

VILLAGE BOARD REGULAR MEETING

Monday, September 23, 2024

Regular Meeting began at 5:30 PM and ended at 8:30 PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL FOR REGULAR MEETING: Present, Mayor James Williams
Trustees: Present, Trustee Brunette, Trustee Ryan, Trustee Scollin, and Trustee White.
Staff also Present: Village Manager Bachana Tsiklauri and Village Clerk Amanda Hopf

WORK SESSION: Short-term Rentals

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 Budget \$549,364.67 batch number 09232024. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin; abstain; White yes; Williams yes.

PUBLIC COMMENT:

Kathy Pallotta regarding new STR exemption by the Board

Mark Wilson requesting update on public input session by wendel and the boards decision to use wendel for EMS project

Rich Shapiro updated on 400 Broadway, expenditures of 33 Petrova, employee retention time, STR report, and Bill 133-SEQR

ITEMS FOR BOARD ACTION:

Bill 140-2024 Resolution designating September 27th as DJ Daniel Day in the Village of Saranac Lake

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; yes White yes; Williams yes.

Bill I41-2024 Resolution to engage Siemens Industry Inc. for Project Management and Energy Services Company (ESCO)

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 142-2024 Resolution to approve Park Use Application for Harvest Fest with permission to serve beer and wine

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: Ryan Second: Scollin

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

Bill 133-2024 Resolution to authorize release of RFP for professional services for SEQR process to complete zoning changes for Emergency Services Building Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: White Second: Brunette

Roll Call: Brunette yes; Ryan no; Scollin; no; White yes; Williams no.

OLD BUSINESS: Housing Update and Emergency Services Facility Update

NEW BUSINESS: Employee Handbook, Village Policies, and NYCOM Conference

PUBLIC COMMENT SECTION:

Rich Shapiro workplace violence policy adoption and embarrassment of SEQR vote

Elizabeth Kochar understanding of SEQR resolution

Doug Haney exploring all options of 33 Petrova

EXECUTIVE SESSION: History of Employment of Particular Corporation and Sale of Property

Chair Mayor Williams called for a motion to enter into Executive Session

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White no; Williams yes.

MOTION TO ADJOURN:

Chair Mayor Williams called for a motion to adjourn

Motion: Scollin Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; yes; White yes; Williams yes.

SHORT TERM RENTAL REPORT

Village of Saranac Lake



September 2024
Community Development Department

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Attachment A - District Map with STR Data

Attachment B - Licensed Properties by District

Attachment C - Active Unlicensed Properties by District

Attachment D - Allowed Uses by District

Attachment E - Village of Saranac Lake Short Term Rental Law

Attachment F - Village of Saranac Lake Moratorium Law

Attachment G - STR Data (2021-2023)

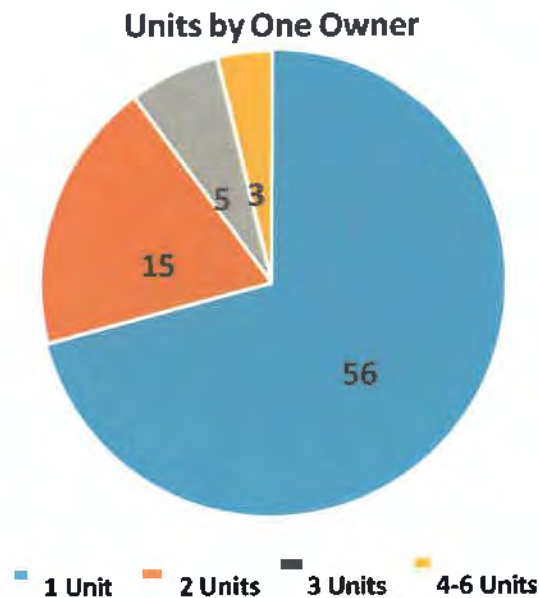
Overview of Pre-Existing STR Applications

Applications and Permits

- 91 applications were submitted, 85 applications were reviewed:
 - 6 of the 91 applications withdrew due to either the selling of their home or were no longer interested
 - Each application represents a single tax map parcel/ property
 - Some applications had more than 1 unit per parcel/ property
 - Each unit was issued a separate permit
- A total of 116 pre-existing STR units received permits:
 - 116 units represents 254 bedrooms for a maximum total of 606 occupants
 - Of the 35 Village districts 18 have at least 1 STR unit
 - Zone K-2 (Kiwassa Rd. area around Lake Flower) was issued the most units (20 units representing 45 bedrooms/120 max. occupants)

Number of Units by One Owner

This category identifies how many applicants own either one or multiple units.

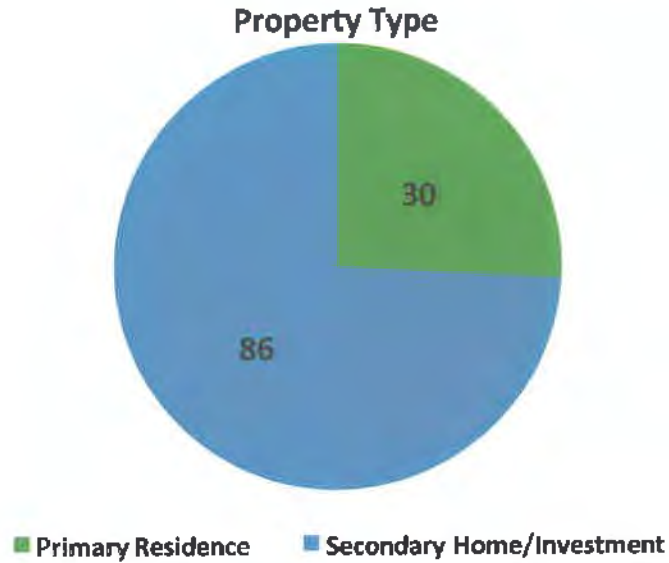


Property Type

This category identifies whether the property is a Primary Residence or used as a Secondary Home/Investment Property.

Primary Residence = owner occupied

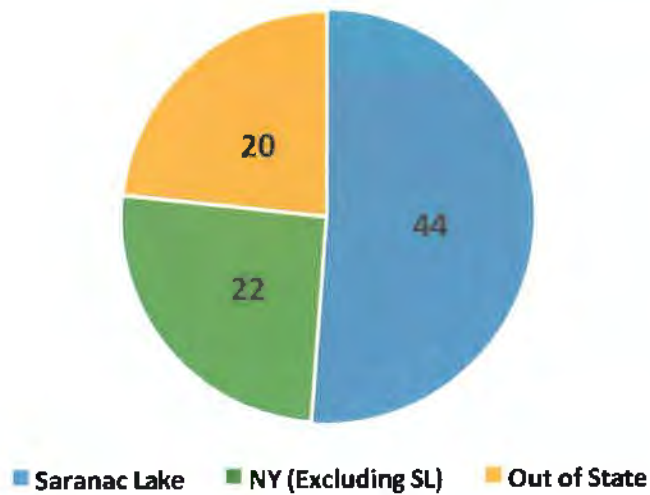
Secondary Home / Investment = second home or investment property



Secondary Home / Investment Properties, by Owner Address

This category identifies the number of Secondary Home/ Investment Properties owned by Saranac Lake Residents, NY State Residents, and Out of State Residents.

Secondary Home / Investment Properties, by Owner Address



Licensed vs. Unlicensed STRs (Rentalscape data as of September 2024)

This category identifies the number of STRs that are licensed through the Village of Saranac Lake versus active unlicensed and dormant unlicensed units.

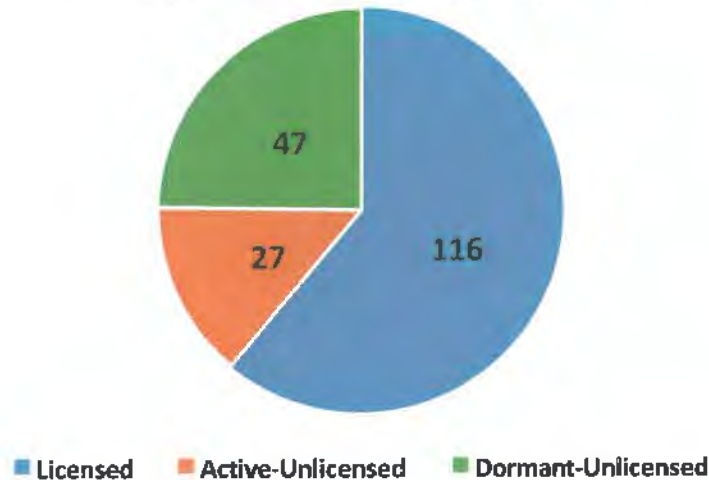
Licensed: Received permit through the Village to operate as a STR.

Unlicensed: Did not receive permit from the Village to operate as a STR.

Active: Unit is listed and visible on an online rental platform.

Dormant: Unit that was listed previously but is not currently available online to rent.

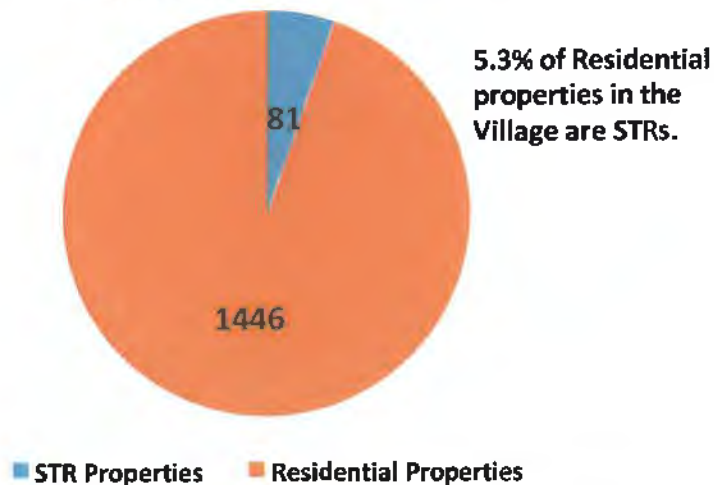
Licensed vs Unlicensed STRs



Village STR Density

This category identifies the number of residential properties compared to the number of STR properties. There are properties that are neither an STR or Residential. Multiple properties have more than one STR on the property. See Attachment B for more detail.

Village STR Density (1527 Total Residential Properties in Village)

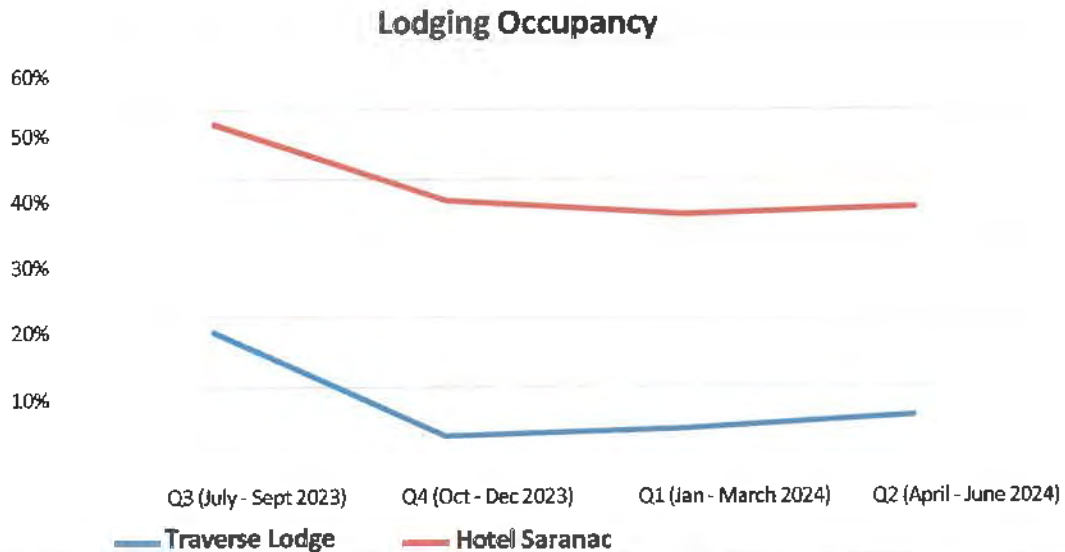


Lodging Occupancy per Quarter

This category identifies the average percent occupancy rate of Saranac Lake lodging businesses per quarter from 2023-2024.

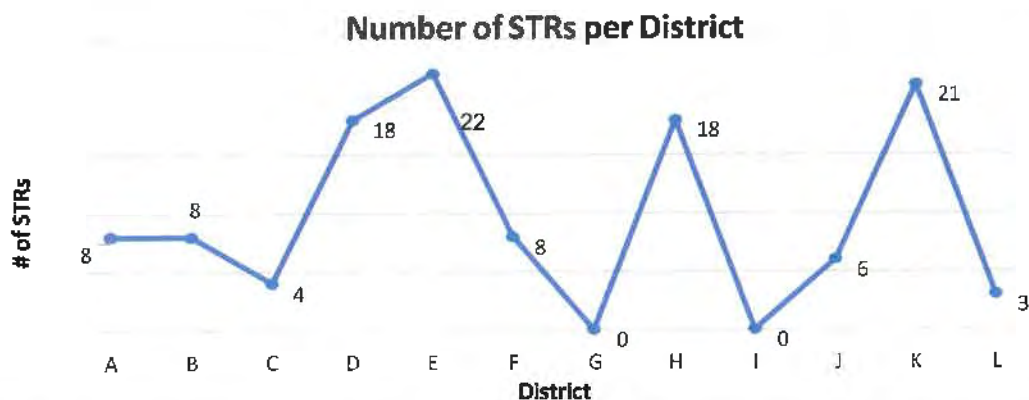
*Still waiting on Occupancy from VOCO (Waterfront Lodge), Sara-Placid Inn & Best Western. Gauthiers declined to comment.

Note: The Ashley is at 100% occupancy - working with Elderwood for long term housing (nurses in 2023) and contracts with J1s (foreign student workers program).



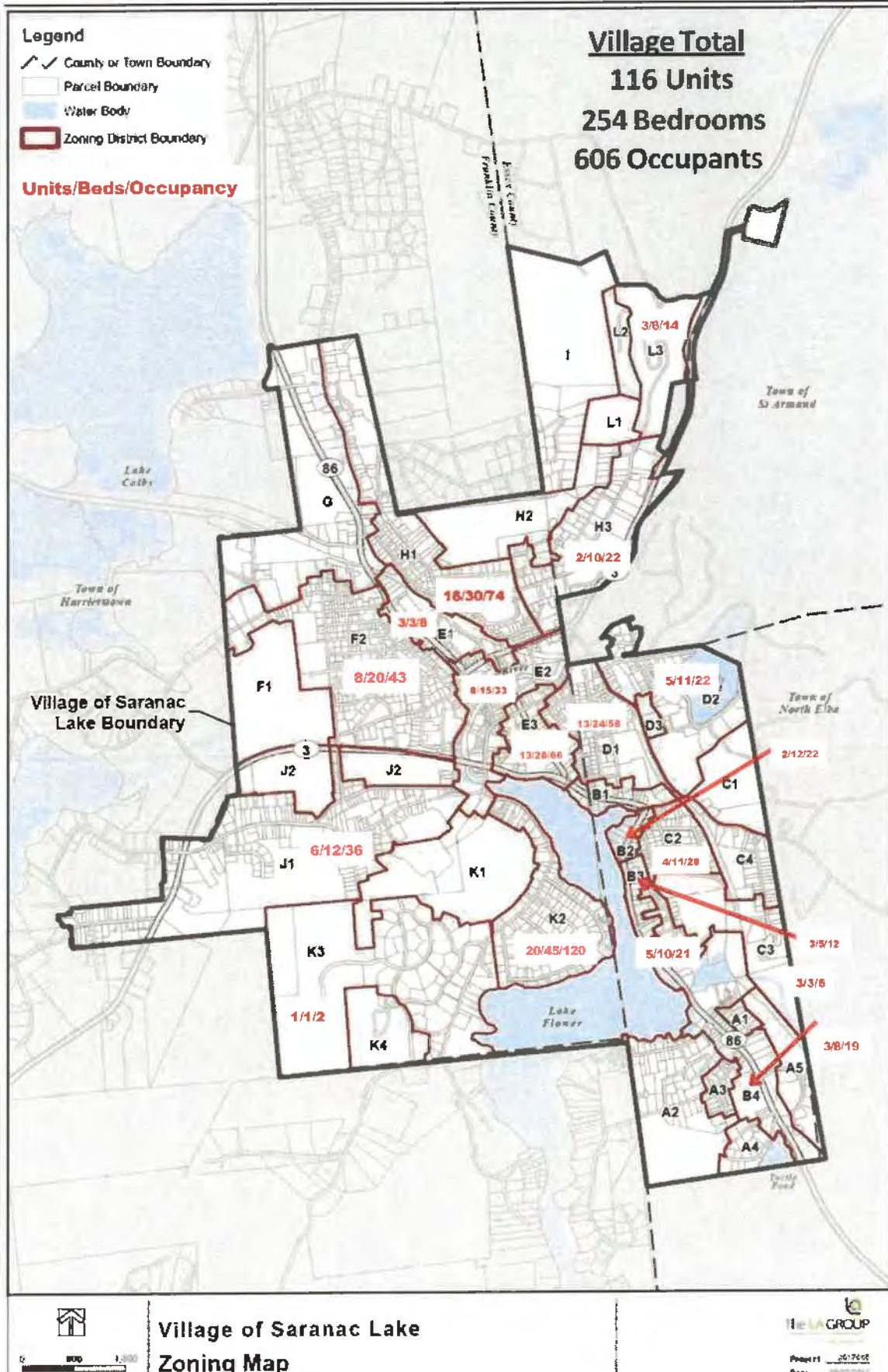
Number of STRs per District

This category identifies the number of STRs in each of the Village Districts. See Attachment D for allowed uses per district.



Attachment A – District Map STR Data

The map shows the number of STR Units/Bedrooms/Occupants in each district.



Attachment B – Licensed Properties by District Showing Density

District	Residential Properties (RP)	# STRs	Density (% STR vs. RP)
A2	51	4	7.8%
A5	3	1	33.3%
B2	4	2	50.0%
B3	18	2	11.1%
B4	30	3	10.0%
C2	88	4	4.5%
D1	139	8	5.8%
D2	60	4	6.7%
E1	19	2	10.5%
E2	35	6	17.1%
E3	31	5	16.1%
F2	293	6	2.0%
H1	186	12	6.5%
H2	1	1	100.0%
H3	73	2	2.7%
J1	198	5	2.5%
K2	125	13	10.4%
K3	45	1	2.2%
Total	1527	81	5.3%

(AMA/Trudeau Village is one tax map parcel.)

Attachment C – Active Unlicensed Properties by District

*These unlicensed properties are currently listed on an online rental platform.

District	# STRs
A3	1
B1	1
B2	1
B4	3
D1	5
E3	2
F2	3
G	1
H1	2
H3	3
I	1
J1	1
K2	3
Total	27

Village of Saranac Lake - Unified Development Code:

Schedule #1 - Allowed Uses

[Amended 7-9-2018 by L.L. No. 2-2018; 10-22-2018 by L.L. No. 4-2018; 12-9-2019 by L.L. No. 1-2020; 11-9-2020 by L.L. No. 7-2020; 1-9-2023 by L.L. No. 1-2023]

Land Use Type:		Districts:																																					
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35			
		District A-1	District A-2	District A-3	District A-4	District A-5	District B-1	District B-2	District B-3	District B-4	District C-1	District C-2	District C-3	District C-4	District D-1	District D-2	District D-3	District E-1	District E-2	District E-3	District F-1	District F-2	District G	District H-1	District H-2	District H-3	District I	District J-1	District J-2	District K-1	District K-2	District K-3	District K-4	District L-1	District L-2	District L-3			
Symbol Legend:		P Permitted		SP Site Plan Review Required							A Administrative Permit Required							S Special Use Permit Required							Note: Blank cells indicate use is not permitted.														
33	Marina, Type I		SP				SP	SP																															
34	Marina, Type II		SP				SP	SP	SP	SP																													
35	Medical Clinic						A	A	S	A								A	SP	A			SP					S	S					S			S		
36	Mixed Use						A	A	S	A								A	SP	A	S		A						S	S					S		SP		
28	Multi-Use Building						SP		S	SP								SP	SP	SP			S						S								S	S	
29	Office						A	A	S	A								A	SP	A			A						S	S							SP	SP	
30	Outdoor Storage, Type II									S							S						S														S	S	
31	Personal Services						A	A	A	A								A	SP	A			A							S							SP	SP	
32	Recreation Facility, Private						SP	SP		SP							S	SP	SP	SP			SP						SP									SP	
33	Research and Development Facility						A	A	A	A							SP	A	SP	A			A						S	S								SP	
34	Restaurant						A	A	A	A								A	SP	A			A							S								SP	
35	Restaurant, Drive Through									SP														S															
36	Restaurant, Fast Food						A	SP	SP	SP									SP	SP	SP			SP															S
37	Retail Sales, Type I						A	A	A	A								A	SP	A			A						S	S							SP	SP	
38	Retail Sales, Type II						S			S								S	S	S			S															S	
39	Retail Sales, Outdoors						S	S	S	S								S	S	S			S															S	
40	Retail Store, Convenience						SP	SP		SP								SP	SP				SP																S
41	Sawmill																							S															
42	Self-Service Storage Facility																	S						S															
43	Shopping Center																							S															
44	Tavern						SP	SP	S	SP									SP	SP	SP			S															S
45	Tourist Attraction						SP	S	SP	SP									SP	SP	S			SP															S
46	Veterinary Clinic/Hospital						SP	SP	S	SP									SP	SP	S			SP															SP
Industrial																																							
1	Chemical and Petroleum Storage																							S															
2	Contractor Storage Yard																	S						S															S
3	Heavy Equipment Repair																	S						S															
4	Industry, Type I																	S	S					S						S									S
5	Industry, Type II																	S						S															S
6	Mining						SP																	S															
7	Transfer Station																							S															
8	Warehouse																	S						S															S
Accessory Uses																																							
		For All Districts and Sub-Districts: Allowed accessory uses are those uses that are customarily subordinate and incidental to allowed principal uses.																																					

Attachment E – Village of Saranac Lake Short Term Rental Law

VILLAGE OF SARANAC LAKE LOCAL LAW NO. #--3--OF 2023

A LOCAL LAW TO AMEND THE VILLAGE OF SARANAC LAKE UNIFIED DEVELOPMENT CODE

SECTION 1: TITLE.

This local law shall be cited as Local Law No. 3 of 2023 of the Village of Saranac Lake and entitled "Short-Term Rental Law."

SECTION 2: LEGISLATIVE INTENT AND PURPOSE.

This local law amends Chapter 106 of the Village Code to provide amendments to the Village's Unified Development Code. The purpose of this local law is to address the use of Short-Term Rental Units [hereafter STRs] within the Village of Saranac Lake; in an effort to mitigate the impact of STRs on the Village; ensure the safety of STRs; and ensure that certain concerns and opportunities, including but not limited to, the following are addressed:

- A. Balance the needs and rights of all residents;
- B. Protect residents from external forces affecting housing access and affordability;
- C. Provide stability and a high quality of life for Village residents;
- D. Provide Village residents with the opportunity to benefit from tourism;
- E. Provide great benefit to the community when operated appropriately by Village residents.

The continued operation of Pre-Existing STRs must also be addressed with an appreciation for the substantial investments that have often been made by the owners of those properties and/or their reliance on income from those properties. The Village acknowledges that it has allowed Pre-Existing STRs to be developed and operated without any zoning regulation or required approvals and that zoning regulation of STRs has only recently evolved.

Accordingly, as a matter of fairness to these owners, the Village Board finds that Pre-Existing STRs should be allowed to continue to operate so long as they comply with requirements deemed necessary by the Village for the protection of public health, safety, and welfare. To achieve the desired balance of needs and rights, however, residents living near Pre-Existing STRs should have the opportunity to comment on their operation.

Overall, it is the Village Board's goal to see a respectful dialogue between Pre-Existing STR owners and potentially impacted neighbors facilitated by the Development Board through the Special Use Permit process.

This Local Law imposes mandatory regulations and requirements on all Village of Saranac Lake property owners currently renting, or planning to operate, one or more STRs, as defined herein. The purpose of such regulations and requirements is to assure that the properties being rented meet certain minimum safety and regulatory requirements thereby protecting the property owners, the occupants of such housing, and the residents of the Village of Saranac Lake.

SECTION 3: AUTHORITY.

This Local Law is adopted in accordance with Article 7 of the Village Law of the State of New York, which grants the Village of Saranac Lake the authority to regulate and restrict the location and use of buildings, structures, and land for trade, industry, and residence, for the purpose of promoting the health, safety, morals, or general welfare of the community, and in accordance with Municipal Home Rule Law, Article 2, Section 10, that gives the Village of Saranac Lake the power to protect and enhance its physical and visual environment.

The Village Board of Trustees authorizes the Development Board to issue Special Use Permits to property owners to use their properties as STRs, per the provisions set forth in this local law. The STR Permit Administrator may, thereafter, issue or deny STR renewal permits. Applications for permits to operate STRs shall be processed under the procedures set forth in the Development Code and this local law.

SECTION 4: APPLICABLE LAW.

All property owners desiring to operate an STR must comply with the regulations of this local law. However, nothing in this local law shall alter, affect, or supersede any regulations or requirements of the Village of Saranac Lake Development Code, any regulations or requirements imposed by Franklin or Essex Counties, or any State or Federal regulations or requirements, and all property owners must continue to comply with such regulations or requirements.

Except as temporarily provided herein for Pre-Existing STRs, no operation of an STR unit shall occur except pursuant to a valid Special Use Permit issued by the Village of Saranac Lake Development Board and an STR permit issued by the STR Permit Administrator. Such STR permits shall be valid for up to a one-year period, expiring on January 31st of the following year.

SECTION 5: DEFINITIONS.

Article 11, Section 106-6 of the Development Code entitled "Definitions" is hereby amended by adding the following new definitions:

Access: The place, means, or way by which pedestrians and or vehicles shall have safe, adequate, and usable ingress and egress to a property, structure, or use.

Bedroom: Any room or space used or intended to be used for sleeping purposes in either a dwelling or sleeping unit.

Building Code: The New York State Uniform Fire Prevention and Building Code as promulgated by the New York State Building Code Commission pursuant to Article 18 of the New York Executive Law.

Camping: The use of a property as a site for sleeping outside; or for the temporary parking of occupied travel or pop-up trailers, motor homes, truck campers, tents, and all buildings and facilities pertaining thereto to serve as temporary residences.

Dwelling Unit: A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

Host-Pre-Existing-Owner: A person who owns the real property within which the STR is located and has lawfully been in operation as of January 31, 2023.

Host-Resident-Owner: A person whose legal primary residence is within the Village of Saranac Lake, and can provide proof of such residency, and owns the real property within which the STR is to be located.

House Rules: A set of rules that applies to renters of an STR unit while occupying the unit, set forth by the property owner prior to any rental occurrence or lease.

Primary Residence: A person's domicile where they usually live. A primary residence is considered to be a legal residence for the purpose of income tax and voting registration.

Rental: An agreement granting use or possession of a residence, in whole or in part, to a person or group in exchange for consideration valued in money, goods, labor, credits, or other valuable consideration.

Rental Arbitrage: The practice of renting or leasing properties and subletting them on STR platforms with or without knowledge or consent of the property owner.

Short-Term Rental (STR): The use of a lot for the rental or lease of any, or part of any, residential use dwelling unit, for a period no more than thirty (30) days. The STR may occur within an entire dwelling, in rooms within a dwelling, or in a separate attached or detached dwelling unit or units on the parcel. Motels, hotels, resorts, inns, and beds & breakfasts, as defined in this chapter, are excluded from this definition.

Short-Term Rental Permit: A Permit issued and renewed through the STR Permit Administrator. All applicants must be issued a Special Use Permit by the Development Board before an STR Permit can be issued for the first time.

Short-Term Rental Permit Administrator: A person(s) designated by the Village Board to issue STR permits and annual renewals.

Short-Term Rental Unit: Dwelling units or rooms used as STRs.

Short-Term Rental Pre-Existing: An STR, as defined herein, which is lawfully in operation as of January 31, 2023 and is authorized to continue operation pursuant to the provisions of subsection 106-14.3 of these regulations.

Short-Term Rental New: An STR not lawfully in operation as of January 31, 2023.

Sleeping Unit: A room or space in which people sleep, which can also include permanent provisions for living, eating and either sanitation or kitchen facilities, but not both.

Wastewater: Includes, but is not limited to laundry, toilets, and showers.

Article 11, Section 106-6 of the Development Code entitled "Definitions" is hereby amended by removing the following existing definitions:

Housekeeping Cottage: A one-story building containing a single unit made up of a room or group of rooms, containing facilities for eating, sleeping, bathing and cooking, rented to transient guests for a period usually not exceeding 30 days.

Districts where permitted.

Section 106-40 of the Development Code entitled "Schedule of Use Regulations" is hereby amended to include Short-term Rental as a new residential land use type requiring special use permit in all districts.

SECTION 6: SUPPLEMENTAL STANDARDS.

Article XIV of the Development Code entitled "Supplemental Standards" is hereby amended by the addition of new section 106-104.2 entitled "Short-Term Rentals" as follows.

Ownership of Properties.

Properties must be owned by an individual, individuals, sole proprietorship, general partnership, limited liability partnership, limited liability company, or S corporation. No property owned by any other type of corporation shall qualify for a permit.

A general partnership, limited liability partnership, limited liability company, or S corporation must disclose names of all partners and/or members when applying. Any changes in partners and/or members shall be provided in writing to the STR Permit Administrator within thirty (30) days.

Individually owned properties must be owned by a Host-Resident-Owner, as defined above, to qualify for a New STR Permit. At least one owner, with at least 25% ownership of proposed STR property, (1) owner of a general partnership, limited liability partnership, a limited liability company, or an S-Corp must be a Host-Resident-Owner, as defined above, to qualify for a New STR Permit.

Host-Pre-Existing-Owners are exempt from the Host-Resident-Owner requirement.

Short-Term Rentals Pre-Existing.

Property owners who operate a Pre-Existing STR, as of the effective date of this local law, shall have 60 days from such date to apply for a Special Use Permit for a minor project from the Development Board.

Continued operation of a Pre-Existing STR may occur so long as an application for Special Use Permit is diligently pursued and until such time as approval, or approval with conditions, is granted by the Development Board and an STR Permit is issued by the STR Permit Administrator.

Special Use Permit application fees shall be applied to Pre-Existing STRs application fees for permit to operate. New STRs will be required to pay both special use permit and STR permit fees associated Procedures for notices for public hearings are outlined in section 106-20. (Notices of public hearings required by this code shall be provided by Village publication in a newspaper of general circulation within the Village at least 10 days prior to the hearing. Within the same time frame, a copy of the notice shall also be provided by the applicant by certified mail to all owners within 200 feet of the Tax Map parcel on which the applicant's project is proposed. Proof of certified mailing upon such individual property owners shall be provided to the Director before the public hearing is held. The applicant shall also post a conspicuous, waterproof copy of the notice at the site of the proposed project at least 10 days prior to the date of the hearing.)

To qualify as a Pre-Existing STR, within 60 days of the effective date of this local law, a property owner shall submit a complete a Special Use Permit application and an STR Permit application to the STR Permit Administrator and the following documentation:

1. A Franklin or Essex County Certificate of Authority to collect occupancy tax.
2. Proof of operation as a STR between January 31, 2022, and January 31, 2023.

Any property owner who fails to produce such documentation shall not qualify as a Pre-Existing STR and shall cease operation until a Special Use Permit is approved by the Development Board and an STR permit is issued by the STR Permit Administrator.

After a public hearing, the Development Board shall approve Pre-Existing STRs, but shall have the authority to impose reasonable, site-specific conditions in addition to these regulations to address valid impacts. Any conditions shall be limited to reasonable measures required in order to minimize impacts on the neighborhoods where Pre-Existing STRs are located.

Short-Term Rental Permit Cap.

The Village of Saranac Lake Board of Trustees will set a maximum number of STR permits allowed during any given period, in order to protect the health and safety of the residents of the Village of Saranac Lake. The maximum number of New STR permits issued Village-wide between the effective date of this local law and January 31, 2024, shall not exceed 10.

The caps on available permits (not including those deemed to be Pre-Existing) shall be established by the zoning district and may be reviewed annually.

Exemptions to the caps may be granted by the Board of Trustees under special circumstances such as new construction and rehabilitation of a derelict or dilapidated building. Any exemption to the caps that may be granted by the Board of Trustees shall first require a public hearing.

General STR Permit Regulations.

All STRs shall conform with applicable sections of the Village Code, a Special Use Permit, and the following regulations:

Camping. Camping is not permitted on properties where an STR is permitted.

Display. Permit must be displayed in the dwelling unit in a place where it is easily visible to the occupants. STRs shall have posted on or about the inside of the front or main door of each dwelling unit a card listing emergency contact information and House Rules.

Noise. STRs must obey local noise ordinance.

Occupancy. The Code Enforcement Officer shall establish the maximum occupancy. The Code Enforcement Officer shall limit the number of occupants per the provisions of NYS Property Maintenance Code. Occupancy limits shall be strictly enforced by the owner.

Parking. Parking shall be allowed solely in approved off-street or legal on-street parking spaces.

Rental Arbitrage. Rental Arbitrage is not permitted on properties where an STR is permitted.

Rubbish & Garbage. The owner is responsible for all refuse and garbage removal. Rubbish & garbage management and storage shall conform to section 106-96.

Signage. Exterior advertising signs are prohibited, however an STR may display one non-illuminated accessory use freestanding or wall sign not to exceed four (4) square feet in area to identify the STR. The sign shall conform to the Signage Design Standards.

Transfer. STR permits may not be assigned, pledged, sold, or otherwise transferred to any other persons, businesses, entities, or properties, except to a spouse, parent, or naturally born/legally adopted child or sibling. If a permitted property is sold, the new owners shall submit a completed STR permit application, and nonrefundable STR permit application fee to the STR Permit Administrator within 30 days of the date of new ownership to continue operation as an STR.

Validity. STR permits shall be valid for up to one year. An STR permit issued in any given year will expire on January 31 of the next calendar year. All renewal permits shall run from January 31 of the year of issuance to January 31 of the following calendar year. If the permit is not renewed by the expiration date, the STR will be operating without a permit and subject to fines outlined in the Fine and Fee Schedule.

Application Forms.

Application forms for an STR permit shall be developed by Village staff and authorized for implementation/revision by the Village Board.

Fee.

A nonrefundable STR permit application fee shall be established by resolution of the Village of Saranac Lake Board of Trustees for each dwelling unit that functions as or contains at least one STR unit. Such permit fee shall be submitted with each new application and each annual renewal application. An application shall not be deemed complete unless the permit fee is received.

Application Process.

The initial application to operate an STR shall include both a Special Use Permit application and an STR Permit application submitted to the Director. The Special Use Permit application **will** be reviewed by the Development Board. If the Special Use Permit is approved, the STR Permit application will be reviewed by the STR Permit Administrator. The two applications shall include the following:

Proof of Ownership in the form of a Deed or Land Contract.

Certificate of Authority to collect occupancy tax. Copy of the corresponding Franklin or Essex County Certificate of Authority to collect occupancy tax.

Contact information. The names, addresses, email address(es), and day/night telephone numbers of the property owner(s), host or property manager. List the contacts in the order that should be contacted.

Description. A floor plan of each property, including the dimensions of all rooms, occupancy of each bedroom and the methods of ingress and egress (examples: doors and windows).

Site Plan. The applicant shall submit a plan of the property showing approximate property boundaries and existing features, including buildings, structures, driveway, the number and location of parking spaces, dumpsters or garbage receptacle locations, firepits, streets and neighboring buildings within ten (10) feet of the property line.

Hosting Platform Information. Names and URLs for all hosting platforms (including, but not limited to, Airbnb, VRBO, etc.), websites, social media platforms (including, but not limited to, Facebook and Instagram) used by the applicant for advertisement of the STR. Any changes or additions to this information shall be reported on the renewal permit application.

House Rules. A copy of the House Rules that will be posted.

Water and Sewer/Septic. The source of the water and sewer/septic service shall be stated on the application and the permit. Sewer/septic systems shall be functioning. The type, size, and location of the septic system (if applicable) shall also be stated on the application.

For Pre-Existing STR applications, submit proof of lawful operation as of January 31, 2023. Acceptable forms of proof include copies of occupancy tax payments, Certificate of Authority to Collect Occupancy Tax, or a dated screen shot of listing on an advertising platform.

For New STR applications, submit proof of residency. Acceptable forms of proof include a copy of a license or state-issued ID or voter registration.

Application Review.

Upon receipt of the application and fee, the Director shall determine if the applicant has complied with all the requirements of this local law, the Development Code, and any applicable federal, state, county, or local laws. If the applicant has fully complied, then the Development Board may issue the property owner a Special Use Permit for an STR after a public hearing. Based on the approval of such a Special Use Permit, the STR Permit Administrator may issue a renewable STR permit. No more than one application for short-term rental new host-resident-owner will be permitted in a 30 day period.

Renewal Permits.

A renewal permit application with the renewal application fee must be submitted to the STR Permit Administrator annually. Permit holders shall be able to apply for renewal permits from November 1 through January 15 and shall be allowed to continue to operate until a determination is made on their application. Any applicant who applies for an STR permit and did not hold a permit the immediate prior year, shall be considered an initial applicant and not a renewal applicant. The STR Permit Administrator may deny a renewal application based on noncompliance with the

regulations contained in this section or conditions of the Special Use permit, or upon failure of a fire safety inspection in any aspect of that inspection. The STR Permit holder may appeal the denial to the Development Board.

Inspections.

No initial or renewal permits may be issued without all owners of the property signing an affidavit attesting to compliance with all required elements of the submitted application, and all fire, safety, and building codes, including, but not limited to;

There shall be one functioning smoke detector in each bedroom and at least one functioning smoke detector in at least one other room, one functioning fire extinguisher, in the kitchen and at each primary exit. At least one carbon monoxide detector is required if a source of combustion is present in the STR.

Exterior doors shall be operational, and all passageways to exterior doors shall be clear and unobstructed.

Electrical systems shall be serviceable with no visual defects or unsafe conditions.

All fireplaces, fireplace inserts or other fuel-burning heaters and furnaces shall be vented and properly installed.

Each bedroom shall have an exterior exit that opens directly to the outside, or an emergency escape or egress window.

GFIs must be present in all kitchens and bathrooms.

After issuance of a Special Use Permit, the STR may be inspected by the Code Enforcement Officer to verify compliance with the New York State Uniform Fire Prevention and Building Code and all requirements of the Special Use Permit. An STR which is not in compliance with conditions of the Special Use Permit shall not receive an STR permit.

House Rules.

STR properties shall post for renters of each STR unit a listing of House Rules. House Rules shall include, at minimum, the following:

Camping. Camping is not permitted.

Commercial Use. STR units shall not be permitted to be used for any other commercial use or commercial event space.

Contact Information. The names, addresses, email address(es), and day/night telephone numbers of the property owner(s)/manager(s).

Description. An emergency exit egress plan and the location of fire extinguishers. Identification of the property lines and a statement emphasizing that unit occupants may be liable for illegal trespassing.

Fires. If allowed by the property owner, instructions for fires in indoor fireplaces or wood stoves. If not allowed by the property owner, a statement to that effect.

Noise. Noise shall be kept at a reasonable level. Unreasonably loud, disturbing, and unnecessary noise should not occur, including during quiet hours between 10:00 p.m. and 7:00a.m.

Parking. Parking shall be allowed solely in approved off-street or legal on-street parking spaces.

Pool. If the property has a pool, hot tub, or other swimming appurtenance [hereafter pool], a clear list of requirements related to use of the pool, including explanation of the use of any required barriers, barrier latches, alarms, electrical disconnects, etc.

Rubbish & Garbage. Identification of the procedures for disposal of rubbish and garbage.

Complaints.

Complaints regarding noise of an STR shall be made to the Village of Saranac Lake Police Department.

Complaints regarding the operation of an STR shall be made in writing to the Code Enforcement Officer.

Upon receipt of a complaint of violation, the Code Enforcement Officer shall investigate to determine the presence of a violation. Upon finding that a violation was or is currently occurring, the Code Enforcement Officer shall issue a notice detailing the alleged violation(s) as determined in accordance with Village Code. Such notice shall also specify what corrective action is required, and the date by which action shall be taken. No renewal permit shall be issued until violation(s) are resolved.

Penalties for Offenses.

Operation of an STR without a permit will result in fines outlined in the Fine and Fee Schedule. The Code Enforcement officer may bring a criminal or civil proceeding in Town Court for enforcement of this section.

Severability.

If any part or provision of this local law is judged invalid by any court of competent jurisdiction, such judgment shall be confined in application to the part or provision directly on which judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Law or the application thereof to other persons or circumstances. The Village hereby declares that it would have enacted the remainder of this Law even without such part, provision, or application.

Effective Date.

This local law shall become effective immediately upon its filing in the office of the New York Secretary of State pursuant to Section 27 of the Municipal Home Rule Law.

Attachment F – Village of Saranac Lake Moratorium Law

VILLAGE OF SARANAC LAKE LOCAL LAW NO. # 4 OF 2023

To enact a moratorium in the form of a local law in order to temporarily suspend the issuance of new, initial Short Term Rental Permits in the Village of Saranac Lake

Section 1. Title:

This law shall be known as the Moratorium Law #4-2023 of the Village of Saranac Lake.

Section 2. Purpose and Intent:

The purpose of this Moratorium is to temporarily suspend the administrative review and approval process for new, initial applications to operate short term rentals (STRs) in the Village of Saranac Lake, to include both Special Use Permit applications and STR Permit applications as outlined in Village of Saranac Lake Local Law No. 3 of 2023. The Village recently adopted a Local Law to amend the Village of Saranac Lake Unified Development Code, which Local Law authorizes pre-existing STRs to continue to operate, and to apply for a Special Use Permit for a minor project from the Village of Saranac Lake Development Board within 60 days of the effective date of the Local Law. The Village is uncertain how many applications will be submitted for pre-existing STRs. Thus, this Moratorium is appropriate so that the Village may have the time necessary to receive and evaluate applications for pre-existing STRs before receiving applications for new STRs. Such effort is advisable given potential development pressures for this type of use in the Village of Saranac Lake.

Section 3. Authority:

This Moratorium is enacted by the Village Board of the Village of Saranac Lake pursuant to its authority to adopt local laws under the New York State Constitution Article IX, the Village Law and Section 10 of the Municipal Home Rule Law.

Section 4. Moratorium Imposed:

For the period of eighteen (18) months immediately following the effective date of this Local Law, there is hereby imposed a Moratorium on all new, initial applications to operate STRs in the Village of Saranac Lake, to include both Special Use Permit applications and STR Permit applications as outlined in Village of Saranac Lake Local Law No. 3 of 2023; and that no approvals, permits, actions or decisions shall be made or issued by any Board or official of the Village of Saranac Lake with respect to any such applications. This Moratorium shall apply to all such applications, whether pending or received prior to the effective date of this law. No such applications shall be accepted by any Board or official of the Village of Saranac Lake while this law remains in effect. Pre-existing STRs, as defined in Section 5 of Local Law No. 3 of 2023, shall not be subject to this moratorium. Exemptions may be granted by the Board of Trustees under special circumstances such as new construction and rehabilitation of a derelict or dilapidated building. Any exemption granted by the Board of Trustees

shall first require a public hearing.

Section 5. Effect of Moratorium:

Upon the effective date of this Local Law, no Board, body or official of the Village shall accept for review, continue to review, hold a hearing upon, make any decision upon, or issue any permit or approval upon any application or proposal for the uses, projects or developments set forth in Section 4 above. Any statutory or locally-enacted time periods for processing and making decisions on all aspects of the aforesaid applications are hereby suspended and stayed while this Local Law is in effect.

Section 6. Effective Date:

This local law shall take effect once filed with the office of the New York State Secretary of State.

Attachment G – STR Data (2021-2023)

STR Data			
Data Categories	Date		
	Total Number of Properties		
Data Filtered by Live Now	9.16.21	7.19.22	1.27.23
Identified	75	97	99
Unidentified	0	0	0
Data Filtered by Live Now and Identified			
Residential Type			
Primary	16	10	16
Secondary/Investment	57	41	67
Unknown	2	46	16
Rental Type			
Full unit	66	83	91
Partial	7	8	7
Unknown	2	6	1
Rental Structure			
Main Structure	53	69	75
ADU	7	7	7
Multifamily	13	18	15
Unknown	2	0	2
Zoning District			
A	6	6	8
B	2	6	10
C	3	7	4
D	11	17	16
E	10	11	12
F	4	6	8
G	2	1	1
H	9	15	15
I	1	0	0
J	5	7	7
K	13	17	18
L	1	1	0
Advertising Platform			
Airbnb	73	95	97
VRBO	18	31	37
Both Airbnb & VRBO	75	97	99
Homeaway/Flipkey	1	3	3
Ownership and Hosting			
How many owners own 1 property, etc.?			
1 property	69	78	96
2 properties	1	3	3
3 properties	0	0	0
Host listed on 1 property, 2 properties, 3 properties, etc.			
1 property	59	45	81
2 properties	8	10	11

3 properties	0	4	6
For secondary/investment properties- how many are owned by SL addresses, NY state addresses, out of state addresses?			
Saranac Lake	43	50	52
NY (excluding Saranac Lake)	7	13	16
Outside of state	6	17	16

Accounts Payable

Computer Check Proof List by Vendor

User: accounts payable@saranacounty.gov
 Printed: 09/20/2024 - 1:44PM
 Batch: 00005.09.2024 - Vouchers 2024-09-23



Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 1208 253973	ATLANTIC TESTING LABORATORIES DRI Projects	2,985.00	09/23/2024	Check Sequence: 1 250-8662-0416-0000	11053840	ACH Enabled: False
	Check Total:	2,985.00				
Vendor: 3617 20181-52026	EDR CONSULTING SVCS FOR DRI AMEND. #4	13,978.00	09/23/2024	Check Sequence: 2 250-8662-0416-0000	11053866	ACH Enabled: False
20181-52026	CONSULTING SVCS FOR DRI AMEND. #4	9,487.75	09/23/2024	250-8662-0416-0000	11053866	
20181-52430	CONSULTING SVCS FOR DRI AMEND. #4	5,441.50	09/23/2024	250-8662-0416-0000	11053866	
	Check Total:	28,907.25				
Vendor: 284 PAY APP 14	LUCK BROTHERS, INC. CONSTRUCTION OF VSL PARKS, STREETS	211,206.10	09/23/2024	Check Sequence: 3 250-8662-0421-0000	11053857	ACH Enabled: False
PAY APP 15	CONSTRUCTION OF VSL PARKS, STREETS	108,129.87	09/23/2024	250-8662-0421-0000	11053857	
	Check Total:	319,335.97				
Vendor: 160 AZINV-523	SCAN2PLAN PROFESSIONAL SERVICES - 3D SCAN 33 PI	11,757.10	09/23/2024	Check Sequence: 4 228-3497-0416-0000	11053845	ACH Enabled: False
	Check Total:	11,757.10				
Vendor: 3381 10818	ADIRONDACK TECHS. LLC 2024-25 Yearly PO IT Services	526.66	09/23/2024	Check Sequence: 5 005-8110-0400-0000	11053862	ACH Enabled: False
10818	2024-25 Yearly PO IT Services	526.67	09/23/2024	001-1680-0400-0000	11053862	
10818	2024-25 Yearly PO IT Services	526.67	09/23/2024	004-8310-0400-0000	11053862	
10857	2024-25 Yearly PO IT Services	437.00	09/23/2024	004-8310-0400-0000	11053862	
10857	2024-25 Yearly PO IT Services	437.00	09/23/2024	001-1680-0400-0000	11053862	
10857	2024-25 Yearly PO IT Services	436.98	09/23/2024	005-8110-0400-0000	11053862	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	2,890.98				
Vendor: 6479 6633422826368	ADVANCE AUTO PARTS Adhesive Kit	23.88	09/23/2024	001-7260-0401-0000	11053884	ACH Enabled: False
	Check Total:	23.88				
Vendor: 4821 E11/1414	ALTA CONSTRUCTION EQUIP NY, LLC 14" Bucket w/ teeth & cutters w/ pins- Small Exc	1,650.00	09/23/2024	001-5110-0408-0000	11053877	ACH Enabled: False
	Check Total:	1,650.00				
Vendor: 2347 X121022029:01	AT LAKE CHAMPLAIN LLC Air Filter Life Gauge	163.10	09/23/2024	001-5110-0408-0000	11053854	ACH Enabled: False
	Check Total:	163.10				
Vendor: 1511 10788 10788	BOYER'S SEPTIC SERVICE, LLC Port-a-John Services Port-a-John Services	600.00 160.00	09/23/2024 09/23/2024	001-7110-0400-0000 001-7260-0400-0000	11053843 11053843	ACH Enabled: False
	Check Total:	760.00				
Vendor: 84 3119091817	Canopy by Hilton Ithaca Downtown Com Dev Training- K Glynn, B Reichart 10/09-1	209.00	09/23/2024	001-8620-0406-0000	11053887	ACH Enabled: False
	Check Total:	209.00				
Vendor: 5165 91845 91845 91845 91854 91854 91854 91889 91889 91889 91903	CARCUZZI CAR CARE CENTER NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY NYS VEHICLE INSPECTIONS LIGHT DUTY	8.67 8.66 8.67 7.00 7.00 7.00 7.00 7.00 7.00 7.00 7.00	09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024	001-5110-0408-0000 005-8130-0408-0000 004-8340-0408-0000 005-8130-0408-0000 004-8340-0408-0000 001-5110-0408-0000 001-5110-0408-0000 005-8130-0408-0000 004-8340-0408-0000 005-8130-0408-0000	11053881 11053881 11053881 11053881 11053881 11053881 11053881 11053881 11053881 11053881	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
91903	NYS VEHICLE INSPECTIONS LIGHT DUTY	7.00	09/23/2024	004-8340-0408-0000	11053881	
91903	NYS VEHICLE INSPECTIONS LIGHT DUTY	7.00	09/23/2024	001-5110-0408-0000	11053881	
	Check Total:	89.00				
Vendor: 2556	CENTURY LINEN & UNIFORM			Check Sequence: 12		ACH Enabled: False
1982876	YEARLY CONTRACT FOR UNIFORMS	24.34	09/23/2024	001-1640-0400-0000	11053855	
1982876	YEARLY CONTRACT FOR UNIFORMS	23.61	09/23/2024	005-1640-0400-0000	11053855	
1982876	YEARLY CONTRACT FOR UNIFORMS	23.61	09/23/2024	004-1640-0400-0000	11053855	
1987640	YEARLY CONTRACT FOR UNIFORMS	23.61	09/23/2024	005-1640-0400-0000	11053855	
1987640	YEARLY CONTRACT FOR UNIFORMS	24.34	09/23/2024	001-1640-0400-0000	11053855	
1987640	YEARLY CONTRACT FOR UNIFORMS	23.61	09/23/2024	004-1640-0400-0000	11053855	
	Check Total:	143.12				
Vendor: 5149	CLEAN WATERS, INC.			Check Sequence: 13		ACH Enabled: False
13837	Annual Polymer usage Dewatering/settling of Sh	7,155.00	09/23/2024	005-8130-0401-0000	11053880	
	Check Total:	7,155.00				
Vendor: 1149	COMPASS PRINTING PLUS			Check Sequence: 14		ACH Enabled: False
63316	Rack Cards	47.00	09/23/2024	001-8620-0401-0000	11053839	
63341	#10 Window Envelopes	102.96	09/23/2024	005-8110-0401-0000	11053839	
63341	#10 Window Envelopes	106.08	09/23/2024	001-1610-0401-0000	11053839	
63341	#10 Window Envelopes	102.96	09/23/2024	004-8310-0401-0000	11053839	
	Check Total:	359.00				
Vendor: 3443	CORE & MAIN LP			Check Sequence: 15		ACH Enabled: False
V586109	Omni meter, Flange kit, Erie box, etc.	4,998.00	09/23/2024	004-8340-0401-0000	11053864	
	Check Total:	4,998.00				
Vendor: 4937	CRYSTAL ROCK LLC			Check Sequence: 16		ACH Enabled: False
17711568 091024	Potable Drinking Water Service	77.45	09/23/2024	005-8130-0400-0000	11053878	
	Check Total:	77.45				
Vendor: 106	Docteur Environmental			Check Sequence: 17		ACH Enabled: False
7124	Replace & Remove old 2000 gal. Diesel Fuel Sy.	16,137.00	09/23/2024	005-1640-0407-0000	11053837	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
7124	Replace & Remove old 2000 gal. Diesel Fuel Sy.	16,137.00	09/23/2024	004-1640-0407-0000	11053837	
7124	Replace & Remove old 2000 gal. Diesel Fuel Sy.	16,626.00	09/23/2024	001-1640-0407-0000	11053837	
7141	Replace & Remove old 2000 gal. Diesel Fuel Sy.	177.54	09/23/2024	004-1640-0407-0000	11053837	
7141	Replace & Remove old 2000 gal. Diesel Fuel Sy.	177.54	09/23/2024	005-1640-0407-0000	11053837	
7141	Replace & Remove old 2000 gal. Diesel Fuel Sy.	182.92	09/23/2024	001-1640-0407-0000	11053837	
	Check Total:	49,438.00				
Vendor: 2199	EJ USA, INC.			Check Sequence: 18		ACH Enabled: False
0001747607	3" tall Catch Basin Frame, Grates	2,333.43	09/23/2024	001-5110-0401-0000	11053849	
	Check Total:	2,333.43				
Vendor: 3551	ENDYNE INC.			Check Sequence: 19		ACH Enabled: False
503234	Raw & Purification Water Testing at WTP	50.00	09/23/2024	004-8330-0400-0000	11053865	
503442	SPEDES REQUIRED TESTING AT WWTP (LA	860.00	09/23/2024	005-8130-0400-0000	11053865	
503598	SPEDES REQUIRED TESTING AT WWTP (LA	115.00	09/23/2024	005-8130-0400-0000	11053865	
503599	SPEDES REQUIRED TESTING AT WWTP (LA	115.00	09/23/2024	005-8130-0400-0000	11053865	
503795	SPEDES REQUIRED TESTING AT WWTP (LA	45.00	09/23/2024	005-8130-0400-0000	11053865	
504114	Raw & Purification Water Testing at WTP	50.00	09/23/2024	004-8330-0400-0000	11053865	
504176	Raw & Purification Water Testing at WTP	50.00	09/23/2024	004-8330-0400-0000	11053865	
504314	Raw & Purification Water Testing at WTP	75.00	09/23/2024	004-8330-0400-0000	11053865	
504678	SPEDES REQUIRED TESTING AT WWTP (LA	45.00	09/23/2024	005-8130-0400-0000	11053865	
	Check Total:	1,405.00				
Vendor: 4085	EXCELLUS BLUECROSS BLUESHIELD			Check Sequence: 20		ACH Enabled: False
40313185	Retiree Traditional Health Plan - October 2024	896.42	09/23/2024	001-3120-0860-0000	11053875	
40313185	Retiree Traditional Health Plan - October 2024	300.67	09/23/2024	004-9060-0800-0000	11053875	
40313185	Retiree Traditional Health Plan - October 2024	300.67	09/23/2024	005-9060-0800-0000	11053875	
40313185	Retiree Traditional Health Plan - October 2024	309.78	09/23/2024	001-9060-0800-0000	11053875	
	Check Total:	1,807.54				
Vendor: 3159	EXCELLUS HEALTH PLAN			Check Sequence: 21		ACH Enabled: False
40313488	Retiree Prescription Plan - October 2024	326.84	09/23/2024	005-9060-0800-0000	11053858	
40313488	Retiree Prescription Plan - October 2024	326.84	09/23/2024	004-9060-0800-0000	11053858	
40313488	Retiree Prescription Plan - October 2024	435.80	09/23/2024	001-9060-0800-0000	11053858	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
40313488	Retiree Prescription Plan - October 2024	1,089.48	09/23/2024	001-3120-0860-0000	11053858	
	Check Total:	2,178.96				
Vendor: 5003 40306619	EXCELLUS HEALTH PLAN - GROUP PD Health Insurance - October 2024	8,901.90	09/23/2024	001-3120-0860-0000	11053879	ACH Enabled: False
	Check Total:	8,901.90				
Vendor: 3748 PL 985743 PL 985743 PL 985743	FARMER, JUSTIN Reimburs. for License renewal **per Union cont Reimburs. for License renewal **per Union cont Reimburs. for License renewal **per Union cont	33.00 33.00 34.00	09/23/2024 09/23/2024 09/23/2024	005-8110-0400-0000 004-8310-0400-0000 001-5110-0400-0000	11053870 11053870 11053870	ACH Enabled: False
	Check Total:	100.00				
Vendor: 3162 1240666	FERGUSON WATERWORKS SS Tap Sleeves, 4" Tap Valve, Valve Box	4,238.96	09/23/2024	004-8340-0401-0000	11053859	ACH Enabled: False
	Check Total:	4,238.96				
Vendor: 3746 8173 8173 8173 8173 8173 8173 8173 8173 8173 8173 8173 8173 8173 8173 8173	FIRST NATIONAL BANK OF OMAHA Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24 Credit Card purchases through 09/12/24	73.51 24.98 32.62 7.03 31.66 5.75 7.03 31.66 21.98 19.00 15.00 45.98 7.24	09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024 09/23/2024	001-1410-0401-0000 001-8620-0401-0000 001-1610-0400-0000 004-8310-0401-0000 005-8110-0400-0000 001-1680-0400-0000 005-8110-0401-0000 004-8310-0400-0000 001-1490-0401-0000 001-1230-0400-0000 001-1410-0400-0000 001-1010-0401-0000 001-1610-0401-0000	11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869 11053869	ACH Enabled: False
	Check Total:	323.44				
Vendor: 628	FR. COUNTY SOLID WASTE					ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
10043636	DISPOSAL OF SLUDGE & GRIT SCREENING	2,046.20	09/23/2024	005-8130-0401-0000	11053883	
10043653	DISPOSAL OF SLUDGE & GRIT SCREENING	2,083.25	09/23/2024	005-8130-0401-0000	11053883	
10043683	DISPOSAL OF SLUDGE & GRIT SCREENING	2,107.30	09/23/2024	005-8130-0401-0000	11053883	
10043708	DISPOSAL OF SLUDGE & GRIT SCREENING	2,158.65	09/23/2024	005-8130-0401-0000	11053883	
40084828	Trash @ Pisgah	148.00	09/23/2024	001-7260-0400-0000	11053883	
40085011	BLANKET PO- TRASH DISPOSAL	148.00	09/23/2024	001-8160-0400-0000	11053883	
40086272	BLANKET PO- TRASH DISPOSAL	166.40	09/23/2024	001-8160-0400-0000	11053883	
40086642	BLANKET PO- TRASH DISPOSAL	81.00	09/23/2024	001-8160-0400-0000	11053883	
40087248	BLANKET PO- TRASH DISPOSAL	148.00	09/23/2024	001-8160-0400-0000	11053883	
40087605	BLANKET PO- TRASH DISPOSAL	148.00	09/23/2024	001-8160-0400-0000	11053883	
40087610	BLANKET PO- TRASH DISPOSAL	60.50	09/23/2024	001-8160-0400-0000	11053883	
	Check Total:	9,295.30				
Vendor: 3728	GUTHRIE SALES AND SERVICE			Check Sequence: 27		ACH Enabled: False
21583	Weld, Boom Elbow 8" HD - VacAll	1,239.24	09/23/2024	005-8120-0408-0000	11053867	
21583	Weld, Boom Elbow 8" HD - VacAll	1,239.24	09/23/2024	004-8340-0408-0000	11053867	
	Check Total:	2,478.48				
Vendor: 5226	HIGH PEAKS FORD			Check Sequence: 28		ACH Enabled: False
51103	Rear brake pads	71.99	09/23/2024	001-3120-0408-0000	11053882	
	Check Total:	71.99				
Vendor: 4062	HOLLAND COMPANY, INC.			Check Sequence: 29		ACH Enabled: False
PI-29310	TREATMENT OF PHOSPHORUS USING PDC	4,827.24	09/23/2024	005-8130-0401-0000	11053873	
	Check Total:	4,827.24				
Vendor: 2208	MBF2, INC			Check Sequence: 30		ACH Enabled: False
OCTOBER	2024-25 Rent "Sears" Parking Lot	1,902.36	09/23/2024	001-5650-0400-0000	11053850	
	Check Total:	1,902.36				
Vendor: 71	Mountain Valley Mechanical, LLC			Check Sequence: 31		ACH Enabled: False
939	Repairs to HVAC 17 Main ST.	375.00	09/23/2024	001-1620-0407-0000	11053885	
	Check Total:	375.00				

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
Vendor: 334	MUNICIPAL SOLUTIONS, INC.					ACH Enabled: False
21548	MULTI-YEAR CAP. IMPROV. PLAN CONSU	849.75	09/23/2024	005-8110-0400-0000	11053861	
21548	MULTI-YEAR CAP. IMPROV. PLAN CONSU	849.75	09/23/2024	004-8310-0400-0000	11053861	
21548	MULTI-YEAR CAP. IMPROV. PLAN CONSU	1,699.50	09/23/2024	001-8620-0400-0000	11053861	
	Check Total:	3,399.00				
Vendor: 134	NATIONAL GRID					ACH Enabled: False
02115-52037	Electric Bills	27.58	09/23/2024	001-7110-0403-0000	11053841	
48563-40106	Electric Bills	277.77	09/23/2024	001-3410-0403-0000	11053841	
	Check Total:	305.35				
Vendor: 386	N-EAR INC.					ACH Enabled: False
INVOICE-7474	N-Ear 360 Flexo earpieces, Choice PTT Mics	2,139.83	09/23/2024	003-3120-0200-0000	11053872	
	Check Total:	2,139.83				
Vendor: 3730	NEW YORK STATE TEAMSTERS COUNCIL					ACH Enabled: False
10609/10610	Health Insurance Premium - October 2024	7,517.79	09/23/2024	001-3410-0860-0000	11053868	
10609/10610	Health Insurance Premium - October 2024	2,434.18	09/23/2024	004-9060-0800-0000	11053868	
10609/10610	Health Insurance Premium - October 2024	2,434.18	09/23/2024	005-9060-0800-0000	11053868	
10609/10610	Health Insurance Premium - October 2024	4,868.37	09/23/2024	001-9060-0800-0000	11053868	
	Check Total:	17,254.52				
Vendor: 2216	OTIS ELEVATOR COMPANY					ACH Enabled: False
F10000185647	Logistics & Fuel Impact Fee- 3 Main St	95.00	09/23/2024	001-1620-0400-0000	11053851	
	Check Total:	95.00				
Vendor: 3318	ROEMER, WALLENS, GOLD & MINEAUX LLP					ACH Enabled: False
61697	PD Legal Services	1,024.00	09/23/2024	001-3120-0400-0000	11053860	
OCTOBER	Labor Relations Services June - December 2024	666.67	09/23/2024	004-1420-0400-0000	11053860	
OCTOBER	Labor Relations Services June - December 2024	666.66	09/23/2024	001-1420-0400-0000	11053860	
OCTOBER	Labor Relations Services June - December 2024	666.67	09/23/2024	005-1420-0400-0000	11053860	
	Check Total:	3,024.00				
Vendor: 4066	RR CHARLEBOIS, INC.					ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
IV64981	Oil filters, Fuel filter kit	222.16	09/23/2024	005-8120-0400-0000	11053874	
	Check Total:	222.16				
Vendor: 1066	SAFETY KLEEN SYSTEMS, INC.			Check Sequence: 39		ACH Enabled: False
95223027	YEARLY CONTRACT FOR PARTS, CLEANER	100.05	09/23/2024	001-1640-0400-0000	11053838	
95223027	YEARLY CONTRACT FOR PARTS, CLEANER	97.11	09/23/2024	005-1640-0400-0000	11053838	
95223027	YEARLY CONTRACT FOR PARTS, CLEANER	97.11	09/23/2024	004-1640-0400-0000	11053838	
	Check Total:	294.27				
Vendor: 166	SARANAC LAKE AREA			Check Sequence: 40		ACH Enabled: False
11023	Chamber Funding Support FY25	5,000.00	09/23/2024	001-6410-0400-0000	11053846	
	Check Total:	5,000.00				
Vendor: 902	SARANAC LAKE CENTRAL SCHOOL DISTRICT			Check Sequence: 41		ACH Enabled: False
1820	2024 School Taxes	480.35	09/23/2024	005-1950-0400-0000	11053888	
1820	2024 School Taxes	480.35	09/23/2024	004-1950-0400-0000	11053888	
1821	2024 School Taxes	50.30	09/23/2024	005-1950-0400-0000	11053888	
1821	2024 School Taxes	50.29	09/23/2024	004-1950-0400-0000	11053888	
1822	2024 School Taxes	272.25	09/23/2024	005-1950-0400-0000	11053888	
1822	2024 School Taxes	272.24	09/23/2024	004-1950-0400-0000	11053888	
1823	2024 School Taxes	68.76	09/23/2024	005-1950-0400-0000	11053888	
1823	2024 School Taxes	68.75	09/23/2024	004-1950-0400-0000	11053888	
3825	2024 School Taxes	3,823.13	09/23/2024	001-1950-0400-0000	11053888	
3826	2024 School Taxes	1,869.50	09/23/2024	004-1950-0400-0000	11053888	
	Check Total:	7,435.92				
Vendor: 3765	SECURSHRED			Check Sequence: 42		ACH Enabled: False
468427	Shredding Services	24.62	09/23/2024	004-8310-0400-0000	11053871	
468427	Shredding Services	25.36	09/23/2024	001-1610-0400-0000	11053871	
468427	Shredding Services	24.62	09/23/2024	005-8110-0400-0000	11053871	
	Check Total:	74.60				
Vendor: 423	SUOZZO, DOTY & ASSOCIATES			Check Sequence: 43		ACH Enabled: False
23-017(7)	Project 23-017: Saranac Lake Water Main	31,135.20	09/23/2024	004-1440-0400-0000	11053876	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	31,135.20				
Vendor: 2261	SWANK MOTION PICTURES, INC.			Check Sequence: 44		ACH Enabled: False
RG 3694427	Movie Nights - Wonka (07/19) and Wish (08/16)	530.00	09/23/2024	001-6410-0400-1115	11053852	
	Check Total:	530.00				
Vendor: 1572	SYMQUEST GROUP, INC.			Check Sequence: 45		ACH Enabled: False
1929789	Copier Service- WWTP & CG	19.99	09/23/2024	005-8110-0401-0000	11053844	
1929789	Copier Service- WWTP & CG	19.99	09/23/2024	004-8310-0401-0000	11053844	
1929789	Copier Service- WWTP & CG	18.15	09/23/2024	001-1490-0401-0000	11053844	
	Check Total:	58.13				
Vendor: 186	TOWN OF HARRIETSTOWN			Check Sequence: 46		ACH Enabled: False
OCTOBER	2024 Lease of Office Space (June-Dec)	1,180.48	09/23/2024	001-1610-0418-0000	11053847	
OCTOBER	2024 Lease of Office Space (June-Dec)	1,145.76	09/23/2024	005-8110-0418-0000	11053847	
OCTOBER	2024 Lease of Office Space (June-Dec)	1,145.76	09/23/2024	004-8310-0418-0000	11053847	
	Check Total:	3,472.00				
Vendor: 146	Tsiklauri, Bachana			Check Sequence: 47		ACH Enabled: False
0903-0905	Mileage reimbursement (Airport and back)	67.00	09/23/2024	001-1230-0406-0000	11053842	
	Check Total:	67.00				
Vendor: 2277	ULINE			Check Sequence: 48		ACH Enabled: False
183045047	Smooth Ballard Sleeve	163.27	09/23/2024	004-1640-0407-0000	11053853	
183045047	Smooth Ballard Sleeve	163.27	09/23/2024	005-1640-0407-0000	11053853	
183045047	Smooth Ballard Sleeve	168.22	09/23/2024	001-1640-0407-0000	11053853	
	Check Total:	494.76				
Vendor: 273	UPSTONE MATERIALS INC			Check Sequence: 49		ACH Enabled: False
3789115	Asphalt	235.85	09/23/2024	001-5110-0401-0000	11053856	
3789384 RI	Asphalt	231.00	09/23/2024	004-1640-0407-0000	11053856	
3789384 RI	Asphalt	238.00	09/23/2024	001-1640-0407-0000	11053856	
3789384 RI	Asphalt	231.00	09/23/2024	005-1640-0407-0000	11053856	
3791125	Asphalt	158.55	09/23/2024	001-5110-0401-0000	11053856	

Invoice No	Description	Amount	Pmt Date	Acct Number	Voucher No	Reference
	Check Total:	1,094.40				
Vendor: 793	WARREN TIRE SERVICE CENTER			Check Sequence: 50		ACH Enabled: False
217991	LT 24//75R17 Dura Trax tires	756.48	09/23/2024	005-8130-0408-0000	11053886	
217991	LT 24//75R17 Dura Trax tires	756.48	09/23/2024	004-8340-0408-0000	11053886	
	Check Total:	1,512.96				
Vendor: 3442	WARRENSBURG LAUNDRY & DRY CLEANING, INC.			Check Sequence: 51		ACH Enabled: False
2440	PD Laundry Services - August 2024	115.60	09/23/2024	001-3120-0400-0000	11053863	
	Check Total:	115.60				
Vendor: 203	WILLIAMSON LAW BOOK CO.			Check Sequence: 52		ACH Enabled: False
202925	Minute Books, Minute Sheets	458.52	09/23/2024	001-1410-0401-0000	11053848	
	Check Total:	458.52				
	Total for Check Run:	549,364.67				
	Total of Number of Checks:	52				

Accounts Payable

Voucher Approval List



User: accountspayable@saranaclakeny.gov
 Printed: 09/20/2024 - 1:44PM
 Batch: 00005.09.2024 - Vouchers 2024-09-23

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11053862	10818	ADIRONDACK TECHS. LLC	2024-25 Yearly PO IT Services	005-8110-0400-0000	526.66
11053862	10818	ADIRONDACK TECHS. LLC	2024-25 Yearly PO IT Services	001-1680-0400-0000	526.67
11053862	10818	ADIRONDACK TECHS. LLC	2024-25 Yearly PO IT Services	004-8310-0400-0000	526.67
11053862	10857	ADIRONDACK TECHS. LLC	2024-25 Yearly PO IT Services	005-8110-0400-0000	436.98
11053862	10857	ADIRONDACK TECHS. LLC	2024-25 Yearly PO IT Services	001-1680-0400-0000	437.00
11053862	10857	ADIRONDACK TECHS. LLC	2024-25 Yearly PO IT Services	004-8310-0400-0000	437.00
Warrant Total:					2,890.98
11053884	6633422826368	ADVANCE AUTO PARTS	Adhesive Kit	001-7260-0401-0000	23.88
Warrant Total:					23.88
11053877	E11/1414	ALTA CONSTRUCTION EQUIP NY, LLC	14" Bucket w/ teeth & cutters w/ pins- Small Exca.	001-5110-0408-0000	1,650.00
Warrant Total:					1,650.00
11053854	X121022029:01	AT LAKE CHAMPLAIN LLC	Air Filter Life Gauge	001-5110-0408-0000	163.10
Warrant Total:					163.10
11053840	253973	ATLANTIC TESTING LABORATORIES	DRI Projects	250-8662-0416-0000	2,985.00
Warrant Total:					2,985.00
11053843	10788	BOYER'S SEPTIC SERVICE, LLC	Port-a-John Services	001-7260-0400-0000	160.00
11053843	10788	BOYER'S SEPTIC SERVICE, LLC	Port-a-John Services	001-7110-0400-0000	600.00
Warrant Total:					760.00
11053887	3119091817	Canopy by Hilton Ithaca Downtown	Com Dev Training- K Glynn, B Reichart 10/09-10/10	001-8620-0406-0000	209.00
Warrant Total:					209.00
11053881	91845	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	001-5110-0408-0000	8.67
11053881	91845	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	005-8130-0408-0000	8.66
11053881	91845	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	004-8340-0408-0000	8.67
11053881	91854	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	001-5110-0408-0000	7.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11053881	91854	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	004-8340-0408-0000	7.00
11053881	91854	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	005-8130-0408-0000	7.00
11053881	91889	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	001-5110-0408-0000	7.00
11053881	91889	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	005-8130-0408-0000	7.00
11053881	91889	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	004-8340-0408-0000	7.00
11053881	91903	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	001-5110-0408-0000	7.00
11053881	91903	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	004-8340-0408-0000	7.00
11053881	91903	CARCUZZI CAR CARE CENTER	NYS VEHICLE INSPECTIONS LIGHT DUTY TRUCKS	005-8130-0408-0000	7.00
Warrant Total:					89.00
11053855	1982876	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORMS	001-1640-0400-0000	24.34
11053855	1982876	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORMS	005-1640-0400-0000	23.61
11053855	1982876	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORMS	004-1640-0400-0000	23.61
11053855	1987640	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORMS	001-1640-0400-0000	24.34
11053855	1987640	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORMS	005-1640-0400-0000	23.61
11053855	1987640	CENTURY LINEN & UNIFORM	YEARLY CONTRACT FOR UNIFORMS	004-1640-0400-0000	23.61
Warrant Total:					143.12
11053880	13837	CLEAN WATERS, INC.	Annual Polymer usage Dewatering/settling of Sludge	005-8130-0401-0000	7,155.00
Warrant Total:					7,155.00
11053839	63316	COMPASS PRINTING PLUS	Rack Cards	001-8620-0401-0000	47.00
11053839	63341	COMPASS PRINTING PLUS	#10 Window Envelopes	005-8110-0401-0000	102.96
11053839	63341	COMPASS PRINTING PLUS	#10 Window Envelopes	001-1610-0401-0000	106.08
11053839	63341	COMPASS PRINTING PLUS	#10 Window Envelopes	004-8310-0401-0000	102.96
Warrant Total:					359.00
11053864	V586109	CORE & MAIN LP	Omni meter, Flange kit, Erie box, etc.	004-8340-0401-0000	4,998.00
Warrant Total:					4,998.00
11053878	17711568 091024	CRYSTAL ROCK LLC	Potable Drinking Water Service	005-8130-0400-0000	77.45
Warrant Total:					77.45
11053837	7124	Docteur Environmental	Replace & Remove old 2000 gal. Diesel Fuel System	001-1640-0407-0000	16,626.00
11053837	7124	Docteur Environmental	Replace & Remove old 2000 gal. Diesel Fuel System	005-1640-0407-0000	16,137.00
11053837	7124	Docteur Environmental	Replace & Remove old 2000 gal. Diesel Fuel System	004-1640-0407-0000	16,137.00
11053837	7141	Docteur Environmental	Replace & Remove old 2000 gal. Diesel Fuel System	005-1640-0407-0000	177.54
11053837	7141	Docteur Environmental	Replace & Remove old 2000 gal. Diesel Fuel System	001-1640-0407-0000	182.92

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11053837	7141	Docteur Environmental	Replace & Remove old 2000 gal. Diesel Fuel System	004-1640-0407-0000	177.54
Warrant Total:					49,438.00
11053866	20181-52026	EDR	CONSULTING SVCS FOR DRJ AMEND. #4	250-8662-0416-0000	9,487.75
11053866	20181-52026	EDR	CONSULTING SVCS FOR DRJ AMEND. #4	250-8662-0416-0000	13,978.00
11053866	20181-52430	EDR	CONSULTING SVCS FOR DRJ AMEND. #4	250-8662-0416-0000	5,441.50
Warrant Total:					28,907.25
11053849	0001747607	EJ USA, INC.	3" tall Catch Basin Frame, Grates	001-5110-0401-0000	2,333.43
Warrant Total:					2,333.43
11053865	503234	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
11053865	503442	ENDYNE INC.	SPEDES REQUIRED TESTING AT WWTP (LAB TESTING)	005-8130-0400-0000	860.00
11053865	503598	ENDYNE INC.	SPEDES REQUIRED TESTING AT WWTP (LAB TESTING)	005-8130-0400-0000	115.00
11053865	503599	ENDYNE INC.	SPEDES REQUIRED TESTING AT WWTP (LAB TESTING)	005-8130-0400-0000	115.00
11053865	503795	ENDYNE INC.	SPEDES REQUIRED TESTING AT WWTP (LAB TESTING)	005-8130-0400-0000	45.00
11053865	504114	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
11053865	504176	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	50.00
11053865	504314	ENDYNE INC.	Raw & Purification Water Testing at WTP	004-8330-0400-0000	75.00
11053865	504678	ENDYNE INC.	SPEDES REQUIRED TESTING AT WWTP (LAB TESTING)	005-8130-0400-0000	45.00
Warrant Total:					1,405.00
11053875	40313185	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Plan - October 2024	004-9060-0800-0000	300.67
11053875	40313185	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Plan - October 2024	001-9060-0800-0000	309.78
11053875	40313185	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Plan - October 2024	001-3120-0860-0000	896.42
11053875	40313185	EXCELLUS BLUECROSS BLUESHIELD	Retiree Traditional Health Plan - October 2024	005-9060-0800-0000	300.67
Warrant Total:					1,807.54
11053858	40313488	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2024	001-3120-0860-0000	1,089.48
11053858	40313488	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2024	004-9060-0800-0000	326.84
11053858	40313488	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2024	001-9060-0800-0000	435.80
11053858	40313488	EXCELLUS HEALTH PLAN	Retiree Prescription Plan - October 2024	005-9060-0800-0000	326.84
Warrant Total:					2,178.96
11053879	40306619	EXCELLUS HEALTH PLAN - GROUP	PD Health Insurance - October 2024	001-3120-0860-0000	8,901.90
Warrant Total:					8,901.90
11053870	PL 985743	FARMER, JUSTIN	Reimburs. for License renewal **per Union contract	001-5110-0400-0000	34.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
11053870	PL 985743	FARMER, JUSTIN	Reimburs. for License renewal **per Union contract	005-8110-0400-0000	33.00
11053870	PL 985743	FARMER, JUSTIN	Reimburs. for License renewal **per Union contract	004-8310-0400-0000	33.00
Warrant Total:					100.00
11053859	1240666	FERGUSON WATERWORKS	SS Tap Sleeves, 4" Tap Valve, Valve Box	004-8340-0401-0000	4,238.96
Warrant Total:					4,238.96
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1610-0401-0000	7.24
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1610-0400-0000	32.62
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1410-0401-0000	73.51
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1410-0400-0000	15.00
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	005-8110-0401-0000	7.03
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	004-8310-0400-0000	31.66
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1490-0401-0000	21.98
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	004-8310-0401-0000	7.03
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1680-0400-0000	5.75
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	005-8110-0400-0000	31.66
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-8620-0401-0000	24.98
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1230-0400-0000	19.00
11053869	8173	FIRST NATIONAL BANK OF OMAHA	Credit Card purchases through 09/12/24	001-1010-0401-0000	45.98
Warrant Total:					323.44
11053883	10043636	FR. COUNTY SOLID WASTE	DISPOSAL OF SLUDGE & GRIT SCREENING-WWTP	005-8130-0401-0000	2,046.20
11053883	10043653	FR. COUNTY SOLID WASTE	DISPOSAL OF SLUDGE & GRIT SCREENING-WWTP	005-8130-0401-0000	2,083.25
11053883	10043683	FR. COUNTY SOLID WASTE	DISPOSAL OF SLUDGE & GRIT SCREENING-WWTP	005-8130-0401-0000	2,107.30
11053883	10043708	FR. COUNTY SOLID WASTE	DISPOSAL OF SLUDGE & GRIT SCREENING-WWTP	005-8130-0401-0000	2,158.65
11053883	40084828	FR. COUNTY SOLID WASTE	Trash @ Pisgah	001-7260-0400-0000	148.00
11053883	40085011	FR. COUNTY SOLID WASTE	BLANKET PO- TRASH DISPOSAL	001-8160-0400-0000	148.00
11053883	40086272	FR. COUNTY SOLID WASTE	BLANKET PO- TRASH DISPOSAL	001-8160-0400-0000	166.40
11053883	40086642	FR. COUNTY SOLID WASTE	BLANKET PO- TRASH DISPOSAL	001-8160-0400-0000	81.00
11053883	40087248	FR. COUNTY SOLID WASTE	BLANKET PO- TRASH DISPOSAL	001-8160-0400-0000	148.00
11053883	40087605	FR. COUNTY SOLID WASTE	BLANKET PO- TRASH DISPOSAL	001-8160-0400-0000	148.00
11053883	40087610	FR. COUNTY SOLID WASTE	BLANKET PO- TRASH DISPOSAL	001-8160-0400-0000	60.50
Warrant Total:					9,295.30
11053867	21583	GUTHRIE SALES AND SERVICE	Weld, Boom Elbow 8" HD - VacAll	004-8340-0408-0000	1,239.24
11053867	21583	GUTHRIE SALES AND SERVICE	Weld, Boom Elbow 8" HD - VacAll	005-8120-0408-0000	1,239.24

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
				Warrant Total:	2,478.48
11053882	51103	HIGH PEAKS FORD	Rear brake pads	001-3120-0408-0000	71.99
				Warrant Total:	71.99
11053873	PI-29310	HOLLAND COMPANY, INC.	TREATMENT OF PHOSPHORUS USING PDC-REQ'D BY SPDE	005-8130-0401-0000	4,827.24
				Warrant Total:	4,827.24
11053857	PAY APP 14	LUCK BROTHERS, INC.	CONSTRUCTION OF VSL PARKS, STREETSCAPES	250-8662-0421-0000	211,206.10
11053857	PAY APP 15	LUCK BROTHERS, INC.	CONSTRUCTION OF VSL PARKS, STREETSCAPES	250-8662-0421-0000	108,129.87
				Warrant Total:	319,335.97
11053850	OCTOBER	MBF2, INC.	2024-25 Rent "Sears" Parking Lot	001-5650-0400-0000	1,902.36
				Warrant Total:	1,902.36
11053885	939	Mounrain Valley Mechanical, LLC	Repairs to HVAC 17 Main ST.	001-1620-0407-0000	375.00
				Warrant Total:	375.00
11053861	21548	MUNICIPAL SOLUTIONS, INC.	MULTI-YEAR CAP. IMPROV. PLAN CONSULT SVCS.	005-8110-0400-0000	849.75
11053861	21548	MUNICIPAL SOLUTIONS, INC.	MULTI-YEAR CAP. IMPROV. PLAN CONSULT SVCS.	004-8310-0400-0000	849.75
11053861	21548	MUNICIPAL SOLUTIONS, INC.	MULTI-YEAR CAP. IMPROV. PLAN CONSULT SVCS.	001-8620-0400-0000	1,699.50
				Warrant Total:	3,399.00
11053841	02115-52037	NATIONAL GRID	Electric Bills	001-7110-0403-0000	27.58
11053841	48563-40106	NATIONAL GRID	Electric Bills	001-3410-0403-0000	277.77
				Warrant Total:	305.35
11053872	INVOICE-7474	N-EAR INC.	N-Ear 360 Flexo earpieces, Choice PTT Mics	001-3120-0200-0000	2,139.83
				Warrant Total:	2,139.83
11053868	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2024	001-9060-0800-0000	4,868.37
11053868	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2024	005-9060-0800-0000	2,434.18
11053868	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2024	004-9060-0800-0000	2,434.18
11053868	10609/10610	NEW YORK STATE TEAMSTERS COUNCIL	Health Insurance Premium - October 2024	001-3410-0860-0000	7,517.79
				Warrant Total:	17,254.52
11053851	F10000185647	OTIS ELEVATOR COMPANY	Logistics & Fuel Impact Fee- 3 Main St	001-1620-0400-0000	95.00

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
Warrant Total:					95.00
11053860	61697	ROEMER, WALLENS, GOLD & MINEAUX LLP	PD Legal Services	001-3120-0400-0000	1,024.00
11053860	OCTOBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Services June - December 2024	001-1420-0400-0000	666.66
11053860	OCTOBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Services June - December 2024	005-1420-0400-0000	666.67
11053860	OCTOBER	ROEMER, WALLENS, GOLD & MINEAUX LLP	Labor Relations Services June - December 2024	004-1420-0400-0000	666.67
Warrant Total:					3,024.00
11053874	IV64981	RR CHARLEBOIS, INC.	Oil filters, Fuel filter kit	005-8120-0408-0000	222.16
Warrant Total:					222.16
11053838	95223027	SAFETY KLEEN SYSTEMS, INC.	YEARLY CONTRACT FOR PARTS, CLEANER SERVICE	005-1640-0400-0000	97.11
11053838	95223027	SAFETY KLEEN SYSTEMS, INC.	YEARLY CONTRACT FOR PARTS, CLEANER SERVICE	004-1640-0400-0000	97.11
11053838	95223027	SAFETY KLEEN SYSTEMS, INC.	YEARLY CONTRACT FOR PARTS, CLEANER SERVICE	001-1640-0400-0000	100.05
Warrant Total:					294.27
11053846	11023	SARANAC LAKE AREA	Chamber Funding Support FY25	001-6410-0400-0000	5,000.00
Warrant Total:					5,000.00
11053888	1820	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	004-1950-0400-0000	480.35
11053888	1820	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	005-1950-0400-0000	480.35
11053888	1821	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	004-1950-0400-0000	50.29
11053888	1821	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	005-1950-0400-0000	50.30
11053888	1822	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	004-1950-0400-0000	272.24
11053888	1822	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	005-1950-0400-0000	272.25
11053888	1823	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	004-1950-0400-0000	68.75
11053888	1823	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	005-1950-0400-0000	68.76
11053888	3825	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	001-1950-0400-0000	3,823.13
11053888	3826	SARANAC LAKE CENTRAL SCHOOL DISTRICT	2024 School Taxes	004-1950-0400-0000	1,869.50
Warrant Total:					7,435.92
11053845	AZINV-523	SCAN2PLAN	PROFESSIONAL SERVICES - 3D SCAN 33 PETROVA	228-3497-0416-0000	11,757.10
Warrant Total:					11,757.10
11053871	468427	SECURSHRED	Shredding Services	001-1610-0400-0000	25.36
11053871	468427	SECURSHRED	Shredding Services	004-8310-0400-0000	24.62
11053871	468427	SFCURSHRED	Shredding Services	005-8110-0400-0000	24.62

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
				Warrant Total:	74.60
11053876	23-017(7)	SUOZZO, DOTY & ASSOCIATES	Project 23-017: Sarnac Lake Water Main	004-1440-0400-0000	31,135.20
				Warrant Total:	31,135.20
11053852	RG 3694427	SWANK MOTION PICTURES, INC.	Movie Nights - Wonka (07/19) and Wish (08/16)	001-6410-0400-1115	530.00
				Warrant Total:	530.00
11053844	1929789	SYMQUEST GROUP, INC.	Copier Service- WWTP & CG	005-8110-0401-0000	19.99
11053844	1929789	SYMQUEST GROUP, INC.	Copier Service- WWTP & CG	001-1490-0401-0000	18.15
11053844	1929789	SYMQUEST GROUP, INC.	Copier Service- WWTP & CG	004-8310-0401-0000	19.99
				Warrant Total:	58.13
11053847	OCTOBER	TOWN OF HARRIETSTOWN	2024 Lease of Office Space (June-Dec)	004-8310-0418-0000	1,145.76
11053847	OCTOBER	TOWN OF HARRIETSTOWN	2024 Lease of Office Space (June-Dec)	001-1610-0418-0000	1,180.48
11053847	OCTOBER	TOWN OF HARRIETSTOWN	2024 Lease of Office Space (June-Dec)	005-8110-0418-0000	1,145.76
				Warrant Total:	3,472.00
11053842	0903-0905	Tsiklauri, Bachana	Mileage reimbursement (Airport and back)	001-1230-0406-0000	67.00
				Warrant Total:	67.00
11053853	183045047	ULINE	Smooth Ballard Sleeve	004-1640-0407-0000	163.27
11053853	183045047	ULINE	Smooth Ballard Sleeve	005-1640-0407-0000	163.27
11053853	183045047	ULINE	Smooth Ballard Sleeve	001-1640-0407-0000	168.22
				Warrant Total:	494.76
11053856	3789115	UPSTONE MATERIALS INC	Asphalt	001-5110-0401-0000	235.85
11053856	3789384 RI	UPSTONE MATERIALS INC	Asphalt	004-1640-0407-0000	231.00
11053856	3789384 RI	UPSTONE MATERIALS INC	Asphalt	005-1640-0407-0000	231.00
11053856	3789384 RI	UPSTONE MATERIALS INC	Asphalt	001-1640-0407-0000	238.00
11053856	3791125	UPSTONE MATERIALS INC	Asphalt	001-5110-0401-0000	158.55
				Warrant Total:	1,094.40
11053886	217991	WARREN TIRE SERVICE CENTER	LT 24//75R17 Dura Trax tires	004-8340-0408-0000	756.48
11053886	217991	WARREN TIRE SERVICE CENTER	LT 24//75R17 Dura Trax tires	005-8130-0408-0000	756.48
				Warrant Total:	1,512.96
11053863	2440	WARRENSBURG LAUNDRY & DRY CLEANING	PD Laundry Services - August 2024	001-3120-0400-0000	115.60

Voucher No.	Invoice Number	Vendor	Description	Account Number	Amount
					Warrant Total: 115.60
11053848	202925	WILLIAMSON LAW BOOK CO.	Minute Books, Minute Sheets	001-1410-0401-0000	458.52
					Warrant Total: 458.52
					Report Total: 549,364.67

Accounts Payable

Voucher Approval Document



User: accounts payable@saranaclekeny.gov
 Printed: 09/20/2024 - 1:44PM
 Batch: 00005.09.2024 - Vouchers 2024-09-23

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Fund	Description	Amount
001	GENERAL FUND	68,741.53
004	WATER FUND	69,123.62
005	SEWER FUND	48,514.20
228	EMERGENCY SER. NEW BUILD BILL# 28-2022	11,757.10
250	DRI PROJECTS	351,228.22
Report Total:		549,364.67

VILLAGE BOARD REGULAR MEETING

Monday, September 9, 2024

Regular Meeting began at 6:30 PM and ended at 7:00PM

Meeting was held in person in the Village Board Room and was also available on zoom

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL FOR REGULAR MEETING: Present, Mayor James Williams

Trustees: Present, Trustee Brunette, Trustee Ryan, and Trustee White. Absent, Trustee Scollin.

Staff also Present: Village Manager Bachana Tsiklauri, Village Clerk Amanda Hopf, and Village Treasurer Kendra Martin

AUDITING:

Chair Mayor Williams called for a motion to approve payment for the 2025 Budget \$112,774.70 batch number 09092024. Complete detail of these vouchers is attached and made part of these minutes.

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

APPROVAL OF MINUTES:

Chair Mayor Williams called for a motion to approve these minutes

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

SPECIAL GUEST: Executive Director North Country Sports Council

PUBLIC COMMENT:

Peter Seward 33 Petrova Project effect on taxpayers

ITEMS FOR BOARD ACTION:

Bill 134-2024 Arbor Day Proclamation

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

Bill 135-2024 Appoint Members to Tree Committee

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: Ryan Second: Brunette

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

Bill 136-2024 Resolution to authorize overnight travel and training for Community Development Department for APA Chapter Conference

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

Bill 137-2024 Resolution to authorize Village Manager to hire Account Clerk

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

Bill 138-2024 Deem equipment surplus

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: White Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

Bill 139-2024 Resolution to appoint project advisory committee for DRI Whitewater Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Williams call for a motion

Motion: White Second: Ryan

Motion to amend: White Second: Brunette

Roll Call to amend: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

Roll Call to pass amended: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

OLD BUSINESS: Open Meetings Law Training and Agenda Items

PUBLIC COMMENT SECTION:

Mark Wilson public forum with Wendel concerning Emergency Services Complex

MOTION TO ADJOURN:

Chair Mayor Williams called for a motion to adjourn

Motion: Brunette Second: Ryan

Roll Call: Brunette yes; Ryan yes; Scollin; absent; White yes; Williams yes.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: DJ Daniel Day

DATE: 9-23-2024

DEPT OF ORIGIN: Trustee Scollin

BILL # 140-2024

DATE SUBMITTED: 9/13/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Resolution to declare September 27th as DJ Daniel Day in the Village of Saranac Lake

APPROVAL OF RESOLUTION

MOVED BY: White SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes



**RESOLUTION DESIGNATING SEPTEMBER 27 AS
“DJ DANIEL DAY” IN THE VILLAGE OF SARANAC LAKE**

WHEREAS, the Village of Saranac Lake respects and commends the courageousness of Devarjaye “DJ” Daniel, a 12-year-old from Houston, TX, who is battling a rare form of cancer; and

WHEREAS, DJ has made it his goal to be sworn in as an honorary member of as many police departments as possible, tallying nearly 850 over the past six years; and

WHEREAS, DJ and his father, Theodis Daniel, will travel to the Village of Saranac Lake on September 27, 2024, to be sworn in as an honorary member of the Saranac Lake Police Department; therefore, be it

RESOLVED, that the village board of trustees hereby designates September 27, 2024, and every September 27 thereafter, as “DJ Daniel Day” in the Village of Saranac Lake; and

BE IT FURTHER RESOLVED, that the village clerk will add this commemoration to the Village’s annual calendar, in honor of DJ’s inspirational journey and demonstrable commitment to the law enforcement profession.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Project Management & Energy Service Company Date: 09/23/2024

DEPT OF ORIGIN: Village Manager Bill # 141-2024

DATE SUBMITTED: 9/11/2024 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to engage Siemens Industry Inc. for project management and energy services company (ESCO)

MOVED BY: Scollin SECONDED BY: Ryan

VOTE ON ROLL CALL:

MAYOR WILLIAMS	<u>yes</u>
TRUSTEE RYAN	<u>yes</u>
TRUSTEE WHITE	<u>yes</u>
TRUSTEE SCOLLIN	<u>yes</u>
TRUSTEE BRUNETTE	<u>yes</u>

**RESOLUTION TO ENGAGE SIEMENS INDUSTRY INC. FOR PROJECT MANAGEMENT
AND ENERGY SERVICES COMPANY (ESCO)**

WHEREAS, the Village of Saranac Lake issued a Request for Qualifications (RFQ) from qualified firms to provide project management and ESCO services for energy performance in the Village, and,

WHEREAS, the Village received three submissions by qualified firms, and,

WHEREAS, a selection committee reviewed the qualifications and interviewed the firms and recommend engage Siemens Industry Inc. to assist the Village with energy performance services, and

WHEREAS, Siemens Industry Inc. will propose an energy savings project to the Village, and

WHEREAS, the Village is under no contractual obligation to accept said project.

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees accepts the recommendation to engage with Siemens Industry Inc. for Energy Services Company (ESCO) services.



Village of Saranac Lake & Siemens

Energy and Infrastructure Partnership

SIEMENS

Discussion Agenda

1 Welcome & Introductions



2 Energy Performance Contracting (EPC)



3 Programs and Process



A large, stylized graphic of a teal particle trail or streamer, composed of many small dots, curves from the top center towards the right side of the slide.

1 | Introductions

Your Stable and Reliable Partner

- 175+ years in business as a Global Technology Company
- Working with 200+ US local governments and municipalities
- Generating \$1 billion in energy and operational savings
- Wide portfolio of capabilities and deep experience
- Strong commitment to NY State with deep local resources
- \$78 billion in revenues with 320,000 global employees




175

Years of Siemens

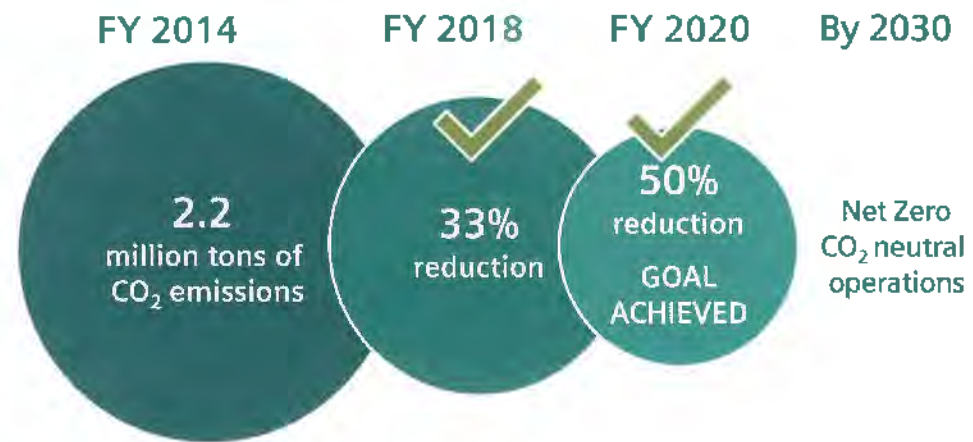
Siemens Corporate Decarbonization Performance

We walk the walk...

Levers for a CO₂ neutral Siemens by 2030

- EP 100** 100% net zero buildings 
- EV 100** 100% fleet electrification 
- RE 100** 100% clean energy sourcing 

CO₂ reduction progress in our operations



To date we have **invested \$100M** into our own energy efficiency projects
This has produced **\$20M of annual cost reduction** for our operations

From **2024-30** we will **invest \$650M decarbonizing** our operations

Using our offerings **Siemens customers avoided 160k Tons CO₂e** in FY 2023 alone

Partnership Alignment



Three main
areas of focus

Technology, Energy, and Infrastructure Renewal

Sustainability & Electrification & Resiliency

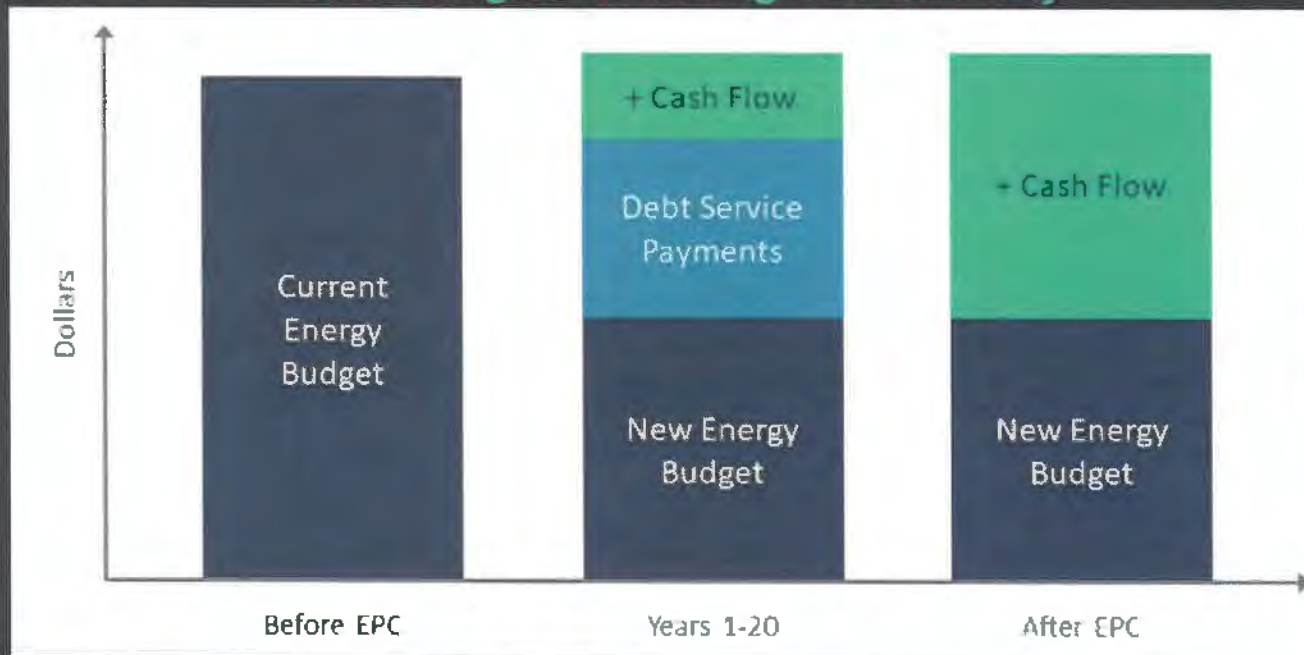
Digitalization & Operational Excellence

RFQ award allows Siemens to work with the Village to develop energy projects at **Siemens risk**

2 | Energy Performance Contracting NY State Energy Law Article 9

New York State Article 9 (Energy Performance Contracting EPC)

Achieving Self-Funding Sustainability



- ✓ Energy & Operational savings fund additional capital needs
- ✓ Budget Neutral
- ✓ Single Source Responsibility
- ✓ No Change Orders
- ✓ Maximize all available incentives, grants and tax rebates
- ✓ Revenue Generation for Smart Village technologies

Siemens pragmatic approach to infrastructure

1. REDUCE

Energy Efficiency:

Drive down energy consumption and increase operational efficiency to reduce costs and your environmental impact.

4. PROTECT

Data-Driven Optimization:

Continuously analyze and optimize your buildings and operations to be more precise and effective with your investment decisions.



2. PRODUCE

On-Site Generation:

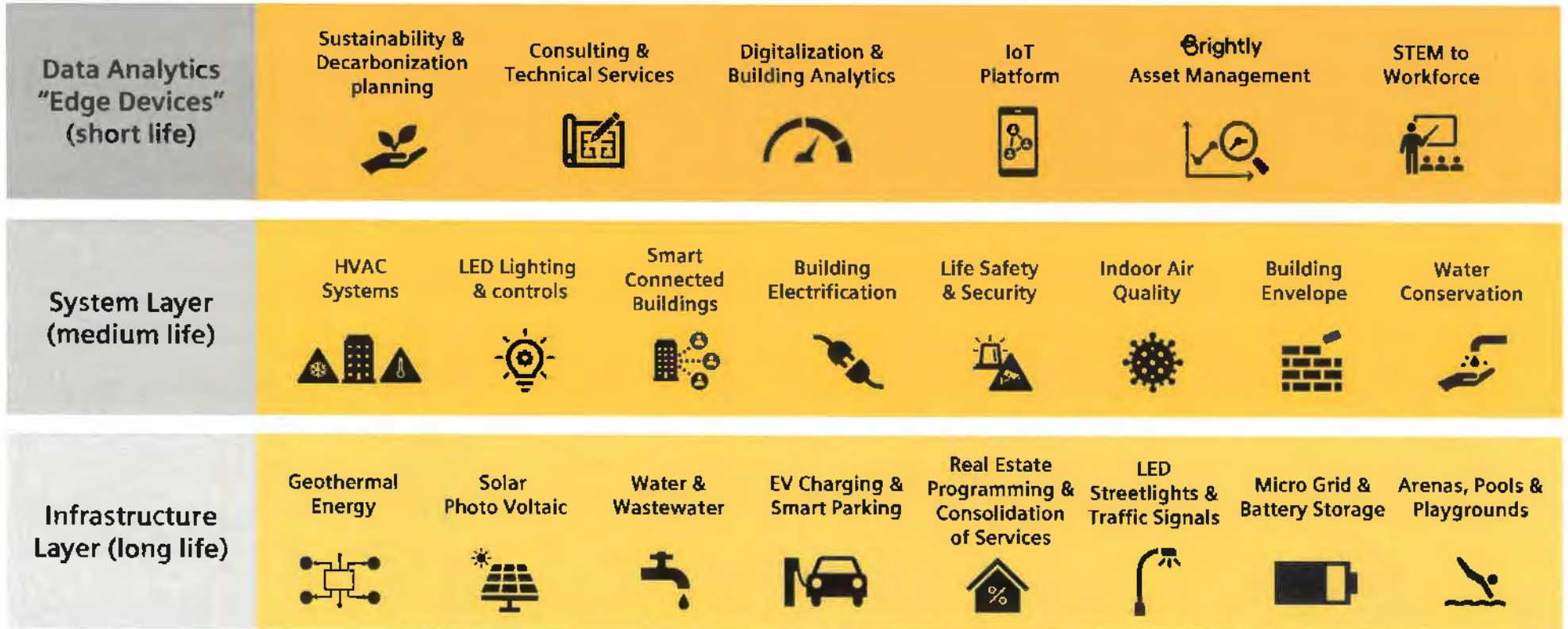
Generate and store energy on-site so that you are less reliant on the grid and have a more sustainable energy-mix.

3. PROCURE

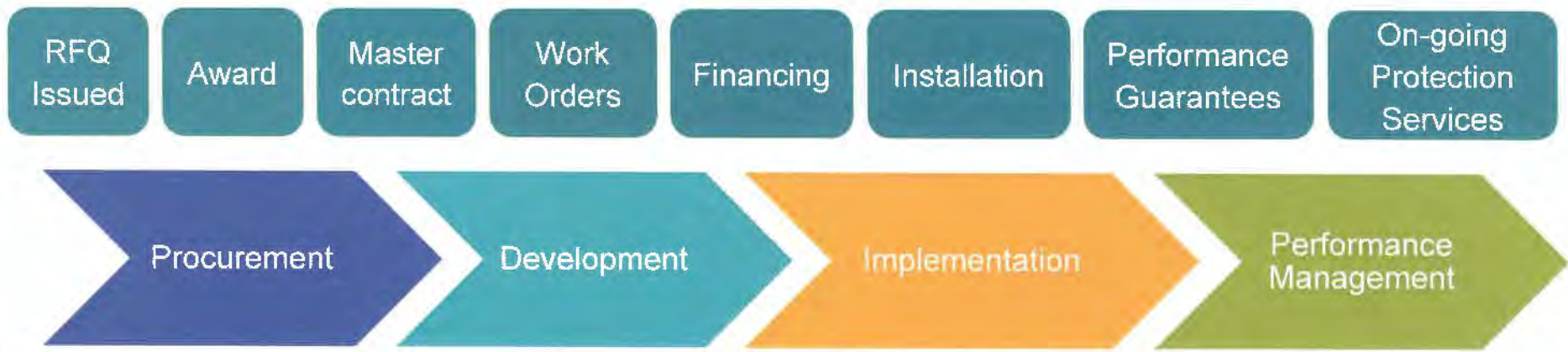
Energy Supply Management:

Manage the energy purchasing process to lower total energy spend, mitigate risks and meet sustainability targets.

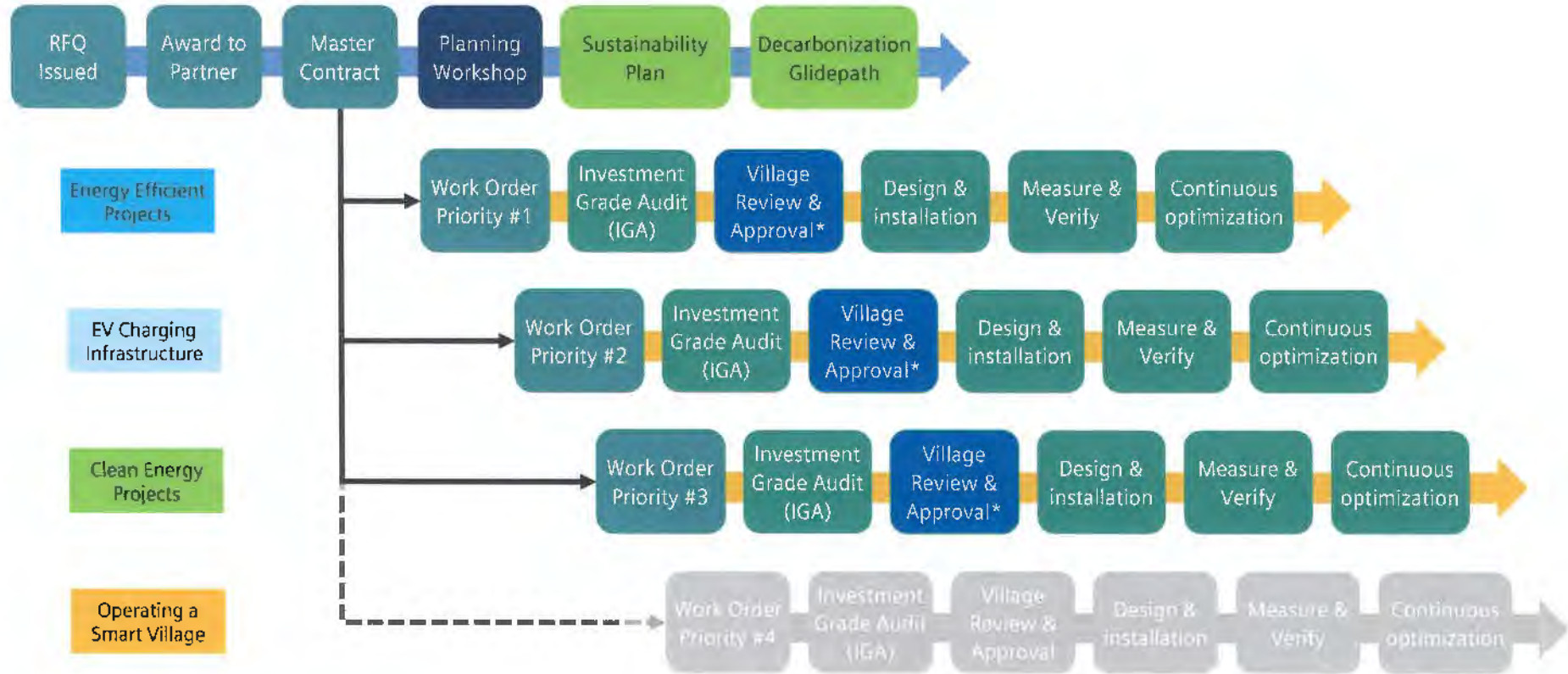
Our capability overview



Energy and Infrastructure Partnership Process Overview





Energy and Infrastructure Partnership Process Steps



***Projects are developed at Siemens risk & each project requires Village approval**

Contract and Financial Vehicles

Contract & Procurement

- Energy Savings Performance Contract
 - Cooperative Purchasing Program Sourcewell 
 - PPA - Power Purchase Agreement
 - EaaS - Energy-as-a-Service
 - Utilities Monetization/Outsourcing
 - Service Contracts
- 

Financing and Funding

- Tax Exempt Municipal Lease
 - Grants - Federal and State
 - Utility Rebates & Incentives
 - Asset Monetization - Revenue Generation
 - Inflation Reduction Act Programs
 - Bipartisan Infrastructure Law
- Bond
- Debt/Equity Finance

Overview of Siemens Approach

Team approach

- ✓ Collaborative with Village departments
- ✓ Work with strategic partners of Village
- ✓ Iterative process focused on highest needs
- ✓ No risk Development Agreement
- ✓ Design Build Methodology



Holistic approach

Reinventing, rebuilding & strengthening Village infrastructure across portfolio
Leverage NYS Energy Law Article 9
Guaranteed Energy Savings + Grants = Infrastructure Renewal
Assured price - No Change Orders



Deep NYS experience

Continued success with our multi-phase guaranteed Energy Performance Contracting customers across NYS

- Rensselaer County
- City of Troy
- City of Buffalo
- City of Oswego
- City of Fulton
- City of Johnstown
- Town of Clarkstown
- Gloversville ESD
- City of Glens Falls
- Oxford Academy



Broad technology & solutions portfolio expertise

- Broad knowledge of energy technology.
- Implementation best practices,
- On-going asset protection services
- We are also product agnostic



Flexible financial models

- Tax Exempt Municipal Lease (TEML)
- Power Purchase Agreements (PPA)
- Energy-as-a-Service
- Bonds
- Siemens Financial Services



SIEMENS

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Contact

Published by Siemens Smart Infrastructure

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Energy & Performance Services
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Latham, NY 12110

Mobile 518-320-6684

E-mail Shadrach.Treat@siemens.com



4 | Use Case Studies



PERFORMANCE CONTRACTING REFERENCE

City of Johnstown
Johnstown, New York

The City of Johnstown is located in Fulton County in Upstate New York. In 2019 the City entered into a performance contracting agreement with Siemens for the acquisition of street lights and LED upgrades along with needed facility improvement measures to its City Hall and Department of Public Works.



PERFORMANCE CONTRACTING REFERENCE

City of Troy
Troy, New York

The City of Troy is located in Rensselaer County in New York State. It is one of three major centers for the Albany metropolitan area. Siemens has had a very long-standing relationship with the City. After a successful Phase 1 project that included facility improvement measures at two Police Stations, six Fire Stations, Knickerbocker Arena, the Department of Public Works, and two Parking Garages in 2011, the City contracted with Siemens for two additional phases that include a Police Station, Parking Garages, six Fire Stations and the Department of Public Works.



Improvement Measures

- New APOCET energy management system
- Replacement of 30-ton rooftop unit
- Demand controlled ventilation
- New natural gas-fired hot water heater
- New space heater boilers with condensing units
- Lighting upgrades
- Weatherization improvements
- New 230 kW diesel emergency generator
- Unoccupied temperature setback
- Frequency drive upgrades
- Time-of-day scheduling

PERFORMANCE CONTRACTING REFERENCE

Rensselaer County
Troy, New York

The first phase of our project with Rensselaer County involved energy efficiency improvements to the County's Municipal building. This was followed by improvements in the operation and capacity of the WWTP. Siemens developed solutions to resolve issues with the existing sludge reduction process, which included the conversion of three sludge holding tanks to anaerobic digesters. The Phase 2 aspect of the project involved Siemens' advanced solution for sludge disposal whereby a natural gas/methane direct-fired sludge dryer was installed. This device eliminates the need for monofill space or off-site removal, saving the sewer district in excess of \$1 million per year. A third phase just yielded \$1.5 million in actual savings after the first year of the guarantee.



Improvement Measures

Phase 1

- Fluorescent lighting upgrade
- New AHUs with energy recovery units and ultrasonic humidifiers
- New boiler and DHW heater
- Kitchen equipment upgrades
- Ozone laundry system
- Emergency power receptacles in resident rooms

Phase 2

- Two new chillers
- Three new boilers
- Seven new rooftop units
- New 800 kW emergency generator
- 72,000 SF of new roof

Phase 3

- LED lighting upgrade including VIV technology
- Kitchen hood control
- AHU refurbishment and replacement
- Smart hot water and chilled water pumps
- Installation of Newdepoint Bi-polar ionization
- Kitchen and laundry upgrades
- Building envelope improvements
- Control system upgrade

PERFORMANCE CONTRACTING REFERENCE

Van Rensselaer Manor
Troy, New York

The Van Rensselaer Manor "The Manor" is a large 362-bed facility built in 1996 on a beautiful campus in North Greenbush, New York. The Manor is considered to still be a state-of-the-art facility as it was when it originally opened over 25 years ago. Siemens is proud to have played a role in keeping this accolade by updating the facility through three phases of energy saving performance contracting projects.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Park Use Application permission with beer and wine

DATE: 9-23-2024

DEPT OF ORIGIN: Village Manager

BILL # 142-2024

DATE SUBMITTED: 9/13/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Resolution to approve Park Use application for 2024 Farmers Market Fall Fest with permission to serve beer and wine

APPROVAL OF RESOLUTION

MOVED BY: Ryan SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE BRUNETTE

yes

TRUSTEE RYAN

yes

TRUSTEE SCOLLIN

yes

TRUSTEE WHITE

yes

RESOLUTION TO APPROVE PARK USE APPLICATION FOR 2024
FARMERS MARKET HARVEST FESTIVAL WITH PERMISSION TO SERVE ALCOHOL

WHEREAS, High Peaks Farmers Market is requesting usage of Berkeley Green and Main Street from Broadway Intersection to Hotel Saranac Parking Lot on October 19, 2024, and

WHEREAS, the High Peaks Farmers Market has partnered with the Village and the Hotel Saranac to provide vendors for food, beer, and wine during the festival, and,

WHEREAS, all parties involved will provide the necessary certificates of insurance naming the Village of Saranac Lake additionally insured, and,

WHEREAS, special event permits from the New York State Liquor Authority will be obtained by vendors and a copy of this permit will be placed on file with the Village,

THEREFORE BE IT RESOLVED, the Village Board of Saranac Lake authorizes High Peaks Farmers Market to use Berkeley Green and Main Street for 2024 Harvest Festival Event and allow the sale of beer and wine.

High Peaks Harvest Festival – October 19, 2024

12:00pm – 4:00pm (set up for vendors starts at 10:00am / breakdown is from 4:00pm - 5:30pm)

A community street festival to welcome the Fall season, as well as highlight the High Peaks Farmers Market relocation to Hotel Saranac for the winter months.

Purpose: Many of our surrounding towns host either a Fall Festival or October Fest, that draws residents and visitors to their Downtown area. Based on other small town experiences, a Fall Festival is enjoyed by all ages, and expands the Villages sense of community. Many visitors travel to the Adirondacks during the Fall and are looking for events to supplement hikes and other nature related activities. The High Peaks Harvest Festival will:

- Provide our residents and visitors with a unique and fun experience.
- Promote Downtown as a lively destination.
- Give visibility to the Winter Farmers Market at Hotel Saranac (Saturdays, October - December 10:00 – 1:00).
- Encourage residents and visitors to support local businesses in an otherwise slow time of year.

High Peaks Harvest Festival, organized by the Village of Saranac Lake, High Peaks Farmers Market, Hotel Saranac and ANCA will have vendor tents (local businesses & artists), food, music, and kids activities.

The event will take place on Main St, with area business participation, from the corner of Main and Broadway to the entrance to the Hotel Saranac parking area (keeping access to Hotel Saranac open).

We would also request that the bathrooms at Berkeley Green be open for this event.

In case of rain, the event will be moved inside Hotel Saranac. A smaller portion of the road will remain closed to accommodate the food and beer vendors. Food and beer will be allowed to be brought into the hotel.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Authorize RFP

Date: 09/23/2024

DEPT OF ORIGIN: Trustee White

Bill # 133-2024

DATE SUBMITTED: 8/22/2024

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution to authorize the release of a RFP for professional services for SEQOR process to complete zoning changes for Emergency Services Building Project

MOVED BY: White SECONDED BY: Brunette

VOTE ON ROLL CALL:

MAYOR WILLIAMS no

TRUSTEE RYAN no

TRUSTEE WHITE yes

TRUSTEE SCOLLIN no

TRUSTEE BRUNETTE yes

Resolution to authorize the release of a RFP for professional services for SEQR process to complete zoning changes for Emergency Services Building Project

WHEREAS, the Village is committed to completing the SEQR process for the zoning regulation changes, amendments to the comprehensive plan, and the proposed Emergency Services Facility, and

WHEREAS, the Village recognizes changes to zoning districts and amendments to the comprehensive plan are considered a Type 1 action under the State Environmental Quality Review Act and require an environmental review and a Full Environmental Assessment Form,

WHEREAS, the Village currently has the need for an independent company to oversee and assist in the SEQR process for the necessary zoning changes, adjustments to the comprehensive plan and the proposed Emergency Services Facility at 33 Petrova,

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees authorizes the Village Manager to issue an RFP seeking the professional services of a SEQR expert to complete the process for zoning changes within the Village, updates to the comprehensive plan, and the proposed Emergency Services Facility project.