

TOWN OF RIVER FALLS – REGULAR BOARD MEETING
Monday, December 1, 2025, River Falls Town Hall

Elected officials and staff present: Terry Kusilek, Chair; Mary Foster, Siri Smith, Joe Mahoney, Supervisors; Rita Kozak, Treasurer; Sarah Meyer, Clerk; Don Rodewald, Zoning Administrator; Guests present: Wendy DiPeso, Jerome Rodewald, Mary Merta, Jeff Marzolf, Maureen Ash, Michelle Lundberg Bogner, Blaine Bogner

The meeting was called to order by Chair Terry Kusilek at 7:11pm. Siri made a motion that the agenda be approved as posted. Mary seconded. M.C.

Joe moved to approve the minutes of the November 17, 2025, Regular Board meeting. Siri seconded. M.C.

Joe moved to approve the minutes of the November 19, 2025, Impact Fee Joint meeting. Mary seconded. M.C.

Financial Report/Fire Call Report: Treasurer Rita provided the Treasurer's Report. The current available balance is \$679,045.09. Joe moved, and Siri seconded to approve the financial and fire call reports. M.C.

Public Comments & Requests: Mary Merta complimented the roads crew for their work during the recent snow storm. Jerome Rodewald reported a mailbox was knocked down on 975th but it doesn't appear that it was from our snowplow.

Zoning Administrator Report: Zoning Administrator Don Rodewald provided the zoning report (attached). Joe made a motion to accept the Zoning Administrator's report. Mary seconded. M.C.

Plan Commission Report: During their meeting, the Plan Commission recommended to the owner of the Marzolf Company that he could submit an application for a Conditional Use Permit expansion if he so chooses.

Review of the Conditional Use Permit for Marzolf Company, N8701 County Road W: Jeff Marzolf was present to discuss and answer questions about his existing Conditional Use Permit. A public hearing will be held on December 15, 2025 to discuss proposed changes to the Conditional Use Permit.

Discuss Proposed Impact Fee and Needs Assessment Study Final Draft: The Town Board and Impact Fee Sub Committee met with Angela from Stantec on November 19. Angela provided a final draft report of the proposed impact fee and needs assessment study. Mary moved to schedule the public hearing for January 5, 2026, at 6:30pm. Siri seconded. M.C.

Discuss and Take Action on 2026-2030 Ambulance Contract: Joe moved and Mary seconded to approve the 2026-2030 Ambulance contract with the City of River Falls. M.C.

Set Date for 2026 Town Caucus: Mary moved to schedule the 2026 Town Caucus for January 20, 2026, at 6:30pm. Joe seconded. M.C.

Finalize Plan for Holiday Reception: The Town holiday reception will be Monday, December 15, 2025, 6:30pm – 7:30pm. Town staff, election workers and committee members have all been invited.

Board and Staff Communications:

Siri said the roads crew did a great job clearing after the snow. Sarah reminded committee chairs to make sure the attendance records for committee records are up to date. Terry shared that the Town will start enforcing no parking policies during snow events and will tow vehicles in violation. Also, a fire department training will be taking place Saturday, December 6 on 710th.

Joe moved to audit and pay bills, Siri seconded. M.C.

Future Agenda items:

- Approve Agenda
- Minutes from December 1, 2025, Regular Board Meeting
- Financial/Fire Call Report
- Public Comments and Requests
- Zoning Administrator Report
- Plan Commission Report
- Appoint Election Workers for 2026-2027 Cycle
- Review and Take Action on Burn Permit Process
- Public Hearing for Conditional Use Permit Modifications for Marzolf Company
- Holiday Reception
- Board and Staff Communications
- Future Agenda Items
- Audit and Pay Bills
- Adjourn

Joe moved to adjourn. Siri seconded. M.C. Meeting adjourned at 8:39pm.