

VILLAGE BOARD REGULAR MEETING

Monday, September 8, 2025

Regular Meeting began at 5:00 PM and ended at 7:05 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$227,113.72 batch number 09082025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Scollin Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the minutes

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

PUBLIC COMMENT:

Nick Friedman thanked board -ADK Accessibility assessment report

Steve Erman on behalf of Margot Gold

Mark Wilson support of Margot Gold letter and support Bill 127

Elizabeth Kochar support of Bill 127 and due process

Tammara Van Ryn Bill 119 and 126 and support of Bill 127

Doug Haney Disappointment on Bill 126

Frank Schmidt importance of additional space for Emergency Services

Mary Thill support of Bill 129 and Bill 127

Jason Brill support of Margot Gold letter and Bill 127

Rosalee Fontana Bill 119

ITEMS FOR BOARD ACTION:

Bill 122-Resolution authorizing the overnight travel and training for the Code Enforcement Officer

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 123-2025 Resolution to appoint and reappoint member to the Public Safety Building Committee

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Motion to amend: White Second: Scollin (appoint Julie Harjung)

Roll Call to amend: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Motion to amend: White Second: Brunette (remove 33 Petrova)

Roll Call to amend: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Motion to amend: White Second: Brunette (add extra board member to committee)

Roll call to amend: Brunette yes; Ryan no; Scollin no; White yes. Williams no.

Motion to amend: White Second: _____ (remove Town Supervisors)

Roll call to amend: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Bill 124-Resolution authorizing the submission of application to the New York State CDBG Public Facilities and Improvements Program for the Saranac Lake Adult Center

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White no; Williams yes.

Bill 125-2025 Call for Public Hearing for New York State CDGB Public Facilities and Improvements Program application for the Saranac Lake Adult Center

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 119-2025 Resolution for safeguarding residents and financial resources

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Bill 126-2025 Resolution safeguarding residents and financial resources, and reaffirming existing policing policies

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Motion to amend #1: White Second: Scollin (include religion)

Roll call to amend: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Motion to amend #2: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #3: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #4: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #5: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Motion to amend #6: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.

Motion to amend #7: White Second: Brunette

Roll call to amend: Brunette yes; Ryan no; Scollin no White yes; Williams no.
Roll call on amended: Brunette yes; Ryan yes; Scollin yes; White no; Williams no.

Bill 127-2025 Resolution requiring a tax impact analysis for the Proposed Public Safety Building

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Scollin
Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 128-2025 Resolution to authorize transfer and amendment to the Community Enhancement Fund

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Ryan
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 129-2025 Resolution approving submission of smart growth grant application for Lake Colby Beach upgrades

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: Scollin
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 130-2025 Resolution to approve funding for Pisgah Trails updates contingent on Smart Growth Grant

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Brunette
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 131-2025 Resolution for amending emergency services committee resolution

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Brunette
Roll Call: Brunette yes; Ryan no; Scollin no; White yes; Williams no.

OLD BUSINESS: Public safety building update, resolution 116-Franklin County Occupancy Tax, update on progress to accessibility ramp at police station, and current community development projects and grants

NEW BUSINESS: Online availability of previous meeting recordings and minutes.

PUBLIC COMMENT:

Tammara Van Ryn Bill 119 vote
David Staziak recommendation for committee ex officio language
Doug Haney Bill 127 and amendments to Public Safety Building committee
Mark Wilson Special Meeting
Steve Erman Bill 119

Sue Abbott James Bill 119

EXECUTIVE SESSION: Proposed lease of real property

Chair Mayor Williams called for a motion to enter executive session

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to exit executive session

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Ryan Second: Williams

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable@saranac.lakeny.gov
 Printed: 09/05/2025 - 1:17PM
 Batch: 00004.09.2025 - VOUCHERS 2025-09-08



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 3637	VMJR COMPANIES, LLC.			Check Sequence: 1		ACH Enabled: False
PAY APP 31	Change Order	37,682.21	09/08/2025	219-8130-0200-0000	11055555	
	Check Total:	37,682.21				
Vendor: 3646	WEYDMAN ELECTRIC, INC.			Check Sequence: 2		ACH Enabled: False
PAY APP 14	WWTP SECONDARY & TERTIARY UPGRAD	21,698.91	09/08/2025	219-8130-0200-0000	11055556	
PAY APP 15-F	WWTP SECONDARY & TERTIARY UPGRAD	26,795.63	09/08/2025	219-8130-0200-0000	11055556	
	Check Total:	48,494.54				
Vendor: 4821	ALTA CONSTRUCTION EQUIP NY, LLC			Check Sequence: 3		ACH Enabled: False
P11/38219	Switch, Hyd. cut out	341.72	09/08/2025	001-5110-0408-0000	11055563	
P11/38419	Bucket teeth - 2015 Volvo	290.35	09/08/2025	004-8340-0408-0000	11055563	
P11/38419	Bucket teeth - 2015 Volvo	290.35	09/08/2025	005-8120-0408-0000	11055563	
	Check Total:	922.42				
Vendor: 305	CED Twin State Saranac Lake			Check Sequence: 4		ACH Enabled: False
8015-1068747	Blanket PO - August 2025	118.65	09/08/2025	005-8121-0410-0000	11055543	
8015-1069562	Blanket PO - August 2025	196.60	09/08/2025	001-3410-0408-0000	11055543	
8015-1069643	Blanket PO - August 2025	163.52	09/08/2025	001-7260-0407-0000	11055543	
8015-1069643	Blanket PO - August 2025	130.70	09/08/2025	001-7110-0401-0000	11055543	
8015-1069992	Blanket PO - August 2025	34.09	09/08/2025	001-7110-0401-0000	11055543	
	Check Total:	643.56				
Vendor: 319	Central Paving Inc.			Check Sequence: 5		ACH Enabled: False
#1	Asphalt Milling	20,012.26	09/08/2025	001-5112-0200-0000	11055544	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Check Total:		20,012.26				
Vendor: 2556	CENTURY LINEN & UNIFORM			Check Sequence: 6		ACH Enabled: False
2210151	YEARLY CONTRACT FOR UNIFORM SERV	24.79	09/08/2025	005-1640-0400-0000	11055537	
2210151	YEARLY CONTRACT FOR UNIFORM SERV	24.79	09/08/2025	004-1640-0400-0000	11055537	
2210151	YEARLY CONTRACT FOR UNIFORM SERV	25.55	09/08/2025	001-1640-0400-0000	11055537	
Check Total:		75.13				
Vendor: 3666	CHIMERA INTEGRATIONS, LLC			Check Sequence: 7		ACH Enabled: False
28851	Annual DMP Monitoring 1-3 Main	936.00	09/08/2025	001-3120-0400-0000	11055557	
28851	Annual DMP Monitoring 1-3 Main	1,340.00	09/08/2025	001-8989-0400-0000	11055557	
Check Total:		2,276.00				
Vendor: 3687	COLUMN SOFTWARE PBC			Check Sequence: 8		ACH Enabled: False
2DAA3AE4-0131	Permissive Ref. Notices, Dev Board Public Hear	40.68	09/08/2025	001-1410-0400-0000	11055560	
2DAA3AE4-0132	Permissive Ref. Notices, Dev Board Public Hear	53.64	09/08/2025	001-1410-0400-0000	11055560	
2DAA3AE4-0134	Permissive Ref. Notices, Dev Board Public Hear	38.59	09/08/2025	001-8620-0400-0000	11055560	
2DAA3AE4-0135	Permissive Ref. Notices, Dev Board Public Hear	25.63	09/08/2025	001-1410-0400-0000	11055560	
2DAA3AE4-0136	Permissive Ref. Notices, Dev Board Public Hear	24.79	09/08/2025	001-8620-0400-0000	11055560	
Check Total:		183.33				
Vendor: 3506	COMMERCIAL SALES			Check Sequence: 9		ACH Enabled: False
45901-0	Water for Village Offices - August 2025	14.80	09/08/2025	001-1610-0400-0000	11055549	
45901-0	Water for Village Offices - August 2025	14.38	09/08/2025	005-8110-0400-0000	11055549	
45901-0	Water for Village Offices - August 2025	14.38	09/08/2025	004-8310-0400-0000	11055549	
47119-0	Water for Village Offices - August 2025	14.38	09/08/2025	005-8110-0400-0000	11055549	
47119-0	Water for Village Offices - August 2025	14.80	09/08/2025	001-1610-0400-0000	11055549	
47119-0	Water for Village Offices - August 2025	14.38	09/08/2025	004-8310-0400-0000	11055549	
48614-0	Water for Village Offices - August 2025	14.38	09/08/2025	005-8110-0400-0000	11055549	
48614-0	Water for Village Offices - August 2025	14.80	09/08/2025	001-1610-0400-0000	11055549	
48614-0	Water for Village Offices - August 2025	14.38	09/08/2025	004-8310-0400-0000	11055549	
C 46450-0	Water for Village Offices - August 2025	-9.74	09/08/2025	004-8310-0400-0000	11055549	
C 46450-0	Water for Village Offices - August 2025	-9.74	09/08/2025	005-8110-0400-0000	11055549	
C 46450-0	Water for Village Offices - August 2025	-10.02	09/08/2025	001-1610-0400-0000	11055549	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
C 47970-0	Water for Village Offices - August 2025	-7.79	09/08/2025	005-8110-0400-0000	11055549	
C 47970-0	Water for Village Offices - August 2025	-7.79	09/08/2025	004-8310-0400-0000	11055549	
C 47970-0	Water for Village Offices - August 2025	-8.02	09/08/2025	001-1610-0400-0000	11055549	
	Check Total:	77.58				
Vendor: 3443	CORE & MAIN LP			Check Sequence: 10		ACH Enabled: False
X544890	Mud Plugs	280.00	09/08/2025	004-8340-0401-0000	11055546	
	Check Total:	280.00				
Vendor: 1639	CURTIS LUMBER CO. INC.			Check Sequence: 11		ACH Enabled: False
2508-046344	Blanket PO - August 2025	26.54	09/08/2025	001-7260-0407-0000	11055529	
	Check Total:	26.54				
Vendor: 5175	DESORCIE EMERGENCY PRODUCTS, LLC			Check Sequence: 12		ACH Enabled: False
20529	Repair Pump Manifold (failed pump test)- '95 E-	8,691.50	09/08/2025	001-3410-0408-0000	11055566	
	Check Total:	8,691.50				
Vendor: 3551	ENDYNE INC.			Check Sequence: 13		ACH Enabled: False
544887	Raw & Purification Water Testing @ Water Treat	50.00	09/08/2025	004-8330-0400-0000	11055552	
545175	SPDES Required Testing at WWTP (Lab Testing	490.00	09/08/2025	005-8130-0400-0000	11055552	
545355	Raw & Purification Water Testing @ Water Treat	220.00	09/08/2025	004-8330-0400-0000	11055552	
545488	Raw & Purification Water Testing @ Water Treat	220.00	09/08/2025	004-8330-0400-0000	11055552	
545652	SPDES Required Testing at WWTP (Lab Testing	45.00	09/08/2025	005-8130-0400-0000	11055552	
545857	SPDES Required Testing at WWTP (Lab Testing	125.00	09/08/2025	005-8130-0400-0000	11055552	
545858	Raw & Purification Water Testing @ Water Treat	50.00	09/08/2025	004-8330-0400-0000	11055552	
547543	SPDES Required Testing at WWTP (Lab Testing	45.00	09/08/2025	005-8130-0400-0000	11055552	
	Check Total:	1,245.00				
Vendor: 969	FLEETPRIDE			Check Sequence: 14		ACH Enabled: False
128329771	Coolant Hose 1" x 4' - FD Pumper	248.10	09/08/2025	001-3410-0408-0000	11055573	
	Check Total:	248.10				
Vendor: 3616	GOMEZ & SULLIVAN ENGINEERS DPC			Check Sequence: 15		ACH Enabled: False
02322.032	Lake Flower Relicensing - Hydro Dam	908.99	09/08/2025	001-8989-0400-0000	11055554	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	908.99				
Vendor: 5321	GRAINGER, INC.			Check Sequence: 16		ACH Enabled: False
9611584039	Spiral Wound Flange Gaskets	25.32	09/08/2025	001-7260-0410-0000	11055567	
	Check Total:	25.32				
Vendor: 133	HAUN WELDING SUPPLY, INC			Check Sequence: 17		ACH Enabled: False
563778	Welding Supplies	188.25	09/08/2025	005-1640-0400-0000	11055523	
563778	Welding Supplies	188.25	09/08/2025	004-1640-0400-0000	11055523	
563778	Welding Supplies	193.96	09/08/2025	001-1640-0400-0000	11055523	
	Check Total:	570.46				
Vendor: 4062	HOLLAND PUMP COMPANY			Check Sequence: 18		ACH Enabled: False
PI-35183	Treatment of Phosphorus using PAC req by SPD	4,832.01	09/08/2025	005-8130-0401-0000	11055561	
	Check Total:	4,832.01				
Vendor: 79	HULBERT'S TRI-LAKE SUPPLY			Check Sequence: 19		ACH Enabled: False
S130175	2" Pressure Reducing Valve	1,661.18	09/08/2025	004-8320-0407-0000	11055571	
S130385	Blanket PO - August 2025	43.85	09/08/2025	005-8130-0407-0000	11055571	
S130583	Blanket PO - August 2025	10.05	09/08/2025	005-8121-0410-0000	11055571	
S131025	Blanket PO - August 2025	22.43	09/08/2025	004-8320-0410-0000	11055571	
S131070	Blanket PO - August 2025	965.67	09/08/2025	001-7110-0401-0000	11055571	
	Check Total:	2,703.18				
Vendor: 290	HYDE FUEL CO., INC.			Check Sequence: 20		ACH Enabled: False
166885	6.5 gal. Propane - Fork Truck	11.02	09/08/2025	001-1640-0409-0000	11055541	
166885	6.5 gal. Propane - Fork Truck	10.71	09/08/2025	005-1640-0409-0000	11055541	
166885	6.5 gal. Propane - Fork Truck	10.71	09/08/2025	004-1640-0409-0000	11055541	
	Check Total:	32.44				
Vendor: 3445	LABELLA ASSOCIATES, DPC			Check Sequence: 21		ACH Enabled: False
275421	Project 2222500: Application Review Services	476.25	09/08/2025	001-8010-0400-0000	11055547	
	Check Total:	476.25				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 231 0821-0825, 0831-0901	JEFF LETSON Lifeguarding Hours	912.50	09/08/2025	Check Sequence: 22 001-7180-0400-0000	11055535	ACH Enabled: False
	Check Total:	912.50				
Vendor: 284 125612-01	LUCK BROTHERS, INC. Concrete Curbing	27,300.00	09/08/2025	Check Sequence: 23 001-5112-0200-0000	11055540	ACH Enabled: False
	Check Total:	27,300.00				
Vendor: 2208 SEPTEMBER	MBF2, INC 2025-26 Rent "Sears" Lot	1,940.41	09/08/2025	Check Sequence: 24 001-5650-0400-0000	11055532	ACH Enabled: False
	Check Total:	1,940.41				
Vendor: 901 25-91274 25-91277 25-91277 25-91365 25-91536	MIDSTATE INDUSTRIAL SUPPLY Blanket PO - August 2025 Blanket PO - August 2025 Blanket PO - August 2025 Blanket PO - August 2025 Blanket PO - August 2025	200.00 175.00 175.00 442.91 552.50	09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025	Check Sequence: 25 001-5110-0408-0000 001-5110-0401-0000 004-8340-0401-0000 001-5110-0408-0000 001-5110-0408-0000	11055572 11055572 11055572 11055572 11055572	ACH Enabled: False
	Check Total:	1,545.41				
Vendor: 4909 F5127751 F5127751 F5127751 F5127751 F5127881 F5127881 F5127881 F5127881 F5128026 F5128201 F5128202	MX FUELS & PROPANE Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Diesel - August 2025 Fuel Oil - August 2025	183.48 74.96 338.33 215.79 72.43 72.43 887.24 74.61 909.06 1,158.11 289.19	09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025 09/08/2025	Check Sequence: 26 005-8120-0409-0000 001-8160-0409-0000 001-3410-0409-0000 001-5110-0409-0000 005-1640-0409-0000 004-1640-0409-0000 001-5110-0409-0000 001-1640-0409-0000 001-5110-0409-0000 001-5110-0409-0000 001-3410-0404-0000	11055564 11055564 11055564 11055564 11055564 11055564 11055564 11055564 11055564 11055564 11055564	ACH Enabled: False
	Check Total:	4,275.63				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 138	NAPAAUTO PARTS			Check Sequence: 27		ACH Enabled: False
676138	Blanket PO - August 2025	195.02	09/08/2025	001-7110-0408-0000	11055524	
676197	Blanket PO - August 2025	143.67	09/08/2025	001-3120-0408-0000	11055524	
676442	Blanket PO - August 2025	139.90	09/08/2025	004-8340-0408-0000	11055524	
676616	Blanket PO - August 2025	50.16	09/08/2025	001-3410-0408-0000	11055524	
676741	Blanket PO - August 2025	10.18	09/08/2025	001-5110-0408-0000	11055524	
677098	Blanket PO - August 2025	130.79	09/08/2025	005-8130-0408-0000	11055524	
677153	Blanket PO - August 2025	10.18	09/08/2025	005-8130-0408-0000	11055524	
677196	Blanket PO - August 2025	516.30	09/08/2025	004-8320-0401-0000	11055524	
677264	Blanket PO - August 2025	-108.00	09/08/2025	004-8320-0401-0000	11055524	
677303	Blanket PO - August 2025	278.52	09/08/2025	004-8340-0408-0000	11055524	
677448	Blanket PO - August 2025	100.41	09/08/2025	001-3120-0408-0000	11055524	
677506	Blanket PO - August 2025	172.17	09/08/2025	001-3410-0408-0000	11055524	
677567	Blanket PO - August 2025	223.21	09/08/2025	001-7110-0408-0000	11055524	
677671	Blanket PO - August 2025	41.57	09/08/2025	001-5110-0408-0000	11055524	
677686	Blanket PO - August 2025	59.49	09/08/2025	001-7110-0408-0000	11055524	
677694	Blanket PO - August 2025	70.74	09/08/2025	001-3410-0408-0000	11055524	
677767	Blanket PO - August 2025	68.22	09/08/2025	001-5110-0408-0000	11055524	
677772	Blanket PO - August 2025	136.32	09/08/2025	001-5110-0408-0000	11055524	
	Check Total:	2,238.85				
Vendor: 3685	POSITIVE PROMOTIONS INC.			Check Sequence: 28		ACH Enabled: False
07614035	PD Promotional items- glow sticks, sunglasses, e	1,919.73	09/08/2025	001-3120-0400-0030	11055559	
	Check Total:	1,919.73				
Vendor: 3261	CHLOE POTTS			Check Sequence: 29		ACH Enabled: False
08/14-08/20, 08/21-08,	Lifeguarding Hours-08/14-08/20, 08/21-08/27	475.00	09/08/2025	001-7180-0400-0000	11055545	
	Check Total:	475.00				
Vendor: 304	RAY'S STEEL PRODUCTS			Check Sequence: 30		ACH Enabled: False
59530	Assorted steel products-Angle iron, flat stock, et	741.25	09/08/2025	004-8340-0408-0000	11055542	
59530	Assorted steel products-Angle iron, flat stock, et	741.25	09/08/2025	001-5110-0408-0000	11055542	
59530	Assorted steel products-Angle iron, flat stock, et	741.25	09/08/2025	005-8130-0408-0000	11055542	
59530	Assorted steel products-Angle iron, flat stock, et	741.25	09/08/2025	001-5142-0408-0000	11055542	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	2,965.00				
Vendor: 3673	ROCK TRAILER SALES			Check Sequence: 31		ACH Enabled: False
1Z9Z841020425A164	Aluminum 84" x 102" Truck Bed for 2026 F350	1,485.00	09/08/2025	004-1640-0200-0000	11055558	
1Z9Z841020425A164	Aluminum 84" x 102" Truck Bed for 2026 F350	1,485.00	09/08/2025	005-1640-0200-0000	11055558	
1Z9Z841020425A164	Aluminum 84" x 102" Truck Bed for 2026 F350	1,530.00	09/08/2025	001-1640-0200-0000	11055558	
	Check Total:	4,500.00				
Vendor: 4066	RR CHARLEBOIS, INC.			Check Sequence: 32		ACH Enabled: False
IV74299	Rubber load springs chambers, restrictor cans ch:	989.85	09/08/2025	001-5110-0408-0000	11055562	
	Check Total:	989.85				
Vendor: 1615	JAMIE SAVAGE			Check Sequence: 33		ACH Enabled: False
09202025	Music for Irish Festival - 09/20/2025	231.25	09/08/2025	001-8620-0400-0000	11055528	
	Check Total:	231.25				
Vendor: 3596	SCOOTER'S CLEANING			Check Sequence: 34		ACH Enabled: False
835	Cleaning Services - Berkley Green, PD	1,460.00	09/08/2025	001-7110-0400-0000	11055553	
836	Cleaning Services - Berkley Green, PD	1,200.00	09/08/2025	001-3120-0400-0000	11055553	
	Check Total:	2,660.00				
Vendor: 1539	SLACK CHEMICAL CO, INC			Check Sequence: 35		ACH Enabled: False
491622	Annual Supply of Sodium Hypochlorite for disin	1,324.08	09/08/2025	004-8330-0401-0000	11055525	
	Check Total:	1,324.08				
Vendor: 2546	SLIC NETWORK SOLUTIONS INC			Check Sequence: 36		ACH Enabled: False
4390796	Internet Service - September 2025	77.52	09/08/2025	004-8310-0400-0000	11055536	
4390796	Internet Service - September 2025	79.86	09/08/2025	001-1680-0400-0000	11055536	
4390796	Internet Service - September 2025	77.52	09/08/2025	005-8110-0400-0000	11055536	
	Check Total:	234.90				
Vendor: 1058	SMPR TITLE AGENCY, INC			Check Sequence: 37		ACH Enabled: False
S-89636	Title Searches- Acct #'s 1761, 2423	100.00	09/08/2025	001-3620-0400-0000	11055522	
S-89637	Title Searches- Acct #'s 1761, 2423	250.00	09/08/2025	001-3620-0400-0000	11055522	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
S-89638	Title Searches- Acct #'s 1761, 2423	250.00	09/08/2025	001-3620-0400-0000	11055522	
S-89639	Title Searches- Acct #'s 1761, 2423	250.00	09/08/2025	001-3620-0400-0000	11055522	
S-90263	Title Searches- Acct #'s 1761, 2423	305.00	09/08/2025	001-3620-0400-0000	11055522	
S-90264	Title Searches- Acct #'s 1761, 2423	305.00	09/08/2025	001-3620-0400-0000	11055522	
S-90265	Title Searches- Acct #'s 1761, 2423	305.00	09/08/2025	001-3620-0400-0000	11055522	
	Check Total:	1,765.00				
Vendor: 2565	SNOW MACHINES, INC.			Check Sequence: 38		ACH Enabled: False
0092045-IN	Carriage jack, compressor oil, ball valve, etc.	1,532.39	09/08/2025	001-7260-0410-0000	11055538	
0092134-IN	Carriage jack, compressor oil, ball valve, etc.	515.58	09/08/2025	001-7260-0410-0000	11055538	
	Check Total:	2,047.97				
Vendor: 7652	SOUTHWORTH-MILTON, INC.			Check Sequence: 39		ACH Enabled: False
INV3665700	Annual Serv. Agreement for Generator-WWTP/	143.16	09/08/2025	004-8320-0400-0000	11055569	
INV3665700	Annual Serv. Agreement for Generator-WWTP/	143.17	09/08/2025	005-8130-0400-0000	11055569	
	Check Total:	286.33				
Vendor: 346	SPRINGBROOK HOLDING CO LLC			Check Sequence: 40		ACH Enabled: False
INV-021623	Civic Pay Transaction Fees - August 2025	19.14	09/08/2025	005-8110-0400-0000	11055548	
INV-021623	Civic Pay Transaction Fees - August 2025	19.14	09/08/2025	004-8310-0400-0000	11055548	
INV-021623	Civic Pay Transaction Fees - August 2025	19.72	09/08/2025	001-1610-0400-0000	11055548	
	Check Total:	58.00				
Vendor: 3522	STANDARD LIFE INS CO OF NY			Check Sequence: 41		ACH Enabled: False
757713 0001	Life Insurance Premium - September 2025	10.43	09/08/2025	004-9045-0800-0000	11055550	
757713 0001	Life Insurance Premium - September 2025	10.43	09/08/2025	005-9045-0800-0000	11055550	
757713 0001	Life Insurance Premium - September 2025	10.74	09/08/2025	001-9045-0800-0000	11055550	
757713 0001	Life Insurance Premium - September 2025	7.70	09/08/2025	001-3120-0845-0000	11055550	
	Check Total:	39.30				
Vendor: 3537	STANDARD LIFE INSURANCE CO OF NY			Check Sequence: 42		ACH Enabled: False
161-770195	PD Dental Insurance - September 2025	96.00	09/08/2025	001-3120-0870-0000	11055551	
	Check Total:	96.00				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 1572	SYMQUEST GROUP, INC.			Check Sequence: 43		ACH Enabled: False
2026949	DPW Copier Services 08/27-09/26	10.00	09/08/2025	004-8310-0400-0000	11055526	
2026949	DPW Copier Services 08/27-09/26	10.00	09/08/2025	005-8110-0400-0000	11055526	
2026949	DPW Copier Services 08/27-09/26	10.30	09/08/2025	001-1490-0400-0000	11055526	
	Check Total:	30.30				
Vendor: 186	TOWN OF HARRIETSTOWN			Check Sequence: 44		ACH Enabled: False
SEPTEMBER	2025-26 Rent for Office Space @ 39 Main St.	1,206.66	09/08/2025	001-1610-0418-0000	11055530	
SEPTEMBER	2025-26 Rent for Office Space @ 39 Main St.	1,171.17	09/08/2025	005-8110-0418-0000	11055530	
SEPTEMBER	2025-26 Rent for Office Space @ 39 Main St.	1,171.17	09/08/2025	004-8310-0418-0000	11055530	
	Check Total:	3,549.00				
Vendor: 186	TOWN OF HARRIETSTOWN			Check Sequence: 45		ACH Enabled: False
AUGUST	Registrar Fees - August 2025	395.00	09/08/2025	001-4020-0400-0000	11055530	
	Check Total:	395.00				
Vendor: 5341	TRADE CREDIT SERVICES			Check Sequence: 46		ACH Enabled: False
H32240	Blanket PO - end of July 2025	25.16	09/08/2025	001-5110-0401-0000	11055568	
H32335	Blanket PO - end of July 2025	45.50	09/08/2025	001-7110-0401-0000	11055568	
H32358	Blanket PO - end of July 2025	22.65	09/08/2025	005-8121-0407-0000	11055568	
X01381	Blanket PO - end of July 2025	377.58	09/08/2025	005-8120-0401-0000	11055568	
X01403	Blanket PO - end of July 2025	57.53	09/08/2025	001-5110-0401-0000	11055568	
	Check Total:	528.42				
Vendor: 2257	TROJAN ENERGY SYSTEMS INC			Check Sequence: 47		ACH Enabled: False
34918	Annual Service Contract for Boilers/Back Flow (5,140.00	09/08/2025	005-8130-0400-0000	11055533	
	Check Total:	5,140.00				
Vendor: 2277	ULINE			Check Sequence: 48		ACH Enabled: False
197083945	Safety Railings - PD ADA Upgrades	842.89	09/08/2025	001-3120-0200-0000	11055534	
	Check Total:	842.89				
Vendor: 767	UPSTATE AUTO SERVICE			Check Sequence: 49		ACH Enabled: False
40745	Front Shaft AWD - PD 2019 Dodge Charger	680.00	09/08/2025	001-3120-0408-0000	11055570	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	680.00				
Vendor: 273	UPSTONE MATERIALS INC			Check Sequence: 50		ACH Enabled: False
4235924 RI	Ampersand Ave - August 2025	8,240.00	09/08/2025	001-5112-0200-0000	11055539	
4238661 RI	Ampersand Ave - August 2025	5,562.00	09/08/2025	001-5112-0200-0000	11055539	
4248285 RI	Ampersand Ave - August 2025	4,120.00	09/08/2025	001-5112-0200-0000	11055539	
	Check Total:	17,922.00				
Vendor: 1953	VERIZON WIRELESS			Check Sequence: 51		ACH Enabled: False
6121774555	Village Cell Phone bill 07/24-08/23	8.05	09/08/2025	001-7180-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	13.31	09/08/2025	004-1640-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	56.14	09/08/2025	004-8310-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	50.40	09/08/2025	001-1230-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	40.31	09/08/2025	001-1325-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	18.99	09/08/2025	005-8120-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	16.12	09/08/2025	001-7110-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	38.28	09/08/2025	001-1490-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	13.31	09/08/2025	005-1640-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	16.12	09/08/2025	001-7260-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	40.31	09/08/2025	001-3620-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	13.71	09/08/2025	001-1640-0402-0000	11055531	
6121774555	Village Cell Phone bill 07/24-08/23	37.14	09/08/2025	005-8110-0402-0000	11055531	
6121790214	PD Cell Phone bill 07/24-08/23	290.02	09/08/2025	001-3120-0402-0000	11055531	
	Check Total:	652.21				
Vendor: 1594	WATERWAY TWIN TIER LLC			Check Sequence: 52		ACH Enabled: False
11327	Hose Testing & Travel	5,587.24	09/08/2025	001-3410-0400-0000	11055527	
	Check Total:	5,587.24				
Vendor: 4979	WEX BANK			Check Sequence: 53		ACH Enabled: False
107044879	Exxon Mobil Gas Card Charges - August 2025	5.06	09/08/2025	001-1640-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	207.91	09/08/2025	001-3410-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	421.80	09/08/2025	005-8120-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	4.92	09/08/2025	004-1640-0409-0000	11055565	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
107044879	Exxon Mobil Gas Card Charges - August 2025	580.05	09/08/2025	004-8340-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	33.86	09/08/2025	001-3620-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	372.12	09/08/2025	001-5110-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	4.92	09/08/2025	005-1640-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	1,461.59	09/08/2025	001-3120-0409-0000	11055565	
107044879	Exxon Mobil Gas Card Charges - August 2025	482.40	09/08/2025	001-7110-0409-0000	11055565	
	Check Total:	3,574.63				
	Total for Check Run:	227,113.72				
	Total of Number of Checks:	53				

Accounts Payable

Voucher Approval List

User: accountspayable@saranac.lakeny.gov
 Printed: 09/05/2025 - 1:17PM
 Batch: 00004.09.2025 - VOUCHERS 2025-09-08



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055563	P11/38219	ALTA CONSTRUCTION EQUIP NY, LLC	Switch, Hyd. cut out	001-5110-0408-0000	341.72
11055563	P11/38419	ALTA CONSTRUCTION EQUIP NY, LLC	Bucket teeth - 2015 Volvo	005-8120-0408-0000	290.35
11055563	P11/38419	ALTA CONSTRUCTION EQUIP NY, LLC	Bucket teeth - 2015 Volvo	004-8340-0408-0000	290.35
Warrant Total:					922.42
11055543	8015-1068747	CED Twin State Saranac Lake	Blanket PO - August 2025	005-8121-0410-0000	118.65
11055543	8015-1069562	CED Twin State Saranac Lake	Blanket PO - August 2025	001-3410-0408-0000	196.60
11055543	8015-1069643	CED Twin State Saranac Lake	Blanket PO - August 2025	001-7110-0401-0000	130.70
11055543	8015-1069643	CED Twin State Saranac Lake	Blanket PO - August 2025	001-7260-0407-0000	163.52
11055543	8015-1069992	CED Twin State Saranac Lake	Blanket PO - August 2025	001-7110-0401-0000	34.09
Warrant Total:					643.56
11055544	#1	Central Paving Inc.	Asphalt Milling	001-5112-0200-0000	20,012.26
Warrant Total:					20,012.26
11055537	2210151	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055537	2210151	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055537	2210151	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
Warrant Total:					75.13
11055557	28851	CHIMERA INTEGRATIONS, LLC	Annual DMP Monitoring 1-3 Main	001-3120-0400-0000	936.00
11055557	28851	CHIMERA INTEGRATIONS, LLC	Annual DMP Monitoring 1-3 Main	001-8989-0400-0000	1,340.00
Warrant Total:					2,276.00
11055545	08/14-08/20, 08/21-08/27	CHLOE POTTS	Lifeguarding Hours-08/14-08/20, 08/21-08/27	001-7180-0400-0000	475.00
Warrant Total:					475.00
11055560	2DAA3AE4-0131	COLUMN SOFTWARE PBC	Permissive Ref. Notices, Dev Board Public Hearings, Bid Notice	001-1410-0400-0000	40.68
11055560	2DAA3AE4-0132	COLUMN SOFTWARE PBC	Permissive Ref. Notices, Dev Board Public Hearings, Bid Notice	001-1410-0400-0000	53.64
11055560	2DAA3AE4-0134	COLUMN SOFTWARE PBC	Permissive Ref. Notices, Dev Board Public Hearings, Bid Notice	001-8620-0400-0000	38.59
11055560	2DAA3AE4-0135	COLUMN SOFTWARE PBC	Permissive Ref. Notices, Dev Board Public Hearings, Bid Notice	001-1410-0400-0000	25.63

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055560	2DAA3AE4-0136	COLUMN SOFTWARE PBC	Permissive Ref. Notices, Dev Board Public Hearings, Bid Notice	001-8620-0400-0000	24.79
Warrant Total:					183.33
11055549	45901-0	COMMERCIAL SALES	Water for Village Offices - August 2025	004-8310-0400-0000	14.38
11055549	45901-0	COMMERCIAL SALES	Water for Village Offices - August 2025	001-1610-0400-0000	14.80
11055549	45901-0	COMMERCIAL SALES	Water for Village Offices - August 2025	005-8110-0400-0000	14.38
11055549	47119-0	COMMERCIAL SALES	Water for Village Offices - August 2025	001-1610-0400-0000	14.80
11055549	47119-0	COMMERCIAL SALES	Water for Village Offices - August 2025	004-8310-0400-0000	14.38
11055549	47119-0	COMMERCIAL SALES	Water for Village Offices - August 2025	005-8110-0400-0000	14.38
11055549	48614-0	COMMERCIAL SALES	Water for Village Offices - August 2025	004-8310-0400-0000	14.38
11055549	48614-0	COMMERCIAL SALES	Water for Village Offices - August 2025	001-1610-0400-0000	14.80
11055549	48614-0	COMMERCIAL SALES	Water for Village Offices - August 2025	005-8110-0400-0000	14.38
11055549	C 46450-0	COMMERCIAL SALES	Water for Village Offices - August 2025	001-1610-0400-0000	-10.02
11055549	C 46450-0	COMMERCIAL SALES	Water for Village Offices - August 2025	004-8310-0400-0000	-9.74
11055549	C 46450-0	COMMERCIAL SALES	Water for Village Offices - August 2025	005-8110-0400-0000	-9.74
11055549	C 47970-0	COMMERCIAL SALES	Water for Village Offices - August 2025	004-8310-0400-0000	-7.79
11055549	C 47970-0	COMMERCIAL SALES	Water for Village Offices - August 2025	001-1610-0400-0000	-8.02
11055549	C 47970-0	COMMERCIAL SALES	Water for Village Offices - August 2025	005-8110-0400-0000	-7.79
Warrant Total:					77.58
11055546	X544890	CORE & MAIN LP	Mud Plugs	004-8340-0401-0000	280.00
Warrant Total:					280.00
11055529	2508-046344	CURTIS LUMBER CO. INC.	Blanket PO - August 2025	001-7260-0407-0000	26.54
Warrant Total:					26.54
11055566	20529	DESORCIE EMERGENCY PRODUCTS, LLC	Repair Pump Manifold (failed pump test)- '95 E-One	001-3410-0408-0000	8,691.50
Warrant Total:					8,691.50
11055552	544887	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
11055552	545175	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	490.00
11055552	545355	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	220.00
11055552	545488	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	220.00
11055552	545652	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	45.00
11055552	545857	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	125.00
11055552	545858	ENDYNE INC.	Raw & Purification Water Testing @ Water Treatment Plant	004-8330-0400-0000	50.00
11055552	547543	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	45.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					1,245.00
11055573	128329771	FLEETPRIDE	Coolant Hose 1" x 4' - FD Pumper	001-3410-0408-0000	248.10
Warrant Total:					248.10
11055554	02322.032	GOMEZ & SULLIVAN ENGINEERS DPC	Lake Flower Relicensing - Hydro Dam	001-8989-0400-0000	908.99
Warrant Total:					908.99
11055567	9611584039	GRAINGER, INC.	Spiral Wound Flange Gaskets	001-7260-0410-0000	25.32
Warrant Total:					25.32
11055523	563778	HAUN WELDING SUPPLY, INC	Welding Supplies	005-1640-0400-0000	188.25
11055523	563778	HAUN WELDING SUPPLY, INC	Welding Supplies	001-1640-0400-0000	193.96
11055523	563778	HAUN WELDING SUPPLY, INC	Welding Supplies	004-1640-0400-0000	188.25
Warrant Total:					570.46
11055561	PI-35183	HOLLAND PUMP COMPANY	Treatment of Phosphorus using PAC req by SPDES	005-8130-0401-0000	4,832.01
Warrant Total:					4,832.01
11055571	S130175	HULBERT'S TRI-LAKE SUPPLY	2" Pressure Reducing Valve	004-8320-0407-0000	1,661.18
11055571	S130385	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - August 2025	005-8130-0407-0000	43.85
11055571	S130583	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - August 2025	005-8121-0410-0000	10.05
11055571	S131025	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - August 2025	004-8320-0410-0000	22.43
11055571	S131070	HULBERT'S TRI-LAKE SUPPLY	Blanket PO - August 2025	001-7110-0401-0000	965.67
Warrant Total:					2,703.18
11055541	166885	HYDE FUEL CO., INC.	6.5 gal. Propane - Fork Truck	005-1640-0409-0000	10.71
11055541	166885	HYDE FUEL CO., INC.	6.5 gal. Propane - Fork Truck	004-1640-0409-0000	10.71
11055541	166885	HYDE FUEL CO., INC.	6.5 gal. Propane - Fork Truck	001-1640-0409-0000	11.02
Warrant Total:					32.44
11055528	09202025	JAMIE SAVAGE	Music for Irish Festival - 09/20/2025	001-8620-0400-0000	231.25
Warrant Total:					231.25
11055535	0821-0825, 0831-0901	JEFF LETSON	Lifeguarding Hours	001-7180-0400-0000	912.50
Warrant Total:					912.50
11055547	275421	LABELLA ASSOCIATES, DPC	Project 2222500: Application Review Services	001-8010-0400-0000	476.25

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					476.25
11055540	125612-01	LUCK BROTHERS, INC.	Concrete Curbing	001-5112-0200-0000	27,300.00
Warrant Total:					27,300.00
11055532	SEPTEMBER	MBF2, INC	2025-26 Rent "Sears" Lot	001-5650-0400-0000	1,940.41
Warrant Total:					1,940.41
11055572	25-91274	MIDSTATE INDUSTRIAL SUPPLY	Blanket PO - August 2025	001-5110-0408-0000	200.00
11055572	25-91277	MIDSTATE INDUSTRIAL SUPPLY	Blanket PO - August 2025	001-5110-0401-0000	175.00
11055572	25-91277	MIDSTATE INDUSTRIAL SUPPLY	Blanket PO - August 2025	004-8340-0401-0000	175.00
11055572	25-91365	MIDSTATE INDUSTRIAL SUPPLY	Blanket PO - August 2025	001-5110-0408-0000	442.91
11055572	25-91536	MIDSTATE INDUSTRIAL SUPPLY	Blanket PO - August 2025	001-5110-0408-0000	552.50
Warrant Total:					1,545.41
11055564	F5127751	MX FUELS & PROPANE	Diesel - August 2025	001-5110-0409-0000	215.79
11055564	F5127751	MX FUELS & PROPANE	Diesel - August 2025	001-8160-0409-0000	74.96
11055564	F5127751	MX FUELS & PROPANE	Diesel - August 2025	001-3410-0409-0000	338.33
11055564	F5127751	MX FUELS & PROPANE	Diesel - August 2025	005-8120-0409-0000	183.48
11055564	F5127881	MX FUELS & PROPANE	Diesel - August 2025	001-1640-0409-0000	74.61
11055564	F5127881	MX FUELS & PROPANE	Diesel - August 2025	005-1640-0409-0000	72.43
11055564	F5127881	MX FUELS & PROPANE	Diesel - August 2025	001-5110-0409-0000	887.24
11055564	F5127881	MX FUELS & PROPANE	Diesel - August 2025	004-1640-0409-0000	72.43
11055564	F5128026	MX FUELS & PROPANE	Diesel - August 2025	001-5110-0409-0000	909.06
11055564	F5128201	MX FUELS & PROPANE	Diesel - August 2025	001-5110-0409-0000	1,158.11
11055564	F5128202	MX FUELS & PROPANE	Fuel Oil - August 2025	001-3410-0404-0000	289.19
Warrant Total:					4,275.63
11055524	676138	NAPA AUTO PARTS	Blanket PO - August 2025	001-7110-0408-0000	195.02
11055524	676197	NAPA AUTO PARTS	Blanket PO - August 2025	001-3120-0408-0000	143.67
11055524	676442	NAPA AUTO PARTS	Blanket PO - August 2025	004-8340-0408-0000	139.90
11055524	676616	NAPA AUTO PARTS	Blanket PO - August 2025	001-3410-0408-0000	50.16
11055524	676741	NAPA AUTO PARTS	Blanket PO - August 2025	001-5110-0408-0000	10.18
11055524	677098	NAPA AUTO PARTS	Blanket PO - August 2025	005-8130-0408-0000	130.79
11055524	677153	NAPA AUTO PARTS	Blanket PO - August 2025	005-8130-0408-0000	10.18
11055524	677196	NAPA AUTO PARTS	Blanket PO - August 2025	004-8320-0401-0000	516.30
11055524	677264	NAPA AUTO PARTS	Blanket PO - August 2025	004-8320-0401-0000	-108.00
11055524	677303	NAPA AUTO PARTS	Blanket PO - August 2025	004-8340-0408-0000	278.52

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055524	677448	NAPA AUTO PARTS	Blanket PO - August 2025	001-3120-0408-0000	100.41
11055524	677506	NAPA AUTO PARTS	Blanket PO - August 2025	001-3410-0408-0000	172.17
11055524	677567	NAPA AUTO PARTS	Blanket PO - August 2025	001-7110-0408-0000	223.21
11055524	677671	NAPA AUTO PARTS	Blanket PO - August 2025	001-5110-0408-0000	41.57
11055524	677686	NAPA AUTO PARTS	Blanket PO - August 2025	001-7110-0408-0000	59.49
11055524	677694	NAPA AUTO PARTS	Blanket PO - August 2025	001-3410-0408-0000	70.74
11055524	677767	NAPA AUTO PARTS	Blanket PO - August 2025	001-5110-0408-0000	68.22
11055524	677772	NAPA AUTO PARTS	Blanket PO - August 2025	001-5110-0408-0000	136.32
Warrant Total:					2,238.85
11055559	07614035	POSITIVE PROMOTIONS INC.	PD Promotional items- glow sticks, sunglasses, etc.	001-3120-0400-0030	1,919.73
Warrant Total:					1,919.73
11055542	59530	RAY'S STEEL PRODUCTS	Assorted steel products-Angle iron, flat stock, etc.	004-8340-0408-0000	741.25
11055542	59530	RAY'S STEEL PRODUCTS	Assorted steel products-Angle iron, flat stock, etc.	001-5110-0408-0000	741.25
11055542	59530	RAY'S STEEL PRODUCTS	Assorted steel products-Angle iron, flat stock, etc.	005-8130-0408-0000	741.25
11055542	59530	RAY'S STEEL PRODUCTS	Assorted steel products-Angle iron, flat stock, etc.	001-5142-0408-0000	741.25
Warrant Total:					2,965.00
11055558	1Z9Z841020425A164	ROCK TRAILER SALES	Aluminum 84" x 102" Truck Bed for 2026 F350	004-1640-0200-0000	1,485.00
11055558	1Z9Z841020425A164	ROCK TRAILER SALES	Aluminum 84" x 102" Truck Bed for 2026 F350	005-1640-0200-0000	1,485.00
11055558	1Z9Z841020425A164	ROCK TRAILER SALES	Aluminum 84" x 102" Truck Bed for 2026 F350	001-1640-0200-0000	1,530.00
Warrant Total:					4,500.00
11055562	IV74299	RR CHARLEBOIS, INC.	Rubber load springs chambers, restrictor cans chambers, carrier	001-5110-0408-0000	989.85
Warrant Total:					989.85
11055553	835	SCOOTER'S CLEANING	Cleaning Services - Berkley Green, PD	001-7110-0400-0000	1,460.00
11055553	836	SCOOTER'S CLEANING	Cleaning Services - Berkley Green, PD	001-3120-0400-0000	1,200.00
Warrant Total:					2,660.00
11055525	491622	SLACK CHEMICAL CO, INC	Annual Supply of Sodium Hypochlorite for disinfection of Water S	004-8330-0401-0000	1,324.08
Warrant Total:					1,324.08
11055536	4390796	SLIC NETWORK SOLUTIONS INC	Internet Service - September 2025	004-8310-0400-0000	77.52
11055536	4390796	SLIC NETWORK SOLUTIONS INC	Internet Service - September 2025	001-1680-0400-0000	79.86
11055536	4390796	SLIC NETWORK SOLUTIONS INC	Internet Service - September 2025	005-8110-0400-0000	77.52

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					234.90
11055522	S-89636	SMPR TITLE AGENCY, INC	Title Searches- Acct #'s 1761, 2423	001-3620-0400-0000	100.00
11055522	S-89637	SMPR TITLE AGENCY, INC	Title Searches- Acct #'s 1761, 2423	001-3620-0400-0000	250.00
11055522	S-89638	SMPR TITLE AGENCY, INC	Title Searches- Acct #'s 1761, 2423	001-3620-0400-0000	250.00
11055522	S-89639	SMPR TITLE AGENCY, INC	Title Searches- Acct #'s 1761, 2423	001-3620-0400-0000	250.00
11055522	S-90263	SMPR TITLE AGENCY, INC	Title Searches- Acct #'s 1761, 2423	001-3620-0400-0000	305.00
11055522	S-90264	SMPR TITLE AGENCY, INC	Title Searches- Acct #'s 1761, 2423	001-3620-0400-0000	305.00
11055522	S-90265	SMPR TITLE AGENCY, INC	Title Searches- Acct #'s 1761, 2423	001-3620-0400-0000	305.00
Warrant Total:					1,765.00
11055538	0092045-IN	SNOW MACHINES, INC.	Carriage jack, compressor oil, ball valve, etc.	001-7260-0410-0000	1,532.39
11055538	0092134-IN	SNOW MACHINES, INC.	Carriage jack, compressor oil, ball valve, etc.	001-7260-0410-0000	515.58
Warrant Total:					2,047.97
11055569	INV3665700	SOUTHWORTH-MILTON, INC.	Annual Serv. Agreement for Generator-WWTP/WTP	005-8130-0400-0000	143.17
11055569	INV3665700	SOUTHWORTH-MILTON, INC.	Annual Serv. Agreement for Generator-WWTP/WTP	004-8320-0400-0000	143.16
Warrant Total:					286.33
11055548	INV-021623	SPRINGBROOK HOLDING CO LLC	Civic Pay Transaction Fees - August 2025	005-8110-0400-0000	19.14
11055548	INV-021623	SPRINGBROOK HOLDING CO LLC	Civic Pay Transaction Fees - August 2025	001-1610-0400-0000	19.72
11055548	INV-021623	SPRINGBROOK HOLDING CO LLC	Civic Pay Transaction Fees - August 2025	004-8310-0400-0000	19.14
Warrant Total:					58.00
11055550	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - September 2025	001-3120-0845-0000	7.70
11055550	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - September 2025	001-9045-0800-0000	10.74
11055550	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - September 2025	004-9045-0800-0000	10.43
11055550	757713 0001	STANDARD LIFE INS CO OF NY	Life Insurance Premium - September 2025	005-9045-0800-0000	10.43
Warrant Total:					39.30
11055551	161-770195	STANDARD LIFE INSURANCE CO OF NY	PD Dental Insurance - September 2025	001-3120-0870-0000	96.00
Warrant Total:					96.00
11055526	2026949	SYMQUEST GROUP, INC.	DPW Copier Services 08/27-09/26	005-8110-0400-0000	10.00
11055526	2026949	SYMQUEST GROUP, INC.	DPW Copier Services 08/27-09/26	004-8310-0400-0000	10.00
11055526	2026949	SYMQUEST GROUP, INC.	DPW Copier Services 08/27-09/26	001-1490-0400-0000	10.30
Warrant Total:					30.30

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055530	SEPTEMBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	001-1610-0418-0000	1,206.66
11055530	SEPTEMBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	004-8310-0418-0000	1,171.17
11055530	SEPTEMBER	TOWN OF HARRIETSTOWN	2025-26 Rent for Office Space @ 39 Main St.	005-8110-0418-0000	1,171.17
11055530	AUGUST	TOWN OF HARRIETSTOWN	Registrar Fees - August 2025	001-4020-0400-0000	395.00
Warrant Total:					3,944.00
11055568	H32240	TRADE CREDIT SERVICES	Blanket PO - end of July 2025	001-5110-0401-0000	25.16
11055568	H32335	TRADE CREDIT SERVICES	Blanket PO - end of July 2025	001-7110-0401-0000	45.50
11055568	H32358	TRADE CREDIT SERVICES	Blanket PO - end of July 2025	005-8121-0407-0000	22.65
11055568	X01381	TRADE CREDIT SERVICES	Blanket PO - end of July 2025	005-8120-0401-0000	377.58
11055568	X01403	TRADE CREDIT SERVICES	Blanket PO - end of July 2025	001-5110-0401-0000	57.53
Warrant Total:					528.42
11055533	34918	TROJAN ENERGY SYSTEMS INC	Annual Service Contract for Boilers/Back Flow @ WWTP & BD Li	005-8130-0400-0000	5,140.00
Warrant Total:					5,140.00
11055534	197083945	ULINE	Safety Railings - PD ADA Upgrades	001-3120-0200-0000	842.89
Warrant Total:					842.89
11055570	40745	UPSTATE AUTO SERVICE	Front Shaft AWD - PD 2019 Dodge Charger	001-3120-0408-0000	680.00
Warrant Total:					680.00
11055539	4235924 RI	UPSTONE MATERIALS INC	Ampersand Ave - August 2025	001-5112-0200-0000	8,240.00
11055539	4238661 RI	UPSTONE MATERIALS INC	Ampersand Ave - August 2025	001-5112-0200-0000	5,562.00
11055539	4248285 RI	UPSTONE MATERIALS INC	Ampersand Ave - August 2025	001-5112-0200-0000	4,120.00
Warrant Total:					17,922.00
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-7180-0402-0000	8.05
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-7260-0402-0000	16.12
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-1490-0402-0000	38.28
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-7110-0402-0000	16.12
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-1230-0402-0000	50.40
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-1640-0402-0000	13.71
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	005-8120-0402-0000	18.99
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	004-8310-0402-0000	56.14
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-1325-0402-0000	40.31
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	001-3620-0402-0000	40.31
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	004-1640-0402-0000	13.31

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	005-1640-0402-0000	13.31
11055531	6121774555	VERIZON WIRELESS	Village Cell Phone bill 07/24-08/23	005-8110-0402-0000	37.14
11055531	6121790214	VERIZON WIRELESS	PD Cell Phone bill 07/24-08/23	001-3120-0402-0000	290.02
Warrant Total:					652.21
11055555	PAY APP 31	VMJR COMPANIES, LLC.	Change Order	219-8130-0200-0000	37,682.21
Warrant Total:					37,682.21
11055527	11327	WATERWAY TWIN TIER LLC	Hose Testing & Travel	001-3410-0400-0000	5,587.24
Warrant Total:					5,587.24
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	001-3120-0409-0000	1,461.59
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	001-1640-0409-0000	5.06
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	001-3410-0409-0000	207.91
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	004-1640-0409-0000	4.92
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	005-1640-0409-0000	4.92
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	001-3620-0409-0000	33.86
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	005-8120-0409-0000	421.80
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	004-8340-0409-0000	580.05
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	001-7110-0409-0000	482.40
11055565	107044879	WEX BANK	Exxon Mobil Gas Card Charges - August 2025	001-5110-0409-0000	372.12
Warrant Total:					3,574.63
11055556	PAY APP 14	WEYDMAN ELECTRIC, INC.	WWTP SECONDARY & TERTIARY UPGRADES-C5-5516-09	219-8130-0200-0000	21,698.91
11055556	PAY APP 15-F	WEYDMAN ELECTRIC, INC.	WWTP SECONDARY & TERTIARY UPGRADES-C5-5516-09	219-8130-0200-0000	26,795.63
Warrant Total:					48,494.54
Report Total:					227,113.72

Accounts Payable

Voucher Approval Document



User: accountspayable@saranaclakeny.gov
Printed: 09/05/2025 - 1:18PM
Date Type:
Batch: 00004.09.2025 - VOUCHERS 2025-09
Voucher From & To:
Date From & To:
Batch: AP5 00004.09.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	114,843.11
004	WATER FUND	9,753.64
005	SEWER FUND	16,340.22
219	UV DISINFECTION PROJECT	86,176.75
Report Total:		227,113.72

VILLAGE BOARD REGULAR MEETING

Monday, August 25, 2025

Regular Meeting began at 5:00 PM and ended at 7:25 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$303,761.30 batch number 08252025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the 8-11-2025 Minutes

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to approve the 8-19-2025 Minutes

Motion: Ryan Second: Scollin

Roll Call: Brunette abstain; Ryan yes; Scollin yes; White abstain; Williams yes.

PUBLIC COMMENT:

Bill Martin appreciation of board members work and request for improvements on housing/tax breaks

Mark Wilson minutes

Rich Loeber support of Bill 119-2025

Margot Gold support of Bill 119-2025

John Monroe Bill 119-2025 and lack of transparency Public Safety Building process

Elizabeth Kochar support of Bill 119-2025

ITEMS FOR BOARD ACTION:

Bill 114-Resolution authorizing a statewide community regrant (SCR) award to support Music on the Green

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 115-2025 Resolution approving the annual notification letter for \$2 Levy on Unpaid Tax Bills

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 116-Resolution to authorize the acceptance of Franklin County Grant to be applied towards ROOST Contract

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White no; Williams yes.

Bill 117-2025 Authorize 2025-2026 ROOST Contract

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 118-2025 Resolution declaring negative declaration under SEQR for Park Ave Replacement Sewer Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 119-2025 Resolution safeguarding our residents and our financial resources

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Motion to table: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 120-2025 Resolution appointing members to the Saranac Lake Arts and Culture Advisory Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 121-2025 Resolution supporting Franklin County Broadband Buildout

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

OLD BUSINESS: Trustee White-Emergency Services Facility process and communication discussion. Questions on information included in the last update from Wendel. Discussion on lead paint, requested services, and the flow of information from Wendel to the board, Discussion on updates to the Public Safety Building Committee Changes; and update on Water/Sewer Loan Forgiveness policy.

NEW BUSINESS: Trustee White- Discussion on notification process for emergency/special meetings. Discussion on use of texts, personal email for village business and potential impacts to foil requests and retention requirements.

WORK SESSION: Capital Improvement Plan

PUBLIC COMMENT:

Maria Garso meeting notifications and Capital Improvement Plan

Mark Wilson minutes

Elizabeth Kochar support Bill 119-2025

Keith Murphy public comment timer

Sarah K Bill 119-2025

Steve Erman Bill 119-2025

Francesca Bill 119-2025 support

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Overnight travel and training

Date: 9/8/2025

DEPT OF ORIGIN: Village Manager

BILL # 122-2025

DATE SUBMITTED: 8/27/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

RECOMMENDED ACTION

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

RESOLUTION AUTHORIZING OVERNIGHT TRAVELING AND TRAINING FOR
THE CODE ENFORCEMENT OFFICER

WHEREAS, the Village of Saranac Lake encourages its employees to attend and participate in schooling, training, and correspondence courses that increase their knowledge, skills, and job performance, and,

WHEREAS, the Code Enforcement Officer will be attending the New York State Department of Health Back Flow Certification Course from December 8-December 12, 2025, and,

WHEREAS, the expenditure for the training and travel is designated in the 2025-2026 budget for registration fees and lodging.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees hereby approves the overnight travel and training for the Code Enforcement Officer.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Public Safety Building Committee

Date: 9/8/2025

DEPT OF ORIGIN: Trustee Scollin

BILL # 123-2025

DATE SUBMITTED: 9/3/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to appoint and reappoint members to the Public Safety Building Committee

RECOMMENDED ACTION

MOVED BY: Scollin SECONDED BY: Ryan

VOTE ON ROLL CALL: To amend

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes



RESOLUTION TO APPOINT AND REAPPOINT MEMBERS TO THE PUBLIC SAFETY BUILDING COMMITTEE

WHEREAS, the Village of Saranac Lake is committed to growing and maintaining a Public Safety Building Committee that fosters collaboration between the SLPD, SLVFD, SLVRS, and the citizens of our community, prompted by more than four decades of expressed concerns regarding aging and inadequate facilities to support these critical services into the future, and;

WHEREAS, six members shall be reappointed and two community-based members and three local Town Supervisors shall be newly appointed to the Public Safety Building Committee by the Saranac Lake Village Board of Trustees, and;

WHEREAS, terms of appointment to the Public Safety Building Committee, excluding elected officials, shall span four years each, and;

WHEREAS, the Saranac Lake Village Board of Trustees is responsible for filling vacancies, in consultation with the membership of the Public Safety Building Committee, and;

WHEREAS, Village of Saranac Lake Mayor Jimmy Williams and Village of Saranac Lake Trustee Matthew Scollin shall continue to serve as ex-officio members of the Public Safety Building Committee for the duration of their respective terms of office, and;

WHEREAS, the Public Safety Building Committee will hold meetings to inform design and oversee future construction of the proposed public safety building and other related activities to be determined by the Committee, therefore, be it

RESOLVED, that the Saranac Lake Village Board of Trustees hereby reappoints the following members of the Public Safety Building Committee (listed below) for new four-year terms, running from September 8, 2025, to September 10, 2029.

REAPPOINTMENTS

- Darin Perrotte, Chief, Village of Saranac Lake Police Department
- Michael Knapp, Chief, Saranac Lake Volunteer Fire Department
- Rick Yorkey, Head Fire Driver, Village of Saranac Lake
- Ben Watson, Board of Directors, Saranac Lake Volunteer Rescue Squad
- Brendan Keough, Dive Captain, Saranac Lake Volunteer Fire Department

BE IT FURTHER RESOLVED that the Saranac Lake Village Board of Trustees hereby appoints the following village residents to the Public Safety Building Committee (listed below) for new four-year terms, running from September 8, 2025, to September 10, 2029.



NEW APPOINTMENTS

- Ben Douglass, engineer
- Bob Testa, engineer teacher (retired)
- Julie Harjung, Chief, Saranac Lake Volunteer Rescue Squad

BE IT FURTHER RESOLVED that the Saranac Lake Village Board of Trustees hereby appoints the following Town Supervisors to the Public Safety Building Committee (listed below) for the duration of their respective terms of office.

NEW APPOINTMENTS

- Jordanna Mallach, Supervisor, Town of Harrietstown
- Derek Doty, Supervisor, Town of North Elba
- Davina Thurston, Supervisor, Town of St. Armand

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: NYS CDBG Program Application Date: 09-08-25

DEPT OF ORIGIN: Village Manager Bill # 124-2025

DATE SUBMITTED: 09-02-25 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Resolution authorizing the Community Development Department (in cooperation with the Franklin County Economic Development Corporation) to submit an application to the NYS Community Development Block Grant (CDBG) Public Facilities and Improvements Program on behalf of the Saranac Lake Adult Center.

MOVED BY: Brunette SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE WHITE

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

**RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NYS
CDBG PUBLIC FACILITIES AND IMPROVEMENTS PROGRAM ON BEHALF OF
THE SARANAC LAKE ADULT CENTER**

WHEREAS, the NYS CDBG Public Facilities and Improvements Program provides municipalities with financial assistance for the reconstruction and rehabilitation of public improvements or facilities; and

WHEREAS, Saranac Lake Adult Center seeks to apply for funding through the NYS CDBG Public Facilities and Improvements Program to request up to \$1,000,000 towards the renovation the Adult Center at 136 Broadway; and

WHEREAS, the Village is an eligible applicant for the NYS CDBG Program; and

WHEREAS, eligible applicants must apply on behalf of the businesses seeking NYS CDBG funds; and

WHEREAS, submitting an application on behalf of the Saranac Lake Adult Center would align with the goals of the Village's Downtown Revitalization Strategy; and

NOW, THEREFORE BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Community Development Director to work with Franklin County Economic Development Corporation and the Saranac Lake Adult Center to submit an application to the NYS CDBG Program seeking up to \$1,000,000.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Public Hearing- SMART GROWTH APPLICATION

Date: 09/08/2025

DEPT OF ORIGIN: Trustee Ryan

Bill # 125-2025

DATE SUBMITTED: 09/04/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUESTED: \$

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT:

Resolution calling for a public hearing on a NYS CDBG Public Facilities and Improvements Program Application for the Saranac Lake Adult Center Project

MOVED BY: Brunette SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE WHITE

yes

TRUSTEE BRUNETTE

yes

TRUSTEE SCOLLINS

yes

TRUSTEE RYAN

yes

RESOLUTION CALLING FOR A PUBLIC HEARING TO RECEIVE INPUT ON A NYS
CDBG PUBLIC FACILITIES AND IMPROVEMENTS PROGRAM APPLICATION FOR
THE SARANAC LAKE ADULT CENTER PROJECT

WHEREAS, the NYS CDBG Public Facilities and Improvements Program provides municipalities with financial assistance for the reconstruction and rehabilitation of public improvements or facilities; and

WHEREAS, the Village Board of Trustees approved the submission of the NYS CDBG Public facilities and Improvements Program application on September 8, 2025; and

WHEREAS, the NYS CDBG Program checklist requires a public hearing to collect input on the project; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees hereby sets a Public Hearing for Monday, September 22, 2025, at 5:00 PM in the Village Board Room, on the second floor, for the purpose of gathering public input on the Saranac Lake Adult Center NYS CDBG Public facilities and Improvements Project.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Safeguarding residents

Date: 9/8/2025

DEPT OF ORIGIN: Trustee White

BILL # 119-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

RECOMMENDED ACTION

MOVED BY: Brunette SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS no

TRUSTEE BRUNETTE yes

TRUSTEE RYAN no

TRUSTEE SCOLLIN no

TRUSTEE WHITE yes

****Resolution****

WHEREAS, the Village of Saranac Lake respects, upholds, and values equal protection and equal treatment for all residents and visitors, regardless of race, gender, sexual orientation, religion, country of origin or immigration status; and

WHEREAS access to Village services is essential for all Village residents, and all individuals should have equal access to public safety, emergency services, or social assistance without fear; and

WHEREAS, the Village of Saranac Lake and the Saranac Lake Police Department is committed to providing the same opportunities, resources, and treatment to everyone, regardless of their background, characteristics, or beliefs, ensuring that everyone is treated in a just and unbiased manner, free from prejudice.

WHEREAS, the resources of the Village of Saranac Lake are finite, and the funding of Village services through local property taxes is an issue of extraordinary concern; and

WHEREAS, the Federal Government is best suited, and required by law, to enforce federal immigration laws;

NOW, THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees assures its residents that we will not tolerate acts of hate, discrimination, or harassment against any individual of our community; and

BE IT FURTHER RESOLVED, Members of the Saranac Lake Village Police Department will not use village or department resources—including monies, facilities, property, equipment, or personnel—to investigate, enforce, or assist in the investigation or enforcement of any federal program based solely on actual or perceived immigration status; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police seeking help, unless necessary to investigate criminal activity by that individual; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not stop, question, interrogate, investigate, or arrest an individual based solely on any of the following:

- immigration or citizenship status; or
- violation of federal immigration laws;

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not perform or support the functions of a federal immigration officer or otherwise engage in the enforcement of federal immigration law; and

BE IT FINALLY RESOLVED that the Village of Saranac Lake reaffirms its commitment to ensuring that all individuals, regardless of immigration status, have safe and equal access to public safety, emergency services, and social resources without fear of discrimination, harassment, or detention based solely on their immigration status.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Safeguarding Residents

Date: 9/8/2025

DEPT OF ORIGIN: Trustee Scollin

BILL # 126-2025

DATE SUBMITTED: 9/3/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution safeguarding residents and financial resources, and reaffirming existing policing policies

RECOMMENDED ACTION

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL: To amend

MAYOR WILLIAMS no

TRUSTEE BRUNETTE yes

TRUSTEE RYAN yes

TRUSTEE SCOLLIN yes

TRUSTEE WHITE no



RESOLUTION SAFEGUARDING RESIDENTS AND FINANCIAL RESOURCES, AND REAFFIRMING EXISTING POLICING POLICIES

WHEREAS, the Village of Saranac Lake respects, upholds, and values equal protection and equal treatment for all residents and visitors, regardless of race, gender, sexual orientation, religion, country of origin, or immigration status; and

WHEREAS, access to Village services is essential for all Village residents, and all individuals should have equal access to public safety, emergency services, and/or social assistance without fear; and

WHEREAS, the Village of Saranac Lake and the Saranac Lake Police Department are committed to providing the same opportunities, resources, and treatment to everyone, regardless of their background, characteristics, or beliefs, ensuring that everyone is treated in a just and unbiased manner, free from prejudice; and

WHEREAS, the resources of the Village of Saranac Lake are finite, and the funding of Village services through local property taxes is an issue of extraordinary concern; and

WHEREAS, the Federal Government is best suited, and required by law, to enforce federal immigration laws; therefore, be it

RESOLVED, the Village of Saranac Lake Board of Trustees hereby assures its residents that it will not tolerate acts of hate, discrimination, or harassment against any individual in our community; and

BE IT FURTHER RESOLVED, that the Village of Saranac Lake reaffirms its commitment to ensuring that all individuals, regardless of immigration status, have safe and equal access to public safety, emergency services, and social resources without fear of discrimination, harassment, or local law enforcement detention based solely on their race, gender, sexual orientation, country of origin, or immigration status.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Tax Impact Analysis

Date: 9/8/2025

DEPT OF ORIGIN: Trustee Brunette

BILL # 127-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution requiring a tax impact analysis for the proposed emergency services complex

RECOMMENDED ACTION

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

Resolution Requiring a Tax Impact Analysis for the Proposed Emergency Services Complex

WHEREAS, the Village of Saranac Lake has proposed the construction of a new Emergency Services Complex, which is anticipated to be one of the most significant public infrastructure investments in Village history; and

WHEREAS, best practices identified by the Government Finance Officers Association (GFOA) and other municipal finance experts recommend conducting a thorough Tax Impact Analysis early in the planning process for major capital projects to evaluate affordability, ensure transparency, and guide responsible decision-making; and

WHEREAS, residents, first responders, and members of the Village Board have expressed the need for clear, accessible information on how the proposed project would affect local property taxes, including both construction debt service and ongoing operational costs; and

WHEREAS, a Tax Impact Analysis will provide the Board of Trustees and the public with objective, professionally prepared estimates of potential tax impacts under multiple scenarios, including variations in project cost, grant funding, bond interest rates, and debt terms; and

WHEREAS, conducting such an analysis now will strengthen community trust, protect taxpayers, and align the Village with prudent fiscal management practices observed by other municipalities in New York State;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saranac Lake hereby authorizes and directs the Village Manager to engage a qualified, independent municipal financial advisor to conduct a Tax Impact Analysis for a proposed Emergency Services Complex; and

BE IT FURTHER RESOLVED, that the scope of the Tax Impact Analysis shall include:

1. A comprehensive estimate of project costs and financing assumptions, including debt service schedules.
2. Clear calculation of the projected impact on the Village tax levy and the average homeowner's tax bill.
3. Consideration of multiple scenarios, including variations in project cost, outside funding, and financing structures.
4. Estimated changes to operating costs associated with the new facility.
5. A written report and public presentation of findings at a Village Board meeting, with opportunities for public questions and input.

BE IT FURTHER RESOLVED, that the results of the Tax Impact Analysis shall be made publicly available.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Community Enhancement Fund

Date: 9/8/2025

DEPT OF ORIGIN: Village Manager

BILL # 128-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to authorize transfer and amendment to the Community Enhancement Fund

RECOMMENDED ACTION

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

RESOLUTION – COMMUNITY ENHANCEMENT PROGRAMMING AND PROJECT FUNDING

WHEREAS, the Village of Saranac Lake Board of Trustees, in its commitment to fostering a *decidedly different* community, seeks to invest in initiatives that enhance the quality of life for residents and provide a structured approach to future infrastructure needs; and

WHEREAS, the Board of Trustees recognizes the importance of supporting both community programming and long-term enhancement projects that align with the Village's adopted strategic and master plans; and

WHEREAS, the Village Manager, in coordination with the Village's Advisory Boards, shall oversee the following initiatives:

1. Community Enhancement Programming

- Under the direction of the Village Manager, the three Advisory Boards will identify free community programming and installations.
- Appropriated funds shall be distributed equally among the Advisory Boards (DAB, PTAB & SLACAB), unless otherwise agreed upon by the Advisory Board Chairs and the Village Manager.
- The Village Manager shall determine whether a project requires Board approval or may be administratively approved, contingent upon available funding within the fiscal year.

2. Community Enhancement Project(s)

- Under the direction of the Village Manager, the Community Enhancement Fund Committee (made up of two representatives of each Advisory Board) shall recommend project(s) to the Village Manager.
- The Village Manager shall determine whether a project requires Board approval or may be administratively approved, contingent upon available funding within the fiscal year.
- All recommended projects must be directly tied to the annual goals of the Advisory Boards or to one or more of the following adopted plans: the *Downtown Saranac Lake Strategic Investment Plan (2024)*, the *Arts and Culture Master Plan (2018)*, the *Park Vision Plan (2018)*, and the *Local Waterfront Revitalization Plan*.

WHEREAS, the adopted Village Fiscal Year 2025–2026 Budget has appropriated \$10,000 for Community Enhancement Programming under account 001-6410-0400, and \$10,000 for Community Enhancement Projects under account 001-7110-0200;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the Village Manager and the Village Treasurer to transfer the \$10,000 currently appropriated to account 001-6410-0400 into account 001-6410-0400-1115; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the Village Treasurer to amend the account description of 001-6410-0400-1115 from "*Downtown Program*" to "*CEFC Programming*."

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: LAKE COLBY SMART GROWTH APPLICATION Date: 09/08/2025

DEPT OF ORIGIN: Trustee Ryan

Bill # 129-2025

DATE SUBMITTED: 09/04/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE

AMOUNT

APPROPRIATION

REQUESTED: \$10,000

BUDGETED: \$0

REQUIRED: \$0

SUMMARY STATEMENT:

Resolution authorizing Village staff to submit an Adirondack Smart Growth Application seeking up to \$125,000 (with an additional in-kind match of \$10,000) for design/planning work for Lake Colby Beach Bathhouse/ Infrastructure Accessibility Upgrades.

MOVED BY: Ryan SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE WHITE

yes

TRUSTEE BRUNETTE

yes

TRUSTEE SCOLLINS

yes

TRUSTEE RYAN

yes

**RESOLUTION AUTHORIZING SUBMISSION OF AN ADIRONDACK PARK
COMMUNITY SMART GROWTH GRANT PROGRAM APPLICATION**

WHEREAS, the NYS DEC, in cooperation with the Department of State and Adirondack Park Agency, is soliciting smart growth grant applications from Adirondack Park communities and organizations and

WHEREAS, DEC seeks proposals for capital projects and community development initiatives that link environmental protection, economic development and community livability within the special conditions of the parks; and

WHEREAS, the Village of Saranac Lake is eligible to seek funding (up to \$125,000) for this priority project through the Adirondack Park Community Smart Growth Grant Program with an in-kind match of \$10,000; and

WHEREAS, the project will help the implement goals of various Village and regional plans including the Village of Saranac Lake Comprehensive Plan and LWRP; and

WHEREAS, the project will promote multiple Smart Growth Principles.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Village Manager to submit an Adirondack Community Smart Growth Grant Program Application seeking up to \$125,000 (with an in-kind match of \$10,000) for design/planning work for Lake Colby Beach Bathhouse and Infrastructure Accessibility Upgrades.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Smart Growth Grant Pisgah Trails

Date: 9/8/2025

DEPT OF ORIGIN: Trustee White

BILL # 130-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to approve funding for Pisgah Trails updates contingent on Smart Growth Grant

RECOMMENDED ACTION

MOVED BY: White SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

Resolution by the Saranac Lake Board of Trustees approving and endorsing the Town of St. Armand in its application for an Adirondack Smart Growth Grant

WHEREAS, the Town of St. Armand would like to apply for an Adirondack Smart Growth Grant in the amount of \$165,000 to support the trail building projects at Pisgah based on the Comprehensive Trail Plan; and

WHEREAS, the proposed funding will contribute to advancing community priorities for recreation, health, tourism and quality of life in our community ; and

WHEREAS, the grant application includes a \$40,000 dollar match and is requesting the Village of Saranac Lake to provide \$10,000 of the match.

NOW, THEREFORE, BE IT RESOLVED, that the Saranac Lake Board of Trustees of the Village of Saranac Lake approves and endorses St. Armand's application for the Adirondack Smart Growth Grant, and agrees to provide a \$10,000 contingent upon the awarding of the grant for the purposes of the trail building projects at Pisgah.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Amend EMS Facility Committee Resolution Date: 9/8/2025

DEPT OF ORIGIN: Trustee White BILL # 131-2025

DATE SUBMITTED: 9/4/2025 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to amend the Emergency Services Facility Committee Resolution

RECOMMENDED ACTION

MOVED BY: White SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS

no

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

no

TRUSTEE SCOLLIN

no

TRUSTEE WHITE

yes

Emergency Services Facility Committee (Public Safety Building Committee / Fire Building Committee)

Purpose:

To provide a committee that can bridge the SLPD, SLFD, SLVRS and the citizens in our community.

To assess the adequacy of the emergency services facilities to enable planning, funding, and other pursuits of these services for the Village.

Prompted by over a decade of concerns from various representatives from these Village functions about aging and inadequate facilities to support these critical services for the community into the future.

Membership:

Nine volunteer members to be appointed by the Village Board of Trustees.

Village of Saranac Lake Chief of Police

Volunteer Fire Department Chief

Volunteer Rescue Squad Chief

Volunteer Fire Department Member: Rick Yorkey

Volunteer Fire Department Member: Brendan Keough

Volunteer Rescue Squad, Ben Watson

Community Member 1: To be appointed at the September 8, 2025 Village Board Meeting

Community Member 2: To be appointed at the September 8, 2025 Village Board Meeting

Ex-officio:

Village of Saranac Lake Mayor, Jimmy Williams

Village of Saranac Lake Trustee, Matt Scollin

Terms:

Four years with staggered terms to ensure continuity. **The terms that will be expiring in May of 2026 will be decided upon by September 8, 2025 meeting.**

The Village Board is responsible for filling vacancies.

Anticipated Activities:

- Hold regular meetings to discuss an Emergency Services Facility.
- Conduct an existing facility assessment.
- Identify existing facility deficiencies.
- Create a vehicle/large equipment inventory.
- Conduct a preliminary needs assessment.
- Determine the current and future space needs based on current and future staffing, current and future vehicles/equipment, and other factors.
- Recommend a consultant to develop conceptual plans for the Emergency Services Facility.
- Aid the Village Board of Trustees in decision making and selecting a direction for the future of the Emergency Services Facilities.
 - And other activities to be determined by the Committee.

Meetings:

To be held once a month, with the option of calling additional meetings as needed. **The regularly scheduled meeting time will be decided upon before the September 8, 2025 meeting.**

Members will be asked to resign if they miss 3 consecutive meetings without a compelling reason for the absence. Time, day etc. to be determined when committee has been formed.

September 5, 2025

Village Board
Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, New York 12983-1733

SUBJECT: VILLAGE OF SARANAC LAKE PUBLIC SAFETY BUILDING PROJECT – AUGUST UPDATE

Village of Saranac Lake Board Members,

Please find the project monthly update for August 2025. We continue to make progress on the various aspects of design, but we continue to stay conceptual at this stage as we work through various tasks on the USDA Environmental Report, the existing buildings structural assessment and ultimately confirming total project feasibility to begin the SEQR process.

The following tasks were worked on during the month of August;

1. No meetings with the Building Committee were held in August, but there was a Building Committee held on September 3rd.
2. **USDA ENVIRONMENTAL REPORT:** We continue to develop the USDA environmental report package with their input and address their additional requirements as follows:
 - a. **PHASE 1 ESA (USDA REQUIRED):** The Village approved and executed the contract with KAS for Phase 1 Environmental Site Assessment. Wendel is coordinating with the consultant to get the work underway.
 - b. **APA CONCURRENCE (USDA REQUIRED):** The draft concept site plan was presented to the Building Committee on September 3rd. It is anticipated that the Building Committee will provide comments on the draft concept site plan within the next 2-3 weeks. Adjustments will be made based on comments received and the draft concept site plan will be the basis for the outreach to APA.
 - c. **SHPO (USDA REQUIRED):** Per the USDA process, our team submitted the conceptual plans to SHPO for concurrence. Our team received comments and a request for additional information from SPHO. We are gathering the information and expect to submit the supplemental information in the coming weeks to continue the process.
 - d. **THPO (USDA REQUIRED):** USDA requires a Tribal Notification to be sent to nearby Native American Tribes to inform them of the project. This letter was sent on August 21st. Tribes have 30 days to respond and provide comments.



3. **CONCEPTUAL FLOOR PLANS:** Our team completed an initial comprehensive code review of the current conceptual plan. Our team developed options for code compliance based on the new proposed uses and presented an overview of the options to the Building Committee on September 3rd. It is anticipated that a presentation to the AHJ will take place in September. The intent of the presentation is to get concurrence with the AHJ regarding Wendel's interpretation of the Building Code and layout of the facility. The draft floor plans uploaded to SHPO and THPO are to describe the overall project conceptually and the intent of the project. The concept floor plans are not considered final. Adjustments will continue as we work through the process of various approvals and react to various requirements/comments from reviewing agencies.
4. **EXISTING STRUCTURAL ASSESSMENT:** Our team continues to define the impacts of the new/design and additions on the structural systems of the existing building, of which is considered a critical issue. Various options have been created. Wendel engaged with a general contractor to garner input on the constructability of the options for reinforcement of the existing building and cost estimates. Wendel will be on site with the general contractor on September 9th to review the project. It is anticipated to receive the general contractors' constructability input and costing information in September. The Geotechnical work (see below) will need to be completed prior to concluding the structural design parameters and therefore providing options and costing to the Building Committee and Village Board before completion of the Schematic Design package.
5. **GEOTECHNICAL:** The Village approved and executed the contract with Colliers for Geotechnical Services. Wendel is coordinating with the consultant to get the work underway, and it is expected to be completed within the next 3-4 weeks. As mentioned above, this geotechnical investigation and report is required for Wendel to finalize the structural design parameters.
6. **GRANT FUNDING SUPPORT:** On 8/6 Wendel provided conceptual floor plans to support the Village's application to the ESD's Achieve Grant in partnership with ESD's North Country Regional Office. These plans and costing continue to be conceptual in nature and adjustments to the plan will continue to occur as we meet with various agencies requesting approvals.
5. **SEQR:** As mentioned last month, some of the items that USDA is requesting go hand in hand with SEQR requirements. The USDA Environmental Report is not SEQR but is required to finalize agreements on the grant that the village was awarded. The SEQR process will begin as soon as the Schematic Design Package is finalized, and project feasibility is recognized. The items outlined above will need to come to a conclusion prior to completion of the Schematic Design Package, and therefore the SEQR process.



6. UPCOMING MEETINGS:

- a. *Building Committee meeting on Conceptual Site Plan* → 9/3/2025
- b. *APA concurrence meeting* → TBD (after Building Committee accepts Site plan)
- c. *General Contractor Meeting on Site* → 9/9/25
- d. *Village of Saranac Code Enforcement* → TBD

In conclusion, we continue to make progress on the plans and progress the due diligence on each of these complicated issues. As mentioned in previous updates, we continue to take this in a step-by-step process ensuring that we overcome hurdles as they come up in lieu of pushing forward without the critical answers, all along keeping the Villages best interests and funding at mind.

We look forward to continuing to work through each of these project components through September. Should you have any questions, please let Bachana know, and we can address those as they come up.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. Krzyzanowski".

Robert W Krzyzanowski
Director of Emergency Services and CSL
Senior Associate Principal

A handwritten signature in blue ink, appearing to read "Kaitlin Chmura".

Kaitlin Chmura
Project Manager