

VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:30 PM
Monday, December 23, 2024

This meeting will be held in the Village Board Room and may be viewed through ZOOM
Enter at the side door of the building, 39 Main Street

Join Zoom Meeting

<https://us02web.zoom.us/j/83464593667?pwd=UzV2Yll2VGtqdGRzL3F5OVZvNmMxUT09>

Meeting ID: 834 6459 3667

Passcode: 459999

CALL TO ORDER PLEDGE OF ALLEGIANCE
ROLL CALL:

AUDITING:

- a. Pay Vouchers
- b. Approve Minutes from 12-9-2024

SPECIAL GUESTS:

- a. Kris Meimis- BETA and Saranac Lake Mount Pisgah Trails Stewardship Agreement
- b. Charlotte Lomino-Letter to DOT

PUBLIC COMMENT:

ITEMS FOR BOARD ACTION

BILL	188	2024	Call for a public hearing for the Saranac Lake Volunteer Fire Department Contract
BILL	189	2024	Resolution to appoint Aaron Hobson and Alex Krach to the Saranac Lake Arts and Culture Board
BILL	190	2024	Resolution to Deem equipment Surplus
BILL	191	2024	Resolution to reappoint Jake Widrick, CJ Hagmann, Kathy Steinbrueck, Mark Coleman, and KT Stiles to the Downtown Advisory Board
BILL	192	2024	Resolution to reappoint Stacey Allot, Jimmy Cunningham, Steve Langdon, and Colleen O’Neil and appoint Doug Haney and Julianne Stemp to the Parks and Trails Advisory Board
BILL	193	2024	Resolution authorizing the transfer of funds from Contingency to General, Water, and Sewer Funds Contractual
BILL	194	2024	Resolution authorizing the transfer of unused surplus of overtime funds

OLD BUSINESS: Housing Update

NEW BUSINESS:

PUBLIC COMMENT:

MOTION TO ADJOURN

PUBLIC COMMENT
PERIOD OF MEETINGS

1. Anyone may speak to the Village Board of Trustees during the public comment periods of a public hearing or the public comment periods of the meeting.
2. As a courtesy, we ask those participating in public comment to introduce themselves.
3. Individual public comment is limited to **5 minutes** and may be shortened by the meeting chairperson if not respectful and productive in manner.
4. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.
5. Individual time may not be assigned/given to another.
6. A public hearing is meant to encourage comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board member. Should a village response be asked, The Village Board of Trustees may offer explanation or information to the public at that time. They also reserve the right to request the individual leave contact information with the Clerk to receive a more researched answer at a later time.
7. Individuals requesting response from the village board, not offered during the meeting, will be contacted by phone, email, letter, or request for in-person meeting.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
11. Village Board members are offered a 5-minute grace period for meeting start. If board member is more than 5 minutes late to the meeting, they will forfeit their right to participate and vote during the meeting.
12. While electronic devices are necessary for viewing documents and time keeping, as a courtesy to the public and fellow board members, Village Board Members must refrain from texting, e-mailing, and instant messaging during Board Meetings, except in the case of family emergencies.

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

VILLAGE BOARD REGULAR MEETING

Monday, December 9, 2024

Regular Meeting began at 5:30 PM and ended at 6:30 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf.

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 Budget \$836,118.38 batch number 12092024. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

PUBLIC COMMENT:

Peter Seward exemption for new Short-term Rental

Mark Wilson Armory Move and SEQR process for 33 Petrova

ITEMS FOR BOARD ACTION:

Bill 181-2024 Approve acceptance of \$175,000 NYSERDA Clean Energy Communities (CEC) grant for municipal building upgrades

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Brunette Second: White

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 182-2024 Accept North Elba LEAF grand for Mount Pisgah in the amount of \$7,500

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 183-2024 Resolution authorizing overnight travel for two Village employees to attend W2 Operator Grade B Certification Training

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 184-2024 Resolution authorizing the Village Manager to execute MOU with Saranac Lake Area Chamber of Commerce

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: White Second: Ryan

Motion to amend: White Second: Scollin

Roll Call to amend: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Roll Call to pass amended: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 185-2024 Resolution to approve forms for exemptions to STR Caps and Moratorium Law

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Scollin Second: White

Motion to amend: Brunette Second: Ryan

Roll Call to amend: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Roll Call to pass amended: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 186-2024 Resolution authorizing the Village Manager to execute MOU with Saranac Lake Youth Baseball and Softball Association

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 187-2024 Resolution to permanently hire Julia Coffman as Administrative Aide within the Police Department

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion to

Motion: Brunette Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

OLD BUSINESS: Housing and Emergency Services Updates

NEW BUSINESS: Riverside Park Tree Lighting

PUBLIC COMMENT SECTION:

See attached letters

Virgina Slater Riverside Tree Lighting

Mark Wilson on Wendel SEQR documents and discussions with APA committee on open government

Doug Haney Armory future home of SLPD and options for 33 Petrova

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Public Hearing Volunteer Fire Contract

Date: 12/23/2024

DEPT OF ORIGIN: Village Manager

Bill # 188-2024

DATE SUBMITTED: 11/22/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to call for a public hearing as required to approve the 2025-2026 Saranac Lake Volunteer Fire Department Contract

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**RESOLUTION CALLING FOR A PUBLIC HEARING AND APPROVING THE 2025-2026
SLVFD CONTRACT BETWEEN THE VILLAGE OF SARANAC LAKE AND THE SARANAC
LAKE VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the Village Board of Trustees shall hold a public hearing pursuant to Village Law 4-412 (b) in the matter of the Saranac Lake Volunteer Fire Department contract on Monday, January 13, 2024 at 5:30pm in the Village Board Room located at 39 Main Street on the second floor.

THEREFORE BE IT RESOLVED, that the Village Clerk give notice of the public hearing by publication in the newspaper so designated by the Village Board of Trustees for legal and public notices at least 10 days prior to the hearing.

AGREEMENT

THIS AGREEMENT, made effective the 1st day of January, 2025,

BETWEEN: VILLAGE OF SARANAC LAKE, INC., a municipal corporation duly organized and existing under the laws of the State of New York with principal offices located at 39 Main Street, Saranac Lake, New York, (hereinafter designated as the "Village")

and

SARANAC LAKE VOLUNTEER FIRE COMPANY, INC., a not-for-profit corporation duly organized and existing under the laws of the State of New York with principal offices located at Broadway, Saranac Lake, New York (hereinafter designated as the "Fire Company"). Contract to be in place and fully in effect from January 1st, 2025 to December 31st, 2025.

WITNESSETH:

WHEREAS, the Village maintains a Fire Department pursuant to the provisions of New York Village Law Article 10 for the purpose of providing and furnishing within the Village's corporate limits (a) fire protection and (b) emergency services, including but not limited to emergency rescue in cases of accidents, calamities, alarms of fire, personal injuries and other emergencies in connection with which the services of firemen and emergency rescue personnel would be required; and

WHEREAS, the Fire Company has heretofore been organized, established and incorporated with the approval of the Village's Board of Trustees pursuant to Village Law §10-1004 for the purpose of providing volunteer members to operate the Village's Fire Department and provide such fire protection and emergency services in accordance with and subject to the requirements of applicable State and Federal laws, rules and regulations, including but not limited to New York Village Law Article 10; and

WHEREAS, the Village annually appropriates funds in its municipal budget to finance the operations of its Fire Department; and

WHEREAS, there has been duly established in Franklin County Town of Harrietstown and in Essex County Towns of St. Armand and North Elba, Fire Protection Districts embracing territory in each said Town; and

WHEREAS, contracts with said Towns, as Trustees for their respective fire Protection Districts, have heretofore been entered into by the Village providing for the furnishing to said districts and the properties therein fire protection pursuant to General Municipal Law Article 10; and

WHEREAS, the Fire Company has approved and consented to said agreements; and

the Fire Company represents that its members are qualified, trained and capable of providing and furnishing such services and that the Fire Company and its members possess the leadership and professionalism necessary to properly and competently perform such services; and

WHEREAS, a public hearing has been held pursuant to Village Law 4-412(b) following proper notice as required thereby, and,

WHEREAS, the Village and the Fire Company desire to set forth their respective rights and responsibilities relative to the operation of the Village's Fire Department and the furnishing of {a) fire protection and emergency services within the corporate limits of the Village and (b) fire protection and emergency rescue in the town fire protection districts with which the Village contracts for such services.

NOW THEREFORE, in consideration of the mutual terms, conditions and covenants herein, the receipt of good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, the parties hereby agree as follows:

1. The monies required to be paid or expended by said Towns under the terms of the contracts with the Village shall be apportioned between the Village and the Fire Company as follows: The Village agrees to pay the Fire Company the annual sum of Ninety-two Thousand and Two hundred dollars (\$92,200.00) during the term of this contract. Said annual sum shall be paid in two equal installments with the first such installment being paid on April 1, and the second such installment being paid on October 1.

2. The Village does hereby engage and retain the Fire Company, and the Fire Company hereby agrees to provide all necessary qualified, trained and competent personnel, to furnish:

(a) Fire protection and emergency services (including but not limited to emergency rescue) within the corporate limits of the Village in cases of accidents, calamities, alarms of fire, personal injuries and other emergencies in connection with which the services of firemen, fire equipment, and emergency rescue personnel and equipment would be required; and

(b) Fire protection pursuant to Article 10 of the General Municipal Law to the town fire protection districts for which the Village has entered into a contract therefore and which has been approved by the Fire Company pursuant to General Municipal Law §209-d, and/or

(c) Emergency rescue and first aid squad relief pursuant to General Municipal Law §209-b to the town fire protection districts for which the Village has entered into a contract therefore and which the Fire Company pursuant to General Municipal Law §209-d has approved.

3. In consideration of the services to be provided and furnished by the Fire Company, the Village agrees to:

(a) Provide suitable space in the Village's firehouse for the Fire Company and its members to use and occupy, and in which to store their own equipment, in connection with the fire company's performance of this agreement;

(b) Provide communications equipment and dispatching facilities;

(c) Provide and pay for the costs of insurance coverage as follows:

(1) Worker's compensation insurance for the members of the Fire Company and any other fire department personnel including but not limited to paid fire drivers;

(2) Public liability insurance insuring the Village and the Fire Company in an amount of not less than \$1 million dollars per occurrence, single limit for bodily injury for death and/or property damage;

(3) Fire, casualty and multi-peril insurance insuring the firehouse and all of the contents thereof owned by the Village.

(d) As part of the consideration paid by the Village to the Fire Company under this Agreement, in addition to the cash payment to be made, and in furtherance of a proper Village purpose, this Agreement includes the value of the Village providing regular maintenance and repairs to all fire department and Fire Company vehicles, apparatus and equipment including but not limited to annual hose testing, ladder testing, air pack servicing/inspection and extrication tools servicing/inspection.

4. In addition to the services to be provided and furnished by the Fire Company, the Fire Company agrees to:

(a) Provide the Village with a copy of the Fire Company's Federal tax return each year after the said return has been filed with the IRS;

(b) Provide, prepare, maintain and file all report forms and other documents required by State and/or Federal law, rule or regulation, as well as those customarily kept by municipal fire departments in the State of New York and as requested by the Village;

(c) Provide qualified, competent, trained and experienced personnel to perform and furnish the services required of the Fire Company under this agreement;

(d) Comply with and abide by all lawful rules, regulations and directives of the Village's Board of Trustees, so long as said rules, regulations and directives do not directly contradict the Fire Company's certificate of incorporation or its by-laws;

(e) Comply with and abide by all applicable State and Federal laws, rules and regulations governing the performance and rendition of the services to be furnished under this agreement subject to funding by the Village.

(f) Obtain and keep in full force and effect any and all licenses, permits and certificates required by any government authority having jurisdiction over the rendition and performance of the services to be furnished by the Fire Company under this agreement; and

(g) Promptly advise the Village of all damages to property of the Village or of others, or of injuries incurred by persons (including but not limited to members of the Fire Company), in any manner relating, either directly or indirectly to the performance of this agreement.

5. All policies of insurance to be provided by the Village and/or the Fire Company shall provide that the same may not be cancelled except upon twenty (20) days prior written

notice to the Village and Fire Company. The Village shall provide written proof of such insurance to the Fire Company at the time of the execution of this agreement, and whenever such insurance coverage are renewed during the term of this agreement.

6. It is understood and agreed that ownership in and title to any equipment, supplies, materials, vehicles, apparatus, appliances, goods and/or other personal or real property purchased or otherwise acquired with Village funds shall be with and remain with the Village and the Fire Company shall make no claim of any kind or nature therein or thereto. It is understood and agreed that ownership in and title to any equipment, supplies, materials, vehicles, apparatus, appliances, goods and/or other personal or real property purchased or otherwise acquired with Fire Company funds, including funds paid to the Fire Company by the Village pursuant to paragraph 1 (a) of this Agreement, shall be with and remain with the Fire Company and the Village shall make no claim of any kind or nature therein or thereto.

7. This agreement shall expire at the end of the day of December 31, 2025.

8. This agreement may be terminated without cause by either party upon 180 days prior written notice. In the event this agreement is terminated by either party, and the Village has paid monies to the Fire Company pursuant to paragraph 1 above, the Fire Company shall promptly refund the remaining monies to the Village. To arrive at the refund amount, a proration shall be used based on the termination date and the number of days remaining in the payment period as described in paragraph 1 above.

9. The Fire Company and its members, while engaged in the performance of their duties in providing the services to town fire protection districts, shall have the same rights, privileges, and immunities as if performing the same inside the corporate limits of the Village.

10. The Village and the Fire Company each agrees to indemnify, hold harmless and defend the other from all damages, claims, judgments, losses, costs and expenses, including but not limited to attorney fees, which may after this agreement may at any time be incurred, suffered, sustained by or imposed upon the other by third parties, by reason of acts or omissions of the other, arising out of, by virtue of, or incident to the services contemplated to be provided by the other under this agreement, including but not limited to bodily injury, sickness, disease, death, or destruction of tangible property which is caused in whole or in part solely by the act or omission of the Village or Fire Company, or anyone directly employed by one or the other. Whenever any loss, cost, damage or expense covered by this paragraph is paid in whole or in part by insurance proceeds, then the party so insured releases the other party from any liability they have on account of such loss, cost, damage or expenses to the extent of the amount recovered by reason of such insurance, and waives

right or subrogation which might otherwise exist in or accrue to any person on account of it, provided that such release of liability and waiver of the right of subrogation shall not be operative in any case where the effect is to invalidate such insurance coverage or to increase its cost, except as otherwise provided by law including but not limited to General Municipal Law 205-b and 205-g.

11. The services to be furnished and rendered under this agreement by the Fire Company shall be available to any and all residents of the Village and/or the town fire protection districts without regard to race, color, creed, sex, religion, national or ethnic origin, handicap, or source of payment.

13. The Fire Company shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter collectively "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The Village Treasurer and/or Manager, the State Comptroller, the Attorney General or any other person or entity authorized to conduct an examination, shall have access to the Records during normal business hours at an office of the Fire Company within the State of New York, or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The Village shall take reasonable steps to protect from public disclosure any of the records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that; (a) the Fire company shall timely inform an appropriate Village official, in writing, that said records should not be disclosed; and said records shall be sufficiently identified; and (b) designation of said records as exempt under the statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the Village's right to discovery in any pending or future litigation.

14. The Village shall have no liability under this contract to the Fire Company or to any other person or entity beyond the amount funds appropriated and available for this contract.

15. This agreement may not be assigned, subcontracted, transferred, conveyed, sublet or otherwise disposed of in whole or in part, by the Fire Company, without the prior written consent of the Village, and any attempts to assign the contract without the Village's written consent are null and void.

16. Whenever the term "Fire Company" is used in this agreement, such term shall include and apply to all members, employees, officers, directors and agents, if any, of the Fire Company.

17. This agreement may not be amended, modified or renewed except by written agreement signed by the Fire Company and the Village.

18. This agreement is the entire agreement between the parties, and the same shall be construed in accordance with the laws of the State of New York.

19. In the event that, for any reason, a new contract is not executed and effective at the end of the term of this Agreement, then the Parties hereto acknowledge that the terms of this Agreement will continue for a period not to exceed sixty (60) days or as long as the Parties hereto are engaging in contract negotiations, whichever is longer. Upon the termination of or failure of contract negotiations, the Agreement shall terminate, if not agreed upon, and the parties shall negotiate a new agreement. Nothing however, shall impair the rights of the parties to negotiate and agree to a new agreement retroactive to the termination date of this agreement or any extension thereof pursuant to Village Law 4-412(9)(c).

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Agreement effective the day and year first above written.

FOR: Village of Saranac Lake

BY: _____

ITS: _____

FOR: Saranac Lake Volunteer Fire Company, INC.

BY: _____

ITS: _____

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Appoint Members to SLACAB

Date: 12/23/2024

DEPT OF ORIGIN: Trustee Brunette

Bill # 189-2024

DATE SUBMITTED 12/10/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Resolution to appoint two new members to the Saranac Lake Arts and Culture Advisory Board

RECOMMENDED ACTION

Approval of Resolution

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

**RESOLUTION TO APPOINT MEMBERS TO THE SARANAC LAKE ARTS AND CULTURE
ADVISORY BOARD**

WHEREAS, the Village of Saranac Lake Arts and Culture Advisory Board has vacancies;

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby appoints Aaron Hobson and Alex Krach for terms that are in accordance with the bylaws.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Deem Equipment Surplus

Date: 12/23/2024

DEPT OF ORIGIN: Village Manager

Bill # 190-2024

DATE SUBMITTED: 12/16/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to deem equipment surplus

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION DECLARING EQUIPMENT SURPLUS AND AUTHORIZING SALE
OF SURPLUS EQUIPMENT

WHEREAS, the Village of Saranac Lake has determined the equipment listed below is no longer useful to the Village, and,

WHEREAS, the Village may deem equipment as surplus and dispose of it, if it no longer useful to the Village.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees deems the equipment on the list below as surplus and allows the sale to another municipality or the services of Auction International to sell the equipment.

BE IT FURTHER RESOLVED, the revenue from the sale of the surplus equipment will be transferred to the surplus equipment account.

1. Used Mechanic's Toolbox
2. Assorted Tires
3. Coat's Tire Changer Model 5050E Serial #0496104649
4. 1980 Grader Model 715A Serial #715A1319306862

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: DAB Reappointment

Date: 12/23/2024

DEPT OF ORIGIN: Trustee Brunette

Bill # 191-2024

DATE SUBMITTED: 12/12/2024

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED: \$

SUMMARY STATEMENT:

A resolution to reappoint Jake Widrick, CJ Hagman, Kathy Steinbrueck, Mark Coleman and KT Stiles to the Downtown Advisory Board.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

RESOLUTION TO REAPPOINT MEMBERS TO THE DOWNTOWN ADVISORY BOARD

WHEREAS, terms for five members of the Downtown Advisory Board expire at the end of the year; and

WHEREAS, five of the members, Jake Widrick, CJ Hagman, Kathy Steinbrueck, Mark Coleman and KT Stiles, would like to serve another two-year term.

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby reappoints Jake Widrick, CJ Haggmann, Kathy Steinbrueck, Mark Coleman and KT Stiles for a term that is in accordance with the Bylaws.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: PTAB Reappointments

Date: 12/23/2024

DEPT OF ORIGIN: Trustee White

Bill # 192-2024

DATE SUBMITTED: 12/19/2024

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED: \$

SUMMARY STATEMENT:

A resolution to reappoint Stacey Allott, Jimmy Cunningham, Steve Langdon and Colleen O'Neil, and appoint Doug Haney and Julianne Stemp to the Parks and Trails Advisory Board.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

**RESOLUTION TO REAPPOINT AND APPOINT MEMBERS TO THE
PARKS AND TRAILS ADVISORY BOARD**

WHEREAS, terms for four members of the Parks and Trails Advisory Board expire at the end of the year; and

WHEREAS, four of the members, Stacey Allott, Jimmy Cunningham, Steve Langdon and Colleen O'Neil, would like to serve another two-year term; and

WHEREAS, two members (Charlotte Lomino and Leigh Walrath) of the Parks and Trails Advisory Board have resigned; and

WHEREAS, the Parks and Trails Advisory Board has two vacancies; and

WHEREAS, Doug Haney and Julianne Stemp have been recommended as new members by the Parks and Trails Advisory Board by unanimous vote;

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby reappoints Stacey Allott, Jimmy Cunningham, Steve Langdon and Colleen O'Neil and appoint Doug Haney and Julianne Stemp for a term that is in accordance with the Bylaws.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Transfer Contingency Funds

Date: 12/23/2024

DEPT OF ORIGIN: Village Manager

Bill # 193-2024

DATE SUBMITTED: 12/18/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize the transfer of funds from Contingency to General, Water, and Sewer Funds Contractual

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**RESOLUTION AUTHORIZING THE TRANSFER OF
FUNDS FROM CONTINGENCY TO
GENERAL, WATER, AND SEWER FUNDS CONTRACTUAL**

WHEREAS, the Village of Saranac Lake has the responsibility to pay its routine financial obligations;
and,

WHEREAS, the Village has budgeted contingency funds in planning for unanticipated expenditures;
and,

WHEREAS, the Village must make such expenditures through a relevant and appropriate account;

NOW, THEREFORE BE IT RESOLVED, The Village Treasurer is hereby authorized to transfer \$24,854.22 from General Fund Contingency, \$428.67 from Water Fund Contingency, \$25,060.14 from Water Fund Contingency,

BE IT FURTHER RESOLVED, that such transfer will be used to satisfy the Village's obligations in a timely fashion in regards to expenses already incurred.

General Fund Contingency:

Budgeted:	\$ 150,000.00
Used YTD:	\$ 0.00
Available Balance:	\$ 150,000.00
This Request:	\$ 24,854.22
Balance to Remain:	\$ 125,145.78

Water Fund Contingency:

Budgeted:	\$ 90,000.00
Used YTD:	\$ 0.00
Available Balance:	\$ 90,000.00
This Request:	\$ 428.67
Balance to Remain:	\$ 89,571.33

Sewer Fund Contingency:

Budgeted:	\$ 90,000.00
Used YTD:	\$ 0.00
Available Balance:	\$ 90,000.00
This Request:	\$ 25,060.14
Balance to Remain:	\$ 64,939.86

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTMENT AMOUNT	TAKING FROM ACCOUNT
GENERAL FUND			
001-1230-0402-0000	MANAGER TELEPHONE	\$225.00	CONTINGENCY
001-1230-0408-0000	MANAGER VEHICLE MAINTENANCE	\$20.00	CONTINGENCY
001-3410-0102-0000	FIRE DEPARTMENT OT 2ND QTR	\$17.34	001-3410-0101-0000
001-3410-0200-0000	FIRE EQUIPMENT	\$341.50	CONTINGENCY
001-3410-0407-0000	FIRE BUILDING MAINTENANCE	\$7.43	CONTINGENCY
001-4020-0401-0000	REGISTRAR SUPPLIES	\$74.00	CONTINGENCY
001-5110-0101-0000	STREET MAINTENANCE OT 1ST QTR	\$720.18	001-5110-0102-0000
001-5132-0403-0000	DPW GARAGE ELECTRICITY	\$725.10	CONTINGENCY
001-5182-0403-0000	STREET LIGHT ELECTRICAL	\$23,315.00	CONTINGENCY
001-8010-0101-0000	ZONING DEP OT 1ST QTR	\$56.16	CONTINGENCY
001-8010-0102-0000	ZONING DEP OT 2ND QTR	\$67.32	CONTINGENCY
001-0810-0103-0000	ZONING DEP OT 3RD QTR	\$22.71	CONTINGENCY
		\$24,854.22	001-1990-0400-0000
WATER FUND			
004-1640-0101-0000	MECHANICS OT 1ST QTR	\$11.12	001-1640-0102-0000
004-8310-0418-0000	OFFICE RENT	\$428.67	CONTINGENCY
		\$428.67	004-1990-0400-0000
SEWER FUND			
005-1440-0400-0000	ENGINEERING SERVICES	\$24,631.47	CONTINGENCY
005-8110-0418-0000	OFFICE RENT	\$428.67	CONTINGENCY
005-8130-0102-0000	TREATMENT PLANT OT 2ND QTR	\$36.61	005-8130-0101-0000
		\$25,060.14	005-1990-0400-0000

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Transfer Unused Surplus Overtime Funds Date: 12/23/2024

DEPT OF ORIGIN: Village Manager Bill # 194-2024

DATE SUBMITTED: 12/18/2024 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution authorizing the transfer of unused surplus of overtime funds to other overtime funds

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**RESOLUTION AUTHORIZING THE TRANSFER OF
UNUSED SURPLUS OF OVERTIME FUNDS
TO OTHER OVERTIME FUNDS**

WHEREAS, the Village of Saranac Lake has the responsibility to pay its routine financial obligations;
and,

WHEREAS, the Village must make such expenditures through a relevant and appropriate accounts;

WHEREAS, some of the accounts that hold excess funding can be utilized to supplement the accounts in deficit if it is certain that excess funds will not be needed by the original accounts.

NOW, THEREFORE BE IT RESOLVED, The Village Treasurer is hereby authorized to transfer \$17.34 from 001-3410-0101-0000 to 001-3410-0102-0000, \$720.18 from 001-5110-0102-0000 to 001-5110-0101-0000, \$11.12 from 004-1640-0102-0000 to 004-1640-0101-0000, \$36.61 from 005-8130-0101-0000 to 005-8130-0102-0000.

BE IT FURTHER RESOLVED, that such transfer will be used to satisfy the Village's obligations in a timely fashion in regards to expenses already incurred.

ACCOUNT	ACCOUNT DESCRIPTION	ADJUSTMENT AMOUNT	TAKING FROM ACCOUNT
GENERAL FUND			
001-1230-0402-0000	MANAGER TELEPHONE	\$225.00	CONTINGENCY
001-1230-0408-0000	MANAGER VEHICLE MAINTENANCE	\$20.00	CONTINGENCY
001-3410-0102-0000	FIRE DEPARTMENT OT 2ND QTR	\$17.34	001-3410-0101-0000
001-3410-0200-0000	FIRE EQUIPMENT	\$341.50	CONTINGENCY
001-3410-0407-0000	FIRE BUILDING MAINTENANCE	\$7.43	CONTINGENCY
001-4020-0401-0000	REGISTRAR SUPPLIES	\$74.00	CONTINGENCY
001-5110-0101-0000	STREET MAINTENANCE OT 1ST QTR	\$720.18	001-5110-0102-0000
001-5132-0403-0000	DPW GARAGE ELECTRICITY	\$725.10	CONTINGENCY
001-5182-0403-0000	STREET LIGHT ELECTRICAL	\$23,315.00	CONTINGENCY
001-8010-0101-0000	ZONING DEP OT 1ST QTR	\$56.16	CONTINGENCY
001-8010-0102-0000	ZONING DEP OT 2ND QTR	\$67.32	CONTINGENCY
001-0810-0103-0000	ZONING DEP OT 3RD QTR	\$22.71	CONTINGENCY
		\$24,854.22	001-1990-0400-0000
WATER FUND			
004-1640-0101-0000	MECHANICS OT 1ST QTR	\$11.12	001-1640-0102-0000
004-8310-0418-0000	OFFICE RENT	\$428.67	CONTINGENCY
		\$428.67	004-1990-0400-0000
SEWER FUND			
005-1440-0400-0000	ENGINEERING SERVICES	\$24,631.47	CONTINGENCY
005-8110-0418-0000	OFFICE RENT	\$428.67	CONTINGENCY
005-8130-0102-0000	TREATMENT PLANT OT 2ND QTR	\$36.61	005-8130-0101-0000
		\$25,060.14	005-1990-0400-0000