



Town of Rome
Nekoosa, WI 54457
www.romewi.gov

ROME TOWN CENTER SUB-COMMITTEE MEETING MINUTES

WEDNESDAY, AUGUST 5, 2026

3:00 P.M.

1. Call to Order

Chairwoman Tiffany Seavecki called the meeting to order at 3:00 p.m.

2. Roll Call

Present: Chairwoman Tiffany Seavecki, William Kappel, Thomas Gabriel, Thomas Wright and Vito Giardino

Absent: Michael Donigain, Heather Dalton

Also present: Zoning Administrator, Emily Arndt and Deputy Clerk/Treasurer, Taylor Owczynsky

3. Certify Posting of Meeting

Deputy Clerk/Treasurer, Taylor Owczynsky certified that on, Friday, July 31, 2026 the agenda for the Rome Town Center Sub-Committee meeting for Wednesday, August 5, 2026 was posted at:

<i>Rome Town Hall</i>	<i>10:05 a.m.</i>
<i>Kwik Trip, LLC</i>	<i>10:14 a.m.</i>
<i>Nekoosa Port Edwards State Bank</i>	<i>10:19 a.m.</i>
<i>Emailed to the Wisconsin Rapids Tribune</i>	<i>1:09 p.m.</i>

4. Approve the Agenda

Motion by Kappel/Gabriel to approve the agenda as presented. Motion carried.

5. Citizen Comments – During the Citizen Comment period of the agenda the Rome Town Center Design Plan Sub-Committee welcomes comments from any town resident, not a member of the Sub-Committee, on any item not on the agenda. Please know that pursuant to State law the Sub-Committee cannot engage in conversation with you but may ask questions. The Sub-Committee may refer the item to staff, a standing committee or a future agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit an orange card to the Sub-Committee secretary providing their name, address and topic for discussion.

The Sub-Committee will also take comment from the public on agenda items as called by the facilitator, but not during Citizen Comments. Please note that once the Sub-Committee begins discussion on an agenda item no further comment will be allowed from the public on that issue.

No citizen comments received.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

6. Discussion and possible action – Approval of the June 3, 2026 meeting minutes

Motion by Kappel/Gabriel to approve the June 3, 2026 meeting minutes as presented. Motion carried.

7. Discussion and possible action – Comprehensive Plan Sub-Committee Update

Update given by Zoning Administrator, Emily Arndt regarding the Comprehensive Plan Sub-Committee. The Sub-Committee is currently going through the Comprehensive Plan chapter by chapter with revisions and updating data.

8. Discussion and possible action – Master Plan and Rome Town Center Ordinances

*Discussion regarding the Rome Town Center Ordinances.
Verbiage discussed for the following parts of the ordinance:
360.81.1 to strike out point number 4.
Landscaping/Buffering ... d. to be changed
360.81.3 Project review and approval
81.4 Violations – discussed, not changed.*

Motion by Kappel/Wright to recommend to the Plan Commission for the approval of the Rome Town Center Ordinances with the changes discussed today. Motion carried.

Discussion regarding the Plan. Discussion regarding the updates that the Committee would like to see to the document. Discussion to have the plan run through software to see where it can be improved upon. Updated document to come back, next meeting.

9. Discussion and possible action – Parking Lot in Rome Town Center

Discussion regarding the potential location for a future parking lot in the Rome Town Center. The Committee determined that a potential parking lot would be helpful at times, but not always. Discussion about having a conversation with the Adams County Chamber of Commerce, regarding parking and Safety.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

10. Next agenda items

- *Master Plan/Design Plan*
- *Farmers Market Update*

11. Next meeting date and time

Wednesday, September 2, 2026 - 3:00 p.m.

ADJOURNMENT

Motion by Gabriel/Kappel to adjourn at 3:22p.m. Motion carried.

Respectfully submitted,

Taylor Owczynsky
Taylor Owczynsky
Deputy Clerk/Treasurer