

VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:00 PM
Monday, September 8, 2025

This meeting will be held in the Village Board Room and may be viewed through ZOOM
Enter at the side door of the building, 39 Main Street

Join Zoom Meeting

<https://us02web.zoom.us/j/82045243868>

Meeting ID: 820 4524 3868

CALL TO ORDER

ROLL CALL:

AUDITING:

- a. Pay Vouchers
- b. Approve Minutes from 8-25-2025

PUBLIC COMMENT:

ITEMS FOR BOARD ACTION

BILL	122	2025	Resolution authorizing the overnight travel and training for the Code Enforcement Officer
BILL	123	2025	Resolution to appoint and reappoint members to the public safety building committee
BILL	124	2025	Resolution authorizing the submission of application to New York State CDBG Public Facilities and Improvements Program for Saranac Lake Adult Center
BILL	125	2025	Call for a Public Hearing for New York State CDBG Public Facilities and Improvements Program application for the Saranac Lake adult Center
BILL	119	2025	Resolution for safeguarding residents and financial resources
BILL	126	2025	Resolution safeguarding residents and financial resources, and reaffirming existing policing policies
BILL	127	2025	Resolution requiring a tax impact analysis for the Proposed Public Safety Building
BILL	128	2025	Resolution to authorize transfer and amendment to the Community Enhancement Fund
BILL	129	2025	Resolution approving submission of smart growth grant application for Lake Colby Beach upgrades
BILL	130	2025	Resolution to approve funding for Pisgah Trails Updates contingent on Smart Growth Grant
BILL	131	2025	Resolution for amending emergency services committee resolution

OLD BUSINESS: Public Safety Building Update, Resolution 116-Franklin County Occupancy Tax, update on progress accessibility ramp at police station, and current Community Development project and grants.

NEW BUSINESS: Online availability of previous meeting recordings and minutes.

PUBLIC COMMENT:

EXECUTIVE SESSION: Proposed Lease of real property

MOTION TO ADJOURN

PUBLIC COMMENT

PERIOD OF MEETINGS

1. Anyone may speak to the Village Board of Trustees during the public comment periods of a public hearing or the public comment periods of the meeting.
2. As a courtesy, we ask those participating in public comment to introduce themselves.
3. Individual public comment is limited to **5 minutes** and may be shortened by the meeting chairperson if not respectful and productive in manner.
4. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.
5. Individual time may not be assigned/given to another.
6. A public hearing is meant to encourage comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board member. Should a village response be asked, The Village Board of Trustees may offer explanation or information to the public at that time. They also reserve the right to request the individual leave contact information with the Clerk to receive a more researched answer at a later time.
7. Individuals requesting response from the village board, not offered during the meeting, will be contacted by phone, email, letter, or request for in-person meeting.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
11. Village Board members are offered a 5-minute grace period for meeting start. If board member is more than 5 minutes late to the meeting, they will forfeit their right to participate and vote during the meeting.
12. While electronic devices are necessary for viewing documents and time keeping, as a courtesy to the public and fellow board members, Village Board Members must refrain from texting, e-mailing, and instant messaging during Board Meetings, except in the case of family emergencies.

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

VILLAGE BOARD REGULAR MEETING

Monday, August 25, 2025

Regular Meeting began at 5:00 PM and ended at 7:25 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$303,761.30 batch number 08252025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the 8-11-2025 Minutes

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to approve the 8-19-2025 Minutes

Motion: Ryan Second: Scollin

Roll Call: Brunette abstain; Ryan yes; Scollin yes; White abstain; Williams yes.

PUBLIC COMMENT:

Bill Martin appreciation of board members work and request for improvements on housing/tax breaks

Mark Wilson minutes

Rich Loeber support of Bill 119-2025

Margot Gold support of Bill 119-2025

John Monroe Bill 119-2025 and lack of transparency Public Safety Building process

Elizabeth Kochar support of Bill 119-2025

ITEMS FOR BOARD ACTION:

Bill 114-Resolution authorizing a statewide community regrant (SCR) award to support Music on the Green

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 115-2025 Resolution approving the annual notification letter for \$2 Levy on Unpaid Tax Bills

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion
Motion: Brunette Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Bill 116-Resolution to authorize the acceptance of Franklin County Grant to be applied towards ROOST Contract

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White no; Williams yes.

Bill 117-2025 Authorize 2025-2026 ROOST Contract

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 118-2025 Resolution declaring negative declaration under SEQR for Park Ave Replacement Sewer Project

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 119-2025 Resolution safeguarding our residents and our financial resources

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Scollin
Motion to table: White Second: Scollin
Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 120-2025 Resolution appointing members to the Saranac Lake Arts and Culture Advisory Board

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: Scollin
Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 121-2025 Resolution supporting Franklin County Broadband Buildout

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: Ryan
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

OLD BUSINESS: Trustee White-Emergency Services Facility process and communication discussion. Questions on information included in the last update from Wendel. Discussion on lead paint, requested services, and the flow of information from Wendel to the board, Discussion on updates to the Public Safety Building Committee Changes; and update on Water/Sewer Loan Forgiveness policy.

NEW BUSINESS: Trustee White- Discussion on notification process for emergency/special meetings. Discussion on use of texts, personal email for village business and potential impacts to foil requests and retention requirements.

WORK SESSION: Capital Improvement Plan

PUBLIC COMMENT:

Maria Garso meeting notifications and Capital Improvement Plan

Mark Wilson minutes

Elizabeth Kochar support Bill 119-2025

Keith Murphy public comment timer

Sarah K Bill 119-2025

Steve Erman Bill 119-2025

Francesca Bill 119-2025 support

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Overnight travel and training

Date: 9/8/2025

DEPT OF ORIGIN: Village Manager

BILL # 122-2025

DATE SUBMITTED: 8/27/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION AUTHORIZING OVERNIGHT TRAVELING AND TRAINING FOR
THE CODE ENFORCEMENT OFFICER

WHEREAS, the Village of Saranac Lake encourages its employees to attend and participate in schooling, training, and correspondence courses that increase their knowledge, skills, and job performance, and,

WHEREAS, the Code Enforcement Officer will be attending the New York State Department of Health Back Flow Certification Course from December 8-December 12, 2025, and,

WHEREAS, the expenditure for the training and travel is designated in the 2025-2026 budget for registration fees and lodging.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees hereby approves the overnight travel and training for the Code Enforcement Officer.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Public Safety Building Committee

Date: 9/8/2025

DEPT OF ORIGIN: Trustee Scollin

BILL # 123-2025

DATE SUBMITTED: 9/3/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to appoint and reappoint members to the Public Safety Building Committee

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____



RESOLUTION TO APPOINT AND REAPPOINT MEMBERS TO THE PUBLIC SAFETY BUILDING COMMITTEE

WHEREAS, the Village of Saranac Lake is committed to growing and maintaining a Public Safety Building Committee that fosters collaboration between the SLPD, SLVFD, SLVRS, and the citizens of our community, prompted by more than four decades of expressed concerns regarding aging and inadequate facilities to support these critical services into the future, and;

WHEREAS, six members shall be reappointed and two community-based members and three local Town Supervisors shall be newly appointed to the Public Safety Building Committee by the Saranac Lake Village Board of Trustees, and;

WHEREAS, terms of appointment to the Public Safety Building Committee, excluding elected officials, shall span four years each, and;

WHEREAS, the Saranac Lake Village Board of Trustees is responsible for filling vacancies, in consultation with the membership of the Public Safety Building Committee, and;

WHEREAS, Village of Saranac Lake Mayor Jimmy Williams and Village of Saranac Lake Trustee Matthew Scollin shall continue to serve as ex-officio members of the Public Safety Building Committee for the duration of their respective terms of office, and;

WHEREAS, the Public Safety Building Committee will hold meetings to inform design and oversee future construction of the proposed public safety building at 33 Petrova Avenue and other related activities to be determined by the Committee, therefore, be it

RESOLVED, that the Saranac Lake Village Board of Trustees hereby reappoints the following members of the Public Safety Building Committee (listed below) for new four-year terms, running from September 8, 2025, to September 10, 2029.

REAPPOINTMENTS

- Darin Perrotte, Chief, Village of Saranac Lake Police Department
- Michael Knapp, Chief, Saranac Lake Volunteer Fire Department
- Julie Harjung, Chief, Saranac Lake Volunteer Rescue Squad
- Rick Yorkey, Head Fire Driver, Village of Saranac Lake
- Ben Watson, Board of Directors, Saranac Lake Volunteer Rescue Squad
- Brendan Keough, Dive Captain, Saranac Lake Volunteer Fire Department

BE IT FURTHER RESOLVED that the Saranac Lake Village Board of Trustees hereby appoints the following village residents to the Public Safety Building Committee (listed below) for new four-year terms, running from September 8, 2025, to September 10, 2029.



NEW APPOINTMENTS

- Ben Douglass, engineer
- Bob Testa, engineer teacher (retired)

BE IT FURTHER RESOLVED that the Saranac Lake Village Board of Trustees hereby appoints the following Town Supervisors to the Public Safety Building Committee (listed below) for the duration of their respective terms of office.

NEW APPOINTMENTS

- Jordanna Mallach, Supervisor, Town of Harrietstown
- Derek Doty, Supervisor, Town of North Elba
- Davina Thurston, Supervisor, Town of St. Armand

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: NYS CDBG Program Application Date: 09-08-25

DEPT OF ORIGIN: Village Manager Bill # 124-2025

DATE SUBMITTED: 09-02-25 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Resolution authorizing the Community Development Department (in cooperation with the Franklin County Economic Development Corporation) to submit an application to the NYS Community Development Block Grant (CDBG) Public Facilities and Improvements Program on behalf of the Saranac Lake Adult Center.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE WHITE _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

**RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NYS
CDBG PUBLIC FACILITIES AND IMPROVEMENTS PROGRAM ON BEHALF OF
THE SARANAC LAKE ADULT CENTER**

WHEREAS, the NYS CDBG Public Facilities and Improvements Program provides municipalities with financial assistance for the reconstruction and rehabilitation of public improvements or facilities; and

WHEREAS, Saranac Lake Adult Center seeks to apply for funding through the NYS CDBG Public Facilities and Improvements Program to request up to \$1,000,000 towards the renovation the Adult Center at 136 Broadway; and

WHEREAS, the Village is an eligible applicant for the NYS CDBG Program; and

WHEREAS, eligible applicants must apply on behalf of the businesses seeking NYS CDBG funds; and

WHEREAS, submitting an application on behalf of the Saranac Lake Adult Center would align with the goals of the Village's Downtown Revitalization Strategy: and

NOW, THEREFORE BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Community Development Director to work with Franklin County Economic Development Corporation and the Saranac Lake Adult Center to submit an application to the NYS CDBG Program seeking up to \$1,000,000.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Public Hearing- SMART GROWTH APPLICATION Date: 09/08/2025

DEPT OF ORIGIN: Trustee Ryan Bill # 125-2025

DATE SUBMITTED: 09/04/2025 EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUESTED: \$10,000	BUDGETED: \$0	REQUIRED: \$0

SUMMARY STATEMENT:

Resolution calling for a public hearing on a NYS CDBG Public Facilities and Improvements Program Application for the Saranac Lake Adult Center Project

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE WHITE _____

TRUSTEE BRUNETTE _____

TRUSTEE SCOLLINS _____

TRUSTEE RYAN _____

RESOLUTION CALLING FOR A PUBLIC HEARING TO RECEIVE INPUT ON A NYS
CDBG PUBLIC FACILITIES AND IMPROVEMENTS PROGRAM APPLICATION FOR
THE SARANAC LAKE ADULT CENTER PROJECT

WHEREAS, the NYS CDBG Public Facilities and Improvements Program provides municipalities with financial assistance for the reconstruction and rehabilitation of public improvements or facilities; and

WHEREAS, the Village Board of Trustees approved the submission of the NYS CDBG Public facilities and Improvements Program application on September 8, 2025; and

WHEREAS, the NYS CDBG Program checklist requires a public hearing to collect input on the project; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees hereby sets a Public Hearing for Monday, September 22, 2025, at 5:00 PM in the Village Board Room, on the second floor, for the purpose of gathering public input on the Saranac Lake Adult Center NYS CDBG Public facilities and Improvements Project.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Safeguarding residents

Date: 9/8/2025

DEPT OF ORIGIN: Trustee White

BILL # 119-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

****Resolution****

WHEREAS, the Village of Saranac Lake respects, upholds, and values equal protection and equal treatment for all residents and visitors, regardless of race, gender, sexual orientation, religion, country of origin or immigration status; and

WHEREAS access to Village services is essential for all Village residents, and all individuals should have equal access to public safety, emergency services, or social assistance without fear; and

WHEREAS, the Village of Saranac Lake and the Saranac Lake Police Department is committed to providing the same opportunities, resources, and treatment to everyone, regardless of their background, characteristics, or beliefs, ensuring that everyone is treated in a just and unbiased manner, free from prejudice.

WHEREAS, the resources of the Village of Saranac Lake are finite, and the funding of Village services through local property taxes is an issue of extraordinary concern; and

WHEREAS, the Federal Government is best suited, and required by law, to enforce federal immigration laws;

NOW, THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees assures its residents that we will not tolerate acts of hate, discrimination, or harassment against any individual of our community; and

BE IT FURTHER RESOLVED, Members of the Saranac Lake Village Police Department will not use village or department resources—including monies, facilities, property, equipment, or personnel—to investigate, enforce, or assist in the investigation or enforcement of any federal program based solely on actual or perceived immigration status; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police seeking help, unless necessary to investigate criminal activity by that individual; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not stop, question, interrogate, investigate, or arrest an individual based solely on any of the following:

- immigration or citizenship status; or
- violation of federal immigration laws;

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not perform or support the functions of a federal immigration officer or otherwise engage in the enforcement of federal immigration law; and

BE IT FINALLY RESOLVED that the Village of Saranac Lake reaffirms its commitment to ensuring that all individuals, regardless of immigration status, have safe and equal access to public safety, emergency services, and social resources without fear of discrimination, harassment, or detention based solely on their immigration status.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Safeguarding Residents

Date: 9/8/2025

DEPT OF ORIGIN: Trustee Scollin

BILL # 126-2025

DATE SUBMITTED: 9/3/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution safeguarding residents and financial resources, and reaffirming existing policing policies

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____



RESOLUTION SAFEGUARDING RESIDENTS AND FINANCIAL RESOURCES, AND REAFFIRMING EXISTING POLICING POLICIES

WHEREAS, the Village of Saranac Lake respects, upholds, and values equal protection and equal treatment for all residents and visitors, regardless of race, gender, sexual orientation, country of origin, or immigration status; and

WHEREAS, access to Village services is essential for all Village residents, and all individuals should have equal access to public safety, emergency services, and/or social assistance without fear; and

WHEREAS, the Village of Saranac Lake and the Saranac Lake Police Department are committed to providing the same opportunities, resources, and treatment to everyone, regardless of their background, characteristics, or beliefs, ensuring that everyone is treated in a just and unbiased manner, free from prejudice; and

WHEREAS, the resources of the Village of Saranac Lake are finite, and the funding of Village services through local property taxes is an issue of extraordinary concern; and

WHEREAS, the Federal Government is best suited, and required by law, to enforce federal immigration laws; therefore, be it

RESOLVED, the Village of Saranac Lake Board of Trustees hereby assures its residents that it will not tolerate acts of hate, discrimination, or harassment against any individual in our community; and

BE IT FURTHER RESOLVED, that the Village of Saranac Lake reaffirms its commitment to ensuring that all individuals, regardless of immigration status, have safe and equal access to public safety, emergency services, and social resources without fear of discrimination, harassment, or local law enforcement detention based solely on their race, gender, sexual orientation, country of origin, or immigration status.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Tax Impact Analysis

Date: 9/8/2025

DEPT OF ORIGIN: Trustee Brunette

BILL # 127-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution requiring a tax impact analysis for the proposed emergency services complex

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

Resolution Requiring a Tax Impact Analysis for the Proposed Emergency Services Complex

WHEREAS, the Village of Saranac Lake has proposed the construction of a new Emergency Services Complex, which is anticipated to be one of the most significant public infrastructure investments in Village history; and

WHEREAS, best practices identified by the Government Finance Officers Association (GFOA) and other municipal finance experts recommend conducting a thorough Tax Impact Analysis early in the planning process for major capital projects to evaluate affordability, ensure transparency, and guide responsible decision-making; and

WHEREAS, residents, first responders, and members of the Village Board have expressed the need for clear, accessible information on how the proposed project would affect local property taxes, including both construction debt service and ongoing operational costs; and

WHEREAS, a Tax Impact Analysis will provide the Board of Trustees and the public with objective, professionally prepared estimates of potential tax impacts under multiple scenarios, including variations in project cost, grant funding, bond interest rates, and debt terms; and

WHEREAS, conducting such an analysis now will strengthen community trust, protect taxpayers, and align the Village with prudent fiscal management practices observed by other municipalities in New York State;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saranac Lake hereby authorizes and directs the Village Manager to engage a qualified, independent municipal financial advisor to conduct a Tax Impact Analysis for a proposed Emergency Services Complex; and

BE IT FURTHER RESOLVED, that the scope of the Tax Impact Analysis shall include:

1. A comprehensive estimate of project costs and financing assumptions, including debt service schedules.
2. Clear calculation of the projected impact on the Village tax levy and the average homeowner's tax bill.
3. Consideration of multiple scenarios, including variations in project cost, outside funding, and financing structures.
4. Estimated changes to operating costs associated with the new facility.
5. A written report and public presentation of findings at a Village Board meeting, with opportunities for public questions and input.

BE IT FURTHER RESOLVED, that the results of the Tax Impact Analysis shall be made publicly available.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Community Enhancement Fund

Date: 9/8/2025

DEPT OF ORIGIN: Village Manager

BILL # 128-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to authorize transfer and amendment to the Community Enhancement Fund

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION – COMMUNITY ENHANCEMENT PROGRAMMING AND PROJECT FUNDING

WHEREAS, the Village of Saranac Lake Board of Trustees, in its commitment to fostering a *decidedly different* community, seeks to invest in initiatives that enhance the quality of life for residents and provide a structured approach to future infrastructure needs; and

WHEREAS, the Board of Trustees recognizes the importance of supporting both community programming and long-term enhancement projects that align with the Village's adopted strategic and master plans; and

WHEREAS, the Village Manager, in coordination with the Village's Advisory Boards, shall oversee the following initiatives:

1. Community Enhancement Programming

- Under the direction of the Village Manager, the three Advisory Boards will identify free community programming and installations.
- Appropriated funds shall be distributed equally among the Advisory Boards (DAB, PTAB & SLACAB), unless otherwise agreed upon by the Advisory Board Chairs and the Village Manager.
- The Village Manager shall determine whether a project requires Board approval or may be administratively approved, contingent upon available funding within the fiscal year.

2. Community Enhancement Project(s)

- Under the direction of the Village Manager, the Community Enhancement Fund Committee (made up of two representatives of each Advisory Board) shall recommend project(s) to the Village Manager.
- The Village Manager shall determine whether a project requires Board approval or may be administratively approved, contingent upon available funding within the fiscal year.
- All recommended projects must be directly tied to the annual goals of the Advisory Boards or to one or more of the following adopted plans: the *Downtown Saranac Lake Strategic Investment Plan (2024)*, the *Arts and Culture Master Plan (2018)*, the *Park Vision Plan (2018)*, and the *Local Waterfront Revitalization Plan*.

WHEREAS, the adopted Village Fiscal Year 2025–2026 Budget has appropriated \$10,000 for Community Enhancement Programming under account 001-6410-0400, and \$10,000 for Community Enhancement Projects under account 001-7110-0200;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the Village Manager and the Village Treasurer to transfer the \$10,000 currently appropriated to account 001-6410-0400 into account 001-6410-0400-1115; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the Village Treasurer to amend the account description of 001-6410-0400-1115 from “*Downtown Program*” to “*CEFC Programming*.”

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: LAKE COLBY SMART GROWTH APPLICATION Date: 09/08/2025

DEPT OF ORIGIN: Trustee Ryan

Bill # 129-2025

DATE SUBMITTED: 09/04/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUESTED: \$10,000	BUDGETED: \$0	REQUIRED: \$0

SUMMARY STATEMENT:

Resolution authorizing Village staff to submit an Adirondack Smart Growth Application seeking up to \$125,000 (with an additional in-kind match of \$10,000) for design/planning work for Lake Colby Beach Bathhouse/ Infrastructure Accessibility Upgrades.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE WHITE _____

TRUSTEE BRUNETTE _____

TRUSTEE SCOLLINS _____

TRUSTEE RYAN _____

**RESOLUTION AUTHORIZING SUBMISSION OF AN ADIRONDACK PARK
COMMUNITY SMART GROWTH GRANT PROGRAM APPLICATION**

WHEREAS, the NYS DEC, in cooperation with the Department of State and Adirondack Park Agency, is soliciting smart growth grant applications from Adirondack Park communities and organizations and

WHEREAS, DEC seeks proposals for capital projects and community development initiatives that link environmental protection, economic development and community livability within the special conditions of the parks; and

WHEREAS, the Village of Saranac Lake is eligible to seek funding (up to \$125,000) for this priority project through the Adirondack Park Community Smart Growth Grant Program with an in-kind match of \$10,000; and

WHEREAS, the project will help the implement goals of various Village and regional plans including the Village of Saranac Lake Comprehensive Plan and LWRP; and

WHEREAS, the project will promote multiple Smart Growth Principles.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Village Manager to submit an Adirondack Community Smart Growth Grant Program Application seeking up to \$125,000 (with an in-kind match of \$10,000) for design/planning work for Lake Colby Beach Bathhouse and Infrastructure Accessibility Upgrades.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Smart Growth Grant Pisgah Trails

Date: 9/8/2025

DEPT OF ORIGIN: Trustee White

BILL # 130-2025

DATE SUBMITTED: 9/4/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to approve funding for Pisgah Trails updates contingent on Smart Growth Grant

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

Resolution by the Saranac Lake Board of Trustees approving and endorsing the Town of St. Armand in its application for an Adirondack Smart Growth Grant

WHEREAS, the Town of St. Armand would like to apply for an Adirondack Smart Growth Grant in the amount of \$165,000 to support the trail building projects at Pisgah based on the Comprehensive Trail Plan; and

WHEREAS, the proposed funding will contribute to advancing community priorities for recreation, health, tourism and quality of life in our community ; and

WHEREAS, the grant application includes a \$40,000 dollar match and is requesting the Village of Saranac Lake to provide \$10,000 of the match.

NOW, THEREFORE, BE IT RESOLVED, that the Saranac Lake Board of Trustees of the Village of Saranac

Lake approves and endorses St. Armand's application for the Adirondack Smart Growth Grant, and agrees to provide a \$10,000 contingent upon the awarding of the grant for the purposes of the trail building projects at Pisgah.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Amend EMS Facility Committee Resolution Date: 9/8/2025

DEPT OF ORIGIN: Trustee White BILL # 131-2025

DATE SUBMITTED: 9/4/2025 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to amend the Emergency Services Facility Committee Resolution

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

Emergency Services Facility Committee (Public Safety Building Committee / Fire Building Committee)

Purpose:

To provide a committee that can bridge the SLPD, SLFD, SLVRS and the citizens in our community.

To assess the adequacy of the emergency services facilities to enable planning, funding, and other pursuits of these services for the Village.

Prompted by over a decade of concerns from various representatives from these Village functions about aging and inadequate facilities to support these critical services for the community into the future.

Membership:

Nine volunteer members to be appointed by the Village Board of Trustees.

Village of Saranac Lake Chief of Police

Volunteer Fire Department Chief

Volunteer Rescue Squad Chief

Volunteer Fire Department Member: Rick Yorkey

Volunteer Fire Department Member: Brendan Keough

Volunteer Rescue Squad, Ben Watson

Community Member 1: To be appointed at the September 8, 2025 Village Board Meeting

Community Member 2: To be appointed at the September 8, 2025 Village Board Meeting

Ex-officio:

Village of Saranac Lake Mayor, Jimmy Williams

Village of Saranac Lake Trustee, Matt Scollin

Terms:

Four years with staggered terms to ensure continuity. **The terms that will be expiring in May of 2026 will be decided upon by September 8, 2025 meeting.**

The Village Board is responsible for filling vacancies.

Anticipated Activities:

- Hold regular meetings to discuss an Emergency Services Facility.
- Conduct an existing facility assessment.
- Identify existing facility deficiencies.
- Create a vehicle/large equipment inventory.
- Conduct a preliminary needs assessment.
- Determine the current and future space needs based on current and future staffing, current and future vehicles/equipment, and other factors.
- Recommend a consultant to develop conceptual plans for the Emergency Services Facility.
- Aid the Village Board of Trustees in decision making and selecting a direction for the future of the Emergency Services Facilities.
 - And other activities to be determined by the Committee.

Meetings:

To be held once a month, with the option of calling additional meetings as needed. **The regularly scheduled meeting time will be decided upon before the September 8, 2025 meeting.**

Members will be asked to resign if they miss 3 consecutive meetings without a compelling reason for the absence. Time, day etc. to be determined when committee has been formed.