Town of Rome
Nekoosa, WI 54457
www.romewi.gov

TOWN OF ROME BOARD MEETING MINUTES

THURSDAY, SEPTEMBER 19, 2024 5:00 P.M.

1. Call to Order

   Chairwoman Djumadi called the meeting to order at 5:05 p.m.

2. Roll Call

   Present: Chairwoman Lori Djumadi; Supervisors Cheryl Evenson, Dan Minter, Jacki Koll and Tom Gabriel; also present Finance Director/Treasurer Robbie Schaub-Ruemler, Clerk Wendy Newsom, Administrator/Police Chief Jason Lauby and Attorney Nicholas Flanagan

3. Certify Posting of Meeting

   Wendy Newsom certified that on, Tuesday, September 17, 2024, the Agenda for the Town of Rome Board meeting for Thursday, September 19, 2024 was posted at:

Posted at the Rome Town Hall	*1:08 p.m.*
Posted at Kwik Trip, LLC	*1:12 p.m.*
Posted at Nekoosa Port Edwards State Bank	*1:15 p.m.*
Emailed to the Wisconsin Rapids Tribune	*1:28 p.m.*

4. Approve the Agenda

   Motion by Koll/Evenson to approve the agenda with the change of moving items 17 & 18 to after number 10. Motion carried.

5. Pledge of Allegiance

6. Citizen Comments – During the Citizen Comment period of the agenda the Town Board welcomes comments from any town resident, not a member of the Town Board, on any item not on the agenda. Please know that pursuant to State law the Board cannot engage in conversation with you but may ask questions. The Board may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Clerk providing their name, address and topic for discussion

   a. The board will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the board begins discussion on an agenda item no further comment will be allowed from the public on that issue

   No citizen comments.

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

7. Information Updates, Meeting Recaps, Recent Correspondence, Current Events, Announcements

   Minter: The Library will have a used book sale soon watch for the dates. The scarecrow walk is returning and there will be a scarecrow construction at the Library on October 8th or you can construct it at home. The walk will take place from October 14th – November 3rd on the trails behind the Library.

   Djumadi: Jerry Wiessinger presented a donation to Police Chief Lauby in the amount of $1,000 for the K-9 fund.

   Koll: Reminder that the new kayak launch has been installed at the Walden Park. Rome is a Bird City and to keep that designation we must have educational programs so Visit Rome is sponsoring a Day for the Birds on Saturday, September 21st.

8. Department and Committee Reports

☐ Administration	☐ Rome Police Department
☐ EMS District/Lifestar	☐ Rome Public Works Department
☐ Lester Public Library of Rome	☐ Rome Water Utility and Utility Committee
☐ Parks Committee	☐ Community Development Authority
☐ Police and Fire Commission	☐ Visit Rome, WI
☐ Rome Fire Department	☐ Zoning Department

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

9. Discussion and possible action – Approval of the September 5, 2024 meeting minutes

   Motion by Koll/Evenson to approve the September 5, 2024 meeting minutes. Motion carried.

10. Discussion and possible action – Checks, Vouchers, Receipts and Journal Entries - approve checks #46667 – 46773 totaling $1,007,647.11; Auto-payments totaling $79,219.15; State / Social Security / Medicare / Withholdings totaling $38,094.48; Payroll Vouchers V22481 – V22631 totaling $111,993.64 and check 21682 totaling $526.86; Receipts #25871 - 25918 totaling $2,072,503.32

    Motion by Minter/Koll to approve the financials as presented. Motion carried.

11. Discussion and possible action – Recommendation from Plan Commission regarding consideration of a Site Plan/Plan of Operation for Lake Camelot Property Owners Association, Inc d/b/a Lake Camelot Lodge LLC, to expand the current operations at 298 Leisure Ln, also described as Lot 74 of Chester Addition to Lake Camelot, located in SW ¼, SE ¼, Section 09, Town 20N, Range 06E, Town of Rome, Adams County, WI with a parcel number of 030-05222-0000

    Attorney Flanagan explained that this is for the expansion of the Lake Camelot Lodge and has been recommended for approval by the Plan Commission.

    Motion by Gabriel/Koll to approve the recommendation from the Plan Commission regarding consideration of a Site Plan/Plan of Operation for Lake Camelot Property Owners Association, Inc. d/b/a Lake Camelot Lodge LLC, to expand the current operations at 298 Leisure Ln, also described as Lot 74 of Chester Addition to Lake Camelot, located in SW ¼, SE ¼, Section 09, Town 20N, Range 06E,

Town of Rome, Adams County, WI with a parcel number of 030-05222-0000 and to adopt the recommendations from the Plan Commission. Motion carried.

12. Discussion and possible action – Recommendation from Plan Commission regarding consideration of a Site Plan/Plan of Operation for Scenic Valley Properties, LLC d/b/a Crate & Pines for construction and operation of a container and small home resort development on a 10-acre portion of property within Rome Town Center, described as follows: being part of parcel # 030-01136-0501, located in part of the NW 1/4, NW1/4 and NE1/4, NW1/4 of Section 17, Town 20N, Range 6E, Town of Rome, Adams County, WI

    Attorney Flanagan explained that this is for the Crate & Pines construction and operation of a container and small home resort development on a 10-acre portion of property within the Rome Town Center and has been recommended for approval by the Plan Commission.

    Motion by Minter/Djumadi to approve the recommendation from Plan Commission regarding consideration of a Site Plan/Plan of Operation for Scenic Valley Properties, LLC d/b/a Crate & Pines for construction and operation of a container and small home resort development on a 10-acre portion of property within Rome Town Center, described as follows: being part of parcel # 030-01136-0501, located in part of the NW 1/4, NW1/4 and NE1/4, NW1/4 of Section 17, Town 20N, Range 6E, Town of Rome, Adams County, WI with the conditions that the parking areas are paved, the gravel driveway must be operated in a dust free manner, the parking lot must be paved and they pave 3 feet at the end of the driveway and shall work with the Building Inspector and Town Zoning Administrator prior to returning to Plan Commission. Motion carried with Koll opposed.

13. Discussion and possible action – Review of status and needs for Town Transfer Site and possible residential collection

    Public Works Director Brad Martinson presented the information regarding why this was brought forward and the options that the Town has for possible residential collection as well as the costs.

    The Town Board members asked various questions regarding the options that the Public Works Director presented.

    Kristy Abplanalp, 1350 Eagle Trl, Spoke against closing the Transfer Site
    Carl Hasdal, 241 Penhurst Way, Spoke against closing the Transfer Site
    Lisa Williams, 1186 Fairway Trl, Spoke against closing the Transfer Site
    Peggy Heuer, 348 Huntington Ct, Spoke against closing the Transfer Site
    Donna Hasdal, 241 Penhurst Way, Spoke against closing the Transfer Site
    Julie Casper, 101 14th Ave, Asked about the open top containers
    Nate Prell, 392 13th Dr., Suggested finding a different Insurance Company

    Motion by Koll/ to table until the first meeting in October. Motion failed for a lack of a second.

    Motion by Minter/Koll to close the compactors and install the open top dumpsters until such time the Board makes a decision regarding the Transfer Site. Motion carried.

    Motion by Minter/Koll to direct Town Staff to obtain the cost estimates for option 2 with the current hours that the Transfer Site is open with no compactors.

Discussion was had regarding the motion and the costs that would be incurred without the compactors. The Public Works director recommended going with option 1 and eliminating the open top containers to save money.

Motion withdrawn.
Motion by Minter/Koll to authorize the Department of Public works to obtain firm pricing for 2025 with option 1 with the same hours and with 2 compactors and 3 receivers, eliminating the open top dumpsters and the fence and bring to the next board meeting for action.

Motion withdrawn.

Motion by Minter/Gabriel to authorize to obtain firm cost estimates for option 2 no compactors, open top dumpsters with the current hours and maintaining the contractor dumpsters.

Discussion was had regarding this motion. Supervisor Gabriel suggested raising fees. Chair Djumadi commented that the increases are going to continue because Adams County keeps raising their fees.

Motion withdrawn.

Motion by Djumadi/Evenson to have management team bring back numbers with estimates for options one and two as best as they can for the first budget meeting. Motion carried.

a. Authorize issuance of an RFP for a residential collection contract

No action taken.

14. Discussion and possible action – Approval of the request from the CDA for the purchase of Black Hills Spruce trees for the corner of Highway 13 and Alpine Dr

    Supervisor Koll presented the reason for the purchase of the pine trees and working with the Christmas in Rome Committee.

    Motion by Koll/Evenson to approve the request from the CDA for the purchase of Black Hills Spruce trees for the corner of Highway 13 and Alpine Dr. Motion carried.

    Kimberly Carlson, 1006 South Archers Way, questioning maintenance of the proposed trees.

15. Discussion and possible action – Approval of Sno-Bandits request to decorate the Southeast corner of the Town Hall property for Christmas

    Jerry Wiessinger gave a presentation regarding the decorations. Asked for permission to decorate the corner and the new trees.

    Motion by Minter/Djumadi to approve the Sno-Bandits request to decorate the Southeast corner of the Town Hall property for Christmas including the Christmas in Rome Committee and present a design plan for where the decorations will go. Motion carried.

16. Discussion and possible action – Request from Visit Rome, WI for financing assistance for the Link the Lakes project

Lisa Kubis, Director of Visit Rome, WI and Mary Sigler-Brnarski presented the information regarding the request for financing assistance from the Town and why it is needed. The loan would be approximately $300,000 to $500,000 and they would need the Town to co-sign the loan.

Discussion was had regarding the tunnel. Attorney Flanagan suggested that Ehler's be consulted to find out the financial risk to the Town and to do the diligence from the Town and how it would impact the loan that the Town is thinking of taking.

Motion by Minter/Koll to agree to co-sign a loan for the Link the Lakes project to be obtained from Nekoosa Port Edwards State Bank, contingent on advice from Ehler's. Motion carried.

Motion by Minter/Koll to authorize the public works director, the Town Administrator and the Finance Director to continue to work with Visit Rome and the DOT on the MOA for the Link the Lakes Project. Motion carried.

17. Discussion and possible action – Approval of Lexipol Policy implementation

    Administrator Lauby presented the Lexipol Policy to the Board and the reason for the request to implement it.

    Motion by Minter/Evenson to approve the Lexipol Policy implementation. Motion carried.

18. Discussion and possible action – Recommendation from Plan Commission regarding consideration of the removal of Short-term Rental Conditional Use Permit (CUP) for the following properties due to 12-months of inactivity; 344 13th Drive, 386 Lancer Court, 656 17th Drive, and 1343 Bogey Trail

    Attorney Flanagan stated that this was brought before the Plan Commission at a Public Hearing and was recommended for approval.

    Motion by Evenson/Koll to approve the recommendation from the Plan Commission regarding consideration of the removal of Short-term Rental Conditional Use Permit (CUP) for the following properties due to 12-months of inactivity; 344 13th Drive, 386 Lancer Court, 656 17th Drive, and 1343 Bogey Trail. Motion carried.

19. Discussion and possible action – Consideration of Fire Protection and Prevention Agreement between the Town of Rome and Town of Leola

    Fire Chief Kane explained the reasons for this being brought forth before the Board. Attorney Flanagan gave an overview of the agreement and the amount that the Town of Leola will be paying for these services.

    Motion by Koll/Minter to approve the consideration of a Fire Protection and Prevention Agreement between the Town of Rome and the Town of Leola. Motion carried.

20. Discussion and possible action – Request from Fire Chief to dispose of obsolete equipment which is no longer serviceable

    Fire Chief Kane explained that the Lifepac 500 and 12 is no longer serviceable and not supported by the manufacturer and would like permission to dispose of it properly.

Motion by Evenson/Minter to approve the request of the Fire Chief to dispose of all obsolete equipment which is no longer serviceable. Motion carried.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

21. Next agenda items

- *Transfer Site numbers – on October 1st at 4:30*
- *Ehler's for road loans*
- *Chris Swartz*

22. Next meeting date and time

October 1, 2024 – 4:30 p.m.
October 3, 2024 – 5:00 p.m.

ADJOURNMENT

Chairwoman Djumadi adjourned the meeting at 7:52 p.m.

Respectfully Submitted

Wendy Newsom
Wendy Newsom
Clerk