



Town of Rome
Nekoosa, WI 54457
www.romewi.gov

AGENDA TOWN OF ROME PUBLIC WORKS & UTILITY COMMITTEE

TUESDAY, MAY 12, 2026

9:00 A.M.

**ROME TOWN HALL
1156 Alpine Drive
Nekoosa, WI 54457**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Certify Posting of Meeting
5. Approve the Agenda
6. Citizen Comments – During the Citizen Comment period of the agenda the Utilities Committee welcomes comments from any town resident, not a member of the Utilities Committee, on any item not on the agenda. Please know that pursuant to state law the commission cannot engage in conversation with you but may ask questions. The commission may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Rome Water Utility Office Manager providing their name, address and topic for discussion.

The commission will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the commission begins discussion on an agenda item no further comment will be allowed from the public on that issue

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

7. Information updates, meeting recaps, recent correspondence, and current events

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Discussion and possible action – Approve March 17, 2026 meeting minutes
9. Discussion only – Review March 2026 Public Works Cemetery Financials & Water Utility Financials
10. Discussion only – Water Utility & Public Works Update
11. Discussion only – Town Hall Kitchen Renovation Update
12. Discussion and possible action – Dyracuse Camping

13. Discussion and possible action – Emergency Warning System through cell phones

14. Discussion and possible action – Cellular Towers

15. Discussion and possible action – Shredding Event

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

16. Next agenda items

17. Next meeting date and time

ADJOURNMENT

“Speak Your Peace” Commitment – A reminder that the Town Board Members have adopted the Nine Tools of Civility which commits the Board Members and Public to be mindful of how we treat each other at meetings. Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. The Public Works & Utilities Committee may take action on any item on the agenda. It is possible that the members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the Public Works & Utilities Committee. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Wendy Newsom, Town Clerk, at 1156 Alpine Drive, Nekoosa, WI 54457, ph. 715-325-8046.

*Positively applying the tools of government to serve and protect our people,
strengthen our community and promote prosperity.*



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TOWN OF ROME PUBLIC WORKS & UTILITY COMMITTEE MINUTES

MONDAY, MARCH 17, 2026

9:00 A.M.

1. Call to Order

Chairman Loker called the meeting to order at 9:01 a.m.

2. Roll Call

Committee Members Present: David Loker, Deborah Schumacher, Carl Hasdal, and Colleen Pruss; also, present Finance/Director Robbie Schaub-Ruemler, Public Works Director Cody Knoblock, Zoning Administrator Emily Arndt and Deputy Clerk Judy Reppen

3. Pledge of Allegiance

4. Certify Posting of Meeting

Schaub-Ruemler certified that on Friday, March 13, 2026, the agenda for the Town of Rome Public Works & Utility Committee meeting for Tuesday, March 17, 2026 was posted at the following locations:

<i>Rome Town Hall</i>	<i>3:28 p.m.</i>
<i>Kwik Trip, LLC</i>	<i>4:05 p.m.</i>
<i>Nekoosa Port Edwards State Bank</i>	<i>4:11 p.m.</i>
<i>Posted on the Town of Rome website</i>	<i>3/17/2026</i>

5. Approve the Agenda

Motion by Schumacher/Hasdal to approve the agenda as presented. Motion carried.

6. Citizen Comments – During the Citizen Comment period of the agenda the Utilities Committee welcomes comments from any town resident, not a member of the Utilities Committee, on any item not on the agenda. Please know that pursuant to state law the commission cannot engage in conversation with you but may ask questions. The commission may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Rome Water Utility Office Manager providing their name, address and topic for discussion.

The commission will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the commission begins discussion on an agenda item no further comment will be allowed from the public on that issue

No Citizen Comments

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

7. Information updates, meeting recaps, recent correspondence, and current events

Schaub-Ruemler introduced Judy Reppen as the Town's Deputy Clerk and she will be handling meeting management. Hasdal gave the Committee an update on the "No Solar Farm" project. Hasdal also gave an update that the upgraded Channel 300 system was up and running on the video stream.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Discussion and possible action – Approve January 27, 2026 meeting minutes

Motion made by Schumacher/Pruss to approve the January 27, 2026 meeting minutes. Motion carried.

9. Discussion only – Review February 2026 Public Works & January 2026 Water Utility Financials

Schaub-Ruemler gave an update on the financials for the Water Utility and stated that the budget is on track. She informed the Committee that the audit is in process and will be shared upon completion. Schaub-Ruemler also gave an overview of the Highway budget for Public Works. Several questions were asked by the Committee and addressed.

10. Discussion only – Water Utility & Public Works Update

Knoblock gave an overview of the roads with regards to the recent snow fall. Schumacher asked who maintained hydrants. Knoblock informed her that the residents maintain the ones in their area. All others are maintained by the staff. Knoblock informed the Committee that with the increase in snow the Public Works staff have been out clearing roads throughout the weekend in 12-hour shifts. Knoblock gave an overview on Delmore Consulting, who would help write grants for roads to help streamline the process. These types of grants are highly complicated to follow through on. Several questions were asked by the Committee and answered.

11. Discussion only – Town Hall Kitchen Renovation Update

Knoblock gave an overview of the proposed plan to renovate the Town Hall kitchen. Knoblock is working on plans and will create a RFP for estimates for the Committee to review. Discussion between Committee members on what would be expected.

12. Discussion only – Utilities Committee 2026 Goals Matrix

Schaub-Ruemler reminded the Committee of the goals stated at the last meeting and that she updated the goals matrix with those changes. The Committee members went over the goals. Hasdal also stated if the Solar Farm goes forward, this will be a Utility and fall under this group as goal to create the Utility for the Town.

13. Discussion and possible action – Cellular Towers

Hasdal stated he is still waiting to hear back from his contact at the County. Arndt reported that the Town Board did not approve this for several reasons three years ago, sighting fencing heights and ordinance concerns. Schaub-Ruemler will be looking into what cellular company would be interested

in pursuing adding additional towers in the Town of Rome. Zoning will look into possible ordinance changes needed. Several questions were asked by the Committee and addressed.

14. Discussion and possible action – Emergency Warning System through cell phones

Hasdal is going to look into this with Fire Chief Kane and will return to the Committee with an update.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

15. Next agenda items

- *Town Hall Kitchen Renovation Update*
- *Dyracuse Camping*
- *Emergency Warning System through Cell Phones*
- *Cell Towers*
- *Shredding Event*

16. Next meeting date and time

Tuesday, May 12, 2026 - 9:00 a.m.

ADJOURNMENT

Motion by Schumacher/Loker to adjourn. Motion carried. Adjourned at 10:23 a.m.

Respectfully submitted,

Jen Gutknecht

Jen Gutknecht
Town of Rome Administrative Assistant

5/07/2026

9:52 AM

Budget Comparison - Detail
08-CEMETERY- REV & EXP

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 ACCT

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
100-08-40000-000-000	CEMETERY PRIOR YR REV	0.00	0.00	17,775.46	-17,775.46	0.00
100-08-46540-000-000	CEMETERY LOT SALES/MAINT	625.00	925.00	4,500.00	-3,575.00	20.56
=====						
	08 CEMETERY-REV	625.00	925.00	22,275.46	-21,350.46	4.15
=====						
	Total Revenues	625.00	925.00	22,275.46	-21,350.46	4.15
=====						

Budget Comparison - Detail
08-CEMETERY- REV & EXP

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
100-08-54910-110-200	CEMETERY PART TIME	0.00	51.36	2,464.28	2,412.92	2.08
100-08-54910-120-000	CEMETERY FICA/MED	0.00	3.70	188.52	184.82	1.96
100-08-54910-120-200	CEMETERY RETIREMENT	0.00	3.70	12.91	9.21	28.66
100-08-54910-140-000	CEMETERY OPERATIONS	0.00	600.00	1,000.00	400.00	60.00
100-08-54910-170-000	CEMETERY UTILITIES	46.08	91.80	500.00	408.20	18.36
100-08-54940-180-000	CEMETERY PERPETUAL CARE	0.00	0.00	18,109.75	18,109.75	0.00
=====						
	08 CEMETERY-EXP	46.08	750.56	22,275.46	21,524.90	3.37
=====						
	Total Expenses	46.08	750.56	22,275.46	21,524.90	3.37
=====						
Net Totals		578.92	174.44	0.00	-174.44	

Rome Water Utility Actual to BVdget Comparison - Revenue and Expenses 2026

	Mar-26	2026 YTD	2025 YTD	2026 BVDGET	TOTAL YEAR BVDGET TO 2026 YTD	YTD BVd % 25% 2025 YTD %	Ref
REVENUES							
Residential Sales	\$ 143,366	\$ 142,670	\$ 143,253	\$ 682,490	\$ (539,820)	21%	
Commercial/Pub. Auth Sales	3,807	4,021	3,763	82,931	(78,910)	5%	
Public Fire Protection	21,517	274,915	274,359	345,943	(71,028)	79%	
Interest Income	315	522	463	4,000	(3,478)	13%	
Misc Revenue/Late Fees	3,266	4,250	3,019	15,000	(10,750)	28%	
Non Operating Revenue	30	117	2,779	35,000	(34,883)	0%	
TOTAL SALES, REVENUE & INCOME	\$ 172,302	\$ 426,496	\$ 427,637	\$ 1,165,367	\$ (738,869)	37%	
Funds Reserved					-		
RESERVE							
TOTAL REVENUES	\$ 172,302	\$ 426,496	\$ 427,637	\$ 1,165,367	\$ (738,869)	37%	
Commissioner Wages	\$ 60	\$ 60	\$ (90)	\$ 900	\$ 840	7%	
Personnel Wages	24,845	24,845	21,189	142,243	117,398	17%	
Employee Insurance/HSA	31,218	31,218	9,468	69,932	38,714	45%	1
Training and Education	-	45	1,326	3,500	3,455	1%	
Payroll Taxes	1,218	1,218	566	9,812	8,594	12%	
Fringe-Retirement	1,692	1,692	958	9,235	7,543	18%	
Utilities	2,170	6,301	4,733	33,000	26,699	19%	
Plant Expense	911	3,832	6,141	42,000	38,168	9%	
Transportation Expense	221	221	860	15,000	14,779	1%	
Lg Equipment & Plant Repairs	-	349	141	14,000	13,651	2%	
Water Line Repair/Maint.	-	941	430	30,000	29,059	3%	
Cross Connection Control	-	-	-	2,500	2,500	0%	
Engineering Cost	-	-	-	-	-	0%	
Meter Expense	1,000	1,068	309	7,500	6,432	14%	
Office Expense	8,496	9,326	169	21,253	11,928	44%	2
Accounting Fees	-	-	(1,306)	27,000	27,000	0%	
Bank Charges	-	-	317	2,000	2,000	0%	
Attorney Fees	-	-	-	500	500	0%	
Outside Services	462	691	2,928	12,100	11,409	6%	
Contract Work- Jobbing	-	233	8,414	20,000	19,767	1%	
Insurance Expense	-	-	4,719	18,500	18,500	0%	
Bad Debt Expense	-	-	-	500	500	0%	
Payment in Lieu	-	-	-	125,300	125,300	0%	
Interest Expense	-	-	21,131	10,163	10,163	0%	
TOTAL EXPENSES	72,293	82,039	82,405	726,938	644,899	11%	
SUBTOTAL REVENUE OVER (UNDER) EXPENSES	100,009	344,457	345,231	319,664	(93,970)		
Depreciation Expense	20,000	60,000	60,000	-	-	0%	
Bank Loan	-	-	-	-	-	0%	
Revenue Bond Amortization	-	-	-	-	-	0%	
SDWLP-Prinipal	-	-	-	319,664	319,664	0%	
Revenue Bond-Principal	-	-	-	-	-	0%	
Reserves/Capital Exp.	-	-	-	110,000	110,000	0%	
OTHER NON-CASH USE	\$ 20,000	\$ 60,000	\$ 405,231	\$ 429,664	\$ 429,664	14%	
TOTAL REVENUE OVER (UNDER) EXPENSES	\$ 80,009	\$ 284,456	\$ 285,232	\$ (110,000)	\$ 335,694		

Rome Water Utility Actual to Budget Comments

1. Health Savings Payments made; account will balance out throughout the year
2. Public Fire Protection invoice mailing postage