STATION EQUIPMENT

WHEREAS, the Village of Saranac Lake is committed to the Boothe River Park project, and

WHEREAS, any funding that is necessary from the normal Village operating budget or grant funding applied to the Boothe River Park project must be approved by the Village Board of Trustees, and

WHEREAS, the Friends of Boothe River Park requests the Village to support the acquisition and installation of a stream gauging station in the vicinity of the proposed park; and

WHEREAS, the stream gauging station is to include a data logger, pole mount, solar pack with panel, regulator, battery and enclosure, mast and crossarm, networking hardware, temperature sensor, temperature cable, radiation shield, water quality sonde, calibration equipment, webcam, and stream level sensor, and

WHEREAS, the stream gauging station will measure stream flow, water level, temperature, conductivity, turbidity, and pH—parameters that together provide a comprehensive picture of water quality and ecosystem function, and

WHEREAS, establishing this monitoring system prior to construction of the proposed Boothe River Park will allow for the collection of baseline data, enabling the detection of changes during the construction period, and

WHEREAS, the stream gauging station will serve as a community resource, making robust environmental data accessible to researchers, educators, policymakers, and residents, and

WHEREAS, the Village will cover costs of up to \$30,000 to upfront the purchase of the stream gauging station equipment, and

WHEREAS, the Village will submit for DRI reimbursement to cover the costs of the stream gauging station equipment, and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees authorizes the purchase of the Saranac River stream gauging station equipment.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Hire Water/Sewer Helper

Date: 10/27/2025

DEPT OF ORIGIN: Village Manager

Bill # 162-2025

DATE SUBMITTED: 10/23/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to authorize the Village Manager to hire James Luciano as Water and Wastewater Helper

MOVED BY: Ryan SECONDED BY: Scollin

VOTE ON ROLL

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO HIRE JAMES LUCIANO
AS A WATER AND WASTEWATER MAINTENANC HELPER WITHIN DPW

WHEREAS, the Village is committed to maintaining a full staff and,

WHEREAS, the Village of Saranac Lake is authorized to work through Franklin County Civil Service, and,

WHEREAS, the application of James Luciano has been approved by Franklin County Personnel and,

WHEREAS, this position is a member of the teamsters union and will begin with all the benefits of a starting union member.

THEREFORE, BE IT RESOLVED, the Village of Board of Trustees authorizes the Village Manager to hire James Luciano as Water and Wastewater maintenance helper within the Department of Public Works.