



# Village of Saranac Lake

Community Development Department

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## DEVELOPMENT BOARD MEETING AGENDA 5:00PM TUESDAY, May 6, 2025

**This meeting will be held in the Village Board Room and may be viewed through ZOOM  
Enter at the side door of the building, 39 Main Street**

<https://us02web.zoom.us/j/5184919884?pwd=Nk5ISVZQNjgvdS9tbitMZG93M2xZUT09>

Meeting ID: 518 491 9884

Passcode: 704556

### ATTENDANCE

#### Development Board Members:

Meg Cantwell-Jackson, Present

Dan Reilly, Present

Tim Jackson, Chair, Present

### A. Approval of Minutes

- April 1, 2025 Meeting Minutes Tabled.

### B. OLD BUSINESS

### C. NEW BUSINESS

- Tim Jackson as Development Board Chair
- Chris McClatchie as new board alternate
- Recommended changes to the meeting time/duration.
  - The board discussed adjusting meeting length to a maximum of two hours. Public hearings will be prioritized, and board members are encouraged to pre-review materials and flag items in advance to support efficient discussions. As board members serve in a volunteer capacity, attendees are reminded to be respectful of their time. Each public hearing will be focused specifically on the project at hand.
- New opportunities to review meeting materials with Community Development Director before meetings.
  - Board members will have the opportunity to review meeting materials with the Community Development Director. Katrina will offer optional two-person, 30-minute review sessions at least one week prior to meetings to help board members prepare.
- Minor revisions to the STR law are forthcoming. A public hearing is scheduled for Monday May 12 to incorporate these updates into the Development Code. The Harbor Hill Cottages area is expected to receive an exemption from current density requirements.
- Aubuchon is experiencing challenges related to soil conditions on their property.

### D. ADJOURNMENT

- Motion to adjourn the meeting.  
Motion: Reilly Second: Cantwell-Jackson  
Jackson asked for a Roll Call Vote.  
Roll Call: Cantwell-Jackson, yes; Reilly, yes; Jackson, yes. All in favor, meeting adjourned.

- Meeting was officially adjourned at 5:29 PM

Meeting Minutes prepared by; Community Development Assistant, Bayle Reichert