Town of Rome
Nekoosa, WI 54457
www.romewi.gov

MINUTES
TOWN OF ROME PUBLIC WORKS & UTILITIES COMMITTEE

TUESDAY, SEPTEMBER 22, 2026 9:00 A.M.

1. Call to Order

   Chairman Dave Loker called the meeting to order at 9:00 a.m.

2. Roll Call

   Committee Members Present: David Loker, Deborah Schumacher, Carl Hasdal, Mark Lewis and Colleen Preuss. Also Present: Finance Director/Treasurer, Robbie Schaub-Ruemler, Director of Public Works, Cody Knoblock and Deputy Clerk/Treasurer, Taylor Owczynsky

3. Pledge of Allegiance

4. Certify Posting of Meeting

   Owczynsky certified that on, Friday, July 17, 2026, the Agenda for the Town of Rome Public Works & Utilities Committee meeting for Monday, July 20, 2026 was posted at:

   MAKE SURE AFFIDAVITS AND MINUTES ARE CORRECT FOR PARKS & REC AND THIS MEETING.

Posted at the Rome Town Hall	*3:40 p.m.*
Posted at Kwik Trip, LLC	*3:55 p.m.*
Posted at Nekoosa Port Edwards State Bank	*4:00 p.m.*
Emailed to the Wisconsin Rapids Tribune	*11:46 a.m.*

5. Approve the Agenda

   Motion by Schumacher/Preuss to approve the agenda as presented. Motion carried.

6. Citizen Comments – During the Citizen Comment period of the agenda the Utilities Committee welcomes comments from any town resident, not a member of the Utilities Committee, on any item not on the agenda. Please know that pursuant to state law the commission cannot engage in conversation with you but may ask questions. The commission may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Rome Water Utility Office Manager providing their name, address and topic for discussion.

   The commission will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the commission begins discussion on an agenda item no further comment will be allowed from the public on that issue

   No Citizen Comments Received

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NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

7. Information updates, meeting recaps, recent correspondence, and current events

   Hasdal shared that there was a letter that came out regarding the solar farm and they now have an expected completion day of July 2029.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Discussion and possible action – Approval of the July 28, 2026 meeting minutes

   Motion by Schumacher/Preuss to approve the July 28, 2026 meeting minutes. Motion carried.

9. Discussion only – Review August 2026 Public Works Parks Financials & Water Utility Financials

   Discussion regarding the current Public Works Parks Financials for August 2026. Schaub-Ruemler gave an update on the financials for the Water Utility and that the budget is on track for the year. They discussed that the Water Utility building roofs will be replaced by the end of the year. Painting of the water tower will most likely be completed next year. On October 1, 2026 all unpaid/late Public Fire Protection bills will be tax rolled. Discussion regarding the cost difference between a metered versus non-metered camping hydrant.

10. Discussion only – Water Utility & Public Works Update

    Knoblock gave an update that the Water Utility plans to be doing flushing after the Firewise brush pick-up. He gave an update that the DNR reporting was submitted, the splash pad has been shut down, with the bandshell and gazebo bathrooms to be shut down and winterized soon. The lead and copper came back good. Knoblock gave an update on the roadwork within the Town that has been finished and what is upcoming before winter. He mentioned that the Public Works staff is being cross-trained into Water. Dyracuse just purchased a skid steer for their operations. He shared that the food truck pad has been completed in the Rome Town Center. W. Queens Way and Earl Court had a culvert replaced. Ladder Ball and bags boards have been installed in the Rome Town Center, we are now just waiting on the kiosks to arrive. We have received notice that the Dyracuse VIP ride was cancelled for 2026. The date for next year will be October 5, 2027.

11. Discussion only – Town Hall Kitchen Renovation Update

    Discussion regarding the Kitchen renovations. Bids will be put out soon. MSA gave building approval so we are now able to put out for bids.

12. Discussion only – Cyber Security Update

    Discussion regarding the water systems that have been hacked across the US. Our system is "closed-lip" and we are not vulnerable to an attack like this, as our system cannot be logged into from the outside and to change settings. There are still plans in the works to update the system to further protect ourselves in the future.

13. Discussion only – Dyracuse Camping

    Discussion that there is not currently property available for Dyracuse Camping.

14. Discussion and possible action – Emergency Warning System through cell phones

    No informational update given. Kane informed that it will be discussed at the Adams County officers meeting tonight. Item tabled until next meeting to give further update.

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15. Discussion and possible action – Cellular Towers

Hasdal indicated that he will be at the ACED meeting tomorrow and will hopefully be able to give an update at the next meeting.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

16. Next agenda items

1. *Emergency Warning System through cell phones*
2. *Cellular Towers*
3. *Kitchen update*

17. Next meeting date and time

November 24, 2026 at 9:00 a.m.

ADJOURNMENT

Motion by Schumacher/Preuss to adjourn at 10:48 am. Motion carried.

Respectfully submitted,

Taylor Owczynsky
Taylor Owczynsky
Deputy Clerk/Treasurer

Robbie Schaub-Ruemler
Robbie Schaub-Ruemler
Finance Director/Treasurer

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Rome Water Utility Actual to Budget Comparison - Revenue and Expenses 2026

	Oct-26	2026 YTD	2025 YTD	2026 BUDGET	TOTAL YEAR BUDGET TO 2026 YTD	YTD Bud % 83% 2025 YTD %	Ref
REVENUES							
Residential Sales	$ (123)	$ 493,116	$ 488,716	$ 682,490	$ (189,374)	72%	
Commercial/Pub. Auth Sales	25	$ 34,868	36,637	82,931	(48,063)	42%	
Public Fire Protection	966	$ 322,271	320,686	345,943	(23,672)	93%	
Interest Income	-	$ 2,577	2,697	4,000	(1,423)	64%	
Misc Revenue/Late Fees	1,101	$ 7,384	6,202	15,000	(7,616)	49%	
Non Operating Revenue	-	5,913	15,256	35,000	(29,087)	17%	
TOTAL SALES, REVENUE & INCOME	$ 1,970	$ 866,130	$ 870,194	$ 1,165,367	$ (299,234)	74%	
Funds Reserved					-		
RESERVE							
TOTAL REVENUES	$ 1,970	$ 866,130	$ 870,194	$ 1,165,367	$ (299,234)	74%	
Commissioner Wages	$ -	$ 126	$ 96	$ 900	$ 774	14%	
Personnel Wages	10,316	109,750	108,224	142,243	32,493	77%	
Employee Insurance/HSA	3,855	66,213	47,314	69,932	3,719	95%	1
Training and Education	50	440	2,577	3,500	3,060	13%	
Payroll Taxes	572	5,225	4,252	9,812	4,587	53%	
Fringe-Retirement	730	7,551	6,838	9,235	1,684	82%	
Utilities	1,791	18,484	16,038	33,000	14,516	56%	
Plant Expense	3,633	19,475	19,583	42,000	22,525	46%	
Transportation Expense	-	713	4,643	15,000	14,287	5%	
Lg Equipment & Plant Repairs	379	6,078	4,302	14,000	7,922	43%	
Water Line Repair/Maint.	255	1,196	1,624	30,000	28,804	4%	
Cross Connection Control	-	-	220	2,500	2,500	0%	
Meter Expense	379	3,828	1,627	7,500	3,672	51%	
Office Expense	1,081	11,425	12,131	21,253	9,828	54%	
Accounting Fees	-	12,620	15,969	27,000	14,380	47%	
Bank Charges	-	39	1,165	2,000	1,962	2%	
Attorney Fees	-	-	-	500	500	0%	
Outside Services	523	4,548	8,324	12,100	7,552	38%	
Contract Work- Jobbing	-	6,306	10,014	20,000	13,694	32%	
Insurance Expense	-	14,147	14,097	18,500	4,353	76%	
Bad Debt Expense	-	-	-	500	500	0%	
Payment in Lieu	-	56,094	67,873	125,300	69,206	45%	
Interest Expense	-	-	39,038	10,163	10,163	0%	
TOTAL EXPENSES	40,167	369,968	385,949	726,938	356,970	51%	
SUBTOTAL REVENUE OVER (UNDER) EXPENSES	(38,198)	496,162	484,244	319,664	57,736		
Depreciation Expense	20,000	200,000	200,000	-	-	0%	
Bank Loan	-	-	-	-	-	0%	
Revenue Bond Amortization	-	-	-	-	-	0%	
SDWLP-Prinipal	-	-	-	319,664	319,664	0%	
Revenue Bond-Principal	-	-	-	-	-	0%	
Reserves/Capital Exp.	16,605	25,710	-	110,000	84,290	23%	
OTHER NON-CASH USE	$ 36,605	$ 225,710	$ 684,244	$ 429,664	$ 403,955	53%	
TOTAL REVENUE OVER (UNDER) EXPENSES	$ (58,198)	$ 296,162	$ 284,245	$ (110,000)	$ 461,690		

Rome Water Utility Actual to Budget Comments

1. Health Savings Payments made; account will balance out throughout the year

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-12-41110-000-000	BLDG/GROUNDS PROPERTY TAX	0.00	126,657.88	126,657.88	0.00	100.00
100-12-46742-000-000	BLDG/GROUNDS RENTAL/FEES	0.00	0.00	500.00	-500.00	0.00
100-12-48200-000-000	BLDG/GROUNDS LEASE	0.00	4,000.00	4,000.00	0.00	100.00
12 BUILDING/GROUNDS-REV		0.00	130,657.88	131,157.88	-500.00	99.62
Total Revenues		0.00	130,657.88	131,157.88	-500.00	99.62

Account Number		2026 October	2026 Actual 10/31/2026	2026 Budget	Budget Status	% of Budget
100-12-51600-110-200	BLDG/GROUNDS PART TIME	3,214.38	22,722.35	27,197.27	4,474.92	83.55
100-12-51600-120-000	BLDG/GROUNDS FICA/MED	196.01	1,250.67	2,080.59	829.92	60.11
100-12-51600-120-100	BLDG/GROUNDS HEALTH	411.22	6,763.78	5,044.92	-1,718.86	134.07
100-12-51600-120-200	BLDG/GROUNDS RETIREMENT	122.55	1,025.86	1,560.37	534.51	65.74
100-12-51600-120-300	BLDG/GROUNDS LIFE	11.76	119.23	141.12	21.89	84.49
100-12-51600-140-000	BLDG/GROUNDS OPERATIONS	2,063.50	31,834.61	22,000.00	-9,834.61	144.70
100-12-51600-140-200	BLDG/GROUNDS CONT. SERVICES	190.00	1,140.00	6,550.00	5,410.00	17.40
100-12-51600-170-000	BLDG/GROUNDS UTILITIES	1,975.47	24,957.58	31,600.00	6,642.42	78.98
100-12-57190-000-000	BLDG/GROUNDS CAPITAL OUTLAY	0.00	13,980.00	27,000.00	13,020.00	51.78
100-12-58100-000-000	BLDG/GROUNDS PRINCIPAL	0.00	7,778.56	7,805.55	26.99	99.65
100-12-58290-000-000	BLDG/GROUNDS INTEREST	0.00	175.99	178.06	2.07	98.84
	12 BUILDING/GROUNDS-EXP	8,184.89	111,748.63	131,157.88	19,409.25	85.20
	Total Expenses	8,184.89	111,748.63	131,157.88	19,409.25	85.20
Net Totals		-8,184.89	18,909.25	0.00	-18,909.25	