Town of Rome
Nekoosa, WI 54457
www.romewi.com

TOWN OF ROME BOARD MEETING MINUTES

TUESDAY, JULY 2, 2024 **5:00 P.M.** **ROME MUNICIPAL BUILDING**
1156 Alpine Drive
Nekoosa, WI 54457

1. Call to Order

   Chairwoman Lori Djumadi called the meeting to order at 5:00 p.m.

2. Roll Call

   Present: Chairwoman Lori Djumadi; Supervisors Cheryl Evenson, Jacki Koll and Dan Minter; also present: Administrator Jason Lauby and Deputy Clerk/Treasurer Wendy Newsom and Attorney Nicholas Flanagan. Excused: Thomas Gabriel

3. Certify Posting of Meeting

   Wendy Newsom certified that on, Friday, June 28, 2024, the Agenda for the Town of Rome Board meeting for Tuesday, July 2, 2024 was posted at:

Posted at the Rome Town Hall	*8:55 a.m.*
Posted at Kwik Trip, LLC	*9:15 a.m.*
Posted at Nekoosa Port Edwards State Bank	*9:20 a.m.*
Emailed to the Wisconsin Rapids Tribune	*8:53 a.m.*

4. Approve the Agenda

   Motion by Evenson/Koll to approve the agenda as presented. Motion carried.

5. Pledge of Allegiance

6. Citizen Comments – During the Citizen Comment period of the agenda the Town Board welcomes comments from any town resident, not a member of the Town Board, on any item not on the agenda. Please know that pursuant to State law the Board cannot engage in conversation with you but may ask questions. The Board may refer the item to staff, a standing committee or a future board agenda for discussion and action. Each person wishing to speak will have up to 3 minutes to speak. Speakers are asked to submit a card to the Clerk/Treasurer providing their name, address and topic for discussion.

   The board will also take comment from the public on agenda items as called by the Chair, but not during Citizen Comment. Please note that once the board begins discussion on an agenda item no further comment will be allowed from the public on that issue.

No citizen comments.

NO ACTION CONTEMPLATED EXCEPT POSSIBLE REFERRAL TO FUTURE AGENDA:

7. Information Updates, Meeting Recaps, Recent Correspondence, Current Events, Announcements

   - *Djumadi: Chairwoman Djumadi read a thank you to the Town Board from the 14 Mile Watershed group for support of the 14 Mile Luncheon which had 240 property owners in attendance. The Adams County Chamber of Commerce presented a collage from the first bandshell concert. Have a happy and safe 4th of July. Also mentioned the referendum that we wanted to do was not possible nor is an ordinance referendum.*

     Attorney Flanagan stated that he is working with Ehler's regarding exceeding the levy limit due to the Tri-Lakes request.

   - *Evenson: Nothing other than to wish everyone a safe and happy 4th of July*

   - *Minter: Happy 4th of July and please be respectful of your neighbors who may be adversely affected by them.*

   - *Koll: Reminded everyone to go to www.visitromewi.com or the Visit Rome Facebook page and the Town of Rome website www.romewi.com or the Town of Rome Facebook page for all information in Town.*

DISCUSS AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

8. Discussion and possible action – Approval of the June 20, 2024 meeting minutes

   Motion by Minter/ Evenson to approve the June 20, 2024 meeting minutes. Motion carried.

9. Discussion and possible action – Consideration of a Rome Town Center (RTC) District Map Amendment from Mixed Commercial/Light Industrial Subdistrict to Mixed Town Center Subdistrict, for a 10-acre portion of Town-Owned property within Rome Town Center, described as follows: being part of parcel # 030-01136-0501, located in part of the NW1/4, NW1/4 and NE1/4, NW1/4 of Section 17, Town 20N, Range 6E, Town of Rome, Adams County, WI

   Attorney Flanagan stated that this item did go before the Plan Commission and the Plan Commission did recommend this change.

   Discussion was had regarding the project.

   Motion by Minter/Evenson to approve the Rome Town Center (RTC) District Map Amendment from Mixed Commercial/Light Industrial Subdistrict to Mixed Town Center Subdistrict, for a 10-acre portion of Town-Owned property within Rome Town Center, described as follows: being part of parcel # 030-01136-0501, located in part of the NW1/4, NW1/4 and NE1/4, NW1/4 of Section 17, Town 20N, Range 6E, Town of Rome, Adams County, WI.

   Rick Pavelski 360 Quiet Waters Trl spoke regarding his opposition of the changing of the map.

   Motion carried. With Koll opposed.

10. Discussion and possible action – Consideration of a Site Plan/Plan of Operation for Barnum Bay Beach and Marina LLC d/b/a The Lure Bar & Grill to construct an outdoor event structure at 1735 Archer Lane, also described as Lot 1 of CSM 3590, located in Part of Government Lot 2, Government Lot 3, and the SE1/4, SE1/4, Section 28, Town 20N, Range 05E, Town of Rome, Adams County, WI, with a parcel number of 030-00408-0010

    Attorney Flanagan stated that this has been recommended by the Plan Commission after a Public Hearing to approve with the adoption of a findings of fact with conditions.

    Discussion was had regarding the conditions in the Findings of Facts.

    Motion by Minter/Evenson to approve the Site Plan/Plan of Operation for Barnum Bay Beach and Marina LLC d/b/a The Lure Bar & Grill to construct an outdoor event structure at 1735 Archer Lane, also described as Lot 1 of CSM 3590, located in Part of Government Lot 2, Government Lot 3, and the SE1/4, SE1/4, Section 28, Town 20N, Range 05E, Town of Rome, Adams County, WI, with a parcel number of 030-00408-0010 with the addition of the following to the findings of facts:

    - *The building be oriented so that the North and/or East sides have appropriate hard walls as dictated by the orientation of the building once it is sited and must be verified by the building inspector before the permit is issued*
    - *That there be good faith efforts to install vegetative barriers between the pavilion and any residential areas in the surrounding areas as appropriate to the use of the land that is there.*
    - *The roof color be blue or matching blue to the existing building that is there and if it cannot be matched then must abide by the zoning code for roof colors in the Town of Rome*

    Motion carried.

11. Discussion and possible action – Approval of lamp pole banner policy in Rome Town Center

    Administrator Jason Lauby spoke regarding this policy. This will put a policy in place that if a non-profit organization would like to have banners. The CDA would like the application to include a map that the zoning administrator will put one together for them.

    Motion by Koll/Evenson to approve the lamp pole banner policy in the Rome Town Center with the addition of a map on the application. Motion carried.

12. Discussion and possible action – Approval of "Class A" Combination Retail Liquor Licenses for the period of July 1, 2024 through June 30, 2025

    Dolgencorp, LLC dba Dollar General Store #16744, 229 State Hwy 13, Nekoosa, WI 54457

    Motion by Evenson/Minter to approve the "Class A" Combination Retail Liquor License for the period of July 1, 2024 through June 30, 2025. Motion carried.

13. Discussion and possible action – Re-engage the Plan Commission Town Center Sub-Committee to review recommendations by town contracted specialist Sam A. Schultz, Land Use and Development Advisor, for update of the Rome Town Center Design Plan and potential recommendation of Zoning Code amendments, and establish membership as follows: Three Plan Commission members, Two CDA members, One Developer, Town Zoning Administrator, Town Administrator

Attorney Flanagan stated that this is to re-engage the subcommittee to work on the recommendations from Sam Schultz to re-evaluate the zoning in the Rome Town Center.

Discussion took place regarding the goal of the committee.

Motion by Koll/Minter to re-engage the Plan Commission Town Center Sub-Committee to review recommendations by town contracted specialist Sam A. Schultz, Land Use and Development Advisor, for update of the Rome Town Center Design Plan and potential recommendation of Zoning Code amendments, and establish membership as follows: Three Plan Commission members, Two CDA members, One Developer, Town Zoning Administrator, Town Administrator. Motion carried.

14. Discussion and possible action – Approval of Finance Director position description

Administrator Lauby stated that he provided it for review and this is the same version as was previously presented.

Discussion was held regarding the position.

Motion by Minter/Koll to approve the Finance Director position description with the striking of the Town Board on the second line at the top and on the third page. Motion carried.

15. The Board to adjourn into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes which reads "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" Interim Finance Director

Motion at 6:00 p.m. by Evenson/Minter to adjourn into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes which reads "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" Interim Finance Director. Motion carried by unanimous roll call vote.

16. The Board reserves the right to reconvene into open session as authorized by Wisconsin Statute Section 19.85(2) and continue with agenda.

Motion at 6:22 p.m. by Minter/Evenson to reconvene into open session as authorized by Wisconsin Statute Section 19.85(2) and continue with agenda. Motion carried by unanimous roll call vote.

Motion by Minter/Evenson to appoint Robbie Schaub-Ruemler as the Town of Rome Finance director, removing interim.

Motion by Minter/Koll to call a special meeting of the electors at 5:00 p.m. on Thursday, August 1, 2024 to separate the offices of Town Clerk/Treasurer pursuant to WI State Statute to be filled by a separate Clerk and Treasurer to be appointed by the Town Board.

DATES AND ITEMS FOR FUTURE AGENDA/MEETINGS

17. Next agenda items

- *Where we are at with the remodel of the Community Room*
- *Update on the K-9 fundraising*
- *Current status of the can fund*
- *Training update for the Supervisors*
- *Ordinance item from the Plan Commission*
- *CDA Bylaws and Ordinance – possibly in August*

18. Next meeting date and time

July 18, 2024 – 5:00 p.m.

ADJOURNMENT

Chairwoman Djumadi adjourned the meeting at 6:31 p.m.

Respectfully submitted,

Wendy Newsom
Deputy Clerk/Treasurer