Town of Rome
Nekoosa, WI 54457
www.romewi.gov

TOWN OF ROME BOARD MEETING MINUTES

THURSDAY, OCTOBER 17, 2024 5:00 P.M.

1. Call to Order

   Chairwoman Lori Djumadi called the meeting to order at 5:00 p.m.

2. Roll Call

   Present: Chairwoman Lori Djumadi; Supervisors Cheryl Evenson, Dan Minter and Tom Gabriel; also present: Finance Director/Treasurer Robbie Schaub-Ruemler, Clerk Wendy Newsom, Administrator/Police Chief Jason Lauby and Attorney Nicholas Flanagan; Excused: Supervisor Jacki Koll

3. Certify Posting of Meeting

   Wendy Newsom certified that on, Tuesday, October 15, 2024, the Agenda for the Town of Rome Board meeting for Thursday, October 17, 2024 was posted at:

Posted at the Rome Town Hall	*8:23 a.m.*
Posted at Kwik Trip, LLC	*8:57 a.m.*
Posted at Nekoosa Port Edwards State Bank	*9:01 a.m.*
Emailed to the Wisconsin Rapids Tribune	*9:12 a.m.*

4. Approve the Agenda

   Motion by Gabriel/Evenson to approve the agenda with the postponement of item number 13 to the November 21, 2024 regular Town Board Meeting and moving items 12, 13 & 15 above item number 11. Motion carried.

5. Pledge of Allegiance

6. Citizen Comments – During the Citizen Comment period of the agenda the Town Board welcomes comments from any town resident, not a member of the Town Board, on any item not on the agenda. Please know that pursuant to State law the Board cannot engage in conversation with you but may ask questions. The Board may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Clerk providing their name, address and topic for discussion.

   a. The board will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the board begins discussion on an agenda item no further comment will be allowed from the public on that issue.

   No comments

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

7. Information Updates, Meeting Recaps, Recent Correspondence, Current Events, Announcements

   Minter: The Storybook Scarecrow walk has started and you can walk through the path and vote on your favorite, if you bring a non-perishable food item you can get two votes.

   Djumadi: The Town received a thank you note from the RomeTown Home Players and the money they received went to several local charities (look at the thank you card). Friday night there will be a Movie Night at the Bandshell at 7:00 p.m. There will be a low cost vaccination and microchip clinic for the Adams County Humane Society on Saturday, October 19th at the Friendship Village Hall. There will be a Veteran's day celebration held on Veterans day with a memorial service at the Spring Branch Cemetery at 11:00 a.m. and a luncheon at the Rome Town Hall community room at Noon. Colorama is this weekend, Saturday, October 19th from 12:00 p.m. – 2:00 p.m. at the Tri-Norse ski hill. The Kids Halloween party will be on Saturday, October 26th in the Rome Town Center from 1 – 3 p.m. There will be a 5K Turkey Trot on November 28th starting and ending at the Up North Brewery.

8. Department and Committee Reports

☐ Administration	☐ Rome Police Department
☐ EMS District/Lifestar	☐ Rome Public Works Department
☐ Lester Public Library of Rome	☐ Rome Water Utility and Utility Committee
☐ Parks Committee	☐ Community Development Authority
☐ Police and Fire Commission	☐ Visit Rome, WI
☐ Rome Fire Department	☐ Zoning Department

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

9. Discussion and possible action – Approval of the October 1, 2024, October 3, 2024 and October 10, 2024 meeting minutes

   Motion by Gabriel/Minter to approve the October 1, 2024 meeting minutes.

   Chairwoman Djumadi asked to clarify item number 8 to change the wording of the motion to say community room upgrade funds after the word budget in the first sentence.

   Amendment to include changes. Motion carried.

   Motion by Minter/Gabriel to approve the October 3, 2024 meeting minutes.

   Amended to change Item 12 adding the words "discussion of" between the words "be" and "and" in the first sentence. Motion carried.

   Motion by Gabriel/Evenson to approve the October 10, 2024 meeting minutes.

   Amended to change item number 9, Djumadi' s vote to an abstention. Motion carried with Djumadi voting no.

10. Discussion and possible action – Checks, Vouchers, Receipts and Journal Entries - approve checks #46774 – 46854 totaling $862,968.50; Auto-payments totaling $71,982.64; State / Social Security /

Medicare / Withholdings totaling $38,032.32; Payroll Vouchers V22632 – V22761 totaling $107,588.77 and checks 21683 totaling $27.70; Receipts #25919 - 25976 totaling $186,260.84

Motion by Gabriel/Minter to approve the financials as presented. Motion carried.

11. Discussion and possible action – Recommendation from Plan Commission regarding Consideration of an Amendment to the Site Plan and Plan of Operation for Plato Construction LLC (Geneva Apartments), to make updates to previous plans to reflect current operations at 265 Geneva Trail also described as Lot 2 of CSM 6524, located in the NE ¼, SW ¼, Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI with a parcel number of 030-01136-0609

    Attorney Flanagan explained that this item is recommended from the Plan Commission.

    Motion by Gabriel/Evenson to approve the recommendation from the Plan Commission regarding Consideration of an Amendment to the Site Plan and Plan of Operation for Plato Construction LLC (Geneva Apartments), to make updates to previous plans to reflect current operations at 265 Geneva Trail also described as Lot 2 of CSM 6524, located in the NE ¼, SW ¼, Section 08, Town 20N, Range 06E, Town of Rome, Adams County, WI with a parcel number of 030-01136-0609. Motion carried.

12. Discussion and possible action – Approval of Ordinance No. 24-_____; Recommendation from Plan Commission regarding Consideration of the proposed Comprehensive Plan Map 9 amendment from Forestry to Rural Residential and zoning map amendment from FR (Forest and Outdoor Recreation District) to R-4 (Rural Residence District) relating to a 38.99-acre parcel located at 241 8th Avenue, owned by Eric T. Veum Revocable Trust, also described as the SE1/4, NE1/4 of Section 11, Town 20N, Range 06E, Town of Rome, Adams County, WI., with a parcel number of 030-00712-0010.

    Attorney Flanagan explained that this was recommended by the Plan Commission to rezone to R4.

    Motion by Minter/Gabriel to approve Ordinance No. 24-_____; Recommendation from Plan Commission regarding Consideration of the proposed Comprehensive Plan Map 9 amendment from Forestry to Rural Residential and zoning map amendment from FR (Forest and Outdoor Recreation District) to R-4 (Rural Residence District) relating to a 38.99-acre parcel located at 241 8th Avenue, owned by Eric T. Veum Revocable Trust, also described as the SE1/4, NE1/4 of Section 11, Town 20N, Range 06E, Town of Rome, Adams County, WI., with a parcel number of 030-00712-0010. Motion carried.

13. Discussion and possible action – Recommendation from Plan Commission regarding Consideration of Sign Permit to locate a 9" x 72" off premise signage at intersection of Apache Avenue and STH 13.

    Attorney Flanagan explained that this was recommended by the Plan Commission for a sign for the Room To Roam Dog Park.

    Motion by Minter/Gabriel to approve the recommendation from Plan Commission regarding Consideration of Sign Permit to locate a 9" x 72" off premise signage at intersection of Apache Avenue and STH 13 for the Room to Roam Dog Park with the condition that the appropriate agencies approve the sign and noting that the old sign will be removed by the Public Works Department once the new sign is in place. Motion carried.

14. Discussion and possible action – Specific 2025 budgets being reviewed:

    - Water Utility
    - Buildings and Grounds

- CDA
- Cemetery
- Community Donations
- EMS
- Rome Town Center
- TIF

Water Utility and CDA were moved to Wednesday, October 23rd.

Building and Grounds:
Financial Director Robbie Schaub-Ruemler stated that this budget is a 0% change from 2024.
Motion by Gabriel/Evenson to approve the 2025 Building and Grounds budget.

Amend the motion to take into account any shortfall the budget may have to be brought back. Motion carried.

Cemetery:
Financial Director Schaub-Ruemler stated that there is a 6% reduction in this budget.

Discussion was had regarding the budget.

Motion by Evenson/Minter to approve the 2025 Cemetery budget. Motion carried.

Community Donations:
Financial Director Schaub-Ruemler presented the budget.

Motion by Gabriel/Evenson to approve the Community Donations budget as presented. Motion carried.

EMS:
Financial Director Schaub-Ruemler presented the 2025 budget.

Motion by Minter/Gabriel to approve the 2025 EMS budget. Motion carried.

Rome Town Center:
Financial Director Schaub-Ruemler presented the 2025 budget and noted that one of the loans will be paid off next year but the funding for the Timberline project is included in the budget.

Discussion was had regarding the funds that came in from the sale of the property and what they could be used for.

Motion by Minter/Evenson to approve the 2025 RTC budget subject to revisions to accommodate the sale of the property and also the potential loan for Timberline Parkway. Motion carried.

TIF:
Robbie presented the budget which is based on the reports of Greg Johnson.

There was discussion regarding the budget.

Motion by Minter/Gabriel to approve the TIF budget as presented. Motion carried.

15. Discussion and possible action – Recommendation from Plan Commission regarding Consideration of an amendment to the Site Plan and Plan of Operation for Gabriel Development LLC (Papa Bear's Mini Golf/The Gift Shoppe) to build a garage in the Rome Town Center (RTC) at 266 Matterhorn Trail, also

described as Lot 2 of plat 5947, located in NE ¼, SW ¼, Section 8, Town 20N, Range 06E, Town of Rome, Adams County, WI, with a parcel number of 030-01136-0576.

Postponed to November 21, 2024 meeting.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

16. Next agenda items

- *Remaining Budgets*
- *Fire Department Truck*
- *Roads*

17. Next meeting date and time

Wednesday, October 23, 2024 – 5:00 p.m.

ADJOURNMENT

Chairwoman Djumadi adjourned the meeting at 5:50 p.m.

Respectfully submitted,

Wendy Newsom
Wendy Newsom
Town of Rome Clerk