



Town of Rome
Nekoosa, WI 54457
www.romewi.gov

TOWN OF ROME COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

THURSDAY, MAY 7, 2026

3:30 P.M.

1. Call to Order

Chairman Tom Behl called the meeting to order at 3:32 p.m.

2. Roll Call

Present: Chairman, Thomas Behl, Tiffany Seavecki, Mark Lake, Colleen Asmussen, Heather Dalton, and Carl Hasdal; Also present: Zoning Administrator Emily Arndt; Administrative Assistant Jen Gutknecht. Excused: Mark Samelstad

3. Certify Posting of Meeting

Jen Gutknecht certified that on, Friday, May 1, 2026 the agenda for the Town of Rome Community Development Authority meeting for Thursday, May 7, 2026 was posted at:

<i>Rome Town Hall</i>	<i>10:35 a.m.</i>
<i>Kwik Trip, LLC</i>	<i>10:45 a.m.</i>
<i>Nekoosa Port Edwards State Bank</i>	<i>10:50 a.m.</i>
<i>Emailed to the Wisconsin Rapids Tribune</i>	<i>10:30 a.m.</i>

4. Approve the Agenda

Motion by Dalton/Seavecki to approve the agenda. Motion carried.

5. Citizen Comments – During the Citizen Comment period of the agenda the Community Development Authority welcomes comments from any town resident, not a member of the Community Development Authority, on any item not on the agenda. Please know that pursuant to State law the Community Development Authority cannot engage in conversation with you but may ask questions. The Community Development Authority may refer the item to staff, a standing committee or a future Community Development Authority agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Community Development Authority Chair providing their name, address and topic for discussion

The Community Development Authority will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the Community Development Authority begins discussion on an agenda item no further comment will be allowed from the public on that issue

No citizen comments

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

6. Information Updates, Meeting Recaps, Recent Correspondence, Current Events, Announcements

Heather Dalton announced Up North Brewery will have a “Spring into Summer” event Saturday, May 23, 2026 with a 5K that kicks off at 11:00 a.m.

Carl Hasdal announced that on Sunday May 24, 2026 there will be a Veteran’s Banner walk at the Rome Town Center starting at 12:00 p.m. If it rains, it will be held on May 30, 2026. Also, on May 16, 2026 the Monroe Prairie ATV/UTV Club is having an Easter Hunt ride out of Moe’s Bar with prizes and raffle tickets starting between 10:00 a.m. and 11:00 a.m.

7. REPORTS:

➤ Parks & Recreation Committee

No report given. Zoning Administrator Emily Arndt will follow up with the Public Works Director, Cody Knoblock at the next meeting on Monday May 18th at 5:00 p.m.

➤ Plan Commission

Zoning Administrator Emily Arndt reported that next week the Plan Commission will be looking at a zoning map amendment and a conditional use permit for a hobby farm. Proposed amendments to the Wellhead Protection District Ordinance and review of a certified survey map that includes the construction of a road. She is also working with Tri-Lakes Power Sports on a site plan for an additional storage unit. She will also be reviewing some proposed amendments to the camping ordinance.

➤ Rome Town Center

Tiffany Seavecki reported that the subcommittee is working to finish the Master Plan. There will be a developer coming next week for a housing plan proposal.

➤ WEDC – Connect Communities

Zoning Administrator Emily Arndt reported that the Town is back on the list for Connect Communities and is waiting for the next enrollment.

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Discussion and possible action - Approval of the Thursday March 5, 2026 & Thursday April 2, 2026 meeting minutes

Motion by Seavecki/Dalton to approve the Thursday, March 5, 2026 & Thursday, April 2, 2026 meeting minutes. Motion carried.

9. Discussion and possible action –Review and update Goals Matrix

No update

10. Discussion and possible action – Business Alliance Update and Questionnaire

Discussion regarding the need to revisit the questionnaire and to clarify the differences between the Business Alliance and the Chamber of Commerce.

11. Discussion and possible action – Developer Application Process

Discussion in regards to the developer application process. Zoning Administrator, Emily Arndt, included in the new packet that we have a “New Business Information Sheet”.

Discussion regarding a complaint that the Rome Town Center and Community Development Authority meetings are addressing overlapping topics, specifically those involving the new-developer process.

12. Discussion and possible action – Comprehensive Plan Subcommittee

Need two volunteers for our Comprehensive Plan Subcommittee. Committee members Colleen Asmussen and Mark Lake volunteered to be on the Subcommittee.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

13. Next agenda items

- *Senior Housing Developer*
- *Derek Smith from Adams County Economic Development*

14. Next meeting date and time

Thursday, June 4, 2026 – 3:30 p.m.

ADJOURNMENT

Motion by Lake/Seavecki to adjourn at 4:04 p.m. Motion carried.

Respectfully submitted,

Jen Gutknecht

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Town of Rome Administrative Assistant