

VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:00 PM
Monday, June 23, 2025

This meeting will be held in the Village Board Room and may be viewed through ZOOM
Enter at the side door of the building, 39 Main Street

Join Zoom Meeting

<https://us02web.zoom.us/j/82006020765>

Meeting ID: 820 0602 0765

CALL TO ORDER

ROLL CALL:

AUDITING:

- a. Pay Vouchers
- b. Approve Minutes from 6-9-2025

SPECIAL GUESTS:

- a. Mike Drew-Saranac Lake Lofts
- b. Kirk Sullivan and Dave Vana-Fire Tower Restoration

PUBLIC COMMENT:

ITEMS FOR BOARD ACTION

BILL	79	2025	Resolution authorizing the acceptance of Franklin County Experiential Tourism Grant Award to help fund purchase of fire tower
BILL	80	2025	Resolution to authorize the Village Manager to hire Heavy Equipment Operator
BILL	81	2025	Resolution to approve and endorse Historic Saranac Lake in its application for a 2025 NYS Main Street Downtown Anchor Grant
BILL	82	2025	Resolution to support the funding for the Adirondack Nature Festival for People with Disabilities
BILL	83	2025	Resolution to accept a \$15,000 New York State Justice Assistance Grant (JAG) for Law Enforcement Equipment
BILL	84	2025	Arbor Day Proclamation
BILL	85	2025	Resolution to support funding of the Saranac Lake 3P Race Event
BILL	86	2025	Resolution to authorize the transfer of unused 2025 Fiscal Year Sidewalk Budget to the Sidewalk Reserve Account
BILL	87	2025	Resolution authorizing funding for repairs and accessibility for Police Station
BILL	88	2025	Resolution for safeguarding our residents and our financial resources

OLD BUSINESS: Capital Improvement Project Task Force, Boothe River Park Task Force, STR report from Rentalscape, Tax Impact Analysis for Water and Sewer Capital Projects, and Cannabis Funding Program

NEW BUSINESS: AEDC Loan Program, Ampersand Ave Update, Housing Update, Emergency Services Facility, and Current Community Development Projects and Grants

PUBLIC COMMENT:

MOTION TO ADJOURN

PUBLIC COMMENT

PERIOD OF MEETINGS

1. Anyone may speak to the Village Board of Trustees during the public comment periods of a public hearing or the public comment periods of the meeting.
2. As a courtesy, we ask those participating in public comment to introduce themselves.
3. Individual public comment is limited to **5 minutes** and may be shortened by the meeting chairperson if not respectful and productive in manner.
4. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.
5. Individual time may not be assigned/given to another.
6. A public hearing is meant to encourage comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board member. Should a village response be asked, The Village Board of Trustees may offer explanation or information to the public at that time. They also reserve the right to request the individual leave contact information with the Clerk to receive a more researched answer at a later time.
7. Individuals requesting response from the village board, not offered during the meeting, will be contacted by phone, email, letter, or request for in-person meeting.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
11. Village Board members are offered a 5-minute grace period for meeting start. If board member is more than 5 minutes late to the meeting, they will forfeit their right to participate and vote during the meeting.
12. While electronic devices are necessary for viewing documents and time keeping, as a courtesy to the public and fellow board members, Village Board Members must refrain from texting, e-mailing, and instant messaging during Board Meetings, except in the case of family emergencies.

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

VILLAGE BOARD REGULAR MEETING

Monday, June 9, 2025

Regular Meeting began at 5:00 PM and ended at 7:00 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; absent; Trustee Scollin absent; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 and 2026 Budgets \$255,76.67 batch number 05122025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: Williams

Roll Call: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

ROOST UPDATE: Dan Keller Presentation

PUBLIC COMMENT:

ADK Accessible Tourism for ADK Nature Festival Funding Support

Mark Wilson opposition of Bill 76-2025

Jerry Michaels in support of Bill 76-2025

ITEMS FOR BOARD ACTION:

Bill 74-Joint Resolution consenting to the annexation of Pine View Village Apartments, LLC to the Village of Saranac Lake

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Williams

Roll Call: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

Bill 75-2025 Authorize the Village Manager to issue permit for the temporary sale of fireworks permitted under New York State Law, by Keystone Novelties Distributors, LLC

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Motion to Amend: White Second: Williams

Roll Call to Amend: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

Roll Call on Amended: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

Bill 76-2025 Resolution authorizing the acceptance of Franklin County Experiential Tourism Grant Award to help fund fire tower purchase at Ward Plumadore Park

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: Williams

Motion to Table: White Second: Brunette

Roll Call to Table: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

Bill 77-2025 Authorize SWIMS lifeguard grant award agreement

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

Bill 78-2025 Authorize the Village Manager to permanently hire Police Officer

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

OLD BUSINESS: Trustee White-Update on Employee Handbook adjustment, update on housing and loft apartments, update on any funding sources for the fire station, update on changes to the layout, update on timing of SEQR, update on adjusted cost projections

NEW BUSINESS:

PUBLIC COMMENT:

Elizabeth Kochar more public involvement for fire tower

Mark Wilson fire tower maintenance and upkeep and 33 Petrova oil spill effects

Joe Schumacher Rail Trail Connectors

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan absent; Scollin absent; White yes; Williams yes.

**Village of Saranac Lake
Business of the Board of Trustees**

BILL NUMBER: #79-2025
SUBJECT: Franklin County Tourism Grant Acceptance for a Fire Tower
FOR AGENDA OF: 6/9/2025
SPONSOR(S): Village Manager
DATE SUBMITTED: 6/16/2025
EXHIBITS: Franklin County Grant Award

BUDGET INFORMATION

EXPENDITURE REQUIRED: \$10k
AMOUNT BUDGETED: \$10k
APPROPRIATION REQUIRED: \$0

SUMMARY STATEMENT

Resolution authorizing acceptance of Franklin County Experiential Tourism grant award from Franklin County Government Office of Economic Development & Tourism. The Village will receive \$10k to help purchase a Fire Tower. The grant requires a match of \$10k by the Village which will be funded by the budgeted 2025 Community Enhancement Fund, per recommendation of the Community Enhancement Committee.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

**RESOLUTION AUTHORIZING ACCEPTANCE OF THE FRANKLIN COUNTY
TOURISM GRANT AWARD FROM THE FRANKLIN COUNTY GOVERNMENT
OFFICE OF ECONOMIC DEVELOPMENT AND TOURISM TO SUPPORT THE
PURCHASE OF A FIRE TOWER**

WHEREAS, the Franklin County Government Office of Economic Development & Tourism makes available grant funding to promote tourism throughout Franklin County; and

WHEREAS, a Fire Tower would be a local attraction drawing visitors to Saranac Lake; and

WHEREAS, the grant award requires a match of \$10k; and

WHEREAS, the Community Enhancement Fund has been budgeted for \$10k in 2025; and

WHEREAS, the Community Enhancement Committee has made a formal request to spend its budgeted dollars for 2025 on the purchase of a 35' Fire Tower; and

THEREFORE, BE IT RESOLVED, the Village Board of Trustees authorizes the Village Manager to accept the Franklin County Experiential Tourism grant for \$10k to support the purchase of a 35' Fire Tower.

**David A. Vana
Fire Tower Restoration
393 Fletcher Farm Road
Bloomingdale, New York 12913**

INVOICE: For Fire Tower Purchase**May 27, 2025**

**To: Village of Saranac Lake, New York
Mr. Bachana Tsiklauri, Village Manager
manager@saranaclakeny.gov**

This INVOICE is for the purchase the purchase an Historic Original 35 foot tall AERMOTOR MC-39 Fire Tower. This includes the Fire Tower structural materials package Only, i “As Is”. The Tower height to floor is 33 feet, to peak of cabin 43 feet.

Cost for 33 foot tall AERMOTOR MC-39 Tower Kit \$ 20,000.00

Purchase Cost is fifty percent non-refundable. \$ 10,000.00

Should the Village fail to move forward and cancel the project and wish to return the Tower Kit.

****** All Elective Options and Modifications are Extra.**

These will be fabricated to fit before the Tower Kit is delivered.

Further discussions are needed to coordinate all works Required for the project; siting, engineering, timeline, degree of Tower Restoration as well as any Options and Modifications for Public Access.

The Fire Tower Kit is being Sold by David A Vana

Dated: _____,
_____, 2025

By: _____
David A. Vana

Tower Kit being purchased by

Dated: _____,
_____, 2025

By: _____

SARANAC LAKE

Fire Tower Deposit. May 2025

Name:
Title:

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Provisionally Hire HEO

Date: 6/23/2025

DEPT OF ORIGIN: Village Manager

Bill # 80-2025

DATE SUBMITTED: 6/10/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to authorize the Village Manager to provisionally hire HEO

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO HIRE
HEAVY EQUIPMENT OPERATOR**

WHEREAS, the Village of Saranac Lake is committed to maintaining a full staff, and,

WHEREAS, the Village currently has an open roster position of Heavy Equipment Operator (HEO), and,

WHEREAS, Tristin Fitzgerald has been recommended to the position of Heavy Equipment Operator, and,

THEREFORE, BE IT RESOLVED, the Village Manager is authorized to hire Tristin Fitzgerald as HEO for Department of Public Works.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Historic Saranac Lake

DATE: 6-23-2025

DEPT OF ORIGIN: Village Manager

BILL # 81-2025

DATE SUBMITTED: 6/12/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

APPROVAL OF RESOLUTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS	_____
TRUSTEE BRUNETTE	_____
TRUSTEE RYAN	_____
TRUSTEE SCOLLIN	_____
TRUSTEE WHITE	_____



Village of Saranac Lake

39 Main Street, Suite 9 Saranac Lake, NY 12983-2294

Phone: (518) 891 - 4150

Fax: (518) 891 - 1324

Web Site: www.saranaclakeny.gov

Resolution by the Saranac Lake Board of Trustees approving and endorsing Historic Saranac Lake in its application for a 2025 NYS Main Street Downtown Anchor Grant.

WHEREAS, Historic Saranac Lake desires to apply for a NYS Main Street Downtown Anchor Grant to support the construction of a handicap accessible entrance at the Saranac Laboratory Museum, to complete the museum campus expansion project.

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Saranac Lake Board of Trustees of the Village of Saranac Lake approves and endorses Historic Saranac Lake's application for the 2025 New York State Main Street Downtown Anchor Grant at the Saranac Laboratory Museum.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Funding Support

Date: 6/23/2025

DEPT OF ORIGIN: Village Manager

Bill # 82-2025

DATE SUBMITTED: 6/13/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to support the funding for the Adirondack Nature Festival for People with Disabilities

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION TO SUPPORT THE FUNDING FOR THE ADIRONDACK NATURE FESTIVAL FOR
PEOPLE WITH DISABILITIES

WHEREAS, Accessible Adirondack Tourism is requesting financial support from the Village of Saranac Lake to ensure the continuation and expansion of the Adirondack Nature Festival for People with Disabilities (ANFPWD); and

WHEREAS, the ANFPWD is dedicated to bringing together people with disabilities, their families, friends, companions and supporters throughout the North Country region to celebrate and experience the uplifting power of community and nature; and

WHEREAS, the ANFPWD is a free and accessible event; and

WHEREAS, this community centered event benefits local tourism, education and economic activity and support for them displays the Village's commitment to accessibility; and

WHEREAS, Accessible Adirondack Tourism respectfully requests \$2,000 to help cover event expenses including tent rental and surcharges, accessible restrooms and handwashing stations.

THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees supports the funding request of \$2,000 from account # 001.6410.0400, for the Adirondack Nature Festival for People with Disabilities recognizing their value to the community.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Accept NYS Justice Assistance Grant

Date: 6/23/2025

DEPT OF ORIGIN: Village Manager

Bill # 83-2025

DATE SUBMITTED: 6/16/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to accept \$15,000 Law Enforcement Equipment Grant for SLPD

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION TO ACCEPT A \$15,000 LAW ENFORCEMENT EQUIPMENT GRANT
FOR SLPD**

WHEREAS, the Village of Saranac Lake has been awarded a New York State Justice Assistance Grant, and,

WHEREAS, the main purpose of the funding in the amount of \$15,000 will be to cover the cost of law enforcement equipment, and,

WHEREAS, the Village accepts the terms of the grant.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees accepts the Law Enforcement Equipment award of \$15,000 to the Police Department Equipment Account (001-3120-0200-0000).



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Village of Saranac Lake / Saranac Lake Police Department	Date: 12/23/2024
Program Name: Law Enforcement Equipment	Award Amount: \$15,000 ¹
Signatory Name and Title: Darin Perrotte, Chief	Term Dates: TBD
Email: policechief@saranaclakeny.gov	Contract Number: T633135
Program Description: To support the purchase of tables and chairs for the classroom, white boards, a smart board, and other furniture/supplies, exercise equipment, and mats for defensive tactics for the Department.	
The following additional information is provided as required when grants are supported with federal funding:	
<u>Federal Award Identification Information</u>	
Award Name: New York State FY 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application Federal Award Number: 15PBJA-21-GG-00284-JAGX Name of the Federal Award Agency: Bureau of Justice Assistance (BJA) Federal Award Lapse Date: 9/30/2025 Total Amount of Federal Award: \$ 8,955,920 Federal Fiscal Year of Funds: FFY 21 Catalog of Federal Domestic Assistance (CFDA) Title and Number: 16.738 Edward Byrne Memorial Justice Assistance Grant Program	
Grant Questions	
Primary Contact Kathryn Wagner, Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518. 457.2683 Email: kathryn.wagner@dcjs.ny.gov	Secondary Contact Meagan Armstrong, Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518.485.5569 Email: meagan.armstrong@dcjs.ny.gov

¹ This funding is provided by the Division of Criminal Justice Services (DCJS) with federal funds through the Bureau of Justice Assistance. Grantees receiving these funds will be subject to federal rules, regulations, and reporting requirements.

Thank you for all the work you do. We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Arbor Day Proclamation

Date: 6/23/2025

DEPT OF ORIGIN: Village Manager

Bill # 84-2025

DATE SUBMITTED: 6/10/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____



Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Jimmy Williams, Mayor of the Village of Saranac Lake, do hereby proclaim September 22, 2025 as



In the Village of Saranac Lake, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generation.

Dated this 12th day of June, 2025.

Mayor Jimmy Williams

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: 3P Funding Support

Date: 6/23/2025

DEPT OF ORIGIN: Trustee Brunette

Bill # 85-2025

DATE SUBMITTED: 6/19/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to support funding of the Saranac Lake 3P Race Event

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION TO SUPPORT FUNDING FOR THE SARANAC LAKE 3P (POLE – PEDAL – PADDLE)

WHEREAS, SaranacLake3P, Inc., a locally based 501(c)(3) nonprofit organization, is requesting financial support from the Village of Saranac Lake to ensure the continued success and growth of the annual Saranac Lake 3P race event; and

WHEREAS, the 3P is a homegrown, community-driven race that highlights Saranac Lake's unique access to outdoor recreation across disciplines—skiing, biking, and paddling—while celebrating the spirit of adventure, volunteerism, and environmental stewardship; and

WHEREAS, the 3P draws participants and spectators from across the region, generating economic activity and showcasing the Village as a four-season destination for outdoor recreation; and

WHEREAS, the mission of the 3P is to foster community spirit, encourage healthy lifestyles, and celebrate the natural assets that make Saranac Lake such a vibrant place to live and visit; and

WHEREAS, SaranacLake3P, Inc. respectfully requests \$2,000 to help offset event-related expenses including safety coordination, logistical support, and community-centered activities;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees supports the funding request of \$2,000 for the Saranac Lake 3P and recognizes the event's value to the community, both in its celebration of outdoor recreation and in its contribution to local vibrancy, pride, and economic vitality.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Sidewalk Reserve

Date: 6/23/2025

DEPT OF ORIGIN: Trustee White

Bill # 86-2025

DATE SUBMITTED: 6/19/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to authorize the transfer of unused 2025 FY sidewalk budget to the sidewalk reserve account

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**AUTHORIZING THE TRANSFER OF UNEXPENDED FISCAL YEAR 2025 SIDEWALK
FUNDS TO THE SIDEWALK RESERVE FUND**

WHEREAS, the Village of Saranac Lake allocated funds for sidewalk improvements and related expenditures during the 2025 fiscal year, and,

WHEREAS, not all the allocated funds are projected to be expended by the end of the fiscal year, and,

WHEREAS, it is in the best interest of the Village to preserve these unspent funds, totaling \$126,813.75, for future sidewalk projects.

THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby directs the Village Treasurer to transfer the remaining balance of \$126,813.75 from the Sidewalks budget line (001-5410-0400-0000) for Fiscal Year 2025 to the Sidewalk Reserve Fund (001-0000-0230-5410) as of the close of the fiscal year. These funds shall remain in the Sidewalk Reserve Fund and shall be designated exclusively for future sidewalk-related projects, improvements, or maintenance, subject to future appropriation by the Village Board.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Funding Request for SLPD

Date: 6/23/2025

DEPT OF ORIGIN: Trustee White

Bill # 87-2025

DATE SUBMITTED: 6/19/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

AUTHORIZING FUNDS TO REPAIR THE STAIRS AND THE PURCHASE AND INSTALLATION OF AN ACCESSIBILITY RAMP AT THE SARANAC LAKE POLICE STATION

WHEREAS, the Village of Saranac Lake is committed to ensuring equal access to municipal services, facilities, and buildings for all residents and visitors, regardless of physical ability; and

WHEREAS, the Village previously adopted the "Access to Everyone" initiative and has taken steps to assess and improve accessibility at multiple municipal parks and facilities; and

WHEREAS, the Saranac Lake Police Department, now operating out of the former National Guard Armory, serves as a critical point of contact for public safety, emergency services, and community support; and

WHEREAS, the current main entrance to the police station is not ADA-accessible, creating a barrier for individuals with mobility impairments and limiting their access to police services; and

WHEREAS, the Police Chief and members of the Saranac Lake Police Department, alongside the Department of Public Works and the Village Manager, have dedicated time and effort—often outside of regular hours—to physically relocate the department, set up necessary infrastructure, refresh interior spaces, meet incoming deliveries, and make key improvements to the new facility; and

WHEREAS, the Village Board acknowledges that continued improvement is necessary to align our facilities with the values and needs of the community we serve;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby reaffirms its commitment to accessibility, equity, and the fair treatment of all residents; and

BE IT FURTHER RESOLVED, that the Village Board authorizes the allocation of twenty thousand dollars (\$20,000) from the contingency fund (001-1990-0400) reasonably allocated to the following three accounts 001-3120-0200, 001-3120-0401, 001-3120-0400 to support the repairs to the stairs, purchase and installation of an ADA-compliant accessibility ramp at the main entrance of the Saranac Lake Police Station; and

BE IT FURTHER RESOLVED, that Village staff shall coordinate with appropriate contractors and vendors to ensure the timely and compliant installation of said accessibility improvements.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Safeguarding Residents

Date: 6/23/2025

DEPT OF ORIGIN: Trustee White

Bill # 88-2025

DATE SUBMITTED: 6/19/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

WHEREAS, the Village of Saranac Lake respects, upholds, and values equal protection and equal treatment for all residents and visitors, regardless of race, gender, sexual orientation, religion, country of origin or immigration status; and

WHEREAS access to Village services is essential for all Village residents, and all individuals should have equal access to public safety, emergency services, or social assistance without fear; and

WHEREAS, the Village of Saranac Lake and the Saranac Lake Police Department is committed to providing the same opportunities, resources, and treatment to everyone, regardless of their background, characteristics, or beliefs, ensuring that everyone is treated in a just and unbiased manner, free from prejudice.

WHEREAS, the resources of the Village of Saranac Lake are finite, and the funding of Village services through local property taxes is an issue of extraordinary concern; and

WHEREAS, the Federal Government is best suited, and required by law, to enforce federal immigration laws;

NOW, THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees assures its residents that we will not tolerate acts of hate, discrimination, or harassment against any individual of our community; and

BE IT FURTHER RESOLVED, Members of the Saranac Lake Village Police Department will not use village or department resources—including monies, facilities, property, equipment, or personnel—to investigate, enforce, or assist in the investigation or enforcement of any federal program based solely on actual or perceived immigration status; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police seeking help, unless necessary to investigate criminal activity by that individual; and

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not stop, question, interrogate, investigate, or arrest an individual based solely on any of the following:

- Actual or suspected immigration or citizenship status; or
- Any actual or suspected civil violation of federal immigration laws;

BE IT FURTHER RESOLVED, the Village of Saranac Lake Police Department and its officers shall not perform or support the functions of a federal civil immigration officer or otherwise engage in the enforcement of federal civil immigration law; and

BE IT FINALLY RESOLVED that the Village of Saranac Lake reaffirms its commitment to ensuring that all individuals, regardless of immigration status, have safe and equal access to

public safety, emergency services, and social resources without fear of discrimination, harassment, or detention based solely on their immigration status.