Town of Rome
Nekoosa, WI 54457
www.romewi.gov

TOWN OF ROME BOARD MEETING MINUTES

THURSDAY, OCTOBER 15, 2026 5:00 P.M.

1. Call to Order

   Chairman Carl Hasdal called the meeting to order at 5:00 p.m.

2. Roll Call

   Present: Chairman Carl Hasdal; Supervisors Cyndee Lewis, Vito Giardino, Mark Samelstad and Tim Reppen; also present Clerk Wendy Newsom and Finance Director/Treasurer/Interim Administrator Robbie Schaub-Ruemler

3. Certify Posting of Meeting

   Wendy Newsom certified that on, Monday, October 12, 2026, the Agenda for the Town of Rome Board meeting for Thursday, October 15, 2026 was posted at:

Posted at the Rome Town Hall	*3:20 p.m.*
Posted at Kwik Trip, LLC	*4:15 p.m.*
Posted at Nekoosa Port Edwards State Bank	*4:20 p.m.*
Emailed to the Wisconsin Rapids Tribune	*3:12 p.m.*

4. Approve the Agenda

   Motion by Giardino/Reppen to approve the agenda. Motion carried.

5. Pledge of Allegiance

6. Citizen Comments – During the Citizen Comment period of the agenda the Town Board welcomes comments from any town resident, not a member of the Town Board, on any item not on the agenda. Please know that pursuant to State law the Board cannot engage in conversation with you but may ask questions. The Board may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Clerk providing their name, address and topic for discussion

   The board will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the board begins discussion on an agenda item no further comment will be allowed from the public on that issue

   No citizen comments.

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

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7. Information Updates, Meeting Recaps, Recent Correspondence, Current Events, Announcements

   Giardino: The Library has the scarecrow walk until the 31st of October and there is coffee with the friends every Friday.

   Reppen: This Saturday at 9:30 a.m. is the Lake Camelot Property Owners Association meeting

   Hasdal: Board Members, Plan Commission Members and some members of the Board of Appeals attended a training in Pittsville last week.

   Newsom: At the Rome Town Center Sub-Committee meeting last Thursday, the Zoning Administrator made a statement that the Town paid Cardo for their services. Unfortunately, she was misinformed about this and I just want to correct that statement to say that the Town did not pay for those services, they were in fact a gift. The Rome Fire Department Fund sent a thank you card for the Town's donation to their golf outing. Visit Rome will be decorating the Rome Town Center for the holidays.

8. Department and Committee Reports

   ☐ Administration
   ☐ EMS District/Lifestar
   ☐ Lester Public Library of Rome
   ☐ Parks Committee
   ☐ Police and Fire Commission
   ☐ Rome Fire Department
   ☐ Town Clerk
   ☐ STR Report
   ☐ Rome Police Department
   ☐ Rome Public Works Department
   ☐ Public Works and Utility Committee
   ☐ Community Development Authority
   ☐ Visit Rome, WI
   ☐ Zoning Department
   ☐ Finance Director/Treasurer
   ☐ Court Report

   A question was asked about the Kitchen.

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

9. Discussion and possible action – Approval of the October 1, 2026 meeting minutes

   Motion by Samelstad/Reppen to approve the October 1, 2026 meeting minutes. Motion carried.

10. Discussion and possible action – Checks, Vouchers, Receipts and Journal Entries - approve checks #50954 - 51039 totaling $117,407.39; Auto-payments totaling $229,100.35; State / Social Security / Medicare / Withholdings totaling $41,214.89; Payroll Vouchers V25942 – V26067 totaling $325,623.33 and check #21709 totaling $27.70; Receipts #27673 - 27723 totaling $130,009.33

    Motion by Reppen/Lewis to approve as presented. Motion carried.

11. Discussion and possible action – CliftonLarsonAllen, LLC presentation of the Town's 2025 final audit

    Amber Danielski of CliftonLarsonAllen, LLC presented the Town's 2025 final audit to the Board. The Town did receive a favorable finding for the year.

12. Discussion only – Solar Farm update

Chairman Hasdal stated that there isn't much going on with this. A quarterly report was submitted with zeros on the report and the new completion date is 2029.

13. Discussion and possible action – Consideration of re-purchase of 315 Geneva Trail, 030-01136-0612 from Scenic Valley Properties, LLC

    Motion by Lewis/Giardino to re-purchase the property of 315 Geneva Trail, 030-01136-0612 from Scenic Valley Properties, LLC at the price that is in the contract and as recommended by the Town Attorney. Motion carried.

14. Discussion and possible action – Consideration of official Town Newspaper for legal notices

    Motion by Lewis/Samelstad to leave the official Town Newspaper as the Wisconsin Rapids Tribune. Motion carried.

15. Discussion and possible action – Update on Transfer Site Contractor Permits

    Finance Director/Treasurer/Interim Administrator Robbie Schaub-Ruemler updated the Board regarding the answer from the Town Attorney regarding the permits. The Public Works Director can change the terms of this permit at any time and will be implementing the changes effective January 1, 2027 along with evaluating the fee structure for the contractor permits.

16. Discussion and possible action – On enforcement of raze order/order to repair re: 321 Dover Court

    Zoning Administrator Emily Arndt explained the situation at 321 Dover Court.

    Motion by Reppen/Samelstad to move forward with the Circuit Court action to enforce the raze order/order to repair at 321 Dover Court. Motion carried.

17. Discussion and possible action – Approval of Ron Taub to the Plan Commission for a term to expire on May 1, 2029

    Motion by Lewis/Giardino to approve Ron Taub to the Plan Commission for a term to expire on May 1, 2029. Motion carried.

18. Discussion and possible action – Approval of amended MOA between the Wisconsin Department of Transportation and the Town of Rome regarding the Link the Lakes Project to include a split rail fence and bench

    Lisa Kubis from Visit Rome explained that this is just a change to a few words in the MOA to allow them to put the fence and bench on the Link the Lakes path.

    Motion by Samelstad/Reppen to approve the amendment of the MOA between the Wisconsin Department of Transportation and the Town of Rome regarding the Link the Lakes Project to include the split rail fence and bench. Motion carried.

19. Discussion and possible action – Approval of Ordinance No. 26 – 13; Amendment to Ordinance 360 – Article XXV Entitled "Signs and Billboards" as recommended by the Plan Commission

    Zoning Administrator Emily Arndt explained the changes to the ordinance.

Motion by Lewis/Giardino to approve Ordinance No. 26 – 13; Amendment to Ordinance 360 – Article XXV Entitled "Signs and Billboards". Motion carried.

20. Discussion and possible action – Approval of Ordinance No. 26 – 14; Amendment to Ordinance 360 – Article XVII Entitled "Rome Town Center District" as recommended by the Plan Commission

    Zoning Administrator Emily Arndt explained the changes to the ordinance.

    Motion by Giardino/Lewis to approve Ordinance No. 26 – 14; Amendment to Ordinance 360 – Article XVII Entitled "Rome Town Center District". Motion carried.

21. Discussion and possible action – Approval of recommendation from the Plan Commission on consideration of an amendment to the Site Plan/Plan of Operation for Tri-Lakes Storage, for the property located at 620 State Road 13, located in N1/2 SW1/4 NE1/4 EX HWY ROW, Section 32, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a parcel number of 030-01035-0000

    Zoning Administrator Emily Arndt explained the changes to the site plan/plan of operation.

    Motion by Giardino/Reppen to approve the recommendation from the Plan Commission on consideration of an amendment to the Site Plan/Plan of Operation for Tri-Lakes Storage, for the property located at 620 State Road 13, located in N1/2 SW1/4 NE1/4 EX HWY ROW, Section 32, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a parcel number of 030-01035-0000 to include the condition that the runoff plan is presented to the Zoning Administrator prior to permits being issued. Motion carried.

22. Discussion and possible action – Approval of recommendation from the Plan Commission on consideration of an amendment to the Site Plan/Plan of Operation for Wisconsin Trapshooting Association, for the property located at 1312 Akron Drive, described as GOV LOT 14, located in Section 06, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a parcel number of 030-00608-0000

    Zoning Administrator Emily Arndt explained the changes to the site plan/plan of operation.

    Tyler Buchanon from the Wisconsin Trapshooting Association stated that they are adding an addition to add bathrooms and a hall of fame to the existing clubhouse.

    Motion by Samelstad/Lewis to approve the recommendation from the Plan Commission on consideration of an amendment to the Site Plan/Plan of Operation for Wisconsin Trapshooting Association, for the property located at 1312 Akron Drive, described as GOV LOT 14, located in Section 06, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a parcel number of 030-00608-0000. Motion carried.

23. Discussion and possible action – Approval of Ordinance No. 26 – 15; Amendment to Ordinance 360 – 32 from FR (Forest and Outdoor Recreation District) to R-4 (Rural Residence District) relating to the property owned by SA Properties, located in NE ¼, NW ¼, Section 22, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a parcel number of 030-00869-0000; total area 40.0 acres as recommended by the Plan Commission

    Zoning Administrator Emily Arndt explained the changes to the ordinance.

Motion by Reppen/Samelstad to approve Ordinance No. 26 – 15; Amendment to Ordinance 360 – 32 from FR (Forest and Outdoor Recreation District) to R-4 (Rural Residence District) relating to the property owned by SA Properties, located in NE ¼, NW ¼, Section 22, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a parcel number of 030-00869-0000; total area 40.0 acres. Motion carried.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

24. Next agenda items

- *Dissolution of the RTC Sub-Committee*
- *Meetings that are taped*

25. Next meeting date and time

October 21, 2026 – 4:00 p.m.
October 27, 2026 – 10:45 a.m.
November 5, 2026 – 5:00 p.m.

ADJOURNMENT

Motion by Giardino/Reppen to adjourn the meeting at 6:04 p.m. Motion carried.

Respectfully submitted,

Wendy Newsom
Wendy Newsom
Clerk

DRAFT

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TOWN OF ROME BOARD MEETING

WEDNESDAY, OCTOBER 21, 2026 4:00 P.M.

1. Call to Order

   Chairman Carl Hasdal called the meeting to order at 4:00 p.m.

2. Roll Call

   Present: Chairman Carl Hasdal; Supervisors Cyndee Lewis, Vito Giardino, Mark Samelstad and Tim Reppen; also present Clerk Wendy Newsom and Finance Director/Treasurer/Interim Administrator Robbie Schaub-Ruemler

3. Certify Posting of Meeting

   Wendy Newsom certified that on, Tuesday, October 20, 2026, the Agenda for the Town of Rome Board meeting for Wednesday, October 21, 2026 was posted at:

Posted at the Rome Town Hall	*12:25 p.m.*
Posted at Kwik Trip, LLC	*12:40 p.m.*
Posted at Nekoosa Port Edwards State Bank	*12:30 p.m.*
Emailed to the Wisconsin Rapids Tribune	*1:10 p.m.*

4. Approve the Agenda

   Motion by Giardino/Reppen to approve the agenda. Motion carried.

5. Pledge of Allegiance

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

6. Discussion and possible action – Approve the October 7, 2026 and October 14, 2026 Budget Meeting Minutes

   Motion by Lewis/Giardino to approve the October 7th and October 14, 2026 Budget Meeting minutes. Motion carried.

7. Discussion and possible action – Specific 2027 budgets being reviewed:

   - Highway

     Director of Public Works Cody Knoblock presented the Highway budget.

     Motion by Lewis/Giardino to approve the Highway Department budget. Motion carried.

   - Solid Waste

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Director of Public Works Cody Knoblock presented the Solid Waste budget.

Motion by Reppen/Lewis to approve the Solid Waste budget. Motion carried.

- Building/Grounds

Director of Public Works Cody Knoblock presented the Building/Grounds budget.

Motion by Lewis/Giardino to approve the Building/Grounds budget. Motion carried.

- Rome Water Utility

Finance Director/Treasurer/Interim Administrator Robbie Schaub-Ruemler presented the Rome Water Utility budget.

Motion by Lewis/Giardino to approve the Rome Water Utility budget. Motion carried.

- General Budget

Finance Director/Treasurer/Interim Administrator Robbie Schaub-Ruemler presented the General Budget.

Motion by Giardino/Lewis to approve the General budget.

Motion withdrawn.

Motion by Lewis/Samelstad to table this budget to the next budget meeting on October 26, 2027. Motion carried.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

8. Next agenda items
   - *General Budget*
   - *Levy Limit*
9. Next meeting date and time

October 26, 2026 – 4:00 p.m. Finalize Budget
November 2, 2026 – 10:00 a.m.
November 5, 2026 – 5:00 p.m.
November 12, 2026 – 6:00 p.m. Annual Budget Meeting
November 19, 2026 – 5:00 p.m.

ADJOURNMENT

Motion by Lewis/Reppen to adjourn the meeting at 4:41 p.m. Motion carried.

Respectfully submitted,
Wendy Newsom
Wendy Newsom
Clerk

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TOWN OF ROME BOARD MEETING MINUTES

MONDAY, OCTOBER 26, 2026 4:00 P.M.

1. Call to Order

   Chairman Carl Hasdal called the meeting to order at 4:00 p.m.

2. Roll Call

   Present: Chairman Carl Hasdal; Supervisors Cyndee Lewis, Vito Giardino, Mark Samelstad and Tim Reppen; also present: Clerk Wendy Newsom and Finance Director/Treasurer/Interim Administrator Robbie Schaub-Ruemler

3. Certify Posting of Meeting

   Wendy Newsom certified that on, Friday, October 23, 2026, the Agenda for the Town of Rome Board meeting for Monday, October 26, 2026 was posted at:

Posted at the Rome Town Hall	*8:50 a.m.*
Posted at Kwik Trip, LLC	*8:57 a.m.*
Posted at Nekoosa Port Edwards State Bank	*9:03 a.m.*
Emailed to the Wisconsin Rapids Tribune	*9:00 a.m.*

4. Approve the Agenda

   Motion by Lewis/Giardino to approve the agenda. Motion carried.

5. Pledge of Allegiance

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

6. Discussion and possible action – Review and approval of General Budget and any other budgets that may need to be adjusted

   Finance Director/Treasurer/Interim Administrator Robbie Schaub-Ruemler gave an overview of where the budget is at. The maximum the Town can levy is $4,774,377 which leaves a shortfall.

   Adjustments to the following budgets:

   Highway: Eliminate the Full Time Position in Public Works
   Capital Outlay: Remove Capital Outlay from Building and Grounds, Police Department car, Parks and the Kitchen
   General Budget: Remove the $40,000 for the reassessment, $10,000 for legal fees and the rest would come out of the General Budget

DRAFT

Motion by Samelstad/Reppen to approve the budget with the cuts to the Full Time Position in Public Works, and removing the Capital Outlay from the Building and Grounds, the Police Department car, the Parks, the kitchen, $40,000 for the reassessment, $10,000 for legal fees and the rest would come out of the General Budget. Motion carried.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

7. Next meeting date and time

Monday November 2, 2026 – 10:00 a.m.
Thursday, November 5, 2026 – 5:00 p.m.
Thursday, November 12, 2026 – 6:00 p.m.

ADJOURNMENT

Motion by Lewis/Reppen to adjourn the meeting at 4:36 p.m. Motion carried.

Respectfully submitted,

Wendy Newsom
Wendy Newsom
Clerk

DRAFT

Town of Rome
Nekoosa, WI 54457
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TOWN OF ROME BOARD MEETING MINUTES

TUESDAY, OCTOBER 27, 2026 11:00 A.M.

1. Call to Order

   Chairman Carl Hasdal called the meeting to order at 11:00 a.m.

2. Roll Call

   Present: Chairman Carl Hasdal; Supervisors Vito Giardino, Mark Samelstad and Tim Reppen; also present Clerk Wendy Newsom; excused: Supervisor Cyndee Lewis

3. Certify Posting of Meeting

   Wendy Newsom certified that on, Friday, October 23, 2026, the Agenda for the Town of Rome Board meeting for Tuesday, October 27, 2026 was posted at:

Posted at the Rome Town Hall	*8:50 a.m.*
Posted at Kwik Trip, LLC	*8:57 a.m.*
Posted at Nekoosa Port Edwards State Bank	*9:03 a.m.*
Emailed to the Wisconsin Rapids Tribune	*9:00 a.m.*

4. Approve the Agenda

   Motion by Giardino/Reppen to approve the agenda. Motion carried.

5. Pledge of Allegiance

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

6. The Board may go into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

   a. Interviewing of Town Administrator Candidates – This will take place at the Town Hall with a break from Noon to 12:45 p.m. for lunch with no Town business being discussed during lunch

   Motion at 11:02 a.m. by Reppen/Samelstad to go into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

   a. Interviewing of Town Administrator Candidates – This will take place at the Town Hall with a break from Noon to 12:45 p.m. for lunch with no Town business being discussed during lunch

   Motion carried by a unanimous roll call vote.

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The Board exited closed session for lunch at 12:00 p.m. and reentered at 12:45 p.m.

The Board exited closed session at 2:50 p.m.

7. The Board reserves the right to enter into open session authorized by Wis. Stat. Section 19.85(2) to possibly take action from the closed session and continue with the agenda

   Motion at 2:51 p.m. by Samelstad/Giardino to enter into open session authorized by Wis. Stat. Section 19.85(2) to possibly take action from the closed session and continue with the agenda.

   No action taken.

ADJOURNMENT

Motion by Samelstad/Reppen to adjourn the meeting at 2:51 p.m.

Respectfully submitted,

Wendy Newsom
Wendy Newsom
Clerk

DRAFT

RESOLUTION NO. 26 – 08

Resolution for Inclusion Under the Income Continuation Insurance Plan

Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

RESOLVED, by the Town Board of the
(Governing Body)

Town of Rome
(Employer Legal Name)

that pursuant to the provisions of Section 40.61 of the Wisconsin Statutes,

Town Board hereby determines to offer the Income Continuation Insurance Plan
(Governing Body)

to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to abide by the terms of the plan as set forth in the contract between the Group Insurance Board and the Administrator.

The resolution shall be effective on the later of the 1st of the month on or after 90 days following its receipt at the Department of Employee Trust Funds, or

January 1, 2027 ; and
(specify a later effective date, 1st of month only)

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Income Continuation Insurance.

Employers are required to pay a *minimum* contribution, which is equal to the gross premium for the 180-day elimination period. Employers may choose to contribute more to employees' premiums to an amount equal to the gross premium for a *shorter* elimination period. As elimination periods become shorter, the premium cost increases.

An employee can choose a shorter elimination period than that offered by their employer, and pay the difference in cost between their choice and the elimination period the employer for which the employer has elected to pay the gross premium.

For example, if an employer elects to pay for the full 90-day elimination period, = their employees will not have out-of-pocket premiums unless the employee elects the 60-day or 30-day elimination period. If the employee elected a shorter elimination period, the employee will pay the premium difference between that and the 90-day elimination period.

Elect one elimination period that your employer will pay the gross ICI premium for:

- ☑ 30-day elimination period ☐ 60-day elimination period
- ☐ 90-day elimination period ☐ 120-day elimination period
- ☐ 180-day elimination period *(required minimum contribution)*

Complete the Certification on the next page.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the 5th day of November, 2026 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 5th day of November, 2026.

39-1031326

Federal tax identification number (FEIN/TIN)

Authorized employer representative signature

69-036- 4594000

ETF employer identification number

Wendy Newsom

Authorized employer representative printed name

Clerk

Authorized representative title

Number of eligible employees 23

Adams

Employer county

1156 Alpine Dr

newsom@romewi.gov

Employer benefit contact email address

Nekoosa, WI 54457

Mailing address

Submit completed form to ETF at ETFSMBESSNewEmployer@etf.wi.gov or fax to 608-267-4549.

For ETF use only - EFFECTIVE DATE OF COVERAGE ENTERED BY ETF: