

**REILLY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
APRIL 23, 2025**

The Reilly Township Board of Supervisors held its regular monthly meeting April 23, 2025 the Newtown Fire Company. The meeting was then called to order by Chairman Butensky with Supervisors Quinn (via phone) and Ruch present. Also in attendance were Solicitor Pellish, Police Chief Deputy Kattner, Engineer Dave Horst, Code Officer Nick Hazlett, and Citizens of the Township.

The minutes of the previous meeting held on March 26, 2025 were read and accepted on a motion by Quinn, 2<sup>nd</sup> by Ruch with Butensky in favor.

The Treasurers Report for ~~February~~ <sup>MARCH</sup> was read and accepted on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor.

The bills for April 2025 were read and ordered to be paid on a motion by Quinn 2<sup>nd</sup> by Ruch with Butensky in favor.

Police Report was read and accepted on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor.

The Solicitors Report was given by Solicitor Pellish and accepted on a motion by Quinn, 2<sup>nd</sup> by Ruch with Butensky in favor.

The Engineers Report was read and accepted on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor.

Code Enforcement Report was read and accepted on a motion by Quinn, 2<sup>nd</sup> by Ruch with Butensky in favor.

Odor complaints-no complaints within the last four weeks

**OLD BUSINESS:**

Township Building: Excavation has started

Meeting with Bollinger-Sol. Pellish reached out but he didn't get a call back

**Newtown Fire Co** (1<sup>st</sup> Quarter Report): Responded to 9 calls, Medical. 1 accident, brush fire and 2 trainings done

**Branchdale Fire Co** (1<sup>st</sup> Quarter Report): Medical Assist, Vehicle accident & brush fire  
Accepted on a motion by Ruch, 2<sup>nd</sup> by Butensky with Quinn in favor

**NEW BUSINESS:**

Citizen from 24 Hillcrest questioned the parking sign. Explained what the issue was and why it was put there.

Motion by Butensky, 2<sup>nd</sup> by Ruch with Quinn in favor for the following yearly \$200 donations: Newtown Fish & Game for the Rodeo, Muddy Creek for the Tim Stine shoot & Branch Twp Booster for the Boy Scouts.

Supervisors to have Nate check on the pipe on West Donaldson to West Meadow. Reported that water is bubbling up.

There being no further business the meeting adjourned at 8:33 pm on a motion by Ruch, 2<sup>nd</sup> by Quinn with Butensky in favor.

Respectfully Submitted,

Mary Ann Matukewicz, Secretary/Treasurer

**TREASURERS REPORT**  
**APRIL 2025**

**RECEIPTS:**

Reilly Twp Tax Collector	10667.44
Berkheimer	10.00
Berkheimer	315.29
Berkheimer	898.09
Berkheimer	850.89
Berkheimer	2207.45
Reilly Twp Tax Collector	4123.28
Co of Schuylkill	22.79
Elite Revenue	<u>792.89</u>
Total.....	\$19,888.12

<b>PLGIT-GENERAL</b>	
4/30/25	305.27

<b>PLGIT-PLUS</b>	
4/30/25	1,232.96

<b>PLGIT-STATE</b>	
4/30/25	210,967.26

<b>PLAYGROUND ACCT</b>	
4/30/25	191.63

<b>DIRT &amp; GRAVEL</b>	
4/30/25	92,384.71

<b>HOST ACCT</b>	
4/30/25	106,653.47

<b>INVEST ACCT</b>	
4/30/25	192,507.20

<b>CD#1 @ MID PENN BANK</b>	
4/30/25	155,791.30
<b>MONEY MARKET ACCT</b>	
4/30/25	170,354.40
<b>MINERS MONEY MARKET</b>	
4/30/25	57,471.70
<b>CHECKING ACCT</b>	
4/30/25	23,096.62
<b>CD#2 @ MID PENN BANK</b>	
4/30/25	88,822.40
<b>PERMIT ACCT</b>	
4/30/25	100,156.99
<b>WOF ACCT</b>	
4/30/25	406,852.23
<b>MEMORIAL FUND ACCT</b>	
4/30/25	36,882.43
<b>PEOPLE'S SECURITY</b>	
4/30/25	81,780.23
<b>CD#3 @ MID PENN BANK</b>	
4/30/25	219,382.56
<b>CD#4 @ MID PENN BANK</b>	
4/30/25	274,228.21
<b>CD#5 @ MID PENN BANK</b>	
4/30/25	219,382.56

<b>POLICE ACCOUNT</b>		
	4/30/25	9,526.70
<b>CD#6@MID PENN BANK-Playground</b>		
	4/30/25	56,000.00
<b>TOTAL.....</b>		<b>\$2,503,970.83</b>

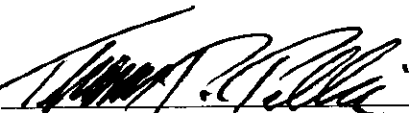
**REILLY TOWNSHIP**  
**SOLICITOR'S REPORT**  
**April 23, 2025**

TO THE REILLY TOWNSHIP BOARD OF SUPERVISORS:

The following is a summary of the legal work performed for Reilly Township since our last meeting held on March 26<sup>th</sup>, 2025:

1. Attended the March 27<sup>th</sup>, 2025 Zoom conference with DEP regarding the Liberty Soils major permit modifications. More of an informational meeting. There will be more sessions with public comment.
2. Notified that Reading Northern Railroad has withdrawn their legal action against Reilly Township. Case has been open since 2008.
3. Contacted by Denise Gerchak, informing me that the County will likely be accepting the Township's \$1 bid on a small lot of vacant land at State Road and Mill Street (Parcel # 24-2-0028). Bid was placed in 2023 but County was unable to find the affidavit of bidder. I submitted affidavit of bidder on April 3<sup>rd</sup>. Bid needs approval of County Commissioners.
4. Contacted Susan Smith with the County. County has nothing new to report. I called Chris Ostrowski with DEP. DEP has not received any new odor complaints since March. Espoma has received an extension for their compliance.
5. Attended the Judicial Sale at the Landingville Fire Company on April 15<sup>th</sup>. Both of the St. Mary's Avenue Properties that were on the list sold (# 24-10-119 and # 24-10-120). It takes approximately 6 weeks for new deeds to be recorded. A third property located on North State Road (# 24-2-38) was not sold and will end up in repository.
6. Spoke to Nick Hazlett about Solar Farm / County Solar Farm ordinance.

Respectfully submitted,

By: 

THOMAS P. PELLISH  
Reilly Township Solicitor



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April 23, 2025

Reilly Township Supervisors  
Spruce Street  
Branchdale, PA 17923

Subject: Consulting Engineer's Report  
Project No. 3025-609041.00

Dear Supervisors:

The following is the status of Consulting Engineering Services provided by our firm as of this date:

**Sewage Evaluation ACT 537 Planning (No Change)**

Final draft documents have been provided to the Township and SCMA. The Township met with SCMA on September 19, 2024 to review plan status and discuss items needed to move the project to completion. Waiting for SCMA to provide Township with proposal of review of the Act 537 plan.

**DCNR Playground Grant**

We prepared an update to DCNR for the Playground Grants as required. We also spoke with Rick Bogart regarding the purchase of the gazebo and bidding requirements and closeout of the Phase 1 funds. A Solicitor's Opinion letter on the gazebo purchase was provided. We met with DCNR to review Phase I closeout and received the Closeout Document Request letter from PADCNR dated April 9, 2025 (Copy Attached). The closeout documents must be uploaded to the grant portal by June 2, 2025. The Township has provided invoices and paperwork to file closeout documents for Phase I. We do need a copy of all checks used to pay expenses for the project. We have contacted DCNR to schedule the final inspection for Phase 1 to close out the paperwork and drawdown all eligible funds.

We will assist the Township with purchase of items needed for Phase II closeout using COSTARS.

At the request of the Township, an annexation plan was drafted for the land swap between the Township and the Graeffs. We are conducting our QA/QC and will provide final plans to the Township for signature and submission to the County. We intend to submit the subdivision plan in May 2025.

**Township Building Evaluation**

The Land Development Plan along with the E&S permit for the proposed site plan were approved for the proposed Township Building site.  
We submitted the Zoning permit application, which the County has waived and returned the application.

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**General**

We received the design contract for the Lower Branch waterline from Schuylkill County. We conducted a preliminary design meeting with MATB to review initial scope and budget. Currently we are scheduled to conduct a field survey, map PennDOT Right-of- Way and located utilities.

We will work with the Township to complete the SLFRF annual report by the April 30, 2025, deadline.

We hosted the Township's attendance of the virtual PA Department of Environmental Protections' Local Municipality Involvement Meeting regarding the Liberty Soils Biosolids Management Facility Major Permit Modification on March 27, 2025 (See attached agenda). Liberty Soils provided an overview of the permit application, which seeks to increase the max. daily tonnage for processing while keeping the monthly tonnage the same. DEP provided an overview of the application process and status. Currently the application been deemed complete by the Department and it is under technical review (See attached Permit Status Report).

If you have any questions or comments concerning the above, please contact our office.

Very truly yours,

A handwritten signature in black ink, appearing to read "David L. Horst".

David L. Horst, P.E.  
Senior Project Engineer

A handwritten signature in black ink, appearing to read "Christopher G. Bentz".

Christopher G. Bentz, P.E., BCO  
Civil Group Manager/Vice President

cc: Atty. Tom Pellish

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