

VILLAGE BOARD REGULAR MEETING

Monday, August 25, 2025

Regular Meeting began at 5:00 PM and ended at 7:25 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$303,761.30 batch number 08252025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve the 8-11-2025 Minutes

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to approve the 8-19-2025 Minutes

Motion: Ryan Second: Scollin

Roll Call: Brunette abstain; Ryan yes; Scollin yes; White abstain; Williams yes.

PUBLIC COMMENT:

Bill Martin appreciation of board members work and request for improvements on housing/tax breaks

Mark Wilson minutes

Rich Loeber support of Bill 119-2025

Margot Gold support of Bill 119-2025

John Monroe Bill 119-2025 and lack of transparency Public Safety Building process

Elizabeth Kochar support of Bill 119-2025

ITEMS FOR BOARD ACTION:

Bill 114-Resolution authorizing a statewide community regrant (SCR) award to support Music on the Green

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 115-2025 Resolution approving the annual notification letter for \$2 Levy on Unpaid Tax Bills

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion
Motion: Brunette Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes. Williams yes.

Bill 116-Resolution to authorize the acceptance of Franklin County Grant to be applied towards ROOST Contract

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White no; Williams yes.

Bill 117-2025 Authorize 2025-2026 ROOST Contract

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 118-2025 Resolution declaring negative declaration under SEQR for Park Ave Replacement Sewer Project

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 119-2025 Resolution safeguarding our residents and our financial resources

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Scollin
Motion to table: White Second: Scollin
Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 120-2025 Resolution appointing members to the Saranac Lake Arts and Culture Advisory Board

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: Scollin
Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 121-2025 Resolution supporting Franklin County Broadband Buildout

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: Ryan
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

OLD BUSINESS: Trustee White-Emergency Services Facility process and communication discussion. Questions on information included in the last update from Wendel. Discussion on lead paint, requested services, and the flow of information from Wendel to the board, Discussion on updates to the Public Safety Building Committee Changes; and update on Water/Sewer Loan Forgiveness policy.

NEW BUSINESS: Trustee White- Discussion on notification process for emergency/special meetings. Discussion on use of texts, personal email for village business and potential impacts to foil requests and retention requirements.

WORK SESSION: Capital Improvement Plan

PUBLIC COMMENT:

Maria Garso meeting notifications and Capital Improvement Plan

Mark Wilson minutes

Elizabeth Kochar support Bill 119-2025

Keith Murphy public comment timer

Sarah K Bill 119-2025

Steve Erman Bill 119-2025

Francesca Bill 119-2025 support

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable@saranacinkeney.gov
 Printed: 08/22/2025 - 9:44AM
 Batch: 00007.08.2025 - Vouchers 2025-08-25 25FY



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 2086	AES NORTHEAST			Check Sequence: 1		ACH Enabled: False
168826	Project 4747: WWTP Disinfection-Amendment #	1,869.80	08/25/2025	219-1440-0200-0000	11055455	
	Check Total:	1,869.80				
Vendor: 3769	RECREATION ENGINEERING & PLANNING			Check Sequence: 2		ACH Enabled: False
#15	PROFESSIONAL SERVICES FOR WHITEWA	3,217.50	08/25/2025	250-8662-0416-0000	11055458	
	Check Total:	3,217.50				
Vendor: 423	SUOZZO, DOTY & ASSOCIATES			Check Sequence: 3		ACH Enabled: False
24-128(9)	Project #24-128: WPCP Upgrades Task 1-Desig	15,371.00	08/25/2025	251-1440-0400-0000	11055459	
24-129(9)	Project #24-129: Modification-Task 2-reporting	9,031.25	08/25/2025	251-1440-0400-0000	11055459	
24-130(9)	#24-130: Collection System FEMA Task 3-Desig	7,731.25	08/25/2025	230-1440-0400-0000	11055459	
24-130(9)	#24-130: Collection System FEMA Task 5-Proje	1,093.75	08/25/2025	230-1440-0400-0000	11055459	
24-130(9)	#24-130: Collection System FEMA Task 2-Exist	175.00	08/25/2025	230-1440-0400-0000	11055459	
24-130(9)	#24-130: Collection System FEMA Task 4-Grant	2,380.00	08/25/2025	230-1440-0400-0000	11055459	
	Check Total:	35,782.25				
Vendor: 2556	CENTURY LINEN & UNIFORM			Check Sequence: 4		ACH Enabled: False
2196899	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	08/25/2025	004-1640-0400-0000	11055456	
2196899	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	08/25/2025	005-1640-0400-0000	11055456	
2196899	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	08/25/2025	001-1640-0400-0000	11055456	
2201598	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	08/25/2025	004-1640-0400-0000	11055456	
2201598	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	08/25/2025	001-1640-0400-0000	11055456	
2201598	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	08/25/2025	005-1640-0400-0000	11055456	
2205879	YEARLY CONTRACT FOR UNIFORM SERVI	25.55	08/25/2025	001-1640-0400-0000	11055456	
2205879	YEARLY CONTRACT FOR UNIFORM SERVI	24.79	08/25/2025	004-1640-0400-0000	11055456	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
2205879	YEARLY CONTRACT FOR UNIFORM SERV	24.79	08/25/2025	005-1640-0400-0000	11055456	
	Check Total:	225.39				
Vendor: 5149	CLEAN WATERS, INC.			Check Sequence: 5		ACH Enabled: False
14557	Annual Ortho Phosphate for Corrosion Control-I	3,306.00	08/25/2025	004-8330-0401-0000	11055461	
	Check Total:	3,306.00				
Vendor: 4937	CRYSTAL ROCK LLC			Check Sequence: 6		ACH Enabled: False
17711568 081225	Potable Drinking Water Service	112.92	08/25/2025	005-8130-0400-0000	11055460	
	Check Total:	112.92				
Vendor: 3551	ENDYNE INC.			Check Sequence: 7		ACH Enabled: False
543401	SPDES Required Testing at WWTP (Lab Testing	125.00	08/25/2025	005-8130-0400-0000	11055457	
543402	Raw & Purification Water Testing at WTP	50.00	08/25/2025	004-8330-0400-0000	11055457	
543848	SPDES Required Testing at WWTP (Lab Testing	125.00	08/25/2025	005-8130-0400-0000	11055457	
543849	SPDES Required Testing at WWTP (Lab Testing	45.00	08/25/2025	005-8130-0400-0000	11055457	
544085	Raw & Purification Water Testing at WTP	50.00	08/25/2025	004-8330-0400-0000	11055457	
544716	SPDES Required Testing at WWTP (Lab Testing	125.00	08/25/2025	005-8130-0400-0000	11055457	
544717	SPDES Required Testing at WWTP (Lab Testing	45.00	08/25/2025	005-8130-0400-0000	11055457	
	Check Total:	565.00				
Vendor: 1906	PITNEY BOWES BANK INC			Check Sequence: 8		ACH Enabled: False
22965594	Reserve Pre-paid Postage Account	7,000.00	08/25/2025	005-8110-0400-0000	11055454	
22965594	Reserve Pre-paid Postage Account	7,000.00	08/25/2025	004-8310-0400-0000	11055454	
	Check Total:	14,000.00				
Vendor: 1476	RECON REMEDIATION & CONSTRUCTION OUTFITTERS LLC			Check Sequence: 9		ACH Enabled: False
VSL01-0725	WOODRUFF STREET PIPE, VALVES, FITTIN	503.30	08/25/2025	004-8340-0400-0000	11055453	
VSL01-0725	WOODRUFF STREET PIPE, VALVES, FITTIN	503.30	08/25/2025	005-8120-0400-0000	11055453	
	Check Total:	1,006.60				
Vendor: 423	SUOZZO, DOTY & ASSOCIATES			Check Sequence: 10		ACH Enabled: False
24-061(10)	Project 24-061: Smart Growth Streetscape	14,440.28	08/25/2025	001-1440-0400-0000	11055459	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	14,440.28				
	Total for Check Run:	74,525.74				
	Total of Number of Checks:	10				

Accounts Payable

Voucher Approval List

User: accounts payable@saranac.lakeny.gov
 Printed: 08/22/2025 - 9:45 AM
 Batch: 00007.08.2025 - Vouchers 2025-08-25 25FY



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055455	168826	AES NORTHEAST	Project 4747: WWTP Disinfection-Amendment #6	219-1440-0200-0000	1,869.80
Warrant Total:					1,869.80
11055456	2196899	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055456	2196899	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055456	2196899	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
11055456	2201598	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055456	2201598	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055456	2201598	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
11055456	2205879	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	004-1640-0400-0000	24.79
11055456	2205879	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	001-1640-0400-0000	25.55
11055456	2205879	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORM SERVICE	005-1640-0400-0000	24.79
Warrant Total:					225.39
11055461	14557	CLEAN WATERS, INC.	Annual Ortho Phosphate for Corrosion Control-DOH	004-8330-0401-0000	3,306.00
Warrant Total:					3,306.00
11055460	17711568 081225	CRYSTAL ROCK LLC	Potable Drinking Water Service	005-8130-0400-0000	112.92
Warrant Total:					112.92
11055457	543401	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	125.00
11055457	543402	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
11055457	543848	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	125.00
11055457	543849	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	45.00
11055457	544085	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
11055457	544716	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	125.00
11055457	544717	ENDYNE INC.	SPDES Required Testing at WWTP (Lab Testing)	005-8130-0400-0000	45.00
Warrant Total:					565.00
11055454	22965594	PITNEY BOWES BANK INC	Reserve Pre-paid Postage Account	005-8110-0400-0000	7,000.00
11055454	22965594	PITNEY BOWES BANK INC	Reserve Pre-paid Postage Account	004-8310-0400-0000	7,000.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					14,000.00
11055453	VSL01-0725	RECON REMEDIATION & CONSTRUCTION OL	WOODRUFF STREET PIPE, VALVES, FITTINGS, MANHOLES	004-8340-0400-0000	503.30
11055453	VSL01-0725	RECON REMEDIATION & CONSTRUCTION OL	WOODRUFF STREET PIPE, VALVES, FITTINGS, MANHOLES	005-8120-0400-0000	503.30
Warrant Total:					1,006.60
11055458	#15	RECREATION ENGINEERING & PLANNING	PROFESSIONAL SERVICES FOR WHITEWATER PARK (DRI)	250-8662-0416-0000	3,217.50
Warrant Total:					3,217.50
11055459	24-128(9)	SUOZZO, DOTY & ASSOCIATES	Project #24-128: WPCP Upgrades Task 1-Design	251-1440-0400-0000	15,371.00
11055459	24-129(9)	SUOZZO, DOTY & ASSOCIATES	Project #24-129: Modification-Task 2-reporting	251-1440-0400-0000	9,031.25
11055459	24-130(9)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 5-Project Management	230-1440-0400-0000	1,093.75
11055459	24-130(9)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 4-Grant Admin	230-1440-0400-0000	2,380.00
11055459	24-130(9)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 3-Design Eval	230-1440-0400-0000	7,731.25
11055459	24-130(9)	SUOZZO, DOTY & ASSOCIATES	#24-130: Collection System FEMA Task 2-Existing Sanitary Survey	230-1440-0400-0000	175.00
11055459	24-061(10)	SUOZZO, DOTY & ASSOCIATES	Project 24-061: Smart Growth Streetscape	001-1440-0400-0000	14,440.28
Warrant Total:					50,222.53
Report Total:					74,525.74

Accounts Payable

Voucher Approval Document



User: accounts payable@saranaclakeny.gov
Printed: 08/22/2025 - 9:45 AM
Date Type:
Batch: 00007.08.2025 - Vouchers 2025-08-25
Voucher From & To:
Date From & To:
Batch: AP5 00007.08.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	14,516.93
004	WATER FUND	10,983.67
005	SEWER FUND	8,155.59
219	UV DISINFECTION PROJECT	1,869.80
230	SEWER TRUNK/SWAMP LINE FEMA	11,380.00
250	DRI PROJECTS	3,217.50
251	WPCP & WWTP UPGRADES	24,402.25
Report Total:		74,525.74

Accounts Payable

Computer Check Proof List by Vendor

User: accounts payable@saranac.lakeny.gov
Printed: 08/15/2025 - 10:54 AM
Batch: 00004.08.2025 - Vouchers 2025-08-25 26FY-A



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 2089	M & T BANK			Check Sequence: 1		ACH Enabled: False
6219	C5-5516-09-00 Short Term Principal	128,500.00	08/15/2025	005-9710-0600-0000	11055438	
	Check Total:	128,500.00				
	Total for Check Run:	128,500.00				
	Total of Number of Checks:	1				

Accounts Payable

Voucher Approval List

User: accountspayable@saranaclakeny.gov
Printed: 08/15/2025 - 10:54AM
Batch: 00004.08.2025 - Vouchers 2025-08-25 26FY-A



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055438	6219	M & T BANK	C5-5516-09-00 Short Term Principal	005-9710-0600-0000	128,500.00
Warrant Total:					128,500.00
Report Total:					128,500.00

Accounts Payable

Voucher Approval Document



User: accountspayable@saranaclakeny.gov
Printed: 08/15/2025 - 10:54AM
Date Type:
Batch: 00004.08.2025 - Vouchers 2025-08-25
Voucher From & To:
Date From & To:
Batch: AP5 00004.08.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
005	SEWER FUND	128,500.00
Report Total:		128,500.00

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable@saranacinkeney.gov
 Printed: 08/20/2025 - 10:14AM
 Batch: 00005.08.2025 - Vouchers 2025-08-25 26FY-B



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 134	NATIONAL GRID			Check Sequence: 1		ACH Enabled: False
02115-52037	Electric Bills	28.03	08/20/2025	001-7110-0403-0000	11055439	
11137-12101	Electric Bills	43.89	08/20/2025	005-8120-0403-0000	11055439	
13925-19104	Electric Bills	3.12	08/20/2025	001-7140-0403-0000	11055439	
14325-19108	Electric Bills	0.15	08/20/2025	001-7110-0403-0000	11055439	
17651-41107	Electric Bills	170.46	08/20/2025	001-7180-0403-0000	11055439	
17851-41103	Electric Bills	5.64	08/20/2025	001-7180-0403-0000	11055439	
23199-57118	Electric Bills	35.60	08/20/2025	004-8320-0403-0000	11055439	
27737-12102	Electric Bills	0.17	08/20/2025	005-8120-0403-0000	11055439	
37630-63022	Electric Bills	4.42	08/20/2025	001-5182-0403-0000	11055439	
42515-08008	Electric Bills	115.90	08/20/2025	001-1620-0403-0000	11055439	
45849-14101	Electric Bills	27.05	08/20/2025	001-7110-0403-0000	11055439	
47449-14103	Electric Bills	14.04	08/20/2025	001-5650-0403-0000	11055439	
48563-40106	Electric Bills	544.05	08/20/2025	001-3410-0403-0000	11055439	
51484-28018	Electric Bills	3,096.12	08/20/2025	004-8320-0403-0000	11055439	
65913-76006	Electric Bills	11.67	08/20/2025	001-7181-0403-0000	11055439	
67837-38103	Electric Bills	450.02	08/20/2025	005-8121-0403-0000	11055439	
77237-38106	Electric Bills	5,376.36	08/20/2025	005-8130-0403-0000	11055439	
	Check Total:	9,926.69				
	Total for Check Run:	9,926.69				
	Total of Number of Checks:	1				

Accounts Payable

Voucher Approval List

User: accountspayable@saranacinken.gov
Printed: 08/20/2025 - 10:31AM
Batch: 00005.08.2025 - Vouchers 2025-08-25 26FY-B



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055439	02115-52037	NATIONAL GRID	Electric Bills	001-7110-0403-0000	28.03
11055439	11137-12101	NATIONAL GRID	Electric Bills	005-8120-0403-0000	43.89
11055439	13925-19104	NATIONAL GRID	Electric Bills	001-7140-0403-0000	3.12
11055439	14325-19108	NATIONAL GRID	Electric Bills	001-7110-0403-0000	0.15
11055439	17651-41107	NATIONAL GRID	Electric Bills	001-7180-0403-0000	170.46
11055439	17851-41103	NATIONAL GRID	Electric Bills	001-7180-0403-0000	5.64
11055439	23199-57118	NATIONAL GRID	Electric Bills	004-8320-0403-0000	35.60
11055439	27737-12102	NATIONAL GRID	Electric Bills	005-8120-0403-0000	0.17
11055439	37630-63022	NATIONAL GRID	Electric Bills	001-5182-0403-0000	4.42
11055439	42515-08008	NATIONAL GRID	Electric Bills	001-1620-0403-0000	115.90
11055439	45849-14101	NATIONAL GRID	Electric Bills	001-7110-0403-0000	27.05
11055439	47449-14103	NATIONAL GRID	Electric Bills	001-5650-0403-0000	14.04
11055439	48563-40106	NATIONAL GRID	Electric Bills	001-3410-0403-0000	544.05
11055439	51484-28018	NATIONAL GRID	Electric Bills	004-8320-0403-0000	3,096.12
11055439	65913-76006	NATIONAL GRID	Electric Bills	001-7181-0403-0000	11.67
11055439	67837-38103	NATIONAL GRID	Electric Bills	005-8121-0403-0000	450.02
11055439	77237-38106	NATIONAL GRID	Electric Bills	005-8130-0403-0000	5,376.36
Warrant Total:					9,926.69
Report Total:					9,926.69

Accounts Payable

Voucher Approval Document



User: accountspayable@saranaclakeny.gov
Printed: 08/20/2025 - 10:34AM
Date Type:
Batch: 00005.08.2025 - Vouchers 2025-08-25
Voucher From & To:
Date From & To:
Batch: AP5 00005.08.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	924.53
004	WATER FUND	3,131.72
005	SEWER FUND	5,870.44
Report Total:		9,926.69

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable@saranacnyny.gov
Printed: 08/22/2025 - 1:46PM
Batch: 00008.08.2025 - Vouchers 2025-08-25 26FY



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 1325 202	ADIRONDACK RESEARCH LLC Riverwalk Improvement-Maps & Signage	3,712.50	08/25/2025	Check Sequence: 1 232-1440-0400-0000	11055465	ACH Enabled: False
	Check Total:	3,712.50				
Vendor: 3445 274271	LABELLA ASSOCIATES, DPC Project CZ321BD.00- Baldwin Park	1,914.00	08/25/2025	Check Sequence: 2 140-7110-0200-0000	11055487	ACH Enabled: False
	Check Total:	1,914.00				
Vendor: 423 24-110(4)	SUOZZO, DOTY & ASSOCIATES Project 24-110: SL WTP & Distribution Upgrade	9,937.50	08/25/2025	Check Sequence: 3 252-1440-0400-0000	11055499	ACH Enabled: False
	Check Total:	9,937.50				
Vendor: 3381 12248	ADIRONDACK TECHS. LLC PD Chief Laptop	920.00	08/25/2025	Check Sequence: 4 001-3120-0200-0000	11055485	ACH Enabled: False
12327	Recurring Monthly Hosted Services	511.61	08/25/2025	001-1680-0400-0000	11055485	
12327	Recurring Monthly Hosted Services	496.57	08/25/2025	004-8310-0400-0000	11055485	
12327	Recurring Monthly Hosted Services	496.57	08/25/2025	005-8110-0400-0000	11055485	
12334	PD-Battery Back-up for Server	669.00	08/25/2025	001-3120-0400-0000	11055485	
	Check Total:	3,093.75				
Vendor: 1588 100555	ALICE HYDE MEDICAL CENTER Pre-Employment Physical - O Huntley	315.00	08/25/2025	Check Sequence: 5 001-3120-0400-0000	11055472	ACH Enabled: False
100938	Pre-Employment Physical - R O'Connell	315.00	08/25/2025	001-3120-0400-0000	11055472	
	Check Total:	630.00				
Vendor: 4821	ALTA CONSTRUCTION EQUIP NY, LLC			Check Sequence: 6		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
P11/37780	Filters - Small Excavator 2018 Volvo EW60E	128.90	08/25/2025	004-8340-0408-0000	11055500	
P11/37953	Pin and E-clips - 2015 Volvo Large Excavator	305.28	08/25/2025	004-8340-0408-0000	11055500	
	Check Total:	434.18				
Vendor: 844	ANDERSON EQUIPMENT CO			Check Sequence: 7		ACH Enabled: False
05250162120	O-rings, Hydraulic Hammer, Point - 1998 Deere	795.04	08/25/2025	001-5110-0408-0000	11055506	
	Check Total:	795.04				
Vendor: 4853	BEGOR'S SUPPLY INC			Check Sequence: 8		ACH Enabled: False
27288	24" x 20' Culvert Pipe	967.60	08/25/2025	001-5110-0401-0000	11055501	
	Check Total:	967.60				
Vendor: 1511	BOYER'S SEPTIC SERVICE, LLC			Check Sequence: 9		ACH Enabled: False
12294	Port-a-John Rentals and Cleanings	860.00	08/25/2025	001-7110-0400-0000	11055467	
12294	Port-a-John Rentals and Cleanings	165.00	08/25/2025	001-7181-0400-0000	11055467	
12294	Port-a-John Rentals and Cleanings	200.00	08/25/2025	001-7260-0400-0000	11055467	
	Check Total:	1,225.00				
Vendor: 3687	COLUMN SOFTWARE PBC			Check Sequence: 10		ACH Enabled: False
2DAA3AE4-0130	Bid Notice, Dev Board Hearing Notice, Perm. R	25.21	08/25/2025	001-1410-0400-0000	11055490	
	Check Total:	25.21				
Vendor: 3640	CRICKET RECORDS LLC			Check Sequence: 11		ACH Enabled: False
08132025	2025 MOTG 08/13 "Ursa & the Major Key"	600.00	08/25/2025	001-6410-0400-1116	11055489	
	Check Total:	600.00				
Vendor: 2519	EMPIRE HYDRAULICS & MACHINE			Check Sequence: 12		ACH Enabled: False
132071	1" Hydraulic Quick Coupler - 1998 Deere 310SE	248.85	08/25/2025	004-8340-0408-0000	11055480	
	Check Total:	248.85				
Vendor: 4085	EXCELLUS BLUECROSS BLUESHIELD			Check Sequence: 13		ACH Enabled: False
44524802	Retiree Health Insurance - Sept 2025	412.12	08/25/2025	004-9060-0800-0000	11055498	
44524802	Retiree Health Insurance - Sept 2025	412.12	08/25/2025	005-9060-0800-0000	11055498	
44524802	Retiree Health Insurance - Sept 2025	424.62	08/25/2025	001-9060-0800-0000	11055498	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
44524802	Retiree Health Insurance - Sept 2025	896.42	08/25/2025	001-3120-0860-0000	11055498	
	Check Total:	2,145.28				
Vendor: 3159	EXCELLUS HEALTH PLAN			Check Sequence: 14		ACH Enabled: False
44528097	Retiree Prescription Plan - Sept 2025	322.33	08/25/2025	004-9060-0800-0000	11055483	
44528097	Retiree Prescription Plan - Sept 2025	322.33	08/25/2025	005-9060-0800-0000	11055483	
44528097	Retiree Prescription Plan - Sept 2025	1,089.48	08/25/2025	001-3120-0860-0000	11055483	
44528097	Retiree Prescription Plan - Sept 2025	429.78	08/25/2025	001-9060-0800-0000	11055483	
	Check Total:	2,163.92				
Vendor: 5003	EXCELLUS HEALTH PLAN - GROUP			Check Sequence: 15		ACH Enabled: False
44524667	PD Health Insurance - Sept 2025	10,282.59	08/25/2025	001-3120-0860-0000	11055502	
	Check Total:	10,282.59				
Vendor: 218	FINGER LAKES / CASTLE			Check Sequence: 16		ACH Enabled: False
926767	Assorted tire repair supplies- patch plugs, glue, e	821.74	08/25/2025	001-5110-0408-0000	11055476	
	Check Total:	821.74				
Vendor: 3746	FIRST NATIONAL BANK OF OMAHA			Check Sequence: 17		ACH Enabled: False
7965	Credit Card purchases through 08/13	122.40	08/25/2025	001-1610-0200-0000	11055493	
7965	Credit Card purchases through 08/13	310.40	08/25/2025	001-1680-0400-0000	11055493	
7965	Credit Card purchases through 08/13	118.79	08/25/2025	005-8110-0200-0000	11055493	
7965	Credit Card purchases through 08/13	177.98	08/25/2025	001-3410-0407-0000	11055493	
7965	Credit Card purchases through 08/13	19.00	08/25/2025	001-1230-0400-0000	11055493	
7965	Amazon Order-Black-out curtains & curtain rods	136.46	08/25/2025	001-3120-0401-0000	11055493	
7965	Credit Card purchases through 08/13	22.33	08/25/2025	001-1640-0401-0000	11055493	
7965	Credit Card purchases through 08/13	22.33	08/25/2025	005-1640-0401-0000	11055493	
7965	Credit Card purchases through 08/13	191.30	08/25/2025	005-8130-0410-0000	11055493	
7965	Credit Card purchases through 08/13	14.99	08/25/2025	001-1410-0401-0000	11055493	
7965	Credit Card purchases through 08/13	118.79	08/25/2025	004-8310-0200-0000	11055493	
7965	Credit Card purchases through 08/13	22.33	08/25/2025	004-1640-0401-0000	11055493	
	Check Total:	1,277.10				
Vendor: 3690	FISCHER, BESSETTE, MULDOWNNEY & MCARDLE, LLP			Check Sequence: 18		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
43255	Legal Services through 06/30/2025	2,328.15	08/25/2025	005-1420-0400-0000	11055491	
43255	Legal Services through 06/30/2025	2,398.70	08/25/2025	001-1420-0400-0000	11055491	
43255	Legal Services through 06/30/2025	2,328.15	08/25/2025	004-1420-0400-0000	11055491	
	Check Total:	7,055.00				
Vendor: 264	Franklin County Personnel Dept.			Check Sequence: 19		ACH Enabled: False
01-15-1289.10	Overnight shipping Psych Test- O Huntley	9.28	08/25/2025	001-3120-0400-0000	11055482	
	Check Total:	9.28				
Vendor: 5321	GRAINGER, INC.			Check Sequence: 20		ACH Enabled: False
9592089222	Wedge anchor, nitrile gloves, Cam & groove cou	247.98	08/25/2025	005-8130-0401-0000	11055505	
9592089230	2' Drill rod, Carbide tip bit	309.54	08/25/2025	001-5110-0401-0000	11055505	
9593352090	Goulds pump, 1hp	1,788.40	08/25/2025	005-8130-0410-0000	11055505	
	Check Total:	2,345.92				
Vendor: 398	Granger, Eric			Check Sequence: 21		ACH Enabled: False
08202025	Movie Night production equipment	960.00	08/25/2025	001-7550-0401-0000	11055497	
08202025	Movie Night production equipment	140.00	08/25/2025	001-6410-0400-1117	11055497	
	Check Total:	1,100.00				
Vendor: 1545	THEODORE GREY			Check Sequence: 22		ACH Enabled: False
08062025	2025 MOTG: 08/06/2025	1,000.00	08/25/2025	001-6410-0400-1116	11055470	
	Check Total:	1,000.00				
Vendor: 5226	HIGH PEAKS FORD			Check Sequence: 23		ACH Enabled: False
51758	Right Mirror Light - 2021 F150	56.14	08/25/2025	005-1640-0408-0000	11055503	
51758	Right Mirror Light - 2021 F150	56.14	08/25/2025	004-1640-0408-0000	11055503	
51758	Right Mirror Light - 2021 F150	57.84	08/25/2025	001-1640-0408-0000	11055503	
	Check Total:	170.12				
Vendor: 26	JEFFORDS STEEL			Check Sequence: 24		ACH Enabled: False
2313I-1	Assorted Steel to Fabricate Chimlaya-Pisgah	2,373.25	08/25/2025	001-7260-0401-0000	11055481	
	Check Total:	2,373.25				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 997	KONICA MINOLTA PREMIER FINANCE			Check Sequence: 25		ACH Enabled: False
47585840	Copier Lease - PD and Village Offices	124.92	08/25/2025	001-1610-0400-0000	11055507	
47586840	Copier Lease - PD and Village Offices	121.24	08/25/2025	004-8310-0400-0000	11055507	
47586840	Copier Lease - PD and Village Offices	121.24	08/25/2025	005-8110-0400-0000	11055507	
47586840	Copier Lease - PD and Village Offices	113.02	08/25/2025	001-3120-0400-0000	11055507	
	Check Total:	480.42				
Vendor: 3578	LEBLANC TRUCKING LLC			Check Sequence: 26		ACH Enabled: False
1312	Disposal of Grit Screenings/Sludge from WWTP	5,085.00	08/25/2025	005-8130-0400-0000	11055488	
	Check Total:	5,085.00				
Vendor: 118	MOTOROLA SOLUTIONS INC			Check Sequence: 27		ACH Enabled: False
8282176667	Mobile Antenna, roof mounts- ACCT#30102381	361.14	08/25/2025	001-3120-0200-0000	11055462	
	Check Total:	361.14				
Vendor: 5253	MOUNTAIN MEDICAL SERVICES, PLLC.			Check Sequence: 28		ACH Enabled: False
23744K1798	Drug Screens/Physicals	267.50	08/25/2025	005-8110-0400-0000	11055504	
23744K1798	Drug Screens/Physicals	267.50	08/25/2025	004-8310-0400-0000	11055504	
	Check Total:	535.00				
Vendor: 3788	National Business Technologies-Customer Care			Check Sequence: 29		ACH Enabled: False
5035421815	Phone contract 08/22-09/21	31.31	08/25/2025	001-7180-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	31.00	08/25/2025	005-1640-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	31.00	08/25/2025	004-1640-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	42.60	08/25/2025	001-1490-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	186.00	08/25/2025	005-8110-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	375.76	08/25/2025	001-3410-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	31.94	08/25/2025	001-1640-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	250.51	08/25/2025	001-3120-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	62.63	08/25/2025	001-7260-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	149.05	08/25/2025	001-1610-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	186.00	08/25/2025	004-8310-0402-0000	11055495	
5035421815	Phone contract 08/22-09/21	187.88	08/25/2025	005-8130-0402-0000	11055495	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	1,565.68				
Vendor: 134	NATIONAL GRID			Check Sequence: 30		ACH Enabled: False
50163-40127	Electric Bills	7.89	08/25/2025	001-5132-0403-0000	11055466	
55249-14104	Electric Bills	18.15	08/25/2025	001-7110-0403-0000	11055466	
	Check Total:	26.04				
Vendor: 3738	NORTHERN EXTINGUISHER & FIRE SAFETY LLC			Check Sequence: 31		ACH Enabled: False
001	Fire Extinguisher Inspection	153.03	08/25/2025	001-3120-0407-0000	11055492	
002	Fire Extinguisher Inspection	225.61	08/25/2025	001-3410-0407-0000	11055492	
003	Fire Extinguisher Inspection	65.00	08/25/2025	001-7180-0407-0000	11055492	
	Check Total:	443.64				
Vendor: 159	Northern Power & Light			Check Sequence: 32		ACH Enabled: False
235700-21791	CDG Credit-Electric Bills	124.87	08/25/2025	005-8120-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	23.91	08/25/2025	001-7140-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	255.22	08/25/2025	005-8121-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	7.71	08/25/2025	001-5182-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	2,038.10	08/25/2025	004-8320-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	619.53	08/25/2025	001-1620-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	14.07	08/25/2025	001-5650-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	335.37	08/25/2025	001-7260-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	19.83	08/25/2025	001-3410-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	9.40	08/25/2025	001-5142-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	7.87	08/25/2025	001-5132-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	14.12	08/25/2025	001-7181-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	24.47	08/25/2025	001-7180-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	3,282.73	08/25/2025	005-8130-0403-0000	11055473	
235700-21791	CDG Credit-Electric Bills	42.20	08/25/2025	001-7110-0403-0000	11055473	
	Check Total:	6,819.40				
Vendor: 2216	OTIS ELEVATOR COMPANY			Check Sequence: 33		ACH Enabled: False
100401969532	Annual Maint. Service 3 Main 07/01/25-06/30/26	3,005.40	08/25/2025	001-1620-0400-0000	11055477	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	3,005.40				
Vendor: 2024	QUILL CORPORATION			Check Sequence: 34		ACH Enabled: False
45249364	Office Supplies - copy paper, register roll paper,	22.37	08/25/2025	005-8110-0401-0000	11055475	
45249364	Office Supplies - copy paper, register roll paper,	23.05	08/25/2025	001-1610-0401-0000	11055475	
45249364	Office Supplies - copy paper, register roll paper,	22.37	08/25/2025	004-8310-0401-0000	11055475	
	Check Total:	67.79				
Vendor: 129946	RICE FURNITURE			Check Sequence: 35		ACH Enabled: False
8041A	Carpet Install-Kitchen	1,000.00	08/25/2025	001-3410-0407-0000	11055464	
8041A	Carpet Install-Kitchen	1,166.00	08/25/2025	001-3410-0401-0000	11055464	
	Check Total:	2,166.00				
Vendor: 1542	SARANAC LAKE 3P, INC.			Check Sequence: 36		ACH Enabled: False
85-2025	Village Funding Support- Saranac Lake 3P 10/18	2,000.00	08/25/2025	001-6410-0400-0000	11055469	
	Check Total:	2,000.00				
Vendor: 3765	SECURSHRED			Check Sequence: 37		ACH Enabled: False
500446	Shredding Service - Village Office	24.62	08/25/2025	004-8310-0400-0000	11055494	
500446	Shredding Service - Village Office	25.36	08/25/2025	001-1610-0400-0000	11055494	
500446	Shredding Service - Village Office	24.62	08/25/2025	005-8110-0400-0000	11055494	
	Check Total:	74.60				
Vendor: 3789	STANDARD LIFE INS COMP			Check Sequence: 38		ACH Enabled: False
161-754098	Retiree Dental Insurance - Sept 2025	101.75	08/25/2025	005-9070-0800-0000	11055496	
161-754098	Retiree Dental Insurance - Sept 2025	101.75	08/25/2025	004-9070-0800-0000	11055496	
161-754098	Retiree Dental Insurance - Sept 2025	135.66	08/25/2025	001-9070-0800-0000	11055496	
	Check Total:	339.16				
Vendor: 423	SUOZZO, DOTY & ASSOCIATES			Check Sequence: 39		ACH Enabled: False
25-007(4)	Project 25-007: VSL Environmental Monitoring	10,240.90	08/25/2025	001-1440-0400-0000	11055499	
	Check Total:	10,240.90				
Vendor: 2261	SWANK MOTION PICTURES, INC.			Check Sequence: 40		ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
4023937	Summer 2025 Movie Nights	580.00	08/25/2025	001-6410-0400-1117	11055478	
	Check Total:	580.00				
Vendor: 1572	SYMQUEST GROUP, INC.			Check Sequence: 41		ACH Enabled: False
2025138	Copier Service - WWTP and CG	21.81	08/25/2025	004-8310-0400-0000	11055471	
2025138	Copier Service - WWTP and CG	21.81	08/25/2025	005-8110-0400-0000	11055471	
2025139	Copier Service - WWTP and CG	23.20	08/25/2025	004-8310-0400-0000	11055471	
2025139	Copier Service - WWTP and CG	23.20	08/25/2025	005-8110-0400-0000	11055471	
2025139	Copier Service - WWTP and CG	21.05	08/25/2025	001-1490-0400-0000	11055471	
	Check Total:	111.07				
Vendor: 188	TRUDEAU SAND & GRAVEL			Check Sequence: 42		ACH Enabled: False
246567	Refund of unused curb replacement - 1322 Pine :	220.00	08/25/2025	001-5410-0400-0000	11055474	
27869	Concrete Sand	45.89	08/25/2025	001-7260-0407-0000	11055474	
	Check Total:	265.89				
Vendor: 1198	USA BLUEBOOK			Check Sequence: 43		ACH Enabled: False
INV00798298	Sulfuric acid, Phosphate reducing agent, Hach pl	1,286.98	08/25/2025	004-8320-0401-0000	11055463	
INV00798298	Sulfuric acid, Phosphate reducing agent, Hach pl	87.15	08/25/2025	005-8130-0401-0000	11055463	
INV00799333	Sulfuric acid, Phosphate reducing agent, Hach pl	22.65	08/25/2025	005-8130-0401-0000	11055463	
	Check Total:	1,396.78				
Vendor: 323	Verizon			Check Sequence: 44		ACH Enabled: False
334000067293	Monthly In car camera/GPS subscription	229.60	08/25/2025	001-3120-0400-0000	11055484	
	Check Total:	229.60				
Vendor: 25	W.B. MASON CO., INC.			Check Sequence: 45		ACH Enabled: False
255974613	PD Office Supplies- tape, pads, notebook, ink ca	184.59	08/25/2025	001-3410-0401-0000	11055479	
	Check Total:	184.59				
Vendor: 3442	WARRENSBURG LAUNDRY & DRY CLEANING, INC.			Check Sequence: 46		ACH Enabled: False
3064	PD Laundry Services - July 2025	55.80	08/25/2025	001-3120-0400-0000	11055486	
	Check Total:	55.80				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 154	Young/Sommer LLC			Check Sequence: 47		ACH Enabled: False
172255	Legal Services - Code Enforcement	18.50	08/25/2025	001-3620-0400-0000	11055468	
172256	Legal Services - Code Enforcement	244.14	08/25/2025	001-3620-0400-0000	11055468	
172257	Legal Services - Code Enforcement	184.50	08/25/2025	001-3620-0400-0000	11055468	
	Check Total:	447.14				
	Total for Check Run:	90,808.87				
	Total of Number of Checks:	47				

Accounts Payable

Voucher Approval List

User: accountspayable@saranacklakeny.gov
 Printed: 08/22/2025 - 1:49PM
 Batch: 00008.08.2025 - Vouchers 2025-08-25 26FY



Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055465	202	ADIRONDACK RESEARCH LLC	Riverwalk Improvement-Maps & Signage	232-1440-0400-0000	3,712.50
Warrant Total:					3,712.50
11055485	12248	ADIRONDACK TECHS. LLC	PD Chief Laptop	001-3120-0200-0000	920.00
11055485	12327	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	004-8310-0400-0000	496.57
11055485	12327	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	001-1680-0400-0000	511.61
11055485	12327	ADIRONDACK TECHS. LLC	Recurring Monthly Hosted Services	005-8110-0400-0000	496.57
11055485	12334	ADIRONDACK TECHS. LLC	PD-Battery Back-up for Server	001-3120-0400-0000	669.00
Warrant Total:					3,093.75
11055472	100555	ALICE HYDE MEDICAL CENTER	Pre-Employment Physical - O Huntley	001-3120-0400-0000	315.00
11055472	100938	ALICE HYDE MEDICAL CENTER	Pre-Employment Physical - R O'Connell	001-3120-0400-0000	315.00
Warrant Total:					630.00
11055500	P11/37780	ALTA CONSTRUCTION EQUIP NY, LLC	Filters - Small Excavator 2018 Volvo EW60E	004-8340-0408-0000	128.90
11055500	P11/37953	ALTA CONSTRUCTION EQUIP NY, LLC	Pin and E-clips - 2015 Volvo Large Excavator	004-8340-0408-0000	305.28
Warrant Total:					434.18
11055506	05250162120	ANDERSON EQUIPMENT CO	O-rings, Hydraulic Hammer, Point - 1998 Deere Backhoe	001-5110-0408-0000	795.04
Warrant Total:					795.04
11055501	27288	BEGOR'S SUPPLY INC	24" x 20'Culvert Pipe	001-5110-0401-0000	967.60
Warrant Total:					967.60
11055467	12294	BOYER'S SEPTIC SERVICE, LLC	Port-a-John Rentals and Cleanings	001-7110-0400-0000	860.00
11055467	12294	BOYER'S SEPTIC SERVICE, LLC	Port-a-John Rentals and Cleanings	001-7260-0400-0000	200.00
11055467	12294	BOYER'S SEPTIC SERVICE, LLC	Port-a-John Rentals and Cleanings	001-7181-0400-0000	165.00
Warrant Total:					1,225.00
11055490	2DAA3AE4-0130	COLUMN SOFTWARE PBC	Bid Notice, Dev Board Hearing Notice, Perm. Ref. Notice	001-1410-0400-0000	25.21

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					25.21
11055489	08132025	CRICKET RECORDS LLC	2025 MOTG 08/13 "Ursa & the Major Key"	001-6410-0400-1116	600.00
Warrant Total:					600.00
11055480	132071	EMPIRE HYDRAULICS & MACHINE	1" Hydraulic Quick Coupler - 1998 Deere 310SE	004-8340-0408-0000	248.85
Warrant Total:					248.85
11055498	44524802	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance - Sept 2025	001-9060-0800-0000	424.62
11055498	44524802	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance - Sept 2025	004-9060-0800-0000	412.12
11055498	44524802	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance - Sept 2025	001-3120-0860-0000	896.42
11055498	44524802	EXCELLUS BLUECROSS BLUESHIELD	Retiree Health Insurance - Sept 2025	005-9060-0800-0000	412.12
Warrant Total:					2,145.28
11055483	44528097	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - Sept 2025	004-9060-0800-0000	322.33
11055483	44528097	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - Sept 2025	005-9060-0800-0000	322.33
11055483	44528097	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - Sept 2025	001-3120-0860-0000	1,089.48
11055483	44528097	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - Sept 2025	001-9060-0800-0000	429.78
Warrant Total:					2,163.92
11055502	44524667	EXCELLUS HEALTH PLAN - GROUP	PD Health Insurance - Sept 2025	001-3120-0860-0000	10,282.59
Warrant Total:					10,282.59
11055476	926767	FINGER LAKES / CASTLE	Assorted tire repair supplies- patch plugs, glue, etc.	001-5110-0408-0000	821.74
Warrant Total:					821.74
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Amazon Order-Black-out curtains & curtain rods	001-3120-0401-0000	136.46
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	001-1640-0401-0000	22.33
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	004-8310-0200-0000	118.79
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	004-1640-0401-0000	22.33
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	001-1680-0400-0000	310.40
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	001-1410-0401-0000	14.99
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	005-8110-0200-0000	118.79
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	005-8130-0410-0000	191.30
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	001-3410-0407-0000	177.98
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	005-1640-0401-0000	22.33
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	001-1610-0200-0000	122.40
11055493	7965	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 08/13	001-1230-0400-0000	19.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					1,277.10
11055491	43255	FISCHER, BESSETTE, MULDOWNNEY & MCARD	Legal Services through 06/30/2025	005-1420-0400-0000	2,328.15
11055491	43255	FISCHER, BESSETTE, MULDOWNNEY & MCARD	Legal Services through 06/30/2025	004-1420-0400-0000	2,328.15
11055491	43255	FISCHER, BESSETTE, MULDOWNNEY & MCARD	Legal Services through 06/30/2025	001-1420-0400-0000	2,398.70
Warrant Total:					7,055.00
11055482	01-15-1289.10	Franklin County Personnel Dept.	Overnight shipping Psych Test- O Huntley	001-3120-0400-0000	9.28
Warrant Total:					9.28
11055505	9592089222	GRAINGER, INC.	Wedge anchor, nitrile gloves, Cam & groove coupling, etc.	005-8130-0401-0000	247.98
11055505	9592089230	GRAINGER, INC.	2' Drill rod, Carbide tip bit	001-5110-0401-0000	309.54
11055505	9593352090	GRAINGER, INC.	Goulds pump, 1hp	005-8130-0410-0000	1,788.40
Warrant Total:					2,345.92
11055497	08202025	Granger, Eric	Movie Night production equipment	001-7550-0401-0000	960.00
11055497	08202025	Granger, Eric	Movie Night production equipment	001-6410-0400-1117	140.00
Warrant Total:					1,100.00
11055503	51758	HIGH PEAKS FORD	Right Mirror Light - 2021 F150	005-1640-0408-0000	56.14
11055503	51758	HIGH PEAKS FORD	Right Mirror Light - 2021 F150	001-1640-0408-0000	57.84
11055503	51758	HIGH PEAKS FORD	Right Mirror Light - 2021 F150	004-1640-0408-0000	56.14
Warrant Total:					170.12
11055481	23131-1	JEFFORDS STEEL	Assorted Steel to Fabricate Chimlaya-Pisgah	001-7260-0401-0000	2,373.25
Warrant Total:					2,373.25
11055507	47585840	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD and Village Offices	001-1610-0400-0000	124.92
11055507	47586840	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD and Village Offices	001-3120-0400-0000	113.02
11055507	47586840	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD and Village Offices	004-8310-0400-0000	121.24
11055507	47586840	KONICA MINOLTA PREMIER FINANCE	Copier Lease - PD and Village Offices	005-8110-0400-0000	121.24
Warrant Total:					480.42
11055487	274271	LABELLA ASSOCIATES, DPC	Project CZ321BD.00- Baldwin Park	140-7110-0200-0000	1,914.00
Warrant Total:					1,914.00
11055488	1312	LEBLANC TRUCKING LLC	Disposal of Grit Screenings/Sludge from WWTP	005-8130-0400-0000	5,085.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					5,085.00
11055462	8282176667	MOTOROLA SOLUTIONS INC	Mobile Antenna, roof mounts- ACCT#3010238136	001-3120-0200-0000	361.14
Warrant Total:					361.14
11055504	23744K1798	MOUNTAIN MEDICAL SERVICES, PLLC.	Drug Screens/Physicals	005-8110-0400-0000	267.50
11055504	23744K1798	MOUNTAIN MEDICAL SERVICES, PLLC.	Drug Screens/Physicals	004-8310-0400-0000	267.50
Warrant Total:					535.00
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	001-3120-0402-0000	250.51
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	001-7180-0402-0000	31.31
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	004-8310-0402-0000	186.00
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	005-8130-0402-0000	187.88
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	001-1490-0402-0000	42.60
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	005-1640-0402-0000	31.00
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	005-8110-0402-0000	186.00
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	001-1610-0402-0000	149.05
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	001-7260-0402-0000	62.63
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	001-1640-0402-0000	31.94
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	004-1640-0402-0000	31.00
11055495	5035421815	National Business Technologies-Customer Care	Phone contract 08/22-09/21	001-3410-0402-0000	375.76
Warrant Total:					1,565.68
11055466	50163-40127	NATIONAL GRID	Electric Bills	001-5132-0403-0000	7.89
11055466	55249-14104	NATIONAL GRID	Electric Bills	001-7110-0403-0000	18.15
Warrant Total:					26.04
11055492	001	NORTHERN EXTINGUISHER & FIRE SAFETY I	Fire Extinguisher Inspection	001-3120-0407-0000	153.03
11055492	002	NORTHERN EXTINGUISHER & FIRE SAFETY I	Fire Extinguisher Inspection	001-3410-0407-0000	225.61
11055492	003	NORTHERN EXTINGUISHER & FIRE SAFETY I	Fire Extinguisher Inspection	001-7180-0407-0000	65.00
Warrant Total:					443.64
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-5132-0403-0000	7.87
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	005-8121-0403-0000	255.22
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	005-8120-0403-0000	124.87
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-5182-0403-0000	7.71
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-7110-0403-0000	42.20
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-7181-0403-0000	14.12

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-7140-0403-0000	23.91
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-7260-0403-0000	335.37
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	004-8320-0403-0000	2,038.10
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-1620-0403-0000	619.53
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-7180-0403-0000	24.47
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	005-8130-0403-0000	3,282.73
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-5650-0403-0000	14.07
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-3410-0403-0000	19.83
11055473	235700-21791	Northern Power & Light	CDG Credit-Electric Bills	001-5142-0403-0000	9.40
Warrant Total:					6,819.40
11055477	100401969532	OTIS ELEVATOR COMPANY	Annual Maint. Service 3 Main 07/01/25-06/30/26	001-1620-0400-0000	3,005.40
Warrant Total:					3,005.40
11055475	45249364	QUILL CORPORATION	Office Supplies - copy paper, register roll paper, sticky note p	001-1610-0401-0000	23.05
11055475	45249364	QUILL CORPORATION	Office Supplies - copy paper, register roll paper, sticky note p	004-8310-0401-0000	22.37
11055475	45249364	QUILL CORPORATION	Office Supplies - copy paper, register roll paper, sticky note p	005-8110-0401-0000	22.37
Warrant Total:					67.79
11055464	8041A	RICE FURNITURE	Carpet Install-Kitchen	001-3410-0401-0000	1,166.00
11055464	8041A	RICE FURNITURE	Carpet Install-Kitchen	001-3410-0407-0000	1,000.00
Warrant Total:					2,166.00
11055469	85-2025	SARANAC LAKE 3P, INC.	Village Funding Support- Saranac Lake 3P 10/18/2025	001-6410-0400-0000	2,000.00
Warrant Total:					2,000.00
11055494	500446	SECURSHRED	Shredding Service - Village Office	004-8310-0400-0000	24.62
11055494	500446	SECURSHRED	Shredding Service - Village Office	001-1610-0400-0000	25.36
11055494	500446	SECURSHRED	Shredding Service - Village Office	005-8110-0400-0000	24.62
Warrant Total:					74.60
11055496	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - Sept 2025	001-9070-0800-0000	135.66
11055496	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - Sept 2025	005-9070-0800-0000	101.75
11055496	161-754098	STANDARD LIFE INS COMP	Retiree Dental Insurance - Sept 2025	004-9070-0800-0000	101.75
Warrant Total:					339.16
11055499	24-110(4)	SUOZZO, DOTY & ASSOCIATES	Project 24-110: SL WTP & Distribution Upgrades	252-1440-0400-0000	9,937.50
11055499	25-007(4)	SUOZZO, DOTY & ASSOCIATES	Project 25-007: VSL Environmental Monitoring	001-1440-0400-0000	10,240.90

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					20,178.40
11055478	4023937	SWANK MOTION PICTURES, INC.	Summer 2025 Movie Nights	001-6410-0400-1117	580.00
Warrant Total:					580.00
11055471	2025138	SYMQUEST GROUP, INC.	Copier Service - WWTP and CG	005-8110-0400-0000	21.81
11055471	2025138	SYMQUEST GROUP, INC.	Copier Service - WWTP and CG	004-8310-0400-0000	21.81
11055471	2025139	SYMQUEST GROUP, INC.	Copier Service - WWTP and CG	001-1490-0400-0000	21.05
11055471	2025139	SYMQUEST GROUP, INC.	Copier Service - WWTP and CG	005-8110-0400-0000	23.20
11055471	2025139	SYMQUEST GROUP, INC.	Copier Service - WWTP and CG	004-8310-0400-0000	23.20
Warrant Total:					111.07
11055470	08062025	THEODORE GREY	2025 MOTG: 08/06/2025	001-6410-0400-1116	1,000.00
Warrant Total:					1,000.00
11055474	246567	TRUDEAU SAND & GRAVEL	Refund of unused curb replacement - 1322 Pine St	001-5410-0400-0000	220.00
11055474	27869	TRUDEAU SAND & GRAVEL	Concrete Sand	001-7260-0407-0000	45.89
Warrant Total:					265.89
11055463	INV00798298	USA BLUEBOOK	Sulfuric acid, Phosphate reducing agent, Hach pH solution, etc.	004-8320-0401-0000	1,286.98
11055463	INV00798298	USA BLUEBOOK	Sulfuric acid, Phosphate reducing agent, Hach pH solution, etc.	005-8130-0401-0000	87.15
11055463	INV00799333	USA BLUEBOOK	Sulfuric acid, Phosphate reducing agent, Hach pH solution, etc.	005-8130-0401-0000	22.65
Warrant Total:					1,396.78
11055484	334000067293	Verizon	Monthly In car camera/GPS subscription	001-3120-0400-0000	229.60
Warrant Total:					229.60
11055479	255974613	W.B. MASON CO., INC.	PD Office Supplies- tape, pads, notebook, ink cartridges, pencil	001-3410-0401-0000	184.59
Warrant Total:					184.59
11055486	3064	WARRENSBURG LAUNDRY & DRY CLEANING	PD Laundry Services - July 2025	001-3120-0400-0000	55.80
Warrant Total:					55.80
11055468	172255	Young/Sommer LLC	Legal Services - Code Enforcement	001-3620-0400-0000	18.50
11055468	172256	Young/Sommer LLC	Legal Services - Code Enforcement	001-3620-0400-0000	244.14
11055468	172257	Young/Sommer LLC	Legal Services - Code Enforcement	001-3620-0400-0000	184.50
Warrant Total:					447.14

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Report Total:					90,808.87

Accounts Payable

Voucher Approval Document



User: accountspayable@saranaclakeny.gov
Printed: 08/22/2025 - 1:50PM
Date Type:
Batch: 00008.08.2025 - Vouchers 2025-08-25
Voucher From & To:
Date From & To:
Batch: AP5 00008.08.2025

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	50,851.74
004	WATER FUND	8,564.03
005	SEWER FUND	15,829.10
140	PARKS AND TREES	1,914.00
232	RIVERWALK IMPROVEMENTS	3,712.50
252	WTP & DISTRIBUTION UPGRDS	9,937.50
Report Total:		90,808.87

VILLAGE BOARD REGULAR MEETING

Monday, August 11, 2025

Special Meeting began at 12:00 PM and ended at 12:20 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette absent; Trustee Ryan; present; Trustee Scollin present; Trustee White absent
Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

PUBLIC COMMENT:

Mark Wilson (See attached)

Elizabeth Kochar notice of special meetings

Tammara Van Ryn concerns on KAS proposal

Joy Cranker independent SEQR

ITEMS FOR BOARD ACTION:

Bill 112-2025 Resolution to approve KAS Environmental proposal for phase one environmental site assessment at 33 Petrova

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin yes; White absent; Williams yes.

Bill 113-2025 Resolution to approve Collier's Engineering proposal for Geotechnical Services at 33 Petrova

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin yes; White absent; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin yes; White absent; Williams yes.

VILLAGE BOARD REGULAR MEETING

Monday, August 11, 2025

Regular Meeting began at 5:00 PM and ended at 7:50 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.
Staff also Present: Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$211,398.85 batch number 08112025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

SPECIAL GUESTS: Roost Representatives Dan Keller and Ashley Garwood

PUBLIC COMMENT:

Mary Thill FOIL Request Correspondence

Keith Murphy 33 Petrova Project

Mark Wilson 33 Petrova Project

ITEMS FOR BOARD ACTION:

Bill 85-Resolution to support 3P funding support

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 104-2025 Resolution authorizing the submission of NYS Homes and Community Renewal Community Development Block Grant

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 105-Resolution authorizing the overnight travel and training for Pisgah Employees

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 106-2025 Resolution authorizing the overnight travel and training for the Chief of Police

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 107-2025 Authorize the execution of 2025-2026 ROOST Contract

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Motion to table: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 108-2025 Resolution reaffirming sponsorship for Boothe River Park

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Motion to amend: Williams Second: White

Roll Call to amend: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Roll Call on amended: Brunette yes; Ryan yes; Scollin yes White yes; Williams yes.

Bill 109-2025 Resolution authorizing the creation of emergency water/sewer grant and loan program

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Motion to table: Scollin Second: Williams

Roll call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 110-2025 Resolution to appoint ex-officio members to the Police Interface Committee

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 111-2025 Resolution to amend the Emergency Services Facility Committee Resolution

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Motion to table: White Second: Williams

Roll Cal to table: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

OLD BUSINESS:

Trustee Brunette-Capital Improvement Plan and Cannabis Sales Taxation Grant Program.
Trustee White- Public Safety Building updates

PUBLIC COMMENT:

Steve Urman 33 Petrova process concerns
Fran Perry communication issue with EMS process
Mark Wilson 33 Petrova
Helen Pelcher Water/Sewer Forgiveness
Echo requesting answers from the Village
Joy Cranker SEQR 33 Petrova status
Elizabeth Kochar 33 Petrova
Jeremy Evans Water/Sewer Loan and Grant Forgiveness policy
Karen Davidson Seward 33 Petrova

EXECUTIVE SESSION: Proposed Lease of Real Property

Chair Mayor Williams called for a motion to enter into Executive Session for the above reasons

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to exit Executive Session

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

**Village of Saranac Lake
Business of the Board of Trustees**

BILL NUMBER: #114-2025
SUBJECT: Music on the Green Concert Series Grant Acceptance
FOR AGENDA OF: 8/25/2025
SPONSOR(S): Village Manager
DATE SUBMITTED: 8/14/2025
EXHIBITS: None

BUDGET INFORMATION

EXPENDITURE REQUIRED: \$0
AMOUNT BUDGETED: \$0
APPROPRIATION REQUIRED: \$0

SUMMARY STATEMENT

Resolution authorizing acceptance of grant award from the Adirondack Lakes Center for the Arts ADK Quad-County Statewide Community Re-grants Program to help support the Music on the Green 2025 concert series. The Village will receive \$4,250.00 to help expand and advertise the series.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>

**RESOLUTION AUTHORIZING ACCEPTANCE OF THE ADK QUAD-COUNTY
STATEWIDE COMMUNITY REGRANT FOR \$4,250 TO SUPPORT MUSIC ON THE
GREEN 2025 CONCERT SERIES**

WHEREAS, the NYS Council on the Arts makes available grant funding to ensure access to arts and culture around New York State through the ADK Quad-County Statewide Community Regrants Program; and

WHEREAS, the Music on the Green 2025 Concert Series provides free concerts to the public during the summer; and

WHEREAS, the series currently depends exclusively on business and organization sponsorships and grants; and

WHEREAS, additional funding through the SCR Grant would allow additional concerts to be held; and

WHEREAS, the Village of Saranac Lake is an eligible applicant;

THEREFORE, BE IT RESOLVED, the Village Board of Trustees authorizes the Village Manager to accept the SCR Grant for \$4,250 to support the Music on the Green 2025 Concert Series.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: \$2 Levy unpaid tax bills

Date: 8/25/2025

DEPT OF ORIGIN: Village Manager

BILL # 115-2025

DATE SUBMITTED: 8/15/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution approving the annual notification letter and \$2 levy for unpaid tax bills

RECOMMENDED ACTION

MOVED BY: Brunette SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

**RESOLUTION AUTHORIZING THE ANNUAL UNPAID TAX NOTIFICATION
LETTER AND A \$2 LEVY ON DELINQUENT TAX BILLS**

WHEREAS, the Village of Saranac Lake is required to notify property owners of unpaid Village taxes following the conclusion of the regular collection period, and

WHEREAS, the Village will issue said notifications via mail in September to inform residents of outstanding tax obligations, and

WHEREAS, the Village is authorized to impose a \$2 administrative fee on each unpaid tax bill to offset the costs associated with the preparation, processing, and mailing of the notification letters.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saranac Lake hereby approves the mailing of the annual unpaid tax notification letters and authorizes the imposition of a \$2 fee on each delinquent tax bill to recover associated administrative and mailing expenses.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Franklin County Grant Acceptance Date: 8/25/2025

DEPT OF ORIGIN: Village Manager BILL # 116-2025

DATE SUBMITTED: 8/18/2025 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to authorize the acceptance of Franklin County Grant to be applied towards ROOST Contract

RECOMMENDED ACTION

MOVED BY: Scollin SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

no

FRANKLIN COUNTY TOURISM SMALL BUSINESS GRANT PROGRAM AGREEMENT

THIS AGREEMENT, entered into this 7th day of August 2025 by and between **Village of Saranac Lake** having its principal office at **39 Main St. Saranac Lake, NY 12983** (hereinafter "Awardee") and the Franklin County Government Office of Economic Development & Tourism having its principal office at 355 West Main Street, Suite 438, Malone, NY 12953 (hereinafter "FCOEDT").

WHEREAS, the FCOEDT, by action of the Board of Legislators, has authorized the provisions of funds from the FCOEDT to the Awardee, for the purpose of stimulating economic growth through tourism promotion in the manner described on Exhibit A hereto.

NOW, THEREFORE, the parties do agree as follows:

1. Project Description. The FCOEDT will award funds to the Awardee, and the Awardee agrees to use the funds for the purposes set forth on Exhibit A hereto (the "Project").
2. Award Amount. The Awardee agrees to receive, and the FCOEDT agrees to award, up to the sum of **\$5,000** for the Project.
3. Term. The term of this Agreement is one (1) year from its effective date as listed above. The project must be completed during the term of this Agreement and all eligible expenses must be incurred during the term. Expenses incurred before or after the term of this Agreement are ineligible.
4. Award Disbursement. The FCOEDT will disburse funds to the Awardee upon completion of the project outlined in Exhibit A and after all proof of payments and attribution are submitted on a 50% reimbursement basis not to exceed the award amount. Reimbursement requests will be made through an online form found on the Franklin County Website.
5. Deliverables and Performance Indicators. Deliverables are in part taken from project description defined in application. Appropriate measures should be taken to track deliverables.
6. Attribution. All materials must be approved by FCOEDT before they are printed or published for distribution. All marketing materials must include reference to Explore Adirondack Frontier.
7. Repayment. The Awardee must operate the Project and comply with all conditions set forth on Exhibit A hereto, for no less than three (3) years after payment of the award described herein. If the Awardee fails to continue to operate the Project at any time with the three (3) year period after the award is paid to Awardee and/or fails to comply with all the conditions set forth on Exhibit A, then, in that event, the Awardee must repay to the FCOEDT the following portions of the Award amount within 30 days of written demand by the FCOEDT:
 - a. 100% of the award must be repaid for non-compliance that occurs at any time within one year after funding is dispersed.
 - b. 66% of the award must be repaid for non-compliance that occurs at any time more than one year after but within two years after the funding is dispersed.
 - c. 33% of the award must be repaid for non-compliance that occurs at any time more than two years after but within three after funding is dispersed.

8. Treasurer Registration. The Awardee, if it is a business that provides lodging for guests as defined under the Franklin County Room Occupancy Tax Law (hereinafter "Law"), shall be registered and shall remain registered, with the Franklin County Treasurer and be in compliance with the Law.
9. Hold Harmless Agreement. The Awardee agrees to indemnify, defend, and hold harmless the FCOEDT from and against any and all claims, demands, or causes of action in any way arising out of their involvement with the Project.
10. Assignments. The Awardee shall not assign or otherwise transfer any of its rights, duties or obligations under this Agreement without the FCOEDT's advance written authorization.
11. Applicable Law. This Agreement and the rights and obligations of the parties hereunder shall be construed and interpreted in accordance with the laws of the State of New York.
12. Recapture of Funds. The FCOEDT reserves the right to recapture awarded funds in the event that the Awardee fails to (1) comply with the terms of this Agreement, or (2) accept conditions imposed by the FCOEDT at the direction of the federal, state and local agencies.
13. Cost of Court Expenses. The Awardee agrees to pay reasonable attorney's fees, court costs and disbursements in the event that the FCOEDT takes legal action against the Awardee to enforce the FCOEDT's rights under this Agreement.
14. Certification. The Awardee certifies that all information, which has been or will be submitted as required by this agreement, is true, correct, and complete.

IN WITNESS WHEREOF, the Awardee and the FCOEDT have executed this Agreement as of the date first above written.

FRANKLIN COUNTY
COUNTY MANAGER

AWARDEE Village of Saranac Lake

By: _____

By: _____

FRANKLIN COUNTY ATTORNEY
APPROVED AS TO FORM:

DIRECTOR OF ECONOMIC DEVELOPMENT AND TOURISM,
FRANKLIN COUNTY

By: : Janelle LaVigne
Janelle LaVigne (Aug 15, 2025 15:05:35 EDT)

By: Phil Hans
Phil Hans (Aug 15, 2025 13:13:28 EDT)

**FRANKLIN COUNTY OFFICE OF ECONOMIC DEVELOPMENT & TOURISM
FRANKLIN COUNTY TOURISM SMALL BUSINESS GRANT PROGRAM AGREEMENT
EXHIBIT A - PROJECT DESCRIPTION & DELIVERABLES**

1. Project Description: Funds that will support The Village of Saranac Lake contract with Regional Office of Sustainable Tourism (ROOST).
2. Budget. Award Amount: **\$5,000.00**
The award amount cannot exceed 50% of the Total Budget. Only Eligible Expenses, as listed below, will be reimbursed.

Eligible Expenses	Estimated Cost
Funds will be allocated to the Village of Saranac Lake's tourism marketing contract with ROOST.	10,000
Total Budget	10,000
Minimum Expenditure Required to Receive Full Reimbursement	10,000

3. Deliverables. Digital files of any creatives, proof of payments, and proof of attribution.
4. Attribution. All creatives must include the Explore Adirondack Frontier logo and be submitted for approval before use.
5. Other Conditions. None

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Authorize ROOST Contract

Date: 8/25/2025

DEPT OF ORIGIN: Village Manager

BILL # 117-2025

DATE SUBMITTED: 8/18/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to approve 2025-2026 ROOST Contract

RECOMMENDED ACTION

MOVED BY: Scollin SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes



DESTINATION MARKETING CONTRACT

This AGREEMENT is entered into as of the _____ day of _____, 2025, between:

Parties

The Village of Saranac Lake, 39 Main Street, Saranac Lake, NY 12986, and The Regional Office of Sustainable Tourism (hereinafter referred to as "ROOST"), 2608 Main Street, Lake Placid, NY 12946.

SCOPE

ROOST will be responsible for providing destination marketing and destination planning services for the Village of Saranac Lake during the term of this Agreement. Specifically, ROOST will:

- Develop and implement a leisure travel and event marketing plan for the Saranac Lake region.
- Design, host, maintain, and develop content for a Saranac Lake leisure travel-focused website.
- Design, host, maintain, and develop content for Saranac Lake social media platforms, including Facebook, Instagram, and other relevant platforms.
- Provide periodic updates to the Village of Saranac Lake Board regarding tourism destination marketing activities.

CONTRACT TERM

The term of this Agreement shall be from _____, 2025, through _____, 2026. Upon the expiration of this Agreement, the parties may choose to enter into a renewal agreement.

PAYMENT

As consideration for the services outlined above, the Village of Saranac Lake agrees to pay ROOST: \$12,500 for year one (1). This payment is contingent upon Franklin County's support.



DESTINATION MARKETING CONTRACT

This AGREEMENT is entered into as of the _____ day of _____, 2025, between:

Parties

The Village of Saranac Lake, 39 Main Street, Saranac Lake, NY 12986, and The Regional Office of Sustainable Tourism (hereinafter referred to as "ROOST"), 2608 Main Street, Lake Placid, NY 12946.

SCOPE

ROOST will be responsible for providing destination marketing and destination planning services for the Village of Saranac Lake during the term of this Agreement. Specifically, ROOST will:

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- Provide periodic updates to the Village of Saranac Lake Board regarding tourism destination marketing activities.

CONTRACT TERM

The term of this Agreement shall be from _____, 2025, through _____, 2026. Upon the expiration of this Agreement, the parties may choose to enter into a renewal agreement.

PAYMENT

As consideration for the services outlined above, the Village of Saranac Lake agrees to pay ROOST: \$12,500 for year one (1). This payment is contingent upon Franklin County's support.

The Village's contribution shall be applied toward the specific services and deliverables listed in the Addendum to this Agreement.

ADDENDUM – SPECIFIC SERVICES & DELIVERABLES FOR THE VILLAGE OF SARANAC LAKE

ROOST agrees to provide the following services and deliverables as part of this Agreement:

1. **Services & Expenses** – Overall program management and allocation of budget for marketing initiatives.
2. **Program Administration** – Oversight and coordination of all activities related to this contract. A representative of ROOST will provide biannual updates to members of the Saranac Lake Village Board.
3. **Website Hosting** – Hosting and technical maintenance of the Saranac Lake tourism website.
4. **Website Development** – Design enhancements, new functionality, and optimization of the Saranac Lake tourism website.
5. **Content Development & Events Calendar Management** – Creation of written content, photography, and ongoing management of the community events calendar.
6. **Design Services** – Development of creative marketing materials, paid campaigns and in-marketing initiatives. In addition, provide posters or other agreed upon materials for a minimum of 3 events identified by Saranac Lake community development department.
7. **Public Relations** – Media outreach, press releases, and proactive efforts to generate editorial coverage.
8. **Photo/Video Media Acquisition & Production** – Procurement and production of photography and video assets for marketing purposes.
9. **Social Media Marketing** – Development and management of content for social media platforms, including paid and organic campaigns. The quantity of content will maintain the current pace of 3-5 social media posts per week.

10. **Email Marketing** – Creation and distribution of email campaigns to engage potential and returning visitors.

11. **Paid Advertising** – Planning and execution of paid advertising campaigns to promote the Saranac Lake region across digital and traditional media platforms.

VILLAGE OF SARANAC LAKE

By: _____

Bachana Tsiklauri, Village Manager

**REGIONAL OFFICE OF SUSTAINABLE
TOURISM**

By: _____

Mary Jane Lawrence, COO

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SEQR Park Ave Sewer Replacement Date: 8/25/2025

DEPT OF ORIGIN: Village Manager BILL # 118-2025

DATE SUBMITTED: 8/20/2025 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution declaring lead agency and negative determination under SEQR for Park Ave Replacement Sewer Project

RECOMMENDED ACTION

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

**RESOLUTION DECLARING LEAD AGENCY AND NEGATIVE DETERMINATION
UNDER SEQR FOR PARK AVE REPLACEMENT SEWER PROJECT**

WHEREAS, the Village of Saranac Lake (the "Village") has proposed the **Park Avenue Replacement Sewer Project**, which involves replacement of existing sewer lines along Park Avenue, including:

- A northern sewer line to be placed under the street and gravel road, with approximately 250 feet routed through a forested area, and
- A southern sewer line to be replaced along the existing alignment, both terminating into the existing sewer main along Route 3, and

WHEREAS, the Village has caused to be prepared a Short Environmental Assessment Form (**EAF**), **Part 1** for the proposed project in accordance with the New York State Environmental Quality Review Act (SEQR) and its implementing regulations (6 NYCRR Part 617), and,

WHEREAS, the Village Board of Trustees has reviewed the EAF and supporting materials, including information from the NYSDEC EAF Mapper regarding environmental resources such as wetlands, historic properties, and floodplain proximity, and

WHEREAS, the Village Board finds that the project constitutes an Unlisted Action under SEQR, and

WHEREAS, the Village Board of Trustees hereby declares itself Lead Agency for the environmental review of this project.

NOW, THEREFORE, BE IT RESOLVED:

1. The Village Board of Trustees, as Lead Agency, has determined based on the information in the EAF, supporting documentation, and its own review, that the proposed project will not result in any significant adverse environmental impacts.
2. A Negative Declaration is hereby issued pursuant to SEQR.
3. The Village Clerk is directed to file and distribute this determination in accordance with SEQR regulations.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Village of Saranac Lake			
Name of Action or Project: Park Ave Replacement Sewer			
Project Location (describe, and attach a location map): Park Ave Saranac Lake, NY 12983			
Brief Description of Proposed Action: Replacement of existing sewer lines on Park Ave, with two replacement sewer lines. Northern sewer line will be placed under street and gravel road, with last 250' through forested area. Southern sewer line will be replaced on existing alignment. Both sewer lines terminate into existing sewer main along Route 3.			
Name of Applicant or Sponsor: Village of Saranac Lake		Telephone: 581-891-4160 E-Mail: dpw1@saranaclakeny.gov	
Address: 39 Main Street			
City/PO: Saranac Lake		State: NY	Zip Code: 12893
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSDEC Sanitary Sewer		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		8.5 acres	
b. Total acreage to be physically disturbed?		0.4 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		0.4 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ NA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

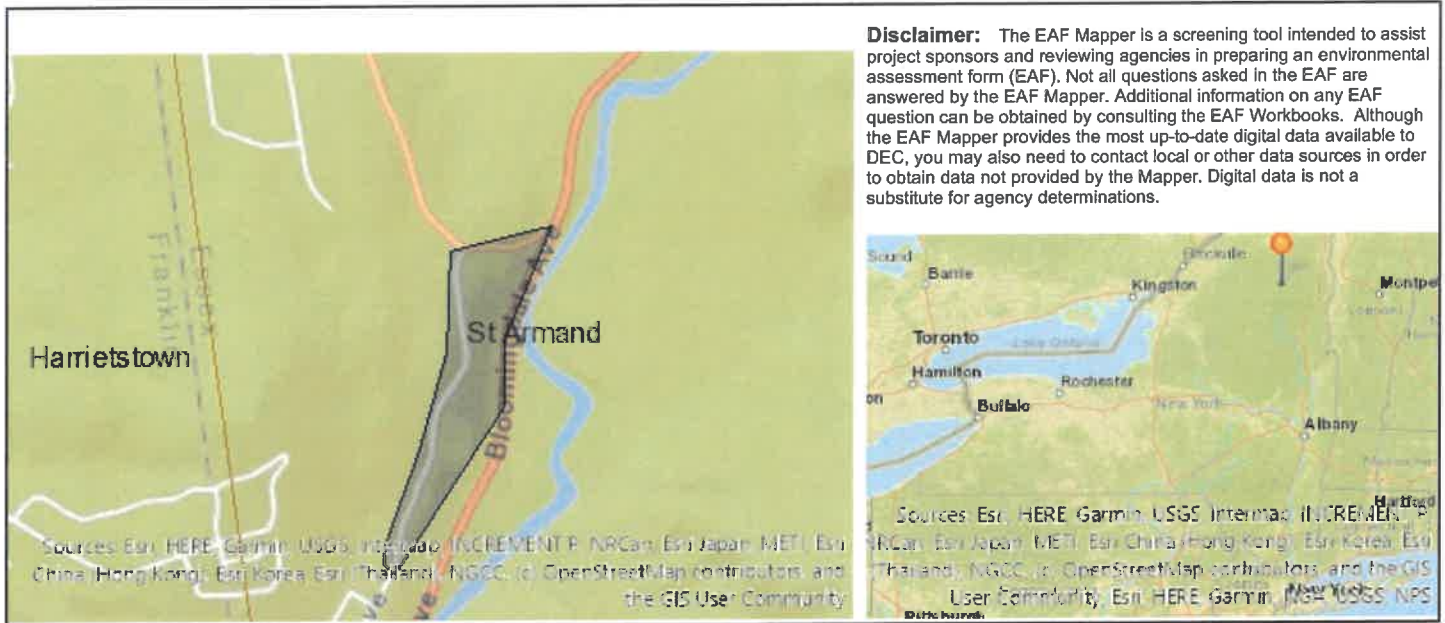
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Village of Saranac Lake</u> Date: <u>8/25/25</u> Signature: _____ Title: <u>Village manager</u>		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	No

Project:

Park Ave Replacement Sewer

Date:

8/25/25

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: Park Ave Replacement Sewer
 Date: 8/25/25

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Village of Saranac Lake, Village Board

Name of Lead Agency

Jimmy Williams

Print or Type Name of Responsible Officer in Lead Agency

Date

Mayor, Village of Saranac Lake

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Safeguarding residents

Date: 8/25/2025

DEPT OF ORIGIN: Trustee White

BILL # 119-2025

DATE SUBMITTED: 8/21/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

RECOMMENDED ACTION

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL: To table

MAYOR WILLIAMS yes

TRUSTEE BRUNETTE yes

TRUSTEE RYAN yes

TRUSTEE SCOLLIN yes

TRUSTEE WHITE yes

****Resolution****

WHEREAS, the Village of Saranac Lake respects, upholds, and values equal protection and equal treatment for all residents and visitors, regardless of race, gender, sexual orientation, religion, country of origin or immigration status; and

WHEREAS access to Village services is essential for all Village residents, and all individuals should have equal access to public safety, emergency services, or social assistance without fear; and

WHEREAS, the Village of Saranac Lake and the Saranac Lake Police Department is committed to providing the same opportunities, resources, and treatment to everyone, regardless of their background, characteristics, or beliefs, ensuring that everyone is treated in a just and unbiased manner, free from prejudice.

WHEREAS, the resources of the Village of Saranac Lake are finite, and the funding of Village services through local property taxes is an issue of extraordinary concern; and

WHEREAS, the Federal Government is best suited, and required by law, to enforce federal immigration laws;

NOW, THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees assures its residents that we will not tolerate acts of hate, discrimination, or harassment against any individual of our community; and

BE IT FURTHER RESOLVED, Members of the Saranac Lake Village Police Department will not use village or department resources—including monies, facilities, property, equipment, or personnel—to investigate, enforce, or assist in the investigation or enforcement of any federal program based solely on actual or perceived immigration status; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police seeking help, unless necessary to investigate criminal activity by that individual; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not stop, question, interrogate, investigate, or arrest an individual based solely on any of the following:

- immigration or citizenship status; or
- violation of federal immigration laws;

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not perform or support the functions of a federal immigration officer or otherwise engage in the enforcement of federal immigration law; and

BE IT FINALLY RESOLVED that the Village of Saranac Lake reaffirms its commitment to ensuring that all individuals, regardless of immigration status, have safe and equal access to public safety, emergency services, and social resources without fear of discrimination, harassment, or detention based solely on their immigration status.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SLACAB Members

Date: 08/21/2025

DEPT OF ORIGIN: Trustee Brunette

Bill # _____

DATE SUBMITTED: 08/21/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED: \$

SUMMARY STATEMENT:

A resolution to appoint Peter Seward, Anastasia Osolin and Ben Sitts to the Arts & Culture Advisory Board.

MOVED BY: Ryan SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE WHITE

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

RESOLUTION TO APPOINT MEMBERS TO THE ARTS & CULTURE ADVISORY BOARD

WHEREAS, the Village of Saranac Lake Arts & Culture Advisory Board has three vacancies (Elaine Taylor, Nathalie Thill & Kathy Ford); and

WHEREAS, the Village of Saranac Lake Arts & Culture Advisory Board appointed Peter Seward, Anastasia Osolin and Ben Sitts as new members to fill the vacancies; and

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby appoints Peter Seward, Anastasia Ollin and Ben Sitts to the Arts & Culture Advisory Board for a term that is in accordance with the bylaws.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Franklin County Broadband Buildout

Date: 8/25/2025

DEPT OF ORIGIN: Trustee Scollin & Trustee White

BILL #121-2025

DATE SUBMITTED: 8/21/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

RECOMMENDED ACTION

MOVED BY: Scollin

SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes



**RESOLUTION SUPPORTING FRANKLIN COUNTY
BROADBAND BUILDOUT (MUNICIPAL INFRASTRUCTURE
PROJECT 1)**

WHEREAS, Franklin County has partnered with the Development Authority of the North Country (DANC) to build out 36 miles of fiber optic broadband network infrastructure between the communities of Saranac Lake and Chateaugay, and

WHEREAS, said broadband network will ultimately be owned by DANC, in their nonprofit role of broadening infrastructure in the North Country, and

WHEREAS, Franklin County and DANC propose that a part of the broadband network route be co-located along approximately 1,175 feet of Village water/sewer infrastructure currently being installed in the northeast portion of the Trudeau Village development site, and

WHEREAS, the owner of the Trudeau Village development site, the Village of Saranac Lake's superintendent of the Department of Public Works, and relevant engineering firm(s) have all indicated their support for the preliminary concept, and

WHEREAS, the Village of Saranac Lake is generally supportive of projects that expand services to improve the regional quality of life, therefore, be it

RESOLVED, that the Saranac Lake Village Board of Trustees hereby supports the co-location of a portion of the MIP 1 fiber project with the Trudeau Village municipal water/sewer project, and be it further

RESOLVED, that DANC will establish an easement agreement with the Village of Saranac Lake and Franklin County during construction for any paving or repaving that may result from fiber installation/maintenance, and be it further

RESOLVED, that Franklin County will establish easement(s) for the construction



of the aforementioned fiber network on property owned by the Village of Saranac Lake or Trudeau Village.

ATTACHED – Preliminary Concept for alternate route for a portion of Municipal Infrastructure Project 1 Broadband Buildout.

Note: Easements would be filed by DANC to use the right-of-way owned by the Village. It would be a standard easement authorizing DANC to use the R-O-W and would include a drawing showing where DANC cable is. It would include the language allowing DANC to maintain cable as long as DANC repairs the road after maintenance.

As the road will be transferred to the Village in upcoming years, a similar easement is proposed with AMA current owners, standard easement authorizing DANC to use the R-O-W and would include a drawing showing where DANC cable is. It would include the language allowing DANC to maintain cable as long as DANC repairs the road after maintenance.

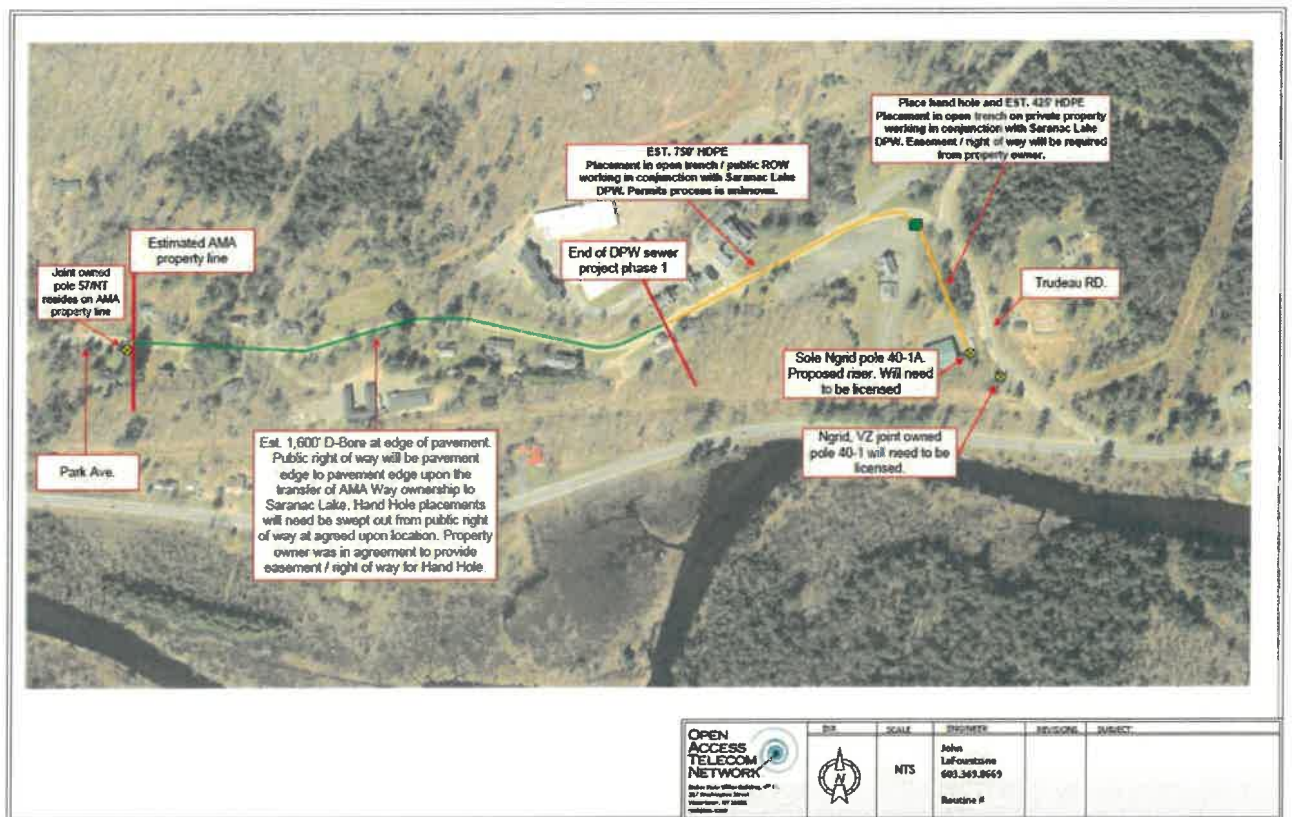
MIP 1 Broadband Buildout from Saranac Lake to Chateaugay - PRELIMINARY CONCEPT 8 14 2025

Alternate Route to Transmission Line
Directional boring at edge pavement

GREEN Line –

YELLOW Line –

Placement in Saranac Lake Sewer Trench





VILLAGE OF SARANAC LAKE CAPITAL IMPROVEMENT PLAN

PREPARED BY THE
CAPITAL IMPROVEMENT PLAN TASK FORCE

DRAFT

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PREFACE

ACKNOWLEDGMENT OF THE CAPITAL IMPROVEMENT PLAN TASK FORCE

The Village of Saranac Lake owns and maintains over \$40 million in capital assets—including buildings, parks, equipment, streets, and stormwater, water, and sewer infrastructure—all of which require routine upgrades and replacement. The Village must also plan for future infrastructure needs to support long-term sustainability and growth.

Recognizing the need for a structured, transparent approach to infrastructure investment, the Board of Trustees established the Capital Improvement Plan (CIP) Task Force by resolution on March 11, 2024. The Task Force was charged with integrating existing capital project plans and evaluating potential new projects within a comprehensive framework that balances investment in both existing assets and future needs. It was also tasked with implementing a community engagement strategy.

[See Appendix: Community Engagement Strategy and Results]

Working with Municipal Solutions, Inc., the Task Force developed this Capital Improvement Plan. Upon adoption by the Village Board of Trustees, the CIP will serve as a strategic guide for infrastructure investment—supporting fiscal responsibility, sustainability, and alignment with community priorities.

Task Force Members:
Charlotte Lomino
Jeremy Evans

Jerry Michael
Rick Weber
Tammara Van Ryn

Bachana Tskilauri, Village Manager
Kelly Brunette, Trustee & Ex-Officio
Matt Scollin, Trustee & Ex-Officio



EXECUTIVE SUMMARY

The Capital Improvement Plan (CIP) is a structured framework for aligning the Village of Saranac Lake's capital investments with its long-term goals for economic vitality, environmental sustainability, and public service delivery. The CIP serves as both an internal planning tool for budgeting and project coordination, and as a public document to communicate priorities to residents, funding partners, and regulatory agencies.

The Plan identifies 18 high-priority caprojects, totaling approximately \$115 million in identified needs, covering water and sewer systems, streets, parks, and public facilities.

Key Objectives:

- **Strategic Alignment:** Ensure projects directly support adopted plans, policies, and community goals.
- **Infrastructure Resilience:** Invest in maintenance, upgrades, and critical infrastructure improvements.
- **Community Investment:** Enhance parks, waterfront access, recreational facilities, and public safety.
- **Financial Responsibility:** Employ fiscally sound funding strategies for all capital projects.

The CIP is a living document, to be reviewed and updated annually to reflect changing needs, project status, and funding opportunities. Upon adoption, it will guide capital budgeting and project development, providing Village leaders, staff, and the public with a clear understanding of project priorities, funding strategies, and implementation timelines.



BACKGROUND & PURPOSE

The Village of Saranac Lake owns and maintains over \$40 million in capital assets, including public buildings, parks, equipment, streets, and water, sewer, and stormwater infrastructure. Many of these assets are aging and require systematic upgrades or replacement. The Village also needs to plan for new infrastructure investments to ensure long-term sustainability.

To address this, the Village Board of Trustees established a Capital Improvement Plan Task Force on March 11, 2024, charged with creating a comprehensive plan that consolidates existing project lists, collects new project ideas, and prioritizes investments within a single framework.

Throughout 2024 and the first half of 2025, the Task Force worked with Municipal Solutions, Inc. to gather infrastructure data, review over two dozen adopted Village plans and studies, and solicit input from residents and stakeholders. This process resulted in the 2025 Capital Improvement Plan, which links long-range community goals with practical budgeting and project implementation strategies.

The CIP is designed as a multi-year financial planning tool—not a one-time report. It supports forward-looking decision-making by helping the Village:

- **Forecast capital needs**
- **Anticipate required funding**
- **Coordinate across departments**
- **Avoid unexpected infrastructure failures & emergency expenditures**

The CIP provides internal stakeholders (Board, management, department heads) and external partners (funders, regulators, community members) with a clear, organized approach to capital investment planning.



STRATEGIC CONTEXT

Effective capital planning begins with a clear understanding of the assets the Village owns and the infrastructure needs that must be addressed. The Village's capital portfolio includes:

- **Transportation Infrastructure:** Approximately 28 miles of Village-maintained streets, along with sidewalks, trails, bridges, and parking facilities, all essential for pedestrian and vehicular mobility.
- **Water Supply and Wastewater Systems:** A complex network of water sources, treatment facilities, distribution mains, sewer lines, pump stations, and a wastewater treatment plant. Portions of these systems are several decades old and require significant reinvestment to maintain service reliability and regulatory compliance.
- **Public Buildings and Facilities:** Includes administrative offices, police and fire stations, the DPW garage, and other operational buildings. These facilities require periodic upgrades to remain functional, efficient, and code-compliant.
- **Parks, Waterfronts, and Recreation Amenities:** Community assets such as playgrounds, riverwalks, parks, and waterfront access points support quality of life and tourism. These assets require ongoing investment for maintenance, accessibility, and modernization.

Capital Project Threshold:

For the purposes of this plan, capital projects are defined as investments with an estimated cost of \$50,000 or more. This threshold helps distinguish large, strategic projects from routine maintenance and ensures that the CIP focuses on investments requiring dedicated financial planning, cross-departmental coordination, and potential outside funding.



CAPITAL PROJECT SELECTION

The CIP was developed with a focus on strategic alignment with the Village's adopted plans and policies. The Village has a strong foundation of community planning, including the Comprehensive Plan (2013), Bicycle and Pedestrian Plan (2013), Arts and Culture Plan (2018) and Downtown Strategic Investment Plan (2018), among others. In total, over 20 adopted plans and studies were reviewed during the CIP process.

Only projects documented in an adopted plan or policy—and sufficiently defined for evaluation—were advanced for scoring and prioritization.

This approach ensures that the CIP reflects established community goals and that investments are grounded in prior planning and public input. In effect, the CIP operationalizes these plans by translating them into prioritized, actionable projects.

In addition to aligning with adopted plans, projects are expected to meet applicable Village policies and initiatives. These include standards such as the Complete Streets Policy for multi-modal access, and requirements set by the Local Waterfront Revitalization Program (LWRP) for water quality, shoreline protection, and public access. Other policy considerations incorporated during project design include:

- Green infrastructure and stormwater management
- Flood resilience (e.g., design for 100-year flood conditions)
- Public art integration
- Renewable energy use and energy efficiency
- Accessibility and recreation programming

These checkpoints help ensure each capital project advances not only infrastructure goals but also community priorities related to sustainability, safety, and public benefit.

[See Appendix: Policies and Initiatives Checklist]



PRIORITIZATION PROCESS

The Village required a consistent, objective method for determining project priority. The Task Force developed a Project Prioritization Matrix as a decision-making tool, ranking projects based on the following criteria:

1. **Strategic Alignment:** Alignment with the Village’s strategic goals and adopted plans.
2. **Operating Budget Impact:** Impact on the Village’s operating budget, including maintenance, staffing, or financing costs.
3. **Financing Leverage:** Degree of external funding available and timing considerations.
4. **Risk Reduction and Asset Condition:** The extent to which a project mitigates significant risks to public safety or addresses critical asset deterioration.
5. **Legal or Regulatory Mandates:** Compliance with laws, regulations, or consent orders.
6. **Economic Impact:** Potential to stimulate economic activity, support businesses, create jobs, or expand the tax base.
7. **Community Impact:** Social or cultural benefits, including improvements to quality of life, community facilities, or accessibility.

Each criterion was assigned a score, with total scores calculated out of 100. This system allowed projects of different types to be compared consistently. The scoring process was iterative and adjusted based on feedback and information available. The Prioritization Matrix served as a structured tool—supplemented by professional judgment and community input—to finalize project rankings.

The Prioritization Matrix reinforces a disciplined, objective approach to capital budgeting—ensuring that limited funds are directed to the projects with the greatest combined benefit, risk reduction, and strategic value.

[See Appendix: Prioritization Matrix]



PROJECT PROFILE OVERVIEW

The heart of the Capital Improvement Plan is the portfolio of projects that the Village of Saranac Lake intends to undertake or initiate.

As noted, the CIP Task Force identified and scored 18 priority projects over the \$50,000 threshold, that met the criteria of being defined, needed, and aligned with adopted plans.

These projects span all major sectors of Village infrastructure, reflecting a holistic approach to community improvement.

Collectively, they address critical maintenance, compliance mandates, and opportunities for enhancement that will shape the Village's future.

Each project is described in the appendices (with scope, justification, cost estimates, and funding considerations), but a narrative summary of the portfolio is provided here to illustrate how these investments advance Saranac Lake's strategic goals.

The key point is that the CIP provides a structure to capture all identified facility needs, prioritize them, and coordinate them with each other.

[See Appendix: Projects List]

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PROJECTS SCORED

A number of high-priority projects focus on Saranac Lake's streets, sidewalks, and parking facilities – the backbone of daily life and commerce.

For example, the **Dorsey Street Parking Lot Redevelopment** is among the top-ranked projects. This project will redesign and resurface the central Dorsey parking lot to improve its functionality and safety. Upgrades include defined pedestrian walkways and raised curbs, a new bus stop to support public transit, and bioswales for stormwater management to reduce runoff into the Riverwalk. By creating a safer, more attractive parking area and a better connection between the downtown business district and the Saranac River waterfront, this project addresses both transportation and economic development goals.

Another flagship initiative is the **Village-wide Sidewalk Improvement Project**. This is conceived as a multi-year effort (approximately \$2 million total) to systematically replace or install sidewalks in high-priority areas. Guided by a prior engineering study (the 2012 Northwoods Engineering Sidewalk Inventory) and an upcoming updated inventory, the program targets corridors with deteriorated or missing sidewalks – for instance, sections of Shepard Avenue, Pine Street, and other pedestrian routes identified as gaps. The project will not only reconstruct sidewalks to be ADA-compliant and safe, but also add features like crosswalk improvements and curbing where needed. The community's strong support for walkability directly influenced the prominence of this project in the CIP.

Similarly, **Woodruff Street Corridor Improvements** will redesign a key downtown street to better accommodate bikes and pedestrians, creating a more inviting multimodal link through the village core. And on neighborhood streets like Church Street, planned improvements will add crosswalks, traffic calming, and streetscape enhancements to improve safety and quality of life for residents.

Together, these transportation projects aim to make Saranac Lake a safer, more connected community while supporting economic activity (attractive streets and sidewalks encourage visitors and shoppers).

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PROJECTS SCORED

Several of the most significant (and costly) CIP projects are those addressing the Village's water and wastewater systems, which are essential services with direct impact on public health, environmental quality, and future development potential.

The **Water Source and Distribution Project** is a comprehensive initiative to secure Saranac Lake's future water. This project, estimated at over \$22 million, includes evaluating and potentially developing a new surface water source to diversify supply, as one of the Village's existing wells has experienced water quality issues (high iron levels) and cannot reliably meet peak demand on its own. It also involves replacing aging water mains in problem areas – for example, along Lake Flower Avenue where old pipes and valves are prone to breaks – and upgrading the distribution system for better pressure and fire flow. By investing in this project, the Village intends to ensure a safe, abundant water supply for decades to come, while reducing the risk of discolored water and service disruptions. Notably, a detailed engineering plan for water system improvements was completed in 2024 by consultants (Suozzo, Doty & Associates), providing a roadmap that this CIP now moves toward implementation. The high priority of this project reflects both its alignment with regulatory requirements (clean water standards) and community priorities (clean, reliable drinking water was a top concern in public input).

On the wastewater side, the **Sewer Collection and Wastewater Treatment Plant (WWTP) Upgrades Project** represents one of the largest capital undertakings in the plan. Initially projected at \$34 million, this project's cost was revised to approximately \$49 million in early 2025 to leverage federal funding from the Bipartisan Infrastructure Law (BIL). The scope encompasses comprehensive improvements to the sewage collection system – repairing or replacing deteriorated sewer mains that are leaky or over capacity – as well as major upgrades at the WWTP to ensure it meets modern treatment standards and can handle future flows. Portions of this investment are expected to be offset by grants or low-interest loans (e.g. through the NYS Environmental Facilities Corporation and FEMA), given the critical environmental importance of preventing sewer overflows and protecting water quality. In tandem, a related project addresses a particularly vulnerable segment of the sewer system known as the **"Swamp Line" trunk sewer**. This line runs through difficult terrain, has limited access, and is at high risk of failure. The project (which has secured FEMA hazard mitigation funding) will replace and flood-proof that sewer trunk, in two phases: an immediate repair phase followed by a major reconstruction and infiltration prevention phase. Completing the Swamp Line repair will significantly reduce the Village's exposure to sewer overflows and environmental hazards in that area.

PROJECTS SCORED

Enhancing community recreation opportunities and waterfront access is another major theme of the CIP. Saranac Lake's natural setting is one of its greatest assets, and the plan invests in making the most of these spaces for residents and visitors alike.

For example, **Baldwin Park Improvements** will transform a small gateway park into a more welcoming and usable space. The project includes clearing overgrown areas to open up beautiful water views, installing interpretive signage about local history/ecology, improving parking and pathways, and adding amenities like benches, bike racks, and landscaping. The goal is to create an inviting spot that draws people to the waterfront and provides a pleasant stop for those entering downtown, thus also supporting economic activity in the village.

Likewise, **Riverside Park Upgrades** are identified for the Village's signature downtown park on Lake Flower. This project will add ADA-accessible features and a modern bandshell for performances, upgrade landscaping, and potentially relocate or improve seasonal facilities (like restrooms) to better serve events and daily use. A new bandshell, in particular, will bolster Saranac Lake's ability to host outdoor concerts and community events, enhancing cultural life downtown.

Garwood Park, a neighborhood park, is slated for new playground equipment, fencing repairs, and safety improvements, addressing both an ADA compliance goal and local family needs. **Prescott Park**, along Lake Flower's shoreline, will see shoreline vegetation restoration, a canoe/kayak launch, and defined spaces for seasonal activities like the Ice Palace in winter. These improvements not only provide recreation but also environmental benefits (erosion control, habitat enhancement).

All park and recreation projects were well-supported in public outreach (parks and waterfront projects garnered about 18% of support in the survey, reflecting high interest. By executing these projects, the Village will improve livability for residents, boost its appeal to tourists, and honor goals from plans like the Park Vision Plan and LWRP.

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PROJECTS SCORED

Ensuring that first responders and public servants have adequate facilities and equipment is another focus of the CIP.

One of the more complex and long-term endeavors in this realm is the proposed **Emergency Services Complex**. A proposed concept is to consolidate the Village's fire department, police department, and rescue squad into a single modern complex (proposed at 33 Petrova Avenue) that would streamline operations. The new facility would be purpose-built with proper bays for fire apparatus, up-to-date communications systems for dispatch, training spaces, and accommodations for both career and volunteer responders. Currently, the fire and rescue services operate out of cramped, aging buildings that are not optimally designed for today's demands. A combined complex could foster better coordination among emergency services and reduce redundant costs (through shared meeting rooms, backup generators, etc.). However, at an estimated cost of \$30 million, this project has a large potential impact on village taxpayers. Its score reflects factors such as the impact it would have on Village finances if locally funded, and the fact that the concept is still being refined. Community feedback revealed support for improved facilities but also significant concern about cost and location. For these reasons, while the Emergency Services Complex remains in the CIP as a recognized need, it is categorized differently from other projects – essentially as a placeholder for long-term planning, contingent on further analysis, potential cost reductions, and securing outside funding.

In the nearer term, the CIP addresses public safety needs in more incremental ways. For instance, the plan calls for **Fire Department Equipment Replacement** on a scheduled basis. The Village's Heavy Rescue truck, a critical piece of fire/rescue apparatus, is nearing the end of its serviceable life. The CIP funds a replacement of this vehicle by 2027, consistent with the Fire Department's practice of replacing major trucks every 20 years. Upgrading to a modern rescue truck will improve firefighter safety and emergency response capabilities (with updated extrication tools, breathing apparatus support, etc.), and it can be budgeted via a combination of reserve funds and financing to spread out the cost. Keeping equipment up to date is a cost-effective way to maintain service levels.

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PROJECTS SCORED

Another notable facilities project in the CIP is the **renovation of the historic 1-3 Main Street building** (also known as the “Power & Light” building).

This Village-owned property is an old electric generation building on the Saranac River, rich in history and potential. The CIP project allocates funds to restore the building’s hydroelectric generation capacity, alongside structural repairs and accessibility improvements. Essentially, the plan is to refurbish the turbine, penstock, and controls so that this facility can once again produce renewable power for the Village’s use. By doing so, Saranac Lake can offset municipal energy costs and showcase a sustainability initiative, all while preserving a unique historic asset.

This project scored moderately but offers a clear long-term payback and aligns with the Village’s Energy Master Plan (2022) goals for local renewable energy production.

It demonstrates the CIP’s creative approach to financially responsible projects – investing one-time capital to achieve ongoing cost savings and revenue generation (a theme also seen in smaller energy efficiency projects not detailed here).

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PIPELINE PROJECTS

In addition to the 18 priority projects that have been scored within the CIP, the Task Force is mindful of a variety of potential projects and ideas that are on the horizon but not yet ready for full inclusion in the CIP.

These pipeline projects are initiatives that may be important for Saranac Lake's future but lack complete definition, feasibility analysis, financial details, and/or official endorsement in an adopted plan as of now.

The CIP Task Force compiled a list of such ideas during its process, ensuring they remain visible for future consideration. They are not included in the current priority ranking and funding plan, but they form a living backlog of capital needs that the Village can develop and evaluate further over time.

By clearly distinguishing pipeline projects from the scored CIP projects, the Village achieves two things: (1) transparency that these ideas are on the table (so community members know they haven't been forgotten), and (2) a disciplined focus in the CIP on projects that are mature and actionable.

The Task Force recommends revisiting the project list and scores annually – as new information becomes available or as some of the pipeline ideas get fleshed out. New and revised projects can be developed into full project proposals, given a prioritization score using the same matrix, and added to the CIP proper.

In this way, the CIP process is continuous and adaptable: today's ideas can become tomorrow's funded projects, following planning, design, funding, and community vetting. This pipeline approach helps the Village stay prepared for future needs and signals to outside funding agencies what may be coming, even if not immediate.

[See Appendix: Pipeline List]

PIPELINE PROJECTS

Examples of pipeline ideas discussed by the Task Force are described below.

- **Expanded Recreation at Mt. Pisgah:** The Village's ski hill and recreation center at Mt. Pisgah has long-term potential for upgrades (such as improved lodge facilities, expanded trails, or year-round uses). While not in the immediate CIP, the Task Force noted that continued improvements at Mt. Pisgah could be pursued as separate recreation/tourism projects, possibly in partnership with private or regional entities, once a clear master plan for the site is developed.
- **Village Sand Pit Property Planning:** The Village owns a "sand pit" property whose future use is under consideration. One idea is to develop it for public works or other municipal purposes, or possibly for housing or recreation. The CIP defers this until a concrete plan or adopted policy defines the project, but it remains on the radar as an asset that could be put to better use. Once a direction is set (perhaps via a feasibility study or public input), a capital project could be formulated and added to the CIP in a future update.
- **Flood Response and Stormwater Mitigation Plan:** In light of increasing flood risks (as seen in recent years' heavy rain events), the Task Force floated the idea of a comprehensive Village flood resilience and response plan. This could lead to capital projects like floodwalls, pumping systems, or major drainage redesigns. At present, it's an idea pending more data (some flooding issues are being tackled by the sewer/stormwater projects already in the CIP), but it is identified as a potential future initiative, especially as climate data evolves.
- **Additional Downtown Parking or Structured Parking:** As the Village grows, parking needs downtown might exceed the capacity of surface lots like Dorsey. A concept for a future parking structure or additional parking capacity is noted as a pipeline project. This would require significant investment and partnerships, so additional parking is not yet in the plan, but monitoring downtown development will inform if/when this becomes a priority.
- **Other Facility and Infrastructure Ideas:** The ideas list also includes items like expansion of the Village water system to unserved areas, potential new bike/pedestrian trail linkages beyond those already planned, and technology upgrades (such as fiber-optic network expansion or smart city infrastructure). These are recognized needs or opportunities, but without defined scopes or funding, they remain in the idea stage.



FUNDING STRATEGY

The Village of Saranac Lake’s long-term capital funding strategy should be built on a balanced mix of local, state, federal, and private sources, with each funding approach tailored to the size, scope, and community impact of the project.

While the CIP includes estimated project costs and identifies potential funding sources, it is important to note that these estimates are based on publicly available data—some of which may be outdated or incomplete. Regular access to updated financial information, including detailed project scopes, cost estimates, and funding timelines, will be critical for future iterations of the CIP to support accurate forecasting, sound financial planning, and transparent decision-making.

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FUNDING STRATEGY

■ FEDERAL AND STATE GRANTS & AID

Aggressively pursuing grant opportunities is central to the CIP funding approach.

Programs such as the New York State Water Infrastructure Improvement Act (WIIA), Community Development Block Grants (CDBG), federal Bipartisan Infrastructure Law (BIL) funds, USDA Rural Development programs, and others are targeted to support eligible projects.

For example, the Sewer Trunk/Swamp Line project is already approved for FEMA Hazard Mitigation grant funding, and the Village will seek NYS Environmental Facilities Corporation grants/loans for the WWTP upgrades. Grant funding is money (often with a required local match), which can dramatically reduce local costs – the CIP prioritizes projects that align with grant criteria to maximize this benefit.

A dedicated effort will be made each year to apply for relevant grants as cycles open (e.g. NYS Consolidated Funding Application, federal infrastructure grants, transportation funding for sidewalks, etc.).

■ MUNICIPAL BONDS / DEBT FINANCING

For large-scale projects that cannot be fully grant-funded, the Village will use long-term borrowing (bonds) to spread capital costs over the useful life of the asset.

This approach ensures intergenerational equity—future users contribute to the cost—and helps stabilize annual budgets.

Bond financing decisions will be guided by the Village's debt management policies, with careful attention to: Existing debt service obligations, Statutory debt limits, Market conditions, Credit rating impacts, and Long-term budget capacity.

Projects with multi-decade benefits—such as Water System improvements and Wastewater Treatment Plant upgrades—are appropriate candidates for bond financing, particularly when paired with low-interest loans from programs like the State Revolving Fund. The timing of bond issuance will be coordinated with project construction schedules, ensuring that debt service begins only when necessary and remains within manageable limits. (For context, the Village's 2025 general fund operating budget is approximately \$7.2 million; new debt will be planned to avoid significant annual budget impacts.)

FUNDING STRATEGY

LOCAL CAPITAL RESERVES

Saranac Lake will continue to set aside funds annually in capital reserve accounts for recurring needs.

Smaller projects (generally those under a certain cost threshold, e.g. \$100,000–\$200,000) and routine equipment replacements can be financed directly from the annual budget or saved-for in advance, avoiding interest costs. The CIP identifies which projects could be good candidates for capital reserves.

For instance, the Village has been reserving money each year for fire truck replacement; by 2027, those reserves combined with a short-term lease or bank loan will cover the Heavy Rescue Truck purchase without a large single-year spike. Similarly, park improvements may be funded incrementally through the regular budget or with the help of donations and volunteer labor to stretch dollars.

PUBLIC-PRIVATE PARTNERSHIPS AND OTHER SOURCES

In select cases, the Village will explore public-private partnerships or developer contributions to advance projects.

If a private development benefits from a particular infrastructure improvement, cost-sharing arrangements (like sidewalk installation required of developers or joint grant applications with non-profits) will be pursued.

An example might be working with a housing developer to include infrastructure upgrades as part of a project. Additionally, some projects might tap into special revenue sources: for instance, if a parking district were created, fees could support a parking structure; or if tourism increases, occupancy tax revenue might help fund park amenities. While these are not guaranteed sources, the CIP remains open to leveraging any viable funding streams beyond the traditional tax base.

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NEXT STEPS

Once adopted, the CIP should serve as a decision-making tool for Village departments and the Board, guiding annual capital budget requests, aligning project timelines across departments, and ensuring coordinated infrastructure investments — such as sequencing utility upgrades with road reconstruction.

One of the guiding principles behind the CIP is to avoid sudden spikes in property tax or utility fees. To support this goal, the Task Force recommends phasing large capital projects and sequencing investments in a deliberate, manageable way.

For example, the Village’s estimated \$49 million sewer system improvement program will be broken into phases and pursued across multiple grant cycles, avoiding undue pressure on the Village’s budget in any single year. The CIP also provides flexibility: lower-priority projects can be deferred or rescheduled if fiscal conditions tighten, allowing the Village to focus resources on its most critical needs.

By planning multi-year funding strategies, the Village can forecast debt service obligations, manage cash flow, and align capital projects with the annual operating budget.

Best practices call for the CIP to be integrated into the Village’s annual budget process each year, the Board should review upcoming capital projects and formally appropriate funds for projects slated for the next fiscal year. In this way, the CIP serves as a rolling, multi-year capital budgeting framework that informs both capital investment decisions and their future operating cost impacts.

RECOMMENDATIONS FOR FINANCIAL PLANNING AND IMPLEMENTATION

The Village's capital financial strategy should emphasize:

- Maximizing external funding sources (grants, partnerships)
- Strategically using debt for long-term assets
- Paying cash for smaller, short-life assets
- Phasing investments to align with what taxpayers and ratepayers can sustain annually

To ensure the plan remains relevant and actionable, the Task Force recommends an annual fall review of the CIP, including opportunities for public input, prior to the Village's budget season. During this review, staff should:

- Update project status and timelines
- Reassess project priorities using the Prioritization Matrix
- Consider adding new projects or removing completed ones

The first year of the CIP should establish the Village's annual Capital Budget, while the outer years provide a framework for longer-term capital planning. This rolling approach equips the Board to make informed decisions about advancing, phasing, or deferring projects based on a clear, strategic roadmap. The CIP should also be referenced in grant applications, bond issuances, and intergovernmental communications to demonstrate that projects are part of a larger, community-driven plan.

The CIP is intentionally designed to be adaptable. Should unforeseen challenges arise—such as critical infrastructure failures or shifts in funding availability—the Village can reprioritize projects using the same transparent criteria. Conversely, if new funding opportunities emerge, the Board can accelerate projects within the CIP framework.

Finally, the Task Force encourages the Village to continue refining the CIP process over time. This may include forming a permanent Capital Planning Committee, adopting improved project proposal tools, and comparing outcomes year-to-year to strengthen accountability and planning.



CONCLUSION

The Village of Saranac Lake's Capital Improvement Plan establishes a structured framework for identifying and prioritizing infrastructure investments. The CIP enhances the Village's competitiveness for state and federal funding by demonstrating project readiness, public engagement, and fiscal planning.

Each of the 18 prioritized projects was evaluated using a weighted matrix that considered alignment with adopted Village plans, regulatory compliance, community and economic impact, risk mitigation, and budget implications. Only projects with sufficient definition and justification were scored. Pipeline projects not yet ready for inclusion are documented for future consideration, ensuring the plan remains expandable and adaptive.

The CIP is intended for direct use in annual budgeting, grant applications, and interdepartmental coordination. The Task Force recommends that the Village Board use the first year of the CIP to select and fund specific capital projects as part of the annual Village budget. The remaining years of the CIP should be used as a planning tool to guide which projects are likely to be funded in future years. This allows the Board to make informed decisions about what to fund now, what to schedule for later, and how to coordinate timing across departments to avoid duplicated work and control costs.

By aligning capital spending with strategic community goals, leveraging diverse funding sources, and fostering transparent decision-making, the CIP strengthens the Village's fiscal sustainability and resilience. With annual reviews, public engagement, and ongoing coordination, this living plan will ensure that capital investments meet both current needs and future opportunities — safeguarding community assets and quality of life for generations to come.

APPENDIX

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COMMUNITY ENGAGEMENT STRATEGY & RESULTS

The development of the Capital Improvement Plan (CIP) 2025-2030 was an effort designed to promote openness, gather valuable input, and align infrastructure investments with local priorities. The Village of Saranac Lake actively sought feedback from residents and stakeholders to inform capital project priorities and funding strategies.

The public engagement process was structured to:

- Educate the community on the importance of capital planning.
- Gather input on infrastructure needs and project priorities.
- Ensure transparency by involving residents in decision-making.
- Incorporate community values into project selection and prioritization.

Engagement Methods

To achieve these goals, the Task Force implemented a multi-faceted engagement strategy, which included:

1. Community Survey – A survey collected resident feedback on priority capital projects, concerns, and funding preferences. Key findings included strong support for sidewalk and road improvements, water and sewer system upgrades, and pedestrian-friendly infrastructure. (28 responses collected).
2. Public Open Houses – Two interactive open-house events allowed residents to engage with Task Force members, provide feedback on project lists, and weigh in on project ranking criteria.
3. Village Board Presentation – A formal presentation of the draft CIP was held during a regularly scheduled Village Board meeting.

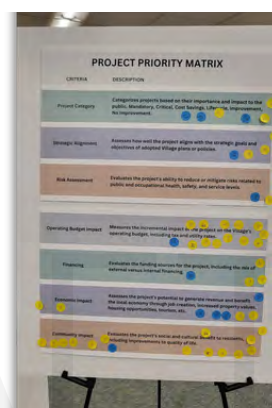
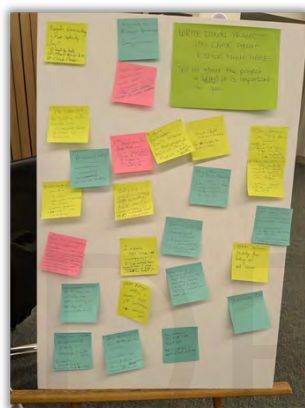


COMMUNITY ENGAGEMENT STRATEGY & RESULTS

Results & Key Takeaways

Community engagement efforts highlighted several priority areas that residents felt strongly about:

- **Sidewalk and Road Improvements:** Residents emphasized the need for comprehensive sidewalk and street repairs, particularly on Cedar Street, Park Avenue, Kiwassa Road, and Algonquin Apartments to Lake Street.
- **Water and Sewer System Upgrades:** Participants stressed the importance of upgrading aging infrastructure to prevent costly failures, improve water quality, and enhance stormwater management. Issues along Cedar Street, Crossfield Avenue, and near the Best Western on Rt. 86 were specifically identified.
- **Parks and Recreation Enhancements:** Public feedback strongly supported improvements to Garwood Park (ADA compliance, fencing repairs), Prescott Park, and waterfront access projects.
- **Public Safety Facilities:** While there was consensus that police, fire, and EMS need facility upgrades, significant community debate emerged around location, cost, and scope of the proposed Emergency Services Complex. Many residents advocated for renovating existing buildings or repurposing the Armory site.
- **Green Infrastructure & Flood Prevention:** Several community members called for enhanced flood mitigation efforts downtown, shoreline stabilization on Lake Flower Avenue, and strategies to reduce stormwater runoff impacts.
- **Public Transportation & Accessibility:** Rail trail connectors, improved pedestrian crossings, and ADA accessibility at key locations were among the most frequently mentioned concerns.



COMMUNITY ENGAGEMENT STRATEGY & RESULTS

Incorporating Public Input into the Final Plan

The feedback received from residents directly influenced the final Capital Improvement Plan by:

- Refining Project Prioritization – The prioritization matrix was adjusted to place greater weight on community impact and economic benefit, in response to survey feedback.
- Adding Key Projects – Several new projects identified through public input—including rail trail connectors, ADA accessibility improvements, sidewalk expansions, and stormwater drainage fixes—were incorporated into the final plan.
- Adjusting Funding Strategies – Based on concerns about affordability, the plan placed greater emphasis on securing grants and utilizing phased implementation strategies to reduce financial strain on taxpayers.
- Enhancing Public Engagement – The Task Force recommended the Board commit to an annual review and public engagement to maintain community involvement beyond plan adoption.



VILLAGE OF SARANAC LAKE
CAPITAL improvement plan

Capital Improvement Plan Survey

The Village of Saranac Lake is creating a 7-year Capital Improvement Plan to guide investments in our community's buildings, parks, streets, water and sewer systems, and more. We want your input!

This quick survey gives you the chance to tell us:

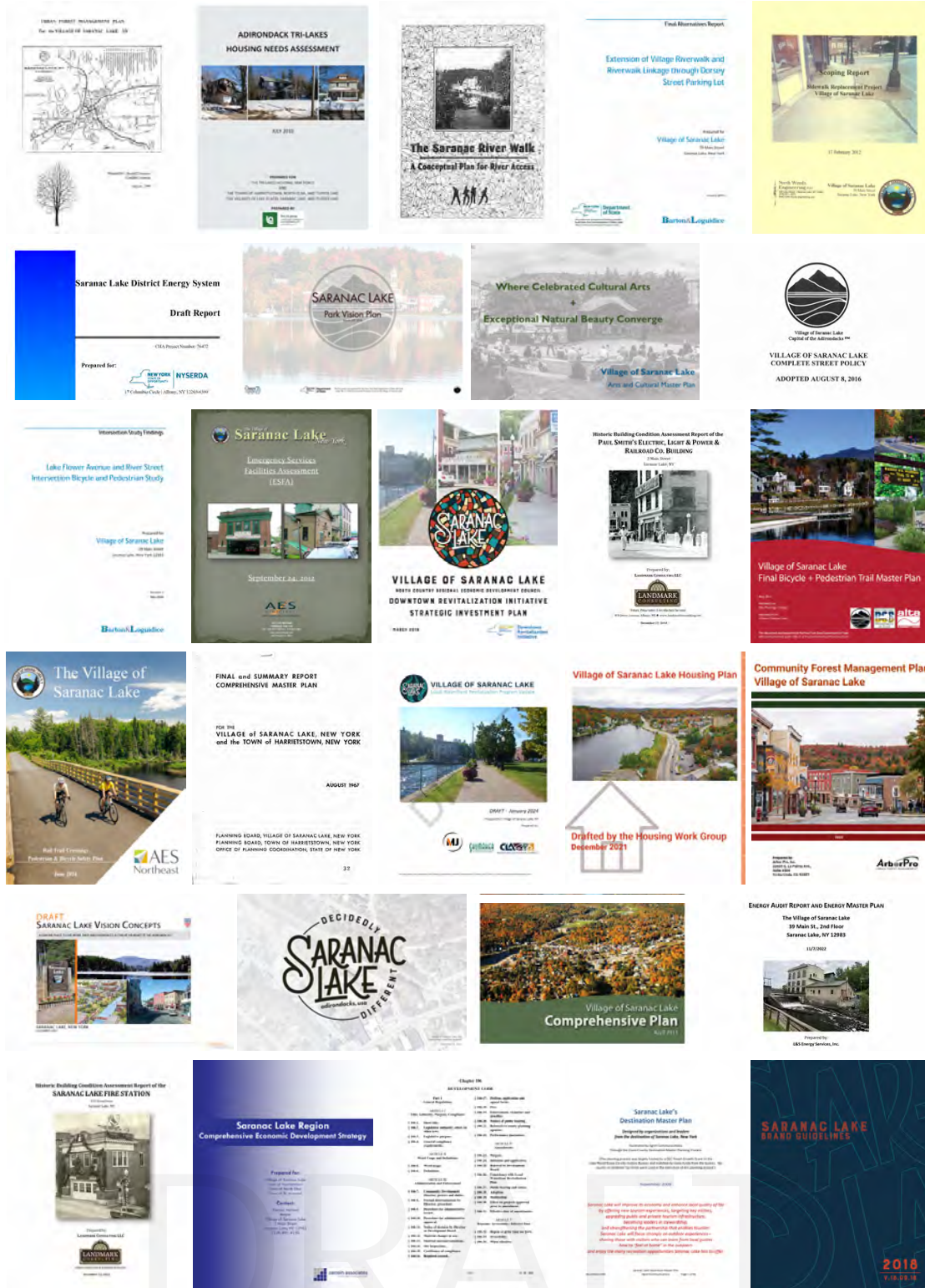
- What projects you think are **most important** for the Village to complete
- Why those projects matter to you
- Any feedback on projects the Village should **not** prioritize

Take the survey!
Scan the QR code or visit
<https://forms.office.com/r/ar2Mp87B3a>
Deadline: October 31st

ADOPTED PLANS, POLICIES, & STUDIES

5 Main Street Historic Assessment	2018
100 Broadway Historic Assessment	2022
Arts and Cultural Master Plan	2018
Bicycle and Pedestrian Trail Plan	2013
Brand Guidelines	2018
Comprehensive Economic Development Strategy	2008
Comprehensive Plan	2013
Destination Master Plan	2009
District Energy System	2023
Downtown Strategic Investment Plan	2019
Downtown Vision Concepts	2007
Emergency Services Facilities Needs Assessment	2012
Emergency Services Facility Feasibility Study	2023
Energy Master Plan	2022
Forest Management Plan	2022
Housing Plan	2021
Lake Flower Avenue River Street Plan	2020
Local Waterfront Revitalization Program (LWRP)	2024
Park Vision Plan	2018
Public Health Emergency Plan	2001
Rail Trail Crossings Safety Plan	2024
Riverwalk Dorsey Parking Lot Plan	2020
Sidewalk Replacement Report	2012
The Saranac River Walk Plan	1992
Tri-Lakes Housing Needs Assessment	2010
Wastewater Treatment Plant Evaluation	2021
Water Source & Distribution Evaluations	2024
Inflow and Infiltration Study	2020
FEMA Phase 1, 2, 3, 4	2020

ADOPTED PLANS, POLICIES, & STUDIES



POLICIES AND INITIATIVES CHECKLIST

While the Capital Improvement Plan (CIP) did not evaluate each proposed project against all adopted Village policies and initiatives during the prioritization process, implementers are expected to apply this checklist during project planning and design.

The purpose of this checklist is to ensure that all capital projects—regardless of type or funding source—align with key local priorities related to sustainability, public health and safety, accessibility, and economic development. Design teams and department leads should review and incorporate applicable policies at the earliest stages of project development to maintain consistency with the Village’s long-term goals and regulatory commitments.

This alignment will also strengthen the Village’s position in seeking outside funding by demonstrating that projects are advancing adopted community strategies.

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POLICIES AND INITIATIVES CHECKLIST



VILLAGE OF SARANAC LAKE CHECKLIST

- ☐ **Water Quality** – Establish ongoing partnerships with state agencies for fish stocking, boat decontamination, and road sand/salt management (LWRP).
- ☐ **Water Access** – Implement the Local Waterfront Revitalization Plan to improve recreation, install boat docks, rentals, and enhance waterfront aesthetics (CEDS).
- ☐ **Shoreline Protection** – Conduct assessments and invasive species inventories to identify riparian restoration needs (LWRP).
- ☐ **Flood Zone Management** – Ensure development and infrastructure consider 500-year floodplain data (LWRP).
- ☐ **Green Infrastructure** – Identify cost-effective green infrastructure applications in parking lots and along the Saranac River (LWRP).
- ☐ **Complete Streets** – Ensure all transportation projects follow the Complete Streets policy, emphasizing multimodal access and safety.
- ☐ **Safe Routes to School** – Develop safe bicycle and pedestrian routes for school children (Bicycle & Pedestrian Plan).
- ☐ **Public Art** – Install artwork in public spaces, including downtown and parks, per the Streetscape Master Plan.
- ☐ **Net Electrical Metering** – Maximize energy savings and revenue for municipal operations.
- ☐ **Recreation Program** – Develop free or low-cost water safety courses and recreational equipment rentals for residents and visitors (LWRP).

PRIORITIZATION MATRIX

Village of Saranac Lake: Capital Improvement Plan				
Project Priority Matrix				
#	Criteria	Description	Score	Scoring Description
1	Strategic Alignment	Assesses how well the project aligns with the strategic goals and objectives of adopted Village plans or policies.	15	Directly aligned with Comprehensive Plan OR 2 or more adopted Village Plans and/or Policies
			5	Directly aligned with 1 adopted Village Plan and/or Policy
			0	No alignment
2	Operating Budget Impact	Measures the incremental impact of the project on the Village's operating budget, including tax and utility rates.	15	Decrease in operating costs - decreased tax or utility rates
			10	No change in operating costs - tax levy or utility rate neutral
			5	Increase in operating costs up to 5% - increases tax levy or utility rates
			0	Increase in operating costs greater than 5% - increases tax levy or utility rates
3	Financing	Evaluates the funding sources for the project, including the mix of external versus internal financing.	15	Funded 100% from external sources AND must proceed immediately in order to leverage use of funds
			10	Funded 100% from external sources (i.e. capital grants) OR Funded 50%-99% AND must proceed immediately in order to leverage use of funds (ie. signed contract)
			5	Funded 50% to 99% from external sources
			0	Funded less than 50% from external sources
4	Economic Impact	Assesses the project's potential to generate revenue and benefit the local economy through job creation, increased property values, housing opportunities, tourism, etc.	15	Substantial economic benefit to the local economy
			10	Moderate economic benefit to the local economy
			5	Minimal economic benefit to the local economy
			0	No economic benefit to the local economy
5	Community Impact	Evaluates the project's social and cultural benefit to residents, including improvements to quality of life.	15	Substantial social benefit to the quality of life of residents and/or contribution to community character
			10	Moderate social benefit to the quality of life of residents and/or contribution to community character
			5	Minimal social benefit to the quality of life of residents and/or contribution to community character
			0	No social benefit to the quality of life of residents and/or contribution to community character
6	Risk Assessment	Evaluates the project's ability to reduce or mitigate risks related to public health and/or safety by addressing deficiencies in service delivery or infrastructure reliability. Not mandatory but are necessary for maintaining infrastructure in order to meet current service levels and maintain a state of good repair.	15	Substantial reduction of risk to the public OR Substantial increase in service level
			10	Moderate reduction of risk to the public OR Moderate increase in service level
			5	Minimal reduction of risk to the public OR Minimal increase in service level
			0	No impact
7	Legal Requirement	Assesses the extent to which the project ensures compliance with legal, regulatory, or safety mandates.	10	Address an urgent legal, safety, or regulatory requirement where a consent order, judgment, fine, or penalty has been levied, demonstrating the necessity for immediate action. These projects are prioritized for their critical nature and direct implications.
			5	Address anticipated legal, safety, or regulatory requirements or mandates that are not yet critical but are foreseeable and necessary to ensure future compliance and avoid potential consequences. These projects are prioritized based on their proactive nature and long-term importance.
			0	Not legally required
Total				

PROJECT LIST

Parking Lot: Dorsey

This project includes the full redesign and resurfacing of the Dorsey Street Parking Lot to enhance safety, accessibility, and stormwater management. Improvements will include raised sidewalks, new curbing, defined pedestrian crosswalks, bioswales, and enhanced connectivity to the Riverwalk and downtown core.

Water Source & Water Distribution

This project addresses system reliability by identifying a water source (e.g., McKenzie Pond), remediation of the offline well, replacing aging water mains, and improving water quality through infrastructure upgrades. Specific improvements include line replacements on Lake Flower Avenue and pedestrian safety enhancements along the corridor.

Sidewalk Improvements

This multi-year initiative will replace deteriorated sidewalks and install new segments in priority areas identified through engineering assessments. Improvements will also include ADA-compliant curb ramps, crosswalk enhancements, safety upgrades in high-traffic pedestrian zones, and close critical network gaps in underserved neighborhoods.

Garwood Park

Garwood Park will be upgraded with modern, ADA-accessible playground equipment, improved site safety features, and landscaping. Amenities such as benches, bike racks, and waste receptacles will support expanded use.

Baldwin Park

Baldwin Park will be redeveloped to improve shoreline views, circulation, and public access, incorporating interpretive signage and low-impact design features. Amenities such as benches, bike racks, and waste receptacles will support expanded use.

William Wallace / Lake Colby Beach

This project will redevelop Lake Colby Beach to include beach area restoration, construction of a year-round pavilion, a children's play area, and kayak/canoe storage. It also includes upgrades to the Lake Colby Connector to address drainage issues, improve sightlines, and enhance pedestrian safety and accessibility.

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PROJECT LIST

Riverwalk

Improvements to the Riverwalk will address existing maintenance needs and introduce placemaking features such as wayfinding, lighting, and seating. The goal is to enhance year-round usability, visual appeal, and riverfront connectivity.

Riverside Park

Riverside Park upgrades will feature a new performance bandshell to accommodate community events and programming. Improvements will include shoreline vegetation restoration, relocation of seasonal restrooms for better access, and new site amenities such as benches, bike racks, and waste receptacles to support expanded use.

Sewer Trunk and Swamp Line

This FEMA-funded hazard mitigation project involves phased replacement of the aging Swamp Line trunk and lateral sewer lines in a flood-prone, low-access area. Phase 1 will implement immediate repairs, followed by Phase 2 full reconstruction to reduce infiltration, overflows, and environmental risks.

Boothe River Park

This project proposes the construction of a whitewater wave feature on the Saranac River near Route 3/Lapan Bridge as part of a downtown river activation strategy. Scope includes river access improvements, signage, and adjacent site amenities to create a recreational anchor along the waterfront corridor.

Church Street

Church Street improvements will include new and repaired sidewalks, upgraded pedestrian-scale lighting, and wayfinding signage to enhance safety and accessibility. These streetscape upgrades will create a more walkable, ADA-compliant connection between River Street and Bloomingdale Avenue.

Fire Dept. Equipment Replacement

The project includes the planned replacement of the Village's Heavy Rescue Truck with a new vehicle that meets current safety and operational standards. The replacement will enhance reliability, improve response capabilities, and ensure compliance with requirements.

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PROJECT LIST

Recreation Fields / Old Land Fill

This project will convert the closed and capped landfill into multi-use recreation fields. It will provide new athletic and community event space, expand recreational access for residents, and transform an underutilized property into a productive public asset.

Prescott Park

Improvements to Prescott Park will include shoreline stabilization, kayak/canoe launch, improve pedestrian access, and enhancements to support year-round activity. Amenities such as benches, bike racks, and waste receptacles will support expanded use. The site will also be improved for the Ice Palace infrastructure.

Woodruff Street Corridor

The Woodruff Street corridor will be redesigned to support multi-modal use pedestrians and cyclists. including improved sidewalks, crosswalks, streetscape improvements, and pedestrian-scale infrastructure to enhance safety and connectivity between neighborhoods and downtown.

Sewer Collection & WWTP

This project includes upgrades to the Village's sewer collection system and wastewater treatment plant, addressing aging infrastructure, capacity limitations, and regulatory compliance. The scope reflects funding through federal infrastructure programs.

1-3 Main Street

This project will restore the historic hydroelectric infrastructure at 1-3 Main Street through rehabilitation of the turbine, penstock, and control systems. The upgrades will enable on-site renewable power generation to offset municipal energy costs while preserving a Village-owned historic asset.

Emergency Services Facilities

This project proposes a combined Emergency Services building at 33 Petrova Avenue to consolidate police, fire, and ambulance services in a single facility. The building will modernize response operations, improve operational efficiency, improve coordination, and meet functional requirements.

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PIPELINE / IDEAS LIST

Village-Owned Buildings

17 Main Street
24 Depot Street
Lake Flower Lift Station
Mechanics (Central) Garage
WWTP (Building)
Water Tank (View Street)

Other

Depot Street Plan
Indoor Courts or Multi-Sport Facility
River Street & Lake Flower Avenue (NBT Intersection)

Village-Owned Infrastructure

Parking Lots
Streets
Sidewalks
Sandpit
Urban Trees
Wayfinding Signage

Village-Owned Parks & Trails

Alpine Terrace Pathway
Berkeley Green
Hydro Point Park
Mt Pisgah Recreation Center
Mt Pisgah Connector Trail
Riverfront Park
Skatepark
Ward Plumadore Park
William Morris Park
World War 1 Memorial Park

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Dorsey Street Parking Lot Improvements
Project Number	1
Project Description	The Dorsey Street Parking Lot Improvements project is aimed at enhancing both the functionality and the visual appeal of a key parking area in downtown Saranac Lake. The project will include full repaving, the addition of raised curbs and sidewalks to improve pedestrian safety, bioswales for stormwater management, and a new bus stop to support public transportation. These improvements will increase ADA accessibility, enhance the connection to the Riverwalk, and create a safer, more attractive gateway between the Riverwalk and the business district on Main Street and Broadway.
Benefits	This project will significantly improve mobility, accessibility, and aesthetics in a highly trafficked area of the downtown core. Businesses will benefit from better access for customers and deliveries, while visitors and residents will enjoy a more welcoming, functional space. By tying into the Downtown Revitalization Initiative's (DRI) goals for Active Transportation and Mobility, the project supports broader economic development and sustainability strategies.
Department	General

Project Costs	
Project Cost	\$576,629
Annual Operating Cost	\$0
Changes in Operating Revenue	\$0

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$576,629

Prioritization Matrix Score	55
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Project Name	Sidewalk Improvements
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Capital Improvement Plan Task Force Review	
Notes	<p>Stakeholder surveys and the open house showed improving the quality and quantity of parking available in the village is important to residents. Funding for the improvements should come from the Downtown Revitalization Initiative (DRI) Grant.</p> <p>While the original score for Legal Requirement was 0, the Task Force may want to reconsider this in light of ADA compliance. Current conditions lack dedicated ADA parking and accessible paths, and the proposed improvements will address these gaps. Given evolving discussions and consistent scoring across projects, a 5-point score may be justified.</p>

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Multiple plans reference parking needs and improvements.
Operating Budget Impact	10	
Financing	NMI	Needing more information about total project cost and financing source, Task Force was not sure if there was sufficient funding left from the DRI grant to cover the total project cost.
Economic Impact	10	Important for local businesses.
Community Impact	10	Important for community members.
Risk Assessment	10	Would result in a moderate increase in service level.
Legal Requirement	0	Unclear if the Village is in compliance with the Americans for Disabilities Act.
Total	55	

DRAFT

Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Sidewalk Improvements
Project Number	2
Project Description	This multi-year project proposes a comprehensive sidewalk replacement and infill program throughout the Village of Saranac Lake. It will prioritize locations identified in the 2012 Northwoods Engineering Sidewalk Inventory, including Shepard Avenue, Pine Street, and other high-traffic or underserved areas. The updated inventory (expected in FY 24/25) will further refine these priorities. The project includes full replacement of deteriorated sidewalks, installation of new segments where none exist, and upgrades to curbing and crosswalks to ensure ADA compliance.
Benefits	Although specific figures were not available, it is anticipated that operating costs will increase slightly due to the need for snow removal and maintenance of expanded sidewalk networks. However, the use of durable materials and prioritization of high-need areas is expected to yield long-term savings by reducing the frequency of reactive repairs.
Department	DPW

Project Costs	
Project Cost	\$2,000,000
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	Village budgets around \$186,000 for sidewalk materials and services annually
Reserves	\$105,515 in current sidewalk capital reserve
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	NYS CHIPS

Prioritization Matrix Score	55
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Project Name	Sidewalk Improvements
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Capital Improvement Plan Task Force Review	
Notes	The Village will update the sidewalk survey for costs and needs in 2025. Ranking should be based upon the merits of the program with costs to be determined later.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Referenced in multiple plans and studies.
Operating Budget Impact	NMI	Needs more information, no operating budget information available.
Financing	NMI	The financing strategy relies on a combination of annual budget allocations, the existing sidewalk capital reserve, and state assistance through NYS CHIPS. Additional grant opportunities could be pursued following the update to the sidewalk inventory. While exact total costs are still being refined, current Village budget practices indicate a sustainable long-term approach is in place.
Economic Impact	10	Improved walkability is important to local businesses.
Community Impact	15	Improved walkability is important to village residents.
Risk Assessment	15	Improving poor sidewalks and creating new ones would be a substantial increase in service level.
Legal Requirement	0	Any improvements would need to comply with the Americans for Disabilities Act.
Total	55	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Baldwin Park
Project Number	3
Project Description	The Baldwin Park project will transform a gateway park into a welcoming, accessible space that better serves both residents and visitors. Planned improvements include enhanced water views, interpretive signage, improved parking and circulation, shoreline enhancements, and amenities such as benches, bike racks, and pet waste stations.
Benefits	This park is a gateway to the village and upgrading the park will create a more welcoming experience for visitors. It will also make the park more usable for residents.
Department	Community Development/DPW
Start Date	12/1/2024 (NYS DOS Contract Term)
End Date	11/30/2029 (NYS DOS Contract Term)

Project Costs	
Project Cost	\$1,193,249
Annual Operating Cost	\$0
Changes in Operating Revenue	\$0

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$298,312 Combination of in-kind services and Fund Balance
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$894,937.00

Prioritization Matrix Score	55
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Project Name	Baldwin Park
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Capital Improvement Plan Task Force Review	
Notes	In several plans. Grant has already been approved. The Task Force noted the improvements may not attract new people to the Village, but they will provide a more welcoming experience for visitors to the nearby hotels.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	
Operating Budget Impact	10	
Financing	10	
Economic Impact	5	While not a direct economic driver, Baldwin Park improvements will enhance the experience of hotel guests and visitors arriving from the Route 86 corridor, encouraging longer stays and repeat visits. It supports the tourism economy by adding a beautiful, functional public space near downtown lodging.
Community Impact	10	Gateway park that will provide water access and interpretive signage.
Risk Assessment	0	
Legal Requirement	5	When the Village put in the new docks, it triggered the Americans for Disabilities Act and the Village is now out of compliance. Upgrades will reduce liability risks, stabilize the shoreline, and provide safe recreational opportunities.
Total	55	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Water Source & Water Distribution *Includes Lake Flower Avenue Improvements
Project Number	4
Project Description	This project includes evaluating new water supply options (such as McKenzie Pond), replacing water mains in problem areas (such as Lake Flower), and reducing contaminants in the water supply and distribution system. A detailed capital improvement plan for this specific project was completed in 2024 by Suozzo, Doty & Associates.
Benefits	PW-1 (the existing well) has experienced increased levels of iron and is primarily offline. An alternative treatment method or alternative source is necessary. The system is old (130+ years). The water main on Lake Flower Avenue has a history of breaks and the water mains are undersized and aging, creating water pressure problems, water loss, and costly repairs. The Village only has one well that can be used, this is a violation of the NYS Sanitary Code and a violation order has been issued.
Department	Water

Project Costs	
Project Cost	\$22,148,000
Annual Operating Cost	\$2,708,694
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	-
Reserves	\$3,000,000
Fund Balance	-
Debt Financing / Interest Rate	\$14,000,000 (0% for 30 years = \$466,666/year)
Grants (State, Federal, Other)	\$5,000,000

Prioritization Matrix Score	55
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Project Name	Water Treatment and Distribution System Improvements (SDA Project Number 23-017) *Includes Lake Flower Avenue Improvements
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Capital Improvement Plan Task Force Review	
Notes	Task Force members discussed the need to integrate the work on Lake Flower Avenue with the pedestrian and streetscape plan. It was noted that the Village is already paying back a 30-year loan for the two wells drilled approximately 10 years ago. This is taking on additional debt.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	
Operating Budget Impact	0	The information presented shows debt payments for this project will result in a 24.7% increase in operating costs
Financing	0	Less than 50% is available from external sources The total project cost is \$22.1 million, with current funding sources including \$5 million in grants, \$3 million from reserves, and \$14 million in 0%-interest debt financing. While this covers the entire cost, grant funding remains below the 50% threshold. However, the strategic use of 0% financing significantly reduces long-term taxpayer burden. Additional grant applications are expected to further improve the financial picture.
Economic Impact	10	Will reduce business' costs for replacing corroded pipes, etc.
Community Impact	10	The water system improvements will directly enhance the daily lives of nearly every resident, visitor, and business in the Village. By upgrading aging infrastructure and replacing problem mains along Lake Flower Avenue, the project will improve water quality, pressure, and reliability—especially in areas currently subject to boil water orders and pipe corrosion. A modern, multi-source water system ensures uninterrupted access to safe drinking water and supports future development, fire protection, and climate resilience.
Risk Assessment	15	Will significantly increase service level, especially along Lake Flower Ave
Legal Requirement	5	The Village is in violation of the law.
Total	55	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Garwood Park
Project Number	5
Project Description	Upgrade Garwood Park with modern playground equipment and enhanced safety measures. Amenities like benches, bike racks, and trash/recycling receptacles are also included.
Benefits	Garwood Park is one of only two playgrounds located within Village limits. This project proposes full modernization of the site, including new inclusive play equipment.
Department	Community Development/DPW

Project Costs	
Project Cost	\$355,000 (based on 2018 plans)
Annual Operating Cost	\$0
Changes in Operating Revenue	\$0

Funding Sources	
Annual Budget	\$355,000
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$0

Prioritization Matrix Score	50
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Project Name	Garwood Park
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Capital Improvement Plan Task Force Review	
Notes	Upgrades at this park are a priority for the 2025 Village budget so where it fits in the 2026 plan will depend on how much is budgeted in 2025.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	In multiple plans.
Operating Budget Impact	10	
Financing	0	Although currently shown as being funded solely from the annual budget, this project may be eligible for grants through NYS Parks, ADA-focused funding programs, or community foundations. Seeking external funding would improve the financing outlook and reduce reliance on general funds.
Economic Impact	0	
Community Impact	15	Garwood Park adds value to nearby neighborhoods, supports walkable access to recreation, and makes Saranac Lake more family-friendly, a key factor in attracting and retaining residents.
Risk Assessment	5	Upgrades will increase the level of service.
Legal Requirement	5	ADA Module was installed in 2023 that triggered legal compliance that is currently unmet.
Total	50	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	William Wallace / Lake Colby Beach
Project Number	6
Project Description	This project involves implementation of park improvement recommendations contained in the Park Vision Plan. Planned improvements include improving the beach area, a year-round accessible pavilion, children's play area, kayak rental/storage racks, and the conversion of the parking lot's north entrance into a pedestrian trail.
Benefits	Improvements to Lake Colby Beach will increase safe public access to swimming and paddling, and create year-round functionality via an accessible pavilion. The addition of a new children's play area and walking trail enhances the park's value for families and seniors alike. These upgrades make the facility more inclusive, increase its recreational value, and support healthy outdoor activity.
Department	Parks

Project Costs	
Project Cost	\$1,510,000
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$0

Prioritization Matrix Score	50
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Project Name	William Wallace / Lake Colby Beach
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Capital Improvement Plan Task Force Review	
Notes	Mentioned by multiple Department Heads as an upcoming priority.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Comp Plan, LWRP, Parks Plan.
Operating Budget Impact	5	Increase to a year-round asset.
Financing	0	Currently, no grants or other funding are identified. However, this project is well-positioned for funding through NYS Parks, the Environmental Protection Fund, and the Land and Water Conservation Fund.
Economic Impact	5	
Community Impact	10	The connector trail and site improvements will improve quality of life making it more accessible and enjoyable.
Risk Assessment	10	Beach house is not ADA compliant. Safe swimming area concerns.
Legal Requirement	5	Inadequate facility.
Total	50	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Riverwalk
Project Number	7
Project Description	<p>Improve the Riverwalk by installing placemaking and addressing maintenance needs.</p> <p>As of 2020, there is a missing segment, pedestrians have no continuous path along the river corridor, and must use the alternate sidewalk route (the Dorsey Street Parking Lot over the Dorsey Street Bridge to Dorsey Street to Broadway).</p>
Benefits	<p>The Riverwalk is a signature element of Saranac Lake's downtown identity. Improvements will enhance safety, aesthetics, and usability by addressing missing links in the pedestrian path, fixing deteriorated segments, and adding placemaking elements like signage, seating, and public art. It reinforces downtown as a walkable, accessible environment and supports both tourism and community life.</p>
Department	Parks

Project Costs	
Project Cost	\$120,000
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$0
Reserves	\$
Fund Balance	\$100,000
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$0

Prioritization Matrix Score	45
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Project Name	Riverwalk
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Capital Improvement Plan Task Force Review	
Notes	

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Saranac River Walk, Comp Plan, DRI, Parks Vision Plan, LWRP
Operating Budget Impact	10	No change
Financing	0	Currently, \$100,000 is budgeted from the Fund Balance. This project may be well-positioned for Scenic Byways, Empire State Trail, or federal infrastructure grants. Additional funding will be needed to fully implement design goals including placemaking enhancements.
Economic Impact	5	Improves visitor navigation of the Riverwalk.
Community Impact	5	Well traveled transportation corridor.
Risk Assessment	10	Riverwalk is existing, but we are increasing the service level.
Legal Requirement	0	
Total	45	

DRAFT

Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Sewer Trunk and Swamp Line
Project Number	8
Project Description	<p>FEMA Hazard Mitigation Project. Phase 1 \$910,165 Phase 2 \$4,906,112 Resolution 88-2024</p> <p>This project aims to replace and upgrade a critical section of sewer infrastructure known as the Swamp Line, which includes both trunk and lateral lines. The current system is aging, poorly accessible, and at risk of failure—posing threats to both the environment and public health. The project will be implemented in two phases: Phase 1 focuses on immediate repairs, while Phase 2 includes major structural replacement and mitigation strategies to prevent infiltration, overflows, and service interruptions.</p>
Benefits	<p>This project is essential to protecting environmental quality and maintaining service to a large section of the Village. It reduces the risk of raw sewage discharges into sensitive wetlands and the Saranac River during storm events. It also protects against property damage and potential service loss for homes and businesses along the route. By proactively addressing these risks, the Village can avoid costly emergency repairs and demonstrate environmental stewardship.</p>
Department	<p>Sewer It may also involve interdepartmental support from DPW during construction phases and restoration work.</p>

Project Costs	
Project Cost	\$5,816,277
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	-
Reserves	\$61,477
Fund Balance	\$500,000

Funding Sources	
Debt Financing / Interest Rate	–
Grants (State, Federal, Other)	\$5,255,000

Prioritization Matrix Score	50
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Project Name	Sewer Trunk and Swamp Line
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Capital Improvement Plan Task Force Review	
Notes	

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	
Operating Budget Impact	10	While no detailed estimate is provided, upgrades will likely result in decreased maintenance costs and fewer emergency service calls. The use of durable materials and improved layout is expected to reduce long-term operational burdens. Post-construction, annual inspections and standard upkeep will be needed but at a significantly lower cost than maintaining the failing infrastructure.
Financing	5	
Economic Impact	0	
Community Impact	5	While invisible to many residents, the sewer trunk line is foundational to everyday life. Upgrading it ensures reliable service for homes and businesses, protects natural resources, and prevents service interruptions. Particularly for neighborhoods near the line, the project will result in fewer disruptions.
Risk Assessment	10	
Legal Requirement	5	
Total	50	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Church Street
Project Number	9
Project Description	Improve Church Street – from Bloomingdale Avenue to River Street – by adding crosswalks, enhancing pedestrian safety features, and implementing streetscaping measures.
Benefits	Church Street is a heavily trafficked corridor for pedestrians, cyclists, and vehicles. This project would enhance pedestrian safety through new crosswalks, signage, and streetscaping—improving visibility and reducing speeding. The upgrades would also support walkability between key areas like Lake Flower corridor and downtown. Drainage improvements will address existing flooding issues.
Department	DPW

Project Costs	
Project Cost	–
Annual Operating Cost	–
Changes in Operating Revenue	–

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$0

Prioritization Matrix Score	45
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Project Name	Church Street
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Capital Improvement Plan Task Force Review	
Notes	Cost estimate is from DRI. More detailed improvements referenced in Bike & Ped.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Bicycle & Pedestrian Plan, DRI
Operating Budget Impact	10	No new infrastructure
Financing	0	No funding is currently secured. However, Church Street is a strong candidate for grants focused on Complete Streets, Safe Routes to School, or ADA compliance. A small planning grant could help develop a shovel-ready design and unlock larger infrastructure funding opportunities.
Economic Impact	5	Might result in investment. Encourage development.
Community Impact	10	High traffic street - vehicle, pedestrian, bicycle, etc. Streetscape improvements would create a more user friendly experience.
Risk Assessment	5	Fix drainage issues, higher vis crosswalks
Legal Requirement	0	
Total	45	

DRAFT

Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Riverside Park
Project Number	10
Project Description	Upgrade Riverside Park with landscaping and park facilities, including ADA-accessible features and a modern bandshell. Improvements include accessible amenities and seating, enhanced lake-edge vegetation, relocation of seasonal restroom facilities, a new bandshell, and additional landscape enhancements.
Benefits	This project enhances one of the most prominent and heavily used public spaces in the Village. Improvements include ADA-compliant paths, a modern bandshell for performances, enhanced landscaping, and restroom relocation for year-round utility. These upgrades will improve access, aesthetics, and safety—especially during major events like concerts, the Winter Carnival, and the Farmers Market.
Department	Parks

Project Costs	
Project Cost	\$460,000
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$0

Prioritization Matrix Score	40
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Project Name	Riverside Park
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Capital Improvement Plan Task Force Review	
Notes	

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	DRI, LWRP, Parks Vision Plan
Operating Budget Impact	5	New restroom facilities would create an increase in
Financing	NMI	Currently unfunded, but eligible for DRI, NYS Parks, or accessibility improvement grants. The visibility of this park and its role in hosting public events make it a strong candidate for external funding, which should be pursued to improve financing metrics.
Economic Impact	5	Benefit of restrooms and bandshell for tourism attraction
Community Impact	5	Very visible and active park. Would be a positive impact to many events - Farmers Markets, concerts, social
Risk Assessment	10	The service level will increase. Clean, sanitary restrooms vs. porta johns. Safe and accessible bandshell.
Legal Requirement	0	
Total	40	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Boothe River Park
Project Number	11
Project Description	This project proposes construction of a whitewater wave feature in the Saranac River near downtown. It will serve as a recreational amenity for kayakers and paddlers, and function as a visual anchor for the Riverwalk extension and DRI-funded waterfront improvements. It would also include safe river access points and nearby infrastructure like trash receptacles and signage.
Benefits	The park supports the local paddling culture, builds on the success of existing events like the 90-Miler, and positions Saranac Lake as a destination for outdoor recreation. It will help activate underutilized waterfront, strengthen tourism offerings, and enhance downtown vitality.
Department	Parks

Project Costs	
Project Cost	\$1,510,000
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$441,000 (DRI)

Prioritization Matrix Score	35
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Project Name	Tom Boothe River Park
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Capital Improvement Plan Task Force Review	
Notes	<p>Our ratings reflect the assumption Village capital funds will not be applied to this project.</p> <p>Village will provide associated infrastructure - insurance, parking, lighting, trash pick up, etc.</p> <p>Opportunity cost. If this project did not proceed the DRI funding could be used for other project(s).</p>

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	5	DRI Plan
Operating Budget Impact	10	"Tom Boothe Whitewater Park Friends" will do maintenance
Financing	0	Current funding is limited to \$441,000 from DRI, which covers only a portion of construction. Additional funding from recreation-focused grants or partnerships (e.g., private donors or outdoor brands) will be needed to advance the project.
Economic Impact	10	See Feasibility Study
Community Impact	10	See Feasibility Study
Risk Assessment	0	Although the whitewater feature is engineered for safety, there are inherent risks in inviting more active use of a natural water body. The Village will need to work with designers and risk consultants to mitigate these concerns. At the same time, safety infrastructure like signage and access ladders will help reduce liability.
Legal Requirement	0	
Total	35	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Fire Department Heavy Rescue Truck Replacement
Project Number	12
Project Description	This project will replace the Village's Heavy Rescue Truck in 2027, consistent with the fire department's vehicle replacement schedule, which recommends updating major apparatus every 20 years. The current truck is approaching the end of its service life and lacks modern safety and operational features. Replacement will ensure continued emergency response effectiveness and firefighter safety.
Benefits	The new vehicle will feature updated extrication equipment, improved lighting, and modern safety systems to support complex rescue operations. This upgrade is vital for responding to vehicle crashes, structural fires, and other emergencies. It also ensures compliance with insurance and safety standards, enhancing public confidence in emergency preparedness.
Department	Fire Department

Project Costs	
Project Cost	\$900,000
Annual Operating Cost	\$0
Changes in Operating Revenue	\$0

Funding Sources	
Annual Budget	-
Reserves	\$808,000
Fund Balance	\$92,000
Debt Financing / Interest Rate	-
Grants (State, Federal, Other)	-

Prioritization Matrix Score	35
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Project Name	Fire Department Heavy Rescue Truck Replacement
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Capital Improvement Plan Task Force Review	
Notes	The Task Force reviewed the Fire Department truck replacement schedule, and the only vehicle scheduled for replacement during 2026-2031 is the Heavy Rescue Truck which is due to be replaced in 2027.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	5	
Operating Budget Impact	10	
Financing	5	
Economic Impact	0	
Community Impact	5	
Risk Assessment	10	
Legal Requirement	0	While there is no explicit legal mandate to replace this truck, outdated safety equipment and apparatus can create liability risks and may affect ISO ratings, which influence insurance rates.
Total	35	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Recreation Fields/ Old LandFill
Project Number	13
Project Description	Design and construct new recreation fields on the site of the former landfill, including preliminary engineering and facility upgrades. Develop multi-use recreational sites on capped landfills in close proximity to their downtowns as a mode of infill recreational development for these communities in the North Country. The Village will engage the community in planning for the use and design of the sites and will then develop the sites, using a combination of volunteer and landscape design services.
Benefits	The project will provide much needed sports fields on underutilized land owned by the Village.
Department	DPW

Project Costs	
Project Cost	\$400,000
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$220,000

Prioritization Matrix Score	35
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Project Name	Recreation Fields/ Old LandFill
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Capital Improvement Plan Task Force Review	
Notes	The project is not mentioned in any plans. However, a site plan was completed.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	5	While the project is not referenced in adopted Village plans, it directly supports the Village's goals around infill development and recreational access. Consideration could be given to awarding 5 points for alignment with infill development practices common in sustainability plans.
Operating Budget Impact	5	Ongoing maintenance, including mowing, striping, and general field upkeep, would be required. While modest, these should be estimated to better inform budget planning—likely a few thousand dollars annually depending on usage and community programming.
Financing	5	Based on the original budget provided.
Economic Impact	10	Based on tournament potential and on impact in Lake Placid.
Community Impact	10	There is a need for athletic fields for youth and adult leagues, the school, and colleges.
Risk Assessment	0	
Legal Requirement	0	The landfill is already capped and compliant; however, any recreational use must be planned carefully with DEC guidance. This isn't a legal mandate, but potential regulatory review justifies monitoring this closely.
Total	35	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Woodruff Street Corridor
Project Number	14
Project Description	Transform the Woodruff Street corridor to accommodate multi-modal transportation, improving access for cyclists and pedestrians. This project proposes a redesign of the Woodruff Street corridor to support multi-modal transportation and create a more attractive, pedestrian-oriented downtown connection.
Benefits	Original plans under the Downtown Revitalization Initiative included sidewalk improvements, buried utilities, streetscaping, and new lighting, though the scope may be revised based on remaining funding.
Department	DPW

Project Costs	
Project Cost	\$225,000 Original DRI projection was \$2,500,000 but the total remaining from the DRI grant is approximately \$225,000.
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$225,000 DRI

Prioritization Matrix Score	35
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Project Name	Woodruff Street Corridor
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Capital Improvement Plan Task Force Review	
Notes	<p>A contract for design work is pending with Northwoods Engineering.</p> <p>While sidewalks aren't mandated, ADA-compliant improvements along a high-traffic downtown corridor could reduce liability and improve access for individuals with disabilities.</p>

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Included in several plans.
Operating Budget Impact	10	No change in operating costs.
Financing	NMI	Unclear if total project cost can be covered with grant money, awaiting approval from NYS to allocate the DRI funds to this project.
Economic Impact	0	Enhanced streetscapes can spur private investment and improve foot traffic to nearby businesses. Although no specific figures are available.
Community Impact	5	
Risk Assessment	5	
Legal Requirement	0	Sidewalks could improve access for those with limited mobility.
Total	35	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	1-3 Main Street Waterway Restoration Project
Project Number	15
Project Description	This project will restore the hydroelectric generation capacity at the historic 1-3 Main Street building, also known as "Power & Light." Repairs include work on the penstock, turbine components, and associated control systems. The project ensures continued power generation, which offsets municipal energy costs and maintains operational continuity for Village facilities.
Benefits	As a municipally owned renewable energy source, the facility contributes to energy resilience and financial savings. It also holds historic value, being listed on the National Register of Historic Places. Upgrades now will prevent future catastrophic failure, which could be significantly more expensive. The investment supports long-term operational sustainability.
Department	Community Development/DPW

Project Costs	
Project Cost	\$701,750
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	-
Reserves	-
Fund Balance	\$175,437
Debt Financing / Interest Rate	-
Grants (State, Federal, Other)	\$526,313 New York State Historic Preservation grant

Prioritization Matrix Score	30
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Project Name	1-3 Main Street Waterway Restoration Project
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Capital Improvement Plan Task Force Review	
Notes	The details of the project are found in the 3 Main Street and Federal Energy Regulatory Committee (FERC) reports. Not as clearly part of an adopted plan or Comprehensive Plan. Important to do the maintenance before there is a failure of the generation equipment.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	5	Part of the LWRP.
Operating Budget Impact	10	
Financing	10	
Economic Impact	0	This maintains existing generation but does not provide a new economic benefit
Community Impact	0	Does not provide new community benefit
Risk Assessment	5	This would improve the level of service. If this project does not happen, the penstock could be shut off and power generation stopped.
Legal Requirement	0	While not currently mandated, repairs may become necessary to secure a future FERC license.
Total	30	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Prescott Park
Project Number	16
Project Description	<p>Canoe and kayak launch, enhanced lakeside vegetation, improved fishing access, seasonal youth programming space, improved area for the Ice Palace, pet waste station, seating - picnic tables, Adirondack chairs, grills, and bike racks.</p> <p>Final Design and Permitting 72,000 Site Preparation 98,000 Facility Construction and Furnishings 189,000 Mobilization, Bonds & Contingency 107,000 TOTAL \$466,000</p>
Benefits	<p>Upgrades to Prescott Park will expand its functionality and appeal across multiple user groups. By enhancing lake access for paddlers, improving fishing opportunities, and adding elements like picnic seating and grills, the park becomes a more attractive destination for residents and visitors alike. It also serves as a support site for seasonal programming and the Saranac Lake Winter Carnival Ice Palace, strengthening its year-round relevance.</p>
Department	Parks

Project Costs	
Project Cost	\$466,000.00
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$0
Reserves	\$0
Fund Balance	\$0
Debt Financing / Interest Rate	\$0
Grants (State, Federal, Other)	\$0

Prioritization Matrix Score	30
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Project Name	Prescott Park
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Capital Improvement Plan Task Force Review	
Notes	

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Comprehensive Plan, Parks Plan, and LWRP
Operating Budget Impact	10	No change expected based on design.
Financing	0	Currently, the project shows no secured funding, which limits its immediate feasibility. However, its alignment with multiple plans positions it well for state and federal grants. Partnerships with local service organizations or businesses may also offer in-kind or matching support.
Economic Impact	0	While modest, the park's proximity to downtown businesses and the Winter Carnival event corridor could increase its potential economic benefit.
Community Impact	5	Natural vegetation - will help deter geese and improve water quality.
Risk Assessment	0	
Legal Requirement	0	
Total	30	

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Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Sewer Collection System & WWTP
Project Number	17
Project Description	This project includes both the Federal Emergency Management Agency (FEMA) and Environmental Facilities Corporation (EFC) projects. The project cost was projected at \$34,000,000 but was increased in February 2025 to \$49,000,000 to take advantage of federal Bipartisan Infrastructure Law (BIL) funding.
Benefits	The Village's sewer collection system is more than 100 years old, which affects health, sanitation, and security. Critical sewer mains are inaccessible for maintenance, as they are located under prominent buildings, and they are undersized for current and future sewer flows.
Department	Sewer

Project Costs	
Project Cost	\$49,000,000
Annual Operating Cost	\$566,666
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	Anticipated that approximately 1/3 of project costs will be passed on to ratepayers.
Reserves	-
Fund Balance	-
Debt Financing / Interest Rate	At least \$17,000,000 (0% for 30 years = \$566,666/yr.)
Grants (State, Federal, Other)	At least \$17,000,000 maybe more from BIL

Prioritization Matrix Score	30
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Project Name	Sewer Collection System & WWTP
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Capital Improvement Plan Task Force Review	
Notes	The Task Force noted that upgraded sewer system infrastructure is not specifically called out in the Comprehensive Plan but it is essential to Village residents and businesses.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	15	Only a brief reference in the Comp Plan, is in the LWRP and Water Resources Plan.
Operating Budget Impact	0	An annual debt service cost of \$566,666 per year is a >20% increase in operating costs.
Financing	5	\$17,000,000 is not 50% of the project cost, however, if BIL money comes in, then grant funds will be greater than 50% so the committee scored it as such.
Economic Impact	0	While not typically viewed as a direct driver of economic development, modernizing core infrastructure like the sewer system can prevent costly disruptions, reduce maintenance costs for businesses, and ensure reliable service for commercial and residential expansion. The system's age and limited capacity have the potential to limit future development, especially for large employers or housing projects. A more resilient, right-sized sewer system helps support growth and economic stability long-term, even if those benefits are indirect.
Community Impact	0	The current sewer system, much of which is over a century old, presents public health and environmental risks. Leaks, backups, and failures can affect waterways and neighborhoods. Upgrading the system will improve sanitation, prevent overflows, and provide peace of mind for residents. These improvements particularly benefit dense areas of the Village and demonstrate a commitment to long-term sustainability and environmental health, even if the day-to-day visibility is low.
Risk Assessment	10	Improvements would provide a moderate increase in service levels
Legal Requirement	0	While the Village is not currently under legal order for upgrades, the system's age and condition create exposure to future compliance risks, especially as federal and state regulators increase scrutiny of wastewater systems.
Total	30	

Village of Saranac Lake Capital Project Form

Project Information	
Project Name	Emergency Services Complex
Project Number	18
Project Description	Build a combined emergency services building at 33 Petrova Avenue to house the police, fire department, and rescue squad.
Benefits	Provides up-to-date facilities for emergency service personnel and garage/store space for equipment.
Department	General

Project Costs	
Project Cost	\$27,500,000
Annual Operating Cost	-
Changes in Operating Revenue	-

Funding Sources	
Annual Budget	\$644,150 for 30 years
Reserves	\$2,000,000 (remaining from \$700,000 already allocated)
Fund Balance	\$0
Debt Financing / Interest Rate	\$19,324,500 (based on information as of March 2025), 0% interest rate for 30 years
Grants (State, Federal, Other)	\$4,500,000 Congresswoman Stefanik \$200,000 Volunteer Fire Infrastructure grant \$475,000 NYSERDA (could also be applied to other projects)

Prioritization Matrix Score	15
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Project Name	33 Petrova Emergency Services Building
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Capital Improvement Plan Task Force Review	
Notes	The proposed emergency services building at 33 Petrova is not specifically mentioned in any of the adopted Village plans. However, since over \$700,000 has already been obligated for the property purchase and design and since the debt service for this project could easily eclipse all other capital projects under consideration, the Task Force included this project in the CIP. Task Force members noted community concerns about traffic, lighting, and other design factors that are not yet available.

Project Evaluation		
Criteria	Score	Notes
Strategic Alignment	0	This facility not referenced in any adopted plans
Operating Budget Impact	0	Although design is still underway, operational costs are expected to rise due to the increased size of the facility. Project as currently configured will increase operating costs by <5%.
Financing	0	With only ~20% of funding secured from external sources, and the remainder reliant on debt service, this project poses significant financial challenges.
Economic Impact	0	Project has no likely impact on jobs or economic growth.No documentation on recruitment or retention.
Community Impact	NMI	No documentation regarding use of the facility for community events, emergency shelter, or other specific increases in quality of life. No information on response time or insurance rates.
Risk Assessment	10	Moderate increase in service level. If emergency service personnel have better working conditions, their level of service provided increases.
Legal Requirement	5	Police department is likely not in compliance with the Americans for Disabilities Act since the move to the Armory, does not have gender-separated holding areas, or legally-compliant evidence lockers.
Total	15	

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