

VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:30 PM
Monday, December 9, 2024

This meeting will be held in the Village Board Room and may be viewed through ZOOM
Enter at the side door of the building, 39 Main Street

Join Zoom Meeting

<https://us02web.zoom.us/j/86297799451?pwd=Q3Fnb3N0UGw4U0NDdT0WHh2b2pkQT09>

Meeting ID: 862 9779 9451

Passcode: 737970

CALL TO ORDER PLEDGE OF ALLEGIANCE
ROLL CALL:

AUDITING:

- a. Pay Vouchers
- b. Approve Minutes from 11-25-2024

VILLAGE MANAGERS REPORT

PUBLIC COMMENT:

ITEMS FOR BOARD ACTION

BILL	181	2024	Resolution to approve the acceptance of \$175,000 NYSEDA Clean Energy Communities (CEC) Grant for Municipal Building Upgrades
BILL	182	2024	Resolution to accept North Elba Local Enhancement Advancement Funding for Mount Pisgah in the amount of \$7,500
BILL	183	2024	Resolution authorizing Overnight Travel for two Village Employees to attend W2 Operator Grade B Certification Training
BILL	184	2024	Resolution authorizing the Village Manager to execute MOU with Saranac Lake Area Chamber of Commerce
BILL	185	2024	Resolution to approve forms for exemptions to Short-term Rental Caps and Moratorium Law
BILL	186	2024	Resolution authorizing the Village Manager to execute MOU with the Saranac Lake Youth Baseball and Softball Association (“SLYBSA”)
BILL	187	2024	Resolution to permanently hire Julia Coffman as Administrative Aide within the Police Department

OLD BUSINESS: Housing and Emergency Services

NEW BUSINESS:

PUBLIC COMMENT:

MOTION TO ADJOURN

PUBLIC COMMENT
PERIOD OF MEETINGS

1. Anyone may speak to the Village Board of Trustees during the public comment periods of a public hearing or the public comment periods of the meeting.
2. As a courtesy, we ask those participating in public comment to introduce themselves.
3. Individual public comment is limited to **5 minutes** and may be shortened by the meeting chairperson if not respectful and productive in manner.
4. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.
5. Individual time may not be assigned/given to another.
6. A public hearing is meant to encourage comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board member. Should a village response be asked, The Village Board of Trustees may offer explanation or information to the public at that time. They also reserve the right to request the individual leave contact information with the Clerk to receive a more researched answer at a later time.
7. Individuals requesting response from the village board, not offered during the meeting, will be contacted by phone, email, letter, or request for in-person meeting.
8. All remarks shall be addressed to the board as a body and not to any individual member thereof.
9. Interested parties or their representatives may address the board at any time by written or electronic communications.
10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
11. Village Board members are offered a 5-minute grace period for meeting start. If board member is more than 5 minutes late to the meeting, they will forfeit their right to participate and vote during the meeting.
12. While electronic devices are necessary for viewing documents and time keeping, as a courtesy to the public and fellow board members, Village Board Members must refrain from texting, e-mailing, and instant messaging during Board Meetings, except in the case of family emergencies.

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

VILLAGE BOARD REGULAR MEETING

Monday, November 25, 2024

Regular Meeting began at 5:30 PM and ended at 8:30 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Williams present; Trustee Brunette present; Trustee Ryan; present; Trustee Scollin present; Trustee White present.

Staff also Present: Village Manager Bachana Tsiklauri, Village Treasurer Kendra Martin and Deputy Clerk/Treasurer Nicole McClatchie

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 Budget \$397,751.39 batch number 11252024. Complete detail of these vouchers is attached and made part of these minutes.

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: Scollin Second: Ryan

Roll Call: Ryan yes; Scollin yes; White; yes; Williams yes; Brunette yes.

PUBLIC COMMENT: Mark Wilson on funding streams for EMS building, the Village being committed to informing the public on information that is requested

WORK SESSION: STR Cap Policy and Criteria

PUBLIC HEARING: Amendment to Local Law #4-2023; extension of Moratorium for new STRs

ITEMS FOR BOARD ACTION:

Bill 167-2024 Adopt Amendment to Short-term Rental Moratorium Law

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion to Table: Williams Second: Scollin

Roll Call to Table: Ryan yes; Brunette yes; White no; Scollin yes; Williams yes.

Bill 173-2024 Resolution adopting a policy for establishing a cap on new short-term rental permits and criteria for exemptions

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion to table

Motion to Table: Williams Second: Ryan

Roll Call to table: White no; Williams yes; Brunette no; Ryan yes; Scollin no.
Motion to Pass: White Second: Scollin
Roll Call to Pass: White yes; Williams no; Brunette yes; Ryan no; Scollin yes.

Bill 174-2024 Resolution authorizing the Village Board of Trustees to issue a negative declaration for the SEQR process of the Mount Pisgah Water Withdrawal Permit Project

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: White
Roll Call: Williams yes; Brunette yes; Ryan; yes; Scollin yes; White yes.

Bill 146-2024 Resolution authorizing the submission of the Mount Pisgah Water Withdrawal Permit

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: White Second: Ryan
Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 175-2024 FEMA Contract

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: White
Roll Call: Ryan yes; Scollin yes; White; yes; Williams yes; Brunette yes.

Bill 176-2024 Resolution to authorize agreement between the Village and the Volunteer Rescue Squad

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Ryan Second: Scollin
Roll Call: Scollin yes; White yes; Williams; yes; Brunette yes; Ryan yes.

Bill 177-2024 Resolution to authorize the Village Manager to sign a lease with Harrietstown for Office Space

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion to amend
Motion: Scollin Second: Ryan
Roll Call to Amend; White yes; Williams yes; Brunette; yes; Ryan yes; Scollin yes.
Roll Call: White yes; Williams yes; Brunette; yes; Ryan yes; Scollin yes.

Bill 178-2024 Resolution to accept a Justice Assistance Grant (JAG) for SLPD

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion
Motion: Scollin Second: White
Roll Call: Williams yes; Brunette yes; Ryan; yes; Scollin yes; White yes.

Bill 179-2024 Resolution to approve the acceptance of \$100,000 NYSERDA Clean Energy Communities (CEC) Grant for Municipal Building Upgrades

A copy of the bill is attached and made part of these minutes
Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 180-2024 Resolution to approve the acceptance of \$20,000 NYSERDA Clean Energy Communities Grants for heat pumps at the Department of Public Works and Central Garages

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams called for a motion

Motion: Ryan Second: White

Roll Call: Ryan yes; Scollin yes; White; yes; Williams yes; Brunette yes.

OLD BUSINESS: Wendel 3D Scan, Housing Task Force Updated and Development at Sandpit

NEW BUSINESS: Maplink Website

PUBLIC COMMENT SECTION: Steven Furrezza on his property 11 Woodruff St, asking for Notice of Abandonment to be removed and if he could obtain a building permit

Mark Wilson suggests that the Village Attorney be present at meetings, Maplink, and asking for public meeting with Wendel Five Bugles

EXECUTIVE SESSION: Employee History of particular person

Chair Mayor Williams called for a motion to enter executive session

Motion: Williams Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

Chair Mayor Williams called for a motion to exit executive session

Motion: Scollin Second: White

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

MOTION TO ADJURN:

Chair Mayor Williams called for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin yes; White yes; Williams yes.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: CEC Grant Award Acceptance \$175K

Date: 12/9/2024

DEPT OF ORIGIN: Village Manager

Bill # 181-2024

DATE SUBMITTED: 11/22/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to accept two Clean Energy Communities (CEC) Grant in the amount of \$175,000 for Municipal Building Upgrades

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION TO APPROVE THE ACCEPTANCE OF A \$175,000 CLEAN ENERGY COMMUNITIES (CEC) GRANT FOR MUNICIPAL BUILDING UPGRADES

WHEREAS, the Village of Saranac Lake has been awarded a Clean Energy Communities (CEC) grant in the amount of \$175,000, and,

WHEREAS, the Village Manager is seeking the Village of Saranac Lake Board of Trustees' approval to accept the awarded grant for building upgrades, and,

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Village Manager to accept the awarded CEC grant funding of \$175,000 for municipal building upgrades.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: LEAF Grant Award Acceptance

Date: 12/9/2024

DEPT OF ORIGIN: Village Manager

Bill # 182-2024

DATE SUBMITTED: 11/22/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to accept \$7,500 of LEAF grant funding for new tower pads at Mount Pisgah

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**RESOLUTION TO APPROVE THE ACCEPTANCE OF THE LOCAL ENHANCEMENT
ADVANCEMENT FUND IN THE AMOUNT OF \$7,500 FOR NEW TOWER PADS AT MOUNT
PISGAH**

WHEREAS, the Village of Saranac Lake has been awarded a \$7,500 Local Enhancement Advancement Fund Grant from North Elba,

WHEREAS, the Village Manager is seeking the Village of Saranac Lake Board of Trustees' approval to accept the awarded grant to purchase new tower pads at Mount Pisgah.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Village Manager to accept the awarded LEAF grant funding of \$7,500 for Mount Pisgah.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Overnight Travel and Training

Date: 12/9/2024

DEPT OF ORIGIN: Village Manager

Bill # 183-2024

DATE SUBMITTED: 11/26/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize overnight travel and training for two employees to attend W2 Operator Grade "B" certification courses

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

RESOLUTION AUTHORIZING THE OVERNIGHT TRAVEL FOR TWO VILLAGE EMPLOYEES TO ATTEND W2 OPERATOR GRADE B CERTIFICATION COURSE

WHEREAS, the Village of Saranac Lake encourages its employees to participate in schooling, training, and correspondence courses that will increase their knowledge, skills, and job performance.

NOW, THEREFORE BE IT RESOLVED, John McBride and Tristin Fitzgerald are approved to register and attend the Grade “B” Operator’s Certification Course on April 7th to April 11th, 2025.

BE IT FURTHER RESOLVED, the Village Board approves the amount of \$2,739.90 for registration, training, lodging, and meals be taken from accounts 004.8320.0406 and 004.8340.0406 water fund budget, travel and training line items.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SL Chamber of Commerce MOU

Date: 12/9/2024

DEPT OF ORIGIN: Village Manager

Bill #184-2024

DATE SUBMITTED: 12/26/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize the Village Manager to execute MOU with Saranac Lake Area Chamber of Commerce

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____



Village of Saranac Lake

MEMORANDUM OF UNDERSTANDING (MOU)

Between the Village of Saranac Lake (“Village”) and the Saranac Lake Area Chamber of Commerce (“Chamber”)

BACKGROUND

In 2013, the Village of Saranac Lake initiated a hiking challenge to promote area recreational hikes called the Saranac Lake 6er Program. In 2022, the Village decided to limit the promotion of the program due to concerns related to overuse including parking and trail maintenance. While the program's promotion is significantly limited, the need for proper trail stewardship and education is still required. Continued interest from the public will require ongoing management of the program. The Village has identified the Chamber as the partner best equipped to provide administrative services for the Saranac Lake 6er Program. The purpose of this MOU is to outline the activities and responsibilities of each entity related to the Saranac Lake 6er Program.

Chamber Responsibilities

- The Chamber will assist the Village in management of the Saranac Lake 6er Program.
- The Chamber will be the financial depository for all Saranac Lake 6er Program income.
- The Chamber will provide a monthly report detailing the number of registrations and income received.
- The Chamber will retain 30% of program income as an administrative fee for service.
- The remaining income of the program will be distributed to the Saranac Lake Local Development Corporation on a quarterly basis for trail stewardship, education, and maintenance.
- All program supplies (patches, stickers, certificates, etc.) will be the responsibility of the Chamber to order. Money to purchase supplies will come from income earned from the program separate from the administrative fee. Any purchase of supplies shall be reviewed and signed off by the Village before purchase.
- The Chamber will handle online and in-person registrations and will manage the mailing of patches/certificates. ROOST will continue to be responsible for updates & maintenance to saranaclake.com for online registrations and information.
- The Chamber will be responsible for providing educational materials to those interested in participating in the Saranac Lake 6er program provided that any material generated must be for general informational purposes only and not for the express purpose of promoting the program. The Village shall review any new educational material before publication.
- Receive all questions or comments related to program specifics such as where to park, trail conditions, etc.

Village Responsibilities

- Review monthly reports and verify all program revenue is being used for the purposes detailed in this MOU.
- Receive all questions or comments related to the program overall including trailhead parking, trail maintenance, and overall impact of the program in the community.

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

This MOU is a nonbinding agreement that both parties have entered into in good faith. Either party may disassociate from the effort without penalty or liability by so notifying the other in writing. Written notice shall be sent sixty (60) days prior to the disassociation.

TERM AND AMENDMENT

This MOU shall be in effect for period of 12 months beginning on January 1, 2025. Both parties reserve the right to renegotiate this MOU upon the mutual consent of the other party. This MOU represents the entire understanding of both parties with respect to this partnership. Any modifications of this MOU must be in writing and signed by the parties.

SIGNATURES

The Village and Chamber indicate agreement with this MOU by their signatures.

Name:
Title:
Village of Saranac Lake

Date

Name:
Title:
Saranac Lake Chamber of Commerce

Date

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Approve new STR and Cap Exemption Forms

Date: 12/9/2024

DEPT OF ORIGIN: Mayor Williams

Bill # 185-2024

DATE SUBMITTED: 12/26/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to approve the forms for new short-term rental and cap exemptions

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

**RESOLUTION TO APPROVE REQUEST FORMS FOR NEW SHORT TERM RENTAL
MORATORIUM AND CAP EXEMPTIONS**

WHEREAS, the Village of Saranac Lake Board of Trustees passed a Short-Term Rental Law and a Local Law placing a Moratorium on any new short-term rental applications in the Village of Saranac Lake, and,

WHEREAS, the Short-term Rental and Moratorium Laws state that exemptions may be granted by the Board of Trustees,

WHEREAS, any form related to the STR permitting process must be approved by the Village Board in accordance with the short-term rental Law in order to consider the exemptions and special circumstances.

THEREFORE, BE IT RESOLVED, the Village Board of Trustees approves the use of the request forms for new STR exemptions and exemptions to the Caps.



**Request to Approach Village Board
STR Cap Exemption**

STR Cap Exemption Process:

- Submit this form to the Village Clerk with as much information as possible. Please include photo's of the property and all supporting documentation as necessary.
- The Village Clerk will distribute this form and supporting documents to the Village Board and schedule a public hearing.
- During the scheduled public hearing, the Village Board will consider the public's input on your requested exemption and determine if your request will be granted or denied at that time.
- If the exemption is granted, please contact Katrina Glynn, Saranac Lake Development Board Director, for next steps: Special Use Permit Application to the Development Board and STR Permit Application, if applicable.

Applicant Name:

Applicant Phone Number & Email:

Date:

Property Address:

Property Tax Map ID:

Is applicant a resident of the Village of Saranac Lake?

Is this STR currently available to rent? If no, when is the requested date of first rental?

Justification for Exemption:

For Village Staff Use Only

Date of Village Board meeting to initiate STR exemption process and request public hearing:

Date of public hearing:



**Request to Approach Village Board
STR Moratorium Exemption**

STR Moratorium Exemption Process:

- Submit this form to the Village Clerk with as much information as possible. Please include photo's of the property and all supporting documentation as necessary.
- The Village Clerk will distribute this form and supporting documents to the Village Board and schedule a public hearing.
- During the scheduled public hearing, the Village Board will consider the public's input on your requested exemption and determine if your request will be granted or denied at that time.
- If the exemption is granted, please contact Katrina Glynn, Saranac Lake Development Board Director, for next steps: Special Use Permit Application to the Development Board and STR Permit Application, if applicable.

Applicant Name:

Applicant Phone Number & Email:

Date:

Property Address:

Property Tax Map ID:

Is applicant a resident of the Village of Saranac Lake?

Is this STR currently available to rent? If no, when is the requested date of first rental?

Justification for Exemption:

For Village Staff Use Only

Date of Village Board meeting to initiate STR exemption process and request public hearing:

Date of public hearing:

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SL Youth Baseball and Softball Association MOU

Date: 12/9/2024

DEPT OF ORIGIN: Mayor Williams Bill #186-2024

DATE SUBMITTED: 12/26/2024 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize the Village Manager to execute MOU with the Saranac Lake Youth Baseball and Softball Association (“SLYBSA”)

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE RYAN _____

TRUSTEE WHITE _____

TRUSTEE SCOLLIN _____

TRUSTEE BRUNETTE _____

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is made and executed between the Village of Saranac Lake (hereinafter, “the Village”) and the Saranac Lake Youth Baseball and Softball Association (“SLYBSA”).

WHEREAS, the Village desires to support recreation programming for the youth of the community; and

WHEREAS, the SLYBSA desires to provide recreation programming for the youth of the community; and

WHEREAS, the Village is the owner of the property located at 33 Petrova Avenue, commonly known as the former St. Pius X High School (“Pius”).

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree to establish the terms and conditions under which the SLYBSA will be allowed to use the former gymnasium located in the Pius building subject to the following terms and conditions:

1. The Village does hereby allow SLYBSA to use the former Pius gymnasium from Dec. 1, 2024 until May 1, 2025. The term of this Agreement shall end as of May 1, 2025.
2. The use of the former Pius gymnasium is limited to that gymnasium space only – the SLYBSA shall not use of any other areas of 33 Petrova except for entryways and spaces needed to access the gymnasium.
3. The Village shall provide the SLYBSA with use of the gymnasium space at no charge.
4. The Village shall provide the SLYBSA with a key or access to a lockbox to access the building.
5. The SLYBSA shall be allowed to use the gymnasium space for baseball and softball practices, clinics and workouts for its players, to be scheduled at SLYBSA’s discretion.
6. The SLYBSA shall be allowed to place one or two batting cages in the gymnasium space, provided that doing so does not damage the gymnasium in any way.
7. The SLYBSA shall only use safety / practice balls for hitting outside of the batting cages. Hard balls may only be used for hitting within the batting cages only. No hard balls will be used for hitting anywhere, at any time, outside of the batting cages.
8. The SLYBSA shall provide adult supervision of any players using the gymnasium. The Village assumes no responsibility or liability for injury to any person during such times as the gymnasium is used by the SLYBSA.
9. As the building is currently not heated, the SLYBSA shall be allowed to use one or more electric space heaters in the gymnasium. These heaters must be turned off and unplugged at the end of each session, clinic or practice.
10. As there are no operating restrooms in the building, the SLYBSA shall be allowed to rent, at its own expense, a port-a-john that will be placed outside of the building. The SLYBSA will not allow any players, parents, or any other party to use the restrooms in the building, since they are not operational.

11. The SLYBSA shall be responsible for maintaining the gymnasium space in a clean condition, including removal of any trash.
12. The SLYBSA shall purchase, at its expense, a liability insurance in such limits that are acceptable to the Village for its use of the gymnasium at terms acceptable to the village. Said insurance shall name the Village as an additional named insured. Proof of this insurance must be provided to the Village prior to the commencement of the SLYBSA's use of the gymnasium.
13. SLYBSA shall defend, indemnify and hold harmless the Village, its directors, officers, employees, and agents from and against any and all claims, demands, suits, actions, expenses, judgments, penalties, fines, costs or expenses of whatever kind (including, without limitation, reasonable attorneys' fees) that may be imposed upon, incurred by or asserted against the Village arising out of or resulting from (i) bodily injury, death, or the destruction of tangible personal property resulting from the negligence or wrongful acts or omissions of the SLYBSA or any coach, player, parent of a player, or any other family member of a player of the SLYBSA or (ii) any breach of this Agreement by the SLYBSA.
14. Should SLYBSA neglect or fail to observe any of the terms of this agreement, the Village may declare the agreement terminated and expel SLYBSA from the premises.
15. The Village may terminate this Agreement, in any time, in its sole and absolute discretion.
16. This MOU may be modified only by mutual consent of authorized officials from both parties.

Dated this __ day of ____.

Village of Saranac Lake representative

Saranac Lake Youth Baseball and Softball Association representative

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Permanent Hire Admin Aide

Date: 12/9/2024

DEPT OF ORIGIN: Village Manager

Bill # 188-2024

DATE SUBMITTED 12/5/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Authorize the Village Manager to permanently hire Julia Coffman as an Administrative Aide

RECOMMENDED ACTION

Approval of Resolution

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR WILLIAMS _____

TRUSTEE BRUNETTE _____

TRUSTEE RYAN _____

TRUSTEE SCOLLIN _____

TRUSTEE WHITE _____

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO PERMANENTLY HIRE AN ADMINISTRATIVE AIDE

WHEREAS, The Village of Saranac Lake has completed the review of the administrative aide position with Franklin County Civil Service, and,

WHEREAS, The Franklin County Civil Service has certified that Julia Coffman can satisfactorily be hired as administrative aide within the Police Department.

NOW, THEREFORE BE IT RESOLVED, The Village of Saranac Lake Board of Trustees authorizes the Village Manager to permanently hire Julia Coffman as Administrative Aide.