

Town of Rome Library Board Meeting Minutes
Lester Public Library
1157 Rome Center Drive
Friday, August 14th, 2026

BOARD ATTENDEES: Daliege, Kristin; Davidson, Sandi; Fatla, Lori; Giardino, Sue; Giardino, Vito; Oleson, Leslie, Rokke, Bruce

Excused:

LIBRARY STAFF: Nicole Menzel, Director

TOWN STAFF:

FRIENDS OF THE LIBRARY:

GUEST:

MEETING CALLED TO ORDER AT 8:32 a.m.

CERTIFY POSTINGS: DATE: ON 8/12/2026: Wisconsin Rapids Tribune @3:31 PM; Town of Rome Website @3:30 PM; Town of Rome @3:35 PM; Library @5:02 PM; Nekoosa/Port Edwards State Bank @ 5:30PM; Kwik Trip @ 5:24 PM

APPROVE THE AGENDA: Motion to Approve: Kristin Daliege Second: Leslie Oleson Motion passed

CITIZEN COMMENTS: None

CONSENT AGENDA:

- Approval of Minutes from July 10th, 2026 library board meeting
- Directors Report
- Financial Report

Motion to Approve: Sandi Davidson Second: Kristin Daliege Motion passed

CORRESPONDENCE:

- Friends of Library Report: Sandi Davidson
 - Reminder of donation of books; dropped off in September
 - Book Sale Oct 15th – 17th
 - Master Gardener Series: Discussion on Integrated Pest Control on August 19th
 - Tale Trail Meeting: August 18th 1:00 pm
 - Scarecrow Walk – Early October can start decorating-Storybook theme
 - Friends of Library next meeting Sept 17th at 9:30
- Town of Rome Report: Vito Giardino
 - Met with Adams County in reference to ADA pier; being moved from original location to 10th avenue area off of Apache
 - Grants applied for
 - Projected install date: spring 2027
 - Handicap signage missing at some businesses; businesses will be contacted by certified letter to comply by October 1st
 - Newsletter update – another company will be presenting their options and then Town board can decide on moving forward

- Director Meetings/Activities: Key Highlights
 - Reading program big success
 - 89 sign ups; 48 met their goal
 - New staff member Colton has started
 - Involved with SCLS Governance Review Structure
 - (See below for addt'l activities)

APPROVAL OF LIBRARY BILLS:

Motion to Approve: Lori Fatla Second: Vito Giardino Motion passed

REVIEW, DISCUSSION & UPDATES

- Pop-Up Library 60+ “interactions” at each
- Community Room Use Policy
- Study Room Use Policy
 - Motion to approve combining of policies: Vito Giardino Second: Leslie Oleson
- Mary P. Bolcskey Donation
 - Director has evaluated previously mentioned options
 - Awning won't work; freestanding gazebo would work better \$2,000
 - Director will work on checking into expanding the concrete section and report back at next meeting
 - Sign - based on current zoning a sign may not be possible.
 - Also considering a playground
- 2026 Staff Evaluation Process
 - Will review/discuss once Town Board sets budget for library
- Blood Pressure Kit Communication
 - Two Blood pressure kits are available for check out
 - Communication will be planned on social media and newsletter
 - Policy will be put into place with disclaimer related to library role

NEXT MEETING/ITEMS FOR AGENDA: September 11th, 2026

- Suggestion to consider recording meeting and posting to Town YouTube site

ADJOURN: Motion to adjourn at 9:43 am: Kristin Daliege Second: Sandi Davidson Motion passed

Respectfully submitted, Sue Giardino, Secretary

Director's Report for the Lester Public Library of Rome – July 2026

Programming

- Children's Story Time: 102 attendees
- Fiber Arts: 17 attendees
- Read Between the Pines Book Club: 10 attendees
- Mahjong: 29 attendees
- Paper Craft Club: 3 attendees
- Card Group: 17 attendees
- Maker's Space: 190 users
- Zoozort: 93 attendees
- 250th Birthday of USA: 39 attendees
- Flag Door Hanger: 10 attendees
- Chick Hatch Party: 54 attendees
- Pint Size Polka: 25 attendees
- Garden Club: 23 attendees
- Duke Otherwise: 12 attendees
- Papa Bear's Mini Golf: 26 attendees
- Summer Reading Program: 89 participants, 2988 books read, 48 met final goal (2025 = 91 participants, 2251 books read, 31 met final goal)
- Media Displays: When in Rome (Adult Books), FaceBOOK (Adult Books), Books in Verse (Kids Books), Super Heroes (Movies)
- Upcoming Events:
 - Paper Crafts Club 1st and 3rd Mondays @ 1PM
 - Mahjong Tuesdays @ 10AM
 - Card Group Tuesdays @ 1PM
 - Children's Story Time on Wednesdays @ 10:30AM
 - Fiber Arts Group Wednesdays @ 1PM
 - Alcoholic Anonymous Thursdays @ 6:30PM
 - Read Between the Pines Book Club September 8th @ 6:30PM
 - Beginner Chess Lesson w/ Vince August 17th @ 4PM
 - Garden Club August 19th @ 9:30AM
 - DIY Mini Bookshelf August 21st @ 1:30PM

Facilities

- Monthly inspection for pest control found no inside pest activity.
- Batteries were replaced on automatic entrance doors.
- Ground bees were removed by pest control.

Staff

- Coltyn started July 20, Dawn resigned officially on July 24.
- Dawn, Heather, Coltyn, Alexa, and Michelle facilitated multiple weekly events for the 2026 Summer Library Program.
- Dawn and Heather trained Coltyn on all Library Assistant tasks.
- All staff signed up Summer Reading Program participants.
- All staff set up new media displays.
- All staff processed, covered, and cataloged books for the Pop-Up Library.
- All staff made final preparations for the mobile library, beginning Farmer's Market visits in mid-July.

Projects

- Continued outlining library mobile outreach plan for Summer 2026. Continued vehicle modifications, including bringing on new collections, setting up circulation equipment, and creating mobile systems for library processes.
- Reviewed and updated policies for board approval.

- Continued planning SCLS governance review project for Administrative Council.
- Created social media posts and updated the library website.
- Purchased new materials (books, DVDs, audiobooks, etc) released in July.

Town & Community Group Meetings (Director Attended)

- Facilitated Flag Door Hanger program on July 1st.
- Attended ARSL programming webinar on July 9th.
- Attended Library Board meeting on July 10th.
- Led Read Between the Pines Book Club on July 14th.
- Attended Town of Rome Department Head meeting on July 15th.
- Attended SCLS All Director's Meeting on July 16th.
- Attended SCLS Circulation Town Hall on July 23rd.
- Facilitated Dawn's Going Away Celebration on July 23rd.
- Attended SCLS Cataloging Town Hall on July 28th.
- Attended SCLS Reports Town Hall on July 31st.
- Attended all TOR board meetings (virtually).