Town of Rome
Nekoosa, WI 54457
www.romewi.com

TOWN OF ROME BOARD MEETING MINUTES

THURSDAY, MAY 19, 2022 5:00 P.M.

1. Call to Order

   Chairman Carl Hasdal called the meeting to order at 5:00 p.m.

2. Roll Call

   Present: Chairman Carl Hasdal, Supervisors Bob Baurhyte, Lori Djumadi, Dan Gohmann and Daniel Minter; Administrator Jami Gebert; Clerk/Treasurer Amy Reuteman

3. Certify Posting of Meeting

   Amy Reuteman certified that on Monday, May 16, 2022, the Agenda for the Town of Rome Board meeting for Thursday, May 19, 2022 was posted at:

Emailed to the Wisconsin Rapids Tribune	*2:40 p.m.*
Posted at the Rome Town Hall	*2:45 p.m.*
Posted at Lester Public Library of Rome	*3:00 p.m.*
Posted at Nekoosa Port Edwards State Bank	*3:00 p.m.*

4. Approve the Agenda

   Motion by Gohmann/Baurhyte to approve the agenda. Motion carried.

5. Pledge of Allegiance

6. Citizen Comments – During the Citizen Comment period of the agenda the Town Board welcomes comments from any town resident, not a member of the Town Board, on any item not on the agenda. Please know that pursuant to State law the Board cannot engage in conversation with you but may ask questions. The Board may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Clerk/Treasurer providing their name, address and topic for discussion

   a. The board will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the board begins discussion on an agenda item no further comment will be allowed from the public on that issue

   Tom Gabriel, 1032 E Queens Way spoke welcoming the new board members. He also made several comments as a small business owner regarding the signage that has been allowed at Kwik Trip. He feels large corporations have been favored over small businesses in Rome.

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

7. Information Updates, Meeting Recaps, Recent Correspondence, Current Events, Announcements

Supervisor Dan Gohmann announced that the Alex C. Dove Foundation fundraising event will be held at Camelot on the Lake on Saturday, May 21st. Supervisor Bob Baurhyte announced that this is national police week and stated that the Town should honor our officers. Administrator Jami Gebert introduced the Superintendent of the Rome Water Utility and he explained that due to the increase in fuel prices, the Water Utility will be instituting a service charge for restarting the water service beginning this spring. The financial reports for the Water Utility are now included in the packet and will be going forward. Administrator Gebert presented a handout regarding the WE Energies expansion and will continue to update the Board as she receives the information from Tammy Abel. The Administrator also reported that she reached out to the Shermalot Ski Team and they would still like the boating exemption that was discussed at the last meeting, therefore, this item will be placed on the next agenda for signage approval. It was announced that the Rome Farmers Market will begin on Friday, May 20th. The Town was awarded the BIL Grant for Apache Avenue with a value of $571,000.00. Engineering costs will be paid from the Towns ARPA funds. The Town's share will be $158,370.00 for a total pre-bid estimated value of $729,370.00. The acceptance of the grant will be placed on the next agenda. Chairman Hasdal welcomed Supervisor Lori Djumadi and asked her to bring her top three priorities to the next meeting. The Chairman thanked the Sno-bandits for the clean-up they did on Highway 13 and for their donation to the Police Department. He also congratulated Fire Chief Mark Kane on being appointed as the Town of Rome Fire Chief. In November, Adams County will have a Clean Water Now question as a referendum on the ballot.

8. Department and Committee Reports

□ Administration	□ Rome Police Department
□ EMS District/Lifestar	□ Rome Public Works Department
□ Lester Public Library of Rome	□ Rome Water Utility
□ Police and Fire Commission	□ Visit Rome, WI
□ Rome Fire Department	□ Zoning Department

Lifestar Ambulance reported 23 calls in April with 117 calls year to date with an average response time of 8 minutes, 2 seconds.

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

9. Discussion and action – Approval of the May 5, 2022 meeting minutes

   Motion by Baurhyte/Minter to approve the May 5, 2022 meeting minutes. Motion carried.

10. Discussion and action – Checks, Vouchers, Receipts and Journal Entries - approve checks #44088 – 44181 totaling $229,151.39; Auto-payments totaling $147,311.69; State / Social Security / Medicare / Withholdings totaling $48,136.75; Payroll Vouchers V18637 – V18777 totaling $118,672.79 and checks 21643 - 21644 totaling $353.22; Receipts #23203 – 23321 totaling $348,178.38

    Motion by Gohmann/Baurhyte to approve as presented. Motion carried.

11. Discussion and possible action – Approval of Ordinance No. 22-05, Recommendation from the Plan Commission on consideration of proposed Comprehensive Plan map 9 amendment from Forestry to Residential and zoning map amendment from FR (forest & outdoor recreation) to R-4 (Rural Residence District) relating to the property owned by Ann & Gustav Kaufmann, described as follows: Lot 1 CSM 3500, Section 35, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a property identification number of 030-01107-0010; total area 80.4 acres

Attorney Nicholas Flanagan explained that this item is a comprehensive plan map amendment and a rezone. Currently the property is split zoned and the request is to rezone to R4. The Plan Commission recommended this for approval.

Motion by Minter/Gohmann to approve Ordinance No. 22-05, Recommendation from the Plan Commission on consideration of proposed Comprehensive Plan map 9 amendment from Forestry to Residential and zoning map amendment from FR (forest & outdoor recreation) to R-4 (Rural Residence District) relating to the property owned by Ann & Gustav Kaufmann, described as follows: Lot 1 CSM 3500, Section 35, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a property identification number of 030-01107-0010; total area 80.4 acres. Motion carried.

12. Discussion and possible action – Approval of Ordinance No. 22-06, Recommendation from the Plan Commission on consideration of proposed Comprehensive Plan map 9 amendment from Forestry to Rural Residential and zoning map amendment from FR (forest & outdoor recreation) to R-5 (Rural Estate Residence District) relating to the property owned by Logan Nelson, described as follows: SW1/4 of the NW1/4 of Section 11, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a property identification number of 030-00715-0000; total area 40 acres

    Motion by Gohmann/Djumadi to approve Ordinance No. 22-06, Recommendation from the Plan Commission on consideration of proposed Comprehensive Plan map 9 amendment from Forestry to Rural Residential and zoning map amendment from FR (forest & outdoor recreation) to R-5 (Rural Estate Residence District) relating to the property owned by Logan Nelson, described as follows: SW1/4 of the NW1/4 of Section 11, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a property identification number of 030-00715-0000; total area 40 acres. Motion carried.

13. Discussion and possible action – Approval of Ordinance No. 22-07, Recommendation from the Plan Commission on consideration of the proposed Zoning map amendment from Rome Town Center District to B-1 (Business) relating to the property owned by Town of Rome, described as follows: part of Lot 1 CSM 5947, also described as NE ¼ SW ¼ Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI, (part of parcel identification number 030-01136-0575); total area 1.995 acres

    Attorney Flanagan commented that this 1.995 acres are what is approved to sell to Kwik Trip. There is a requirement to rezone to match the zoning of their current parcel so that when combined in the CSM it will not be split zoned.

    Motion by Gohmann/Djumadi to approve Ordinance No. 22-07, Recommendation from the Plan Commission on consideration of the proposed Zoning map amendment from Rome Town Center District to B-1 (Business) relating to the property owned by Town of Rome, described as follows: part of Lot 1 CSM 5947, also described as NE ¼ SW ¼ Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI, (part of parcel identification number 030-01136-0575); total area 1.995 acres. Motion carried.

14. Discussion and possible action – Approval of recommendation from the Plan Commission on consideration of a site plan/plan of operation for Slice of Heaven to be located at 1158 Snow Pass, described as follows: Lot 2 CSM 5205, also described as NE ¼ SW ¼, Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a property identification number of 030-01136-0597

    Attorney Flanagan noted that the Plan Commission recommended approval with two noted conditions; completed paving within 18 months and that the dumpster be screened.

    Motion by Djumadi/Gohmann to approve the recommendation from the Plan Commission on consideration of a site plan/plan of operation for Slice of Heaven to be located at 1158 Snow Pass,

described as follows: Lot 2 CSM 5205, also described as NE ¼ SW ¼, Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a property identification number of 030-01136-0597 with the conditions of completed paving within 18 months and a screened dumpster. Motion carried.

15. Discussion and possible action – Approval of recommendation from the Plan Commission on consideration of a site plan/plan of operation for Heartland Custom Homes, Inc. to be located at (adjoining parcels) 1144 CTH D, and 1146 CTH D. Also described as Lot 1 CSM 5725 and Lot 1 CSM 1015, both being located in the SW ¼ NE ¼, Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI, with property identification numbers of 030-00637-0010 and 030-00639-0000

    Motion by Minter/Gohmann to approve the recommendation from the Plan Commission on consideration of a site plan/plan of operation for Heartland Custom Homes, Inc. to be located at (adjoining parcels) 1144 CTH D and 1146 CTH D. Also described as Lot 1 CSM 5725 and Lot 1 CSM 1015, both being located in the SW ¼ NE ¼, Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI, with property identification numbers of 030-00637-0010 and 030-00639-0000. Motion carried.

16. Discussion and possible action – Recommendation by Community Development Authority on Option agreement for the Purchase of Real Property in the Town of Rome to Monroe Prairie ATV Club, Inc. for purchase of a 2-acre parcel (part of parcel # 030-00656-0005) in the Mixed Commercial/Light Industrial Sub-District of Rome Town Center, for a purchase price of $9,500

    Motion by Djumadi/Gohmann to approve the recommendation by Community Development Authority on Option agreement for the Purchase of Real Property in the Town of Rome to Monroe Prairie ATV Club, Inc. for purchase of a 2-acre parcel (part of parcel # 030-00656-0005) in the Mixed Commercial/Light Industrial Sub-District of Rome Town Center, for a purchase price of $9,500. Motion carried.

17. Discussion only – Review of duties and purpose of Utilities Committee

    Administrator Gebert explained that there was a memo in the packet regarding the Utilities Committee purpose and structure. She also explained the history of the Water Utility Commission and the Utilities Committee. Discussion took place questioning whether this committee is necessary. The financial reports could be approved by the Town Board monthly. An alternative was also discussed that would form sub-committees for specific projects. This item will return on the next agenda as an action item.

18. Discussion only – Update on discussion with Sand Valley regarding standard addressing system

    Administrator Gebert reported that a meeting took place this week with representatives from Adams County, Sand Valley and the Town. It was explained at the last Town Board meeting that Sand Valley's addressing does not follow Adams's County's regular addressing system. There was an error made in the numbering addresses provided to Sand Valley. Sand Valley was very welcoming to the corrections and a sub-committee will be formed to develop a plan for the signage in coordination with Sand Valley.

19. Discussion and possible action – Potential plan to purchase eight self-contained breathing apparatus (SCBA) and 20 masks for the Rome Fire Department

    Administrator Gebert presented a memo that identified possible funding for the purchase of eight SCBA and 20 masks this year with an estimate of $80,000.00. This would be year one of a three-year plan. Consensus was the Town Board supported her recommendation so this item will be placed on the next agenda as a budget amendment and an item to approve spending some of the ARPA funds on these items.

20. Discussion and possible action – Update on continued coordinated efforts towards installation and establishment of a municipal sanitary sewer system in Rome Town Center

    Administrator Gebert presented a memo from General Engineering who has been working on options to provide sewer in the Rome Town Center. The development of new businesses within the Town Center such as the brewery, Rome Country Meats and Deli, The Town Pavilion Park and additional apartment units will generate wastewater flow and that wastewater will require disposal. This can be done independently by each business or collectively by the Town. Two options were presented in the memo and discussed by the Town Board. The options included a wastewater collaboration between the Town and businesses for wastewater disposal which would consist of one bigger holding tank to dilute the potency of the sewage which would lower the price of the removal because it would change the designation from septage to holding tank. This was presented in two phases. The second option was a small treatment plant. This option would be permitted by the DNR for a period of 5 – 10 years and would require a long-term goal of regionalization with a different municipality. The Board instructed Administrator Gebert to put together more detailed financial numbers on these options for the next board meeting. Supervisor Djumadi was concerned with smells from the treatment plant so feels this needs to be considered also.

21. Discussion and action – Approval of various appointments to Town of Rome committees and commissions:
    a. Sue Alberti, Grants Sub-committee, no expiration

    Motion by Gohmann/Djumadi to approve Sue Alberti to the Grants sub-committee with no expiration. Motion carried.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

22. Next agenda items

    Utility Committee
    SCBA Budget Amendment
    SCBA ARPA
    Rome Town Center sewer system
    Audit presentation
    Boating signage
    Generator
    Band Shell change orders

23. Next meeting date and time

    June 2, 2022 – 5:00 p.m.

ADJOURNMENT

Motion by Baurhyte/Djumadi to adjourn at 6:16 p.m.

Respectfully submitted,

Amy Reuteman
Clerk/Treasurer