

Town of Rome Library Board Meeting Minutes
Lester Public Library
1157 Rome Center Drive
Friday, July 10th, 2026

BOARD ATTENDEES: Daliege, Kristin; Davidson, Sandi; Fatla, Lori; Giardino, Sue; Giardino, Vito; Oleson, Leslie, Rokke, Bruce

Excused:

LIBRARY STAFF: Nicole Menzel, Director

TOWN STAFF:

FRIENDS OF THE LIBRARY:

GUEST: Town of Rome Supervisor Tim Reppen presenting Libraries with Heart initiative-

MEETING CALLED TO ORDER AT 8:32 a.m.

CERTIFY POSTINGS: DATE: - 7/7 2026: Wisconsin Rapids Tribune 4:58 PM; 7/8 Town of Rome website 11:26 AM; Town of Rome 11:28 am; 7/7 Library 5:00 PM; 7/7 Nekoosa/Port Edwards State Bank 5:35 PM; Kwik Trip 5:40 PM

APPROVE THE AGENDA: Motion to Approve: Sandi Davidson; Second: Vito Giardino
Motion passed

CITIZEN COMMENTS: None

CONSENT AGENDA:

- Approval of Minutes from June 12th, 2026 library board meeting
- Directors Report
- Financial Report

Motion to Approve: Vito Giardino; Second: Lori Fatla - Motion passed

CORRESPONDENCE: N/A

Friends of Library Report: Sandi Davidson

- Tale Trail event successful
- Farmer's Market 7/24 Friends of Library
- Annual Book Sale Oct 15-17
- Donations accepted in mid-September
- July 15th at library: Grow, Harvest and Preserve Herbs event
- Next meeting 9/17 at 9:30 AM

Town of Rome Report: Vito Giardino

- Wake boat ordinance vote occurring at next town board meeting
- Solar discussions still taking place
- Newsletter initiative-have spoken with a company who manages this; they will be at next board meeting to present
- ADA Pier-no update as meeting in July hasn't been held yet
- Discussion for a Town community celebration for end of summer in 2027; in discussion with Visit Rome to plan for next year

Director Meetings/Activities:

- Primary focus summer reading program
- See add'l attached report

APPROVAL OF LIBRARY BILLS:

Motion to Approve: Sandi Davidson ; Second: Kristen Daliege.....Motion passed

REVIEW, DISCUSSION & UPDATES

- Pop-Up Library-ramp being finalized to add to van
- Appropriate Behavior Policy reviewed...Motion to approve: Lori Fatla; Leslie Oleson; Motion Passed
- Mary P. Bolcskey Donation
 - Sandi Davidson-perhaps a gazebo to be utilized outdoors; retractable awning
 - Lori Fatla-Outdoor signage to promote library and its' events
 - Next Step: Nicole to explore options/costs and will be added to next agenda; Bruce to speak with contact at bank to see about using their digital sign
- 2026 Staff Evaluation Process
 - Use same process as 2025
 - Nicole will do a self-evaluation
 - Start process in August; needs to be finished before budgeting
 - Dawn leaving; last day 7/24
 - Colton Drolenger starting 7/20; has worked here in the past
- Blood Pressure Kiosk
 - Discussed a blood pressure kiosk vs loaning home used blood pressure machines for resident use
 - \$2500 for a kiosk; \$150 for a home based machine to be checked out and used at home
 - Nicole can purchase two (2) home based monitors for now; if/when demand increases, add'l monitors can be purchased
 - Next Steps: Work on communication plan

NEXT MEETING/ITEMS FOR AGENDA: August 14th, 2026

- Further discussion on Mary P. Bolcskey Donation
- At home blood pressure monitor communication plan

ADJOURN: Motion to adjourn at 9:45 am: Kristen Daliege; Second: Leslie Oleson: Motion passed

Respectfully submitted, Sue Giardino, Secretary

Director's Report for the Lester Public Library of Rome – June 2026

Programming

- Children's Story Time: 63 attendees
- Fiber Arts: 11 attendees
- Read Between the Pines Book Club: 8 attendees
- Mahjong: 26 attendees
- Paper Craft Club: 10 attendees
- Card Group: 25 attendees
- Maker's Space: 117 users
- Wildlife in Your Backyard: 26 attendees
- Great Book Giveaway: 26 attendees
- Bumblebee Kitchen Spoons: 14 attendees
- Dino STEAM Day: 16 attendees
- Dinosaur Dimensions: 28 attendees
- Media Displays: America's 250th Birthday (Adult Books), Oh, look, a bird! (Adult Books), Dinosaurs (Kids Books), Summer Splash (Movies)
- Upcoming Events:
 - Paper Crafts Club 1st and 3rd Mondays @ 1PM
 - Mahjong Tuesdays @ 10AM
 - Card Group Tuesdays @ 1PM
 - Children's Story Time on Wednesdays @ 10:30AM
 - Fiber Arts Group Wednesdays @ 1PM
 - Alcoholic Anonymous Thursdays @ 6:30PM
 - Read Between the Pines Book Club July 14th @ 6:30PM
 - Chick Hatch Party July 11th @ 10:30AM
 - Pint Size Polkas July 14th @ 3PM
 - Grow, Harvest, and Preserve Herbs July 15th @ 9:30AM
 - Music w/ Duke Otherwise July 21st @ 4PM
 - Beginner Chess Lesson w/ Vince August 3rd @ 4PM
 - Dinosaurs and Unicorns August 10th @ 10AM

Facilities

- Monthly inspection for pest control found no inside pest activity.

Staff

- Dawn, Heather, Alexa, and Michelle facilitated multiple weekly events for the 2026 Summer Library Program.
- All staff signed up Summer Reading Program participants.
- All staff set up new media displays.
- All staff processed, covered, and cataloged 800+ books for the Pop-Up Library.

Projects

- Continued outlining library mobile outreach plan for Summer 2026. Continued vehicle modifications, including final shelving installations.
- Reviewed and updated policies for board approval.
- Continued planning SCLS governance review project for Administrative Council.
- Created social media posts and updated the library website.

- Purchased new materials (books, DVDs, audiobooks, etc) released in June.

Town & Community Group Meetings (Director Attended)

- Attended ARSL Membership Committee meeting on June 2nd.
- Attended SCLS Governance Review Sub-Committee meeting on June 5th.
- Led Read Between the Pines Book Club on June 9th.
- Attended SCLS Delivery meeting on June 11th.
- Attended Library Board meeting on June 12th.
- Attended Town of Rome Department Head meeting on June 17th.
- Attended SCLS Administrative Council meeting on June 18th.
- Facilitated Bumblebee Kitchen Spoons program on June 18th.
- Attended SCLS Governance Review Sub-Committee meeting on June 26th.
- Led SCLS Administrative Council follow-up meeting on June 30th.
- Attended all TOR board meetings (virtually).

