

Town of Rome Library Board Meeting Minutes  
Lester Public Library  
1157 Rome Center Drive  
Friday, June 12<sup>th</sup>, 2026

BOARD ATTENDEES: Daliege, Kristin; Davidson, Sandi; Fatla, Lori; Giardino, Sue; Giardino, Vito; Oleson, Leslie, Rokke, Bruce

Excused:

LIBRARY STAFF: Nicole Menzel, Director

TOWN STAFF:

FRIENDS OF THE LIBRARY:

MEETING CALLED TO ORDER AT 8:34 a.m.

CERTIFY POSTINGS: DATE: - June 9<sup>th</sup>, 2026: Wisconsin Rapids Tribune 10:17 AM; Town of Rome website 10:15 AM; Town of Rome 10:40 AM; Library 10:12 AM; Nekoosa/Port Edwards State Bank 10:30 AM; Kwik Trip 10:35 AM

APPROVE THE AGENDA: Motion to Approve: Vito Giardino; Second: Sandi Davidson. Motion passed

CITIZEN COMMENTS: None

CONSENT AGENDA:

- Approval of Minutes from April 10<sup>th</sup>, 2026 library board meeting
- Directors Report
- Financial Report

Motion to Approve: Leslie Oleson; Second: Sue Giardino - Motion passed

CORRESPONDENCE:

Friends of Library Report: Sandi Davidson

- June 13<sup>th</sup> Grand Opening of Tale Trail 11:30 – 1:30
- Master Gardening Event June 17<sup>th</sup> 9:30 – 10:30 at library
- Next Meeting June 16<sup>th</sup> 9:30

Town of Rome Report: Vito Giardino

- ADA Accessible Pier near Lake Camelot Lodge being discussed
- Wake Boat Ordinance Adopted; waiting on DNR approval
- Military Banner Program success
- Explore possibility of implementing a quarterly town newsletter
- Solar Array is still being discussed

Director Meetings/Activities:

- **See attached report out**

APPROVAL OF LIBRARY BILLS: Motion to Approve: Lori Fatla; Second: Sandi Davidson  
Motion passed

DISCUSSION & UPDATES

- Pop-Up Library
- Books ordered and being catalogued
- Van should be completed on Monday June 15<sup>th</sup>
- Looking for space at Farmer's Market

REVIEW, DISCUSSION & POSSIBLE ACTION ON:

- Naming Rights Policy
- Social Networking Policy

Motion to Approve Naming Rights Policy: Vito Giardino; Second: Lori Fatla  
Motion Passed

Motion to Approve Social Networking Policy: Lori Fatla; Second: Kristin Daliege  
Motion Passed

NEXT MEETING/ITEMS FOR AGENDA: July 10<sup>th</sup>, 2026  
Discussion of usage of \$50,000 donation

ADJOURN: Motion to adjourn at 9:41 am: Vito Giardino; Second: Sandi Davidson: Motion passed

Respectfully submitted, Sue Giardino, Secretary

## **Director's Report for the Lester Public Library of Rome – April & May 2026**

### **Programming**

- Children's Story Time: 56 attendees
- Fiber Arts: 39 attendees
- Read Between the Pines Book Club: 8 attendees
- Coffee with Friends: 42 attendees
- Mahjong: 54 attendees
- Paper Craft Club: 8 attendees
- Card Group: 72 attendees
- Maker's Space: 140 users
- Earth Day: 22 attendees
- Bird House Planters: 6 attendees
- Star Wars Day: 8 attendees
- Seashell Mosaic: 25 attendees
- Exercise for Seniors: 111 attendees
- Media Displays: Bookshop Books (Adult Books), Check Meowt (Adult Books), Spring Books (Adult Books), Think Pink (Adult Books), Mystery/Thriller (Movies), Yellow Covers (Movies), Trucks (Kids Books)
- Upcoming Events:
  - Paper Crafts Club 1st and 3rd Mondays @ 1PM
  - Mahjong Tuesdays @ 10AM
  - Card Group Tuesdays @ 1PM
  - Children's Story Time on Wednesdays @ 10:30AM
  - Fiber Arts Group Wednesdays @ 1PM
  - Alcoholic Anonymous Thursdays @ 6:30PM
  - Read Between the Pines Book Club July 14th @ 6:30PM
  - Tale Trail Grand Opening June 13th from 11:30AM-1:30PM
  - Great Book Giveaway June 15th @ 10AM
  - Garden Club June 17th @ 9:30AM
  - Bumblebee Kitchen Spoons June 18th @ 10:30AM
  - Dinosaur STEAM Day June 25th @ 2PM
  - USA 250th Birthday Week June 29th-July 2nd
  - Dino Dimensions June 30th @ 4PM
  - Flag Door Hanger July 1st @ 3PM
  - Zoozort July 6th @ 1PM

### **Facilities**

- Monthly inspection for pest control found no inside pest activity.
- Town of Rome cut down and removed 5 trees damaged from ice storm.
- Sprinklers turned on.
- Fire inspection found missing breaker in breaker box. Nicole will replace.

### **Staff**

- Dawn and Heather finalized prepared materials for the 2026 Summer Library Program and decorated the library for the summer.
- All staff set up new media displays.
- All staff planned and facilitated monthly programming.

### **Projects**

- Transitioned to new library computer system.
  - Held an all-staff training day for the new system.
  - Created materials for patrons to educate on the new system.
  - Worked with SCLS to install new system on staff computers.
- Worked with Point Basse and Food + Farm to purchase family passes for checkout.
- Created summer staff schedule.
- Set up new Amazon Business account for libraries.
- Continued outlining library mobile outreach plan for Summer 2026. Continued vehicle modifications, including scheduling vinyl graphic installation.
- Participated in “Train the Trainer” program for new ILS migration. Created a training schedule for all staff and timeline for transition needs.
- Reviewed and updated policies for board approval.
- Continued planning SCLS governance review project for Administrative Council.
- Created social media posts and updated the library website.
- Purchased new materials (books, DVDs, audiobooks, etc) released in April and May.

#### **Town & Community Group Meetings (Director Attended)**

- Attended ARSL Membership Committee Meeting on April 7th.
- Attended SCLS Delivery Meeting on April 9th.
- Attended AI Webinar series on April 9th.
- Attended Library Board meeting on April 10th.
- Attended SCLS Governance Review Sub-Committee meeting on April 10th.
- Led Read Between the Pines Book Club on April 14th.
- Attended Town of Rome Department Head Meeting on April 15th.
- Facilitated All Staff Training Day on April 16th.
- Attended SCLS Administrative Council Meeting on April 16th.
- Led Birdhouse Planter Sticks program on April 17th.
- Attended SCLS Policy of the Month Meeting on April 20th.
- Attended Tale Trail Meeting on April 21st.
- Attended Town of Rome Annual Meeting on April 21st.
- Attended SCLS Governance Review Sub-Committee meeting on May 15th.
- Led Read Between the Pines Book Club on May 19th.
- Participated in Town of Rome Administrator interviews on May 20th.
- Attended SCLS All Director’s Meeting on May 21st.
- Led Seashell Mosaic program on May 22nd.
- Attended all TOR board meetings (virtually).