

**REILLY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
NOVEMBER 19, 2025**

The Reilly Township Board of Supervisors held its regular monthly meeting November 19, 2025 at the Newtown Fire Company. The meeting was then called to order by Chairman Butensky with Supervisors Karmazin and Ruch present. Also in attendance were Solicitor Pellish, Engineer Dave Horst, Police Chief Wenner, Code Officer Hazlett and Citizens of the Township.

The minutes of the previous meeting held on October 22, 2025 were read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Treasurers Report for October was read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The bills for November 2025 were read and ordered to be paid on a motion by Ruch 2nd by Karmazin with Butensky in favor.

Police Report was read by Police Chief Wenner and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Solicitors Report was given by Solicitor Pellish and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Engineers Report was read by Sol. Pellish and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Code Enforcement Report was given by Nick Hazlett and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Road Report was given by Sup. Ruch and accepted on a motion by Karmazin with Butensky in favor.

OLD BUSINESS:

~New township building in final stages of completion. Waiting on PP & L to put in a permanent pole for electric. Once new service is installed we can get phone & wi-fi service. Also security systems and IT installed.

~Feral cats-received vouchers for cats to get spayed & neutered

~Railings at Branchdale Honor Roll needs to be put up and drains on West Donaldson St need to be cleaned out again

NEW BUSINESS:

~Congratulations to Major General Laura McHugh of the PA National Guard. She is retiring after 39 years of service

~LPS dumping fee was \$12,195.14 for September

~The 250th Birthday of the USA proposed date of June 13th. Parade and festivities at Newtown Fire Co grounds

~Ash pick up will go to twice a week 2nd week of December. Public works will go back to a 5 day/week schedule

~Casella needs 3 feet minimum between garbage cans and between immovable objects or garbage will not be picked up

~International fire code being looked at for possible ordinance

~Motion by Karmazin, 2nd by Ruch with Butensky in favor to donate \$200 to the Tremont and Minersville Food Pantries

~Effective November 19th the Proposed 2026 Budget was made available and will be advertised in the paper with final adoption at the December 17th meeting.

~Motion by Ruch, 2nd by Karmazin with Butensky in favor for the LSA Grant of \$951,000

~10 School Row and 12 Sport Hill needs to be taken down. Sol. Pellish to check on these properties and get a Title Search done.

There being no further business the meeting adjourned at 8:50 pm on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Respectfully Submitted,

Mary Ann Matukewicz, Secretary/Treasurer

TREASURERS REPORT
NOVEMBER 2025

RECEIPTS:

Berkheimer	2266.54
Berkheimer	759.51
Reilly Twp Tax Collector	1141.20
Recorder of Deeds	837.90
Berkheimer	1892.37
Berkheimer	15.68
Berkheimer	631.55
Berkheimer	516.95
William Kattner	882.73
William Kattner	882.73
William Kattner	882.73
Berkheimer	2165.81
Berkheimer	2368.75
Berkheimer	2280.56
Berkheimer	525.02
Elite Revenue	<u>673.23</u>
Total.....	\$18,723.26

PLGIT-GENERAL

11/30/25	312.60
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PLGIT-PLUS

11/30/25	1,263.20
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PLGIT-STATE

11/30/25	216,029.09
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PLAYGROUND ACCT

11/30/25	51,230.91
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DIRT & GRAVEL

11/30/25	93,474.08
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HOST ACCT	
11/30/25	55,504.31
INVEST ACCT	
11/30/25	198,025.93
CD#1 @ MID PENN BANK	
11/30/25	159,040.51
MONEY MARKET ACCT	
11/30/25	124,979.18
MINERS MONEY MARKET	
11/30/25	29,650.62
CHECKING ACCT	
11/30/25	22,010.82
CD#2 @ MID PENN BANK	
11/30/25	88,822.40
PERMIT ACCT	
11/30/25	101,890.86
WOF ACCT	
11/30/25	489,218.54
MEMORIAL FUND ACCT	
11/30/25	73,713.13
PEOPLE'S SECURITY	
11/30/25	81,780.23
CD#3 @ MID PENN BANK	
11/30/25	219,382.56

CD#4 @ MID PENN BANK	
11/30/25	274,228.21
CD#5 @ MID PENN BANK	
11/30/25	219,382.56
POLICE ACCOUNT	
11/30/25	10,268.68
TOTAL.....	\$2,510,208.82

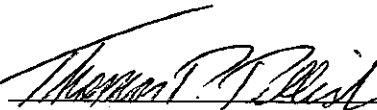
REILLY TOWNSHIP
SOLICITOR'S REPORT
November 19, 2025

TO THE REILLY TOWNSHIP BOARD OF SUPERVISORS:

The following is a summary of the legal work performed for Reilly Township since our last meeting held on October 22nd, 2025:

1. Worked with Supervisors on contract negotiations with Deputy Chief Kattner.
2. Researched the adoption of an ordinance for the Township to adopt the International Fire Code as the official fire code of Reilly Township. Ordered one copy to provide to Supervisors.
3. Attended the Township budget meeting on November 12th to discuss the 2026 Township budget.
4. Researching eminent domain with Code Officer Hazlett on the Township doing legal procedures to take imminently dangerous properties.
5. No update on the PUC matter regarding the Reading Blue Mountain and Northern Railroad and Blackwood.

Respectfully submitted,

By: 

THOMAS P. PELLISH
Reilly Township Solicitor



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November 19, 2025

Reilly Township Supervisors
Spruce Street
Branchdale, PA 17923

Subject: Consulting Engineer's Report
Project No. 0325-609041.00

Dear Supervisors:

The following is the status of Consulting Engineering Services provided by our firm as of this date:

Sewage Evaluation ACT 537 Planning

We notified SCMA that Reilly Township had agreed to reimburse SCMA for the independent review of the draft Act 537 by GFT. We are awaiting comments from GFT and SCMA.

DCNR Playground Grant

Copies of the Annexation Plan are available for signature and notary.

We will provide assistance to the Township for the closeout documents with DCNR for the Memorial Park Phase II.

Township Building Evaluation

We are continuing routine inspections of the construction as notified by the Contractor or as required to certify any part of the Land Development Plan approval. We will set survey points as requested by the Township

Lower Branch Waterline

We have completed the field survey, mapped PennDOT Right-of-Way and located utilities for the Lower Branch waterline. We met with Justin DeAngelo from MATB to review the draft layout and discuss possible areas to expand the project. We are working on draft plans.

General

MATB is interested in applying for grants for the waterline replacement along SR 209 from the post office past the St. Mary's Church. As directed by the Township, we have prepared a grant application to replace the waterline as discussed above. See the attached site plan and cost estimate. The Township will need to adopt



the resolution at Tonight’s meeting authorizing the submission of the grant application. CFA has not awarded any applications that were submitted in 2024.

We also sent permit requirements to a company looking to do additional timbering on the Blackwood property. No application has been submitted for this site.

The Liberty Soils Biosolids Management Facility Major Permit Modification application has been deemed complete by the Department and is still under technical review. See the status below. It appears that a deficiency letter was issued by DEP in September 2025.

Authorization Search Details

[Search again](#)

Authorization ID:	1513091
Permit number:	603455
Site:	BLACKWOOD MINE
Client:	LIBERTY SOILS LLC
Authorization type:	Resource Recovery & Other Processing Permit
Application type:	Ldfl Exp, Inc Cap, Inc Daily Vol
Authorization is for:	FACILITY
Date received:	01/22/2025
Status:	Pending

Authorization status: Pending

Permit Review Standard Task Information:

Task	Start Date	Target Date	Completion Date
✓ Completeness Review	1/22/2025	n/a	3/28/2025
Technical Review	3/28/2025	5/18/2027	

Permit Review Notes:

Date	Review Note
9/25/2025	The applicant has been issued a deficiency letter. The clock for DEP's review is paused.
3/28/2025	The application package is being checked to ensure it is complete.

[Log in to DEP's eNOTICE](#) to track this permit with automatic email updates

As requested by the Township, we are working on a proposal to complete a Comprehensive Plan as the initial step for potential land use ordinances.

If you have any questions or comments concerning the above, please contact our office.

Very truly yours,

David L. Horst, P.E.
Senior Project Engineer

Christopher G. Bentz, P.E.
Civil Group Manager/Vice President

cc: Atty. Tom Pellish

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the Reilly Township Board of Supervisors of Schuylkill County hereby request a Statewide Local Share Assessment grant of \$951,000 from the Commonwealth Financing Authority to be used for Village of Branchdale Water System Improvements.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Robert Butensky, Chairman and Laurie Ruch, Supervisor/Vice Chairman as the official(s) to execute all documents and agreements between the Reilly Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Mary Ann Matukewicz, duly qualified Secretary of the Supervisors, Reilly Township, Schuylkill County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a regular meeting held November 19, 2025 and said Resolution has been recorded in the Minutes of the Reilly Township and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Reilly Township, this 19 day of November, 2025.

Reilly Township

Name of Applicant

Schuylkill

County

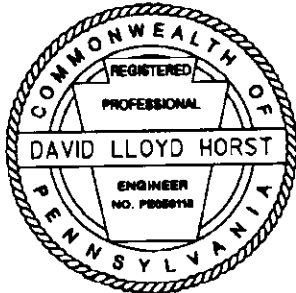
Secretary

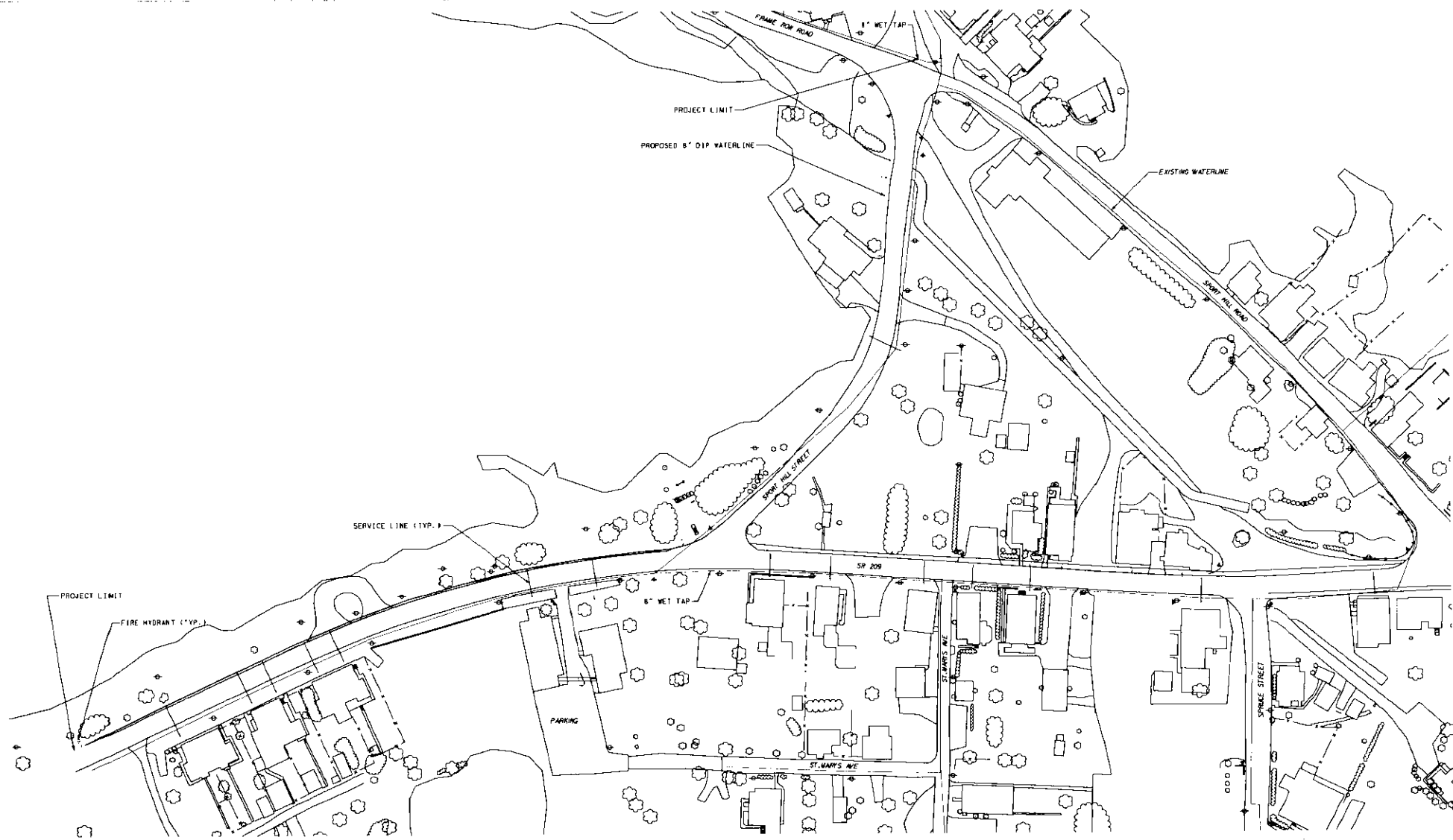


Blythe Township Municipal Authority
Reilly Township - Village of Branchdale
Water System Improvements Project
Cost Estimate - 11/17/2025

Activity Description	Quantity	Units	Unit Price	Total Cost
Mobilization/Demobilization	1	LS	\$ 50,000.00	\$ 50,000.00
Maintenance and Protection of Traffic	1	LS	\$ 25,000.00	\$ 25,000.00
PENNDOT Inspection	1	LS	\$ 25,000.00	\$ 25,000.00
Surface Restoration - PennDOT Roadway	528	SY	\$ 70.00	\$ 36,944.44
Surface Restoration - PennDOT Shoulder	389	SY	\$ 60.00	\$ 23,333.33
Surface Restoration - Off Road	300	SY	\$ 15.00	\$ 4,500.00
8" DIP Waterline - off road	500	LF	\$ 150.00	\$ 75,000.00
8" DIP Waterline - PennDOT Roadway	950	LF	\$ 200.00	\$ 190,000.00
8" DIP Waterline - PennDOT Shoulder	700	LF	\$ 175.00	\$ 122,500.00
3/4" Service Line	500	LF	\$ 90.00	\$ 45,000.00
3/4" Corporations	19	Each	\$ 500.00	\$ 9,500.00
Valve Box and Curb Stop	19	Each	\$ 800.00	\$ 15,200.00
Stream Crossing	40	LF	\$ 500.00	\$ 20,000.00
Tapping Sleeve and valve	2	LS	\$ 12,000.00	\$ 24,000.00
8" MJ Gate Valve / box	5	Each	\$ 4,000.00	\$ 20,000.00
6" MJ Gate Valve / box	4	Each	\$ 3,000.00	\$ 12,000.00
Fire Hydrant Assembly	4	Each	\$ 8,000.00	\$ 32,000.00
8" x 8" x 6" MJ Tee	4	Each	\$ 1,800.00	\$ 7,200.00
Bore and Jack	130	LF	\$ 400.00	\$ 52,000.00
Construction Totals				\$ 789,177.78
Total Construction Cost				\$ 789,000.00
Contingency (5%)				\$ 39,000.00
Design (10%)				\$ 118,000.00
Legal				\$ 5,000.00
Total Project Costs				\$ 951,000.00

Prepared By: David L. Horst, P.E. (PE059118)
Date: November 19, 2025





USER:PCW/USER% 00/01/25 11/19/25 01/01/25

BLYTHE TOWNSHIP MUNICIPAL AUTHORITY
 VILLAGE OF BRANCHDALE
 WATER SYSTEM IMPROVEMENTS
 REILLY TOWNSHIP, SCHUYLKILL COUNTY, PA

benesch
 Alfred Benesch & Company
 400 One Norwegian Plaza
 Pottsville, Pennsylvania 17801
 610-822-4055

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Date
11/19/25

Dwn
KMG

Scale
1"=100'

Chk
DLH

Draw No

1

PROPOSED 2026 BUDGET-REVENUES

ACCT#	CATAGORY	2025 BUDGET	2026 BUDGET
301.10	REAL ESTATE – CURRENT	65,000	65,000
301.20	REAL ESTATE – PRIOR	3,500	3,500
301.40	REAL ESTATE – TAX CLAIM	12,000	12,000
310.01	PER CAPITA – CURRENT	1,500	1,500
310.02	PER CAPITA – PRIOR	150	150
310.10	REALTY TRANSFER	5,000	5,000
310.21	EIT – CURRENT	65,000	67,000
310.22	EIT – PRIOR	1,000	1,000
310.23	OPT DELINQUENT	-----	-----
310.50	OPT	500	500
325	LICENSES	750,000	750,000
325.01	SLUDGE ORDINANCE	-----	-----
331	FINES	1,500	1,500
341	INTEREST	7,500	35,000
350	INTERGOVERNMENTAL	35,000	35,000
355.12	FIREMEN'S RELIEF	3,000	3,000
360.10	MEDICAL	-----	-----
362.10	TIMBERING, BUILDING, SEWAGE, DEMOLITION	1,500	1,500
367.50	CUL/REC FEES	50,000	50,000
380	MISC	10,000	12,000
	CARRY OVER	1,985,729	2,100,645
	TOTAL	2,997,879	3,144,295

PROPOSED 2026 BUDGET EXPENSES

ACCT#	CATAGORY	2025 BUDGET	2026 BUDGET
400.11	SUPERVISORS SALARY	5,400	3,600
400.21	OFFICE SUPPLIES	3,000	7,500
400.325	POSTAGE	600	500
400.341	ADVERTISING	7,000	5,000
400.350	INSURANCE	50,000	50,000
400.384	RENTED EQUIPMENT	15,000	12,000
400.42	DUES & SUBSCRIPTIONS	800	800
402.311	AUDITING SERVICES	4,500	4,500
403.12	TAX COLLECTOR – TWP	3,500	3,500
403.20	TAX COLLECTOR SUPPLIES	500	500
403.35	TAX COLLECTOR BONDING	50	50
404.11	SOLICITORS RETAINER	6,000	5,100
404.31/33	LEGAL SERVICES & EXPENSES	60,000	50,000
405.12	SECRETARY/TREASURER SALARY	10,000	11,000
408.31/32	ENGINEER SERVICES & SEWAGE ACCT	70,000	85,000
409.360	BUILDING LIGHTS	6,500	8,500
409.361	STREET LIGHTS	20,000	20,000
409.363	WATER	8,000	9,500
409.367	BUILDING HEAT	20,000	20,000
409.373	BUILDING MAINTENANCE	8,000	8,000
410.120	POLICE CHIEF SALARY	70,000	75,000
410.121	POLICE OFFICER SALARY	125,000	125,000
410.20/330	POLICE SUPPLIES & CAR	20,000	20,000
411.55	FIREMEN'S RELIEF	3,000	3,000
430	HIGHWAY MAINTENANCE	125,000	125,000

PROPOSED 2026 BUDGET-EXPENSES

ACCT#	CATAGORY	2025 BUDGET	2026 BUDGET
430.140	HIGHWAY PAYROLL	125,000	125,000
430.156	MEDICAL INSURANCE	55,000	58,000
430.157	MEDICAL EXPENSES	-----	-----
430.161	FICA	25,000	28,000
430.162	PA UNEMPLOYMENT COMP FUND	3,000	4,000
430.70	CAPITAL PURCHASES	65,000	65,000
432	SNOW & ICE REMOVAL	8,500	8,500
436	STORM-SEWER-DRAINS	10,000	10,000
437	REPAIRS	-----	-----
450	RECREATION	50,000	50,000
480	MISC	4,000	4,000
481	BUILDING RENT	4,500	-----
482	SEWAGE OFFICER	6,000	6,000
483	PHONES & INTERNET	12,000	12,000
484	CONSULTING FEES	15,000	12,000
485	TRASH REMOVAL	25,000	22,000
486	SUPERVISORS ADD'L SALARY	9,900	10,800
487	TEMP HELP	3,500	3,500
488	RENTALS	1,000	1,000
489	PENSION/RETIREMENT	15,000	15,000
490	CAR LOAN	-----	-----
491	MEETINGS	250	250
492	SCHOOLING	200	200
493	MILEAGE	750	1,000
494	DONATIONS	18,000	20,000
495	TESTINGS	2,500	2,500

[illegible][illegible]