

VILLAGE BOARD REGULAR MEETING

Monday, September 22, 2025

Regular Meeting began at 5:00 PM and ended at 7:05 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin absent; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$321,219.72 batch number 09222025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the minutes

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

SPECIAL GUEST: Mitch Dewein CHA Solutions on Geothermal opportunities for Saranac Lake

PUBLIC HEARING: Submission of CDBG for public facilities and improvements program applications for Saranac Lake Adult Center

Mayor Williams called for a motion to open the Public Hearing

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

Public Comment:

Susan Waters appreciation of board support and Adult Center Progress

Jeremy Evans read notice for Public Hearing

Mayor Williams called for a motion to close the Public Hearing

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

PUBLIC COMMENT:

Laura Jean Swanson Cannabis Tax Funding Programs

ITEMS FOR BOARD ACTION:

Bill 132-Deem Equipment Surplus

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

Bill 133-2025 Resolution establishing standard workday for elected and appointed officials as required by and reported by the NYS Retirement System

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

Bill 134-Resolution to appoint Cassandra Van Cott to the SLLDC

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

Bill 135-2025 Approve SDA contract amendment for Sewer Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

Bill 136-2025 Resolution directing the issuance of RFP for the Village Audit

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Motion to table: Williams Second: White

Roll Call to table: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

Bill 137-2025 Authorize the Village Manager to execute agreement with Pine View Village Apartments LLC and Road Dedication Release

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Brunette

Roll call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams no.

Bill 138-2025 Resolution authorizing the SEQR type II Determination for a New York State Smart Growth Grant for the Contractual Services for Construction drawings and bid documents for accessibility upgrades at Lake Colby Beach and William Wallace Park

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Brunette

Roll call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams no.

OLD BUSINESS: Emergency Services Facility Site Plan and Environmental Study Discussion, Public Safety Building Committee Discussion, and Baldwin Park Committee Discussion.

NEW BUSINESS:

PUBLIC COMMENT:

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin absent; White yes; Williams yes.

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable@saranacklakeny.gov
 Printed: 09/19/2025 - 12:56PM
 Batch: 00007.09.2025 - Vouchers 2025-09-22



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 3769 #16	RECREATION ENGINEERING & PLANNING PROFESSIONAL SERVICES FOR WHITEWA	7,280.00	09/22/2025	Check Sequence: 1 250-8662-0416-0000	11055643	ACH Enabled: False
	Check Total:	7,280.00				
Vendor: 3637 PAY APP 32	VMJR COMPANIES, LLC. PROJECT 4747: Change Order	12,000.00	09/22/2025	Check Sequence: 2 219-8130-0200-0000	11055636	ACH Enabled: False
	Check Total:	12,000.00				
Vendor: 3737 621601-12	WENDEL Project 621601- Design Phase 1	33,636.32	09/22/2025	Check Sequence: 3 228-3497-0416-0000	11055640	ACH Enabled: False
	Check Total:	33,636.32				
Vendor: 3381 12427	ADIRONDACK TECHS. LLC Recurring Monthly Services - September 2025	748.00	09/22/2025	Check Sequence: 4 001-1680-0400-0000	11055626	ACH Enabled: False
12427	Recurring Monthly Services - September 2025	726.00	09/22/2025	005-8110-0400-0000	11055626	
12427	Recurring Monthly Services - September 2025	726.00	09/22/2025	004-8310-0400-0000	11055626	
12492	Recurring Monthly Hosted Services	496.57	09/22/2025	005-8110-0400-0000	11055626	
12492	Recurring Monthly Hosted Services	496.57	09/22/2025	004-8310-0400-0000	11055626	
12492	Recurring Monthly Hosted Services	511.61	09/22/2025	001-1680-0400-0000	11055626	
	Check Total:	3,704.75				
Vendor: 240 2025	CALEB AKEY Swims Grant Bonus-Beach Hours	233.00	09/22/2025	Check Sequence: 5 001-7180-0400-0000	11055613	ACH Enabled: False
	Check Total:	233.00				
Vendor: 235	EMMA AKEY			Check Sequence: 6		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
2025	Swims Grant Bonus-Beach Hours	233.00	09/22/2025	001-7180-0400-0000	11055612	
	Check Total:	233.00				
Vendor: 3598	BEEBE, GABRIELLE			Check Sequence: 7		ACH Enabled: False
08/29, 09/01, 09/02	Travel Reimbursement - BAO Course	227.40	09/22/2025	001-3120-0406-0000	11055632	
	Check Total:	227.40				
Vendor: 3631	BST & CO, CPAS, LLP			Check Sequence: 8		ACH Enabled: False
399848	Accounting Services - Audit	2,550.00	09/22/2025	001-1325-0400-0000	11055634	
399848	Accounting Services - Audit	2,475.00	09/22/2025	004-8310-0400-0000	11055634	
399848	Accounting Services - Audit	2,475.00	09/22/2025	005-8110-0400-0000	11055634	
	Check Total:	7,500.00				
Vendor: 2556	CENTURY LINEN & UNIFORM			Check Sequence: 9		ACH Enabled: False
2214186	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	09/22/2025	005-1640-0400-0000	11055616	
2214186	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	09/22/2025	001-1640-0400-0000	11055616	
2214186	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	09/22/2025	004-1640-0400-0000	11055616	
2218699	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	09/22/2025	001-1640-0400-0000	11055616	
2218699	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	09/22/2025	004-1640-0400-0000	11055616	
2218699	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	09/22/2025	005-1640-0400-0000	11055616	
	Check Total:	150.26				
Vendor: 5149	CLEAN WATERS, INC.			Check Sequence: 10		ACH Enabled: False
14604	Annual Polymer (used for dewater/settling of slu	7,358.25	09/22/2025	005-8130-0401-0000	11055653	
	Check Total:	7,358.25				
Vendor: 1998	COAKLEY HOME & HARDWARE			Check Sequence: 11		ACH Enabled: False
619517	Blanket PO - August 2025	8.99	09/22/2025	001-7110-0401-0000	11055605	
619529	Blanket PO - August 2025	55.78	09/22/2025	001-7110-0401-0000	11055605	
619576	Blanket PO - August 2025	62.95	09/22/2025	004-8340-0401-0000	11055605	
619592	Blanket PO - August 2025	72.87	09/22/2025	001-5110-0408-0000	11055605	
619623	Blanket PO - August 2025	188.93	09/22/2025	004-8340-0401-0000	11055605	
619630	Blanket PO - August 2025	274.71	09/22/2025	001-7110-0401-0000	11055605	
619631	Blanket PO - August 2025	71.92	09/22/2025	001-5110-0401-0000	11055605	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
619692	Blanket PO - August 2025	79.14	09/22/2025	001-5110-0401-0000	11055605	
619705	Blanket PO - August 2025	26.07	09/22/2025	001-7110-0401-0000	11055605	
619737	Blanket PO - August 2025	24.28	09/22/2025	001-7110-0401-0000	11055605	
619752	Blanket PO - August 2025	50.35	09/22/2025	001-5110-0401-0000	11055605	
619759	Blanket PO - August 2025	17.99	09/22/2025	001-7110-0401-0000	11055605	
619795	Blanket PO - August 2025	162.45	09/22/2025	004-8320-0410-0000	11055605	
619887	Blanket PO - August 2025	27.32	09/22/2025	001-7110-0401-0000	11055605	
619913	Blanket PO - August 2025	18.87	09/22/2025	001-7110-0401-0000	11055605	
619928	Blanket PO - August 2025	31.64	09/22/2025	005-8120-0401-0000	11055605	
619942	Blanket PO - August 2025	50.36	09/22/2025	001-7260-0407-0000	11055605	
619966	Blanket PO - August 2025	35.08	09/22/2025	005-8130-0407-0000	11055605	
619980	Blanket PO - August 2025	8.96	09/22/2025	004-8320-0407-0000	11055605	
620074	Blanket PO - August 2025	33.73	09/22/2025	001-7110-0401-0000	11055605	
620141	Blanket PO - August 2025	106.99	09/22/2025	005-8120-0401-0000	11055605	
620152	Blanket PO - August 2025	79.16	09/22/2025	001-7260-0401-0000	11055605	
620156	Blanket PO - August 2025	62.93	09/22/2025	005-8120-0401-0000	11055605	
620167	Blanket PO - August 2025	377.58	09/22/2025	005-8120-0401-0000	11055605	
620213	Blanket PO - August 2025	20.69	09/22/2025	001-7110-0401-0000	11055605	
620216	Blanket PO - August 2025	103.40	09/22/2025	005-8130-0401-0000	11055605	
620233	Blanket PO - August 2025	134.95	09/22/2025	001-7260-0401-0000	11055605	
Check Total:		2,188.09				
Vendor: 373	Julia Coffman			Check Sequence: 12		ACH Enabled: False
08212025	Travel reimbursement- Car Seat Check Event	67.20	09/22/2025	001-3120-0406-0000	11055638	
Check Total:		67.20				
Vendor: 3687	COLUMN SOFTWARE PBC			Check Sequence: 13		ACH Enabled: False
2DAA3AE4-0137	CDBG Hearing Notices	21.87	09/22/2025	001-8620-0400-0000	11055637	
2DAA3AE4-0139	CDBG Hearing Notices	57.82	09/22/2025	001-8620-0400-0000	11055637	
Check Total:		79.69				
Vendor: 1149	COMPASS PRINTING PLUS			Check Sequence: 14		ACH Enabled: False
65287	#10 Envelopes, Time Cards	171.36	09/22/2025	001-1610-0401-0000	11055590	
65287	#10 Envelopes, Time Cards	166.32	09/22/2025	005-8110-0401-0000	11055590	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
65287	#10 Envelopes, Time Cards	166.32	09/22/2025	004-8310-0401-0000	11055590	
	Check Total:	504.00				
Vendor: 3443	CORE & MAIN LP			Check Sequence: 15		ACH Enabled: False
X641261	Box Risers, Valves, Lids	2,550.00	09/22/2025	005-8120-0200-0000	11055628	
X641261	Box Risers, Valves, Lids	3,757.50	09/22/2025	004-8340-0401-0000	11055628	
	Check Total:	6,307.50				
Vendor: 2189	CORELOGIC CENTRALIZED REFUNDS			Check Sequence: 16		ACH Enabled: False
588	Refund for Village taxes (already paid) 43 Keene	1,140.76	09/22/2025	001-0000-1001-0010	11055609	
	Check Total:	1,140.76				
Vendor: 2464	LUKE CROMP			Check Sequence: 17		ACH Enabled: False
08/29, 09/01-09/02	Travel reimbursement-BTO Training	283.20	09/22/2025	001-3120-0406-0000	11055614	
	Check Total:	283.20				
Vendor: 4937	CRYSTAL ROCK LLC			Check Sequence: 18		ACH Enabled: False
17711568 090925	Potable Drinking Water Service	104.42	09/22/2025	005-8130-0400-0000	11055650	
	Check Total:	104.42				
Vendor: 259	Elle Dawson			Check Sequence: 19		ACH Enabled: False
2025	Swims Grant Bonus-Beach Hours	233.00	09/22/2025	001-7180-0400-0000	11055617	
	Check Total:	233.00				
Vendor: 5175	DESORCIE EMERGENCY PRODUCTS, LLC			Check Sequence: 20		ACH Enabled: False
20638	Pumps Service	1,650.00	09/22/2025	001-3410-0400-0000	11055654	
20639	Pumps Service	851.00	09/22/2025	001-3410-0400-0000	11055654	
20640	Pumps Service	1,010.00	09/22/2025	001-3410-0400-0000	11055654	
	Check Total:	3,511.00				
Vendor: 260	Sarah Dixon			Check Sequence: 21		ACH Enabled: False
2025	Swims Grant Bonus-Beach Hours	233.00	09/22/2025	001-7180-0400-0000	11055618	
	Check Total:	233.00				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 303	GRACE DUFFY			Check Sequence: 22		ACH Enabled: False
2025	Swims Grant Bonus-Beach Hours	233.00	09/22/2025	001-7180-0400-0000	11055621	
	Check Total:	233.00				
Vendor: 3632	EDMUNDS GOVTECH			Check Sequence: 23		ACH Enabled: False
25-IN6671	IPS Maintenance 08/01-07/31	781.00	09/22/2025	001-3620-0400-0000	11055635	
25-IN6671	IPS Maintenance 08/01-07/31	780.99	09/22/2025	001-8010-0400-0000	11055635	
	Check Total:	1,561.99				
Vendor: 3551	ENDYNE INC.			Check Sequence: 24		ACH Enabled: False
547823	Raw & Purification Water Testing at WTP	50.00	09/22/2025	004-8330-0400-0000	11055631	
548035	SPDES Required Testing at WWTP (Lab Testing	860.00	09/22/2025	005-8130-0400-0000	11055631	
548036	SPDES Required Testing at WWTP (Lab Testing	125.00	09/22/2025	005-8130-0400-0000	11055631	
548106	SPDES Required Testing at WWTP (Lab Testing	125.00	09/22/2025	005-8130-0400-0000	11055631	
548221	SPDES Required Testing at WWTP (Lab Testing	45.00	09/22/2025	005-8130-0400-0000	11055631	
548406	Raw & Purification Water Testing at WTP	50.00	09/22/2025	004-8330-0400-0000	11055631	
	Check Total:	1,255.00				
Vendor: 4085	EXCELLUS BLUECROSS BLUESHIELD			Check Sequence: 25		ACH Enabled: False
000044749061	Retiree Traditional Health Insurance - October 21	896.42	09/22/2025	001-3120-0860-0000	11055647	
000044749061	Retiree Traditional Health Insurance - October 21	412.12	09/22/2025	004-9060-0800-0000	11055647	
000044749061	Retiree Traditional Health Insurance - October 21	424.62	09/22/2025	001-9060-0800-0000	11055647	
000044749061	Retiree Traditional Health Insurance - October 21	412.12	09/22/2025	005-9060-0800-0000	11055647	
	Check Total:	2,145.28				
Vendor: 3159	EXCELLUS HEALTH PLAN			Check Sequence: 26		ACH Enabled: False
000044751989	Retiree Prescription Plan - October 2025	322.33	09/22/2025	005-9060-0800-0000	11055622	
000044751989	Retiree Prescription Plan - October 2025	429.78	09/22/2025	001-9060-0800-0000	11055622	
000044751989	Retiree Prescription Plan - October 2025	322.33	09/22/2025	004-9060-0800-0000	11055622	
000044751989	Retiree Prescription Plan - October 2025	1,089.48	09/22/2025	001-3120-0860-0000	11055622	
	Check Total:	2,163.92				
Vendor: 5003	EXCELLUS HEALTH PLAN - GROUP			Check Sequence: 27		ACH Enabled: False
000044749260	PD Health Insurance - October 2025	4,705.55	09/22/2025	001-3120-0860-0000	11055652	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	4,705.55				
Vendor: 1665	FBI NATIONAL ACADEMY ASSOCIATES			Check Sequence: 28		ACH Enabled: False
09/23-09/25	CORTTTP-Albany NY - Chief Darin Perrotte	250.00	09/22/2025	001-3120-0406-0000	11055600	
	Check Total:	250.00				
Vendor: 3746	FIRST NATIONAL BANK OF OMAHA			Check Sequence: 29		ACH Enabled: False
7965	Credit Card purchases through 09/12	31.66	09/22/2025	005-8110-0400-0000	11055641	
7965	Credit Card purchases through 09/12	3,541.44	09/22/2025	001-3120-0200-0000	11055641	
7965	Credit Card purchases through 09/12	15.36	09/22/2025	004-1640-0401-0000	11055641	
7965	Credit Card purchases through 09/12	15.82	09/22/2025	001-1640-0401-0000	11055641	
7965	Credit Card purchases through 09/12	15.36	09/22/2025	005-1640-0401-0000	11055641	
7965	Credit Card purchases through 09/12	35.00	09/22/2025	001-1230-0406-0000	11055641	
7965	Credit Card purchases through 09/12	31.66	09/22/2025	004-8310-0400-0000	11055641	
7965	Credit Card purchases through 09/12	35.00	09/22/2025	001-1325-0406-0000	11055641	
7965	Credit Card purchases through 09/12	32.62	09/22/2025	001-1610-0400-0000	11055641	
7965	Credit Card purchases through 09/12	19.00	09/22/2025	001-1230-0400-0000	11055641	
7965	Credit Card purchases through 09/12	5.75	09/22/2025	001-1680-0400-0000	11055641	
7965	Credit Card purchases through 09/12	175.00	09/22/2025	001-8620-0406-0000	11055641	
	Check Total:	3,953.67				
Vendor: 3758	AUBREY FOX			Check Sequence: 30		ACH Enabled: False
2025	Swims Grant Bonus-Beach Hours	233.00	09/22/2025	001-7180-0400-0000	11055642	
	Check Total:	233.00				
Vendor: 628	FR. COUNTY SOLID WASTE			Check Sequence: 31		ACH Enabled: False
20091252	DISPOSAL OF SLUDGE & GRIT SCREENING	81.00	09/22/2025	005-8130-0401-0000	11055655	
20091869	DISPOSAL OF SLUDGE & GRIT SCREENING	192.40	09/22/2025	005-8130-0401-0000	11055655	
40109936	BLANKET PO - TRASH DISPOSAL	53.50	09/22/2025	001-8160-0400-0000	11055655	
40111414	BLANKET PO - TRASH DISPOSAL	261.30	09/22/2025	001-8160-0400-0000	11055655	
40112185	BLANKET PO - TRASH DISPOSAL	178.00	09/22/2025	001-8160-0400-0000	11055655	
	Check Total:	766.20				
Vendor: 2160	GLEN CASTLE ENTERPRISES LLC			Check Sequence: 32		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
1909	FOG Digester 5B	1,061.60	09/22/2025	005-8120-0401-0000	11055608	
	Check Total:	1,061.60				
Vendor: 3270	INTEGRITY MGMT SOLUTIONS LLC			Check Sequence: 33		ACH Enabled: False
08272025	Exhibit A- Evidence Management Database 12 n	100.00	09/22/2025	001-3120-0400-0000	11055624	
	Check Total:	100.00				
Vendor: 878	INTERNATIONAL ASSOC. OF CHIEFS OF POLICE			Check Sequence: 34		ACH Enabled: False
IACP 2025	Annual Conference 2025 - Denver, CO- CHIEF	500.00	09/22/2025	001-3120-0406-0000	11055657	
	Check Total:	500.00				
Vendor: 1057	DAN KING			Check Sequence: 35		ACH Enabled: False
38028	Adk Mountain Range sculpture- Ward Plumador	2,000.00	09/22/2025	001-7110-0400-0000	11055588	
38028	Adk Mountain Range sculpture- Ward Plumador	3,333.33	09/22/2025	001-7110-0200-0000	11055588	
38028	Adk Mountain Range sculpture- Ward Plumador	966.67	09/22/2025	001-8620-0400-0000	11055588	
38028	Adk Mountain Range sculpture- Ward Plumador	1,700.00	09/22/2025	001-6410-0400-1115	11055588	
	Check Total:	8,000.00				
Vendor: 945	KOESTER ASSOCIATES, INC.			Check Sequence: 36		ACH Enabled: False
022684	Hosing, washers, shafts, bearings, etc.	7,200.93	09/22/2025	005-8130-0410-0000	11055659	
	Check Total:	7,200.93				
Vendor: 997	KONICA MINOLTA PREMIER FINANCE			Check Sequence: 37		ACH Enabled: False
47763871	Copier lease - PD & Village Offices	113.02	09/22/2025	001-3120-0400-0000	11055660	
47763871	Copier lease - PD & Village Offices	121.24	09/22/2025	004-8310-0400-0000	11055660	
47763871	Copier lease - PD & Village Offices	121.24	09/22/2025	005-8110-0400-0000	11055660	
47763871	Copier lease - PD & Village Offices	124.92	09/22/2025	001-1610-0400-0000	11055660	
	Check Total:	480.42				
Vendor: 3618	LIFETIME BENEFIT SOLUTIONS, INC.			Check Sequence: 38		ACH Enabled: False
A089847-IN	PD HRA/FSA Admin Fees - August 2025	198.00	09/22/2025	001-3120-0860-0000	11055633	
	Check Total:	198.00				
Vendor: 2208	MBF2, INC			Check Sequence: 39		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
OCTOBER	2025-26 Rent "Sears" Lot	1,940.41	09/22/2025	001-5650-0400-0000	11055610	
	Check Total:	1,940.41				
Vendor: 118	MOTOROLA SOLUTIONS INC			Check Sequence: 40		ACH Enabled: False
8282190647	PD Radios- APX 8500 mobile radios, control he	53,922.00	09/22/2025	001-3120-0200-0000	11055591	
	Check Total:	53,922.00				
Vendor: 4909	MX FUELS & PROPANE			Check Sequence: 41		ACH Enabled: False
F5128202	Remaining balance	12.29	09/22/2025	001-3410-0404-0000	11055649	
	Check Total:	12.29				
Vendor: 134	NATIONAL GRID			Check Sequence: 42		ACH Enabled: False
02115-52037	Electric Bills	30.96	09/22/2025	001-7110-0403-0000	11055592	
04237-40103	Electric Bills	25.52	09/22/2025	001-7140-0403-0000	11055592	
08917-01009	Electric Bills	22.56	09/22/2025	001-5142-0403-0000	11055592	
17651-41107	Electric Bills	168.17	09/22/2025	001-7180-0403-0000	11055592	
17851-41103	Electric Bills	26.82	09/22/2025	001-7180-0403-0000	11055592	
19451-41114	Electric Bills	120.60	09/22/2025	005-8120-0403-0000	11055592	
22387-73103	Electric Bills	101.80	09/22/2025	001-8989-0403-0000	11055592	
23199-57118	Electric Bills	181.72	09/22/2025	004-8320-0403-0000	11055592	
37630-63022	Electric Bills	23.36	09/22/2025	001-5182-0403-0000	11055592	
42515-08008	Electric Bills	799.71	09/22/2025	001-1620-0403-0000	11055592	
45849-14101	Electric Bills	31.08	09/22/2025	001-7110-0403-0000	11055592	
47449-14103	Electric Bills	47.40	09/22/2025	001-5650-0403-0000	11055592	
48563-40106	Electric Bills	467.52	09/22/2025	001-3410-0403-0000	11055592	
50163-40109	Electric Bills	846.74	09/22/2025	001-5132-0403-0000	11055592	
55249-14104	Electric Bills	28.66	09/22/2025	001-7110-0403-0000	11055592	
65913-76006	Electric Bills	56.27	09/22/2025	001-7181-0403-0000	11055592	
	Check Total:	2,978.89				
Vendor: 1651	NEW HORIZONS RUBBER STAMP CO.			Check Sequence: 43		ACH Enabled: False
MI8940	Registrar Seal	36.82	09/22/2025	001-4020-0401-0000	11055599	
	Check Total:	36.82				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 3730	NEW YORK STATE TEAMSTERS COUNCIL			Check Sequence: 44		ACH Enabled: False
10609/10610	Health Insurance Premium - October 2025	6,082.33	09/22/2025	001-9060-0800-0000	11055639	
10609/10610	Health Insurance Premium - October 2025	3,041.16	09/22/2025	004-9060-0800-0000	11055639	
10609/10610	Health Insurance Premium - October 2025	3,041.16	09/22/2025	005-9060-0800-0000	11055639	
10609/10610	Health Insurance Premium - October 2025	8,728.63	09/22/2025	001-3410-0860-0000	11055639	
	Check Total:	20,893.28				
Vendor: 1860	NORTH WOODS ENGINEERING			Check Sequence: 45		ACH Enabled: False
24065-03	Additional Svcs- Park Ave Sewer Extension (for	3,575.00	09/22/2025	005-1440-0400-0000	11055604	
	Check Total:	3,575.00				
Vendor: 159	Northern Power & Light			Check Sequence: 46		ACH Enabled: False
235700-22007	CDG Credit-Electric Bills	54.38	09/22/2025	001-7180-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	7,297.55	09/22/2025	005-8130-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	4,949.12	09/22/2025	004-8320-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	31.42	09/22/2025	001-7181-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	17.47	09/22/2025	001-5132-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	20.70	09/22/2025	001-5142-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	567.28	09/22/2025	005-8121-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	1,377.20	09/22/2025	001-1620-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	255.73	09/22/2025	005-8120-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	17.17	09/22/2025	001-5182-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	90.25	09/22/2025	001-7110-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	31.31	09/22/2025	001-5650-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	369.50	09/22/2025	001-7260-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	44.10	09/22/2025	001-3410-0403-0000	11055598	
235700-22007	CDG Credit-Electric Bills	48.08	09/22/2025	001-7140-0403-0000	11055598	
	Check Total:	15,171.26				
Vendor: 1683	PARTY PLUS EVENTS			Check Sequence: 47		ACH Enabled: False
1141/4	Harvest Fest Items: Bounce House, Cotton Cand	1,000.00	09/22/2025	001-7550-0400-0000	11055601	
1141/4	Harvest Fest Items: Bounce House, Cotton Cand	77.57	09/22/2025	001-8620-0400-0000	11055601	
	Check Total:	1,077.57				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 147	PITNEY BOWES INC			Check Sequence: 48		ACH Enabled: False
3321189407	Postage Machine Lease 07/11-10/10	70.37	09/22/2025	001-1610-0400-0000	11055593	
3321189407	Postage Machine Lease 07/11-10/10	68.30	09/22/2025	004-8310-0400-0000	11055593	
3321189407	Postage Machine Lease 07/11-10/10	68.30	09/22/2025	005-8110-0400-0000	11055593	
	Check Total:	206.97				
Vendor: 407	PLATTSBURGH SPRING, INC.			Check Sequence: 49		ACH Enabled: False
174746	2 1/2 Receiver cover, blocks, studs, nuts- 1997 T	219.50	09/22/2025	001-5110-0408-0000	11055646	
	Check Total:	219.50				
Vendor: 3792	POINT EMBLEMS			Check Sequence: 50		ACH Enabled: False
19192	SLPD Challenge Coins	920.00	09/22/2025	001-3120-0401-0000	11055645	
	Check Total:	920.00				
Vendor: 2024	QUILL CORPORATION			Check Sequence: 51		ACH Enabled: False
45578972	Office Supplies	21.99	09/22/2025	004-8310-0401-0000	11055606	
45578972	Office Supplies	21.99	09/22/2025	005-8110-0401-0000	11055606	
	Check Total:	43.98				
Vendor: 1476	RECON REMEDIATION & CONSTRUCTION OUTFITTERS LLC			Check Sequence: 52		ACH Enabled: False
VSL01-0825	WOODRUFF STREET	1,447.50	09/22/2025	004-8340-0400-0000	11055594	
VSL01-0825	WOODRUFF STREET	1,447.50	09/22/2025	005-8120-0400-0000	11055594	
	Check Total:	2,895.00				
Vendor: 3318	ROEMER, WALLENS, GOLD & MINEAUX LLP			Check Sequence: 53		ACH Enabled: False
SEPTEMBER	Labor Relations Lawyer Services 2025-26	684.75	09/22/2025	005-1420-0400-0000	11055625	
SEPTEMBER	Labor Relations Lawyer Services 2025-26	705.50	09/22/2025	001-1420-0400-0000	11055625	
SEPTEMBER	Labor Relations Lawyer Services 2025-26	684.75	09/22/2025	004-1420-0400-0000	11055625	
	Check Total:	2,075.00				
Vendor: 2323	ROOST/LP CHAMBER OF COMMERCE INC			Check Sequence: 54		ACH Enabled: False
11580	Annual Marketing Support 08/26-07/31	12,500.00	09/22/2025	001-6410-0400-0000	11055611	
	Check Total:	12,500.00				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 1066	SAFETY KLEEN SYSTEMS, INC.			Check Sequence: 55		ACH Enabled: False
97973259	YEARLY CONTRACT OF PARTS CLEANER :	111.13	09/22/2025	001-1640-0400-0000	11055589	
97973259	YEARLY CONTRACT OF PARTS CLEANER :	107.86	09/22/2025	005-1640-0400-0000	11055589	
97973259	YEARLY CONTRACT OF PARTS CLEANER :	107.86	09/22/2025	004-1640-0400-0000	11055589	
	Check Total:	326.85				
Vendor: 902	SARANAC LAKE CENTRAL SCHOOL DISTRICT			Check Sequence: 56		ACH Enabled: False
001826	2025 School Taxes	644.19	09/22/2025	005-1950-0400-0000	11055658	
001826	2025 School Taxes	644.19	09/22/2025	004-1950-0400-0000	11055658	
001827	2025 School Taxes	51.66	09/22/2025	004-1950-0400-0000	11055658	
001827	2025 School Taxes	51.65	09/22/2025	005-1950-0400-0000	11055658	
001828	2025 School Taxes	271.92	09/22/2025	004-1950-0400-0000	11055658	
001828	2025 School Taxes	271.92	09/22/2025	005-1950-0400-0000	11055658	
001829	2025 School Taxes	73.79	09/22/2025	005-1950-0400-0000	11055658	
001829	2025 School Taxes	73.79	09/22/2025	004-1950-0400-0000	11055658	
003834	2025 School Taxes	3,897.30	09/22/2025	001-1950-0400-0000	11055658	
003835	2025 School Taxes	1,905.77	09/22/2025	004-1950-0400-0000	11055658	
	Check Total:	7,886.18				
Vendor: 172	SHARE CORPORATION			Check Sequence: 57		ACH Enabled: False
315559	Polymer cleaner, washers, bolts	357.19	09/22/2025	005-8130-0401-0000	11055602	
	Check Total:	357.19				
Vendor: 1539	SLACK CHEMICAL CO, INC			Check Sequence: 58		ACH Enabled: False
219805	Annual Supply of Soda Ash for PH Alkalinity	-40.00	09/22/2025	004-8330-0401-0000	11055596	
492416	Annual Supply of Soda Ash for PH Alkalinity	1,307.40	09/22/2025	004-8330-0401-0000	11055596	
	Check Total:	1,267.40				
Vendor: 346	SPRINGBROOK HOLDING CO LLC			Check Sequence: 59		ACH Enabled: False
TM INV-009975	Cirrus Migration Prof Services - July 2025	195.07	09/22/2025	001-1680-0400-0000	11055629	
TM INV-009975	Cirrus Migration Prof Services - July 2025	189.34	09/22/2025	005-8110-0400-0000	11055629	
TM INV-009975	Cirrus Migration Prof Services - July 2025	189.34	09/22/2025	004-8310-0400-0000	11055629	
	Check Total:	573.75				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 3789	STANDARD LIFE INS COMP			Check Sequence: 60		ACH Enabled: False
161-754098	Retiree Dental Insurance - October 2025	101.75	09/22/2025	004-9070-0800-0000	11055644	
161-754098	Retiree Dental Insurance - October 2025	135.66	09/22/2025	001-9070-0800-0000	11055644	
161-754098	Retiree Dental Insurance - October 2025	101.75	09/22/2025	005-9070-0800-0000	11055644	
	Check Total:	339.16				
Vendor: 1572	SYMQUEST GROUP, INC.			Check Sequence: 61		ACH Enabled: False
2034268	Copier services 09/18-10/17 WWTP & CG	21.05	09/22/2025	001-1490-0400-0000	11055597	
2034268	Copier services 09/18-10/17 WWTP & CG	23.20	09/22/2025	004-8310-0400-0000	11055597	
2034268	Copier services 09/18-10/17 WWTP & CG	23.20	09/22/2025	005-8110-0400-0000	11055597	
	Check Total:	67.45				
Vendor: 4852	TAYLOR RENTAL CENTER			Check Sequence: 62		ACH Enabled: False
608353/1	Annual Lift Inspection- 40ft lift	562.00	09/22/2025	001-7550-0408-0000	11055648	
	Check Total:	562.00				
Vendor: 186	TOWN OF HARRIETSTOWN			Check Sequence: 63		ACH Enabled: False
OCTOBER	2025-26 Rent for Office Space @ 39 Main St.	1,206.66	09/22/2025	001-1610-0418-0000	11055603	
OCTOBER	2025-26 Rent for Office Space @ 39 Main St.	1,171.17	09/22/2025	004-8310-0418-0000	11055603	
OCTOBER	2025-26 Rent for Office Space @ 39 Main St.	1,171.17	09/22/2025	005-8110-0418-0000	11055603	
	Check Total:	3,549.00				
Vendor: 300009	UNITED AG & TURF NE			Check Sequence: 64		ACH Enabled: False
11310977	Crankcase filter, primary fuel filters - Large Load	411.40	09/22/2025	001-5110-0408-0000	11055620	
	Check Total:	411.40				
Vendor: 767	UPSTATE AUTO SERVICE			Check Sequence: 65		ACH Enabled: False
40770	Sensor, Windshield washer tank - PD 2021 Char	6.20	09/22/2025	001-3120-0408-0000	11055656	
	Check Total:	6.20				
Vendor: 273	UPSTONE MATERIALS INC			Check Sequence: 66		ACH Enabled: False
4265278	Asphalt for manholes	169.06	09/22/2025	005-8120-0401-0000	11055619	
4267455	Asphalt for manholes	82.16	09/22/2025	005-8120-0401-0000	11055619	
4269647	Asphalt for manholes	156.24	09/22/2025	005-8120-0401-0000	11055619	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
4273400	Asphalt for manholes	160.98	09/22/2025	005-8120-0401-0000	11055619	
	Check Total:	568.44				
Vendor: 1486	US ECOLOGY			Check Sequence: 67		ACH Enabled: False
1262945	WOODRUFF STREET	6,344.28	09/22/2025	004-8340-0400-0000	11055595	
1262945	WOODRUFF STREET PIPE, VALVES, FITTING	6,344.28	09/22/2025	005-8120-0400-0000	11055595	
	Check Total:	12,688.56				
Vendor: 4970	VAN BORTEL FORD, INC.			Check Sequence: 68		ACH Enabled: False
121859	2026 F350 4x4 Red, Quote #37241	16,492.95	09/22/2025	005-1640-0200-0000	11055651	
121859	2026 F350 4x4 Red, Quote #37241	16,492.95	09/22/2025	004-1640-0200-0000	11055651	
121859	2026 F350 4x4 Red, Quote #37241	16,992.73	09/22/2025	001-1640-0200-0000	11055651	
	Check Total:	49,978.63				
Vendor: 323	Verizon			Check Sequence: 69		ACH Enabled: False
616000075433	Monthly subscription-Dash Cams & GPS	229.60	09/22/2025	001-3120-0402-0000	11055623	
	Check Total:	229.60				
Vendor: 25	W.B. MASON CO., INC.			Check Sequence: 70		ACH Enabled: False
256730622	PD Office supplies- Copy paper, hanging file folders	109.66	09/22/2025	001-3120-0401-0000	11055615	
	Check Total:	109.66				
Vendor: 3442	WARRENSBURG LAUNDRY & DRY CLEANING, INC.			Check Sequence: 71		ACH Enabled: False
3135	PD Laundry Services - August 2025	104.26	09/22/2025	001-3120-0400-0000	11055627	
	Check Total:	104.26				
Vendor: 209	WHITE CAP LP			Check Sequence: 72		ACH Enabled: False
50033239908	Kurseal, Top void cap, Fiber expansion, etc.	1,922.62	09/22/2025	001-5410-0401-0000	11055607	
	Check Total:	1,922.62				
Vendor: 3533	TEAMSTERS LOCAL 687			Check Sequence: 73		ACH Enabled: False
687	Initiation fee - J Parent	20.00	09/22/2025	010-0000-0024-0000	11055630	
	Check Total:	20.00				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Total for Check Run:	321,219.72				
	Total of Number of Checks:	73				

Accounts Payable

Voucher Approval List

User: accounts payable@saranac.lakeny.gov
 Printed: 09/19/2025 - 12:56PM
 Batch: 00007.09.2025 - Vouchers 2025-09-22



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055626	12427	ADIRONDACK TECHS. LLC	Recurring Monthly Services - September 2025	004-8310-0400-0000	726.00
11055626	12427	ADIRONDACK TECHS. LLC	Recurring Monthly Services - September 2025	001-1680-0400-0000	748.00
11055626	12427	ADIRONDACK TECHS. LLC	Recurring Monthly Services - September 2025	005-8110-0400-0000	726.00
11055626	12492	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	005-8110-0400-0000	496.57
11055626	12492	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	001-1680-0400-0000	511.61
11055626	12492	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	004-8310-0400-0000	496.57
Warrant Total:					3,704.75
11055642	2025	AUBREY FOX	Swims Grant Bonus-Beach Hours	001-7180-0400-0000	233.00
Warrant Total:					233.00
11055632	08/29, 09/01, 09/02	BEEBE, GABRIELLE	Travel Reimbursement - BAO Course	001-3120-0406-0000	227.40
Warrant Total:					227.40
11055634	399848	BST & CO, CPAS, LLP	Accounting Services - Audit	001-1325-0400-0000	2,550.00
11055634	399848	BST & CO, CPAS, LLP	Accounting Services - Audit	005-8110-0400-0000	2,475.00
11055634	399848	BST & CO, CPAS, LLP	Accounting Services - Audit	004-8310-0400-0000	2,475.00
Warrant Total:					7,500.00
11055613	2025	CALEB AKEY	Swims Grant Bonus-Beach Hours	001-7180-0400-0000	233.00
Warrant Total:					233.00
11055616	2214186	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055616	2214186	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055616	2214186	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
11055616	2218699	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055616	2218699	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055616	2218699	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
Warrant Total:					150.26
11055653	14604	CLEAN WATERS, INC.	Annual Polymer (used for dewater/settling of sludge)	005-8130-0401-0000	7,358.25

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					7,358.25
11055605	619517	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	8.99
11055605	619529	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	55.78
11055605	619576	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	004-8340-0401-0000	62.95
11055605	619592	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-5110-0408-0000	72.87
11055605	619623	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	004-8340-0401-0000	188.93
11055605	619630	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	274.71
11055605	619631	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-5110-0401-0000	71.92
11055605	619692	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-5110-0401-0000	79.14
11055605	619705	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	26.07
11055605	619737	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	24.28
11055605	619752	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-5110-0401-0000	50.35
11055605	619759	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	17.99
11055605	619795	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	004-8320-0410-0000	162.45
11055605	619887	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	27.32
11055605	619913	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	18.87
11055605	619928	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	005-8120-0401-0000	31.64
11055605	619942	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7260-0407-0000	50.36
11055605	619966	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	005-8130-0407-0000	35.08
11055605	619980	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	004-8320-0407-0000	8.96
11055605	620074	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	33.73
11055605	620141	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	005-8120-0401-0000	106.99
11055605	620152	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7260-0401-0000	79.16
11055605	620156	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	005-8120-0401-0000	62.93
11055605	620167	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	005-8120-0401-0000	377.58
11055605	620213	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7110-0401-0000	20.69
11055605	620216	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	005-8130-0401-0000	103.40
11055605	620233	COAKLEY HOME & HARDWARE	Blanket PO - August 2025	001-7260-0401-0000	134.95
Warrant Total:					2,188.09
11055637	2DAA3AE4-0137	COLUMN SOFTWARE PBC	CDBG Hearing Notices	001-8620-0400-0000	21.87
11055637	2DAA3AE4-0139	COLUMN SOFTWARE PBC	CDBG Hearing Notices	001-8620-0400-0000	57.82
Warrant Total:					79.69
11055590	65287	COMPASS PRINTING PLUS	#10 Envelopes, Time Cards	004-8310-0401-0000	166.32
11055590	65287	COMPASS PRINTING PLUS	#10 Envelopes, Time Cards	001-1610-0401-0000	171.36
11055590	65287	COMPASS PRINTING PLUS	#10 Envelopes, Time Cards	005-8110-0401-0000	166.32

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					504.00
11055628	X641261	CORE & MAIN LP	Box Risers, Valves, Lids	005-8120-0200-0000	2,550.00
11055628	X641261	CORE & MAIN LP	Box Risers, Valves, Lids	004-8340-0401-0000	3,757.50
Warrant Total:					6,307.50
11055609	588	CORELOGIC CENTRALIZED REFUNDS	Refund for Village taxes (already paid) 43 Keene St	001-0000-1001-0010	1,140.76
Warrant Total:					1,140.76
11055650	17711568 090925	CRYSTAL ROCK LLC	Potable Drinking Water Service	005-8130-0400-0000	104.42
Warrant Total:					104.42
11055588	38028	DAN KING	Adk Mountain Range sculpture- Ward Plumadore	001-8620-0400-0000	966.67
11055588	38028	DAN KING	Adk Mountain Range sculpture- Ward Plumadore	001-7110-0200-0000	3,333.33
11055588	38028	DAN KING	Adk Mountain Range sculpture- Ward Plumadore	001-7110-0400-0000	2,000.00
11055588	38028	DAN KING	Adk Mountain Range sculpture- Ward Plumadore	001-6410-0400-1115	1,700.00
Warrant Total:					8,000.00
11055654	20638	DESORCIE EMERGENCY PRODUCTS, LLC	Pumps Service	001-3410-0400-0000	1,650.00
11055654	20639	DESORCIE EMERGENCY PRODUCTS, LLC	Pumps Service	001-3410-0400-0000	851.00
11055654	20640	DESORCIE EMERGENCY PRODUCTS, LLC	Pumps Service	001-3410-0400-0000	1,010.00
Warrant Total:					3,511.00
11055635	25-IN6671	EDMUNDS GOVTECH	IPS Maintenance 08/01-07/31	001-3620-0400-0000	781.00
11055635	25-IN6671	EDMUNDS GOVTECH	IPS Maintenance 08/01-07/31	001-8010-0400-0000	780.99
Warrant Total:					1,561.99
11055617	2025	Elle Dawson	Swims Grant Bonus-Beach Hours	001-7180-0400-0000	233.00
Warrant Total:					233.00
11055612	2025	EMMA AKEY	Swims Grant Bonus-Beach Hours	001-7180-0400-0000	233.00
Warrant Total:					233.00
11055631	547823	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
11055631	548035	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	860.00
11055631	548036	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	125.00
11055631	548106	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	125.00
11055631	548221	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	45.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055631	548406	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
Warrant Total:					1,255.00
11055647	000044749061	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - October 2025	005-9060-0800-0000	412.12
11055647	000044749061	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - October 2025	004-9060-0800-0000	412.12
11055647	000044749061	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - October 2025	001-9060-0800-0000	424.62
11055647	000044749061	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Insurance - October 2025	001-3120-0860-0000	896.42
Warrant Total:					2,145.28
11055622	000044751989	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2025	001-9060-0800-0000	429.78
11055622	000044751989	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2025	005-9060-0800-0000	322.33
11055622	000044751989	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2025	004-9060-0800-0000	322.33
11055622	000044751989	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2025	001-3120-0860-0000	1,089.48
Warrant Total:					2,163.92
11055652	000044749260	EXCELLUS HEALTH PLAN - GROUP	PD Health Insurance - October 2025	001-3120-0860-0000	4,705.55
Warrant Total:					4,705.55
11055600	09/23-09/25	FBI NATIONAL ACADEMY ASSOCIATES	CORTTTP-Albany NY - Chief Darin Perrotte	001-3120-0406-0000	250.00
Warrant Total:					250.00
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	005-1640-0401-0000	15.36
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-3120-0200-0000	3,541.44
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-1230-0406-0000	35.00
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-1640-0401-0000	15.82
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	005-8110-0400-0000	31.66
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-1680-0400-0000	5.75
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-1325-0406-0000	35.00
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	004-1640-0401-0000	15.36
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-1230-0400-0000	19.00
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	004-8310-0400-0000	31.66
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-8620-0406-0000	175.00
11055641	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12	001-1610-0400-0000	32.62
Warrant Total:					3,953.67
11055655	20091252	FR. COUNTY SOLID WASTE	DISPOSAL OF SLUDGE & GRIT SCREENING-WWTP	005-8130-0401-0000	81.00
11055655	20091869	FR. COUNTY SOLID WASTE	DISPOSAL OF SLUDGE & GRIT SCREENING-WWTP	005-8130-0401-0000	192.40
11055655	40109936	FR. COUNTY SOLID WASTE	BLANKET PO - TRASH DISPOSAL	001-8160-0400-0000	53.50

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055655	40111414	FR. COUNTY SOLID WASTE	BLANKET PO - TRASH DISPOSAL	001-8160-0400-0000	261.30
11055655	40112185	FR. COUNTY SOLID WASTE	BLANKET PO - TRASH DISPOSAL	001-8160-0400-0000	178.00
Warrant Total:					766.20
11055608	1909	GLEN CASTLE ENTERPRISES LLC	FOG Digester 5B	005-8120-0401-0000	1,061.60
Warrant Total:					1,061.60
11055621	2025	GRACE DUFFY	Swims Grant Bonus-Beach Hours	001-7180-0400-0000	233.00
Warrant Total:					233.00
11055624	08272025	INTEGRITY MGMT SOLUTIONS LLC	Exhibit A- Evidence Management Database 12 month License	001-3120-0400-0000	100.00
Warrant Total:					100.00
11055657	IACP 2025	INTERNATIONAL ASSOC. OF CHIEFS OF POLICE	Annual Conference 2025 - Denver, CO- CHIEF DARIN PERROTT	001-3120-0406-0000	500.00
Warrant Total:					500.00
11055638	08212025	Julia Coffman	Travel reimbursement- Car Seat Check Event	001-3120-0406-0000	67.20
Warrant Total:					67.20
11055659	022684	KOESTER ASSOCIATES, INC.	Hosing, washers, shafts, bearings, etc.	005-8130-0410-0000	7,200.93
Warrant Total:					7,200.93
11055660	47763871	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices	005-8110-0400-0000	121.24
11055660	47763871	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices	001-1610-0400-0000	124.92
11055660	47763871	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices	001-3120-0400-0000	113.02
11055660	47763871	KONICA MINOLTA PREMIER FINANCE	Copier lease - PD & Village Offices	004-8310-0400-0000	121.24
Warrant Total:					480.42
11055633	A089847-IN	LIFETIME BENEFIT SOLUTIONS, INC.	PD HRA/FSA Admin Fees - August 2025	001-3120-0860-0000	198.00
Warrant Total:					198.00
11055614	08/29, 09/01-09/02	LUKE CROMP	Travel reimbursement-BTO Training	001-3120-0406-0000	283.20
Warrant Total:					283.20
11055610	OCTOBER	MBF2, INC	2025-26 Rent "Sears" Lot	001-5650-0400-0000	1,940.41
Warrant Total:					1,940.41
11055591	8282190647	MOTOROLA SOLUTIONS INC	PD Radios- APX 8500 mobile radios, control heads, microphones, 3	001-3120-0200-0000	53,922.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					53,922.00
11055649	F5128202	MX FUELS & PROPANE	Remaining balance	001-3410-0404-0000	12.29
Warrant Total:					12.29
11055592	02115-52037	NATIONAL GRID	Electric Bills	001-7110-0403-0000	30.96
11055592	04237-40103	NATIONAL GRID	Electric Bills	001-7140-0403-0000	25.52
11055592	08917-01009	NATIONAL GRID	Electric Bills	001-5142-0403-0000	22.56
11055592	17651-41107	NATIONAL GRID	Electric Bills	001-7180-0403-0000	168.17
11055592	17851-41103	NATIONAL GRID	Electric Bills	001-7180-0403-0000	26.82
11055592	19451-41114	NATIONAL GRID	Electric Bills	005-8120-0403-0000	120.60
11055592	22387-73103	NATIONAL GRID	Electric Bills	001-8989-0403-0000	101.80
11055592	23199-57118	NATIONAL GRID	Electric Bills	004-8320-0403-0000	181.72
11055592	37630-63022	NATIONAL GRID	Electric Bills	001-5182-0403-0000	23.36
11055592	42515-08008	NATIONAL GRID	Electric Bills	001-1620-0403-0000	799.71
11055592	45849-14101	NATIONAL GRID	Electric Bills	001-7110-0403-0000	31.08
11055592	47449-14103	NATIONAL GRID	Electric Bills	001-5650-0403-0000	47.40
11055592	48563-40106	NATIONAL GRID	Electric Bills	001-3410-0403-0000	467.52
11055592	50163-40109	NATIONAL GRID	Electric Bills	001-5132-0403-0000	846.74
11055592	55249-14104	NATIONAL GRID	Electric Bills	001-7110-0403-0000	28.66
11055592	65913-76006	NATIONAL GRID	Electric Bills	001-7181-0403-0000	56.27
Warrant Total:					2,978.89
11055599	MI8940	NEW HORIZONS RUBBER STAMP CO.	Registrar Seal	001-4020-0401-0000	36.82
Warrant Total:					36.82
11055639	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2025	004-9060-0800-0000	3,041.16
11055639	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2025	001-9060-0800-0000	6,082.33
11055639	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2025	001-3410-0860-0000	8,728.63
11055639	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2025	005-9060-0800-0000	3,041.16
Warrant Total:					20,893.28
11055604	24065-03	NORTH WOODS ENGINEERING	Additional Svcs- Park Ave Sewer Extension (former AMA)	005-1440-0400-0000	3,575.00
Warrant Total:					3,575.00
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-1620-0403-0000	1,377.20
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	005-8120-0403-0000	255.73
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-7140-0403-0000	48.08

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	005-8121-0403-0000	567.28
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-7180-0403-0000	54.38
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-5650-0403-0000	31.31
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	004-8320-0403-0000	4,949.12
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-7181-0403-0000	31.42
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-5142-0403-0000	20.70
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-5182-0403-0000	17.17
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-7110-0403-0000	90.25
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-7260-0403-0000	369.50
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-3410-0403-0000	44.10
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	005-8130-0403-0000	7,297.55
11055598	235700-22007	Northern Power & Light	CDG Credit-Electric Bills	001-5132-0403-0000	17.47
Warrant Total:					15,171.26
11055601	1141/4	PARTY PLUS EVENTS	Harvest Fest Items: Bounce House, Cotton Candy Machine, Popcorr	001-8620-0400-0000	77.57
11055601	1141/4	PARTY PLUS EVENTS	Harvest Fest Items: Bounce House, Cotton Candy Machine, Popcorr	001-7550-0400-0000	1,000.00
Warrant Total:					1,077.57
11055593	3321189407	PITNEY BOWES INC	Postage Machine Lease 07/11-10/10	005-8110-0400-0000	68.30
11055593	3321189407	PITNEY BOWES INC	Postage Machine Lease 07/11-10/10	004-8310-0400-0000	68.30
11055593	3321189407	PITNEY BOWES INC	Postage Machine Lease 07/11-10/10	001-1610-0400-0000	70.37
Warrant Total:					206.97
11055646	174746	PLATTSBURGH SPRING, INC.	2 1/2 Receiver cover, blocks, studs, nuts- 1997 Trailer Tilt	001-5110-0408-0000	219.50
Warrant Total:					219.50
11055645	19192	POINT EMBLEMS	SLPD Challenge Coins	001-3120-0401-0000	920.00
Warrant Total:					920.00
11055606	45578972	QUILL CORPORATION	Office Supplies	004-8310-0401-0000	21.99
11055606	45578972	QUILL CORPORATION	Office Supplies	005-8110-0401-0000	21.99
Warrant Total:					43.98
11055594	VSL01-0825	RECON REMEDIATION & CONSTRUCTION OL	WOODRUFF STREET	004-8340-0400-0000	1,447.50
11055594	VSL01-0825	RECON REMEDIATION & CONSTRUCTION OL	WOODRUFF STREET	005-8120-0400-0000	1,447.50
Warrant Total:					2,895.00
11055643	#16	RECREATION ENGINEERING & PLANNING	PROFESSIONAL SERVICES FOR WHITEWATER PARK (DRI)	250-8662-0416-0000	7,280.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					7,280.00
11055625	SEPTEMBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Lawyer Services 2025-26	005-1420-0400-0000	684.75
11055625	SEPTEMBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Lawyer Services 2025-26	001-1420-0400-0000	705.50
11055625	SEPTEMBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Lawyer Services 2025-26	004-1420-0400-0000	684.75
Warrant Total:					2,075.00
11055611	11580	ROOST/LP CHAMBER OF COMMERCE INC	Annual Marketing Support 08/26-07/31	001-6410-0400-0000	12,500.00
Warrant Total:					12,500.00
11055589	97973259	SAFETY KLEEN SYSTEMS, INC.	YEARLY CONTRACT OF PARTS CLEANER SERVICE	004-1640-0400-0000	107.86
11055589	97973259	SAFETY KLEEN SYSTEMS, INC.	YEARLY CONTRACT OF PARTS CLEANER SERVICE	005-1640-0400-0000	107.86
11055589	97973259	SAFETY KLEEN SYSTEMS, INC.	YEARLY CONTRACT OF PARTS CLEANER SERVICE	001-1640-0400-0000	111.13
Warrant Total:					326.85
11055618	2025	Sarah Dixon	Swims Grant Bonus-Beach Hours	001-7180-0400-0000	233.00
Warrant Total:					233.00
11055658	001826	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	005-1950-0400-0000	644.19
11055658	001826	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	004-1950-0400-0000	644.19
11055658	001827	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	004-1950-0400-0000	51.66
11055658	001827	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	005-1950-0400-0000	51.65
11055658	001828	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	005-1950-0400-0000	271.92
11055658	001828	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	004-1950-0400-0000	271.92
11055658	001829	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	005-1950-0400-0000	73.79
11055658	001829	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	004-1950-0400-0000	73.79
11055658	003834	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	001-1950-0400-0000	3,897.30
11055658	003835	SARANAC LAKE CENTRAL SCHOOL DISTRIC	2025 School Taxes	004-1950-0400-0000	1,905.77
Warrant Total:					7,886.18
11055602	315559	SHARE CORPORATION	Polymer cleaner, washers, bolts	005-8130-0401-0000	357.19
Warrant Total:					357.19
11055596	219805	SLACK CHEMICAL CO, INC	Annual Supply of Soda Ash for PH Alkalinity	004-8330-0401-0000	-40.00
11055596	492416	SLACK CHEMICAL CO, INC	Annual Supply of Soda Ash for PH Alkalinity	004-8330-0401-0000	1,307.40
Warrant Total:					1,267.40
11055629	TM INV-009975	SPRINGBROOK HOLDING CO LLC	Cirrus Migration Prof Services - July 2025	004-8310-0400-0000	189.34

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055629	TM INV-009975	SPRINGBROOK HOLDING CO LLC	Cirrus Migration Prof Services - July 2025	001-1680-0400-0000	195.07
11055629	TM INV-009975	SPRINGBROOK HOLDING CO LLC	Cirrus Migration Prof Services - July 2025	005-8110-0400-0000	189.34
Warrant Total:					573.75
11055644	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - October 2025	001-9070-0800-0000	135.66
11055644	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - October 2025	004-9070-0800-0000	101.75
11055644	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - October 2025	005-9070-0800-0000	101.75
Warrant Total:					339.16
11055597	2034268	SYMQUEST GROUP, INC.	Copier services 09/18-10/17 WWTP & CG	005-8110-0400-0000	23.20
11055597	2034268	SYMQUEST GROUP, INC.	Copier services 09/18-10/17 WWTP & CG	004-8310-0400-0000	23.20
11055597	2034268	SYMQUEST GROUP, INC.	Copier services 09/18-10/17 WWTP & CG	001-1490-0400-0000	21.05
Warrant Total:					67.45
11055648	608353/1	TAYLOR RENTAL CENTER	Annual Lift Inspection- 40ft lift	001-7550-0408-0000	562.00
Warrant Total:					562.00
11055630	687	TEAMSTERS LOCAL 687	Initiation fee - J Parent	010-0000-0024-0000	20.00
Warrant Total:					20.00
11055603	OCTOBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	001-1610-0418-0000	1,206.66
11055603	OCTOBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	004-8310-0418-0000	1,171.17
11055603	OCTOBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	005-8110-0418-0000	1,171.17
Warrant Total:					3,549.00
11055620	11310977	UNITED AG & TURF NE	Crankcase filter, primary fuel filters - Large Loader	001-5110-0408-0000	411.40
Warrant Total:					411.40
11055656	40770	UPSTATE AUTO SERVICE	Sensor, Windshield washer tank - PD 2021 Charger	001-3120-0408-0000	6.20
Warrant Total:					6.20
11055619	4265278	UPSTONE MATERIALS INC	Asphalt for manholes	005-8120-0401-0000	169.06
11055619	4267455	UPSTONE MATERIALS INC	Asphalt for manholes	005-8120-0401-0000	82.16
11055619	4269647	UPSTONE MATERIALS INC	Asphalt for manholes	005-8120-0401-0000	156.24
11055619	4273400	UPSTONE MATERIALS INC	Asphalt for manholes	005-8120-0401-0000	160.98
Warrant Total:					568.44
11055595	1262945	US ECOLOGY	WOODRUFF STREET	004-8340-0400-0000	6,344.28

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055595	1262945	US ECOLOGY	WOODRUFF STREET PIPE, VALVES, FITTINGS, MANHOLES	005-8120-0400-0000	6,344.28
Warrant Total:					12,688.56
11055651	121859	VAN BORTEL FORD, INC.	2026 F350 4x4 Red, Quote #37241	004-1640-0200-0000	16,492.95
11055651	121859	VAN BORTEL FORD, INC.	2026 F350 4x4 Red, Quote #37241	005-1640-0200-0000	16,492.95
11055651	121859	VAN BORTEL FORD, INC.	2026 F350 4x4 Red, Quote #37241	001-1640-0200-0000	16,992.73
Warrant Total:					49,978.63
11055623	616000075433	Verizon	Monthly subscription-Dash Cams & GPS	001-3120-0402-0000	229.60
Warrant Total:					229.60
11055636	PAY APP 32	VMJR COMPANIES, LLC.	PROJECT 4747: Change Order	219-8130-0200-0000	12,000.00
Warrant Total:					12,000.00
11055615	256730622	W.B. MASON CO., INC.	PD Office supplies- Copy paper, hanging file folders, batteries	001-3120-0401-0000	109.66
Warrant Total:					109.66
11055627	3135	WARRENSBURG LAUNDRY & DRY CLEANING	PD Laundry Services - August 2025	001-3120-0400-0000	104.26
Warrant Total:					104.26
11055640	621601-12	WENDEL	Project 621601- Design Phase 1	228-3497-0416-0000	33,636.32
Warrant Total:					33,636.32
11055607	50033239908	WHITE CAP LP	Kurseal, Top void cap, Fiber expansion, etc.	001-5410-0401-0000	1,922.62
Warrant Total:					1,922.62
Report Total:					321,219.72

Accounts Payable

Voucher Approval Document



User: accountspayable@saranaclakeny.gov
Printed: 09/19/2025 - 12:56PM
Date Type:
Batch: 00007.09.2025 - Vouchers 2025-09-22
Voucher From & To:
Date From & To:
Batch: AP5 00007.09.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	151,431.62
004	WATER FUND	48,136.79
005	SEWER FUND	68,714.99
010	TRUST AND AGENCY FUND	20.00
219	UV DISINFECTION PROJECT	12,000.00
228	EMERGENCY SER. NEW BUILD BILL# 28-2022	33,636.32
250	DRI PROJECTS	7,280.00
Report Total:		321,219.72

VILLAGE BOARD REGULAR MEETING

Monday, September 8, 2025

Regular Meeting began at 5:00 PM and ended at 7:05 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$227,113.72 batch number 09082025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Scollin Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the minutes

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

PUBLIC COMMENT:

Nick Friedman thanked board -ADK Accessibility assessment report

Steve Erman on behalf of Margot Gold

Mark Wilson support of Margot Gold letter and support Bill 127

Elizabeth Kochar support of Bill 127 and due process

Tammara Van Ryn Bill 119 and 126 and support of Bill 127

Doug Haney Disappointment on Bill 126

Frank Schmidt importance of additional space for Emergency Services

Mary Thill support of Bill 129 and Bill 127

Jason Brill support of Margot Gold letter and Bill 127

Rosalee Fontana Bill 119

ITEMS FOR BOARD ACTION:

Bill 122-Resolution authorizing the overnight travel and training for the Code Enforcement Officer

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 123-2025 Resolution to appoint and reappoint member to the Public Safety Building Committee

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Motion to amend: White Second: Scollin (appoint Julie Harjung)

Roll Call to amend: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Motion to amend: White Second: Brunette (remove 33 Petrova)

Roll Call to amend: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Motion to amend: White Second: Brunette (add extra board member to committee)

Roll call to amend: Brunette yes; Ryan no; Scollin no; White yes. Williams no.

Motion to amend: White Second: _____ (remove Town Supervisors)

Roll call to amend: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Bill 124-Resolution authorizing the submission of application to the New York State CDBG Public Facilities and Improvements Program for the Saranac Lake Adult Center

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White no; Williams yes.

Bill 125-2025 Call for Public Hearing for New York State CDGB Public Facilities and Improvements Program application for the Saranac Lake Adult Center

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 119-2025 Resolution for safeguarding residents and financial resources

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Bill 126-2025 Resolution safeguarding residents and financial resources, and reaffirming existing policing policies

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Motion to amend #1: White Second: Scollin (include religion)

Roll call to amend: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Motion to amend #2: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #3: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #4: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #5: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Motion to amend #6: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #7: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.
Roll call on amended: Brunette yes; Ryan yes; Scollin yes; White no; Williams no.

Bill 127-2025 Resolution requiring a tax impact analysis for the Proposed Public Safety Building

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Scollin
Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 128-2025 Resolution to authorize transfer and amendment to the Community Enhancement Fund

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Ryan
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 129-2025 Resolution approving submission of smart growth grant application for Lake Colby Beach upgrades

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: Scollin
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 130-2025 Resolution to approve funding for Pisgah Trails updates contingent on Smart Growth Grant

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Brunette
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 131-2025 Resolution for amending emergency services committee resolution

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Brunette
Roll Call: Brunette yes; Ryan no; Scollin no; White yes; Williams no.

OLD BUSINESS: Public safety building update, resolution 116-Franklin County Occupancy Tax, update on progress to accessibility ramp at police station, and current community development projects and grants

NEW BUSINESS: Online availability of previous meeting recordings and minutes.

PUBLIC COMMENT:

Tammara Van Ryn Bill 119 vote
David Staziak recommendation for committee ex officio language
Doug Haney Bill 127 and amendments to Public Safety Building committee
Mark Wilson Special Meeting
Steve Erman Bill 119

EXECUTIVE SESSION: Proposed lease of real property

Chair Mayor Williams called for a motion to enter executive session

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to exit executive session

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Ryan Second: Williams

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

PUBLIC HEARING

Submission of CDBG for public facilities and improvements program application for the
Saranac Lake Adult Center

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Public Hearing- SMART GROWTH APPLICATION

Date: 09/08/2025

DEPT OF ORIGIN: Trustee Ryan

Bill # 125-2025

DATE SUBMITTED: 09/04/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUESTED: \$

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT:

Resolution calling for a public hearing on a NYS CDBG Public Facilities and Improvements Program Application for the Saranac Lake Adult Center Project

MOVED BY: Brunette SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE WHITE

yes

TRUSTEE BRUNETTE

yes

TRUSTEE SCOLLINS

yes

TRUSTEE RYAN

yes

RESOLUTION CALLING FOR A PUBLIC HEARING TO RECEIVE INPUT ON A NYS
CDBG PUBLIC FACILITIES AND IMPROVEMENTS PROGRAM APPLICATION FOR
THE SARANAC LAKE ADULT CENTER PROJECT

WHEREAS, the NYS CDBG Public Facilities and Improvements Program provides municipalities with financial assistance for the reconstruction and rehabilitation of public improvements or facilities; and

WHEREAS, the Village Board of Trustees approved the submission of the NYS CDBG Public facilities and Improvements Program application on September 8, 2025; and

WHEREAS, the NYS CDBG Program checklist requires a public hearing to collect input on the project; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees hereby sets a Public Hearing for Monday, September 22, 2025, at 5:00 PM in the Village Board Room, on the second floor, for the purpose of gathering public input on the Saranac Lake Adult Center NYS CDBG Public facilities and Improvements Project.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Equipment Surplus

Date: 9-22-2025

DEPT OF ORIGIN: Village Manager

Bill # 132 -2025

DATE SUBMITTED: 9-17-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to deem equipment surplus

MOVED BY: Brunette SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>absent</u>
TRUSTEE BRUNETTE	<u>yes</u>

RESOLUTION DECLARING EQUIPMENT SURPLUS AND AUTHORIZING SALE
OF SURPLUS EQUIPMENT

WHEREAS, the Village of Saranac Lake has determined the equipment listed below is no longer useful to the Village, and,

1. 8 ft Pickup Box complete with bumper, lights and receiver hitch takeoff of 2026 Ford F350 Truck

WHEREAS, the Village may deem equipment as surplus and dispose of it, if it no longer useful to the Village.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees deems the equipment on the list below as surplus and allows the sale to another municipality or the services of Auction International to sell the equipment.

BE IT FURTHER RESOLVED, the revenue from the sale of the surplus equipment will be transferred to the surplus equipment account.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: NYS Retirement System

Date: 9-22-2025

DEPT OF ORIGIN: Village Manager

Bill # 133 -2025

DATE SUBMITTED: 9-17-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution establishing standard workday for elected and appointed officials as required by and reported to the NYS Retirement System

MOVED BY: Ryan SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes

**RESOLUTION ESTABLISHING STANDARD WORKDAYS FOR ELECTED AND
APPOINTED OFFICIALS FOR RETIREMENT SYSTEM REPORTING**

WHEREAS, the New York State and Local Employees' Retirement System (NYSLRS) require the governing body of each participating employer to establish, by resolution, a standard workday for each elected and appointed official for the purpose of retirement reporting, pursuant to NYCRR 315.4, attached, and

WHEREAS, the standard workday is used by NYSLRS to calculate service credit for elected and appointed officials who are members of the retirement system, and

WHEREAS, officials must submit a Record of Activities (ROA) unless they are paid hourly, per diem, or have a set work schedule, and

WHEREAS, the Village of Saranac Lake is required to adopt and submit a resolution establishing standard workdays and reporting the number of days worked for such officials to the Office of the State Comptroller (OSC).

THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Saranac Lake hereby establishes the following as standard workdays for the listed elected and appointed officials and will report on the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the officials per the attached RS 24171-A.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be posted on the official website of the Village of Saranac Lake and/or the village bulletin board for at least 30 days, and that a certified copy shall be filed with the Office of the State Comptroller as required by law.



Regulation on Reporting for Elected or Appointed Officials

315.4 Additional reporting requirements for elected or appointed officials who work for a participating employer of the retirement system and are required to be reported to the retirement system.

(a) Record of work activities.

(1) Except as otherwise provided in this subdivision, any elected or appointed official who is not paid hourly or does not participate in an employer's time keeping system that consists of a daily record of actual time worked and time charged to accruals, shall record his or her work activities for a period of three consecutive months. The elected or appointed official should extend the period of his or her record of work activities by the amount of time utilized for vacations, illness, holidays or other reasons during the three-month period. The record of work activities must represent months that are not unusually slow or busy. If a position is seasonal in nature, the record of work activities should be kept for an extended period of up to 12 months to capture an accurate account of work activities. In recording the description of work activities, such elected or appointed official shall include the start and end time of each activity performed. The elected or appointed official may also include activities performed outside the normal working hours that require his or her attention to attend to official duties, including responding to an emergency, attending an employer sponsored event or meeting with or responding to members of the public on matters of official business. During a period that an elected or appointed official is required to be on-call, he or she may only record the time actually spent performing a work-related activity. The elected or appointed official may not include activities that would not be considered work-related such as attending electoral or campaign events, socializing after town board meetings or attending a candidates' forum. The elected or appointed official's initial three-month record of work activities shall be completed within 150 days of commencing a new or subsequent term of office, or upon joining the Retirement System, on or after August 12, 2009. The elected or appointed official must sign the record of work activities attesting to its accuracy and submit it to the secretary or clerk of the governing board within 30 days of completion. Each such record of work activities and any subsequent recertification shall be retained by the employer for a period of at least 30 years and full and complete copies thereof shall be provided to the State Comptroller upon his or her request. A record of work activities shall not be valid for more than eight years from the date it was initially maintained. If the hours worked have not substantially or materially increased or decreased during the eight year period, the elected or appointed official may certify to such in writing to the governing board in lieu of maintaining a new record of work activities. The elected or appointed official must submit this certification to the governing board within 180 days of taking a subsequent term of office. If the hours worked have substantially increased or decreased during the eight year period, the elected and appointed official must prepare, sign and submit a new record of activities.

(2) In the event the elected or appointed official or the employer determines the initial recording of work activities for a period of three consecutive months is not representative of the average number of hours worked by the elected or appointed official, he or she must record work activities during the same calendar year for an alternative period of three consecutive months which is representative of the average number of hours worked by such official. Such record of work activities shall be signed by such elected or appointed official and submitted to the secretary or clerk of the governing board within 30 days of the completion of the record. The failure of an elected or appointed official to record, sign and submit a record of work activities within the required time frame shall result in the suspension of service crediting and retirement system membership benefits. The suspension of service crediting will remain in effect until such time as the elected or appointed official completes a record of work activities that complies with the requirements of this regulation and submits it to the secretary or clerk of the governing board. The record of work activities must be submitted to the secretary or clerk prior to the elected or appointed official ending service in that title.

(b) Completion of the standard work day and reporting resolution.

In addition to the reporting requirements set forth in section 315.3 of this Part, and for the sole purpose of reporting days worked to the retirement system, the governing board of a participating employer of an elected or appointed official shall establish, by resolution, a standard work day for each elective or appointive office or position using the standard work day and reporting resolution form provided by the retirement system or a form or format approved by the retirement system. Such standard work day and reporting resolution shall indicate:

- (1) the title of the position;
- (2) the first and last name of the elected or appointed official holding the position;
- (3) the last four digits of the social security number of each elected or appointed official;
- (4) the registration number of each elected or appointed official;
- (5) the number of hours prescribed as a standard work day equal to no fewer than six hours nor more than eight hours for each such elective or appointed office or position;
- (6) the full month, day and year of the commencement and expiration of the term for each such office or position.

For each elected or appointed official who is not paid hourly or does not participate in an employer's time keeping system that consists of a daily record of actual time worked and time charged to accruals and who has submitted a record of work activities pursuant to paragraph (a)(1) of this section, the employer shall indicate the average number of days worked per month in the resolution. In the event that the official has not recorded and submitted to the secretary or clerk of the governing board his or her record of work activities for a period of three consecutive months the employer shall so indicate in the resolution. The governing board shall determine whether activities listed on the record of work activities are official duties of the position. Activities that do not consist of official duties as described in paragraph (a)(1) of this section are to be excluded from the calculation of the average number of days worked per month to be listed on the standard workday and reporting resolution. Such standard work day and reporting resolution shall be adopted at the first regular meeting held after a record of work activities has been submitted. In the event an elected or appointed official submits a new record of work activities pursuant to paragraph (a)(ii) of this section, the governing board must pass an additional resolution for that individual amending the average number of days worked per month based on such record of work activities.

(c) Standard work day and reporting resolution: filing and posting requirements.

The standard work day and reporting resolution required by subdivision (b) of this section shall be prominently posted on the employer's website for a minimum of 30 days or, in the event the employer does not maintain a website available to the public, such standard work day and reporting resolution shall be posted on the official sign-board or at the main entrance to the office of the clerk for the municipality or similar office of the employer. After the 30-day posting period, the standard work day and reporting resolution shall be made available either through the website or upon request. The elected or appointed official's social security number (last four digits) and registration number must be omitted from the copy of the standard work day and reporting resolution that is publicly posted. A certified copy of the standard work day and reporting resolution and an affidavit of posting shall be filed by the secretary or clerk of the governing board with the Office of the State Comptroller within 15 days after the public posting period has ended. The failure of the governing board to adopt such standard work day and reporting resolution shall result in the suspension of service crediting and retirement system membership benefits for the elected or appointed official until such time as the standard work day and reporting resolution is adopted, posted and filed with the comptroller. In the event the governing board submits an additional standard work day and reporting resolution amending the average number of days worked per month for an elected or an appointed official pursuant to subdivision (b) of this section, such additional standard work day and reporting resolution shall be subject to the posting and filing requirements set forth in this subdivision.

(d) Reporting days worked on the monthly (quarterly/semi-annual/annual) report

Once a standard work day and reporting resolution is passed, the average number of days worked per month listed on the standard work day and reporting resolution must be provided to the individual(s) responsible for reporting days worked to the retirement system on the employer's behalf. These individual(s) must ensure that the days worked reported on the standard work day and reporting resolution are accurately converted to correspond with the official's payroll frequency and recorded on the report submitted to the retirement system. In the event that the report submitted to the retirement system does not reflect the average days worked per month documented on a standard work day and reporting resolution, then retroactive adjustments must be submitted for the period covered by the corresponding record of work activities. A record of work activities submitted by an elected or appointed official, pursuant to this section, should be used as the basis for his or her days worked reported for prior terms served in the same title, if no record of work activities was submitted for the prior terms.

*New York Codes, Rules and Regulations (NYCRR) Section 315.4 current through August 15, 2015

Received Date

**Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials**

Employer Location Code

4 0 0 1 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the Village of Saranac Lake / 40012 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Kelly Brunette		R10309360	Trustee	4/1/2022 - 3/31/2026		N/A	<input checked="" type="checkbox"/>	Semi-Annually	<input type="checkbox"/>
Sean Ryan		R13084645	Trustee	4/1/2024 - 3/31/2028		18.25	<input type="checkbox"/>	Semi-Annually	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Bachana Tsiklauri		R10532171	Village Manager	4/2022 - 3/2026	8	N/A	<input checked="" type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Amanda Hopf		R13153000	Village Clerk	4/2022 - 3/2026	8	N/A	<input checked="" type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Kendra Martin		R12868475	Village Treasurer	4/2022 - 3/2026	8	N/A	<input checked="" type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>

I, Amanda Hopf, secretary/clerk of the governing board of the Village of Saranac Lake of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 22nd day of September, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Village of Saranac Lake on this 22nd day of September, 2025.
(Name of Employer)

(Signature of Secretary or Clerk)

Affidavit of Posting: I, Amanda Hopf being duly sworn, deposes and says that the posting of the Resolution began on
(Name of Secretary or Clerk)

and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

- ☐ Employer's website at: www.saranaclakeny.gov
- ☐ Official sign board at: Village of Saranac Lake 39 Main St, Suite 9, Saranac Lake, NY 12983
- ☐ Main entrance Secretary or Clerk's office at: 39 Main St, Suite 9, Saranac Lake, NY 12983

Page 1 of 2 (for additional rows, attach a RS 2417-B form.)

(seal)

Office of the New York State Comptroller



New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001

Please type or print clearly
in blue or black ink

Employer Location Code

4 0 0 1 2

Received Date

**Standard Work Day and Reporting
Resolution for Elected and
Appointed Officials Continuation Form**

RS 2417-B

(Rev.04/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Nicole McClatchie		R13224429	Deputy Clerk-Treasurer	4/2022 - 3/2026	8	N/A	<input checked="" type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

Employer: Village of Saranac Lake

Location Code: 40012

Page 2 of 2

(use with form RS 2417-A)

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SLLDC Appointment

Date: 9-22-2025

DEPT OF ORIGIN: Trustee White

Bill # 134 -2025

DATE SUBMITTED: 9-18-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to appoint new member to the Saranac Lake Local Development Corporation

MOVED BY: White SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes

Resolution No. [] of 2025
Village of Saranac Lake Board of Trustees

Resolution Appointing a Director to the Saranac Lake Local Development Corporation

WHEREAS, the Saranac Lake Local Development Corporation (the “LDC”) is a not-for-profit corporation established to promote economic development, community revitalization, and related purposes within the Village of Saranac Lake and the surrounding community; and

WHEREAS, the bylaws of the LDC provide that its Board of Directors shall be appointed by resolution of the Village Board of Trustees; and

WHEREAS, Cassandra Van Cott has been recommended for appointment and has expressed willingness to serve as a Director of the LDC. Cassandra’s skills, experience, and commitment will be beneficial to the corporation and the community;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Saranac Lake hereby appoints Cassandra Van Cott to the Board of Directors of the Saranac Lake Local Development Corporation, effective immediately, for a term consistent with the LDC’s bylaws.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SDA Contract amendment

Date: 9-22-2025

DEPT OF ORIGIN: Village Manager

Bill # 135 -2025

DATE SUBMITTED: 9-18-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Approve SDA Contract Amendments for Sewer Project

MOVED BY: Ryan SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes



Water and Wastewater Project Updates

September 22, 2025

Village Board of Trustees,

SDA has made significant progress in planning the Village's wastewater and water treatment projects and has also been working with the Village team to continue with the overall process of completing the project financing paperwork with the funding agencies (NYSEFC and NYSDEC primarily). I have prepared the following project update to document the progress made by the project team since my last board update in July.

We expect there to be several more requests of the Board over the next few months as the project financing and scope are finalized and approvals of various documents and plans are needed.

WASTEWATER PROJECT

Wastewater Project: Wastewater Treatment Plant

SDA has completed a draft of the 10% design report, which has been submitted to Dave and the treatment plant staff for review and comment. This report reviews the project plan as identified in the engineering report and provides recommendations and modifications of the plan. Once approved by the treatment plant team, we will finalize the report and combine it with an updated cost estimate. At any time after this point we will be prepared to present the updated plan to the Board and public either through an updated memo or other presentation format. The overall project scope can continue to move forward with flexibility built in to account for changes in cost or grants. SDA will be preparing a final design proposal in the coming months and will be ready to kick off final design. Please note, we may break the survey work into a separate proposal in the interest of time and enabling us to begin the survey before the winter season.

Wastewater Collection System Project: FEMA Funded

The Trunk Sewer Main and Swamp Line inspections and 10% design have been completed. FEMA requires a formal update to solidify the final scope and that will be submitted to FEMA shortly. Once FEMA approves the final scope of work, SDA will prepare a proposal for the final design as well as present our final recommendations. As we are continuing to progress in the early design stages, we have identified the need for a contract amendment to complete additional site survey work. Our original proposal included survey of the proposed mains but did not include a section of Broadway that was determined to be needed after we began our work. We are presenting the Contract Amendment now, as the survey work has a long lead time and we need to complete the work before winter sets in. Additionally, the Task 01 has been increased to reconcile additional costs that arose during the sewer main camera inspection. The original budget included maintenance and protection of traffic to be provided by the Village DPW, but due to scheduling conflicts and events happening in the Village, the inspection contractor provided the traffic control. The traffic control work is required by NYSDOT. The cost has been paid previously but must be accounted for in an amendment to ensure funding agency approval.

Wastewater Project: Collection System (Non-FEMA)

The work in the collection system that is not part of the FEMA project includes sewer mains in three areas of the Village:



1. The sewer main that runs from Woodruff Street through the Dorsey Street parking lot, crossing Route 3 several times before ending at St. Bernard Street
2. The sewer main that runs from Lake Street (west of Route 3) to Edgewood Drive, down Bay Drive, and along Route 3 before ending near 3 Main Street parking lot
3. The collection of sewer mains on Ampersand Ave, Adirondack Street, St. Lawrence Street, Cedar Street, Margaret Street, Rosemont Street, Park Ave, and Baker Street

The 10% design has been finalized, and a report memo will be submitted to the Village in the coming weeks. The project recommendations can be included in the next project update/presentation to the Board.

Overall Budget

The grant application for the WIIA grant program from NYSEFC was submitted on 9.12.25, with grant award announcements expected at the end of 2025 or early 2026. Once we find out the status of that award, we will be prepared to present a final rate payer impact. The team has been working through estimates from the various scenarios. The project designs can continue to move forward, we are maintaining flexibility in scoping to account for any variations in the final funding package.

WATER PROJECT

The Village's water project consists of upgrades to the Village's drinking water source to replace one of the two wells currently serving the Village. The project also includes the replacement of the Lake Flower Ave water main as well as replacement of additional water mains as funds allow.

Water Source

The current plan is to add a filtration plant to the original McKenzie Pond water source, with minor upgrades to the well system. This will give the Village a dual source of water. The next step in the process is to pilot test the filter technology that the Village will use to treat the water and that pilot study is currently ongoing at the 17 Main St building. The pilot will run for the next 1-2 months and once the results are tabulated and compiled they will be submitted to NYSDOH for approval. Assuming a positive result from the pilot study, SDA will work with the Village and NYSDOH to make any modifications necessary to the proposed project and move forward with finalizing financing. Final design will likely occur after financing is secured in 2026.

Lake Flower Ave Water Main

We have previously completed the Lake Flower Ave Water Main to a 30% level. At this level we have developed plans that can be reviewed with regulatory agencies (primarily NYSDOT, review occurred July 16th) and with property owners. The next step is to begin that conversation with the property owners to obtain necessary easements.

Raw Water Main

An existing 14" cast iron water main that was originally used to transport water from McKenzie Pond to the water pump station at 17 Main Street is planned to be repurposed as a raw water main to carry water to the new water treatment plant. Our next step is to schedule an inspection of the water main to determine what repair work is needed to allow the main to be repurposed.

Additional Water Mains

During the reporting phase of the project SDA worked with Dustin to identify the water mains in the Village that are aged, under sized, and/or prone to failure. A list of these mains was incorporated into the report with



the hope of including as many as possible based on the available budget. We are currently in the early planning stages of reviewing 2-3 of the mains most likely to fit within the budget and are beginning the 10% design phase. As of now the priorities are the water mains on Margaret Street and in the Moody Pond area. Margaret Street is a high priority due to the age and condition of the main and its overlap with proposed work for the Village's sewer project. The work in the Moody Pond area corresponds to work required to meet funding requirements. Our next step is to work with Dustin to identify the next highest priority water main.

Sincerely,

Gregory Swart, Senior Engineer



September 22, 2025

Bachana Tsiklauri
Village Manager
39 Main Street, Suite 9
Saranac Lake, NY 12983

**RE: Village of Saranac Lake – FEMA Funded Collection System Improvements Project -
Professional Services Modification Proposal #2
SDA Project #24-130**

Dear Mr. Tsiklauri,

Suozzo, Doty & Associates Professional Engineering, PLLC (SDA) thanks you for the opportunity to submit this professional services modification proposal for your consideration. This proposal is for the FEMA funded collection system improvements portion of the Village's overall WPCP and collection system capital project. The proposal adds additional fee to existing Task 01 – Sewer Main CCTV to cover the cost of providing maintenance and protection of traffic during the CCTV inspection work. This proposal also adds additional fee to existing Task 02 – Existing Sanitary Utility, Topographic and Boundary Survey to cover the cost of site surveys for additional areas on Broadway that were identified as part of the 10% design planning stage of the project.

Please see below for specific details regarding this professional services modification proposal:

SCOPE OF SERVICES

Task 01 – Sewer Main CCTV

As you are aware, a key portion of the early planning stages for the Trunk Main and Swamp Line including inspecting the existing sewer mains with closed-circuit television cameras (CCTV). The work along the Trunk Main requires accessing the sewer mains from NYS Route 3. NYSDOT requires proper protection of traffic (flaggers, signs, etc.) while this work is occurring. Originally our plan included using DPW staff to perform this operation, however due to the final timing of the work, the staff were unavailable. As a result, the CCTV inspection company provided this service and have been paid for the work by the Village. This amendment reconciles our contract to ensure proper reimbursement.

The work includes:

- Providing three (3) days of Maintenance and Protection of Traffic per NYSDOT standards during CCTV inspection work along the trunk main on NYS Route 3.

Task 02 – Existing Sanitary Utility, Topographic and Boundary Survey

During the development of the 10% design to finalize the project scope, additional areas of site survey were identified, that are outside of the original planned survey area. The original survey area was based on the project plan identified in the prior engineering report (by others). The new area allows for a better project



layout based on our additional studies. The new area generally included Broadway from the fire station to Duprey St.

The work generally includes:

- Provide supplemental survey of Broadway from the fire station to Dupree Street. The work includes supplemental survey of the surface features. Underground utilities will only be located based on mark-out by the utility owner and/or from surface features. The work does not include boundary surveys or easement work. This work will be provided under a separate proposal.

ADDITIONAL ASSUMPTIONS AND LIMITATIONS

- The Village will make available all existing documentation, including existing design plans, technical specifications and flow/loading data.
- An aerial fly and mapping were conducted by AES Northeast, and the file has been made available for use in completing the project survey. Survey under this phase is limited to the necessary to complete the 10% design. Additional survey work may be required at a later date.
- Maintenance and Protection of Traffic (M&PT) will be provided by the Village for all survey work. Any permit fees will be paid by the Village.
- SDA has been retained for final design, bidding, construction administration, and project representative services. The full scope, fee and schedule of these services are to be defined at a later date and will be subject to a separate proposal.
- SDA has been retained for preliminary design, final design, bidding, construction administration, and project representative services for the WPCP and non-FEMA funded collection system portions of the project. A proposal for same has been provided under separate cover(s).

PROFESSIONAL SERVICES FEE AND COMPENSATION

SDA (subconsultants) will perform the above-listed professional services in accordance with the fees and schedule depicted in the Professional Services Fee Schedule. Lump sum tasks will be billed monthly commensurate with work completed to date. Time and material tasks will be completed on a time and materials basis which will be billed in accordance with our discounted rate schedule in effect at the time of service. The budgets for Time and Materials tasks are estimates only, SDA will attempt to complete the tasks within the subject budgets, but an additional budget may be required to complete the noted services. SDA will not exceed any budget without prior authorization from you.

Invoices will be submitted to the Client on a monthly basis. Payment shall be made to Suozzo, Doty & Associates Professional Engineering, PLLC within 30 calendar days of the date of invoice. A 1.5% finance charge will be applied to any invoice unpaid within 30 days. Checks shall be forwarded to Suozzo, Doty & Associates Professional Engineering, PLLC, 4607 Lake Shore Drive, P.O. Box 653, Bolton Landing, NY 12814.



Professional Services Fee Schedule

Task	Lump Sum	T&M Estimate¹	Sub Fee¹	Schedule²
Task 01: Sewer Main CCTV	---	---	\$15,525	End: December 2025
Task 02: Existing Sanitary Utility, Topographic and Boundary	---	---	\$8,395	End: December 2025
Subtotal	\$	---	\$23,920	
Total	\$24,125			

¹Subconsultant & reimbursable fees include 15% markup for SDA's administrative efforts.

CLOSING AND AGREEMENT

We thank you for this opportunity to continue working with the Village! If you find this proposal acceptable, please execute where indicated below. This professional services modification agreement serves as an extension of our existing agreement with the Village for this project. If you have any questions or if you need additional information, please feel free to contact us directly at 518-240-6293. Thank you!

Sincerely,

Gregory Swart, PE, Project Manager

cc: File

Authorized signature indicates acceptance of this professional services modification proposal described herein:

Authorized Representative

Date

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Village Audit

Date: 9-22-2025

DEPT OF ORIGIN: Trustee White

Bill # 136 -2025

DATE SUBMITTED: 9-18-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution directing the issuance of a request for proposals for the Village Audit

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL: **TO TABLE**

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes

Resolution No. [] of 2025

Village of Saranac Lake Board of Trustees

Resolution Directing the Issuance of a Request for Proposals for the Village Audit

WHEREAS, pursuant to New York State law, the Board of Trustees of the Village of Saranac Lake is responsible for providing for an annual audit of the Village's financial records and accounts; and

WHEREAS, an independent, professional audit ensures accountability, transparency, and accuracy in the Village's financial management, while reinforcing public confidence in the stewardship of taxpayer resources; and

WHEREAS, the Board of Trustees finds it in the best interest of the Village to solicit proposals from qualified certified public accountants or firms to conduct such audit services;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby directs the Village Manager to prepare and issue a Request for Proposals (RFP) for professional auditing services for the Village of Saranac Lake, in accordance with applicable procurement policies and state law; and

BE IT FURTHER RESOLVED, that responses to such RFP shall be presented to the Village Board of Trustees for review and selection of an auditor to perform the Village's required annual audit.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Execute Annexation Agreements

Date: 9-22-2025

DEPT OF ORIGIN: Village Manager

Bill # 137 -2025

DATE SUBMITTED: 9-18-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

MOVED BY: _____

Ryan

SECONDED BY: _____

Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes

THIS AGREEMENT, made the ____ day of _____, Two Thousand Twenty-Five
BETWEEN:

VILLAGE OF SARANAC LAKE, a municipal corporation organized and existing under the laws of the State of New York, with offices at 39 Main Street, Second Floor, Saranac Lake, New York 12983 (“Village”),

and

PINE VIEW VILLAGE APARTMENTS, LLC, a limited liability company organized under the laws of New York, with an address of 133 Lake Road, Ballston Spa, New York 12019 (“LLC”).

WITNESSETH:

WHEREAS, LLC is the owner of certain piece or parcel of land located in the Town of North Elba, County of Essex, State of New York and described as real property tax map parcel number 32.3-4-6.000, (hereinafter referred to as the “LLC Property”); and

WHEREAS, Village is a municipal corporation which owns the adjacent parcel described as real property tax map parcel number 32.3-4-7.000 (hereinafter referred to as the “Dump”); and

WHEREAS, Village is benefitted by an easement for ingress and egress over a private road known as Willow Way that burdens the LLC Property; and

WHEREAS, LLC is desirous of dedicating the private road to the Village; and

WHEREAS, Village is willing and desirous of accepting LLC’s dedication.

NOW, THEREFORE, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. LLC hereby grants, conveys and releases to Village, its successors and assigns title to a portion of the LLC Property known as Willow Way.
2. LLC hereby grants, conveys and releases to Village, its successors and assigns the

rights, responsibilities, and obligations to maintain Willow Way.

3. LLC hereby grants, conveys and releases to Village the water main under Willow Way, except to any laterals that may be installed, including but not limited to the lateral(s) that connect the LLC's apartment buildings to the water main at the intersection of the LLC's driveway and Willow Way.

4. LLC hereby grants, conveys and releases to Village, its successor and assigns an easement to access the first fire hydrant off of Willow Way for flushing purposes only.

5. Any lateral(s) that connects to the water main under Willow Way remains the sole responsibility of the LLC.

6. Any lateral(s) that connects to the sewer main on Payeville Lane remains the sole responsibility of the LLC.

7. Village and LLC hereby agree and consent that the LLC Property and the Dump shall be annexed into the Village of Saranac Lake.

8. LLC agrees to reimburse Village \$1,400 for the necessary engineering and inspection services conducted in contemplating this Agreement.

9. Village and LLC hereby agree to execute any and all forms required to execute the terms of this Agreement.

5. This agreement and the terms, conditions and covenants contained herein shall be covenants which run with the land and shall apply to, bind and inure to the benefit of the parties hereto and their heirs, successors and assigns.

6. The parties represent that they each have the requisite authority, to enter into this agreement.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first above written.

VILLAGE OF SARANAC LAKE

By: _____
Jimmy Williams, Mayor

PINE VIEW VILLAGE APARTMENTS, LLC

By: _____
Michael Sullivan, Member

STATE OF NEW YORK :
: SS.:
COUNTY OF FRANKLIN :

On this ____ day of _____, in the year Two Thousand Twenty-Five, before me, the undersigned, personally appeared **Jimmy Williams**, personally known to me or proved to me on the basis of satisfactory evidence, to be the individual(s) whose name(s) is (are) subscribed to the within instrument and he/she/they acknowledged to me that he/she/they executed the same in his/her/their capacities, that by his/her/their signatures on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

STATE OF _____ :
: SS.:
COUNTY OF _____ :

On this ____ day of _____, in the year Two Thousand Twenty-Five, before me, the undersigned, personally appeared **Michael Sullivan**, personally known to me or proved to me on the basis of satisfactory evidence, to be the individual(s) whose name(s) is (are) subscribed to the within instrument and he/she/they acknowledged to me that he/she/they executed the same in his/her/their capacities, that by his/her/their signatures on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

STATE OF NEW YORK, COUNTY OF ESSEX
TOWN OF NORTH ELBA, VILLAGE OF SARANAC LAKE

IN THE MATTER of the Laying Out and
Dedication of a Road in the Village of Saranac
Lake, Town of North Elba, Essex County, New York

ORDER

A Dedication and Release regarding a road in the Village of Saranac Lake, Town of North Elba, for highway purposes, more particularly described in **Schedule A**, attached hereto and made a part hereof, dated the ____ day of July, 2025 having been filed with the undersigned, together with the written consent of the Village of Saranac Lake Board of Trustees, being endorsed thereon and attached hereto,

NOW, therefore, I, as Manager of the Village of Saranac Lake, New York, do hereby

ORDER, that the lands hereinafter described in Schedule A be and the same hereby are laid out and accepted as a Public Highway of the Village of Saranac Lake, New York.

Which said highways shall be known and designated as "Willow Drive."

Dated July ____, 2025
Village of Saranac Lake, New York

Bachana Tsiklauri, Manager
Village of Saranac Lake, New York

STATE OF NEW YORK, COUNTY OF ESSEX
TOWN OF NORTH ELBA, VILLAGE OF SARANAC LAKE

In the Matter of Laying Out

WILLOW DRIVE

Dedication and Release

As Public Highways in the Village of Saranac Lake,
Pursuant to Village Law §6-610.

**TO: THE BOARD OF TRUSTEES OF THE VILLAGE OF SARANAC LAKE AND THE
MANAGER OF THE VILLAGE OF SARANAC LAKE, NEW YORK**

Pine View Village Apartments, LLC being the owner of a road known as Willow Way, in the Village of Saranac Lake, Town of North Elba, County of Essex, New York, hereby dedicates pursuant to Section 6-610 of the Village Law, said road to be used as a public street and known as Willow Drive, as more fully described in "**Schedule A**" attached hereto and made a part hereof (the Real Property).

The Real Property, as more fully described in **Schedule A**, is hereby dedicated for public street purposes.

And Pine View Village Apartments, LLC hereby covenants as follows:

FIRST, that it is seized of the Real Property in fee simple, and have good and marketable title thereto and have the right to dedicate same to the Village of Saranac Lake for street purposes;

SECOND, that the Village of Saranac Lake shall quietly enjoy the Real Property;

THIRD, that the Real Property is free from encumbrances other than existing easements, restrictions and conditions of record;

FOURTH, that it will execute or procure any further necessary assurance of the title to the Real Property;

FIFTH, that it will forever warrant title to the Real Property.

And the said Pine View Village Apartments, LLC in consideration of acceptance of this Dedication, hereby releases the Village of Saranac Lake, its officers or agents, from any and all claims by reason of the use of the Real Property for the construction or maintenance of a street on said lands. This Dedication and Release is to be binding upon Pine View Village Apartments, LLC, and its successors and assigns.

IN WITNESS WHEREOF, Pine View Village Apartments, LLC have hereto caused these presents to be executed the ____ day of July, 2025.

Pine View Village Apartments, LLC

By: _____
Michael Sullivan, Member

STATE OF NEW YORK)
) SS.:
COUNTY OF ESSEX)

On this ____ day of July, 2025, before me, the undersigned, personally appeared **Michael Sullivan, Member of Pine View Village Apartments, LLC**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and he acknowledged to me that he executed the same in his capacities, that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public



Department of Taxation and Finance

TP-584 (9/19)

Recording office time stamp

**Combined Real Estate Transfer Tax Return,
Credit Line Mortgage Certificate, and
Certification of Exemption from the
Payment of Estimated Personal Income Tax**

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Print or type.

Schedule A – Information relating to conveyance

Grantor/Transferor	Name (if individual, last, first, middle initial) (<input type="checkbox"/> mark an X if more than one grantor)	Social Security number (SSN)
<input type="checkbox"/> Individual	Pine View Apartments, LLC	
<input type="checkbox"/> Corporation	Mailing address	SSN
<input type="checkbox"/> Partnership	133 Lake Road	
<input type="checkbox"/> Estate/Trust	City State ZIP code	Employer Identification Number (EIN)
<input type="checkbox"/> Single member LLC	Ballston Lake NY 12019	
<input checked="" type="checkbox"/> Multi-member LLC	Single member's name if grantor is a single member LLC (see instructions)	Single member EIN or SSN
<input type="checkbox"/> Other		
Grantee/Transferee	Name (if individual, last, first, middle initial) (<input type="checkbox"/> mark an X if more than one grantee)	SSN
<input type="checkbox"/> Individual	Village of Saranac Lake	
<input type="checkbox"/> Corporation	Mailing address	SSN
<input type="checkbox"/> Partnership	39 Main Street, Suite 9	
<input type="checkbox"/> Estate/Trust	City State ZIP code	EIN
<input type="checkbox"/> Single member LLC	Saranac Lake NY 12983	
<input type="checkbox"/> Multi-member LLC	Single member's name if grantee is a single member LLC (see instructions)	Single member EIN or SSN
<input checked="" type="checkbox"/> Other		

Location and description of property conveyed

Tax map designation – Section, block & lot (include dots and dashes)	SWIS code (six digits)	Street address	City, town, or village	County
32.3-4-6.000 (part of)	15408	Willow Way	North Elba	Essex

Type of property conveyed (mark an X in applicable box)

1 <input type="checkbox"/> One- to three-family house	6 <input type="checkbox"/> Apartment building	Date of conveyance <table border="1"><tr><td>month</td><td>day</td><td>year</td></tr><tr><td></td><td></td><td>2025</td></tr></table>	month	day	year			2025	Percentage of real property conveyed which is residential real property 100% (see instructions)
month	day		year						
			2025						
2 <input type="checkbox"/> Residential cooperative	7 <input type="checkbox"/> Office building								
3 <input type="checkbox"/> Residential condominium	8 <input type="checkbox"/> Four-family dwelling								
4 <input type="checkbox"/> Vacant land	9 <input checked="" type="checkbox"/> Other Road								
5 <input type="checkbox"/> Commercial/industrial									

**Condition of conveyance
(mark an X in all that apply)**

a. <input checked="" type="checkbox"/> Conveyance of fee interest	f. <input type="checkbox"/> Conveyance which consists of a mere change of identity or form of ownership or organization (attach Form TP-584.1, Schedule F)	i. <input type="checkbox"/> Option assignment or surrender
b. <input type="checkbox"/> Acquisition of a controlling interest (state percentage acquired _____ %)	g. <input type="checkbox"/> Conveyance for which credit for tax previously paid will be claimed (attach Form TP-584.1, Schedule G)	m. <input type="checkbox"/> Leasehold assignment or surrender
c. <input type="checkbox"/> Transfer of a controlling interest (state percentage transferred _____ %)	h. <input type="checkbox"/> Conveyance of cooperative apartment(s)	n. <input type="checkbox"/> Leasehold grant
d. <input type="checkbox"/> Conveyance to cooperative housing corporation	i. <input type="checkbox"/> Syndication	o. <input type="checkbox"/> Conveyance of an easement
e. <input type="checkbox"/> Conveyance pursuant to or in lieu of foreclosure or enforcement of security interest (attach Form TP-584.1, Schedule E)	j. <input type="checkbox"/> Conveyance of air rights or development rights	p. <input type="checkbox"/> Conveyance for which exemption from transfer tax claimed (complete Schedule B, Part 3)
	k. <input type="checkbox"/> Contract assignment	q. <input type="checkbox"/> Conveyance of property partly within and partly outside the state
		r. <input type="checkbox"/> Conveyance pursuant to divorce or separation
		s. <input type="checkbox"/> Other (describe) _____

For recording officer's use	Amount received	Date received	Transaction number
	Schedule B, Part 1 \$ _____		
	Schedule B, Part 2 \$ _____		

Schedule B – Real estate transfer tax return (Tax Law Article 31)**Part 1 – Computation of tax due**

- 1 Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, mark an X in the Exemption claimed box, enter consideration and proceed to Part 3) ☐ **Exemption claimed**
- 2 Continuing lien deduction (see instructions if property is taken subject to mortgage or lien)
- 3 Taxable consideration (subtract line 2 from line 1)
- 4 Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3
- 5 Amount of credit claimed for tax previously paid (see instructions and attach Form TP-584.1, Schedule G)
- 6 Total tax due* (subtract line 5 from line 4)

1.	0 00
2.	0 00
3.	0 00
4.	0 00
5.	0 00
6.	0 00

Part 2 – Computation of additional tax due on the conveyance of residential real property for \$1 million or more

- 1 Enter amount of consideration for conveyance (from Part 1, line 1)
- 2 Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule A) ...
- 3 Total additional transfer tax due* (multiply line 2 by 1% (.01))

1.	
2.	
3.	

Part 3 – Explanation of exemption claimed on Part 1, line 1 (mark an X in all boxes that apply)

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, New York State, or any of their instrumentalities, agencies, or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement or compact with another state or Canada) a ☐
- b. Conveyance is to secure a debt or other obligation..... b ☐
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance..... c ☐
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyances conveying realty as bona fide gifts..... d ☐
- e. Conveyance is given in connection with a tax sale..... e ☐
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in beneficial ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F f ☐
- g. Conveyance consists of deed of partition..... g ☐
- h. Conveyance is given pursuant to the federal Bankruptcy Act..... h ☐
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property..... i ☐
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of stock in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment..... j ☐
- k. Conveyance is not a conveyance within the meaning of Tax Law, Article 31, § 1401(e) (attach documents supporting such claim) k ☐

* The total tax (from Part 1, line 6 and Part 2, line 3 above) is due within 15 days from the date of conveyance. Make check(s) payable to the county clerk where the recording is to take place. For conveyances of real property within New York City, use Form TP-584-NYC. If a recording is not required, send this return and your check(s) made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-0045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

Schedule C – Credit Line Mortgage Certificate (Tax Law Article 11)**Complete the following only if the interest being transferred is a fee simple interest.**This is to certify that: *(mark an X in the appropriate box)*

1. ☒ The real property being sold or transferred is not subject to an outstanding credit line mortgage.
2. ☐ The real property being sold or transferred is subject to an outstanding credit line mortgage. However, an exemption from the tax is claimed for the following reason:
- a ☐ The transfer of real property is a transfer of a fee simple interest to a person or persons who held a fee simple interest in the real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
- b ☐ The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to the original obligor or to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in such real property after the transfer is held by the transferor or such related person or persons (as in the case of a transfer to a trustee for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
- c ☐ The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other officer of a court.
- d ☐ The maximum principal amount secured by the credit line mortgage is \$3 million or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied residence or dwelling.

Note: for purposes of determining whether the maximum principal amount secured is \$3 million or more as described above, the amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. See TSB-M-96(6)-R for more information regarding these aggregation requirements.

- e ☐ Other *(attach detailed explanation)*.
3. ☐ The real property being transferred is presently subject to an outstanding credit line mortgage. However, no tax is due for the following reason:
- a ☐ A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
- b ☐ A check has been drawn payable for transmission to the credit line mortgagee or mortgagee's agent for the balance due, and a satisfaction of such mortgage will be recorded as soon as it is available.
4. ☐ The real property being transferred is subject to an outstanding credit line mortgage recorded in _____ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of debt or obligation secured by the mortgage is _____. No exemption from tax is claimed and the tax of _____ is being paid herewith. *(Make check payable to county clerk where deed will be recorded.)*

Signature (both the grantors and grantees must sign)

The undersigned certify that the above information contained in Schedules A, B, and C, including any return, certification, schedule, or attachment, is to the best of their knowledge, true and complete, and authorize the person(s) submitting such form on their behalf to receive a copy for purposes of recording the deed or other instrument effecting the conveyance.

_____	Member	_____	_____
Grantor signature	Title	Grantee signature	Title
_____	_____	_____	_____
Grantor signature	Title	Grantee signature	Title

Reminder: Did you complete all of the required information in Schedules A, B, and C? Are you required to complete Schedule D? If you marked e, f, or g in Schedule A, did you complete Form TP-584.1? Have you attached your check(s) made payable to the county clerk where recording will take place? If no recording is required, send this return and your check(s), made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-0045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

Schedule D – Certification of exemption from the payment of estimated personal income tax (Tax Law, Article 22, § 663)

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual or estate or trust.

If the property is being conveyed by a referee pursuant to a foreclosure proceeding, proceed to Part 2, mark an X in the second box under *Exemption for nonresident transferors/sellers*, and sign at bottom.

Part 1 – New York State residents

If you are a New York State resident transferor/seller listed in Form TP-584, Schedule A (or an attachment to Form TP-584), you must sign the certification below. If one or more transferor/seller of the real property or cooperative unit is a resident of New York State, each resident transferor/seller must sign in the space provided. If more space is needed, photocopy this Schedule D and submit as many schedules as necessary to accommodate all resident transferors/sellers.

Certification of resident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller as signed below was a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law § 663(a) upon the sale or transfer of this real property or cooperative unit.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

Note: A resident of New York State may still be required to pay estimated tax under Tax Law § 685(c), but not as a condition of recording a deed.

Part 2 – Nonresidents of New York State

If you are a nonresident of New York State listed as a transferor/seller in Form TP-584, Schedule A (or an attachment to Form TP-584) but are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law § 663(c), mark an X in the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor/seller, that transferor/seller is not required to pay estimated personal income tax to New York State under Tax Law § 663. Each nonresident transferor/seller who qualifies under one of the exemptions below must sign in the space provided. If more space is needed, photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information, see *Payment of estimated personal income tax*, on Form TP-584-I, page 1.

Exemption for nonresident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller (grantor) of this real property or cooperative unit was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law § 663 due to one of the following exemptions:

- ☐ The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from _____ Date _____ to _____ Date _____ (see instructions).
- ☐ The transferor/seller is a mortgagor conveying the mortgaged property to a mortgagee in foreclosure, or in lieu of foreclosure with no additional consideration.
- ☐ The transferor or transferee is an agency or authority of the United States of America, an agency or authority of New York State, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, or a private mortgage insurance company.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

FOR COUNTY USE ONLY

C1. SWIS Code

C2. Date Deed Recorded

C3. Book

C4. Page

New York State Department of
Taxation and Finance

Office of Real Property Tax Services

RP- 5217-PDF

Real Property Transfer Report (8/10)

PROPERTY INFORMATION

1. Property
Location

* STREET NUMBER

Town of North Elba

* CITY OR TOWN

Willow Way

* STREET NAME

Saranac Lake

* VILLAGE

12983

* ZIP CODE

2. Buyer
Name

Village of Saranac Lake

* LAST NAME/COMPANY

FIRST NAME

LAST NAME/COMPANY

FIRST NAME

3. Tax
Billing
AddressIndicate where future Tax Bills are to be sent
if other than buyer address(at bottom of form)

LAST NAME/COMPANY

FIRST NAME

STREET NUMBER AND NAME

CITY OR TOWN

STATE

ZIP CODE

4. Indicate the number of Assessment
Roll parcels transferred on the deed

of Parcels

OR

☒ Part of a Parcel

(Only if Part of a Parcel) Check as they apply:

4A. Planning Board with Subdivision Authority Exists

☐5. Deed
Property
Size

* FRONT FEET

* DEPTH

OR 0.00

* ACRES

4B. Subdivision Approval was Required for Transfer

☐

4C. Parcel Approved for Subdivision with Map Provided

☐6. Seller
Name

Apartments, LLC

* LAST NAME/COMPANY

Pine View Village

FIRST NAME

LAST NAME/COMPANY

FIRST NAME

*7. Select the description which most accurately describes the
use of the property at the time of sale:

C. Residential Vacant Land

Check the boxes below as they apply:

8. Ownership Type is Condominium

☐

9. New Construction on a Vacant Land

☐

10A. Property Located within an Agricultural District

☐10B. Buyer received a disclosure notice indicating that the property is in an
Agricultural District☐

SALE INFORMATION

11. Sale Contract Date

* 12. Date of Sale/Transfer

*13. Full Sale Price

0.00

(Full Sale Price is the total amount paid for the property including personal property.
This payment may be in the form of cash, other property or goods, or the assumption of
mortgages or other obligations.) Please round to the nearest whole dollar amount.

15. Check one or more of these conditions as applicable to transfer:

☐ A. Sale Between Relatives or Former Relatives☐ B. Sale between Related Companies or Partners in Business.☐ C. One of the Buyers is also a Seller☐ D. Buyer or Seller is Government Agency or Lending Institution☒ E. Deed Type not Warranty or Bargain and Sale (Specify Below)☐ F. Sale of Fractional or Less than Fee Interest (Specify Below)☐ G. Significant Change in Property Between Taxable Status and Sale Dates☐ H. Sale of Business is Included in Sale Price☒ I. Other Unusual Factors Affecting Sale Price (Specify Below)☐ J. None

*Comment(s) on Condition:

14. Indicate the value of personal
property included in the sale

0.00

Dedication & Release to Village

ASSESSMENT INFORMATION - Data should reflect the latest Final Assessment Roll and Tax Bill

16. Year of Assessment Roll from which information taken[YY] 24

*17. Total Assessed Value 3,100,000

*18. Property Class 411

*19. School District Name Saranac Lake CSD

*20. Tax Map Identifier(s)/Roll Identifier(s) (If more than four, attach sheet with additional Identifier(s))

32. 3-4-6.000

CERTIFICATION

I Certify that all of the items of information entered on this form are true and correct (to the best of my knowledge and belief) and I understand that the making of any willful
false statement of material fact herein subject me to the provisions of the penal law relative to the making and filing of false instruments.

SELLER SIGNATURE

SELLER SIGNATURE

DATE

BUYER SIGNATURE

BUYER SIGNATURE

DATE

BUYER CONTACT INFORMATION

(Enter information for the buyer. Note: If buyer is LLC, society, association, corporation, joint stock company, estate or
entity that is not an individual agent or fiduciary, then a name and contact information of an individual/responsible
party who can answer questions regarding the transfer must be entered. Type or print clearly.)

Village of Saranac Lake

* LAST NAME

FIRST NAME

(518)

891-4150

* AREA CODE

* TELEPHONE NUMBER (Ex: 9999999)

39

Main Street, Suite 9

* STREET NUMBER

* STREET NAME

Saranac Lake

NY

12983

* CITY OR TOWN

* STATE

* ZIP CODE

BUYER'S ATTORNEY

LAST NAME

FIRST NAME

AREA CODE

TELEPHONE NUMBER (Ex: 9999999)

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SEQR Smart Growth Lake Colby

Date: 9-22-2025

DEPT OF ORIGIN: Village Manager

Bill # 138 -2025

DATE SUBMITTED: 9-22-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

MOVED BY: Ryan SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes

Resolution # 138-2025

**A RESOLUTION AUTHORIZING THE SEQR TYPE II DETERMINATION FOR A
NEW YORK STATE SMART GROWTH GRANT FOR THE CONTRACTUAL
SERVICES FOR CONSTRUCTION DRAWINGS & BID DOCUMENTS FOR
ACCESSIBILITY UPGRADES AT LAKE COLBY BEACH & WILLIAM WALLACE
PARK**

WHEREAS, Lake Colby Beach & William Wallace Park is a recreation destination in the Village of Saranac Lake, and

WHEREAS, accessibility upgrades to Lake Colby Beach & William Wallace Park is included as a project in the Village's updated Local Waterfront Revitalization Program, and

WHEREAS, the Village of Saranac Lake desires to complete construction drawings and bid documents for accessibility improvements at Lake Colby Beach & William Wallace Park, including improvements to the existing bathhouse, signage, lighting, landscaping, layout, and

WHEREAS, the construction drawings and bid documents for accessibility improvements at Lake Colby Beach & William Wallace Park will be prepared in accordance with the principals of Universal Design in project development and implementation and will include incorporation of ADA guidelines and ABA for Outdoor Developed Areas, and

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6NYCRR) section 617.5 under the State Environmental Quality Act (SEQR) provides that certain actions identifies in subdivision of that section are not subject to environmental review under the Environmental Conservative Law.

NOW, THEREFORE BE IT RESOLVED, the Village of Saranac Lake Board of Trustees determines that the proposed submission and support for a New York State Smart Growth Grant for the construction drawings and bid documents for accessibility improvements at Lake Colby Beach & William Wallace Park is a Type II action and in accordance with 6 NYCRR and is therefore not subject to any further review.

Whereupon, the Resolution was put to a vote, recorded as follows,

Ayes 4 Nays — Abstentions —

SO APPROVED:

Atapf
Village Clerk / Village of Saranac Lake

Date: 9/22/25