TOWN BOARD MEETING MINUTES

July 13, 2026, at 7:00 p.m.
Richmond Town Hall
N5170 County Road MM, Shawano, Wisconsin

1. CALL MEETING TO ORDER. Town Chairman Steve Gueths called the Town Board meeting to order at 7:00 p.m. Thirteen (13) citizens were in attendance along with Chairman Steve Gueths, Supervisor Matt Hieptas, Supervisor Ken Damveld, Clerk Erica Davel and Treasurer Noelle Buettner.
2. PLEDGE OF ALLIGIANCE. Those in attendance were invited to recite the Pledge of Allegiance.
3. APPROVE AGENDA. The agenda was posted on Monday, July 9, 2026. Motion by Supervisor Damveld to approve the agenda, second by Supervisor Hietpas. Motion carried by voice vote. 3:0
4. APPROVE MEETING MINUTES. Motion by Supervisor Damveld to approve the June Town Board Meeting minutes and the Special Town Board Meeting minutes, second by Chairman Gueths. No discussion. Motion carried by voice vote. 3:0
5. APPROVE EXPENDITURES. Motion by Supervisor Damveld to approve expenditures for checks #12170 through #12197, in the amount of $40,745.29, second by Chairman Gueths. No discussion. Motion carried by voice vote. 3:0
6. PUBLIC COMMENTS. None.
7. REPORTS AND DISCUSSIONS.
   a. The Treasurer's report for June 2026 was presented by Treasurer Buettner. There was no discussion.
   b. Clerk Davel reported the electronics recycling managed by COM2 collected 13,189 lbs. of material. The Lonesome Pines Whisperers 4-H club would like to know of any service projects they could complete around the Town Hall. There are still 8 old office chairs remaining. Chairman Gueths asked the clerk to advertise them during the election. The highway shop requested four chairs.
   c. Chairman Gueths stated culvert work was continuing. He has been notified by the Shawano Rural Fire Department chief that the ladder truck requires repairs; the Town's share would be approximately $4,000.
   d. Supervisor Hietpas stated he has submitted the ARIP application, with the possibility of matching $135,000-$140,000 if awarded.
   e. Building Inspector Boivin reminded residents to contact him with questions regarding the permitting process.
8. CORRESPONDENCE RECEIVED. None.

9. OLD BUSINESS.

   a. On-site visit to N5188 Poplar Road. The Board visited the site on June 15, 2026, and met with the owner who stated the garbage was present when he purchased the property. He will begin work to remove the trash and work with the Town. Clerk to follow-up with a possible re-inspection in August.

   b. Winter road maintenance. The Town will need a second primary driver. The Town would also like to hire a road supervisor. A closed session is tentatively scheduled for August 4, 2026, to further discuss and take possible action.

10. NEW BUSINESS.

   a. Approval of Annual Conditional Use Permits (CUPs). Motion by Chairman Gueths to approve the attached CUPs, second by Supervisor Damveld. No discussion. Motion carried by voice vote. 3:0

   b. Approval of Operator's (Bartender's) License for Iris Rekow, Red River Tavern, from date hereof to June 30, 2027. Motion by Chairman Gueths to approve the Operator's License for Iris Rekow, second by Supervisor Damveld. No discussion. Motion carried by voice vote. 3:0

   c. Twelve-Month Moratorium on Data Centers. To be discussed at the August meeting. Clerk to request information from the County Clerk.

   d. Appointment of Planning & Zoning Commissioners. Supervisor Hietpas moved to reappoint Bill Schoenike and Warren Gueths as commissioners for a three-year term ending 2029; second by Supervisor Damveld. No discussion. Motion carried by voice vote. 3:0

   e. Appointment of Board of Appeals members. Motion by Chairman Gueths to reappoint Tom Albrecht and Allan Kuhn for a three-year term ending 2029; second by Supervisor Hietpas. No discussion. Motion carried by voice vote. 3:0

11. CONSIDERATION OF ITEMS FOR FUTURE AGENDA.

   a. Moratorium on Data Centers

   b. Winter Road Crew/Road Supervisor

12. NEXT MEETING. The next Town Board meeting will be held on August 10, 2026.

13. ADJOURNMENT. Motion by Supervisor Damveld to adjourn the meeting, second by Supervisor Hietpas. Motion carried by voice vote. 3:0.

   Meeting adjourned at 7:31 p.m.

RECORDED BY: Erica Davel, Clerk
APPROVED ON: August 10, 2026

UP #	Applicant	Site
2026-2	Walt & Chris Baldwin	N6669 Cherry Rd.
2026-3	JoAnne Bartz - Jo's Alternative Healing	N6064 Wolf River Rd.
2026-4	Aaron & Tanya Anker	W7681 Riverview Dr.
2026-5	Vincent Carroll	W9664 County Road M
2026-6	Brad Krueger/Jeff Krueger	N5379 Maple Ave.
2026-7	Luke Onesti – Onesti Services	W7822 Sycamore Rd.
2026-8	Gary & Dianna Helmuth	W8887 Broadway Rd.
2026-9	L. J. Sperberg Const. Co.	W7915 County Road MMM
2026-10	Jody Harr	W7923 Birdsong Ln.
2026-11	Christopher Dickmann	N5223 Poplar Rd.
2026-12	Shannon Behnke	W8819 Broadway Rd.
2026-13	John Koeller & Nancy Brown-Koeller	W7950 Oak Ave.
2026-14	Bertram Communications	W8802 Butternut Rd.
2026-15	Adam & Nicole Clark - Clark Welding & Detailing	W7787 Oak Ave.
2026-16	Zach Schutt - ZS Custom Hardscapes & Landscapes	N4933 Rosebrook Rd.
2026-17	Andy & Gina Damveld	W8010 County Road A