

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:30 PM**

Monday, January 13, 2025

**This meeting will be held in the Village Board Room and may be viewed through ZOOM
Enter at the side door of the building, 39 Main Street**

Join Zoom Meeting

<https://us02web.zoom.us/j/86297799451?pwd=Q3Fnb3N0UGw4U0NDdT0WHh2b2pkQT09>

Meeting ID: 862 9779 9451

Passcode: 737970

CALL TO ORDER PLEDGE OF ALLEGIANCE

ROLL CALL:

AUDITING:

- a. Pay Vouchers
- b. Approve Minutes from 12-23-2024

WASTEWATER TREATMENT PLANT UPDATE

CAPITAL IMPROVEMENT PLAN UPDATE

PUBLIC HEARING: Saranac Lake Volunteer Fire Department Contract

PUBLIC COMMENT:

CORRESPONDENCE: Molly Hann Email

ITEMS FOR BOARD ACTION

BILL	1	2025	Resolution authorizing the acceptance of the NYS DEC Water Quality Improvement (WQIP) Grant
BILL	2	2025	Accept CFA Grant for Waterway Restoration Project
BILL	3	2025	Resolution to authorize the Village Manager to permanently hire Ana Rottner-Ruiz as Account Clerk
BILL	4	2025	Resolution to approve amendment to the Village of Saranac Lake Health Reimbursement Account for the PBA
BILL	5	2025	Resolution authorizing the Village Manager to Provisionally hire Jeremy Parent as HEO for Mount Pisgah
BILL	6	2025	Authorize 2025-2026 Saranac Lake Volunteer Fire Contract

OLD BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT:

MOTION TO ADJOURN

PUBLIC COMMENT
PERIOD OF MEETINGS

1. Anyone may speak to the Village Board of Trustees during the public comment periods of a public hearing or the public comment periods of the meeting.
2. As a courtesy, we ask those participating in public comment to introduce themselves.
3. Individual public comment is limited to **5 minutes** and may be shortened by the meeting chairperson if not respectful and productive in manner.
4. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.
5. Individual time may not be assigned/given to another.
6. A public hearing is meant to encourage comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board member. Should a village response be asked, The Village Board of Trustees may offer explanation or information to the public at that time. They also reserve the right to request the individual leave contact information with the Clerk to receive a more researched answer at a later time.
7. Individuals requesting response from the village board, not offered during the meeting, will be contacted by phone, email, letter, or request for in-person meeting.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
11. Village Board members are offered a 5-minute grace period for meeting start. If board member is more than 5 minutes late to the meeting, they will forfeit their right to participate and vote during the meeting.
12. While electronic devices are necessary for viewing documents and time keeping, as a courtesy to the public and fellow board members, Village Board Members must refrain from texting, e-mailing, and instant messaging during Board Meetings, except in the case of family emergencies.

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

VILLAGE BOARD REGULAR MEETING

Monday, December 23, 2024

Regular Meeting began at 5:30 PM and ended at 6:45 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette absent; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf.

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 Budget \$162,060.34 batch number 12232024. Complete detail of these vouchers is attached and made part of these minutes.

Motion: White Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: White Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

SPECIAL GUESTS: Karen and Kris Meimis BETA and Saranac Lake Mount Pisgah Trails Stewardship Agreement

PUBLIC COMMENT:

Davina Thurston recommendation of Pisgah Rate Discounts for all Towns in the Village

Sierra Pickering input on St. Armand excluded from Discounted Pisgah Rates

Mark Wilson on Pisgah Discounts including Towns not paying Village Taxes and Wendels obligations to contract

ITEMS FOR BOARD ACTION:

Bill 188-2024 Call for a Public Hearing for the Saranac Lake Volunteer Fire Department Contract

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 189-2024 Resolution to appoint Aaron Hobson and Alex Krach to the Saranac Lake Arts and Culture Advisory Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 190-2024 Resolution to Deem Equipment Surplus

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 191-2024 Resolution to reappoint Jake Widrick, CJ Haggmann, Kathy Steinbrueck, Mark Coleman, and KT Stiles to the Downtown Advisory Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 192-2024 Resolution to reappoint Stacey Allot, Jimmy Cunningham, Steve Langdon, and Colleen Oneil and appoint Doug Haney and Julianne Stemp to Parks and Trails Advisory Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 193-2024 Resolution authorizing the transfer of funds from Contingency to General, Water, and Sewer funds contractual

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 194-2024 Resolution authorizing the transfer of unused surplus of overtime funds

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion to

Motion: Scollin Second: White

Roll Call: Brunette absent; Ryan yes; Scollin; yes; White yes; Williams yes.

OLD BUSINESS: Housing Update

NEW BUSINESS:

PUBLIC COMMENT SECTION:

Chris Dorman on STR Renewal Permitting Fees

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette absent; Ryan yes; Scollin yes; White yes; Williams yes.

PUBLIC HEARING

VOLUNTEER FIRE CONTRACT

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Public Hearing Volunteer Fire Contract

Date: 12/23/2024

DEPT OF ORIGIN: Village Manager

Bill # 188-2024

DATE SUBMITTED: 11/22/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to call for a public hearing as required to approve the 2025-2026 Saranac Lake Volunteer Fire Department Contract

MOVED BY: Ryan SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>absent</u>

**RESOLUTION CALLING FOR A PUBLIC HEARING AND APPROVING THE 2025-2026
SLVFD CONTRACT BETWEEN THE VILLAGE OF SARANAC LAKE AND THE SARANAC
LAKE VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the Village Board of Trustees shall hold a public hearing pursuant to Village Law 4-412 (b) in the matter of the Saranac Lake Volunteer Fire Department contract on Monday, January 13, 2024 at 5:30pm in the Village Board Room located at 39 Main Street on the second floor.

THEREFORE BE IT RESOLVED, that the Village Clerk give notice of the public hearing by publication in the newspaper so designated by the Village Board of Trustees for legal and public notices at least 10 days prior to the hearing.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: WQIP Grant Acceptance

Date: 1/13/2025

DEPT OF ORIGIN: Village Manager

Bill # 1-2025

DATE SUBMITTED: 1/6/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution authorizing the acceptance of the New York State Department of Environmental Conservation Water Quality Improvement Grant for the Village's Wastewater Project

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

Resolution # _____

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION WATER QUALITY IMPROVEMENT GRANT FOR THE VILLAGE'S WASTEWATER PROJECT

WHEREAS, the Village of Saranac Lake is undertaking a project to upgrade the municipal water pollution control plant (WPCP) and the wastewater collection system; and

WHEREAS, the Village of Saranac Lake is seeking grant funds to offset the cost of these upgrades; and

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) has awarded the Village a Water Quality Improvement Program (WQIP) grant in the maximum amount of \$9,315,400.00; and

WHEREAS, NYSDEC may require submission of additional information, data, forms, including, but not limited to, acknowledgement of grant acceptance, and a grant agreement between the State and the Village, that will require timely responses.

NOW AND THEREFORE IT BE RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Village Manager to submit any documentation related to the Water Quality Improvement Program grant as required by the New York State Department of Environmental Conservation and sign all required documents to ensure the Village remains in good standing regarding the acceptance of the grant.

Whereupon, the Resolution was put to a vote, recorded as follows,

Ayes _____ Nays _____ Abstentions _____

SO APPROVED:

Village Clerk / Village of Saranac Lake

Date: _____

OFFICE OF THE COMMISSIONER

New York State Department of Environmental Conservation
625 Broadway, 14th Floor, Albany, New York 12233-1010
P: (518) 402-8545 | F: (518) 402-8541
www.dec.ny.gov

DEC 12 2024

Bachana Tsiklauri
Village Manager
Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, NY 12983

Re: Water Quality Improvement Project Number 139639
Saranac Lake WPCP Upgrades 2024

Dear Bachana Tsiklauri:

The New York State Department of Environmental Conservation (DEC) Water Quality Improvement Project (WQIP) program provides important support to communities to protect and restore water resources. DEC is proud to have made more than \$222 million available in this year's Consolidated Funding Application (CFA) and we appreciate your application for this vital program.

We are pleased to inform you that the Saranac Lake WPCP Upgrades 2024 project has been selected to receive up to \$9,315,400 through the WQIP program. If you applied for funding from other programs or other State agencies, you will receive information from those programs/agencies separately.

The Office of State Comptroller (OSC) must approve DEC's documentation of the project solicitation and review process before we can begin the steps to execute a contract with you. When we receive OSC's approval, we will provide additional information to assist you in getting a contract in place. Upon receipt of this additional information, DEC and OSC expect that contracts will be executed within 90-120 days. Contracts for WQIP projects will be completed through the New York State Financial System (SFS). You will receive separate instructions on how to access this system and begin the contracting process.

The earliest contract start date for this round of WQIP projects (other than Land Acquisition for Source Water Protection projects) is May 13, 2024. For Land Acquisition for Source Water Protection projects, the earliest start date is August 1, 2022.



Please note that the work plan and budget for the contract must be consistent with your application. However, any costs/activities in your application that are ineligible (as listed by project type in the 2024 WQIP Program Overview) should not be included. Ineligible costs will not be reimbursed, which may impact your actual funding amount. The 2024 WQIP Program Overview can be viewed at: <https://dec.ny.gov/sites/default/files/2024-05/wqiprfa2024.pdf>.

We look forward to working with you on this important water quality project. If you have any questions about your award, please contact the WQIP program staff at user.water@dec.ny.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sean Mahar', is written over a light blue horizontal line.

Sean Mahar
Interim Commissioner

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Accept CFA Grant

Date: 1/13/2025

DEPT OF ORIGIN: Village Manager

Bill # 2-2025

DATE SUBMITTED 1/8/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Resolution to accept CFA grant for 1-3 Main Street Waterway Restoration Project

RECOMMENDED ACTION

Approval of Resolution

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION ACCEPTING CFA GRANT FOR 1-3 MAIN STREET WATERWAY
RESTORATION PROJECT**

WHEREAS, the Village submitted a EFP Consolidated Funding Application (CFA) to aid in the rehabilitation of the basement waterway at 1-3 Main Street, and,

WHEREAS, the Village of Saranac Lake has been awarded a CFA grant in the amount of \$526,313 for waterway restoration project, and,

WHEREAS, the previously authorized local match amount of \$175,437 is required from the Unrestricted Fund Balance of the General Fund.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the acceptance of the CFA grant and required local match amount.



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

RANDY SIMONS
Commissioner *Pro Tempore*

December 23, 2024

Bachana Tsiklauri
Village Manager
Village of Saranac Lake
39 Main Street
Saranac Lake, NY 12983

Dear Bachana Tsiklauri:

Thank you for your application under the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) through the Regional Economic Development Councils (REDC) and the Consolidated Funding Application (CFA) Round 14 Initiative.

The New York State Office of Parks, Recreation and Historic Preservation (OPRHP) is proud to have contributed over \$26 million to this year's CFA. I am pleased to inform you that a matching grant of up to \$526,312 has been reserved from the EPF for the 1-3 Main Street Waterway Restoration project.

OPRHP recognizes the vital role this project will play in enhancing the parks, environment, character, quality of life, and economic vitality of your community, and we are delighted to be able to provide a grant award for the project. OPRHP is grateful to the Governor and state legislators for their commitment to funding this program year after year.

Our agency will contact you in the near future to clarify specific details about the project, including those elements of the proposed scope and budget that have been accepted for funding. The future communication will describe grantee next steps, reimbursement terms, employment requirements, environmental and historic preservation review requirements, and other terms and conditions. I urge you to work closely with our program staff and caution you to not begin work on your project until all appropriate contract conditions have been satisfied.

If you applied for funding from other programs or other State agencies, you will receive information from those programs/agencies separately.

Our Grants Office looks forward to working in partnership with you to successfully advance your project.

Congratulations,

A blue ink signature of Randy Simons, written in a cursive style.

Randy Simons
Commissioner Pro Tempore

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Account Clerk Permanent Hire

Date: 1/13/2025

DEPT OF ORIGIN: Village Manager

Bill # 3-2025

DATE SUBMITTED 1/8/2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Authorize the Village Manager to permanently hire Ana Rottner-Ruiz as an Account Clerk.

RECOMMENDED ACTION

Approval of Resolution

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PERMANENTLY HIRE AN
ACCOUNT CLERK**

WHEREAS, The Village of Saranac Lake has completed the review of the account clerk list with Franklin County Civil Service, and,

WHEREAS, The Franklin County Civil Service has certified that Ana Rottner-Ruiz, has satisfactorily passed the test for account clerk, and,

NOW, THEREFORE BE IT RESOLVED, The Village of Saranac Lake Board of Trustees authorizes the Village Manager to permanently hire Ana Rottner-Ruiz as an account clerk.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Amendment to HRA Account for PBA Contract

Date: 1/13/2025

DEPT OF ORIGIN: Village Manager

Bill # 4-2025

DATE SUBMITTED: 1/8/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to approve the amendment of the Village of Saranac Lake Health Reimbursement Account (HRA) for the PBA

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**VILLAGE OF SARANAC LAKE
HEALTH REIMBURSEMENT ACCOUNT
AMENDMENT**

WHEREAS, the Village of Saranac (the "Employer") maintains the Village of Saranac Health Reimbursement Account (the "Plan") for the benefit of certain of its employees; and

WHEREAS, pursuant to the applicable section of the Plan, the Employer desires to amend the Plan to reflect changes in the funding amounts;

NOW, THEREFORE, the Plan is hereby amended as follows, effective as provided therein:

Effective for Plan Years beginning January 1, 2025:

Administration

Account-Based HRA. The Plan will be administered as an account-based HRA:

- a. The Employer will credit an amount to the Participant's HRA for the Period of Coverage as follows:
 1. Discretionary
 2. _____% of the Participant's Compensation
 3. \$_____ per Participant
 4. Coverage-Based Amounts:
 - A. Participant Only:
 - B. Participant plus 1:
 - C. Participant plus tax dependents:
 - D. Family:
 - E. Other:
 5. Other: Police: \$7,470 (Participant only) or \$14,900 (Family)

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed this _____ day of _____, 2025.

VILLAGE OF SARANAC LAKE:

Signature: _____

Print Name: _____

Title/Position: _____

**VILLAGE OF SARANAC LAKE
HEALTH REIMBURSEMENT ACCOUNT
SUMMARY OF MATERIAL MODIFICATIONS**

The purpose of this Summary of Material Modifications is to inform you of a change that has been made to the Village of Saranac Lake Health Reimbursement Account. This change has affected the information previously provided to you in the Plan's Summary Plan Description (SPD). The Summary Plan Description is modified as described below.

For the Plan Year beginning January 1, 2025:

The Employer will credit the following coverage-based amounts to your HRA account for the Period of Coverage.

Police:

- Participant Only: \$7,470.00.
- Participant plus 1: \$14,900.00.
- Participant plus dependents: \$14,900.00.
- Family: \$14,900.00.

SimplyBlue Plus Bronze 4

Plan Overview

Plan ID	78124NY1000169-00 (TC10)
Plan Name	SimplyBlue Plus Bronze 4
Aggregation Design	Family Aggregation
Plan Highlights	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. New for 2024, includes ThriveWell.
Plan Type	Deductible HSA
HSA Eligible	Yes
Quote Effective	01/01/2024 - 03/31/2024

Plan features

Primary Care Physician (PCP)	Not Required
Referrals	Not Required
Out of network benefits	Covered at 100%, subject to the deductible
Out of area benefits	Coverage provided worldwide through our BlueCard® Network
Student/Dependent coverage	Qualified dependents are covered to age 26
Domestic partner	Covered
Wellness Incentives	New in 2024: ThriveWell, powered by Virgin Pulse, will be embedded in all plans, offering rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of up to \$400 per plan year.

Plan cost-sharing highlights

Plan cost-sharing highlights	In-Network	Out-of-Network
Primary Care Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Specialist Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Coinsurance	Covered at 100%	Covered at 100%
Deductible	In-Network: \$8,000 Individual / \$16,000 Family	Out-of-Network: \$10,000 Individual / \$20,000 Family
Out of pocket maximum	\$8,000 Individual / \$16,000 Family	\$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None

Plan Benefits

Preventive Healthcare Services	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 100%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 100%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 100%, subject to the deductible
+Mammography	Covered In Full	Covered at 100%, subject to the deductible
+Pap smear	Covered In Full	Covered at 100%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 100%, subject to the deductible
+Prostate cancer screening	Covered In Full	Covered at 100%, subject to the deductible

SimplyBlue Plus Bronze 4		
Plan Overview		
Plan ID	78124NY1000169-00 (TFS0)	
Plan Name	SimplyBlue Plus Bronze 4	
Aggregation Design	Family Aggregation	
Plan Highlights	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. Plan includes ThriveWell.	
Plan Type	Deductible HSA	
HSA Eligible	Yes	
Quote Effective	01/01/2025 - 03/31/2025	
Plan features		
Primary Care Physician (PCP)	Not Required	
Referrals	Not Required	
Out of network benefits	Covered at 100%, subject to the deductible	
Out of area benefits	Coverage provided worldwide through our BlueCard® Network	
Student/Dependent coverage	Qualified dependents are covered to age 26	
Domestic partner	Covered	
Wellness Incentives	ThriveWell, a digital home base dedicated to engaging in health and wellbeing. This digital hub will include rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of \$400 per plan year.	
Plan cost-sharing highlights		
Plan cost-sharing highlights	In-Network	Out-of-Network
Primary Care Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Specialist Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Coinsurance	Covered at 100%	Covered at 100%
Deductible	In-Network: \$8,300 Individual / \$16,600 Family	Out-of-Network: \$10,000 Individual / \$20,000 Family
Out of pocket maximum	In-Network: \$8,300 Individual / \$16,600 Family	Out-of-Network: \$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None
Plan Benefits		
Preventive Healthcare Services	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 100%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 100%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 100%, subject to the deductible
+Mammography	Covered In Full	Covered at 100%, subject to the deductible
+Pap smear	Covered In Full	Covered at 100%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 100%, subject to the deductible
+Prostate cancer	Covered In Full	Covered at 100%, subject to the deductible

thirty (30) calendar days written notice of its intent to change carriers or plans. The PBA, upon written notice to the Village within thirty (30) calendar days, shall be allowed to by-pass the preliminary steps of the Grievance Procedure and submit the issue(s) directly to arbitration under PERB's administration. The Village shall not make any changes in insurance plan or carrier pending the receipt of the Arbitrator's opinion and award. The following criteria shall be considered the Arbitrator in deciding the question submitted: The carrier chosen must be an insurance company licensed to do business in New York State; the plan of insurance must provide at least the same benefits (including prescription drug coverage) in all respects as those in Excellus EPOI or MVP EPO Preferred as described; the geographic areas of acceptability shall be the same in all respects and the participating providers shall be provided when possible. It is recognized that the participating providers may change to some degree if a change in carrier or plan occurs; however, the Village is to make its best efforts to provide an equal number of providers in the same medical specialty as would exist in the Excellus EPOI or MVP Preferred Plan as described. The PBA and Village will set up a committee to look into cost saving measures regarding the health care provider.

Section 1(B):

Effective January 1, 2016, the Village changed the plan to the Excellus BCBS Platinum 2 Plan. Effective January 1, 2020, the Excellus BC/BS Platinum 2 Plan will be replaced with the Excellus BC/BS Bronze 4 Plan. A copy of the plan description is attached to the agreement and incorporated herein. The Excellus BC/BS Bronze 4 Plan has a \$6,550/\$13,100 deductible/out-of-pocket maximum for individual/dependent coverages. The Village will fund a Health Reimbursement Account (HRA) covering 90% of the applicable deductible/out-of-pocket maximums coverages. Each year the HRA will be funded by the Village so that the HRA will begin each year at 90% of the deductible/out-of-pocket maximums coverages. The HRA shall be available to employees and dependents to fund the first 90% used of the deductible/out-of-pocket maximum.

The Village may also offer employees additional or different health insurance plans and/or insurance carriers provided that the benefits and coverage available to employees are at least the same as those provided by the Excellus BC/BS Bronze 4 Plan. If such additional or different health insurance plan(s), other than Excellus BC/BS Bronze 4 Plan, require co-pays or impose other charges or costs upon employees that are higher than those in the Excellus BC/BS Bronze 4 Plan as described in the plan description, the Village shall reimburse employees for those co-pays, charges or costs to the extent that they exceed those under the Excellus BC/BS Bronze 4 Plan. Employees seeking reimbursement must submit documentation monthly to the Village's designated agent establishing the costs they incurred. The Village shall reimburse employees within two (2) weeks of the date of receipt of the documented demand for reimbursement.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Provisionally Hire HEO

Date: 1/13/2025

DEPT OF ORIGIN: Village Manager

Bill # 5-2025

DATE SUBMITTED: 1/8/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Resolution to authorize the Village Manager to provisionally hire HEO for Mount Pisgah

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PROVISIONALLY
HIRE HEO FOR MOUNT PISGAH**

WHEREAS, the Village of Saranac Lake is committed to maintaining a full staff, and,

WHEREAS, the Village currently has vacant position of Heavy Equipment Operator (HEO),
and,

WHEREAS, Jeremy Parent has been recommended to the position of HEO for Mount Pisgah,
and,

WHEREAS, the hire of Jeremy Parent to the position of HEO will be provisional pending the
approval of Franklin County Civil Service.

THEREFORE, BE IT RESOLVED, the Village Manager is authorized to provisionally hire
Jeremy Parent as HEO for Mount Pisgah.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Saranac Lake Volunteer Fire Contract

Date: 1/13/2025

DEPT OF ORIGIN: Village Manager

Bill # 6-2025

DATE SUBMITTED: 1/8/2025

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

Authorize the 2025-2026 Volunteer Fire Contract

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

AGREEMENT

THIS AGREEMENT, made effective the _____ day of January, 2025,

BETWEEN: VILLAGE OF SARANAC LAKE, INC., a municipal corporation duly organized and existing under the laws of the State of New York with principal offices located at 39 Main Street, Saranac Lake, New York, (hereinafter designated as the "Village")

and

SARANAC LAKE VOLUNTEER FIRE COMPANY, INC., a not-for-profit corporation duly organized and existing under the laws of the State of New York with principal offices located at Broadway, Saranac Lake, New York (hereinafter designated as the "Fire Company"). Contract to be in place and fully in effect from January _____, 2025 to December 31st, 2025.

WITNESSETH:

WHEREAS, the Village maintains a Fire Department pursuant to the provisions of New York Village Law Article 10 for the purpose of providing and furnishing within the Village's corporate limits (a) fire protection and (b) emergency services, including but not limited to emergency rescue in cases of accidents, calamities, alarms of fire, personal injuries and other emergencies in connection with which the services of firemen and emergency rescue personnel would be required; and

WHEREAS, the Fire Company has heretofore been organized, established and incorporated with the approval of the Village's Board of Trustees pursuant to Village Law §10-1004 for the purpose of providing volunteer members to operate the Village's Fire Department and provide such fire protection and emergency services in accordance with and subject to the requirements of applicable State and Federal laws, rules and regulations, including but not limited to New York Village Law Article 10; and

WHEREAS, the Village annually appropriates funds in its municipal budget to finance the operations of its Fire Department; and

WHEREAS, there has been duly established in Franklin County Town of Harrietstown and in Essex County Towns of St. Armand and North Elba, Fire Protection Districts embracing territory in each said Town; and

WHEREAS, contracts with said Towns, and Trustees for their respective fire Protection Districts, have heretofore been entered into by the Village providing for the furnishing to said districts and the properties therein fire protection pursuant to General Municipal Law Article 10; and

WHEREAS, the Fire Company has approved and consented to said agreements; and

the Fire Company represents that its members are qualified, trained and capable of providing and furnishing such services and that the Fire Company and its members possess the leadership and professionalism necessary to properly and competently perform such services; and

WHEREAS, a public hearing has been held pursuant to Village Law 4-412(b) following proper notice as required thereby, and,

WHEREAS, the Village and the Fire Company desire to set forth their respective rights and responsibilities relative to the operation of the Village's Fire Department and the furnishing of {a) fire protection and emergency services within the corporate limits of the Village and (b) fire protection and emergency rescue in the town fire protection districts with which the Village contracts for such services.

NOW THEREFORE, in consideration of the mutual terms, conditions and covenants herein, the receipt of good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, the parties hereby agree as follows:

1. The monies required to be paid or expended by said Towns under the terms of the contracts with the Village shall be apportioned between the Village and the Fire Company as follows: The Village agrees to pay the Fire Company the annual sum of Ninety-two Thousand and Two hundred dollars (\$92,200.00) during the term of this contract. Said annual sum shall be paid in two equal installments with the first such installment being paid on April 1, and the second such installment being paid on October 1.

2. The Village does hereby engage and retain the Fire Company, and the Fire Company hereby agrees to provide all necessary qualified, trained and competent personnel, to furnish:

(a) Fire protection and emergency services (including but not limited to emergency rescue) within the corporate limits of the Village in cases of accidents, calamities, alarms of fire, personal injuries and other emergencies in connection with which the services of firemen, fire equipment, and emergency rescue personnel and equipment would be required; and

(b) Fire protection pursuant to Article 10 of the General Municipal Law to the town fire protection districts for which the Village has entered into a contract therefore and which has been approved by the Fire Company pursuant to General Municipal Law §209-d, and/or

(c) Emergency rescue and first aid squad relief pursuant to General Municipal Law §209-b to the town fire protection districts for which the Village has entered into a contract therefore and which the Fire Company pursuant to General Municipal Law §209-d has approved.

3. In consideration of the services to be provided and furnished by the Fire Company, the Village agrees to:

(a) Provide suitable space in the Village's firehouse for the Fire Company and its members to use and occupy, and in which to store their own equipment, in connection with the fire company's performance of this agreement;

(b) Provide communications equipment and dispatching facilities;

- (c) Provide and pay for the costs of insurance coverage as follows:
 - (1) Worker's compensation insurance for the members of the Fire Company and any other fire department personnel including but not limited to paid fire drivers;
 - (2) Public liability insurance insuring the Village and the Fire Company in an amount of not less than \$1 million dollars per occurrence, single limit for bodily injury for death and/or property damage;
 - (3) Fire, casualty and multi-peril insurance insuring the firehouse and all of the contents thereof owned by the Village.
- (d) As part of the consideration paid by the Village to the Fire Company under this Agreement, in addition to the cash payment to be made, and in furtherance of a proper Village purpose, this Agreement includes the value of the Village providing regular maintenance and repairs to all fire department and Fire Company vehicles, apparatus and equipment including but not limited to annual hose testing, ladder testing, air pack servicing/inspection and extrication tools servicing/inspection.

4. In addition to the services to be provided and furnished by the Fire Company, the Fire Company agrees to:

- (a) Provide the Village with a copy of the Fire Company's Federal tax return each year after the said return has been filed with the IRS;
- (b) Provide, prepare, maintain and file all report forms and other documents required by State and/or Federal law, rule or regulation, as well as those customarily kept by municipal fire departments in the State of New York and as requested by the Village;
- (c) Provide qualified, competent, trained and experienced personnel to perform and furnish the services required of the Fire Company under this agreement;
- (d) Comply with and abide by all lawful rules, regulations and directives of the Village's Board of Trustees, so long as said rules, regulations and directives do not directly contradict the Fire Company's certificate of incorporation or its by-laws;
- (e) Comply with and abide by all applicable State and Federal laws, rules and regulations governing the performance and rendition of the services to be furnished under this agreement subject to funding by the Village.
- (f) Obtain and keep in full force and effect any and all licenses, permits and certificates required by any government authority having jurisdiction over the rendition and performance of the services to be furnished by the Fire Company under this agreement; and
- (g) Promptly advise the Village of all damages to property of the Village or of others, or of injuries incurred by persons (including but not limited to members of the Fire Company), in any manner relating, either directly or indirectly to the performance of this agreement.

5. All policies of insurance to be provided by the Village and/or the Fire Company shall provide that the same may not be cancelled except upon twenty (20) days prior written

notice to the Village and Fire Company. The Village shall provide written proof of such insurance to the Fire Company at the time of the execution of this agreement, and whenever such insurance coverage are renewed during the term of this agreement.

6. It is understood and agreed that ownership in and title to any equipment, supplies, materials, vehicles, apparatus, appliances, goods and/or other personal or real property purchased or otherwise acquired with Village funds shall be with and remain with the Village and the Fire Company shall make no claim of any kind or nature therein or thereto. It is understood and agreed that ownership in and title to any equipment, supplies, materials, vehicles, apparatus, appliances, goods and/or other personal or real property purchased or otherwise acquired with Fire Company funds, including funds paid to the Fire Company by the Village pursuant to paragraph 1 (a) of this Agreement, shall be with and remain with the Fire Company and the Village shall make no claim of any kind or nature therein or thereto.

7. This agreement shall expire at the end of the day of December 31, 2025.

8. This agreement may be terminated without cause by either party upon 180 days prior written notice. In the event this agreement is terminated by either party, and the Village has paid monies to the Fire Company pursuant to paragraph 1 above, the Fire Company shall promptly refund the remaining monies to the Village. To arrive at the refund amount, a proration shall be used based on the termination date and the number of days remaining in the payment period as described in paragraph 1 above.

9. The Fire Company and its members, while engaged in the performance of their duties in providing the services to town fire protection districts, shall have the same rights, privileges, and immunities as if performing the same inside the corporate limits of the Village.

10. The Village and the Fire Company each agrees to indemnify, hold harmless and defend the other from all damages, claims, judgments, losses, costs and expenses, including but not limited to attorney fees, which may after this agreement may at any time be incurred, suffered, sustained by or imposed upon the other by third parties, by reason of acts or omissions of the other, arising out of, by virtue of, or incident to the services contemplated to be provided by the other under this agreement, including but not limited to bodily injury, sickness, disease, death, or destruction of tangible property which is caused in whole or in part solely by the act or omission of the Village or Fire Company, or anyone directly employed by one or the other. Whenever any loss, cost, damage or expense covered by this paragraph is paid in whole or in part by insurance proceeds, then the party so insured releases the other party from any liability they have on account of such loss, cost, damage or expenses to the extent of the amount recovered by reason of such insurance, and waives

right or subrogation which might otherwise exist in or accrue to any person on account of it, provided that such release of liability and waiver of the right of subrogation shall not be operative in any case where the effect is to invalidate such insurance coverage or to increase its cost, except as otherwise provided by law including but not limited to General Municipal Law 205-b and 205-g.

11. The services to be furnished and rendered under this agreement by the Fire Company shall be available to any and all residents of the Village and/or the town fire protection districts without regard to race, color, creed, sex, religion, national or ethnic origin, handicap, or source of payment.

13. The Fire Company shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter collectively "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The Village Treasurer and/or Manager, the State Comptroller, the Attorney General or any other person or entity authorized to conduct an examination, shall have access to the Records during normal business hours at an office of the Fire Company within the State of New York, or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The Village shall take reasonable steps to protect from public disclosure any of the records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that; (a) the Fire company shall timely inform an appropriate Village official, in writing, that said records should not be disclosed; and said records shall be sufficiently identified; and (b) designation of said records as exempt under the statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the Village's right to discovery in any pending or future litigation.

14. The Village shall have no liability under this contract to the Fire Company or to any other person or entity beyond the amount funds appropriated and available for this contract.

15. This agreement may not be assigned, subcontracted, transferred, conveyed, sublet or otherwise disposed of in whole or in part, by the Fire Company, without the prior written consent of the Village, and any attempts to assign the contract without the Village's written consent are null and void.

16. Whenever the term "Fire Company" is used in this agreement, such term shall include and apply to all members, employees, officers, directors and agents, if any, of the Fire Company.

17. This agreement may not be amended, modified or renewed except by written agreement signed by the Fire Company and the Village.

18. This agreement is the entire agreement between the parties, and the same shall be construed in accordance with the laws of the State of New York.

19. In the event that, for any reason, a new contract is not executed and effective at the end of the term of this Agreement, then the Parties hereto acknowledge that the terms of this Agreement will continue for a period not to exceed sixty (60) days or as long as the Parties hereto are engaging in contract negotiations, whichever is longer. Upon the termination of or failure of contract negotiations, the Agreement shall terminate, if not agreed upon, and the parties shall negotiate a new agreement. Nothing however, shall impair the rights of the parties to negotiate and agree to a new agreement retroactive to the termination date of this agreement or any extension thereof pursuant to Village Law 4-412(9)(c).

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Agreement effective the day and year first above written.

FOR: Village of Saranac Lake

BY: _____

ITS: _____

FOR: Saranac Lake Volunteer Fire Company, INC.

BY: _____

ITS: _____