

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
REGULAR MEETING AGENDA 5:30 PM
Monday, April 14, 2025**

**This meeting will be held in the Village Board Room and may be viewed through ZOOM
Enter at the side door of the building, 39 Main Street**

Join Zoom Meeting

<https://us02web.zoom.us/j/89737704673?pwd=IQ8dMNUa7RrX1uczQxyKxsScZveATD.1>

Meeting ID: 897 3770 4673

Passcode: 131406

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL

AUDITING:

a. Pay Vouchers

b. Approve Minutes from 3-24-2025

PUBLIC HEARING: 2025-2026 Tentative Budget and Sewer Rates

PUBLIC COMMENT:

ITEMS FOR BOARD ACTION

BILL	36	2025	Resolution establishing a Capital Reserve Fund for equipment at the Fire Department
BILL	37	2025	Authorize the Village Manager to sign AES Contract Amendment #6
BILL	38	2025	Resolution to allocate \$10,000 to the current fiscal year budget beach accounts for Immediate Accessibility and Mobility Improvements
BILL	39	2025	Resolution to authorize the Village Manager to hire Water/Sewer Maintenance Helper
BILL	40	2025	Resolution to accept CFA grant for 1-3 Main Street Waterway Restoration Project
BILL	41	2025	Deem Equipment Surplus
BILL	42	2025	Authorize agreement with the Town of Harrietstown for Ampersand Ave Sidewalk Project
BILL	43	2025	Resolution issuing a negative declaration for the purposes of SEQR for the construction of improvements at Garwood POW Park
BILL	44	2025	Resolution to submit a Municipal Parks and Recreation Grant Program Application for Garwood POW Park
BILL	45	2025	Resolution to establish funding source for Riverwalk Improvements

OLD BUSINESS:

NEW BUSINESS: 2025 Saranac Lake Volunteer Elected Officers

MOTION TO ADJOURN

PUBLIC COMMENT
PERIOD OF MEETINGS

1. Anyone may speak to the Village Board of Trustees during the public comment periods of a public hearing or the public comment periods of the meeting.
2. As a courtesy, we ask those participating in public comment to introduce themselves.
3. Individual public comment is limited to **5 minutes** and may be shortened by the meeting chairperson if not respectful and productive in manner.
4. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.
5. Individual time may not be assigned/given to another.
6. A public hearing is meant to encourage comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board member. Should a village response be asked, The Village Board of Trustees may offer explanation or information to the public at that time. They also reserve the right to request the individual leave contact information with the Clerk to receive a more researched answer at a later time.
7. Individuals requesting response from the village board, not offered during the meeting, will be contacted by phone, email, letter, or request for in-person meeting.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
11. Village Board members are offered a 5-minute grace period for meeting start. If board member is more than 5 minutes late to the meeting, they will forfeit their right to participate and vote during the meeting.
12. While electronic devices are necessary for viewing documents and time keeping, as a courtesy to the public and fellow board members, Village Board Members must refrain from texting, e-mailing, and instant messaging during Board Meetings, except in the case of family emergencies.

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

VILLAGE BOARD REGULAR MEETING

Monday, March 24, 2025

Regular Meeting began at 5:30 PM and ended at 7:45 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present;
Trustee Scollin present; Trustee White absent.

Staff also Present: Village Manager Bachana Tsiklauri, Village Treasurer Kendra Martin, Deputy Clerk/Treasurer, and Village Clerk Amanda Hopf.

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 Budget \$407,566.41 batch number 03242025. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

JOINT PUBLIC HEARING: Proposed Annexation by Pine View Village Apartments

Chair Mayor Williams called for a motion to open the Public Hearing

Motion: Brunette Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

Chair Mayor Williams called for a motion to close the Public Hearing

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

EXECUTIVE SESSION: Proposed acquisition of Real Property

Chair Mayor Williams called for a motion to enter into Executive Session with members of the Town of North Elba Board, DPW Superintendent Dustin Martin, Greg Swart, Village Clerk, and Attorney Ronald Briggs.

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

Chair Mayor Williams called for a motion to exit Executive Session

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

PUBLIC COMMENT:

Mark Wilson correspondence clarification and budget questions

Alex Markland STR Exemption Request

ITEMS FOR BOARD ACTION:

Bill 32-Resolution to authorize the Village Manager to contract with Suozzo, Doty, and Associates (SDA) and approve funding source for professional services for the Water System Treatment Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

Bill 33-2025 Resolution to authorize the Village Manager to sign a contract with Fiscal Advisors and approve funding

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

Bill 34-2025 Resolution to approve Park Use Application and allow sale of alcohol for the Adirondack Rail Trail Community Day Event

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

Bill 35-2025 Resolution to authorize the Village Manager to execute agreement with Harriestown Housing Authority for Supplemental Police Services

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

BUDGET WORK SESSION: [Link to Tentative Budget](#)

PUBLIC COMMENT SECTION:

Doug Haney ARTA Community Day board appreciation, budget discussions, annexation benefit for tax rolls.

Mark Wilson Consistency of agenda policies and emergency services facility budgeting concerns

EXECUTIVE SESSION: Compensation of particular employee(s).

Chair Mayor Williams called for a motion to enter into Executive Session

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

Chair Mayor Williams called for a motion to exit Executive Session

Motion: Scollin Second: Williams

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Scollin Second: Williams

Roll Call: Brunette yes; Ryan yes; Scollin yes; White absent; Williams yes.

PUBLIC HEARING

2025-2026 TENTATIVE BUDGET

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Fire Department Equipment Reserve Account

Date: 4-14-2025

DEPT OF ORIGIN: Village Manager

Bill # 36-2025

DATE SUBMITTED: 4-8-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution establishing a Capital Reserve Fund to finance expenses associated with the Saranac Lake Fire Department Equipment

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION ESTABLISHING CAPITAL RESERVE FUND TO FINANCE EXPENSES
ASSOCIATED WITH THE EQUIPMENT OF THE SARANAC LAKE FIRE DEPARTMENT

WHEREAS, the Village of Saranac Lake seeks to reduce the impact on the future budgets in the event that repairs, maintenance, and replacement of equipment for the Saranac Lake Fire Department, and,

WHEREAS, the Village of Saranac Lake wishes to establish a reserve account, the purpose of which is to fund the unanticipated expenses of repairs, maintenance, and replacement of said equipment.

THEREFORE, BE IT RESOLVED, that pursuant to section 6-c [6-g] of the General Municipal Law, there is hereby established a capital reserve fund to be known as the Fire Equipment Reserve Fund. The purpose of this reserve is to finance the unanticipated expenses associated with the equipment used by the Saranac Lake Fire Department.

BE IT FURTHER RESOLVED, this reserve fund shall be funded by the General Unreserved Fund Balance in the amount of \$5,000 annually.

BE IT FURTHER RESOLVED, the Village Treasurer is hereby directed to secure the monies of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Chief Fiscal Officer may invest the monies in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, consistent with the investment policy of the Village of Saranac Lake. Any interest earned or capital gains on the monies deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner, which maintains the separate identity of the cash and investments of the Reserve Fund.

BE IT FURTHER RESOLVED, that except as otherwise provided by Section 6-c[6-g] of the General Municipal Law, expenditures from this Reserve shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and without such additional actions or proceedings as may be required by section 6-c [6-g] of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c [6-g].

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: AES Contract Amendment #6

Date: 4-14-2025

DEPT OF ORIGIN: Village Manager

Bill # 37-2025

DATE SUBMITTED: 4-8-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize the Village Manager to sign AES Contract Amendment #6

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO SIGN AES CONTRACT
AMENDMENT #6 FOR WORK RELATED TO PROJECT C5-5516-09-00 (UV PROJECT)

WHEREAS, the Village of Saranac Lake has an existing contract with AES Northeast dated January 20, 2014 for engineering services related to the CWSRF Project C5-5516-09-00 (4747 WWTP UV Disinfection Project), and,

WHEREAS, adjustment of contract fees is necessary for additional engineering services for closing out the UV Disinfection Project.

THEREFORE, BE IT RESOLVED, the Village Manager is hereby authorized to sign the amended contract with AES Northeast.

This is **EXHIBIT K**, consisting of **3** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **March 22, 2019**.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 6

The Effective Date of this Amendment is **6/1/24**

Background Data

Effective Date of Owner-Engineer Agreement: **March 22, 2019**

Owner: Village of Saranac Lake

Engineer: **Architecture, Engineering, and Land Surveying Northeast, PLLC (AES Northeast)**

Project: AES Northeast Project No. 4747

Nature of Amendment:

- Additional Services to be performed by Engineer.
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

The intent of the Amendment is to adjust the contract fees to compensate the Engineer for additional work performed in support of the project. The following additional services are an extension of existing services defined in the base agreement.

Additional Services:

- **Additional Funding Related Services**
 - Assist the Village with DEC WQIP grant reimbursement requests
 - Assist Village with funding close out activities
 - Assist the Village with additional funding and grant management assistance, as needed
 - Manage, complete and submit funding compliance reporting (MWBE monthly & quarterly reporting)
 - Coordinate with the Owner & funding agencies as needed to address funding related items.
 - Work with the contractors and applicable funding agency to bring the contractor's funding compliance paperwork into order and accepted by the funding agency.
 - The additional services provided are an extension of services defined in the base agreement.

- **Additional Post Construction Related Services**
 - Provide additional Post Construction Services as defined in the base agreement
 - Coordinate with the Owner, subconsultants and contractors to assist in the resolution of warrantee related items.
 - Provide onsite representation, to monitor work activities performed by the contractors.
 - Provide additional Post Construction Services related to Contractor corrective measures.
 - Provide onsite representation to confirm the contractor has resolved current outstanding warranty related items.
 - Provide onsite representation to support and confirm the re-commissioning of UV disinfection system to ensure the system has met the required performance levels as defined in the project manual.
 - Coordination (meetings, phone calls, email etc.) between all involved parties as needed to facilitate resolution of current warranty related issues and equipment performance issues.
 - Coordinate Contractor & overall project close out activities
 - Coordinate completion of work associated with the Construction Project Punchlist(s).
 - Resolution assistance and recommendations associated with contractor claims and/or contract issues.
 - The additional services provided are an extension of services defined in the base agreement.

Notes:

- All services shall be invoiced at AES Northeast current, published labor and reimbursable rates at the time service is rendered.
- Services for Additional Post Constructing Related services also include support provided by Spring Line Design who is the Engineer of Record for structure concrete design.
- All services provided under this amendment shall be invoiced as noted in the table below

Agreement Summary:

Amendment #6	
Original agreement amount	\$1,365,007.50
Net change for prior amendments	\$56,682.78
Agreement Total (amendments)	\$1,421,690.28
Total net changes this amendment (6)	
Additional Funding Support Service through 2.27.25 (Lump sum)	\$7,487.75
Additional Post Construction services through 2.27.25 (lump sum)	\$48,997.25
Addition Funding & Post Construction services (NTE)	\$46,845.00
Additional Reimbursable expenses (NTE)	\$3,000.00
Net total (amendment #5)	\$106,330.00
Adjusted Agreement total (amendments 1-5)	\$1,528,020.28

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.


OWNER: Village of Saranac Lake

ENGINEER: AES Northeast

By: _____
 Print name: _____

Title: _____

Date Signed: _____

By: 
 Print name: Kevin Farrington, PE

Title: Partner / Director of Civil Engineering & Water Resources

Date Signed: 4/10/24

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: ADA Upgrades Funding

Date: 4-14-2025

DEPT OF ORIGIN: Trustee Ryan

Bill # 38-2025

DATE SUBMITTED: 4-8-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

RESOLUTION TO ALLOCATE \$10,000 BETWEEN THE BEACH SERVICES AND SUPPLIES
ACCOUNTS FOR IMMEDIATE ACCESSIBILITY AND MOBILITY IMPROVEMENTS

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION TO ALLOCATE \$10,000 BETWEEN THE BEACH SERVICES AND SUPPLIES ACCOUNTS FOR IMMEDIATE ACCESSIBILITY AND MOBILITY IMPROVEMENTS

WHEREAS, the Village of Saranac Lake recognizes the importance of ensuring that all residents and visitors, regardless of physical ability, have equitable access to the natural beauty and recreational opportunities of our community; and

WHEREAS, Lake Colby Beach is a vital community resource and a beloved destination for outdoor enjoyment in the Village of Saranac Lake; and

WHEREAS, while a comprehensive upgrade of Lake Colby Beach is currently being discussed, there is a recognized and immediate need to enhance accessibility and mobility to positively impact beachgoers in the interim; and

WHEREAS, the Village is committed to taking proactive and meaningful steps to improve inclusivity by investing in accessible infrastructure;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake hereby approves a budget adjustment to allocate an additional \$2,000 to the beach services account (001-7180-0400-0000) and \$8,000 to the beach supplies account (001-7180-0401-0000), for the specific purpose of upgrading accessibility and mobility at the beach; and

BE IT FURTHER RESOLVED, that these funds shall be used for the purchase and installation of a beach mat, which will provide a stable surface across the sand and in the water for individuals with mobility challenges, as well as a floating beach wheelchair to facilitate safe and enjoyable water access and rubber mats to travel from the parking lot to the beach area; and

BE IT FURTHER RESOLVED, that any remaining funds from this allocation shall be directed toward the purchase of a temporary ground-level changing station, offering a quality, accessible place for individuals who are unable to use the existing facilities due to the presence of steps; and

BE IT FURTHER RESOLVED, that this resolution affirms the Village of Saranac Lake's continued dedication to inclusivity and accessibility, and to ensuring that all people have the opportunity to enjoy and connect with the scenic environment that defines our community.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Hire Maintenance Worker

Date: 4/14/2025

DEPT OF ORIGIN: Village Manager

Bill # 39-2025

DATE SUBMITTED: 4/1/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to authorize the Village Manager to hire Matt Tanzini as Maintenance Helper within DPW

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO HIRE MATT TANZINI AS
WATER WASTEWATER MAINTENANCE HELPER WITHIN DPW

WHEREAS, the Village of Saranac Lake has an open position of Water Wastewater Maintenance Helper within DPW, and,

WHEREAS, the Village is committed to maintaining a full staff and,

WHEREAS, the Village of Saranac Lake is authorized to work through Franklin County Civil Service, and,

WHEREAS, the application of Matt Tanzini has been approved by Franklin County Personnel and the DPW Superintendent, and,

WHEREAS, this position is a member of the teamsters union and will begin with all the benefits of a starting union member.

THEREFORE, BE IT RESOLVED, the Village of Board of Trustees authorizes the Village Manager to hire Matt Tanzini as Water Wastewater Maintenance Helper within the Department of Public Works.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Resolution to accept CFA grant for 1-3 Main Street Waterway Restoration Project.

Date: 04/14/2025

DEPT OF ORIGIN: Village Manager

Bill # 40-2025

DATE SUBMITTED: 04/04/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$175,437

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to accept CFA grant for 1-3 Main Street Waterway Restoration Project.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION ACCEPTING CFA GRANT FOR 1-3 MAIN STREET WATERWAY
RESTORATION PROJECT**

WHEREAS, that the Village of Saranac Lake applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Recreational Trails Program for the purpose of funding the 1-3 Main Street Waterway Restoration project;

RESOLVED, that the Village of Saranac Lake is authorized and directed to accept these grant funds in an amount not to exceed \$526,312 for the project described in the grant application;

RESOLVED, that the Village of Saranac Lake is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants ("Contract") with OPRHP for such 1-3 Main Street Waterway Restoration project;

RESOLVED, that the Village of Saranac Lake is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): Village Manager.

CERTIFIED TRUE COPY

I, Amanda Hopf, Clerk of the Village of Saranac Lake, hereby certify that the foregoing is a full, true, and accurate copy of a resolution duly and regularly adopted by the governing body of the municipality, at a meeting duly and regularly held on April 14, 2025, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution. I further certify that this resolution is still in full force and effect and has not been revoked or modified.

Dated: _____

Signature: Affix Seal of Municipality Here
Clerk

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Deem Equipment Surplus

Date: 4-14-2025

DEPT OF ORIGIN: Village Manager

Bill # 41-2025

DATE SUBMITTED: 4-8-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to deem equipment surplus

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION DECLARING EQUIPMENT SURPLUS AND AUTHORIZING SALE
OF SURPLUS EQUIPMENT

WHEREAS, the Village of Saranac Lake has determined the equipment listed below is no longer useful to the Village, and,

1. 2017 Chevrolet 1500 4x4 pickup VIN# 3GCUKNEC3HG441849
2. 2017 Ford F550 4x4 dump VIN# 1FDUF5HT7HED35634
3. 2019 Dodge Charger Police Car VIN# 2C3CDXKT3KH685924

WHEREAS, the Village may deem equipment as surplus and dispose of it, if it no longer useful to the Village.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees deems the equipment on the list below as surplus and allows the sale to another municipality or the services of Auction International to sell the equipment.

BE IT FURTHER RESOLVED, the revenue from the sale of the surplus equipment will be transferred to the surplus equipment account.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Ampersand Ave Sidewalk Agreement

Date: 4-14-2025

DEPT OF ORIGIN: Village Manager

Bill # 42-2025

DATE SUBMITTED: 4-8-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Authorize agreement with the Town of Harrietstown for Ampersand Ave Sidewalk Project

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____



AGREEMENT

Between

The VILLAGE OF SARANAC LAKE

And

The TOWN OF HARRIETSTOWN

Ampersand Ave Sidewalk

**AGREEMENT BETWEEN THE VILLAGE OF SARANAC LAKE AND
THE TOWN OF HARRIETSTOWN**

This Agreement is made and entered into on this ___ day of _____, 2025, by and between the **Village of Saranac Lake**, a municipal corporation, 39 Main Street, Suite 9, Saranac Lake, New York 12983, (hereinafter referred to as the "Village"), and the **Town of Harrietstown**, municipal corporation, 39 Main Street, Saranac Lake, NY 12983, (hereinafter referred to as the "Town").

WITNESSETH

WHEREAS, the Village plans to undertake the reconstruction of Ampersand Avenue, including the construction and extension of sidewalks; and

WHEREAS, a portion of the sidewalk will need to extend beyond the Village boundaries into the Town of Harrietstown, specifically from the Village boundary to Schroeder's Field, 68 Ampersand Ave, Saranac Lake, NY 12983; and

WHEREAS, the Town agrees to contribute funding of up to \$50,000 toward the sidewalk extension within its jurisdiction;

NOW, THEREFORE BE IT RESOLVED, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

TERMS

1. Project Scope

- a. The Village shall be responsible for the Ampersand Ave Reconstruction Project including the sidewalk improvements and extensions as planned.
- b. The portion of the sidewalk extension for which the Town is financially responsible for shall extend from the boundaries of the Village to Schroeder's Field.

2. Financial Contribution

- a. The Town agrees to contribute up to **Fifty Thousand Dollars (\$50,000.00)** toward the cost of the sidewalk extension within its jurisdiction.
- b. The Town shall remit payment to the Village upon receipt of an invoice detailing the costs incurred for the sidewalk extension, not to exceed the agreed-upon amount.

3. Project Oversight

- a. The Village shall oversee and manage all aspects of the reconstruction project, including design, construction, and contractor selection.

- b. The Village shall ensure that the sidewalk extension meets all applicable safety and construction standards.

4. Liability and Maintenance

- a. Upon completion of the project, maintenance and upkeep of the sidewalk portion within the Town’s jurisdiction shall be the responsibility of the Village.

5. Effective Date and Termination

- a. This Agreement shall become effective upon execution by both parties and shall remain in effect until the financial obligation is fulfilled and the project is completed.

6. Miscellaneous

- a. This Agreement represents the full and complete understanding between the parties and supersedes any prior agreements or understandings, whether written or oral.
- b. Any amendments to this Agreement must be made in writing and signed by both parties.
- c. This Agreement shall be governed by the laws of the State of New York.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

Village of Saranac Lake

By: _____

Bachana Tsiklauri

Village Manager

Date: _____

Town of Harrietstown

By: _____

Jordanna Mallach

Town Supervisor

Date: _____

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SEQR Negative Declaration

Date: 4-14-2025

DEPT OF ORIGIN: Village Manager

Bill # 43-2025

DATE SUBMITTED: 4-9-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to issue a Negative Declaration for the construction and improvements at Garwood POW Park

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**RESOLUTION ISSUING A NEGATIVE DECLARATION FOR THE CONSTRUCTION OF
IMPROVEMENTS AT GARWOOD POW PARK**

WHEREAS, the Village of Saranac Lake (the “Village”) is proposing to implement improvements at Garwood POW park, including replacement of the perimeter fence, grading, replacement of playground equipment, and addition of a pavilion (the “Project”);

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6NYCRR Part617 (the “Regulations”), the Village desires to comply with SEQRA and the Regulations with respect to the Project; and

WHEREAS, the Village determined that the proposed Project constituted an “action” that may be subject to SEQRA; and

WHEREAS, the Village classified the proposed project as an unlisted action;

NOW, THEREFORE, BE IT RESOLVED that the Village of Saranac Lake Board of Trustees, upon review of a completed Short Environmental Assessment Form and supporting documentation determines that the action will not result in any significant adverse environmental impact and hereby issues a negative declaration for the proposed project.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: MPR Grant Submission

Date: 4/14/2025

DEPT OF ORIGIN: Village Manager

Bill # 44-2025

DATE SUBMITTED: 4/10/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to submit a Municipal Parks and Recreation Grant Program Application for Garwood POW Park

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**VILLAGE OF SARANAC LAKE
RESOLUTION TO SUBMIT A MUNICIPAL PARKS AND RECREATION GRANT
PROGRAM APPLICATION FOR GARWOOD POW PARK**

WHEREAS, the Municipal Parks and Recreation (MPR) Grant Program, established by the New York State Office of Parks, Recreation and Historic Preservation (OPRHP), and funds are provided by the Clean Water, Clean Air, and Green Jobs Environmental Bond Act of 2022 (the “Bond Act”); and

WHEREAS, the Village of Saranac Lake will apply for funding up to \$1,000,000 under the MPR for improvements to Garwood POW Park; and

WHEREAS, if awarded, the municipality will be responsible for a matching share requirement of 10%; and

NOW, THEREFORE, LET IS BE RESOLVED by the Village of Saranac Lake Board of Trustees that it hereby authorizes submission of an MPR grant for up to \$1,000,000;

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Riverwalk Improvement Funding Source

Date: 4-14-2025

DEPT OF ORIGIN: Trustee Brunette

Bill # 45-2025

DATE SUBMITTED: 4-8-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to establish a funding source for remaining allocated funds for Riverwalk Improvements

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION TO AUTHORIZE THE VILLAGE OF SARANAC LAKE TO ESTABLISH A
FUNDING SOURCE TO PRESERVE REMAINING ALLOCATED FUNDS FOR RIVERWALK
IMPROVEMENTS

WHEREAS, the Village of Saranac Lake seeks to preserve unspent funds in the current fiscal year to be allocated for Riverwalk Improvements from account 001-7110-0400-0000, totaling \$118,800, and

WHEREAS, the creation of a dedicated fund, designated as Riverwalk Improvement Fund #232, will ensure that these funds remain available for their intended purpose beyond the current fiscal year, and

WHEREAS, any expenditure from Fund #232 more than \$5,000 shall require approval by the Village Board of Trustees, and

WHEREAS, the appropriation of \$118,800 to the newly established Riverwalk Improvement Fund #232 reflects the Village's commitment to maintaining and enhancing the Riverwalk.

THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees hereby authorizes the establishment of Riverwalk Improvement Fund #232, with an initial appropriation of \$118,800, and stipulates that all expenditures exceeding \$5,000 from this fund must receive prior approval from the Board of Trustees.

RESOLUTION TO AUTHORIZE THE VILLAGE OF SARANAC LAKE TO ESTABLISH A
FUNDING SOURCE TO PRESERVE REMAINING ALLOCATED FUNDS FOR RIVERWALK
IMPROVEMENTS

WHEREAS, the Village of Saranac Lake seeks to preserve unspent funds in the current fiscal year to be allocated for Riverwalk Improvements from account 001-7110-0400-0000, totaling \$118,300, and

WHEREAS, the creation of a dedicated fund, designated as Riverwalk Improvement Fund #232, will ensure that these funds remain available for their intended purpose beyond the current fiscal year, and

WHEREAS, any expenditure from Fund #232 more than \$5,000 shall require approval by the Village Board of Trustees, and

WHEREAS, the appropriation of \$118,300 to the newly established Riverwalk Improvement Fund #232 reflects the Village's commitment to maintaining and enhancing the Riverwalk.

THEREFORE, BE IT RESOLVED, that the Village of Saranac Lake Board of Trustees hereby authorizes the establishment of Riverwalk Improvement Fund #232, with an initial appropriation of \$118,300, and stipulates that all expenditures exceeding \$5,000 from this fund must receive prior approval from the Board of Trustees.



April 03, 2025

Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, NY 12983

Attn: Mayor & Village Board

Dear Honorable Mayor Jimmy Williams and Village Board:

The Saranac Lake Volunteer Fire Department held its annual meeting on April 1, 2025, for the election of officers for the period April 1, 2025 - April 7, 2026. The following members were elected for a one-year term for the positions listed below:

Chief: Michael Knapp

First Assistant Chief: James Stinson

Second Assistant Chief: Andrea Boon

First Captain: Andrew Wright

Second Captain: Justin Fletcher

First Lieutenant: Daryl Brier

Second Lieutenant: Cassitty Rose

Warden: Robert Girard Presently serving a two-year term, April 2, 2024 - April 7, 2026

Warden: Timothy Donaldson Elected to a two-year term, April 1, 2025 - April 6, 2027

If you have questions, please feel free to contact me at 518-891-3857 or Chief Knapp at 518-524-7212

Sincerely,

Gifford Hosler

Secretary

cc: Michael Knapp

Web: www.saranaclakefire.com email: info@saranaclakefire.com Phone: (518) 891-2333