

**REILLY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
DECEMBER 17, 2025**

The Reilly Township Board of Supervisors held its regular monthly meeting December 17, 2025 at the Newtown Fire Company. The meeting was then called to order by Chairman Butensky with Supervisors Karmazin and Ruch present. Also in attendance were Solicitor Pellish, Engineer Dave Horst, Code Officer Hazlett and Citizens of the Township.

The minutes of the previous meeting held on November 19, 2025 were read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Treasurers Report for November was read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The bills for December 2025 were read and ordered to be paid on a motion by Ruch 2nd by Karmazin with Butensky in favor.

Police Report was read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Solicitors Report was given by Solicitor Pellish and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Engineers Report was read by Dave Horst and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Code Enforcement Report was given by Nick Hazlett and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Road Report was given by Sup. Ruch and accepted on a motion by Karmazin with Butensky in favor.

OLD BUSINESS:

~The International Fire Code is being studied to see if we need to enact an ordinance to enforce

~New Twp Building-working to get the floor problem corrected

~The 250th Birthday of the USA is moving ahead. All public is invited to help in any way. Next meeting will be January 7th

~Waterline Grant for Lower Branch also estimate for a cost from Benesch on Comprehensive Plan

~There was a work session on December 3rd in which all three Supervisors attended as well as the Solicitor, Engineer and Code Officer

NEW BUSINESS:

~FEMA-we have been approved for our local Hazard Mitigation planning requirements and also we have received our Sch. County Emergency Operations Plan

~Title searches for 10 School Row and 12 Sport Hill are done, They need to be condemned and torn down

~Motion by Ruch, 2nd by Karmazin with Butensky in favor to adopt the 2026 Budget.

~Motion by Butensky, 2nd by Karmazin with Ruch in favor naming James Deichert as our Emergency Management Co-Ordinator

There being no further business the meeting adjourned at 8:50 pm on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Respectfully Submitted,

Mary Ann Matukewicz, Secretary/Treasurer

**TREASURERS REPORT
DECEMBER 2025**

RECEIPTS:

Reilly Twp Tax Coll	254.41
Berkheimer	3055.95
Berkheimer	1989.41
Berkheimer	730.31
Berkheimer	215.62
Berkheimer	1139.43
Recorder of Deeds	607.60
Highway Safety	275.40
Berkheimer	1050.74
Berkheimer	1913.19
Berkheimer	501.24
William Kattner	882.73
William Kattner	882.73
William Kattner	882.73
William Kattner	882.73
William Kattner	882.73
Berkheimer	1402.74
Berkheimer	1879.30
Elite Revenue	<u>95.10</u>
Total	\$19524.09

Deposited from Insurance Acct	7000.00
Deposited from Insurance Acct	<u>43085.00</u>

Total deposits.....\$69609.09

PLGIT-GENERAL	
12/31/25	313.57

PLGIT-PLUS	
12/31/25	1,267.22

PLGIT-STATE	
12/31/25	216,701.29
PLAYGROUND ACCT	
12/31/25	52,232.20
DIRT & GRAVEL	
12/31/25	93,644.79
HOST ACCT	
12/31/25	19,929.57
INVEST ACCT	
12/31/25	198,639.86
CD#1 @ MID PENN BANK	
12/31/25	159,040.51
MONEY MARKET ACCT	
12/31/25	95,193.32
MINERS MONEY MARKET	
12/31/25	29,704.77
CHECKING ACCT	
12/31/25	21,842.73
CD#2 @ MID PENN BANK	
12/31/25	88,822.40
PERMIT ACCT	
12/31/25	102,076.94
WOF ACCT	
12/31/25	498,288.93
MEMORIAL FUND ACCT	
12/31/25	72,519.22

PEOPLE'S SECURITY		
12/31/25	81,780.23	
CD#3 @ MID PENN BANK		
12/31/25	219,382.56	6
CD#4 @ MID PENN BANK		
12/31/25	274,228.21	
CD#5 @ MID PENN BANK		
12/31/25	219,382.56	9
POLICE ACCOUNT		
12/31/25	10,337.20	
TOTAL.....	\$2,455,328.08	

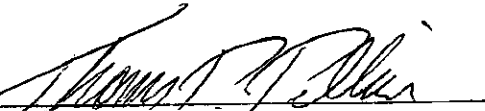
REILLY TOWNSHIP
SOLICITOR'S REPORT
January 28, 2026

TO THE REILLY TOWNSHIP BOARD OF SUPERVISORS:

The following is a summary of the legal work performed for Reilly Township since our last meeting held on December 17, 2025:

1. Attended the reorganization meeting on January 5th, 2026.
2. In regular contact with Code Enforcement Officer Hazlett regarding the property located at 12 Sport Hill Road. He provided me the contact information for the wife of the owner. Finally received an email from her today. She sent me a copy of the Power of Attorney signed by the owner giving her authority to transfer real estate for him. I sent her the Deed to the property to sign, have notarized and mail back.
3. I am still working on preparing proper legal documents to file for 10 School Row Road.
4. Blackwood filed exceptions to the PUC's "Recommended Decision" to which Reilly Township through Attorney Dunlap and Reading Blue Mountain Northern Railroad filed reply exceptions. Attorney Dunlap does not see a way Blackwood prevails on their exceptions.
5. Prepared and advertised the amendments to the Property Use and Occupancy Ordinance which is prepared for the Supervisors to sign tonight.

Respectfully submitted,

By: 

THOMAS P. PELLISH
Reilly Township Solicitor



Alfred Benesch & Company
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Pottsville, PA 17901-3060
www.benesch.com
T 570-622-4055
F 570-622-1232

January 28, 2026

Reilly Township Supervisors
6 Spruce Street
Branchdale, PA 17923

Subject: Consulting Engineer's Report
Project No. 0326-609041.00

Dear Supervisors:

The following is the status of Consulting Engineering Services provided by our firm as of this date:

Sewage Evaluation ACT 537 Planning

We notified SCMA that Reilly Township had agreed to reimburse SCMA for the independent review of the draft Act 537 by GFT. We are awaiting comments from GFT and SCMA.

DCNR Playground Grant

Copies of the Annexation Plan were provided to the Graef's for signature and notary.

We will provide assistance to the Township for the closeout documents with DCNR for the Memorial Park Phase II. We submitted a progress update and are reviewing the invoices and expenses for Phase II.

Township Building Evaluation

We will need to conduct an inspection of the final site improvements as required to certify any part of the Land Development Plan approval.

Lower Branch Waterline

We have completed the field survey, mapped PennDOT Right-of-Way and located utilities for the Lower Branch waterline. We met with Justin DeAngelo from MATB to review the draft layout and discuss possible areas to expand the project. We are working on draft plans. We will provide updated cost estimates to review with MATB and the Township.

General

Unfortunately, the LSA grant application submitted for Branchdale waterline in 2024 was not funded. We prepared a LSA grant application to replace the Branchdale waterline along SR 209 from the post office past the St. Mary's Church. The Township received the attached email from DCED regarding the grant application and the initial review of the project. The only change to the submitted budget was moving estimated portion of the engineering fee that exceeded the allowable grant amount to a local match. Note the engineering fee is an estimate based on a percentage of the construction cost and it would be negotiated if the grant is awarded.



We received a Timber Permit application from Wagner Hardwoods for the Blackwood Site and Fellmore. We have received the E&S plans and Certificate of Insurance; however, we are awaiting the official application and fee payment prior to issuing the permits.

The Liberty Soils Biosolids Management Facility Major Permit Modification application has been deemed complete by the Department and is still under technical review. See the status below.

Current status

Status: Pending
Current step: Technical review

General information

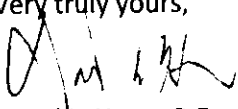
📄	📅
Permit overview	Status overview
Client: WHPH-24-001	Target decision date: 02/19/2026
Site: B. Blackwood MAF	Processing time (expected): 10-15 business days
Permit type: Resource Inventory & Timber Harvesting Permit	Processing time (actual): 02/19/2026
Application type: Lumber, no sale, no day job	Timeline policy: Executive Order No. 2025-07
Authority: 25 Pa. Code Chapter 221	

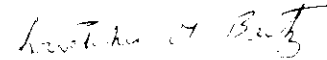
Status details

1	Application received	
	Submitted on: 01/11/2026	
2	Completeness review	
	Started on: 01/11/2026	
	Target date: 01/11/2026	
	Completed on: 01/11/2026	
3	Technical review	Status: Pending
	Started on: 01/11/2026	
	Target date: 05/04/2026	
4	Decision review	

As requested by the Township, we provided the Township with a proposal for the Comprehensive Plan. We are available to answer any questions or concerns regarding the proposal.

If you have any questions or comments concerning the above, please contact our office.

Very truly yours,

David L. Horst, P.E.
Senior Project Engineer


Christopher G. Bentz, P.E.
Civil Group Manager/Vice President

cc: Atty. Tom Pellish

Horst, David L.

From: Reilly Township <reillytownship@yahoo.com>
Sent: Tuesday, January 27, 2026 10:42 AM
To: Horst, David L.
Subject: Fw: LSA Statewide - Reilly Township Branchdale Water System
Attachments: image001.png

Hi Dave
would you check this out
Bob

----- Forwarded Message -----
From: Mazik, Tricia <pmazik@pa.gov>
To: reillytownship@yahoo.com <reillytownship@yahoo.com>
Sent: Wednesday, January 7, 2026 at 11:02:19 AM EST
Subject: LSA Statewide - Reilly Township Branchdale Water System

Hi Bob,

I'm the assigned DCED analyst for Reilly Township's LSA Statewide application for the Branchdale Village Water System Improvements project. I've completed my initial review of the application, and everything seems to be in order with the exception of the engineering amount submitted. Below is a screenshot with the amount of engineering over the eligible grant request moved to a pending match column.

Add funding source		Local Share Account Fund (Gaming Funds) Statewide	Pending Local <div>Edit</div>
Please Select a Category			
Add Category			
General Construction - Collapse		\$789,000.00	\$0.00
Construction	Remove	\$789,000.00	\$0.00
Related Costs - Collapse		\$133,091.00	\$23,909.00
Engineering	Remove	\$94,091.00	\$23,909.00
Contingencies	Remove	\$39,000.00	\$0.00
Administration - Collapse		\$5,000.00	\$0.00
Administration	Remove	\$5,000.00	\$0.00
Total		\$927,091.00	\$23,909.00
			Budget Total:
			\$

Please feel free to contact me with any questions that you may have regarding the project.



Best regards,



Tricia Mazik
Economic Development Analyst II

PA Department of Community & Economic Development
Business Finance, Center for Community Enhancement
Commonwealth Keystone Building
400 North Street, 4th Floor | Harrisburg, PA 17120-0225
P: 717-257-6598 | **E:** pmazik@pa.gov
dced.pa.gov [dced.pa.gov]

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