

VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:00 PM
Monday, July 14, 2025

This meeting will be held in the Village Board Room and may be viewed through ZOOM
Enter at the side door of the building, 39 Main Street

Join Zoom Meeting

<https://us02web.zoom.us/j/82045243868>

Meeting ID: 820 4524 3868

CALL TO ORDER

ROLL CALL:

AUDITING:

- a. Pay Vouchers
- b. Approve Minutes from 6-23-2025

SPECIAL GUESTS:

- a. Women's Civic Chamber-Bench Location
- b. Gregory Swart-SDA Contract Amendment
- c. DPW Superintendent-Ampersand Ave Update
- d. Climate Smart Communities-Climate Action Plan
- e. Can-Am Rugby Representative- Libby Clark
- f. John Maher- Harlan Film Request

PUBLIC COMMENT:

ITEMS FOR BOARD ACTION

BILL	82	2025	Resolution to support the funding for the Adirondack Nature Festival for People with Disabilities
BILL	89	2025	Authorize end of year budget adjustments
BILL	90	2025	Accept Franklin County Community Services Grant PD
BILL	91	2025	Resolution to support funding for Can-Am Rugby
BILL	92	2025	Resolution to authorize the Village Manager to hire Water Wastewater Maintenance Worker
BILL	93	2025	Approve SDA Contract Amendment for Sewer Project
BILL	94	2025	Resolution authorizing funds for purchase and installation of an accessibility ramp at the Saranac Lake Police Department
BILL	95	2025	Resolution authorizing the Village of Saranac Lake to Secure Easements for Boothe River Park Project
BILL	96	2025	Authorize utility easement with National Grid for electric supply upgrades at DPW and Central Garage Buildings

OLD BUSINESS: Trustee White-Police Interface Committee, Boothe River Park Grant Updates, Safeguarding Residents

NEW BUSINESS: Trustee White-Car Show Event Update and Wendel Report Update

PUBLIC COMMENT:

MOTION TO ADJOURN

PUBLIC COMMENT

PERIOD OF MEETINGS

1. Anyone may speak to the Village Board of Trustees during the public comment periods of a public hearing or the public comment periods of the meeting.
2. As a courtesy, we ask those participating in public comment to introduce themselves.
3. Individual public comment is limited to **5 minutes** and may be shortened by the meeting chairperson if not respectful and productive in manner.
4. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.
5. Individual time may not be assigned/given to another.
6. A public hearing is meant to encourage comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board member. Should a village response be asked, The Village Board of Trustees may offer explanation or information to the public at that time. They also reserve the right to request the individual leave contact information with the Clerk to receive a more researched answer at a later time.
7. Individuals requesting response from the village board, not offered during the meeting, will be contacted by phone, email, letter, or request for in-person meeting.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
11. Village Board members are offered a 5-minute grace period for meeting start. If board member is more than 5 minutes late to the meeting, they will forfeit their right to participate and vote during the meeting.
12. While electronic devices are necessary for viewing documents and time keeping, as a courtesy to the public and fellow board members, Village Board Members must refrain from texting, e-mailing, and instant messaging during Board Meetings, except in the case of family emergencies.

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

VILLAGE BOARD REGULAR MEETING

Monday, June 23, 2025

Regular Meeting began at 5:00 PM and ended at 8:45 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$158, 828.38 batch number 0623025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

SPECIAL GUEST: Mike Drew-Saranac Lake Lofts

SPECIAL GUEST: Kirk Sullivan and Dave Vana-Fire Tower Project

PUBLIC COMMENT:

Jessica Mullen Water/Sewer Bill Forgiveness

Joe Kilburn opposition of Bill #88

Denise Figueroa Fire tower at Ward Plumadore Park

Joe Henderson, Andrea Darby, Linda Lacey, Jason Brill, Joy Cranker, Amy Catania, Francesca F all in support of Bill #88

Mark Wilson status of Wendel Report at July 14 meeting and oil spill at 33 Petrova

Joy Cranker fire tower concerns

Kim Bickford opposition of Bill #88

ITEMS FOR BOARD ACTION:

Bill 79-Resolution authorizing the acceptance of Franklin County Experiential Tourism Grant to help fund the purchase of fire tower

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Williams

Roll Call: Brunette no; Ryan yes; Scollin no; White no; Williams yes.

Bill 80-2025 Resolution to authorize the Village Manager to hire Heavy Equipment Operator

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Ryan
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 81-2025 Resolution to approve and endorse Historic Saranac Lake in its application for a 2025 NYS Main Street Downtown Anchor Grant

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Brunette Second: Williams
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 82-2025 Resolution to support the funding for the Adirondack Nature Festival for people with Disabilities

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Ryan
Motion to Table: White Second: Ryan
Roll Call to Table: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 83-2025 Resolution to accept a \$15,000 NYS Justice Assistance Grant for Law Enforcement Equipment

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 84-2025 Arbor Day Proclamation

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: White
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 85-2025 Resolution to support funding for the Saranac Lake 3P Race Event

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: Brunette
Motion to Table: White Second: Scollin
Roll Call to Table: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 86-2025 Resolution to authorize the transfer of unused 2025 Fiscal Year Sidewalk Budget to the Sidewalk Reserve Account

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Ryan
Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Bill 87-2025 Resolution authorizing funding for repairs and accessibility for Police Station

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Motion to Table: Williams Second: Scollin

Roll Call to Table: Brunette yes; Ryan yes; Scollin yes; White no; Williams yes.

Bill 88-2025 Resolution for safeguarding our residents and our financial resources

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan no; Scollin no; White yes; Williams no.

OLD BUSINESS:

Capital Improvement Project Task Force, Boothe River Park Task Force, STR report from Rentalscape, Tax Impact Analysis for Water and Sewer Capital Projects, and Cannabis Funding Program

NEW BUSINESS: AEDC Loan Program, Ampersand Ave Update, Housing Update, Emergency Services Facility, and Current Community Development Projects and Grants

PUBLIC COMMENT:

Kathy Rechia support of Bill #88

Mark Wilson on Chief of Police letter and community policing

Elizabeth Kochar firetower location/Chief of Police letter

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Climate Action Plan: Government Operations

Climate Smart Communities Task Force



**Climate Smart
Communities**
Certified Bronze

What we're going to talk about

- What is the Climate Smart Communities Program?
- History of Climate Action in Saranac Lake
- Climate Action Plan: Government Operations
 - Reduction Targets
 - Climate Goals
 - Baseline Greenhouse Gas Inventory
 - Reduction Progress 2017-2025
 - Implementation Plan
 - Public Input Process
- Next Steps





Climate Smart Communities Program (CSC)

Program established by NYSERDA in 2009 to provide grants and resources to local governments to take meaningful action to reduce greenhouse gas emissions and adapt to the impacts of climate change.

Key Goals:

- Reduce greenhouse gas emissions
- Build resilience to climate change impacts
- Save taxpayer dollars
- Increase energy security and reliability
- Improve public health and safety
- Support a green innovation economy

How it works:

- Voluntary pledge
- Certification (bronze, silver, and eventually gold)
- Points system
- Support and resources

Saranac Lake's CSC Task Force

Saranac Lake's CSC Task Force was established in 2016 to work with the Village to earn points in the CSC program to acquire funding for a more sustainable community.

Volunteer group of community members dedicated to preparing Saranac Lake, and its' residence, for the impacts of climate change.

Notable Achievements:

- 2017: Bronze Certification
- 2018: \$50,000 grant for LED street lights and plug-in hybrid EV
- 2024: Bronze Recertification
- 2024: \$275,000 CEC grant



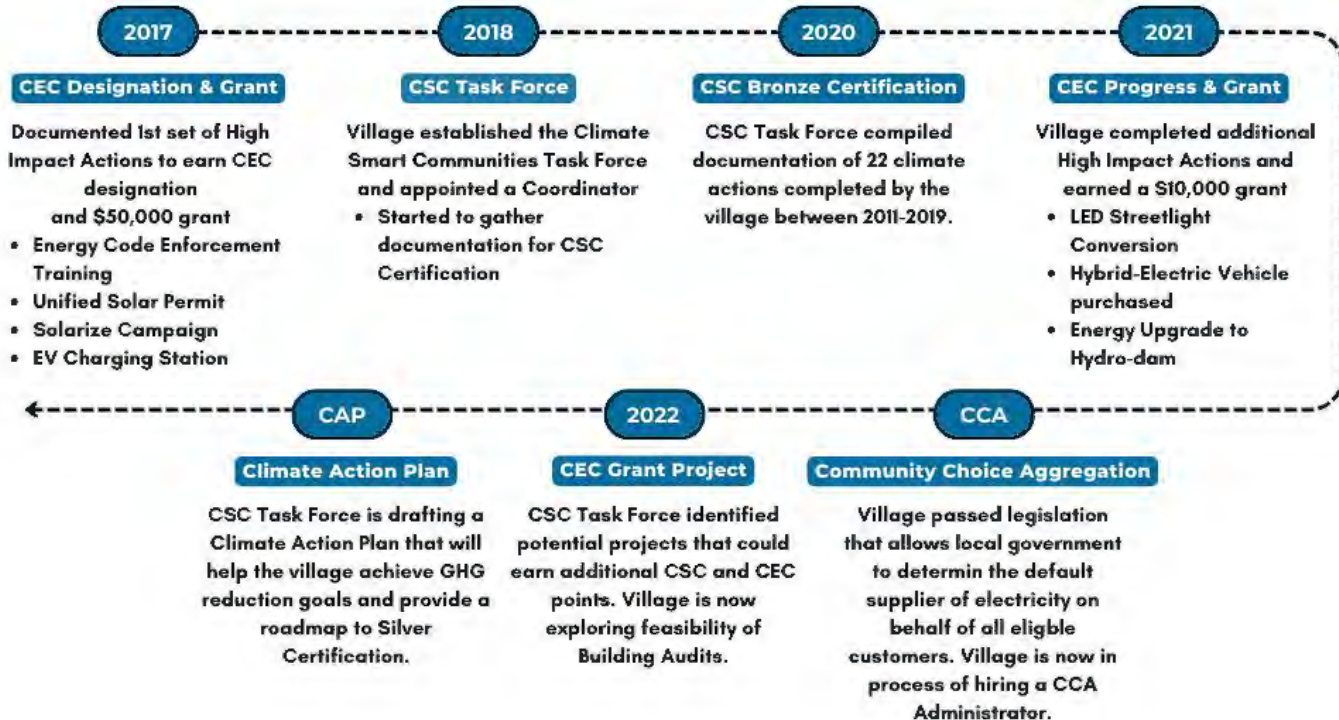
****Reference pages 4-6*



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NYSERDA

History of Climate Action in the Village



Total of \$426,288 in state funds

Why Does this Matter to Saranac Lake?

- Accessed over \$426,000 from NYS Climate Smart Communities Program and Clean Energy Communities Program
- New opportunities for community collaborations and grant funding
- Saranac Lake is a North Country, and NYS, leader in climate resilience
- Received the most EV funding from Governor Hochul



What is A Climate Action Plan (CAP)?

Climate Action Plan (for government operations): A strategy document which sets goals and outlines a set of initiatives to reduce greenhouse gas emissions from activities under the operational control of a local government.

Key elements of a CAP for municipal government operations:

- Greenhouse gas emissions inventory
- Greenhouse gas emissions reduction targets
- Prioritized initiatives
- Implementation framework
- Public engagement
- Integration with existing and planned municipal activities

Village GHG Emissions Reduction Targets

Mirror Climate Leadership and Community Protection Act targets:

- 2030 goal: 40% reduction
- 2050 goal: 85% reduction



***Reference pages 8-9

Village Climate Goals

1. Improve Energy Efficiency
2. Reduce Reliance on Fossil Fuels
3. Ensure All Electricity Use is 100% Renewable

***Reference pages 12-13



2017 Village Greenhouse Gas Baseline

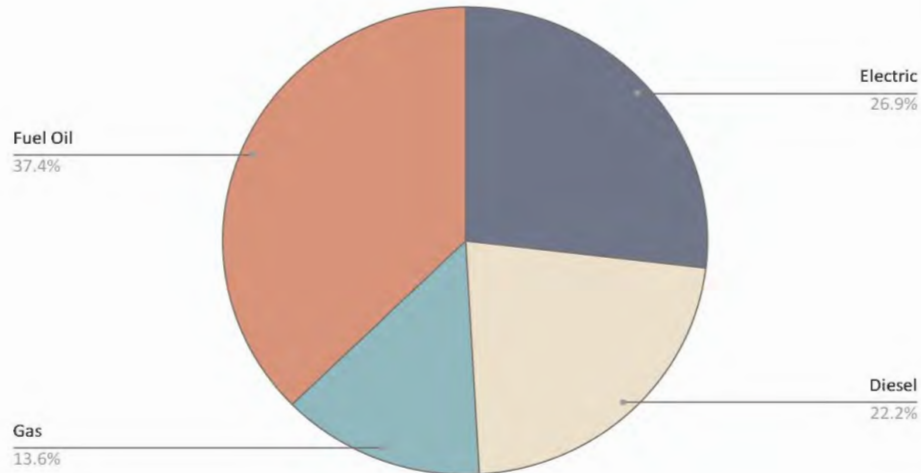
Greenhouse Gas (GHG) Baseline Calculations for Local Government Operations			
	2017		
Fuel Source	Quantity	Units	CO ₂ e
Electric	2245650	kWh	301
Diesel	24332	gallons	248
Gas	17110	gallons	152
Fuel Oil	41092	gallons	418
GHG Emissions - metric tons:		Total =	1120

***Reference pages 7-8

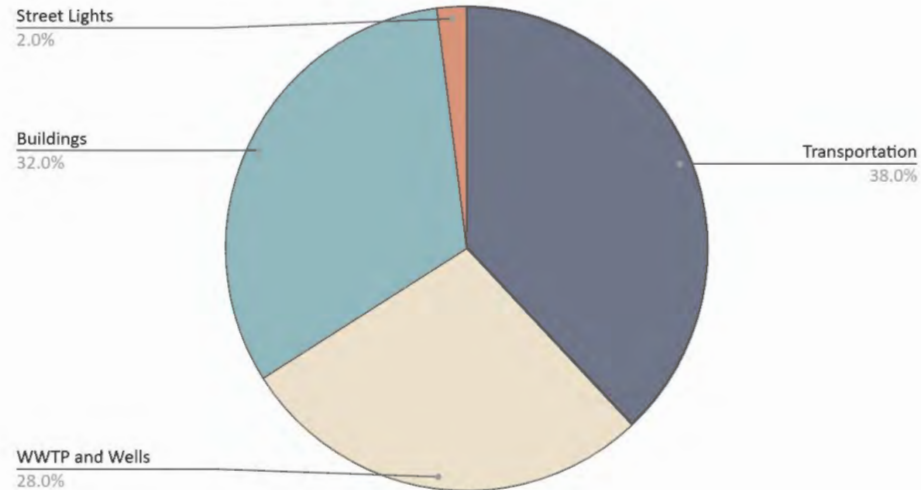
2017 Village Greenhouse Gas Baseline

Total GHG: 1119 metric tons

GHG Use by Fuel Type (2017)



GHG Use by Sector (2018)



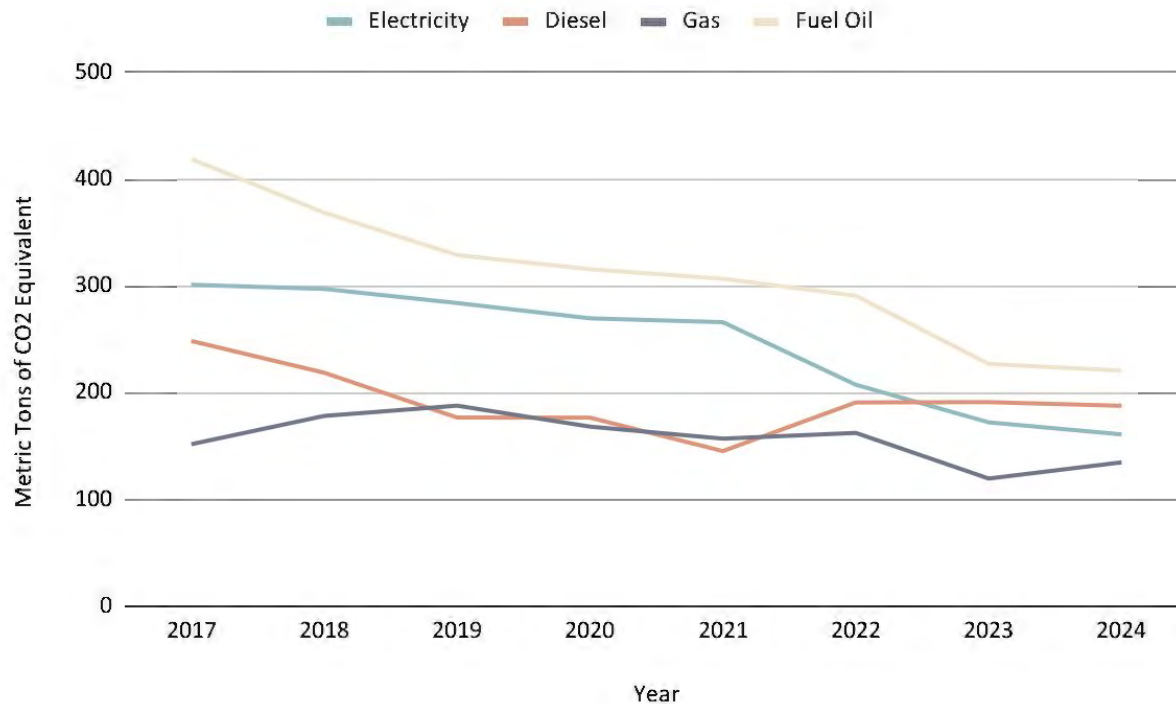
***Reference pages 7-8

Saranac Lake GHG Emissions Reductions Progress



***Reference pages 10-11

Reduction Progress by Fuel Type



***Reference page 10



Implementation Plan

****Reference pages 14-16*

Goal 1: Energy Efficiency

Strategies:

1. Ensure equipment is operating at optimal capacity
2. Improve building envelopes, insulation, windows
3. Optimize energy use in buildings
4. Reduce energy use in water transportation and treatment

Goal 2: Reduce Reliance on Fossil Fuels

Strategies:

1. Convert heating from fuel oil to electric heat pumps
2. Reduce gasoline and diesel use by
 - a. Rightsizing fleet
 - b. Purchasing electric vehicles

Goal 3: Ensure All Electricity Use is 100% Renewable

Strategies:

1. Research renewable feasibility in Saranac Lake
2. Make Saranac Lake ready for renewable energy
3. Take steps to purchase electricity from renewable sources



Public Input Process

The CSC Task Force is planning to release the CAP to the public for public comment, feedback, and input to be included and implemented into the plan before it is adopted.

- Google Form for village residents
- Press release for input
- Capture input on village's goals and strategies

Next Steps

- Comments from the Village Board
 - Make any changes, recommendations, etc.
- **Authorization to put plan out to public comments**
- Incorporate feedback and public comments
- Adoption by Village via resolution
- Implementation of projects





Questions?



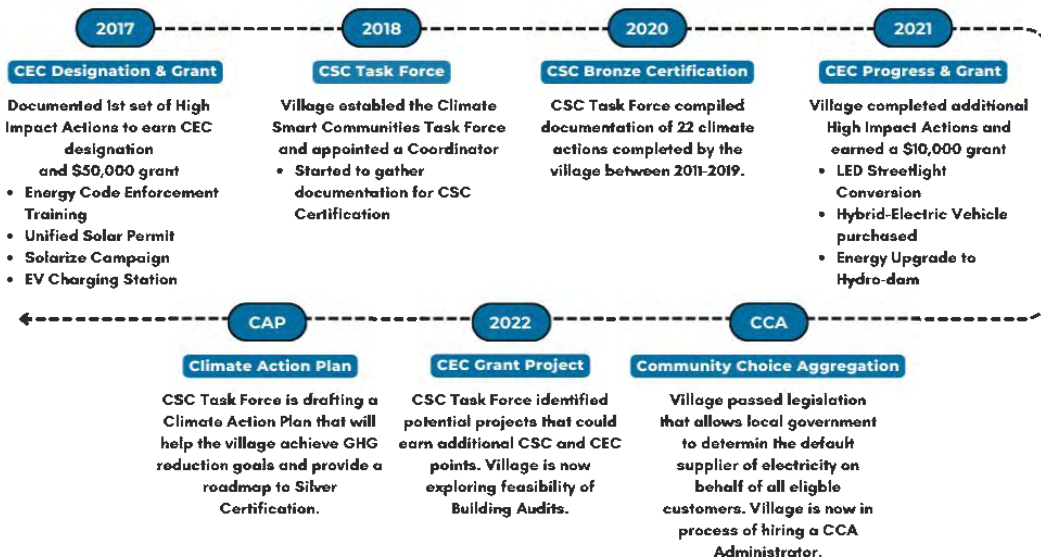
Reference Slides

****Reference pages 14-16*

History of Climate Action in the Village



History of Climate Action in the Village



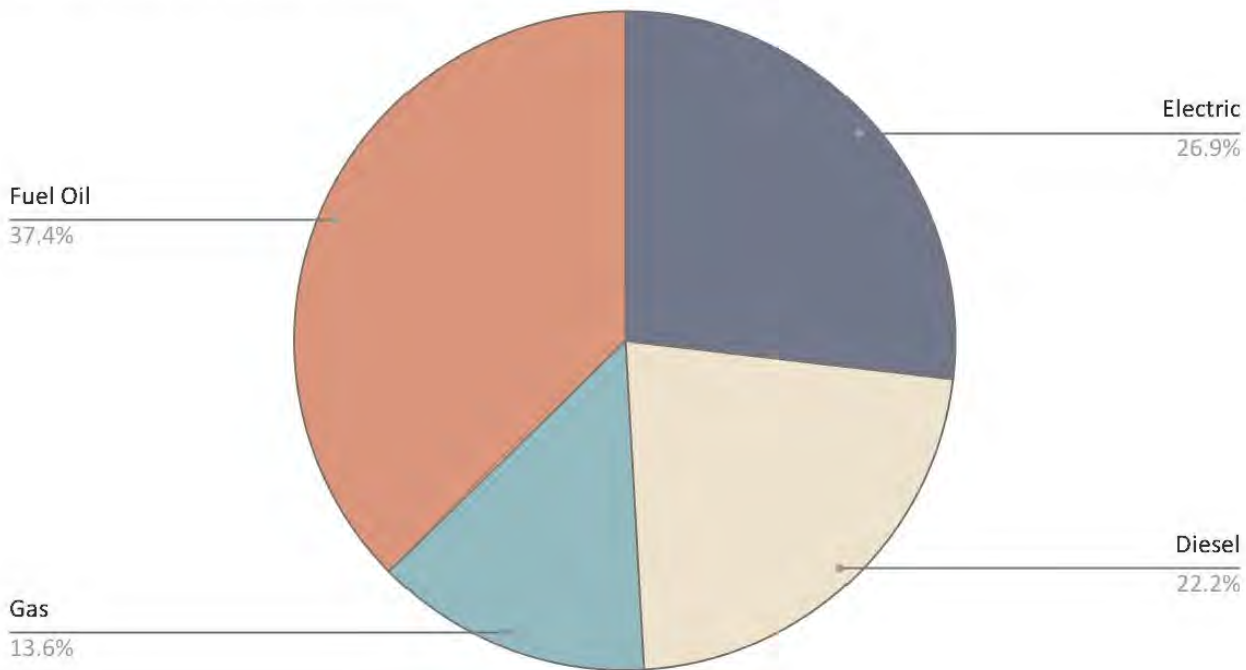
2017 GHG Baseline Calculations

Greenhouse Gas (GHG) Baseline Calculations for Local Government Operations

	2017	
Fuel Source	Quantity Units	CO ₂ e
Electric	2245650 kWh	301
Diesel	24332 gallons	248
Gas	17110 gallons	152
Fuel Oil	41092 gallons	418
GHG Emissions - metric tons:	Total =	1119

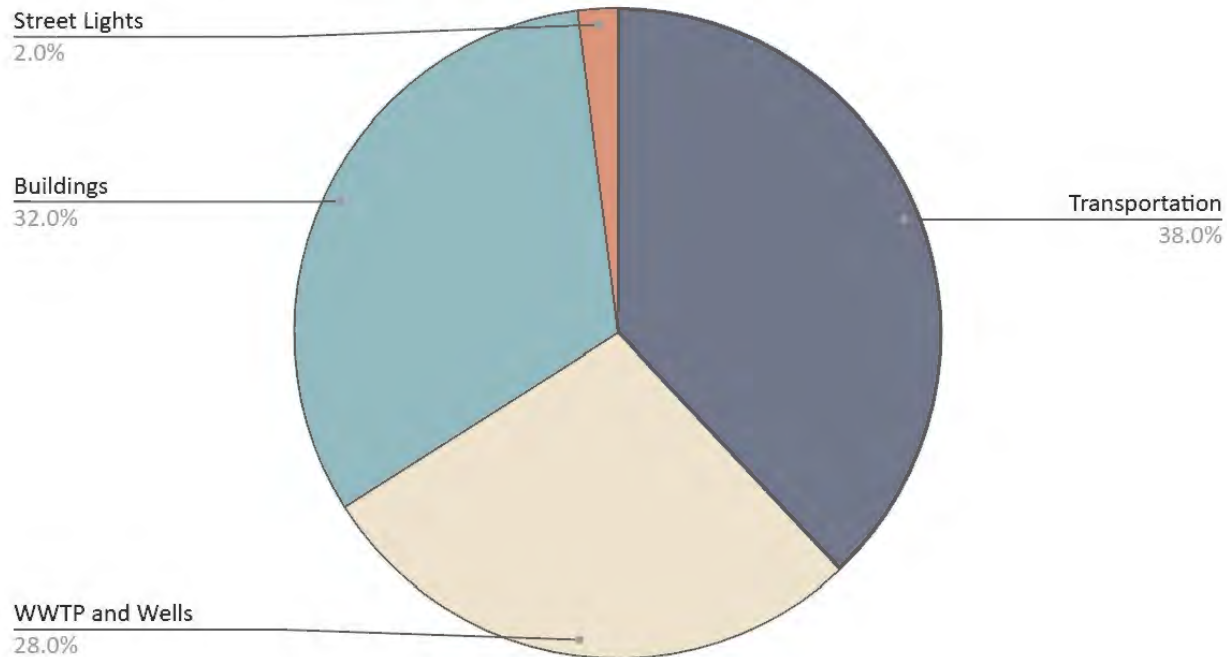
2017 GHG Use by Fuel Type

GHG Use by Fuel Type (2017)



2018 GHG Use by Sector

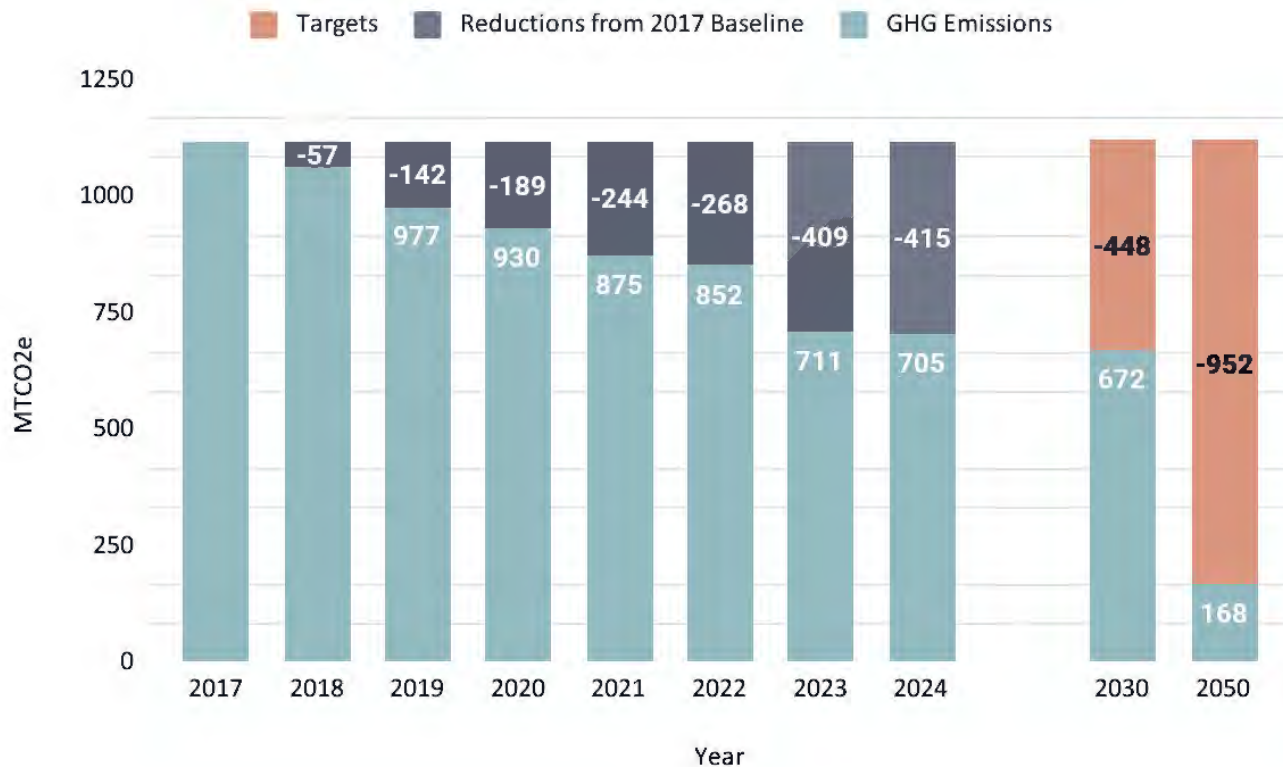
GHG Use by Sector (2018)



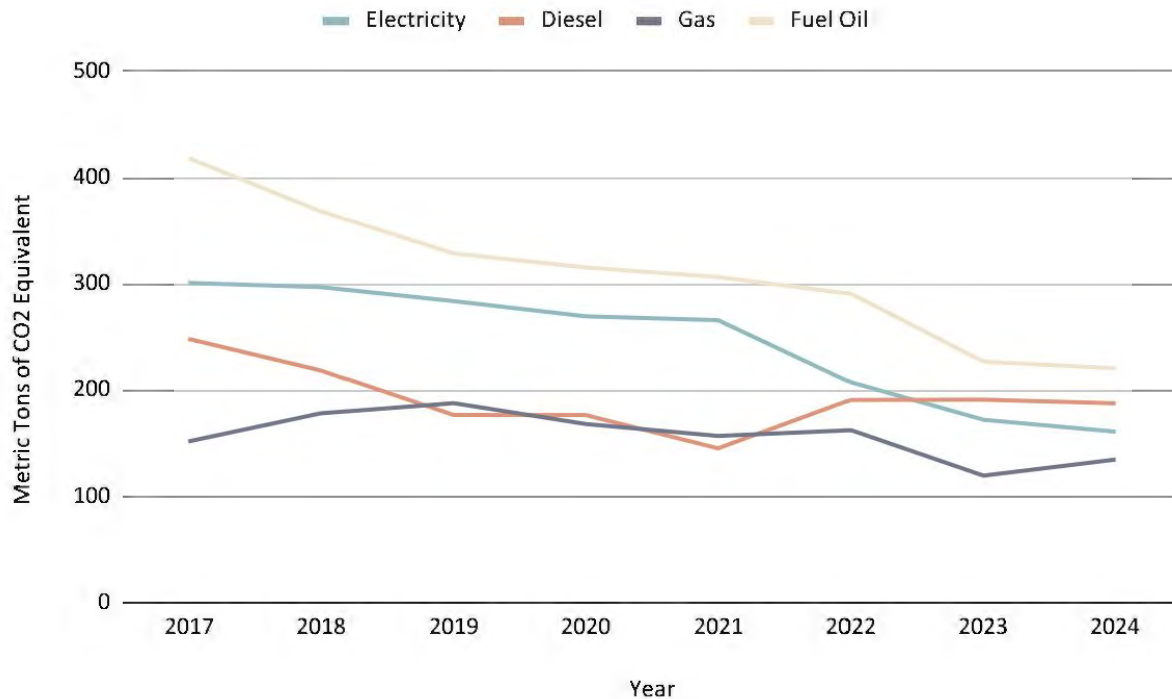
GHG Emissions and Reduction Targets

Year	2017	2018	2019	2020	2021	2022	2023	2024	2030	2050
Emissions (MTCO ₂ e)	1120	1062	977	930	876	852	711	705	672	168
Reduction from 2017 (MTCO ₂ e)	-	58	143	190	244	268	409	415	448 (target)	952 (target)
Reduction from 2017 (%)	-	5.2	12.8	17.0	21.8	24.0	36.5	37	40 (target)	85 (target)

GHG Emissions and Reduction Targets



GHG Emissions Reductions by Fuel Type





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Saranac Lake's Climate Action Plan: Government Operations

Prepared by the Saranac Lake Climate Smart Communities Task Force

Acknowledgements

Thank you to the community members who were instrumental in implementing climate resiliency strategies in the Village of Saranac Lake. Without a supportive community, none of the successes found in the NYS Department of Environmental Conservation's Climate Smart Community program would have been possible. Thank you to the members of the Saranac Lake community who attend our events, support our initiatives, offer partnerships, and volunteer their time to work on the Saranac Lake Climate Smart Communities Task Force.

Saranac Lake Climate Smart Communities Task Force

Garrett Marino- Coordinator
Tom Collins- Coordinator
Becca Halter- Member
Harry Gordon- Member
Jenna Adulin- Member
Diana Strablow- Member
Emmett Smith- Member
Carolyn Koestner- Member

Community Contributors

Erin Griffin- Adirondack North Country Association
Carlie Leary- Adirondack North Country Association
Jill Henck- Adirondack North Country Association
Nancy Bernstein- Adirondack North Country Association
Cedar Barg- The Wild Center
Dazzle Ekblad- NYS DEC Office of Climate Change
Harry Gordon- Gordon + Gordon Architecture
Cassandra Van Cott- Lake Champlain-Lake George Regional Planning Board
Katrina Glynn- Community Development Director, Village of Saranac Lake
Kate Glenn- Northern Power & Light

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Executive Summary

Saranac Lake Climate Action Plan: Government Operations outlines practical solutions for the Village of Saranac Lake to reduce greenhouse gas emissions from government operations and decrease reliance on aging fossil fuel-based infrastructure. This plan outlines and makes recommendations based on the history of climate action in the Village; analysis of the Village's use of fossil fuels for its government operations; and sets goals/targets to reduce contributions to climate change and bolster our mitigation efforts.

Saranac Lake's Climate Action Plan: Governmental Operations serves as a roadmap for building a sustainable, climate-responsive municipality. This Climate Action Plan only focuses on government operations, and is not an all-encompassing plan for Saranac Lake's climate resiliency, mitigation, and adaptation efforts. It aligns with three key state initiatives: the NYS DEC's Climate Smart Communities Program, the NYSEERDA Clean Energy Communities program, and the NYS Climate Leadership and Community Protection Act. Based on these initiatives, the plan outlines three goals:

- Improve energy efficiency;
- Reduce reliance on fossil fuel
- Ensure all electricity use is 100% renewable.

The task force has set ambitious greenhouse gas emission reduction targets for the Village, mirroring the Climate Leadership Community Protection Act's targets of reducing GHG emissions by 40% by 2030 and 85% by 2050, based on the Village's 2017 emissions inventory. To date, we have made significant progress towards these goals, achieving a 37% reduction in greenhouse gas emissions as compared to our 2017 baseline.

By analyzing our energy use across sectors and buildings we have created an Implementation Plan. Included is a set of recommendations on how to improve government operations, including building and lighting updates, transportation upgrades, and renewable energy opportunities. Progress towards reaching these targets will be measured by tracking the Village's energy use for government operations on a monthly basis, reporting greenhouse gas emissions to the public via the Village of Saranac Lake's website annually. In addition to this report, the task force will measure Saranac Lake's progress towards our greenhouse gas emissions reduction targets to reach a 40% reduction by 2030 and 85% reduction by 2050 and make recommendations as necessary.

Background

The Village of Saranac Lake, with just under 5,000 residents, is located in the Adirondack Park in northern New York, spanning Franklin and Essex Counties as well as the townships of St. Armand, Harrietstown, and North Elba. Governed by a Village Board, the community in the heart of the Adirondacks is surrounded by abundant natural beauty, nestled among mountains and waterways. The Climate Action Plan: Government Operations (CAP) is a crucial step for the Village to address threats to our natural resources, which are essential to Saranac Lake's way of life and economy. By acting proactively, the Village can reduce its contribution to climate change, and build resilience to the changing climate which will present unprecedented challenges to the Village. The CAP serves as a guiding document for reducing greenhouse gas (GHG) emissions and will be updated every five years to reflect progress, challenges, and changes to internal Village operations and external state and federal policy.



Figure 1: Map showing the boundary of the Village of Saranac Lake.

The History of Climate Action in the Village

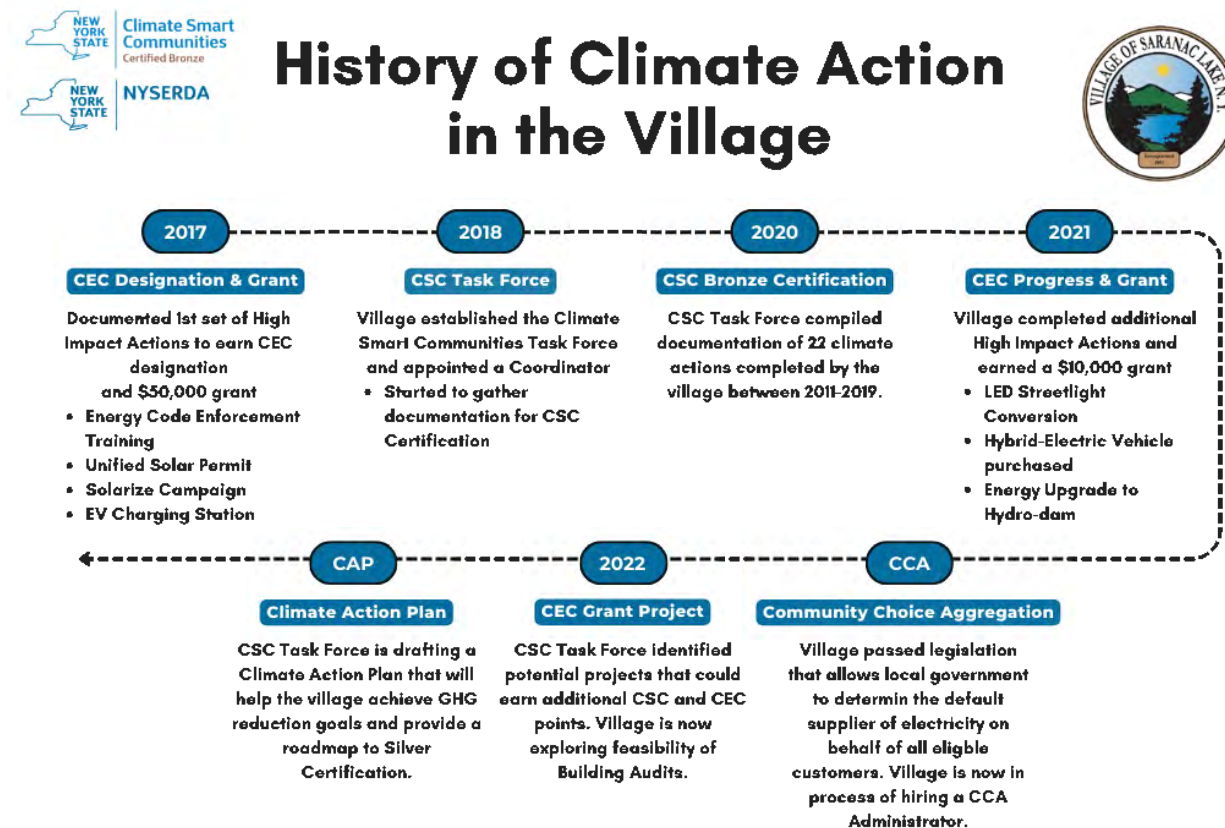


Figure 2. The history of Climate Action in the Village of Saranac Lake from 2017 - 2024

The Village of Saranac Lake has been committed to sustainability and climate initiatives since 2017 when the village became a designated New York State Energy Research and Development Authority's (NYSEDA) Clean Energy Community (CEC) after completing four high-impact actions to reduce energy use.

In May 2018, the Board of Trustees adopted the New York State Climate Smart Communities (CSC) pledge. The Village pledged to, among other things:

- Inventory its emissions
- Set goals and make a plan for climate action
- Decrease energy use
- Shift to clean, renewable energy
- Implement climate-smart land use and support a green innovation economy.

Trustees voted unanimously to adopt the pledge that read, in part: “We believe that even if emissions were drastically reduced today, communities would still be required to adapt to the effects of climate change for decades to come.”

On September 24, 2020, the NYS Department of Environmental Conservation (DEC) announced that the [Village of Saranac Lake is now a Bronze Level Certified Climate Smart Community](#). As the first Adirondack community to achieve this designation, the Village garnered positive publicity, and reflects the commitment that the community has made towards decreasing Saranac Lake’s impact on climate change while increasing our resiliency. The Village has been incredibly supportive of the CSC Program, and other state-funded, climate resilience programs such as the CEC program. Through the Village’s active participation in these programs, the Village of Saranac Lake has been able to secure \$426,288 in state funds since 2017.

To date, the Village has received these grants and funding opportunities through the Climate Smart Communities and Clean Energy Communities Programs:

May 2018 \$50,000: *CEC Round 1 grant - LED street lights & plug-in hybrid EV*
October 2021 \$24,405: *National Grid LED street light rebate - Energy Master Plan*
May 2022 \$16,883: *NYSERDA FlexTech grant - Energy Master Plan*
May 2022 \$10,000: *CEC 3,000 points-based grant - Mt. Pisgah heat pumps*
June 2023 \$5,000: *CEC action grant - Building energy upgrades*
October 2023 \$5,000: *CEC action grant - Building energy upgrades*
February 2024 \$20,000: *CEC 4,000 points-based grant - Pisgah heat pumps*
September 2024 \$100,000: *CEC 3-star (5,000 pts) grant - Building energy upgrades*
October 2024 \$10,000: *CEC action grant - DPW garage heat pumps*
November 2024 \$10,000: *CEC action grant - Central garage heat pumps*
November 2024 \$175,000: *CEC 4-star (7,000 pts) grant - Building energy upgrades*
April 2025 \$482,164: *DEC ZEV infrastructure grant - EV charging stations*

The Village and CSC Task Force are currently working towards earning Silver Certification in the CSC Program, to access new and productive opportunities for the municipality. While earning the Bronze Recertification is a tremendous accomplishment, it is only the beginning of the Village’s work towards reducing GHG emissions and reaching additional levels of certification. This CAP details a roadmap for the Village to meet GHG emission reduction goals stated below. This plan only covers the government operations of the Village, and there are many initiatives to bolster our climate resiliency, mitigation, and adaptation efforts which should continue to be explored, and implemented.

Government Operations Greenhouse Gas Inventory

The CSC Task Force conducted a baseline assessment by collating billing records of all energy use and costs for each fuel type and then converting fuel types to metric tons of carbon dioxide equivalent (CO₂e) using Environmental Protection Agency (EPA) standard methodology. This includes incorporating specific regional factors such as our energy grid's GHGs based on the contributing fuel types.

This inventory will continue to be updated annually by Saranac Lake's Department of Community Development with the assistance of the CSC Task Force to track progress towards our GHG emissions reduction targets.

Village of Saranac Lake - Climate Smart Communities																	
Electric Usage																	
	DPW Garage	G50163-401 27	Salt and sand shed	G08917-010 09	Main Garage 9	G50163-4010 9	Mount Pisgah	G52651-3911 0	Beach House	G17651-41 107	Streetlights 9	G17752-9310 9	Main St. Park	G55249-14 104	LaPan Bridge	G05230-05 003	Holiday Lighting
2017																	
Jan	163.00	\$ 26.82	784.00	\$ 110.89	10517.00	\$ 1,300.66	51040.00	\$ 4,749.82	0.00	\$ 21.02	23919.00	\$ 9,569.73	0.00	\$ 21.23	106.00	\$ 10.34	0.00
Feb	163.00	\$ 28.32	719.00	\$ 107.77	10751.00	\$ 1,299.59	18920.00	\$ 3,541.80	0.00	\$ 21.02	20379.00	\$ 9,303.85	0.00	\$ 21.23	90.00	\$ 9.45	0.00
Mar	163.00	\$ 25.77	652.00	\$ 90.19	9986.00	\$ 1,214.73	9400.00	\$ 1,128.23	21.00	\$ 23.21	20851.00	\$ 9,003.18	0.00	\$ 21.23	92.00	\$ 8.07	0.00
Apr	163.00	\$ 26.66	633.00	\$ 93.06	10814.00	\$ 1,323.87	6600.00	\$ 956.29	0.00	\$ 21.02	17667.00	\$ 8,736.05	0.00	\$ 21.23	78.00	\$ 7.29	0.00
May	163.00	\$ 26.50	8.00	\$ 22.22	8954.00	\$ 1,068.49	3400.00	\$ 294.98	0.00	\$ 21.02	15333.00	\$ 8,490.52	0.00	\$ 21.23	68.00	\$ 6.52	0.00
Jun	163.00	\$ 25.01	3.00	\$ 21.57	7685.00	\$ 982.80	2960.00	\$ 254.18	0.00	\$ 21.02	13482.00	\$ 8,256.91	0.00	\$ 21.23	59.00	\$ 5.18	0.00
Jul	163.00	\$ 26.23	6.00	\$ 21.95	6109.00	\$ 816.84	2760.00	\$ 276.34	591.00	\$ 90.82	13514.00	\$ 8,234.50	3.00	\$ 21.59	0.00	\$ -	0.00
Aug	163.00	\$ 27.29	5.00	\$ 21.83	5399.00	\$ 745.85	2400.00	\$ 276.85	728.00	\$ 107.54	15462.00	\$ 8,532.14	1.00	\$ 21.35	68.00	\$ 6.71	0.00
Sep	163.00	\$ 25.26	6.00	\$ 21.95	5792.00	\$ 789.13	2880.00	\$ 248.14	492.00	\$ 79.30	17006.00	\$ 8,615.88	17.00	\$ 23.27	75.00	\$ 6.38	0.00
Oct	163.00	\$ 25.19	3.00	\$ 21.60	6068.00	\$ 799.11	1760.00	\$ 195.00	0.00	\$ 21.02	18733.00	\$ 8,704.00	0.00	\$ 21.23	83.00	\$ 7.12	
Nov	163.00	\$ 25.91	11.00	\$ 22.42	5386.00	\$ 722.06	1400.00	\$ 796.67	7.00	\$ 21.76	23018.00	\$ 9,444.97	2.00	\$ 21.46	102.00	\$ 10.03	
Dec	163.00	\$ 26.31	499.00	\$ 74.65	7532.00	\$ 939.09	4200.00	\$ 755.05	0.00	\$ 21.35	23145.00	\$ 9,391.44	0.00	\$ 21.55	103.00	\$ 9.73	31.34
Total	1956.00	\$ 315.27	3329.00	\$ 630.10	94999.00	\$ 12,002.22	107720.00	\$ 13,473.35	1839.00	\$ 470.10	222509.00	\$ 106,283.17	23.00	\$ 257.83	924.00	\$ 86.82	31.34
	2245650.34																
\$	330,108.33																

Figure 3. Snapshot of a small section of the billing data collected in the spreadsheet used to determine the Village's energy use for the greenhouse gas inventory.

Greenhouse Gas (GHG) Baseline Calculations for Local Government Operations			
	2017		
Fuel Source	Quantity	Units	CO ₂ e
Electric	2245650	kWh	301
Diesel	24332	gallons	248
Gas	17110	gallons	152
Fuel Oil	41092	gallons	418
GHG Emissions - metric tons:		Total =	1120

Figure 4. Table of 2017 GHG baseline emissions.

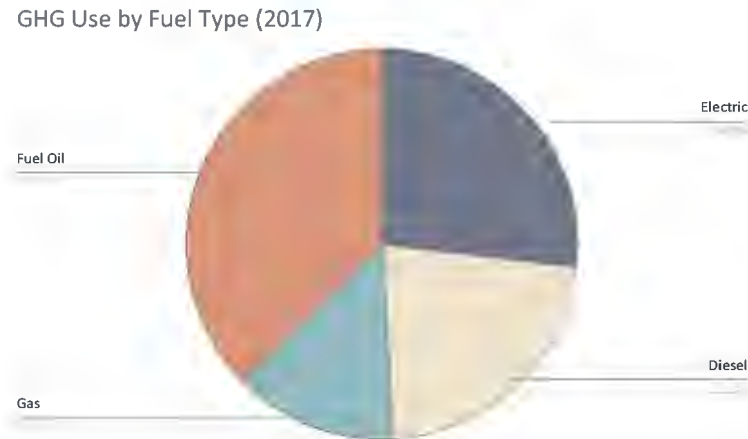


Figure 5. Greenhouse Gas usage in the Village of Saranac Lake in 2017 baseline by sector.

In 2017, the Village emitted about 1120 CO₂e. ~37.4% of the's GHGs came from fuel oil and ~26.6% came from electricity. Diesel and gas were the other two fuel sources used, together contributing the remaining ~35.8% of emissions.

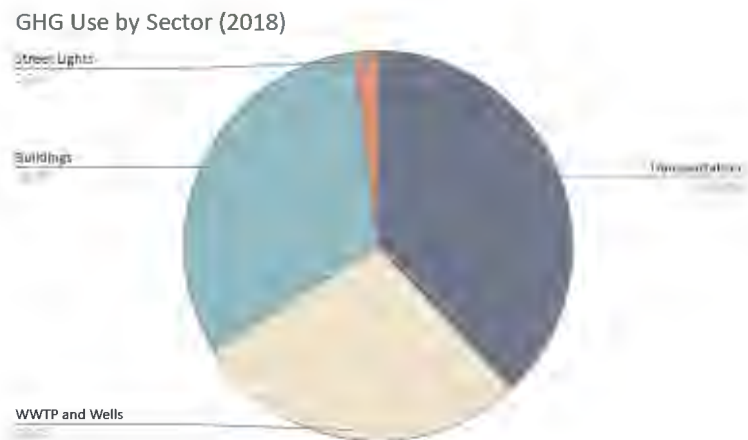


Figure 6. Greenhouse gasses emitted by the Village of Saranac Lake by sector in 2018.

Three sectors contribute about a third of the greenhouse gasses: transportation (cars, trucks, snowplows, etc.) at ~38%; buildings (heating, cooling, and lighting) at ~32%; waste water treatment and wells (pumps to move water across the Village) at ~28%; and street lights account for ~2% of GHG.

The full GHG baseline inventory for the Village of Saranac Lake can be found [here](#). By using this data and analyzing the climate impact, cost, and sector energy use, we developed a set of actions for the Village to achieve the Climate Goals detailed below.

Emission Reduction Targets and Strategies

Saranac Lake's Emission Reductions: Targets

The New York State CLCPA set statewide reductions goals for GHG emissions of 40% by 2030 and 85% by 2050, as compared to 1990 GHG emissions levels. The CAP mirrors these targets, aiming to reduce our GHG emissions by 40% by 2030 and 85% by 2050. However, data from 1990 is unavailable and our baseline was set by the earliest available GHG inventory which was in 2017. Data of our progress towards these reductions from 2017 to 2024 are visualized below.

Year	2017	2018	2019	2020	2021	2022	2023	2024	2030	2050
Emissions (MTCO₂e)	1120	1062	977	930	876	852	711	705	672	168
Reduction from 2017 (MTCO₂e)	-	58	143	190	244	268	409	415	448 (target)	952 (target)
Reduction from 2017 (%)	-	5.2	12.8	17.0	21.8	24.0	36.5	37	40 (target)	85 (target)

Figure 7. Table of Saranac Lake Government Operations GHG Emissions, Reductions 2017-2024, and Reduction Targets.

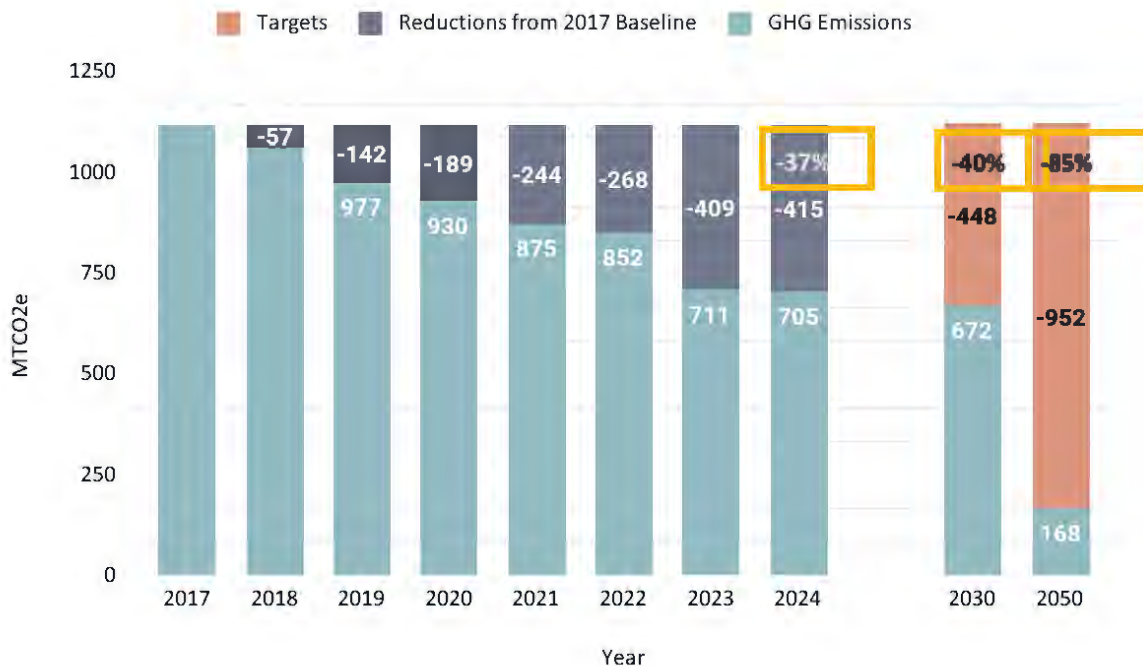


Figure 8. Bar chart of Saranac Lake Government Operations GHG Emissions, Reductions 2017-2024, and Reduction Targets.

Saranac Lake's Emission Reductions: 2017-2024

Between 2017 to 2024, the Village of Saranac Lake has significantly reduced its GHG emissions by ~37%. This is nearly at this CAPs recommended goal and the CLCPA mandate of a 40% reduction of GHG emissions by 2040. It is important to note that while we are seeing significant progress towards our goal of reducing our GHG emissions, these reductions will become more difficult to achieve as the most impactful actions are completed. This is not to say that our goals are unachievable, rather that when strategizing around the 2050 goal of 85% GHG emissions reduction, progress will become more difficult.

One of the largest reductions in fossil fuel use was a ~47% reduction in fuel oil consumption. As the largest source of GHG emissions it significantly contributed to the village's reduction efforts. A large portion of these reductions are believed to come from HVAC upgrades at the 3 Main St. building. Reducing fuel oil usage remains a focus area for the Village to improve on significantly, as fuel oil is primarily used to heat buildings.

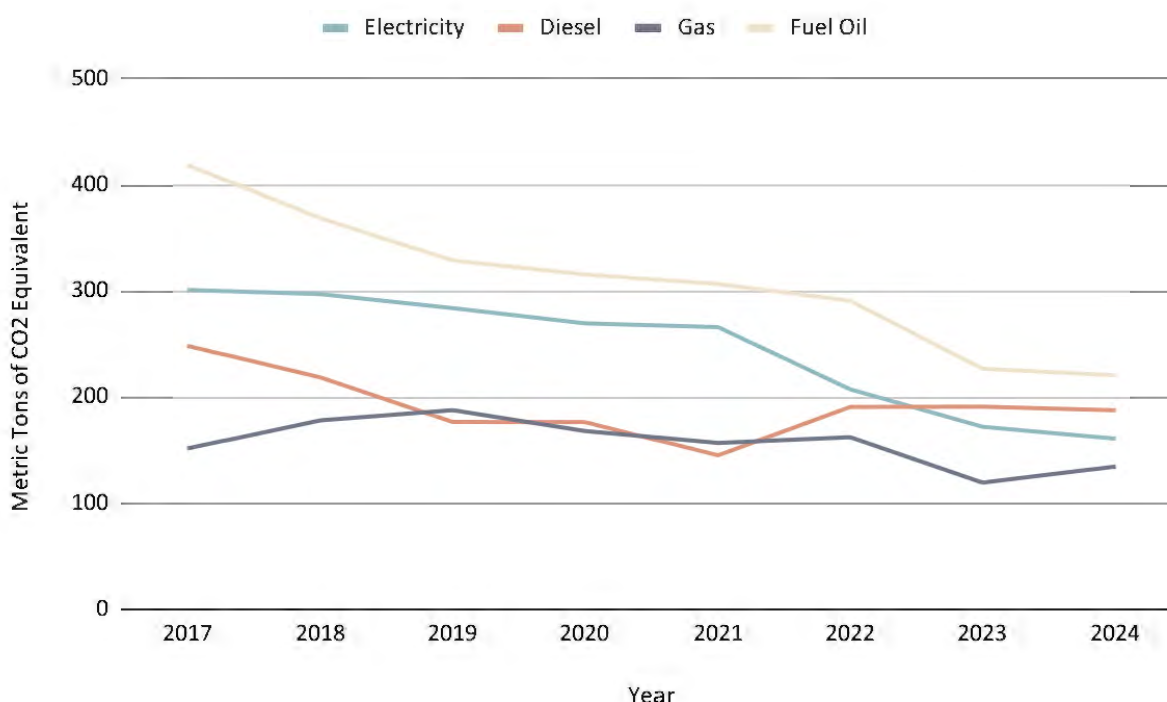


Figure 9. Village operation GHG emissions by fuel type from 2017 - 2024

Electricity use has been reduced by nearly 50% since 2017. This is likely due to installing LED lights in 2021 to 2022. Some lighting upgrades occurred in 2017, and are not reflected in this data. However, it was estimated that this reduced the Village's electricity costs by nearly 50%. Electricity is a notable example, because in 2023 it was 56% of the Village's energy costs, but only 24% of the Village's GHG emissions. This means reducing energy usage will reduce the Village costs more than it will reduce its GHG emissions, although, these are both great benefits.

The hydroelectric dam on Main Street previously drew a small amount of energy, however starting in 2021 net metering was correctly applied to the Village's accounts, effectively recording the dam as a negative energy use. This decreased electricity costs from \$237,000 to \$68,000. The hydroelectric dam will continue to provide a significant portion of carbon-free energy (37% in 2024) and cost savings for the Village.

Lastly, the two fuels used primarily in transportation, diesel and gasoline, saw substantial decreases in use. Diesel usage saw a 24% drop and gasoline a 12% drop from 2017 to 2024. However, overall trends were inconsistent year to year. In the transportation sector, diesel will likely remain difficult to reduce GHG emissions as electric vehicles are still expensive, or non-existent. For certain types of vehicles such as snow plows, police patrol cars, street sweepers and other maintenance and construction vehicles as they will continue to need to use these vehicles to provide necessary services.

A full list of completed projects that received Climate Smart Communities action points and that have played a role in the Village's GHG emission reductions can be seen above in the section *The History of Climate Action* and *Appendix B*.

Saranac Lake's Emission Reductions: 2025 and Beyond

Looking forward, we will achieve our reduction targets by taking actions detailed in the Implementation Plan, found below. This aligns with the Village goals we have created: improving Village operation energy efficiency; reducing reliance on fossil fuels; and ensuring all electricity comes from renewable energy.

GHG Emissions Reduction Targets:

- 2030: 40% reduction
- 2050: 85% reduction

Here are several considerations which will affect our emissions reduction progress:

- Wastewater Treatment Plant (WWTP):
 - The WWTP is required to implement a new UV lighting system to sterilize the water. This will increase the already high energy use and GHG emissions from the WWTP. Overall in 2024 the WWTP made up 47% of the Village's electricity usage. Wells and water pumps made up another 25%. These are expected to remain substantial contributors to the Village's overall electricity consumption and are areas where large efficiencies can be achieved.
- Population Growth:
 - The Village's population has remained relatively stable, but with more remote work options more people could be living in the area for longer (i.e. not just as a second summer home) which could increase the water and sewer system demands increasing energy usage.

- **Advancements in Electric Vehicles (EV):**
 - We expect technological developments in the EV market to reduce costs and increase the availability of suitable light-duty vehicles that the Village can incorporate into their fleet. Additionally, development of more specific and heavy duty EV are in development, although it will take time before high impact vehicles like plow trucks can be converted to EV's.
- **Electric Heating and Cooling:**
 - As building improvements are implemented, we expect energy use to shift from fuel oil to electricity which, especially given the area's grid's energy sources, will decrease the Village's GHG emissions. Besides switching heating to electric sources, there are several other factors that may increase the Village's electricity usage. As average temperatures rise the needs for building cooling in the summers will likely increase. As winter temperatures also rise, the electricity used for snow making at the Village owned and operated ski hill Mt. Pisgah is also expected to increase.
- **New Buildings:**
 - There is, and will continue to be, a community need for new and upgraded facilities for our police departments and fire departments. A new building is currently proposed, which should be built in an energy efficient manner with GHG emissions reductions in mind.
- **Siemens Energy Service Company (ESCO):**
 - The Village is also pursuing working with Siemens, an ESCO. This company would help the Village select projects, manage their implementation or construction, and follow through with maintenance projects. This service will be in direct communication with the CSC Task Force which will serve an advisory role in the proposed projects from Siemens.

Village Climate Goals

In addition to our emissions reduction targets, this plan recommends three overarching goals to prepare Saranac Lake for the changing climate. Each goal has strategies and specific actions that the Village can take to reduce emissions. These are located in the Implementation Plan.

Village Climate Goals:

- Improve energy efficiency
- Reduce reliance on fossil fuels
- Ensure all electricity use is 100% renewable

The CSC Task Force will present an annual update to the Village Board to review its progress towards achieving these climate goals. This progress report will include one calendar year's energy use; progress towards these goals; and scoping for the next year. The Village will work

with the CSC Task Force and use this CAP to inform the Village's budget and strategy based on which actions will help achieve CAP goals, and benefit the Village.

Improve Energy Efficiency

Improving energy efficiency is a critical first step towards reducing emissions. Using energy more efficiently means optimizing how systems function and upgrading existing systems with more efficient alternatives. Generally, you are working to use less energy, which decreases costs and produces fewer emissions. Energy efficiency looks different across sectors. In buildings it could be insulating walls, upgrading lights to LEDs, or installing heat pumps. With larger more expensive systems like HVAC, these upgrades are most cost effective to implement when the previous system reaches the end of its life-span.

Reduce Reliance on Fossil Fuels

Once the Village has reduced its energy usage it should focus on replacing fossil fuel dependent systems with electric alternatives. This would involve electrifying systems, as most other fuel sources such as natural gas, propane, fuel oil, gasoline, are all derived from fossil fuels. This can be especially difficult in areas with heavy machinery, such as snow plows, where electric alternatives have not fully been developed. However, there are also areas with readily accessible technology such as cars, lighting, and heating (heat pumps), which can reduce fossil fuel consumption and are more efficient. This increases the overall impact they can have on reducing the Village's GHG emissions and saves on costs in the long term.

Ensure All Electricity Use is 100% Renewable

As the Village starts to remove fossil fuel combustion sources from its energy supplies and transition to electric sources it becomes critical to ensure that the electricity comes from 100% renewable sources. In our region, we get energy from Zone E of the electric grid which is over 80% renewables due to the high proportion of hydropower from Quebec. In addition the energy generated from our hydroelectric dam produces and offsets a significant portion of the Village's energy (37% in 2024). However, to go from 80% to 100% renewable energy, the Village will have to purchase Renewable Energy Credits (REC) or reach an agreement with a Community Choice Aggregation Program (CCA).

While Saranac Lake has signed a contract with Northern Power and Light to purchase all of the electricity for the Village's accounts, except for the street lights, from this locally operated community hydro company in 2024, the RECs from this agreement are not credited to the Village in our GHG inventory. To meet the 100% target, the Village must purchase the RECs on the market or participate in a Community Choice Aggregation (CCA) program which would allow the Village to purchase a 100% renewable plan.

Implementation Plan

The chart below outlines specific actions to implement to achieve the three Village Climate Goals. They are categorized by goal and strategies, and include a timeline, anticipated cost, if it is part of the CSC or CEC program, what department(s) or building(s) it involves and the expected impact on GHG emissions. If these actions are implemented we expect to meet the Village's goals laid out in this plan, including our emission reduction targets.

Timeline: *Short is 1-2 years* *Mid is 3-5 years* *Long is 5+ years*
Cost: \$ - \$10,000 or less \$\$ - \$10,000-\$50,000 \$\$\$ - \$50,000 and higher

Goal 1:	Improve Energy Efficiency					
Strategy 1.0	Ensure equipment is operating at optimal capacity	Timeline	Cost	CSC/CEC	Department/ Building	GHG reduction (low, med., high)
Action	Optimize performance of (commission) existing mechanical equipment	Short	\$	-	DPW Central Garage	Medium
Action	HVAC upgrades as needed with efficiency and electrification prioritized	Medium	\$\$	CSC	Contract	Medium
Strategy 1.1	Improve building envelope, insulation, windows					
Action	Implement Energy Master Plan Recommendations (see appendix)					
Strategy 1.2	Optimize energy use in buildings					
Action	Install Building Energy Management System	Mid	\$\$	CSC	Contract	Low
Action	Install Lighting Controls	Short	\$	-	Contract	Low
Action	Establish Green Building Standard for Government Buildings	Short	\$	CSC	Task Force	Low
Action	Install LED lighting in WWTP	Short/Mid	\$\$	-	Contract	Low
Strategy 1.3	Reduce energy use in water transportation and treatment					
Action	Conduct Energy Assessment for Water & WWTP	Short	\$	-	WWTP	Low
Action	Install variable frequency drive (VFD) pumps on wells	Mid	\$\$	-	WWTP	Low
Action	Change water billing to reflect exact usage	Mid	\$	-	Admin	Low

Goal 2:	Reduce Reliance on Fossil Fuels					
Strategy 2.0	Reduce reliance on fuel oil for heating	Timeline	Cost	CSC/CEC	Department/ Building	GHG reduction (low, medium, high)
Action	Heating System Replacement Plan	Short	\$	-	All	Low
Action	Install Heat Pumps	Building specific	\$\$\$	CSC/CEC	All	High
Action	Implement Energy Master Plan Recommendations (see appendix)					
Strategy 2.1	Reduce gasoline and diesel use					
Action	Implement Fleet Rightsizing	Short	\$	CSC	All	Low
Action	Establish Fleet Efficiency Policy	Short	\$	CSC	Task Force	Low
Action	Install alternative transportation fuel infrastructure on government property (EV charging stations)	Mid	\$\$	CSC/CEC	All	Medium
Action	Anti-idling Policy	Short	\$	CSC	Task Force	Low
Action	Purchase electric, hybrid, or fuel efficient vehicles	Short-Long	\$\$\$	CSC/CEC	All	High
Action	Research and establish optimal routes for snowplows	Mid	\$	-	DPW	Low
Action	Purchase electric lawn care equipment	Short	\$	CEC	DPW	Low

Goal 3:	Ensure All Electricity Use is 100% Renewable					
Strategy 3.0	Research renewable feasibility in Saranac Lake	Timeline	Cost	CSC/CEC	Department/ Building	GHG reduction (low, med., high)
Action	Renewable Energy Feasibility Study	Short	\$	CSC	Admin	Low
Action	Cogeneration at WWTP Feasibility Study	Mid	\$	CSC?	WWTP	Low
Action	Follow up on recommendations from feasibility studies	Mid-Long	\$\$\$	CEC/CSC	All	High
Strategy 3.1	Make Saranac Lake ready for renewable energy projects					
Action	Financing Mechanism for Government Energy Projects	Mid	\$	CSC	Admin	Low
Strategy 3.3	Take steps to purchase electricity from renewable sources					
Action	Green Power Procurement Policy	Mid	\$	CSC	Admin	Low
Action	Power Purchase Agreement for Renewables	Mid	\$\$	CSC/CEC	Admin	Medium
Action	Community Choice Aggregation	Unknown	\$	CSC/CEC	Admin	Medium
Action	Solar Energy Installations	Mid	\$\$\$	CSC/CEC	All	Medium/High

Figure 10. Climate Goal Implementation Chart

Plan Development and Public Input

Plan Development

This plan began in development as the CSC Task Force desired to support the Village in preparing for the changing climate. The task force created three Village Climate Goals and a roadmap of potential actions to achieve these goals. It was primarily written and developed by the task force members in consultation with Saranac Lake's Community Development Department and ANCA.

In 2022, The Village of Saranac Lake utilized the FlexTech Program through NYSERDA to create an Energy Master Plan for 7 municipal buildings (see Appendix B). The implementation plan, detailed below, was guided by the Energy Master Plan; actions from the CSC and CEC programs; and input from the CSC Task Force. These lists were then brought to each Village department for review and input. Department feedback shaped which items are included in the plan and what actions were determined to be realistic or not.

The CSC Task Force will assist the Village with ensuring these actions are actionable and remain a priority. With projects requiring a higher investment but yielding greater benefit, the CSC Task Force will present, inform, and advocate for the implementation of these strategic actions. Additionally, funds received from the CEC and CSC programs will be used to support actions in the Implementation Plan or that otherwise address the goals within this plan.

Climate Action Plan's Relation to Other Village Initiatives

Most suggestions included in this plan align with future projects and plans of the Village. The Village's numerous climate mitigation, energy efficiency, and municipal building upgrade plans and completed efforts such as the Comprehensive Plan, Parks Vision Plan, Urban Forestry Inventory, Downtown Revitalization Grant and Local Waterfront Revitalization Plan synergize with these recommendations. Here are some areas of overlap between the CAP and the Village's existing goals:

- Energy Efficiency and Renewable Energy:
 - Upgrading municipal buildings with energy-efficient systems; encouraging residential and commercial solar installations; and supporting community energy-efficient projects.
- Sustainable Transportation:
 - Expanding pedestrian and bicycle infrastructure and encouraging electric vehicle use through installation of EV charging stations.
- Community Engagement and Education:
 - Partner with local organizations to educate the community on sustainability practices through workshops and educational programs.
- Natural Resource Conservation:
 - Protecting local water bodies; promoting green spaces; enhancing urban forestry; and developing and expanding efforts towards eco-tourism

Public Input Process

The CSC Task Force completed the Draft Climate Action Plan in MONTH XXXX. A draft of the Plan was shared with the public on XX/XX/XXXX.

Input from the public was used to confirm and prioritize the plan's Recommended Strategies and Actions; the public was also invited to identify any mitigation-related issues not addressed in the draft. XXX Village residents were surveyed during the months of [INSERT MONTHS].

The online survey was created through Google Forms, consists of a series of questions that are designed to prompt candid feedback from Village residents. Feedback has been collated below and integrated into the Recommended Strategies and Actions section of the Saranac Lake Climate Action Plan: Government Operations.

The Climate Smart Communities (CSC) Task Force issued a press release announcing the online feedback survey, which will be reviewed, edited, and approved by the Village of Saranac Lake before finalization. This press release was distributed to local news organizations, including the Daily Enterprise, NCPR, Sun Community, and Adirondack Explorer. Additionally, the Saranac Lake Climate Action Plan: Government Operations Feedback was publicized through posters around the Village; social media; and direct outreach to prominent organizations.

A high level summary of the feedback collected is detailed below:

INSERT COLLATED FEEDBACK

Conclusion

The Saranac Lake Climate Action Plan: Government Operations provides a baseline understanding of the Village of Saranac Lake's current reliance on fossil fuels; sets three ambitious Village Climate Goals to strive towards; and offers a comprehensive Implementation Plan. This plan outlines steps towards achieving the three goals of: improving energy efficiency; decreasing the Village's reliance on fossil fuels; and ensuring all energy use is 100% renewable. If these goals are met, the Village will position itself optimally to face the unprecedented challenges that climate change presents.

As the impacts of climate change become more evident, the commitment of local governments, like the Village of Saranac Lake, play a vital role in reducing GHG emissions. The Village's leadership is essential in modeling climate action for its residents and in fulfilling its responsibility to provide key services in a cost-effective and environmentally sustainable way.

Additionally, this plan outlines GHG emissions reduction targets informed by the CLCPA GHG emissions reduction targets for 2030 (40% GHG emissions reductions) and 2050 (85% GHG emissions reductions). These reduction targets for 2030 and 2050 are ambitious. The Village has already made significant progress, cutting GHG emissions by 37% in just six years. However, further reductions will become more challenging as initial, easier projects are completed. Achieving the Village's goals will require dedicated effort from the resilient community of Saranac Lake.

State and federal climate policy are not always aligned, and the landscape for climate change initiatives is rapidly changing. However, the proposed actions outlined in this plan will benefit the Village, and its' residents, regardless of policy incentives or mandates. By implementing these actions the Village will save money by making its buildings more energy efficient, improve and upgrade municipal buildings, and improve the quality of life of residents.

As the most populous community in the Adirondacks, Saranac Lake holds a unique responsibility to protect, conserve, and enhance the environment that is integral to our community. For the first time, sustainable choices are also economically viable choices. By investing in our community, we can position ourselves ahead of the curve of climate change, and lean into the values and natural resources which are integral to our Village. With strategic decision making, effort from all parties involved, and a responsive approach towards reducing our GHG emissions, the Village of Saranac Lake can sustain our natural environment; prepare for the impacts of climate change; and create a better community for all of our residents. With the success we have already found in the CSC, CEC, and other state initiatives, Saranac Lake can prosper in the face of a changing climate.

Appendix A: List of Acronyms Referenced

CAP: Climate Action Plan

CCA: Community Choice Aggregation

CEC: Clean Energy Community - a NYSERDA program

CLCPA: Climate Leadership and Communities Protection Act

CSC: Climate Smart Communities - a NYS DEC program

DEC: Department of Environmental Conservation

EV: Electric vehicle(s)

GHG: Greenhouse gas

HVAC: Heating, ventilation, and air conditioning

LED: Light emitting diode

NY or NYS: New York or New York State

NYSERDA: New York State Energy Research and Development Authority

REC: Renewable energy credit

WWTP: Wastewater treatment plant

Appendix B: Energy Master Plan Recommendations

In 2022, The Village of Saranac Lake utilized the FlexTech Program through NYSERDA to create an Energy Master Plan for 7 municipal buildings. The plan can be found *here*. The CSC Task Force created a short list of recommendations for the board based on this plan. There recommendations are as follows:

1-3 and 17 Main (Pg 6) - This building has an uncertain future for Village use. A new emergency management building is currently proposed. If this new construction moves forward, its design should be consistent with this plan's goals.

Short Term

- ECM 2 Pipe Insulation
- ECM 3 Domestic Hot Water Upgrades
- ECM 6 Interior Lighting Upgrades
- ECM 7 Exterior Lighting Upgrades
- ECM 9 Add Wall Insulation

Med Term

Long Term

Garages (Pg 7)

Short Term

- ECM 3 Domestic Hot Water
- ECM 6 - Interior Lighting Upgrades
- ECM 8 Wall Insulation

Long Term

- Heat Pump - Ground or Air Source
- ECM 9- Add Roof Insulation (When roof is repaired/replaced)

Pisgah Recreation Center (pg 23)

Short Term

- Interior Lighting Upgrades
- Weatherstripping and Caulking
- Outdoor Lighting (Already in progress and budgeted)

Med Term

- Split Energy Meters (Reduce Cost) *Andy Recommendations

Long Term (100k / Grant?)

- VFD on Water Pumps for Snowmaking *Andy Recommendations
- Heat Pump in Lower Room
- EV Charging Station - GRANT

WWTP (pg 25)

Short Term

Thermostat Upgrade

Interior Lighting

Exterior Lighting *Review if it was done as part of NG upgrade)

Mid-Term

ECM 1 Hot Water Boiler Upgrades : VFDs for Pumps

Appendix C: Climate Action Taken by the Village

1.) PE1: Build a climate-smart community

- a.) CSC Task Force (Completed)
- b.) CSC Coordinator (Completed)
- c.) National/Regional Climate Program (Completed)
- d.) Partnerships with Other Entities (Completed)

2.) PE2: Inventory emissions, set goals, and plan for climate action

- a.) Government Operations GHG Inventory (Approved)

3.) PE3: Decrease energy use:

- a.) Government Building Energy Audits (Completed)
- b.) Interior Lighting Upgrades (Approved)
- c.) HVAC Upgrades (Completed)
- d.) Benchmarking– Municipal Buildings (Completed)
- e.) Clean Energy Upgrades (Completed)
- f.) Fleet Inventory (Completed)
- g.) Advanced Vehicles (Completed)
- h.) LED Street Lights (Completed)
- i.) Energy Code Enforcement Training (Completed)

4.) PE4: Shift to clean, renewable energy

- a.) Heat Pumps (Completed)

5.) PE5: Use climate-smart materials management

- a.) Residential Organic Waste Program (Completed)

6.) PE6: Implement climate-smart land use

- a.) Smart Growth Policies (Approved)
- b.) Unified Solar Permit (Approved)
- c.) Complete Streets Policy (Completed)
- d.) Infrastructure for Biking and Walking (Approved)
- e.) Alternative-fuel Infrastructure (Completed)
- f.) Local Forestry Program (Approved)

7.) PE8: Support a green innovation economy

- a.) Farmer's Markets (Approved)
- b.) Rooftop Solarize Campaign (Approved)
- c.) Community Campaigns (Completed)

8.) PE9: Inform and inspire the public

- a.) Social Media (Approved)

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Funding Support

Date: 7/14/2025

DEPT OF ORIGIN: Village Manager

Bill # 82-2025

DATE SUBMITTED: 6/13/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to support the funding for the Adirondack Nature Festival for People with Disabilities

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION TO SUPPORT THE FUNDING FOR THE ADIRONDACK NATURE FESTIVAL FOR
PEOPLE WITH DISABILITIES

WHEREAS, Accessible Adirondack Tourism is requesting financial support from the Village of Saranac Lake to ensure the continuation and expansion of the Adirondack Nature Festival for People with Disabilities (ANFPWD); and

WHEREAS, the ANFPWD is dedicated to bringing together people with disabilities, their families, friends, companions and supporters throughout the North Country region to celebrate and experience the uplifting power of community and nature; and

WHEREAS, the ANFPWD is a free and accessible event; and

WHEREAS, this community centered event benefits local tourism, education and economic activity and support for them displays the Village's commitment to accessibility; and

WHEREAS, Accessible Adirondack Tourism respectfully requests \$2,000 to help cover event expenses including tent rental and surcharges, accessible restrooms and handwashing stations.

THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees supports the funding request of \$2,000 from account # 001.6410.0400, for the Adirondack Nature Festival for People with Disabilities recognizing their value to the community.



Village of Saranac Lake

39 Main Street, Suite 9 Saranac Lake, NY 12983-2294

Phone: (518) 891 - 4150

Fax: (518) 891 - 1324

Web Site: www.saranaclakeny.gov

FUNDING REQUEST FORM

Businesses and organizations seeking Village funding for special events or projects must complete and return this application, along with a statement letter on your organizations official letterhead. This request form must be submitted at least 6 six weeks prior to the event the funding will be used for.

Organizational Information:

Date: _____

Organization Name: _____

Contact Name & Title: _____

Address: _____
Street City State Zip

Phone #: _____

Not for profit? ☐ Yes ☐ No

E-mail: _____

Is this a Fundraising event? ☐ Yes ☐ No

Event/Program Information:

Name of Event: _____

Date(s) of Event: _____

Is this the first time requesting funds for this event? ☐ Yes ☐ No

Has this event received financial support from other sources? ☐ Yes ☐ No

If yes, please list here: _____

Amount Requesting: _____

How many years has this event taken place? _____

Location of event: (address, town, county) _____

Website of Event/Organization(if applicable): _____

Description of Event: _____

How will the requested funds be used? _____

****Please attach a draft budget for the event you are seeking funding for (if applicable)****

Submit completed form to
clerk@saranaclakeny.gov

or

Village Clerk
Village of Saranac Lake
39 Main St., Suite 9
Saranac Lake, NY, 12983



Adirondack Nature Festival for People with Disabilities

Item	Supplier	Cost
Tent 30 X 60 with side panels, caution guide ropes & lighting	Foster Tent Rentals	\$2,465
5 wheelchair accessible restrooms & 2 hand washing stations	Fosters' Tent Rental	\$1,800
Fuel surcharge and delivery cost	Fosters' Tent Rental	\$750
Presenter stipends 8 @ \$250 each	Nature Sensory Play, Tai Chi in Nature, Relational Birding, Interpretive walks, Nature Music, Nature Craft	\$2,000
3 Performing musicians' stipend – Solo, Duos & Trios	Rustic Rider & TBD	\$900
Campfire & Smore's Musician	Tom Techman	\$300
Signage & name tags staff	Compass Printing	\$550
Graphic Design	Sydney Schmidt Graphic Design	\$500
Posters, flyers, programs, site & trail maps	Compass Printing	\$500
Advertising – Facebook social media	Adirondack Website Design	\$500
Website development, updates & social media marketing, promotion	Adirondack Website Design/Website Development Shop, Inc.	\$2,000
Radio station sponsored ads	Lake FM & ADK 105	\$350
T-shirts for volunteers & staff team – 52 (\$18.25 per t-shirt)	Bear Essentials – Franklin County Sponsorship covers *BE is closed. Other quotes are being received. Appx \$1,450	\$925
Breakfast for volunteers & staff (50)	Sodexo at PSC	\$275
Lunch for volunteers & staff (50)	Lakeview Catering	\$375
Grill food for sale and supplies	BJs	\$1,200
Media outreach, fundraising, communication & central planning	Adirondack Riverwalking	\$3,000

coordination		
Logistics, planning, setup supervision, lodging, fuel and meals	Nick Friedman	\$3,000
501(C)3 Fiscal Sponsor financial oversight	Accessible Adirondack Tourism, Inc.	\$750
Unexpected costs	10% -	\$2514
	Budget Total	\$27,654
Optional Budget Items		
T-shirts for sale - 50	Bear Essentials	\$925

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Franklin County PD Grant

Date: 7/14/2025

DEPT OF ORIGIN: Village Manager

Bill # 89-2025

DATE SUBMITTED: 7/2/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to accept Franklin County Community Services Grant

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL: TO TABLE

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____



FRANKLIN COUNTY COMMUNITY SERVICES

PO Box 1337, Saranac Lake, New York 12983
Phone (518) 891-2280 | Fax (518) 891-2080

Joseph Keegan
Chairperson
Franklin County Community Services Board

Suzanne G. Lavigne
Director
suzanne.lavigne@franklincountyny.gov

Alison Kleppang
Mental Health Program Coordinator
alison.kleppang@franklincountyny.gov

**THIS AGREEMENT made by and between
Saranac Lake Police Department (First Party)
and**

Franklin County Community Services (Second Party)

WITNESSETH: That in consideration of the mutual covenants and agreements to be kept and performed on the said parties hereto, respectfully as herein stated, the said party of the first part does hereby covenant and agree that it shall:

- I. Provide the following services:
 - a. A: Provide Summer Camp Program as per proposal (attached)
 - i. Dates(s): Between June 1, 2025, and August 31, 2025
 - ii. Rate: \$6939.10
- II. And said Party of the second part covenants and agrees that it shall:
 - a. A: Submit a Franklin County Voucher for payment of services provided by the party of the first part. The amount of \$3,469.55 will be paid upon execution of this agreement. The balance of \$3,469.55 will be paid upon completion of the project.
- III. Other terms to be observed by and between the parties: N/A

ACKNOWLEDGEMENTS: This agreement shall be binding upon the parties, their successors, assigns and personal representatives. Time is of the essence on all undertakings. This agreement shall be enforced under the laws of the State of New York. This is the entire agreement.

Darrin M. Perrotte, Chief, Saranac Lake Police Department, First Party

Date


Suzanne G. Lavigne, Director of Community Services, Second Party

Date 6/13/25


Donna Kissane, County Manager

Date 6/24/25

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Support Can-Am Rugby

Date: 7/14/2025

DEPT OF ORIGIN: Trustee Ryan

Bill # 90-2025

DATE SUBMITTED: 7/8/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL: TO TABLE

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION TO SUPPORT CAN-AM RUGBY

WHEREAS, Can-Am Rugby is a beloved and iconic event that brings significant exposure and economic benefits to the Village of Saranac Lake during the summer season, contributing to the local economy by attracting thousands of visitors from across the United States and internationally, generating dependent revenue for local businesses, and showcasing our community's unique charm and hospitality; and

WHEREAS, this event not only draws rugby players and fans but engages the entire community, offering free, family-friendly musical entertainment across multiple nights and providing a welcoming and festive atmosphere for locals and visitors alike; and

WHEREAS, an investment and show of support from the Village would enable Can-Am Rugby to further enhance its ability to attract visitors and stimulate sustained tourism and investment in our community;

WHEREAS, the expenditure of \$15,000 would be used from the Publicity Fund (001.6410.0400) of the 2025-2026 Budget.

THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees approves the expenditure of \$15,000 to support Can-Am Rugby, recognizing the event's vital importance to our community's economic health, cultural vibrancy, and overall quality of life.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Hire Maintenance Worker

Date: 7/14/2025

DEPT OF ORIGIN: Village Manager

Bill # 91-2025

DATE SUBMITTED: 7/2/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to authorize the Village Manager to hire Justin Farmer as Water Wastewater Maintenance Worker

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL: TO TABLE

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO HIRE JUSTIN FARMER
AS WATER WASTEWATER MAINTENANCE WORKER WITHIN DPW

WHEREAS, the Village is committed to maintaining a full staff and,

WHEREAS, the Village of Saranac Lake is authorized to work through Franklin County Civil Service, and,

WHEREAS, the application of Justin Farmer has been approved by Franklin County Personnel and the DPW Superintendent, and,

WHEREAS, this position is a member of the teamsters union and will begin with all the benefits of a starting union member.

THEREFORE, BE IT RESOLVED, the Village of Board of Trustees authorizes the Village Manager to hire Justin Farmer as Water Wastewater Maintenance Worker with the Department of Public Works.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SDA Contract Amendments

Date: 7/14/2025

DEPT OF ORIGIN: Village Manager

BILL # 92-2025

DATE SUBMITTED: 7/10/2025 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Approve SDA contract amendments for Sewer Project

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

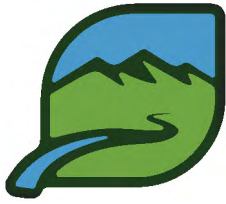
MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____



Water and Wastewater Project Updates

July 9, 2025

Village Board of Trustees,

SDA has made significant progress in planning the Village's wastewater and water treatment projects and has also been working with the Village team to continue with the overall process of completing the project financing paperwork with the funding agencies (NYSEFC and NYSDEC primarily). I have prepared the following project update to document the progress made by the project team over the 1st half of 2025. I have also included our anticipated next steps where appropriate.

WASTEWATER PROJECT

Wastewater Project: Wastewater Treatment Plant

SDA has completed the updates to the engineering reports as requested by NYSEFC. The reports have been approved by NYSEFC. We are currently working with Bachana and Kendra to provide updates related to the project financing agreement to move the project to closing with NYSEFC by this fall. We are responding to NYSEFC requests as they arise. The NYSDEC WQIP grant contract is expected soon and we will assist the Village is reviewing and finalizing that document. We anticipate applying for a NYSEFC WIIA grant for the project by September.

SDA has been working through the 10% design stage. This stage involves reviewing the options for upgrades for each part of the plant that were presented in the engineering report and confirming the recommended option or providing an alternative or modification to the recommendation. The work generally involves reviewing the short-term and long-term impacts of the recommendations on the operations of the plant. We are reviewing each of the options with Dave and the rest of the plant staff to ensure that they are happy with the recommended options. We are also working with our subconsultants and equipment vendors to update project costs. We expect the 10% design to be complete by early fall, with drafts for Dave to review in the coming weeks.

Wastewater Collection System Project: FEMA Funded

The collection system work that is funded by the FEMA Hazard Mitigation grant includes the Swamp Line (behind the fire station along Broadway) the Trunk Sewer Main (from the Coin Wash building, along the River through Denny Park, ending at the Bloomingdale Lift Station). We are also progressing through the 10% design for these portions of the project. We have completed CCTV inspections of the sewer mains and flow monitoring to determine the overall condition of the mains and the quantity of wastewater flows that our designs must manage. We are finishing analysis of this work, and we are using the data to influence our final recommendations. For the trunk sewer main we are evaluating repairing repair vs replacement options. For the Swamp Main, we are evaluating several options for repair, replacement and/or relocation of the main, pending reviews with a number of state agencies. This portion of the project is one of the more challenging to find an acceptable solution. We need to find the balance of the best short-term and long-term costs for the Village. Our goal is to be complete with the 10% design phase by the end of the summer.

Wastewater Project: Collection System (Non FEMA)



The work in the collection system that is not part of the FEMA project includes sewer mains in three areas of the Village:

1. The sewer main that runs from Woodruff Street through the Dorsey Street parking lot, crossing Route 3 several times before ending at St. Bernard Street
2. The sewer main that runs from Lake Street (west of Route 3) to Edgewood Drive, down Bay Drive, and along Route 3 before ending near 3 Main Street parking lot
3. The collection of sewer mains on Ampersand Ave, Adirondack Street, St. Lawrence Street, Cedar Street, Margaret Street, Rosemont Street, Park Ave, and Baker Street

SDA has been working through the 10% design phase of this portion of the project as well. We have reviewed many options for each sewer main. As part of this work, we have evaluated rehabilitation vs replacement. For several of the sewer mains we have evaluated relocating the sewer mains to new locations. We have completed this work and have reviewed the options with Dustin and confirmed his approval of the recommendations. A memo report is being developed to document the decisions. Costs are also in the process of being updated. All work is expected to be completed by the end of the summer.

Overall Budget

The overall project budget, if all grants are awarded, is anticipated to be \$49,000,000 with approximately \$8,000,000 in loans at 0% interest. This ultimately requires a successful award from the NYSEFC WIIA program of approximately \$8,000,000, in December 2025 to maximize all grant programs. As we finalize the 10% design we are also working on recommendations regarding the final project scope and where the project can be cut back if needed. As part of the next planning steps, we will work with the Village to determine the impact on the rate payers.

WATER PROJECT

The Village's water project consists of upgrades to the Village's drinking water source to replace one of the two wells currently serving the Village. The project also includes the replacement of the Lake Flower Ave water main as well as replacement of additional water mains as funds allow.

Water Source

The current plan is to add a filtration plant to the Village original McKenzie Pond water source, with minor upgrades to the well system. This will give the Village a dual source of water. The next step in the process is to pilot test the filter technology that the Village will use to treat the water. The pilot study is currently planned for the end of the summer/early fall. The success of the pilot study will dictate the next steps of the project. Assuming the pilot study is successful, we will evaluate the best location for the new treatment plant as well as the other utilities required to support the upgrade. This determination will allow us to set the goals for the remaining distribution system work based on the available budget.

Lake Flower Ave Water Main

We have previously completed the Lake Flower Ave Water Main to a 30% level. At this level we have developed plans that can be reviewed with regulatory agencies (primarily NYSDOT, review scheduled for July 16th) and with property owners. The next step is to begin that conversation with the property owners.

Raw Water Main



An existing 14" cast iron water main that was originally used to transport water from McKenzie Pond to the water pump station at 17 Main Street is planned to be repurposed as a raw water main to carry water to the new water treatment plant. Our next step is to schedule an inspection of the water main to determine what repair work is needed to allow the main to be repurposed.

Additional Water Mains

During the reporting phase of the project SDA worked with Dustin to identify the water mains in the Village that are aged, under sized, and/or prone to failure. A list of these mains was incorporated into the report with the hope of including as many as possible based on the available budget. We are currently in the early planning stages of reviewing 2-3 of the mains most likely to fit within the budget and are beginning the 10% design phase. As of now the priorities are the water mains on Margaret Street and in the Moody Pond area. Margaret Street is a high priority due to the age and condition of the main and its overlap with proposed work for the Village's sewer project. The work in the Moody Pond area corresponds to work required to meet funding requirements. Our next step is to work with Dustin to identify the next highest priority water main.

Grant Management, Grant Applications and Project Management

Included in the Board Meeting agenda is a request for a contract amendment to provide additional budget for SDA to continue assisting with the NYSEFC project financing agreement, pursue additional grant applications, and support general project management. As we mentioned previously, as we work through these early planning stages, we are taking relatively small steps in contracting so that we can deal with project needs as they arise.

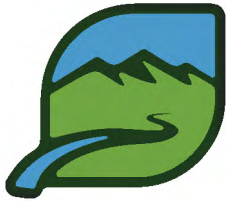
To date, we have provided additional assistance related to project financing including Engineering Report Updates, SHPO (Historic Preservation) approvals, project debt approvals, etc. We will continue to assist the Village with this work as well as apply for additional grant opportunities for the project as they arise. At a minimum we plan to reapply for the NYSEFC WIIA grant for the project. As part of the last amendment, we requested time to review the Village's billing rates and structure such that we can provide EFC with the required breakdown of types of system users (residential, commercial, industrial, etc.). This work is nearly complete; however we have identified additional steps related to the agreements with the neighboring Towns, and we have included time in the agreement to progress with this work.

Design Next Steps

We anticipate moving to the initial stages of final design this fall for the sewer project and early next year for the water project.

Sincerely,

Gregory Swart, Senior Engineer



July 9, 2025

Bachana Tsiklauri
Village Manager
39 Main Street, Suite 9
Saranac Lake, NY 12983

**RE: Village of Saranac Lake Collection System: EFC Funded - Professional Services Modification
Proposal #2
SDA Project #24-129**

Dear Mr. Tsiklauri,

Suozzo, Doty & Associates Professional Engineering, PLLC (SDA) thanks you for the opportunity to submit this professional services modification proposal for your consideration. This proposal is for the NYSEFC funded collection system improvements portion of the Village's overall WPCP and collection system capital project. This proposal adds additional budget to Task 02 - Engineering Report Updates and EDU Calculations which allows SDA to continue to assist the Village in responding to NYSEFC questions and comments regarding the closing of the Village's finance agreement, as well as assisting the Village with project grant applications and overall project planning and project management.

Please see below for specific details regarding this professional services modification proposal.

SCOPE OF SERVICES

Task 02: Engineering Report Updates and EDU Calculations

Under this task, SDA will continue to assist the Village in working toward closing of the project financing agreement with NYSEFC and with additional grant application(s) for the project. Under this task, SDA will also continue with efforts project and program management. In summary and as requested, the work will generally include the following:

- Provide assistance with preparation for project financing closing, including:
 - Sewer debt exclusion research and documentation
 - Coordination with SHPO
 - Project financing plan review
 - Providing additional documentation to NYSEFC as requested
- Provide Grant Application Assistance
 - Prepare a NYSEFC WIIA application, and assist with other application as requested by the Village
- Provide Program and Project Management
 - Attending sewer planning meetings
 - Attending Village Board meetings
 - Public presentations



- Regulatory and funding agency correspondence/coordination
- General project assistance as needed and requested by the Village

Because the level of effort needed to advance these items is not fully known, we propose to advance services for the same on a time and materials (T&M) basis. At this time, we recommend increasing the existing task budget of \$26,000 to \$76,000 (an additional \$50,000).

ASSUMPTIONS/LIMITATIONS

The following are excluded from this proposal:

- Project Design, Permitting and Construction Phase Services

PROFESSIONAL SERVICES FEE AND COMPENSATION

SDA will perform the above-listed professional services in accordance with task description above. Time and material tasks will be completed on a time and materials basis which will be billed in accordance with our discounted rate schedule in effect at the time of service. The budgets for Time and Materials tasks are estimates only, SDA will attempt to complete the tasks within the subject budgets, but an additional budget may be required to complete the noted services. SDA will not exceed any budget without prior authorization from you.

Any direct expenses we incur (mileage, overnight mailings, document reproduction, etc.) will be billed under Task 02.

Invoices will be submitted to the Client on a monthly basis. Payment shall be made to Suozzo, Doty & Associates Professional Engineering, PLLC within 30 calendar days of the date of invoice. A 1.5% finance charge will be applied to any invoice unpaid within 30 days. Checks shall be forwarded to Suozzo, Doty & Associates Professional Engineering, PLLC, 4607 Lake Shore Drive, P.O. Box 653, Bolton Landing, NY 12814.



CLOSING AND AGREEMENT

We thank you for this opportunity to continue working with the Village! If you find this proposal acceptable, please execute where indicated below. This professional services modification agreement serves as an extension of our existing agreement with the Village for this project. If you have any questions or if you need additional information, please feel free to contact us directly at 518-240-6293. Thank you!

Sincerely,

Gregory Swart, PE, Project Manager

cc: File

Authorized signature indicates acceptance of this professional services modification proposal described herein:

Authorized Representative

Date

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Funding Request for SLPD

Date: 7/14/2025

DEPT OF ORIGIN: Trustee White

Bill # 93-2025

DATE SUBMITTED: 7/10//2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution authorizing funds for the purchase and installation of an accessibility ramp at the Saranac Lake Police Department

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

AUTHORIZING FUNDS FOR THE PURCHASE AND INSTALLATION OF AN ACCESSIBILITY RAMP AT THE SARANAC LAKE POLICE STATION

WHEREAS, the Village of Saranac Lake is committed to ensuring equal access to municipal services, facilities, and buildings for all residents and visitors, regardless of physical ability; and

WHEREAS, the Village previously adopted the “Access to Everyone” initiative and has taken steps to assess and improve accessibility at multiple municipal parks and facilities; and

WHEREAS, the Saranac Lake Police Department, now operating out of the former National Guard Armory, serves as a critical point of contact for public safety, emergency services, and community support; and

WHEREAS, the current main entrance to the police station is not ADA-accessible, creating a barrier for individuals with mobility impairments and limiting their access to police services; and

WHEREAS, the Police Chief and members of the Saranac Lake Police Department, alongside the Department of Public Works and the Village Manager, have dedicated time and effort—often outside of regular hours—to physically relocate the department, set up necessary infrastructure, refresh interior spaces, meet incoming deliveries, and make key improvements to the new facility; and

WHEREAS, the Village Board acknowledges that continued improvement is necessary to align our facilities with the values and needs of the community we serve;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby reaffirms its commitment to accessibility, equity, and the fair treatment of all residents; and

BE IT FURTHER RESOLVED, that the Village Board authorizes the allocation of five thousand dollars (\$5,000) from the contingency fund (001-1990-0400) reasonably allocated to the following three accounts 001-3120-0200, 001-3120-0401, 001-3120-0400 to support the purchase and installation of an ADA-compliant accessibility ramp at the main entrance of the Saranac Lake Police Station.

BE IT FURTHER RESOLVED, that Village staff shall coordinate with appropriate contractors and vendors to ensure the timely and compliant installation of said accessibility updates.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Booth River Park Easements

Date: 7/14/2025

DEPT OF ORIGIN: Trustee Brunette

BILL #94-2025

DATE SUBMITTED: 7/10/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution authorizing the Village of Saranac Lake to Secure Easements for Boothe River Park Project

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

A Resolution Authorizing the Village of Saranac Lake to
Secure Easements for the Boothe River Park Project

WHEREAS, the Tom Boothe Whitewater Park project—now referred to as *Boothe River Park*—was identified by the Downtown Revitalization Initiative (DRI) Local Project Committee as a priority community project and was awarded \$410,616 in state funding; and

WHEREAS, the Village of Saranac Lake Board of Trustees previously adopted a resolution to accept sponsorship of this project, recognizing its alignment with the Village's broader recreation and placemaking goals; and

WHEREAS, in order to fulfill its role as project sponsor and facilitate the use of DRI grant funds, the Village must obtain legal easements for site access and construction, consistent with the requirements of New York State and all project partners; and

WHEREAS, the Village has identified budget line 001-1940-0400 (Purchase Land / Right-of-Way) with available funds that may be used to cover costs associated with purchasing, legal services, title work, surveying, and recording of such easements; and

WHEREAS, the Village's use of these funds for project-related access easements does not constitute construction of the water feature itself, and is instead a necessary legal and administrative step to fulfill grant obligations and uphold the Village's fiduciary responsibilities as project sponsor;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees hereby authorizes the use the remaining balance of the unused funds as of the close of FY 2025, and FY 2026 as necessary, from the budget line 001-1940-0400 in an amount not to exceed \$10,000 to secure the necessary easements for the Boothe River Park project, including payment for legal, surveying, title, or filing fees as required; and

BE IT FURTHER RESOLVED, that the Village Manager is authorized and directed to take all actions necessary to complete and record said easements in compliance with applicable state and local laws.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Approve National Grid Easement

Date: 7/14/2025

DEPT OF ORIGIN: Village Manager

BILL # 95-2025

DATE SUBMITTED: 7/10/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT

Resolution to approve easement with National Grid for Electric Supply upgrades at DPW and Central Garage Buildings

RECOMMENDED ACTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION AUTHORIZING UTILITY EASEMENT TO NATIONAL GRID FOR
ELECTRICAL SUPPLY UPGRADES AT THE DPW AND CENTRAL GARAGE
BUILDINGS USING NYSERDA GRANT FUNDING**

WHEREAS, the Village of Saranac Lake has secured grant funding from the New York State Energy Research and Development Authority (NYSERDA) to support energy efficiency improvements and capital upgrades at the DPW and Central Garage buildings, including electrical supply upgrades, and

WHEREAS, the current electrical service at the DPW and Central Garage buildings are insufficient for the facility's upcoming operational needs and require upgrades to support increased capacity and energy efficiency improvements, and

WHEREAS, Niagara Mohawk Power Corporation, doing business as National Grid, has requested a utility easement to access municipal property to install, operate, and maintain the necessary electric service infrastructure to complete this upgrade.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees authorizes the Village Manager to execute the Easement Agreement with Niagara Mohawk Power Corporation (National Grid), including all necessary supporting documents, to permit the installation, operation, and maintenance of electric facilities as described in the attached exhibit.

BE IT FURTHER RESOLVED, that such electric service upgrade shall be funded through previously awarded NYSEDA grant funds allocated for energy efficiency improvements at the DPW building.

GRANT OF EASEMENT

VILLAGE OF SARANAC LAKE, having an address at 39 Main Street, Saranac Lake, New York 12983 (hereinafter referred to as “Grantor”), is the owner of that certain parcel of real property commonly known as Lake Colby East located in the Town of Harriestown, County of Franklin in the State of New York, identified on the tax maps of the County of Franklin, as Section 446/Block 1/Lot 16 (SBL# 446.-1-16) and pursuant to that certain deed recorded with the County Clerk of the County of Franklin on March 30, 2016 in Instrument # 2016-1538 (the “Grantor’s Land”), and Grantor, for consideration in the amount of One Dollar (\$1.00) and other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, hereby grants to **NIAGARA MOHAWK POWER CORPORATION**, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202 and **VERIZON NEW YORK, INC.** having an address at 140 West Street, New York, New York 10007 (hereinafter collectively referred to as “Grantees”), for Grantees and their lessees, licensees, successors, and assigns a perpetual and nonexclusive easement and right of way through, over, across, under and upon the Grantor’s Land (the “Easement”) under the following terms and conditions.

Section 1 – Description of the Easement. The Easement provides the Grantees with the right, privilege, and authority to:

a. construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at their pleasure, remove any poles or lines of poles, supporting structures, cables, crossarms, overhead and underground wires, guys, guy stubs, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other fixtures and appurtenances (collectively, the “Facilities”), which the Grantees shall require now and from time to time, for the transmission and distribution of high and low voltage electric current and for the purpose of transmitting intelligence and communication data, by any means, whether now existing or hereafter devised, for public or private use, in, through, upon, over, under, and across that certain portion of the Grantor’s Land described in Section 2 below (the “Easement Area”), and any highways abutting or running through the Grantor’s Land, and to renew, replace, remove, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing service to the Grantor and others; and

b. from time to time, without further payment therefor, to clear the Easement Area of obstructions or structures, and clear and keep cleared the Easement Area by physical and/or mechanical means, of any and all brush, trees, limbs, branches, roots, vegetation, or other obstructions; and

c. from time to time, without further payment therefor, to clear and keep cleared by physical and/or mechanical means, the Grantor’s Land beyond the bounds of the Easement Area, of any and all trees, limbs, branches, roots or vegetation that, in the sole judgment of the Grantees, due to species or structural defects or their tall growing nature, are likely to fall into or encroach upon the Easement Area or interfere in any way with the safe and reliable operation of Grantees’ existing or proposed Facilities; and

d. excavate or change the grade of the Grantor’s Land as is reasonable, necessary, and proper for any and all purposes described in this Easement; provided, however, that the Grantees will, upon completion of the work, backfill and restore any excavated areas to reasonably the same condition as existed prior to such excavation; and

e. pass and repass on foot and with vehicles and equipment, along, over, across and upon the Easement Area and the Grantor’s Land in order to access the Easement Area and construct, reconstruct, relocate, use, and maintain roads, paths, causeways, and ways of access to and from the Easement Area as is reasonable and necessary in order to exercise to the fullest extent the Easement.

Section 2 – Location of the Easement Area. The “Easement Area” shall consist of a portion of the Grantor’s Land twenty (20) feet in width throughout its extent, the centerline of the Easement Area being the centerline of the Facilities. The general location of the Easement Area is shown on the sketch entitled, “**Easement Sketch-Exhibit A, WR# 24-25-31145784**”, which sketch is attached hereto as Exhibit A and recorded herewith. The final and definitive location(s) of the Easement Area shall become established by and upon the final installation and erection of the Facilities by the Grantees in substantial compliance with Exhibit A hereto.

Section 3 – Facilities Ownership. It is agreed that the Facilities shall remain the property of the Grantees, their successors and assigns.

Section 4 – General Provisions. The Grantor, for itself, its heirs, legal representatives, successors, and assigns, hereby covenants and agrees with the Grantees that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto,

swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantees; the Easement shall not be modified nor the Easement Area relocated by the Grantor without the Grantees' prior written consent; the present grade or ground level of the Easement Area will not be changed by excavation or filling; the Grantees shall quietly enjoy the Grantor's Land; and the Grantor will forever warrant title to the Grantor's Land.

The Grantees, their successors and assigns, are hereby expressly given and granted the right to assign this Easement, or any part thereof, or interest therein, and the same shall be divisible between or among two or more owners, as to any right or rights created hereunder, so that each assignee or owner shall have the full right, privilege, and authority herein granted, to be owned and enjoyed either in common or severally. This Grant of Easement shall at all times be deemed to be and shall be a continuing covenant running with the Grantor's Land and shall inure to and be binding upon the successors, heirs, legal representatives, and assigns of the parties named in this Grant of Easement.

IN WITNESS WHEREOF, the Grantor has duly executed this Grant of Easement under seal this _____ day of _____, 20____.

VILLAGE OF SARANAC LAKE

By: _____
(signature)

Name: _____
(printed)

Its: _____
(title)

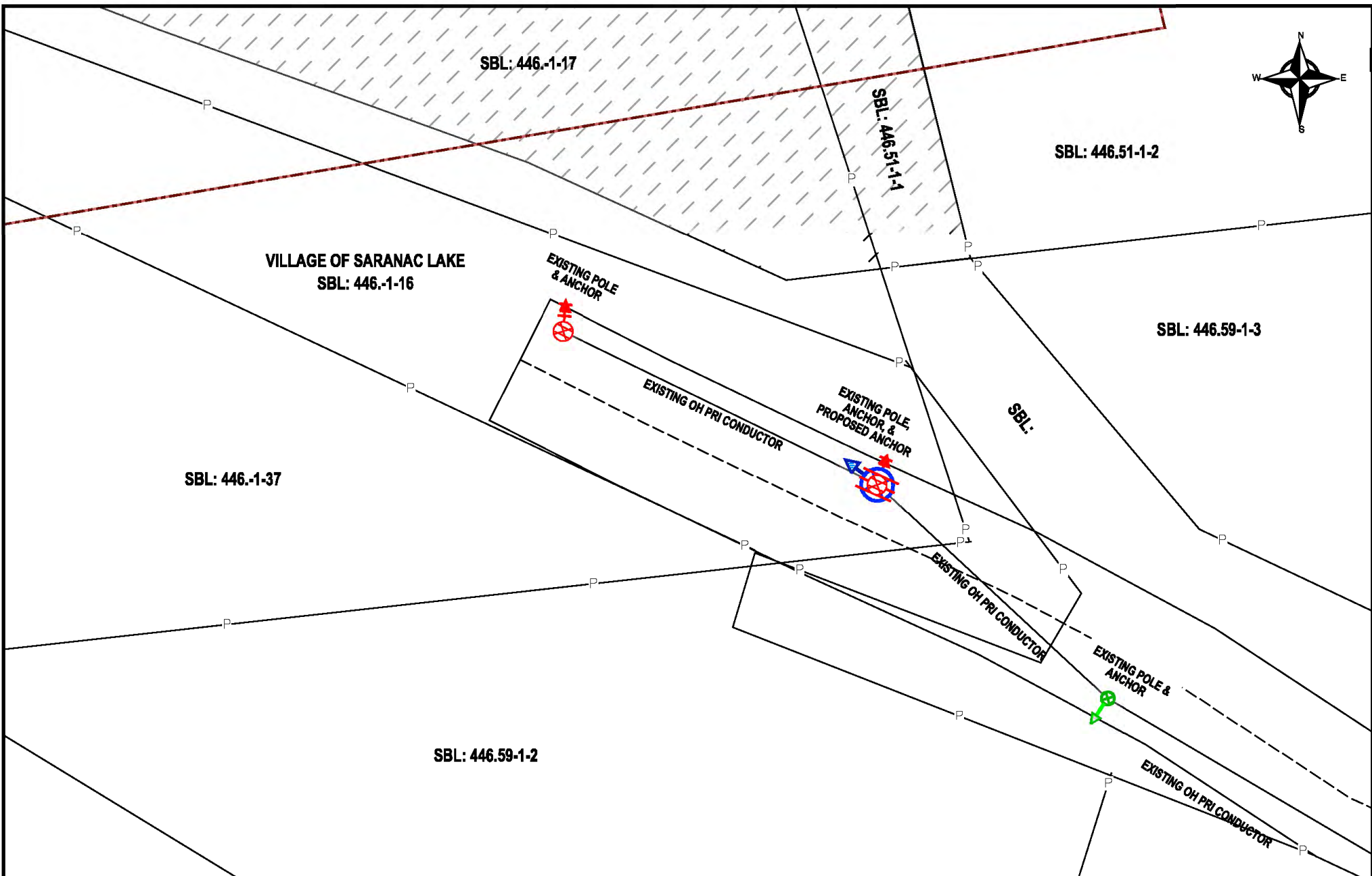
State of _____)
County of _____) ss:

On the ____ day of _____ in the year 20____, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument

Notary Public

RETURN TO:

Coates Field Service, Inc.
Representing National Grid
Attention: Elizabeth Croteau
PO Box 248956
Oklahoma City, OK 73124



EASEMENT #: 31145784

EASEMENT SKETCH - EXHIBIT A

NOT TO SCALE

DESIGNER: Miller, Cortney
 DATE: 05/15/2025
 WORK ORDER #: 24-25-31145784

VILLAGE OF SARANAC LAKE
 LAKE COLBY EAST
 TOWN OF HARRIETSTOWN
 FRANKLIN COUNTY
 SBL: 446.-1-16

nationalgrid