

**REILLY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
SEPTEMBER 24, 2025**

The Reilly Township Board of Supervisors held its regular monthly meeting September 24, 2025 the Newtown Fire Company. The meeting was then called to order by Chairman Butensky with Supervisors Karmazin and Ruch present. Also in attendance were Solicitor Pellish, Chief Wenner, Engineer Dave Horst, Code Officer Hazlett and Citizens of the Township.

The minutes of the previous meeting held on August 27, 2025 were read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Treasurers Report for August was read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The bills for September 2025 were read and ordered to be paid on a motion by Ruch 2nd by Karmazin with Butensky in favor.

Police Report was read and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Solicitors Report was given by Solicitor Pellish and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

The Engineers Report was read by Sol. Pellish and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Code Enforcement Report was given by Nick Hazlett and accepted on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Road Report was given by Sup. Ruch and accepted on a motion by Karmazin with Butensky in favor.

A Special Meeting was held on September 3, 2025 to appoint a Supervisor to fill the vacant seat of James Quinn. On a motion by Butensky with Ruch in favor Joseph Karmazin was appointed to fill the position until the end of the year.

Motion by Butensky with Karmazin in favor to appoint Laurie Ruch as Road Master and Vice Chairman.

Motion by Butensky with Ruch in favor to have Joe Karmazin as Assistant Road Master.

Motion by Butensky, 2nd by Karmazin with Ruch in favor to have Lee Ruch, Jr. as EMA until the end of the year.

Odor complaints-ESPOMA 9/18, 9/19 and 9/23/25

OLD BUSINESS:

~Township Building-painting complete and drop ceilings started

~Feral cats-tabled until after the October 17th work session

~Supervisors County Convention will be held on October 15th at Mt. Valley

~Crack sealing completed on township roads

~250th Birthday of the US-talked with organizations

NEW BUSINESS:

~Bids were opened for township equipment:

CASE Backhoe:

Thomas Reed \$2501
Joseph Bingaman \$4501

Joe Wenner, Jr \$3000

Garrett Stine \$5160 **

Bill Wentz \$5100

Little Trailer:

Bill Wentz \$400

Joe Wenner Jr \$100

Brad Bingaman \$101 **

Concrete U Cart:

Bill Wentz \$350

Chris Wallace \$155

Brad Bingaman \$102

Joe Wenner Jr \$200 each **

Mixer:	Bill Wentz \$300 *	Chris Wallace \$210	Brad Bingaman \$101	Joe Wenner Jr \$50
Engine Hoast:	Brad Bingaman \$51 *			
Ford Explorer: (Rear Seats)	Brad Bingaman \$25.01 **			
Salt Spreader:	Brad Bingaman \$10.01 **			

~Waiting on bids for Generator installation, Security Camera's and also Phone agreement.

~Motion by Butensky, 2nd by Karmazin with Ruch in favor to donate \$200 to the Minersville Band Assoc

~Citizen Kathy Palokas questioned if anything is being done with the properties in Lower Branch with all the items around the property

~Sup. Ruch to go with Code Officer Nick Hazlett around the towns to see what issues are in the township

~Trick or Treat will be in Reilly Township on October 30th from 6-8 pm with a rain date of October 31st

There being no further business the meeting adjourned at 8:55 pm on a motion by Ruch, 2nd by Karmazin with Butensky in favor.

Respectfully Submitted,

Mary Ann Matukewicz, Secretary/Treasurer

TREASURERS REPORT
SEPTEMBER 2025

RECEIPTS:

Berkheimer	2107.92
Berkheimer	1408.48
Berkheimer	2308.17
Bill kattner	882.73
Bill kattner	882.73
Bill kattner	882.73
Highway Safety	300.00
Reilly Twp Tax Collector	181.02
Berkheimer	60.03
Berkheimer	209.61
Berkheimer	1688.68
Berkheimer	934.13
Berkheimer	2033.84
Joe Wenner Jr.	400.00
Bill kattner	882.73
Stine Trucking	5160.00
Elite Revenue	1527.24
Total.....	\$21,850.04

PLGIT-GENERAL 9/30/25 310.58

PLGIT-PLUS 9/30/25 1,254.84

PLGIT-STATE 9/30/25 214,634.40

PLAYGROUND ACCT 9/30/25 51,230.91

DIRT & GRAVEL 9/30/25 93,169.62

HOST ACCT	9/30/25	43,188.56
INVEST ACCT	9/30/25	195,974.27
CD#1 @ MID PENN BANK	9/30/25	159,040.51
MONEY MARKET ACCT	9/30/25	136,566.79
MINERS MONEY MARKET	9/30/25	29,554.04
CHECKING ACCT	9/30/25	23,367.63
CD#2 @ MID PENN BANK	9/30/25	88,822.40
PERMIT ACCT	9/30/25	101,558.98
WOF ACCT	9/30/25	464,372.28
MEMORIAL FUND ACCT	9/30/25	37,149.05
PEOPLE'S SECURITY	9/30/25	81,780.23
CD#3 @ MID PENN BANK	9/30/25	219,382.56

CD#4 @ MID PENN BANK	9/30/25	274,228.21
CD#5 @ MID PENN BANK	9/30/25	219,382.56
POLICE ACCOUNT	9/30/25	10,186.13
TOTAL.....		\$2,445,154.55

REILLY TOWNSHIP
SOLICITOR'S REPORT
September 24, 2025

TO THE REILLY TOWNSHIP BOARD OF SUPERVISORS:

The following is a summary of the legal work performed for Reilly Township since our last meeting held on August 27th, 2025:

1. Attended special meeting for the appointment of interim supervisor Joe Karmazin.
2. Espoma Update: Spoke to Jim Meckley from Espoma. He was unaware of the reporting requirement ordered by the Zoning Hearing Board. He will be the responsible party for reporting.
3. I was contacted by Attorney Benjamin Dunlap regarding PUC matter and asked to review his brief prior to 9/25/25 (tomorrow). Parties will be submitting their briefs this week as ordered by the Administrative Law Judge. I reviewed Attorney Dunlap's brief and looks good. I believe it will be a few weeks before there is a decision by the Judge.
4. In the early process of researching the development and adoption of a Township Zoning Ordinance. It will be a complex process. Working with Supervisors to get everything organized for them to decide whether or not it will be feasible.
5. SAM registration has been submitted through USFCR. Takes about 10 to 15 business days to process.

Respectfully submitted,

By: 
THOMAS P. PELLISH
Reilly Township Solicitor

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September 24, 2025

Reilly Township Supervisors
Spruce Street
Branchdale, PA 17923

Subject: Consulting Engineer's Report
Project No. 0325-609041.00

Dear Supervisors:

The following is the status of Consulting Engineering Services provided by our firm as of this date:

Sewage Evaluation ACT 537 Planning

Final draft documents have been provided to the Township and SCMA. The Township met with SCMA on September 19, 2024 to review plan status and discuss items needed to move the project to completion. SCMA provided a proposal from GFT dated July 29, 2025 to review the Act 537 plan on behalf of SCMA, which was approved by the Township at their last meeting. We believe SCMA was previously provided the draft plan for GFT to begin their review and we are available to respond to any additional requests for information.

DCNR Playground Grant

Final Payment and Project Close Out was received from DCNR for Phase I. We will need to conduct the final inspection with DCNR for the Phase II portion of the project and gather costs associated with Phase II from the Township prior to this inspection.

We are providing the annexation plan between the Township and the Graeff property. If the Township and the Graeff's are ok with the plans, we will coordinate the signature and notary for the plans.

Township Building Evaluation

We are continuing routine inspections of the construction as notified by the Contractor or as required to certify any part of the Land Development Plan approval.



Lower Branch Waterline

We have completed the field survey, mapped PennDOT Right-of-Way and located utilities for the Lower Branch waterline. We met with Justin DeAngelo from MATB to review the draft layout and discuss possible areas to expand the project. MATB is interested in applying for grants for the waterline replacement along SR 209 from the post office past the St. Mary's Church. Assuming the Township agrees, we can prepare an LSA grant application for that area pending the CFA notification from last year's grant request. Note the awards have been delayed due to the PA State budget impasse.

General

We issued a timber permit for Parcel 24-02-0024.000. We will conduct a site visit during and at the completion of the timbering activity.

The Liberty Soils Biosolids Management Facility Major Permit Modification application has been deemed complete by the Department and is still under technical review (See update below). The Public Meeting on the application was held on June 4, 2025.

General information

83	Permit overview Client: BERTH SOILS LLC Site: 1000 W. KAYWOOD RD Permit type: Resource Management, Timber Harvesting Application type: Resource Management, Timber Harvesting Authority: 25 Pa. Code Chapter 271
93	Status overview Target decision date: 10/6/2025 Processing time (expected): 10/1/2025 - 10/1/2025 Processing time (actual): 10/1/2025 - 10/1/2025 Timeline policy: Executive Order No. 2023-07

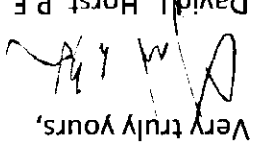
Status details

1	Application received	Submitted on: 08/07/2025
2	Completeness review	Started on: 08/12/2025 Target date: 09/03/2025 Completed on: 08/28/2025
3	Technical review	Status: Pending Started on: 09/15/2025 Target date: 09/29/2025
4	Decision review	



We can no longer provide Building Code Official Services due to lack of certified staff. We will prepare and submit the Notification of Change in Building Code Official Form and submit it to the Department of Labor and Industry on behalf of the Township. Please confirm you will switch to Building Inspection Underwriters of PA, Inc. since they have been doing inspection for the Township for commercial building for multiple years and are performing similar services for multiple adjacent municipalities.

If you have any questions or comments concerning the above, please contact our office.

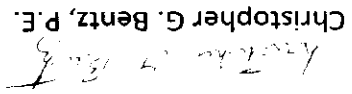
Very truly yours,


David L. Horst, P.E.

Senior Project Engineer

cc: Atty. Tom Pellish

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Christopher G. Bentz, P.E.

Civil Group Manager/Vice President